



BOS meeting minutes approved on 3/31/2010

OFFICE OF THE  
**BOARD OF SELECTMEN**

**Selectmen's Meeting Minutes**  
**Tuesday, March 16, 2010**  
**Town Hall Building, Room 201**  
**Time: 7:00 pm**

**Present: Chairman David Gavin, Selectman Brendon Chetwynd, Selectman Sally Bubier, Selectman John Barilone and Interim TA Cathy O'Dea and Becky Mosca absent Selectman Bob Nadeau.**

Welcome – Michael Sullivan, Town Administrator appointee.

**Approval: Minutes of March 2, 2010**

**Motion** by Selectman Chetwynd to amend and approve the minutes of March 2, 2010. Second by Chair Gavin. Vote 3-0-1 Selectman Bubier abstains. **Motion approved.**

**Open Public Comments**

Vic Tomyl, discussed maintenance thru out the Town, request Building Inspector to inspect Winter Street and the Pumping Station and all other properties in Town.

**Approval: Automatic Amusement Devise License**

**Motion** by Chair Gavin to approve and sign the Automatic Amusement Devise License for 1- Juke box and 1- touch screen video for Halfway Cafe' at 51 Main Street, Maynard. Second by Chair Gavin. Vote 4-0. Motion approved.

**Appointment: Interim Veteran's Service Director**

**Motion** by Selectman Bubier to approve Brian Stearns as the Interim Veteran Service Officer Term expires; June 30, 2010. Second by Chair Gavin. Vote **4-0. Motion approved.**

TA is working on a hybrid model. Maynard could have a volunteer intake/veteran liaison in town hall. That person would coordinate with the Interim Veteran's Service Director and he would process all paperwork out of the Hudson Office.

**Second Meter Policy for existing residential units.**

The Board Director DPW Director, Jerry Flood, to research surrounding towns with similar housing stock for polices and fees.

**Presentation: Data Conversion**

At the request of the Finance Director Julie Colpoys, a principal from KVS presented the benefits of converting the town's financial data to KVS. The board directed Cathy O'Dea to communicate with the school administration regarding the benefits of a coordinated conversion.

Selectman Bubier noted that purchasing additional software would go beyond the scope of a level funded budget for FY2011.

**Discussion: Art Space Lease**

The board established a subcommittee to work with representatives from the School Committee to review terms of the lease. The first 5-year period of the 20-year lease expires November 30, 2010. The old Fowler School is owned by school and the lease is therefore between the school and Artspace. The right of refusal is with Artspace but this is an opportunity for both parties to review the terms of the lease.

Selectmen Barilone and Bubier were appointed to the subcommittee. Selectman Bubier will initiate communication with the School Committee.

**Discussion: ATM and STM Controls**

The board reviewed all controls submitted but took no action.

**Approval: Glendale Street Stop Sign**

**Motion** made by Selectman Bubier to install a stop sign at Lewis and Glendale Streets and a stop sign at Corbett and Glendale Streets. Selectman Chetwynd seconded. Vote 4-0.

**Motion approved.**

**ITA Report:**

Cathy suggested that the board consider having an independent contractor host the town website with the goal of providing better and timelier content for the same amount of money we are now paying. Cathy suggested that the board visit the web site for the town of Dover who currently uses this model.

**Chair's Report:**

Council on Aging will be on the agenda for the April 13<sup>th</sup> meeting.

He and Selectman Nadeau will be meeting with Stow BOS representatives regarding regional opportunities.

**Motion:** to adjourn Chair Gavin. Second by Selectman Chetwynd. Vote 4-0. Meeting adjourned at 10:00 pm.

Approved:

Date:

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Selectman Sally Bubier Clerk

Initials