

JONATHAN B. SISTARE



EMPLOYMENT HISTORY

NOV 2011 to PRESENT – SOLO PRACTITIONER for JONATHAN B. SISTARE, ATTORNEY AT LAW, PLLC

Opened own general practice law firm as a solo practitioner located in Dublin, New Hampshire. Perform general practice law, with a specialty in municipal law, contract law and veterans' issues.

JUNE 1985 TO MAY 2011 - US ARMY OFFICER (Active and Reserve Duty)

Served in various capacities as commissioned officer on both active and reserve duty in the US Army, including a tour as the Chief Human Resources Officer of a unit of approximately 2,500 Soldiers and civilians reporting directly to the commanding general, and a four year tour as an Inspector General, and a tour in Iraq. Now retired.

OCTOBER 2007 – JUNE 2010 - TOWN MANAGER, TOWN OF SALEM, NH

This position serves as the Chief Appointed Officer for the Town of Salem, reporting directly to the Board of Selectmen, and has duties outlined in state law under NH RSA 37:6, including:

- The supervision of all town departments;
- The letting, making and performance supervision of all contracts for the town
- The preparation of the annual operating and capital budgets for the town;
- The supervision of all expenditures of the town during the year;
- The responsibility for hiring all town employees, and when necessary the termination of town employees;
- The organization and reorganization of town departments when determined to be necessary by the Selectmen;

Example of some duties during my tenure in Salem included:

Budget Preparation and Administration: Preparation and presentation of 3 annual operating and capital budgets to the Selectmen, Budget Committee and Town Meeting; budget totals varied between \$30 million and \$40 million; administrative oversight of each budget throughout the year after adoption by Town Meeting.

Human Resources: Hiring authority for the town's 300 employees based upon established criteria and after review of background checks or necessary investigations; responsible for negotiations and contract development with five labor unions within the town to include research and analytic reporting to the Board of Selectmen to determine town's policy and approach to contract negotiations; conducted grievance hearings.

Project Management: Involved extensively in multi-million dollar capital improvements for the town, including facility and infrastructure upgrades

APRIL 1993 to SEPTEMBER 2007 - TOWN MANAGER, TOWN OF JAFFREY, NH

Identical duties as those as noted above for the Town of Salem. The duties and responsibilities were either identical or very similar as the job of Town Manager is outlined by state law.

MAY 2002 TO AUGUST 2003 – ATTORNEY, BRAGDON and BERKSON ATTORNEYS AT LAW, KEENE, NH (part-time)

Assisted full-time attorneys with caseload, client meetings, research and legal memorandums, filings, and briefs primarily on labor and municipal issues.

JULY 1989 to APRIL 1993 - TOWN ADMINISTRATOR, TOWN OF HOPKINTON, NH

Similar duties to those as the Town Manager in Salem and Jaffrey, but delegated by Board of Selectmen, rather than by state law.

EDUCATION

New England Law School, Boston, MA
Juris Doctor, May 2001

University of New Hampshire, Durham, NH
Master of Public Administration, December 1989

University of New Hampshire, Durham, NH
Bachelor of Arts May 1985 Major: Political Science Minor: History

APPOINTMENTS, MEMBERSHIP, VOLUNTEER EFFORTS

Member, NH Bar Association in Good Standing

Cheshire County Commissioner

Driver, Meals on Wheels in Jaffrey, NH

Past President, and past Treasurer, Dublin Community Pre-School

Coach for Local Youth Baseball and Soccer Teams