



## Town Administrator's Report

October 15, 2013

**To: Board of Selectmen**  
**From: Kevin Sweet, Town Administrator**

Please accept this report as an abridged version of activities and projects underway:

### **Solar Array / Dog Park:**

An official ribbon cutting date of Monday, November 4<sup>th</sup> has been set. I am working with WGES with regards to logistics and they have retained a PR firm that will be sending out official invites for the ceremony.

I met onsite with the Solar Contractor, Wayne Amico, Chris Okafor and representatives from MayDog regarding the concerns raised with the NStar utility poles related to potential safety hazards associated with the equipment. We have proposed a couple of solutions which will be brought back to WGES for consideration and we are hopeful appropriate mitigation will be put in place.

### **AVRTHS:**

On October 9<sup>th</sup> I attended the Town Officials Meeting at the Assabet Valley Regional Technical High School. Two other community officials and I met with Superintendent Pat Collins to discuss the status of the District, the renovation project, FY15 budget development and an opportunity to provide input and feedback. Mr. Collins provided us with a tour of the building and pointed out the scope of the renovation project.

### **NEMLEC:**

I Attended the Northeastern Massachusetts Law Enforcement Council (NEMLEC) Town Manager's meeting with Chief Dubois. This was an opportunity for Town executives to see presentations made by team unit commanders and their personnel. An impressive display and demonstration of NEMLEC resources and a meet and greet with NEMLEC chiefs, officers and personnel provided valuable insight to what is available to Maynard as a member community.

### **Assistant Town Administrator Position:**

The position has been advertised within Town Hall, Town website, MA Municipal Association site, various local graduate public administration program sites and within the Municipal Management Association. The posting will close on October 16<sup>th</sup>. As of today we have received a total of 55 resumes for the position.

### **Miscellaneous:**

- Meeting with Representative Kate Hogan
- Guest speaker at this month's Council on Aging meeting
- Held monthly Leadership Team Meeting

**Green Communities:**

Maynard was noted in the Energy and Environmental Affairs updates for the Central Region with a paragraph titled “State-of-the-Art Energy Management System Drives Savings at Maynard School.” We are expecting to save nearly \$22,000 annually through a comprehensive energy management project at the Green Meadow, funded through the Green Communities Grant. The system is projected to reduce Green Meadow’s electricity consumption by about 53,000 kWh annually, while also saving nearly 7,900 therms of natural gas.

We are in the process of completing the downtown parking electric charging stations which consists of two charging heads. The units are in place and we are finalizing the art work and signage to clearly identify and delineate such parking. This is an exciting addition to the downtown!

