

Fall 2014 Special Town Meeting Timeline

Tuesday, August 19, 2014	Board of Selectmen vote to hold a Special Town Meeting on October 27, 2014 at 7:00 p.m. at the Fowler Middle School Auditorium.
Wednesday, August 20, 2014	Board of Selectmen (Town Administrator) gives notice to all Town Agencies, Town Officers and Chairpersons of Multiple Member Committees. <i>Deadline imposed by Town Administrator (Charter is silent on this notification for STM)</i>
Thursday, August 21, 2014	Board of Selectmen publishes notice of the calling of Special Town Meeting. <i>Section 2-5 Maynard Town Charter: BOS to publish notice at least 45 days prior to STM September 12th is Beacon deadline)</i>
Tuesday, September 16, 2014	Deadline for submittal of all draft warrant articles to Board of Selectmen by Town Agencies, Boards and Committees (Funding amount and source required). <i>Deadline imposed by Town Administrator</i>
Friday, September 26, 2014 Saturday is the 30th day. Town Hall Closed	Deadline for submittal of Citizens Petition Warrant Articles ATM; referral to Section 2-7 C2. Maynard Town Charter: Citizens Petitions must be received at least 30 days prior to STM.
Monday, September 29, 2014	FinCom recommendations, comments and reports due for STM. <i>Must be done before BOS approves STM Warrant.</i>
Tuesday, September 30, 2014	Board of Selectmen vote to approve Special Town Meeting Warrant. <i>Last meeting before Beacon deadline before publishing deadline.</i>
Thursday, October 9, 2014	Special Town Meeting Warrant to be printed (400 copies) <i>Printing deadline (Earliest time available after printing of STM)</i>
Friday, October 10, 2014 Monday October 13 is Columbus Day -Town Hall is closed	Special Town Meeting Warrant published in Beacon. <i>Town of Maynard By-Laws, Chapter 1, Section 1 - the warrant for the Annual Town Meeting, and any and all Special Town Meetings, shall be printed in a local publication or delivered to each household, at the discretion of the Board of Selectmen, and made available at the Town Building and Post Office at least 14 days prior to the meeting. The Warrant shall state the time and place at which the meeting is to convene and, by separate articles, the subject matter to be acted upon.</i>
Monday October 20, 2014	Post Meeting Notice of STM <i>Town Bylaw, Section 1A: Town Meeting shall be notified by posting an attested copy of the warrant calling the same, one at the Post Office, and at each of the ten (10) other public places in Town, seven (7) days at least before the day appointed for said meeting.</i>
Monday, October 27, 2014	Special Town Meeting