



TOWN OF MAYNARD

Report, Budget, Recommendations, and Official Warrant

ANNUAL TOWN MEETING

Monday, May 18, 2009 at 7:00 P.M.

FOWLER MIDDLE SCHOOL AUDITORIUM
Three Tiger Drive

PLEASE READ AND BRING THIS DOCUMENT TO THE TOWN MEETING

SPECIAL NOTICE TO VOTERS

On Monday May 11, 2009 at 7:00 p.m., a meeting will be held at the Maynard Town Building, Room 201 to discuss with any citizen who desires further information, as to the recommended budget and capital plan, and any special Articles in the Warrant to which the Finance Committee has made a recommendation. Explanation and discussion concerning these matters may be helpful in the interest of saving time at the Annual Town Meeting. Your participation is welcomed.

ADA ADVISORY

Anyone in need of special arrangements for the Town Meeting, such as wheelchair arrangements or signing for the hearing impaired, please contact the Office of the Selectmen at (978) 897-1001 by May 1, 2009 in order for reasonable accommodations to be made.

PROCEDURES AT TOWN MEETING

Order of Articles: Articles are voted on in the order they are presented unless Town Meeting votes to do otherwise.

Secret Ballot Votes: The Moderator determines whether or not an article requires a secret ballot according to Town By-laws. If the Moderator determines that an Open Vote applies to an article, at least 25 voters may request that a secret ballot vote be taken. The request for a secret ballot vote must be made prior to the open vote being taken.

Amending an Article at Town Meeting: Anytime after a main motion has been made and seconded, but before being voted on, it is possible to amend the main motion:

1. Ask the Moderator for recognition.
2. Present a motion to amend verbally and submit a copy of the motion in writing to the Moderator. The motion to amend must include your name as sponsor, any change in appropriation and its source.
3. The motion to amend must be seconded.
4. The motion to amend must be voted on by Town Meeting separately from the main motion.
5. The motion to amend must pass by a simple majority vote.
6. More than one motion to amend can be made to the main motion, but must be presented and voted on one at a time. A motion to amend must be made before the main motion is voted on.
7. After all motions to amend are voted, the main motion, (or as amended), must be voted on.

Reconsider an Article: An article may be reconsidered, that is, revoted, **only** within thirty (30) minutes of the time that the main article (motion) was voted on. An article can only be reconsidered once. To reconsider:

1. Ask the Moderator for recognition.
2. Ask for reconsideration within the thirty (30) minute time limit. Moderator can now finish present business, which may go on beyond thirty (30) minute limit. However, Moderator shall take up the reconsideration as the next order of business.
3. At the proper time, present your motion for reconsideration and state your name.
4. At the Moderator's option, he can move the motion without further discussion.

NECESSARY MAJORITIES

9/10 majority is required for unpaid bills of prior fiscal years, (Special Town Meeting), that had no appropriation.

4/5 majority is required for unpaid bills of prior fiscal years, (Annual Town Meeting).

2/3 majority is required for all borrowing, land acquisitions or transfers and zoning by-laws.

Simple majority is required for all else, such as: regular by-laws, current appropriations and transfers, unpaid bills of prior years that has money appropriated but arrived to late to be included.

NOTE:

Yes and No votes only will be considered in the calculation of percentages. To figure the percentage, divide the Yes votes by the total Yes and No votes.

Example: 100 Yes, 50 No, and 20 Blanks shall be interpreted as:

$$\frac{100 \text{ Yes}}{100 \text{ Yes} + 50 \text{ No}} = 66.7\% \text{ or } 2/3$$

“CITIZEN’S CHECK LIST”

- 1. IS IT NECESSARY?**
Or is it something that is not really needed or perhaps already being provided by a private group.
- 2. CAN WE AFFORD IT?**
Remember, there is no limit to what we would like, but there is a limit to what we can afford.
- 3. WHAT WILL IT COST ULTIMATELY?**
Many proposals are like icebergs – only a small fraction of the total cost is apparent on the surface.
- 4. IS IT IN THE BALANCED BEST INTEREST OF ALL?**
If it is designed to benefit a small group or special interest, while taking unfair advantage of others, work for its defeat.
- 5. IS IT A “FOOT-IN-THE-DOOR” PROPOSITION?**
Compromising a little now may bring a burden later, either in more regulations or more taxes or a combination of both.
- 6. DOES IT RECOGNIZE THE IMPORTANCE OF THE INDIVIDUAL AND THE MINORITY?** This is a cornerstone of our Republic.
- 7. IS ITS APPEAL BASED ON EMOTIONS OR FACTS?**
The further a proposition gets away from facts, the more critical one should be.

GLOSSARY OF TERMS USED AT TOWN MEETING

APPROPRIATE: The authority to tax and spend funds for the purpose stated.

ASSESSMENT: The estimated value of worth of a piece or group of property. Assessment of property is done within specific guidelines by the Board of Assessors.

BY-LAWS: The Town's guidelines – laws that cannot be deviated from “by-law”.

CHERRY SHEET: The state document that details the actual amount of state aid to the Town, and the charges the town must pay the state. Usually printed on cherry colored paper.

DEBT LIMIT: The maximum amount that a Town can borrow. In most cases, state law prohibits borrowing more than 5% of the total average valuation of taxable property. There are certain exceptions to this limit.

CERTIFIED FREE CASH: The amount of Surplus Revenue over and above uncollected taxes of prior years, certified by the Director of Accounts as of June 30th each year.

GENERAL FUND: Account from which all transactions are made, pay bills, collections, etc.

OVERLAY: The amount raised by the Assessors in excess of anticipated expenditures (appropriations and charges) to cover abatements, etc.

OVERLAY RESERVE: The accumulated amount of the Overlay for various years not used may be used for extraordinary expenses or Reserve Fund. Unused Overlay Reserve must be returned to Surplus Revenue.

RESERVE FUND: Fund under the control of the FinCom to provide for extraordinary or unforeseen expenditures, may only be appropriated at Annual Town Meeting.

SURPLUS REVENUE: The amount by which cash, accounts receivable, and other current assets exceed liabilities and reserve.

STABILIZATION FUND: A savings account. Each year an amount not exceeding 10% of the preceding years' taxation of real and personal property may be appropriated. This fund is intended for purchasing capital items, which the town would otherwise borrow for.

MAYNARD FY2010 BUDGET MESSAGE

The Maynard Board of Selectmen is presenting a balanced budget proposal to Town meeting. The budget process this year focused on maintaining a level funded budget within the revenue resources available. Unfortunately, this years revenue projections are uncertain due to significant changes to distribution of local aid. The Massachusetts General Court has not released any certain local aid figures at the time the warrant went to print.

In years past it was often possible to make a reasonable assumption about local aid revenue projections because a general consensus of the legislature and the Governor's Offices was evident. This year the economic condition both locally and nationally has made it impossible to project what local revenues will be provided by the Commonwealth. Currently, the Governor and the Legislature are considering a combination of cuts to local aid and alternative revenue resources available to Cities and Towns. However, until the Legislature comes to an agreement the Board of Selectmen has estimated extremely conservative revenue projection for Fiscal Year 2010.

In addition to a conservative revenue projection the BOS is pursuing savings in health insurance costs in these difficult economic times through design plan changes. Significant cuts have been made to Information Technology and the Department of Public Works. An internal audit precipitated the elimination of certain revolving funds to move receipts into local receipts and facilitate greater budget control by the Finance Department as opposed to decentralized budget control.

Capital projects proposed this year reflect the availability of funds. Water and sewer projects are still ongoing due to the need to invest in the infrastructure necessary to provide these vital services. Additionally, the Town continues to make improvements to the Town Building, the Schools and the Fire Department through capital articles previously approved by Town Meeting.

The budget subcommittee, with representatives from School Committee, Finance Committee and the Board of Selectmen, has met throughout the budget process. The Committee's primary purpose has been to ensure that all town agencies are apprised of the ongoing process.

The Town and School Department have worked together to ensure that the budget process will result in the most efficient use of Town resources. The Town budget for FY2010 is listed under Article Four of this Booklet. The Water and Sewer Enterprise Budgets for FY2010 are listed under Articles Six and Eight.



COMMONWEALTH OF MASSACHUSETTS

Middlesex, SS.

ANNUAL TOWN MEETING

To the Constable of the Town of Maynard, in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the voters of said Maynard, to assemble IN FOWLER MIDDLE SCHOOL AUDITORIUM, Three Tiger Drive in said Town, on Monday, May 18, 2009, at 7:00 p.m. then and there to act on the following articles:

ARTICLE 1: TOWN REPORT ACCEPTANCE

To hear and act upon the reports of Town Officers and Committees.
To do or act thereon:

FinCom Comments: Historically, the Finance Committee makes recommendations only on articles that have a direct financial impact on the Town.

ARTICLE 2:

AUTHORIZE TREASURER TO BORROW IN ANTICIPATION OF TAXES

To see if the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the Fiscal Year beginning July 1, 2009 in accordance with the provision of General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with the provisions of General Laws, Chapter 44, Section 17;

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

FinCom Comments: This article authorizes the town Treasurer to borrow funds in the short term in the event tax collection amounts do not meet the time requirements of various Town expenditures. Interest amounts are contained with the short term borrowing line item of the balanced budget.

ARTICLE 3:

MAGIC

To see if the Town will vote to raise and appropriate from taxation the sum of \$1,745 to fund the Town’s continuing participation in the Minuteman Advisory Group for Interlocal Coordination (MAGIC) for FY 2010;

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: \$1,745.00
FINCOM RECOMMENDATION: Recommends

FinCom Comments: Minuteman Advisory Group for Inter-local Coordination is a group of ten area towns that address issues affecting the entire region. MAGIC provides the member towns with a stronger unified voice to address State legislators and planning agencies than each town would have on its own.

ARTICLE 4:**FY'10 OPERATING BUDGET**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide to meet the salaries and wages of Town Officers and employees, expenses, and outlays of the Town Departments, and other sundry and miscellaneous, but regular, expenditures necessary for the operation of the Town for Fiscal Year 2010 (July 1, 2009-June 30, 2010), said sums of money as listed in the column entitled "SELECTMEN RECOMMENDED BUDGET FY2010" and further, to accept and expend Federal and State Funds to offset certain salaries or expenses or outlays as listed below against specific line items; and to do or act thereon.

Fiscal Year 2010 Operating Budget - Page 1

DEPT. ACCOUNT NAME	ACCOUNT	TOWN MTG.	TOWN MTG.	SELECTMEN
		APPROP. FY2008	APPROP. FY2009	RECOMMEND FY2010
114 MODERATOR - EXPENSE	114-2222	\$75	\$75	\$75
122 SELECTMEN - SALARY	122-1111	\$194,500	\$209,679	\$212,513
122 SELECTMEN - EXPENSES	122-2222	\$16,000	\$56,000	\$56,000
122 PARKING CLERK EXPENSE	122-4005	\$3,000	\$3,000	\$3,000
131 FIN.COMM -EXPENSE	131-2222	\$2,500	\$2,500	\$2,500
135 TOWN ACCTNT - SALARY	135-1111	\$104,029	\$107,670	\$112,318
135 TOWN ACCTNT - EXPENSES	135-2222	\$3,500	\$3,500	\$3,500
141 ASSESSORS - SALARY	141-1111	\$107,332	\$99,133	\$107,529
141 ASSESSORS - EXPENSES	141-2222	\$10,500	\$16,450	\$19,750
149 TREASURER/COLLECTOR - SALARY	149-1111	\$129,891	\$132,827	\$140,724
149 TREASURER/COLLECTOR EXPENSE	149-2222	\$54,230	\$58,365	\$60,440
151 LEGAL EXPENSE	151-4003	\$55,000	\$70,000	\$70,000
155 MINUTEMAN LIBRARY FEE	155-4049	\$24,742	\$28,000	\$27,657
155 IT - SALARY	155-1111	\$70,000	\$71,748	\$0
155 IT - EXPENSE	155-2223	\$51,000	\$113,371	\$206,400
155 IT - CAPITAL	155-3333	\$20,000	\$20,000	\$10,000
158 TAX TITLE FORECLOSURE - EXPENSE	158-2222	\$10,000	\$12,500	\$15,000
161 TOWN CLERK - SALARY	161-1111	\$70,436	\$77,505	\$79,633
161 TOWN CLERK - EXPENSES	161-2222	\$4,575	\$4,575	\$5,575
162 ELECTIONS - EXPENSES	162-2222	\$18,275	\$27,200	\$10,200
163 REGISTRATION SALARY	163-1111	\$935	\$935	\$935
163 REGISTRATION EXPENSE	163-2222	\$5,304	\$5,304	\$5,304
171 CONSERVATION COMM - SALARY	171-1111	\$18,000	\$18,540	\$19,004
171 CONSERVATION COMM - EXPENSES	171-2222	\$930	\$1,004	\$1,004
175 PLANNING BOARD - SALARY	175-1111	\$37,250	\$31,250	\$33,800
175 PLANNING BOARD - EXPENSES	175-2222	\$750	\$1,500	\$1,500
176 BOARD OF APPEALS - EXPENSES	176-2222	\$2,500	\$2,500	\$0
192 PUBLIC BUILDING MAINTENANCE - SALARY	192-1111	\$44,886	\$45,749	\$48,272
192 PUBLIC BUILDING MAINTENANCE - EXPENSES	192-2222	\$35,276	\$37,276	\$37,276
195 PRINT TOWN REPORT - EXPENSE	195-2222	\$9,000	\$9,000	\$9,000
210 POLICE SALARY	210-1111	\$1,781,571	\$1,784,382	\$1,806,748
210 POLICE - EXPENSES	210-2222	\$129,850	\$129,850	\$129,850
210 POLICE CRUISERS - OUTLAY	210-3333	\$50,000	\$30,000	\$30,000
210 POLICE - SICK LEAVE BUY BACK	210-1112	\$10,000	\$15,000	\$38,000
210 POLICE - BUILDING MAINTENANCE	210-2223	\$0	\$10,000	\$30,000
220 FIRE - SALARY	220-1111	\$1,445,882	\$1,473,293	\$1,477,182
220 FIRE - EXPENSE	220-2222	\$72,638	\$84,961	\$87,961
220 FIRE - OUTLAY	220-3333	\$0	\$0	\$0

Fiscal Year 2010 Operating Budget - Page 2

DEPT.	ACCOUNT NAME	ACCOUNT	TOWN MTG.	TOWN MTG.	SELECTMEN
			APPROP.	APPROP.	RECOMMEND
			FY2008	FY2009	FY2010
230	FIRE STATION EXPENSE	230-2222	\$34,940	\$37,440	\$37,440
231	AMBULANCE RELATED COSTS - SALARY	231-1111	\$139,000	\$146,250	\$133,500
231	AMBULANCE RELATED COSTS - EXPENSE	231-2222	\$18,951	\$21,200	\$33,800
231	AMBULANCE RELATED COSTS - OUTLAY	231-3333	\$3,000	\$3,000	\$3,000
241	BUILDING INSPECTOR - SALARIES	241-1111	\$51,566	\$55,006	\$55,300
241	BUILDING INSPECTOR - EXPENSES	241-2222	\$3,200	\$3,390	\$3,390
242	GAS INSPECTOR - EXPENSES	242-2222	\$75	\$75	\$75
243	PLUMBING INSPECTOR - EXPENSES	243-2222	\$350	\$350	\$350
244	SLR OF WEIGHT & MEAS - EXPENSES	244-2222	\$500	\$500	\$500
245	WIRING INSPECTOR - EXPENSES	245-2222	\$50	\$50	\$50
291	CIVIL DEFENSE - EXPENSES	291-2222	\$500	\$500	\$500
292	DOG OFFICER SALARY	292-4015	\$14,214	\$14,214	\$14,214
292	DOG OFFICER - EXPENSES	292-2222	\$900	\$900	\$900
294	FORESTRY - SALARY	294-1111	\$43,639	\$44,948	\$40,546
294	FORESTRY - EXPENSES	294-2222	\$17,750	\$23,800	\$20,748
421	DPW ADMIN SALARY	421-1111	\$128,012	\$129,332	\$128,512
421	DPW ADMIN EXPENSE	421-2222	\$6,500	\$8,850	\$8,850
422	HIGHWAY SALARY	422-1111	\$282,586	\$291,064	\$301,268
422	HIGHWAY - EXPENSES	422-2222	\$203,670	\$207,670	\$218,338
422	HIGHWAY - OUTLAY	422-3333	\$0	\$0	\$0
423	SNOW & ICE SALARY	423-1111	\$45,000	\$45,000	\$45,000
423	SNOW & ICE - EXPENSE	423-2222	\$45,000	\$45,000	\$45,000
424	STREET LIGHTING - SALARY	424-1111	\$1,800	\$1,854	\$1,854
424	STREET LIGHTING - EXPENSES	424-2222	\$128,000	\$110,000	\$110,000
429	OTHER HIGHWAY/STREETS EXPENSE	429-2222	\$8,580	\$8,580	\$8,580
433	TRASH COLLECTION EXPENSE	433-2222	\$716,554	\$711,763	\$721,223
443	CEMETERY - SALARY	491-1111	\$53,988	\$55,608	\$25,855
443	CEMETERY - EXPENSES	491-2222	\$2,620	\$3,500	\$4,100
510	HEALTH INSPECTOR SALARY	510-1111	\$71,209	\$73,040	\$62,000
521	HEALTH CENTER -SALARY	521-1111	\$6,932	\$8,196	\$11,236
521	HEALTH CENTER EXPENSE	521-2222	\$31,600	\$66,650	\$10,350
522	NURSING SERVICE EXPENSE	522-2222	\$2,800	\$2,800	\$4,300
523	ELLIOT CLINIC EXPENSE	523-2222	\$13,000	\$13,000	\$13,000
529	ANIMAL CONTROL EXPENSE	529-4013	\$5,900	\$6,077	\$6,469
529	MOSQUITO CONTROL EXPENSE	529-4046	\$12,196	\$12,500	\$12,800
541	COA - SALARY	541-1111	\$61,900	\$63,939	\$67,635
541	COA - EXPENSES	541-2222	\$1,000	\$1,000	\$1,000
541	MINUTE HOME CARE	541-4016	\$2,342	\$2,342	\$2,519
543	VETERANS - VETERANS AGENT SALARY	543-1111	\$1,250	\$5,500	\$5,500
543	VETERANS BENEFITS EXPENSE	543-2222	\$5,700	\$16,000	\$16,000
543	VETERANS - EXPENSES	543-4014	\$1,900	\$1,900	\$1,900
610	LIBRARY - SALARY	610-1111	\$306,970	\$322,047	\$347,754
610	LIBRARY - EXPENSES	610-2222	\$67,954	\$76,428	\$65,578
610	LIBRARY - MINUTEMAN	610-3333	\$0	\$0	\$0
612	ROOSEVELT BUILDING - MAINTENANCE	612-2222	\$94,500	\$89,832	\$89,835
612	ROOSEVELT BUILDING - OUTLAY	612-3333	\$8,000	\$8,000	\$4,000
630	RECREATION - EXPENSES	630-2222	\$12,000	\$12,000	\$12,000

Fiscal Year 2010 Operating Budget Page - 3

DEPT. ACCOUNT NAME	ACCOUNT	TOWN MTG. APPROP. FY2008	TOWN MTG. APPROP. FY2009	SELECTMEN RECOMMEND FY2010
710 RET. OF DEBT PRINCIPAL - EQUIPMENT	710-4042	\$10,000	\$10,000	\$10,000
710 DEBT SERVICE MIDDLE SCHOOL (PR)	710-4049	\$1,010,000	\$1,051,985	\$1,051,900
710 DEBT SERVICE LIBRARY (PR)	710-4053	\$200,000	\$200,000	\$200,000
751 DEBT SERVICE - EQUIPMENT (INT)	751-4042	\$2,158	\$1,683	\$1,208
751 DEBT SERVICE MIDDLE SCHOOL (INT)	751-4049	\$802,475	\$643,344	\$591,609
751 DEBT SERVICE LIBRARY (INT)	751-4053	\$141,750	\$134,000	\$126,250
752 INTEREST ON TEMPORARY LOANS	752-4037	\$0	\$204,281	\$143,000
752 RESERVE FOR CAPITAL PLANNING	752-4038	\$0	\$0	\$0
810 SCHOOL - SALARY	810-1111	\$9,881,875	\$10,351,635	\$10,392,581
810 ATHLETICS SALARY	810-4027	\$53,050	\$58,000	\$49,550
810 SCHOOL EXPENSE	810-2222	\$2,297,345	\$2,479,000	\$2,448,504
810 TRANSPORTATION EXPENSE	810-4026	\$478,000	\$507,000	\$505,000
810 ASSABET VALLEY VOC SCHOOL ASSESSMENT	810-4028	\$978,928	\$941,838	\$949,169
910 RETIREMENT CONTRIBUTION - EXPENSES - SCHOOL MUNICIPAL	910-2222	\$452,296	\$529,041	\$556,287
910 RETIREMENT CONTRIBUTION - EXPENSES - TOWN MUNICIPAL	910-2223	\$1,006,724	\$827,475	\$864,626
911 RETIREMENT NON-CONTRIBUTORY - EXPENSE	911-2222	\$2,576	\$2,576	\$2,576
913 UNEMPLOYMENT COMPENSATION EXPENSE	913-2222	\$41,000	\$45,000	\$75,000
914 HEALTH INSURANCE EXPENSE - SCHOOL MUNICIPAL	914-9014	\$2,362,144	\$2,516,915	\$2,550,586
914 HEALTH INSURANCE EXPENSE - TOWN MUNICIPAL	914-9015	\$1,012,348	\$1,078,678	\$1,064,056
915 LIFE INSURANCE EXPENSE	915-2222	\$8,511	\$9,289	\$9,471
916 MEDICARE -TOWN SHARE EXP.	916-2222	\$162,000	\$180,000	\$240,000
945 TOWN INSURANCE EXPENSE	945-2222	\$240,000	\$200,000	\$220,000
950 TOWN TELEPHONE EXPENSE	950-2222	\$31,100	\$31,100	\$36,000
955 TOWN AUDIT - EXPENSE	955-2222	\$27,000	\$35,000	\$35,000
TOTAL OPERATING BUDGET		\$28,453,735	\$29,583,575	\$29,717,792

SPONSORED BY: Board of Selectmen
 APPROPRIATION: \$29,717,792.00
 FINCOM RECOMMENDATION: At Town Meeting

ARTICLE 5: FUND WATER QUALITY TESTING O.A.R.

To see if the Town will vote to raise and appropriate from sewer enterprise fees the sum of \$1,000 to fund water quality testing of the Assabet River by the Organization for the Assabet River in Fiscal Year 2010;

To do or act thereon.

SPONSORED BY: Board of Selectmen
 APPROPRIATION: \$1,000
 FINCOM RECOMMENDATION: Recommends

FinCom Comments: Maynard and other towns along the Assabet River with Waste Water Treatment Plants contribute to the monitoring of the river water quality. Volunteers from OAR (Organization for the Assabet River) sample points along the Assabet River and a private lab performs the required analysis. This testing is required by the state.

ARTICLE 6: WATER ENTERPRISE BUDGET FY2010

To see if the town will vote to raise and appropriate from Water Enterprise Fees a sum of money to operate the Water Enterprise Budget as listed in the column entitled “BOS Recommended FY2010” as follows;

**Town of Maynard
Water Enterprise Budget**

DEPT.	ACCOUNT NAME	Amended Budget FY2009	BOS Recommended FY2010	% Change
450-1111	WATER -SALARY	184,634	189,300	2.53%
450-2222	WATER EXPENSE	460,000	462,235	0.49%
710-4029	LONG TERM DEBT SERVICE (PR)	497,045	463,806	-6.69%
710-4040	LONG TERM DEBT SERVICE (INT)	171,240	160,748	-6.13%
TOTAL WATER ENTERPRISE BUDGET		\$1,312,919	\$1,276,089	-2.81%

To do or act thereon.

SPONSORED BY: Board of Selectmen
 APPROPRIATION: \$1,276,089.00
 FINCOM RECOMMENDATION: Recommends

ARTICLE 7: PERPETUAL CARE FUND

To see if the Town will vote to continue to accept funds from sundry persons and the interest generated thereby, to be invested to perpetually care for the lots and surroundings at Glenwood Cemetery;

To do or act thereon.

SPONSORED BY: Board of Selectmen
 APPROPRIATION: None
 FINCOM RECOMMENDATION: Recommends

FinCom Comments: This article allows the Town to accept and invest funds for the care and maintenance of the cemetery.

ARTICLE 8: SEWER ENTERPRISE BUDGET FY2010

To see if the town will vote to raise and appropriate from Sewer Enterprise Fees a sum of money to operate the Sewer Enterprise Budget as listed in the column entitled “BOS Recommended FY2010” as follows;

**Town of Maynard
Sewer Enterprise Budget**

DEPT.	ACCOUNT NAME	Amended Budget FY2009	BOS Recommended FY2010	% Change
443-1111	WWTP -SALARY	225,116	228,806	1.64%
443-2222	WWTP EXPENSE	599,257	604,148	0.82%
443-xxxx	Waste Water Treatment Plant Short Term (PR)	110,000	20,000	-81.82%
443-xxxx	Waste Water Treatment Plant Short Term (INT)	23,310	16,914	-27.44%
449-1111	SEWER -SALARY	111,280	111,813	0.48%
449-2222	SEWER EXPENSE	98,940	96,681	-2.28%
710-4030	LONG TERM DEBT SERVICE (PR)	134,957	135,534	0.43%
710-4040	LONG TERM DEBT SERVICE (INT)	63,334	58,724	-7.28%
TOTAL SEWER ENTERPRISE BUDGET		\$1,366,194	\$1,272,620	-6.85%

To do or act thereon.

SPONSORED BY: Board of Selectmen
 APPROPRIATION: \$1,272,620.00
 FINCOM RECOMMENDATION: Recommends

ARTICLE 9: REAUTHORIZE REVOLVING FUNDS

To see if the Town will vote to authorize the continued use of one or more revolving funds under MGL, Chapter 44, Section 53E1/2, as amended, by Municipal Agencies, Boards, Departments or Officers as follows:

Recreation Department: for the purpose of hiring one or more part-time instructors and to provide for their salaries and expenses, receipts totaling no more than \$18,000 in Fiscal Year 2010 from Recreation User Fees, said funds to be expended by the Recreation Commission.

Conservation Commission: for the purpose of administering the consultant fee provision of Maynard’s Wetland Protection By-law, receipts totaling no more than \$15,000 in Fiscal Year 2010 from Wetlands By-law Consultant Fees, said funds to be expended by the Conservation Commission.

Planning Board: For the purpose of fees and expenses associated with Site Plan Review, Special Permit and Subdivision Applications, and Zoning Bylaw and Subdivision Regulation revisions; receipts totaling no more than \$20,000 in Fiscal Year 2010 from Site Plan Review, Special Permit and Subdivision Application fees; said funds to be expended by the Planning Board.

Board of Health

Town Drop Off Center Fees: For the purpose of fees and expenses associated with disposal of household hazardous products, yard waste, tires and electronics collected at town drop-off at the Highway Garage, receipts totaling no more than \$14,000 in Fiscal Year 2010 and said funds to be expended by the Board of Health.

Licensing Fees: For the purpose of fees and expenses associated with inspections of food establishments in the Town of Maynard, receipts totaling no more than \$10,000 in Fiscal Year 2010 and said funds to be expended by the Board of Health.

Council on Aging: For the purpose of fees and expenses associated with operating the Council on Aging's van service, receipts totaling no more than \$7,000 in Fiscal Year 2010 and said funds to be expended by the Council on Aging;

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

Comments: Authorization of the revolving funds allows the department heads to spend departmental receipts, up to the amounts authorized, to support the programs that generate the revenue. Receipts collected in excess of the amount authorized revert to the General Fund.

ARTICLE 10: WATER ENTERPRISE STABILIZATION FUND

To see if the Town will vote to raise and appropriate from Water Enterprise Fees the sum of \$150,000.00 to the Water Enterprise Stabilization Fund;

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: \$150,000.00
FINCOM RECOMMENDATION: Recommends

Comments: The Water Enterprise Stabilization Fund is separate from the Water Enterprise Budget. The Stabilization Fund is a reserve for unforeseen expenses and future infrastructure improvements. Spending from this fund can only be done by a two-thirds vote of Town Meeting.

ARTICLE 11: FINANCE COMMITTEE RESERVE FUND

To see if the Town will vote to raise and appropriate from taxation the sum of \$152,000.00 to provide for any extra ordinary or unforeseen expenditures of the various Town Departments, by a vote of the Finance Committee out of the Reserve Fund, as provided by M.G. L. Chapter 40, Section 6;

To do or act thereon.

SPONSORED BY: Finance Committee
APPROPRIATION: \$152,000.00
FINCOM RECOMMENDATION: Recommends

Comments: This amount is determined based on a Board of Selectmen Policy that recommends that Reserve Fund Appropriation reflect at least .50% of the total budget appropriation.

ARTICLE 12: SEWER ENTERPRISE STABILIZATION FUND

To see if the Town will vote to raise and appropriate from Sewer Enterprise Fees the sum of \$50,000.00 to the Sewer Enterprise Stabilization Fund;

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: \$50,000.00
FINCOM RECOMMENDATION: Recommends

Sponsor Comments: The Sewer Enterprise Stabilization Fund is separate from the Sewer Enterprise Budget. The Stabilization Fund is a reserve for unforeseen expenses and future infrastructure improvements. Spending from this fund can only be done by a two-thirds vote of Town Meeting.

FinCom Comments: Finance Committee supports the Board's commitment to reserving a portion of water and sewer fees for future infrastructure improvements.

ARTICLE 13: CONSULTANT PLANNER

To see if the Town will vote to appropriate the sum of \$20,000 from gift funds given to the Town in accordance with the Tax Increment Financing (TIF) agreement with Wellesley/Rosewood Maynard Mills Limited Partnership in order to contract with a part-time community development planner for the Fiscal Year beginning July 1, 2009 through June 30, 2010, or to take any other action relative thereto.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: \$20,000
FINCOM RECOMMENDATION: Recommends

Comments: The Consultant Planner position is a matching funds program shared by the Town of Maynard and Clock Tower Place. The purpose of the position is to advise town officials on planning and community development matters and acquire funding for the development of the Town via grants.

**ARTICLE 14: COMMUNITY PRESERVATION FUND RESERVE
APPROPRIATION FISCAL YEAR 2010**

To see if the Town will vote to appropriate or reserve from FY2010 Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee (CPC), with each item to be considered a separate appropriation;

<u>Appropriations:</u>	
From FY2010 estimated revenues for Committee Administrative and Operating Expenses	\$10,000
<u>Reserves:</u>	
From FY2010 estimated revenues for Historic Preservation	20,000
From FY2010 estimated revenues for Open Space	20,000
From FY2010 estimated revenues for Community Housing	20,000
From FY2010 estimated revenues for Budgeted Reserve	130,000
Total:	200,000

To do or act thereon.

SPONSORED BY: Community Preservation Committee
 APPROPRIATION: \$200,000
 FINCOM RECOMMENDATION: Recommends

ARTICLE 15: DISPOSE SURPLUS EQUIPMENT

To see if the Town will vote to authorize the Board of Selectmen to dispose of surplus and/or obsolete equipment or materials, as authorized by M.G.L. Ch.30B, Uniform Procurement Act, as amended from time to time.

To do or act thereon.

SPONSORED BY: Board of Selectmen
 APPROPRIATION: None
 FINCOM RECOMMENDATION: Recommends

ARTICLE 16: CHAPTER 90 APPROPRIATIONS

To see if the Town will vote to appropriate the sum of \$206,851.00 for Chapter 90 Construction and Resurfacing. Said funds are 100% reimbursable to the Town of Maynard. This article is in accordance with Chapter 90, Section 34 of Mass. General Laws, Article 246B.

To do or act thereon.

SPONSORED BY: Board of Selectmen
 APPROPRIATION: \$206,851.00
 FINCOM RECOMMENDATION: At Town Meeting

Comments: A list of Chapter 90 projects is posted on the town web site:
<http://www.townofmaynard-ma.gov/>.

ARTICLE 17: TWO-GRAVE LOT LAYOUT AT GLENWOOD CEMETERY

To see if the Town will vote to transfer from Perpetual Care Fund, Glenwood Cemetery the sum of \$5,000.00 for labor and materials. These funds are to be used to layout mark and prepare two-grave lots in selected areas of the Cemetery.

To do or act thereon.

SPONSORED BY: Department of Public Works
APPROPRIATION: \$5,000.00
FINCOM RECOMMENDATION: Recommends

Comments: These funds will be used to gain more grave space in the Glenwood Cemetery.

ARTICLE 18: REVALUATION CONSULTANT

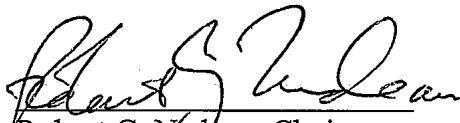
To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide \$45,000.00 or any other sum to hire a revaluation consultant for the Fiscal Year 2010 revaluation;

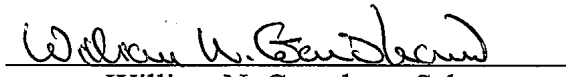
To do or act thereon.

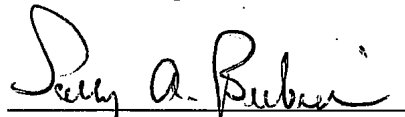
SPONSORED BY: Board of Assessors
APPROPRIATION: \$45,000.00
FINCOM RECOMMENDATION: Recommends

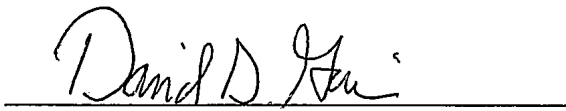
Comments: This process is required every three years by the Department of Revenue.


Given under our hands this 14th day of *April* in the year Two Thousand and Nine.

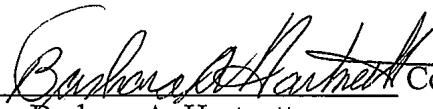

Robert G. Nadeau, Chairman


William N. Cranshaw, Selectman


Sally A. Bubier, Selectman


David D. Gavin, Selectman


John J. Barilone II, Selectman

A true copy, Attest  Constable of Maynard.
Barbara A. Hartnett.