



# COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

## SPECIAL TOWN MEETING

To the Constable of the Town of Maynard, in said County,

### GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the voters of said Maynard, to assemble **IN FOWLER SCHOOL AUDITORIUM, THREE TIGER DRIVE IN SAID town**, on Monday, May 19, 2014 at 9:00 p.m. then and there to act on the following articles:

### SPECIAL NOTICE TO VOTERS

On Monday, May 12, 2014 at 7:00 P.M., a public hearing will be held at the Maynard Town Hall, Michael J. Gianotis Room, Room 201, to discuss with any citizen who desires further information, as to the recommended budget, and any special Articles in the Warrant to which the Finance Committee has made a recommendation. Explanation and discussion concerning these matters may be helpful in the interest of saving time at the Special Town Meeting. Your participation is welcome.

## **ADA ADVISORY**

Anyone in need of special arrangements for the Town Meeting, such as wheelchair arrangements or signing for the hearing impaired, please contact the Office of the Selectmen at (978) 897-1301 by May 5, 2014 in order for reasonable accommodations to be made.

## **PROCEDURES AT TOWN MEETING**

**Order of Articles:** Articles are voted on in the order they are presented unless Town Meeting votes to do otherwise.

**Secret Ballot Votes:** The Moderator determines whether or not an article requires a secret ballot according to Town By-laws. If the Moderator determines that an Open Vote applies to an article, at least 25 voters may request that a secret ballot vote be taken. The request for a secret ballot vote must be made prior to the open vote being taken.

**Amending an Article at Town Meeting:** Any time after a main motion has been made and seconded, but before being voted on, it is possible to amend the main motion:

1. Ask the Moderator for recognition.
2. Present a motion to amend verbally and submit a copy of the motion in writing to the Moderator. The motion to amend must include your name as sponsor, any change in appropriation and its source.
3. The motion to amend must be seconded.
4. The motion to amend must be voted on by Town Meeting separately from the main motion.
5. The motion to amend must pass by a simple majority vote.
6. More than one motion to amend can be made to the main motion, but must be presented and voted on one at a time. A motion to amend must be made before the main motion is voted on.
7. After all motions to amend are voted, the main motion, (or as amended), must be voted on.

**Reconsider an Article:** An article may be reconsidered, that is revoted, **only** within thirty (30) minutes of the time that the main article (motion) was voted on. An article can only be reconsidered once. To reconsider:

1. Ask the Moderator for recognition.
2. Ask for reconsideration within the thirty (30) minute time limit. The Moderator can now finish present business, which may go on beyond thirty (30) minute limit. However, The Moderator shall take up the reconsideration as the next order of business.
3. At the proper time, present your motion for reconsideration and state your name.
4. At the Moderator's option, he can move the motion without further discussion.

**NECESSARY MAJORITIES\***

9/10 majority is required for unpaid bills of prior fiscal years (Special Town Meeting) that had no appropriation.

4/5 majority is required for unpaid bills of prior fiscal years, (Annual Town Meeting).

2/3 majority is required for all borrowing, land acquisitions or transfers and zoning by-laws.

Simple majority is required for all else, such as: regular By-laws, current appropriations and transfers, unpaid bills of prior years that have money appropriated but arrived too late to be included.

**NOTE:**

Yes and No votes will only be considered in the calculation of percentages. To figure the percentage, divide the Yes votes by the total Yes and No votes.

Example: 100 Yes, 50 No, and 20 Blanks shall be interpreted as:

$$\frac{100 \text{ Yes}}{100 \text{ Yes} + 50 \text{ No}} = 66.7\% \text{ or } 2/3$$

\*Please note these vote quanta are for example only and there may be other types of votes, which fall under each of the categories listed above.

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**ARTICLE: S-1 CERTIFIED FREE CASH APPROPRIATION**

To see if the Town will vote to appropriate from free cash which was certified as of July 1, 2013 the sum of \$1,693,596.00 for the following capital and stabilization fund purposes and in the following amounts:

<b><u>PURPOSE</u></b>	<b><u>AMOUNT</u></b>
Capital Stabilization Fund	\$ 720,669.00
OPEB Trust	\$ 100,000.00
Snow & Ice Deficit	\$ 385,927.00
Fire Department Pumper Truck (Engine 2)	\$ 407,000.00
TA/DPW Street Light LED Upgrades	\$ 80,000.00
<b>TOTAL APPROPRIATION</b>	<b>\$1,693,596.00</b>

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$1,693,596.00  
FINCOM RECOMMENDATION:

Comments:

**ARTICLE: S-2 OVERLAY RESERVE APPROPRIATION**

To see if the Town will vote to transfer and appropriate the following sums of money for the purpose listed, from the fund balance reserved for overlay released:

<b><u>PURPOSE</u></b>	<b><u>AMOUNT</u></b>
Financial Software Conversion License Balance	\$73,500.00

To do or act thereon.

SPONSORED BY: Board of Selectman  
APPROPRIATION: \$73,500.00  
FINCOM RECOMMENDATION:

Comments:

**ARTICLE: S-3 TRANSFER WATER ENTERPRISE RETAINED EARNINGS**

To see if the Town will vote to raise and appropriate from the Water Enterprise Retained Earnings a sum of \$166,248.00 to the Water Enterprise Stabilization Fund.

To do or act thereon.

SPONSORED BY: Department of Public Works

APPROPRIATION: \$166,248.00  
FINCOM RECOMMENDATION:

Comments:

**ARTICLE: S-4 WATER ENTERPRISE STABILIZATION FUND APPROPRIATION**

To see if the Town will vote to appropriate from Water Stabilization the sum of \$300,000.00. Rockland Avenue – Water Filter Media Replacement.

To do or act thereon.

SPONSORED BY: Department of Public Works  
APPROPRIATION: \$300,000.00  
FINCOM RECOMMENDATION:

Comments: **Department of Public Works:** to be used for a new media filter to replace current filter at Rockland Avenue Water treatment Plant. This is a DEP requirement for our drinking water permit.

**ARTICLE: S-5 SEWER ENTERPRISE STABILIZATION FUND APPROPRIATION**

To see if the Town will vote to appropriate from Sewer Stabilization the sum of \$85,000.00 Inflow and Infiltration program.

To do or act thereon.

SPONSORED BY: Department of Public Works  
APPROPRIATION: \$85,000.00  
FINCOM RECOMMENDATION:

Comments: **Department of Public Works:** the funds are to be used for an Inflow and Infiltration Analysis. DEP has mandated that the Town of Maynard have an Inflow and Infiltration Program. This is part of the five year plan that we developed last year. This is not for repairs but identification of problem areas and is a DEP requirement for our NPDES Permit.

**ARTICLE: S-6 COMMUNITY PRESERVATION FUND RESERVE APPROPRIATION**

To see if the Town will vote to appropriate from Community Preservation Funds the amounts recommended by the Community Preservation Committee (CPC) for community preservation projects, as presented to the CPC, with each item to be considered a separate appropriation, in accordance with the requirements of Massachusetts General Laws Chapter 44B:

**Appropriations:**

**\$10,000.00**

From Open Space Reserve Fund to the Maynard Conservation Land Trust

Fund, with any of these expenditures from said Conservation Land Trust Fund to be subject to the provisions of the Community Preservation Act.

**\$25,000.00**

From the Historical Resources Fund to the Historic Properties Survey, Phase 2 with unexpended funds as of June 30, 2016 being return to their funding sources.

**\$9,800.00**

From the Unreserved Fund to fund a renovation and preservation program at Rockland Field which would enable various youth groups to continue to use the fields for their programs with unexpended funds as of June 30, 2016 being returned to their funding sources.

**\$42,000.00**

From the Unreserved Fund to fund the installation of fencing at the High School Baseball Field with unexpended funds as of June 30, 2016 being returned to their funding sources.

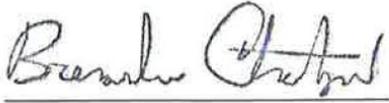
**Total Appropriations from Community Preservation Fund \$ 86,800.00**

To do or act thereon.

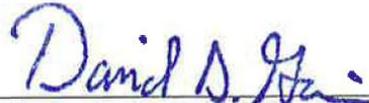
SPONSORED BY:	Community Preservation Committee
APPROPRIATION:	\$86,800.00
FINCOM RECOMMENDATION:	

Comments:

Given under our hands this **22nd** day of April in the year of Two Thousand and Fourteen.



Brendon Chetwynd, Selectman



David Gavin, Selectman



Dawn Capello, Selectman



William Cranshaw, Selectman

A true copy, Attest  Constable of Maynard.  
Michael Albanese