

Goals for FY 2009 (*updates on progress in italics*)

1. Avalon Bay 40B

Design to be consistent with CDIC Guidelines
TA to provide 60 day update or as information is available

Avalon Bay

TA Report November 10, 2008

I spoke with Scott Dale yesterday. They are working on submission for approval from Mass Housing. I am meeting with him next week to discuss this process.

TA Report November 25, 2008

I met Scott Dale Wednesday. Avalon is submitting an application to MHFA. He is also interested in concurrently pursuing a LIP Agreement with the BOS. I recommended we establish a subcommittee with a member of the ZBA. This committee will work on the development agreement. As an action Item under new Business I am recommending that the Board establish this committee

TA Report January 13, 2009

I went on the Site visit with Sally Bubier. Bill, Sally and I drafted a preliminary letter that is in your packets for review. I have also set a up Development Task Force Meeting for Monday to gather comments from Department Heads and Boards.

TA Report March 24, 2009

I have a call into Scott Dale to report the BOS position on LIP versus Market Rate. He is on vacation until March 23, 2009. I will follow up when he returns.

2. Website

Updated Weekly
Assistant Town Administrator to check bi-weekly
Provide 60 day update
Received E-Government Common Cause award with distinction.

3. Capital Improvement Plan

Change Capital Planning Committee from three to five
Identify five year plan
Identify Long Term Issues
*The Committee was expanded at Fall Town Meeting from three to Five Members
A five year plan was done by the CPC using the same method as the prior year. Lack of Funding was a factor.
1st Floor of Town Hall is substantially renovated – windows have been replaced
New Police Station is complete
Fire Station Design is 50% complete
WWTP project has been awarded under budget
School Feasibility Study is funded and underway
Fire Station Boilers have been replaced*

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4. Water and Sewer Rate Project

Move to quarterly rates

The rates and collections have been consistently stable and the process has tightened up to a point where the Town is ready to go to quarterly billing.

5. Continue Downtown Economic Development

Special Meeting November

The BOS never implemented the special meeting format discussed at the retreat – therefore this meeting was not held.

Garage Assessment Completed

Walgreens Approved – nearly complete

MacDonald Development nearly complete

15 minute parking policy implemented

River Rock Grille Approved

Bean House Relocated

La Matina opened

Way Finding Project

Pleasant Café Expanded

6. Energy Savings Effort

Town Administrator to get baseline energy use report in 90 days.

The town was awarded a technical assistance grant through DOER.

In order to move ahead with this grant the Town has benefited from the services of an intern to determine the baseline energy use of the Town. This report will be complete in August.