



COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

TOWN OF MAYNARD

Report, Budget, Recommendations, and Official Warrant

ANNUAL TOWN MEETING

Monday, May 20, 2013 at 7:00 P.M.

FOWLER SCHOOL AUDITORIUM
Three Tiger Drive

PLEASE READ AND BRING THIS DOCUMENT TO THE TOWN MEETING

SPECIAL NOTICE TO VOTERS

On Monday May 13, 2013 at 7:00 p.m., a meeting will be held at the Maynard Town Building, Room 201, to discuss with any citizen who desires further information, as to the recommended budget and capital plan, and any special Articles in the Warrant to which the Finance Committee has made a recommendation. Explanation and discussion concerning these matters may be helpful in the interest of saving time at the Annual Town Meeting. Your participation is welcomed.

ADA ADVISORY

Anyone in need of special arrangements for the Town Meeting, such as an assessable wheelchair or signing for the hearing impaired, please contact the Office of the Selectmen at (978) 897-1301 by May 6, 2013 in order that reasonable accommodations may be made.

PROCEDURES AT TOWN MEETING

Order of Articles: Articles are voted on in the order they are presented unless Town Meeting votes to do otherwise.

Secret Ballot Votes: The Moderator determines whether or not an article requires a secret ballot according to Town By-laws. If the Moderator determines that an Open Vote applies to an article, at least 25 voters may request that a secret ballot vote be taken. The request for a secret ballot vote must be made prior to the open vote being taken.

Amending an Article at Town Meeting: Anytime after a main motion has been made and seconded, but before being voted on, it is possible to amend the main motion:

1. Ask the Moderator for recognition.
2. Present a motion to amend verbally and submit a copy of the motion in writing to the Moderator. The motion to amend must include your name as sponsor, any change in appropriation and its source.
3. The motion to amend must be seconded.
4. The motion to amend must be voted on by Town Meeting separately from the main motion.
5. The motion to amend must pass by a simple majority vote.
6. More than one motion to amend can be made to the main motion, but must be presented and voted on one at a time. A motion to amend must be made before the main motion is voted on.
7. After all motions to amend are voted, the main motion, (or as amended), must be voted on.

Reconsider an Article: An article may be reconsidered, that is, revoted, **only** within thirty (30) minutes of the time that the main article (motion) was voted on. An article can only be reconsidered once. To reconsider:

1. Ask the Moderator for recognition.
2. Ask for reconsideration within the thirty (30) minute time limit. The Moderator can now finish present business, which may go on beyond thirty (30) minute limit. However, the Moderator shall take up the reconsideration as the next order of business.
3. At the proper time, present your motion for reconsideration and state your name.
4. At the Moderator's option, he can move the motion without further discussion.

NECESSARY MAJORITIES

9/10 majority is required for unpaid bills of prior fiscal years (Special Town Meeting) that had no appropriation.

4/5 majority is required for unpaid bills of prior fiscal years (Annual Town Meeting).

2/3 majority is required for all borrowing, land acquisitions or transfers and zoning by-laws.

Simple majority is required for all else, such as: regular by-laws, current appropriations and transfers, unpaid bills of prior years that has money appropriated but arrived too late to be included.

NOTE:

Yes and No votes only will be considered in the calculation of percentages. To figure the percentage, divide the Yes votes by the total Yes and No votes.

Example: 100 Yes, 50 No, and 20 Blanks shall be interpreted as:

$$\frac{100 \text{ Yes}}{100 \text{ Yes} + 50 \text{ No}} = 66.7\% \text{ or } 2/3$$

GLOSSARY OF TERMS USED AT TOWN MEETING

APPROPRIATE: The authority to tax and spend funds for the purpose stated.

ASSESSMENT: The estimated value of worth of a piece of property or a group of properties. Assessment of property is done within specific guidelines by the Board of Assessors.

BY-LAWS: The Town's guidelines – laws that cannot be deviated from “by-law.”

CHERRY SHEET: The state document that details the actual amount of state aid to the Town, and the charges the town must pay the state.

DEBT LIMIT: The maximum amount that a Town can borrow. In most cases, state law prohibits borrowing more than 5% of the total average valuation of taxable property. There are certain exceptions to this limit.

CERTIFIED FREE CASH: The amount of Surplus Revenue over and above uncollected taxes of prior years, certified by the Director of Accounts as of June 30th each year.

GENERAL FUND: Account from which all transactions are made, pay bills, collections, etc.

OVERLAY: The amount raised by the Assessors in excess of anticipated expenditures (appropriations and charges) to cover abatements, etc.

OVERLAY RESERVE: A city, town, or district may appropriate overlay surplus for any lawful purpose, including funding any known or anticipated overlay deficit for any fiscal year. Any amount not appropriated by June 30 closes to undesignated fund balance in the General Fund.

RESERVE FUND: Fund under the control of the Finance Committee to provide for extraordinary or unforeseen expenditures, may only be appropriated at Annual Town Meeting.

SURPLUS REVENUE: The amount by which cash, accounts receivable, and other current assets exceed liabilities and reserve.

STABILIZATION FUND: A savings account. Each year an amount not exceeding 10% of the preceding years' taxation of real and personal property may be appropriated. This fund is intended for purchasing capital items, which the town would otherwise borrow for.

The balances of the Town's Stabilization Funds are as follows:

General Fund Stabilization	\$1,804,443.00
Water Enterprise Fund Stabilization	\$ 555,707.00
Sewer Enterprise Fund Stabilization	\$ 745,978.00
Community Enhancement Stabilization	\$ 39,227.00

The amounts of "Free Cash" and "Retained Earnings" as certified by Director of Accounts are as follows:

General Fund – Free Cash	\$2,910,826.00
Water Enterprise Fund – Retained Earnings	\$ 161,929.00
Sewer Enterprise Fund – Retained Earnings	\$ 161,464.00

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ARTICLE: 1 TOWN REPORT ACCEPTANCE

To hear and act upon the reports of Town Officers and Committees.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

ARTICLE: 2 OBSOLETE EQUIPMENT OR MATERIALS

To see if the Town will vote to authorize the Board of Selectmen to dispose of surplus and or obsolete equipment or materials, as authorized by M.G.L. Chapter 30B, Uniform Procurement Act, as amended from time to time.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

ARTICLE: 3 REVOLVING FUNDS – Chapter 44, §53E1/2

To see if the Town will vote to authorize the following revolving funds for certain town departments in accordance with MGL c. 44, §53E1/2 for Fiscal Year 2014.

Revolving Fund	**Authorized Department to Spend	Revenue Source	Use of Fund	FY2014 Spending Limit
Conserv Comm - Wetlands Bylaw Consultant Fees	Municipal Services	Fees for Wetlands Bylaw Consultants	Expenses & PT Wages Related to Administering the Consultant Fee Provision of the Wetlands Bylaw	\$ 15,000
Planning Board - Site Plan Review	Municipal Services	Site Plan Review, Special Permit & Subdivision Application Fees	Expenses & PT Wages Related to Site Plan Review, Special Permit, Subdivision Applications and Zoning Bylaw & Subdivision Regulation Revisions	\$ 22,400
Disposal - Drop Off Center	Department of Public Works	Household Hazardous Products, Yard Waste, Tires & Electronic Disposal Fees	Expenses & PT Wages Related to the Disposal of Household Hazardous Products, Yard Waste, Tires & Electronics	\$ 12,000
Board of Health - Licensing Fees	Municipal Services	Town of Maynard Food Establishment Inspection Fees Over \$10 (First \$10 Goes to GF)	Expenses & PT Wages Related to Food Establishment Inspections in Maynard	\$ 12,000

Council on Aging - COA Van Service	Council on Aging	Fees for the COA Van Service	COA Operational Expenses & PT Wages	\$ 10,000
Sealer of Weights & Measures	Municipal Services	Fees for Sealer of Weights & Measures Services	Sealer of Weights & Measures PT Wages & Expenses	\$ 5,000
Electrical/Wiring Inspection Services	Fire Department	Fee Amount Over \$15 for Wiring Inspector Services (First \$15 Goes to GF)	Wiring Inspector's PT Wages	\$ 25,500
Plumbing & Gas Inspection Services	Municipal Services	Fee Amount Over \$15 for Plumbing & Gas Inspector Services (First \$15 Goes to GF)	Plumbing & Gas Inspector's PT Wages and Allowable Expenses	\$ 29,000
			TOTAL OF ALL REVOLVING FUNDS	\$130,900
	**Single Department Authorization May Not Exceed 1% of Tax Levy		LIMIT 10% OF FY13 TAX LEVY \$23,163,034	\$2,316,303
			1% LIMIT - AUTHORIZED TO SPEND**	\$ 231,630

To do or act thereon.

SPONSORED BY: Board of Selectmen
 APPROPRIATION: None
 FINCOM RECOMMENDATION: At Town Meeting

Comments: Authorization of the revolving funds allows the responsible entity to spend departmental receipts, up to the amounts authorized, to support the programs that generate the revenue.

ARTICLE: 4 AUTHORIZE TREASURER TO BORROW IN ANTICIPATION OF TAXES

To see if the Town will vote to authorize the treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the Fiscal Year beginning July 1, 2013 in accordance with provision of General Laws, Chapter 44, Section 4, and to issue a note or notes, therefore, payable within one year in accordance with provisions of General Laws, Chapter 44, Section 17.

To do or act thereon.

SPONSORED BY: Board of Selectmen
 APPROPRIATION: None
 FINCOM RECOMMENDATION: At Town Meeting

Comments: This article authorizes the town Treasurer to borrow funds in the short term in the event tax collection amounts do not meet the time requirements of various Town Expenditures.

ARTICLE: 5 SALARY ADMINISTRATION PLAN FISCAL YEAR 2014

To see if the Town, under the authority of Section 108A of chapter 41 of the Massachusetts General Laws, will vote to amend the Maynard Salary Administration Plan.

Part-time Employees	\$8.50 to \$19.00
Part-time Specialized Employees (i.e. certified, licensed)	\$20.00 to \$39.00
Full-time Employees	\$16.50 to \$32.00
Board of Assessors	\$1,000.00 annually
Veteran's Agent	\$7,500.00 annually
Inspector of Animals	\$105.00 annually
Registrar of Voters	\$105.00 annually
Clerk, Registrar of Voters	\$515.00 annually

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

Comments: The Salary Administration Plan details salary steps for all non-union or non-contracted employees.

ARTICLE: 6 TOWN GENERAL FUND BUDGET FISCAL YEAR 2014

To see if the Town will vote to transfer \$345,000.00 from the Ambulance Receipts Reserved for Appropriation Fund, and to raise and appropriate from taxation \$34,596,825.00 for the single appropriation vote of \$34,941,825.00 to meet the salaries and wages of Town Officers and employees, expense, and outlays of the Town Departments, and other sundry and miscellaneous, but regular, expenditures necessary for the operation of the Town for Fiscal Year 2014 (July 1, 2013 – June 30, 2014) and further, to accept and expend Federal and State funds to offset certain salaries or expenses or outlays. To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: \$34,941,825.00
FINCOM RECOMMENDATION: At Town Meeting

See Attachment: Appendix "A" – the appendix information is only a guide and is non-binding except as to the single raise and appropriation vote of \$34,941,825.

ARTICLE: 7 SEWER ENTERPRISE FUND BUDGET FISCAL YEAR 2014

To see if the Town will vote to recommend that the following sums be appropriated to operate the Sewer Enterprise Fund, in accordance with the provisions of MGL c. 44, § 53F1/2 such sums of money as may be necessary, together with revenue from the Sewer Enterprise Fund operations, to defray the expenses for Fiscal Year 2014 (July 1, 2013 - June 30, 2014).

REVENUES

Sewer - User Charges	2,305,042
Sewer - MWPAT Subsidy	19,720
TOTAL REVENUES	2,324,762

EXPENSES - DIRECT

Sewer - Salaries	7,000
Sewer - Expense	128,750
Sewer - Short Term Interest	3,375
Sewer - Long Term Debt Principal	606,967
Sewer - Long Term Debt Interest	256,002
Sewer - WWTP Salaries	219,598
Sewer - WWTP Expense	654,300
TOTAL EXPENSES - DIRECT	1,875,992

EXPENSES - INDIRECT

Insurance - Health/Life/Unemp	86,400
Retirement	59,838
Shared Employee Costs	302,532
TOTAL EXPENSES - INDIRECT	448,770

TOTAL FY14 BUDGET 2,324,762

\$1,875,992 appropriated from FY14 Sewer Enterprise Fund revenues

NOTE: \$ 448,770 is appropriated within the FY14 General Fund Budget Article and will be transferred from FY14 Sewer Enterprise Fund revenues.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: \$1,875,992
FINCOM RECOMMENDATION: At Town Meeting

ARTICLE: 8 WATER ENTERPRISE FUND BUDGET FISCAL YEAR 2014

To see if the Town will vote to recommend that the following sums be appropriated to operate the Water Enterprise Fund, in accordance with the provisions of MGL c. 44, § 53F1/2 such sums of money as may be necessary, together with revenue from the Water Enterprise Fund operations, to defray the expenses for FY2014 (July 1, 2013 - June 30, 2014)

REVENUES

Water - User Charges	1,468,448
Water - MWPAT Subsidy	141,874
TOTAL REVENUES	1,610,322

EXPENSES - DIRECT

Water - Salaries	199,000
Water - Expense	463,800
Water - Short Term Interest	9,750
Water - Long Term Debt Principal	516,800
Water - Long Term Debt Interest	170,058
TOTAL EXPENSES - DIRECT	1,359,408

EXPENSES - INDIRECT

Insurance - Health/Life/Unemp	57,736
Retirement	39,986
Shared Employee Costs	153,192
TOTAL EXPENSES - INDIRECT	250,914

TOTAL FY14 BUDGET 1,610,322

\$1,359,408 appropriated from FY14 Water Enterprise Fund revenues

NOTE: \$ 250,914 is appropriated within the FY14 General Fund Budget Article and will be transferred from FY14 Water Enterprise Fund revenues.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: \$1,359,408
FINCOM RECOMMENDATION: At Town Meeting

ARTICLE: 9 ASSABET VALLEY REGIONAL VOCATIONAL SCHOOL RESERVE FUND FOR COMPENSATED ABSENCES FOR EMPLOYEES

To see if the Town will vote to approve Assabet Valley Regional Vocational School District's establishment of a reserve fund for compensated absences for employees terminating employment per provisions MGL Ch. 40, Section 13D

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town meeting

Comments: From ASRVS, on December 4, 2013 the Assabet Valley School Committee voted unanimously to adopt the law and create such fund. \$25,000.00 has been set aside in the FY14 operating budget to begin funding. The purpose of the fund is set aside funds to pay for future liabilities of sick and vacation time per contractual agreements.

ARTICLE: 10 COMMUNITY PRESERVATION FUND BUDGET FY2014

To see if the Town will vote to appropriate or reserve from FY2014 Community Preservation Fund revenues in the amounts recommended by the Community Preservation Committee (CPC), with each item to be considered a separate appropriation:

Appropriations:

Administrative & Operating Expenses	\$ 9,900.00
Long Term Debt. Principal	\$80,000.00
Long Term Debt. Interest	\$41,300.00

Reserves:

Historic Preservation Reserve	\$19,982.50
Open Space Reserve	\$19,982.50
Community Housing Reserve	\$19,982.50
Budgeted Reserve	\$ 8,677.50

TOTAL FY14 BUDGET \$199,825.00

To do or act thereon:

SPONSORED BY: Community Preservation Committee
APPROPRIATION: \$199,825
FINCOM RECOMMENDATION: At Town meeting

ARTICLE: 11 FINANCE COMMITTEE RESERVE FUND

To see if the town will vote to raise and appropriate from taxation the sum of \$300,000.00 to provide for any extraordinary or unforeseen expenditures of the various Town Departments, by a vote of the Finance Committee out of the Reserve Fund, as provided by M.G.L. c. 40, §6. To do or act thereon.

SPONSORED BY: Finance Committee
APPROPRIATION: \$300,000.00
FINCOM RECOMMENDATION: At Town meeting

Comments: The Finance Committee Reserve Account provides funding for extraordinary or unforeseen expenditure, with the approval of the Finance Committee.

ARTICLE: 12 OPTIONAL ADDITIONAL EXEMPTION

To see if the Town will vote to set the exemption for clause 17D Elderly, Surviving Spouses, Minor whose father is deceased; Clause 22 Veterans and surviving spouses; Clause 22E100% Disabled Veterans and surviving spouses; Clauses 37A Legally Blind, at 100% of the allowable personal exemption amount in accordance with M.G.L. Chapter 59 Sec. 5.

To do or act thereon.

SPONSORED BY: Board of Assessors

APPROPRIATION: None

FINCOM RECOMMENDATION: At Town Meeting

Comments: This increase was approved for Fiscal Year 2009 through 2013. This option is an annual decision and must be approved by town meeting. The decision to grant the additional exemption must be made before the approval of the tax rate for the year.

**ARTICLE: 13 RE: Zoning Bylaw Amendments Add a new section 7.9 entitled
“Temporary Moratorium on Medical Marijuana Treatment Centers”**

To see if the Town will vote to amend the Town’s Zoning Bylaw by adding a new Section 7.9, **TEMPORARY MORATORIUM ON MEDICAL MARIJUANA TREATMENT CENTERS**, that would provide as follows:

Section 7.9.1. PURPOSE

By vote at the State election on November 6, 2012, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for medical purposes. The law provides that it is effective on January 1, 2013 and the State Department of Public Health is required to issue regulations regarding implementation within 120 days of the law’s effective date. Currently under the Zoning Bylaw, a Medical Marijuana Treatment Center is not a permitted use in the Town and any regulations promulgated by the State Department of Public Health are expected to provide guidance to the Town in regulating medical marijuana, including Medical Marijuana Treatment Centers. The regulation of medical marijuana raises novel and complex legal, planning, and public safety issues and the Town needs time to study and consider the regulation of Medical Marijuana Treatment Centers and address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of Medical Marijuana Treatment Centers and other uses related to the regulation of medical marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Medical Marijuana Treatment Centers so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses

in the Town and to enact bylaws in a manner consistent with sound land use planning goals and objectives.

Section 7.9.2. DEFINITIONS

“Medical Marijuana Treatment Center” shall mean a “not-for-profit entity, as defined by Massachusetts law only, registered by the Department of Public Health, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils or ointments), transfers, transports, sells distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers.”

Section 7.9.3. TEMPORARY MORATORIUM

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Medical Marijuana Treatment Center. The moratorium shall be in effect through June 30, 2014. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of medical marijuana in the Town, consider the Department of Public Health regulations regarding Medical Marijuana Treatment Centers and related uses, and shall consider adopting new Zoning Bylaws to address the impact and operation of Medical Marijuana Treatment Centers and related uses.

Or to act in any other manner in relation thereto.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

ARTICLE: 14 SECONDHAND AND JUNK DEALERS

To see if the Town will vote to amend Chapter VIII, Junk Dealers, by renaming same to Secondhand and Junk Dealers, by omitting section 1 and replacing it as follows:

Section 1. Licenses

(a) No person shall carry on the business of purchasing and/or selling and/or bartering of secondhand merchandise of any description, including, but not limited to, certain secondhand precious metals, such as silver, gold and platinum, without first having received a license from the Board of Selectmen to do so. A person desiring such license or renewal of such license shall pay an application fee of \$100 to the Town Clerk. Within ten (10) business days after receipt of said application, the Town Clerk shall forward said application to the Chief of Police or his/her designee. The Chief of Police or his/her designee shall conduct an investigation into the suitability of the applicant to possess such license and report his/her approval or disapproval to the Board of Selectmen within twenty (20) business days of his/her receipt of the application.

The Board of Selectmen may, after application has been made to the Town Clerk and after receipt of the report of the Chief of Police or his/her designee, grant a license to the applicant for the purpose herein stated.

(b) Applications for new licenses under this chapter may be made at any time. All licenses issued shall expire annually on the first day of May except that licenses may be issued in April to be valid for twelve (12) months beginning the next succeeding first day of May. Application for renewal of such license shall be submitted to the office of the Town Clerk no later than March 1 of each year. Within ten (10) business days thereafter, the Town Clerk shall forward said application to the Chief of Police or his/her designee for his/her approval or disapproval. The Chief of Police or his/her designee shall report his approval or disapproval to the Board of Selectmen within twenty (20) business days of his/her receipt of the application.

(c) Any entity whose license has expired and has not been reissued shall be liable to prosecution for engaging in any business for which the license is required. If a licensee fails to use the license for a period of thirty (30) days in succession, the Chief of Police or his/her designee shall investigate the circumstances and report the matter to the Board of Selectmen.

(d) Any such license issued shall not be valid to protect the holders thereof in any building or place other than that designated in the license.

(e) No such licensees shall have their premises open for the transaction of business, nor shall they purchase or barter any secondhand articles, except between the hours of 9:00am and 9:00pm on any day of the week except Sundays and holidays. Business hours for Sundays and holidays shall be consistent with the hours allowed by Massachusetts General Laws.

(f) Every licensee shall conspicuously display the license and conspicuously post on the premises a copy of Chapter VIII of the Bylaws of the Town of Maynard relating to Secondhand Dealers.

Section 2. Record of Purchases to be Kept; Sales Restricted

(a) Any entity so licensed who engages in the business of purchasing and/or selling and/or bartering secondhand articles of any description, at the licensed location, shall be required to keep, in a book, a written record of all purchases or acts of barter at the time they occur. A specific and individual inventory or identification number shall be assigned to each separate transaction by the licensee and such number shall be recorded in this book or written record. Said record shall include:

- (1) The name and address of the purchaser's business
- (2) The date and time of transaction.
- (3) A complete and accurate description of the article(s).
- (4) The name of the seller (printed and written legibly).
- (5) The address of the seller (printed and written legibly).
- (6) The date of birth of the seller.
- (7) The social security number of the seller.

- (8) The driver's license, Mass ID card, or Passport number of the seller.
- (9) The price, if any, of such article.
- (10) The assigned identification number as required by the provisions of this section.
- (11) The form of identification produced, as required by the provisions of this section.

(b) A required record of any transaction shall be legibly written in English and kept in a book of a size and style approved by the Chief of Police or his/her designee. No entries shall be erased, obliterated, defaced, or altered.

(c) Every licensee shall require positive identification and a record in the book the type of identification produced by any person from whom a purchase, etc., is made. Positive identification shall mean and include any photo identification issued by any governmental agency. It is recommended that a digital photograph be taken by the licensee or his/her designee of the identification along with the property purchased and such photograph be stored either in paper form and in color or electronically.

(d) Every licensee shall require a person from whom a purchase, etc., is made to legibly sign his/her name, address and date of birth in the book. In the event such person is unable to write, the licensee shall fill in the required information, together with a written notation stating that such person was unable to do so.

Section 3. Enforcement; Penalty for Violations

(a) Every such licensee shall deliver to the Chief of Police or his/her designee on the first business day of each week, before the hour of noon, a complete and legible record of all articles purchased or bartered during the preceding business week. As long as all of the below-stated required information is present, such record may be delivered electronically via email. The record shall contain the following information:

- (1) A complete and accurate description of all articles purchased or bartered, including all distinguishable marks and numbers.
- (2) The date and time of the transaction.
- (3) The name, address, date of birth, social security number and/or driver's license number and/or Massachusetts ID card number, and/or Passport number of the seller.
- (4) The price paid for the article.
- (5) The respective identification number, as required by Chapter VIII of the Town of Maynard By-Laws.
- (6) The form of identification produced by the seller, as required by Chapter VIII of the Town of Maynard By-Laws.

(b) The Chief of Police or his/her designee may, during business hours, enter upon any premises used by the licensee for the conduct of business to ascertain how such person conducts business. Said officer may examine any or all articles taken in trade, kept or stored in or upon

said premises. All books and inventories shall be exhibited to any such officer, whenever a demand for such exhibition shall be made.

(c) Every such licensee shall hold for inspection any and all items purchased or bartered for a period of at least thirty (30) business days but not to exceed sixty (60) business days on the premises covered under the issued license. These articles shall be left in the condition in which they were received at the time of purchase or time of barter. The assigned identification number as stated in Chapter VIII of the Town of Maynard By-Laws shall be displayed with the items in the possession of the licensee. Every licensee shall, upon demand, provide access to the Chief of Police or his/her designee for inspection of said articles.

(d) If any articles purchased or bartered and held by the licensee is determined by the Chief of Police or his/her designee to be stolen or otherwise illegally possessed, or if the item is determined to be evidence of a crime as defined under Massachusetts General Laws, the licensee shall be required, upon demand, to surrender said article or articles to the Chief of Police or his/her designee.

(e) Persons violating any provision of Chapter VIII of the Town of Maynard By-Laws shall be punished by a fine of not more than \$100 (one hundred dollars) and/or revocation of said license by the Board of Selectmen, after hearing, if it appears that the licensee is not complying with said provision.

(f) It shall be the duty of the Chief of Police or his/her designee to report any violation of Chapter VIII of the Town of Maynard By-Laws, in writing, to the Board of Selectmen.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

ARTICLE: 15 BORROWING AUTHORIZATION – SEWER CAPITAL PROJECT

To see if the town will vote to authorize the Treasurer, with approval of the Board of Selectmen, to borrow the sum of \$498,000.00 under Mass General Law Chapter 44 for Sewer Enterprise Fund Capital Project – Construction of Mockingbird Pump Station.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: \$498,000.00
FINCOM RECOMMENDATION: At Town meeting

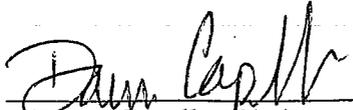
ARTICLE: 16 BORROWING AUTHORIZATION – WATER CAPITAL PROJECT

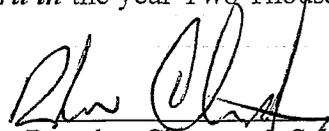
To see if the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the sum of \$1,300,000.00 under MA General Law Chapter 44 for the Water Enterprise Fund Capital Project – Water Tank Repairs.

To do or act thereon.

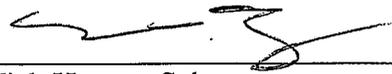
SPONSORED BY: Board of Selectmen
APPROPRIATION: \$1,300,000.00
FINCOM RECOMMENDATION: At Town meeting

Given under our hands this *16th* day of *April in* the year Two Thousand and Thirteen.


Dawn Capello, Chairman

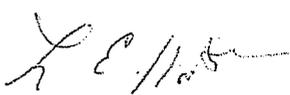

Brendon Chetwynd, Selectman

David Gavin, Selectman


Mick Hurrey, Selectman



James Buscemi, Selectman

A true copy, Attest  Constable of Maynard.

APPENDIX "A" - TOWN OF MAYNARD - FY14 GENERAL FUND ESTIMATED REVENUE

FY13 Levy Limit	\$ 23,163,034	
Plus 2.5%	579,076	
Plus Estimated New Growth	190,000	
Plus Debt Exclusion	2,643,120	
SUBTOTAL - ESTIMATED REVENUE FROM TAXATION		\$ 26,575,230
Plus Cherry Sheet Estimated Receipts	5,605,567	
Plus School Bldg Assist Reimb - Fowler School	897,661	
Plus Bond Premium Reimb - Police Station	3,745	
Plus Bond Premium Reimb - School Boilers	687	
Plus Bond Premium Reimb - High School	30,704	
Plus Bond Premium Reimb - High School	22,130	
Plus Bond Premium Reimb - High School	21,983	
Plus Estimated Local Receipts	2,182,859	
Plus Water Enterprise Indirect Costs Transfer	250,914	
Plus Sewer Enterprise Indirect Costs Transfer	448,770	
Plus Ambulance Receipts Reserved Transfer	250,000	
Plus Ambulance Receipts Reserved Transfer for Capital	95,000	
SUBTOTAL - ESTIMATED OTHER REVENUES & TRANSFERS IN		9,810,020
Less Cherry Sheet Estimated Charges	(459,777)	
Less Cherry Sheet Offset - School Lunch	(6,096)	
Less Cherry Sheet Offset - School Choice	(291,485)	
Less Cherry Sheet Offset - Library	(11,067)	
Less Allowance for Abatements (Overlay)	(375,000)	
SUBTOTAL - ESTIMATED REDUCTIONS TO REVENUE		(1,143,425)
Less Separate Article for FY14 Reserve Fund	(300,000)	
SUBTOTAL - SEPARATE ARTICLES VOTED FROM TAXATION		(300,000)
TOTAL ESTIMATED REVENUE FOR FY14 GENERAL FUND BUDGET		\$ 34,941,825

APPENDIX "A" - TOWN OF MAYNARD - FY14 GENERAL FUND EXPENSE BUDGET

DEPT	NAME	FY13 ORIGINAL BUDGET	FY14 BOS RECOMMEND
114	Moderator	75	75
122	Selectmen - Salaries	58,324	61,424
122	Selectmen - Expense	49,800	70,700
129	Town Administrator - Salaries	204,000	209,000
129	Town Administrator - Expense	3,500	-
131	Finance Comm Expense	300	700
132	<i>Reserve Fund - Not Voted as Part of the GF Budget - Separate Article Vote</i>		
135	Town Accountant - Salaries	135,505	121,283
135	Town Accountant - Expense	52,000	5,050
141	Assessors - Salaries	134,129	137,260
141	Assessors - Expense	34,770	28,520
145	Treasurer/Collector - Salaries	173,951	183,360
145	Treasurer/Collector - Expense	37,850	32,260
151	Legal Expense	83,000	94,000
155	Data Processing Expense	262,500	298,000
158	Tax Title/Foreclosure Expense	20,000	14,500
161	Town Clerk - Salaries	92,106	94,820
161	Town Clerk - Expense	1,750	1,780
162	Election & Registration - Salaries	500	500
162	Election & Registration - Expense	4,500	2,850
163	Election Expense	18,500	14,500
192	Public Prop (Maint) - Salaries	123,799	124,701
192	Public Prop (Maint) - Expense	84,650	88,400
195	Town Reports - Expense	2,000	2,000
210	Police - Salaries	1,928,683	2,199,476
210	Police - Expense	219,083	225,133
220	Fire/Ambulance - Salaries	1,650,861	1,804,412
220	Fire/Ambulance - Expense	124,275	134,665
294	Forestry - Expense	12,000	9,000
300	Maynard School - Salaries	11,274,077	11,837,780
300	Maynard School - Transportation	409,400	417,588
300	Maynard School - Athletic Expense	58,250	62,750
300	Maynard School - Expense	2,398,100	2,464,500
310	Assabet Valley School Assessment	1,043,277	843,022
421	DPW Admin - Salaries	166,135	159,500
421	DPW Admin - Expense	4,800	68,850

422	DPW Construct & Maint - Salaries	388,207	348,800
422	DPW Construct & Maint - Expense	777,846	753,850
423	Snow & Ice - Salaries & Expense	98,000	98,000
424	Street Lights - Salaries	1,500	1,000
424	Street Lights - Expense	85,000	80,000
491	Cemetery - Salaries	15,000	18,000
491	Cemetery - Expense	3,010	2,610
500	Municipal Services - Salaries	-	252,815
500	Municipal Services - Salaries - Adm Asst	44,070	-
500	Municipal Services - Salaries - Staff	42,000	-
500	Municipal Services - Salaries - Conserv Staff	22,429	-
500	Municipal Services - Salaries - Planning Staff	45,222	-
500	Municipal Services - Salaries - Bldg Comm	61,764	-
500	Municipal Services - Salaries - Overtime	2,000	-
500	Municipal Services - Salaries - Certification	2,000	-
500	Municipal Services - Expense	48,115	45,900
541	Council on Aging - Salaries	76,337	78,500
541	Council on Aging - Expense	1,711	1,520
543	Veterans - Salaries	7,500	9,500
543	Veterans - Expense	17,600	57,000
610	Library - Salaries	391,495	395,616
610	Library - Expense	65,030	54,479
612	Roosevelt Building & Grounds	77,795	68,500
619	Historical Comm - Expense	1,000	1,000
710	Long Term Debt Service - Principal	2,314,807	2,665,300
751	Long Term Debt Service - Interest	1,244,108	1,372,522
752	Interest on Short Term Notes	190,000	100,000
910	Retirement - Pension Contribution	1,563,843	1,739,708
911	Retirement - Non Contributory	2,576	2,576
913	Unemployment Compensation	50,000	60,000
914	Health Insurance - Town Share	4,615,230	4,390,110
915	Life Insurance - Town Share	11,000	8,700
916	Medicare - Town Share	212,000	242,000
945	General Insurance - Town	223,000	236,460
955	Annual Town Audit	-	45,000

TOTALS

33,567,645

34,941,825