



Approved minutes at BOS 4/19/11

OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1001 Fax: 978-897-8457

Selectmen's Meeting Minutes
Tuesday, April 5, 2011
Town Hall Building, Room 201
Time: 7:00 pm

Present Chairman Robert Nadeau Selectman Brendon Chetwynd, Selectman Sally Bubier, Selectman David Gavin, Selectman Dawn Capello. Town Administrator Michael Sullivan.

Pledge of Allegiance

Public Discussion: Resident, Jay Bourgeois Comments he is sorry to hear the Town Closed Memorial Gym. Thinks that the cause of the problem all along was the leaking roof. He understands the insurance issues, but wish the Town would rethink about opening the Gym.

Motion made by Selectman Gavin to approve the minutes of March 15, 2011. Second by Selectman Capello. Vote 5-0. Motion approved.

Consent Agenda

Motion made by Selectman Nadeau to approve the consent agenda. Second by Selectman Capello. Vote 5-0. Motion approved.

List of correspondences

TA, letter to Recreation Commission
Water/Sewer Fourth Quarter Billing
MIG Bridge Contractor Notification
OAR Letter
Mass. Fire Services letter
License Incident Report-Elks
Recreation Commissioner Resignation
Emergency Response Letter
MSBA, LETTER DATED 3/10/11
MSBA, Letter dated 3/29/11
ConsCom minutes 3/1/11

COA report Feb 2011

License approval, Annual Lord’s Day Licenses, Bowling & Billiards, and Junk Dealer.

Motion made by Selectman Nadeau to approve the yearly licenses for the Lord’s Day, (Sunday Ice Cream) and expire April 30, 2012. Second by Selectman Gavin. Vote 5-0. Motion approved.

Motion made by Selectman Nadeau to approve the yearly Junk Dealer license as follows and expires April 30, 2012. Second by Selectman Bubier. Vote 5-0. Motion approved.

Motion made by Selectman Nadeau to approve the yearly Bowling & Billiards licenses as follows and expires April 30, 2012. Second by Selectman Bubier. Vote 5-0. Motion approved.

	License Number	Licensee	Address	Type of License
	MS-A	Maynard Lodge of Elks	34 Powdermill Road	Bowling & Billiards
CLOSED		Johnny Ray's	86A Powder Mill Rd	Bowling & Billiards
	MS-B	Knights of Columbus	P.O. Box 38	Bowling & Billiards
	MS-C	American Legion	51 Summer Street	Bowling & Billiards
	MS-D	Maynard Rod & Gun	45 Old Mill Road	Bowling & Billiards
	MS-E	Pleasant Café	34-36 Main Street	Bowling & Billiards
	MS-F	Morey's Tavern	27 Main Street	Bowling & Billiards
	MS-01	The Corner Closet	2 Walnut Street	Junk Dealer
	MS-1	Halfway Café Inc	51 Main Street	Sunday Ice Cream
	MS-2	Blue Coyote Grill	137 Main St.	Sunday Ice Cream
	MS-3	Boston Bean House	102 Main Street	Sunday Ice Cream
	MS-4	Bud's Variety	180 Main Street	Sunday Ice Cream
	MS-5	Cast Iron Kitchen	177 Main Street	Sunday Ice Cream
	MS-6	Corner Store	49 Walnut Street	Sunday Ice Cream
	MS-7	Cumberland Farms	54 Acton Street	Sunday Ice Cream
	MS-8	Erickson's	Great Road	Sunday Ice Cream
closed		JoJo's West	86 Powdermill	Sunday Ice

Approved minutes at BOS 4/19/11

			Road	Cream
	MS-10	La Mattina's Café	1 Nason Street	Sunday Ice Cream
	MS-11	Maynard Village Pizza	86 Powdermill Road	Sunday Ice Cream
	MS-12	McDonalds	4 Main Street	Sunday Ice Cream
	MS-13	Millstream Liquors	86A Powdermill Road	Sunday Ice Cream
	MS-14	Oriental Delight	51 Waltham Street	Sunday Ice Cream
	MS-15	River Rock Grill	163 Main Street	Sunday Ice Cream
	MS-16	Tedeschi Food Shop	5 Waltham Street	Sunday Ice Cream
	MS-17	Russell's	193 Main Street	Sunday Ice Cream
	MS-18	Thai Chilli	40 Main Street	Sunday Ice Cream
	MS-19	Wendy's	115 Powdermill Road	Sunday Ice Cream

Abatements for Water and Sewer

Motion made by Selectman Chetwynd to approve the abatements as shown. Second by Selectman Nadeau. Vote 5-0. Motion approved.

I.D. #	Name & Address	Water	Sewer	Reason	Abatement Amount
2920	Alfred Walazak 69 Waltham St	\$15,138.35	\$19,563.62	Reading was a random # due to a computer glitch	\$34564.41
8136	J Zancewicz 7 Cindy Lane	\$21.80		This acct should only been billed a cross connection fee not the min. water fee	\$21.80
202	M Pimentel 1 Dana Rd.	\$67.09	\$114.11	Deduct meter did not read 90 cu ft	\$8.00
8232	R Highland 2 Sarah Lane	\$837.29	\$1,121.54	Deduct meter did not read	\$52.29
2929	W Huges 19 Woodridge Rd.	\$81.86	\$135.86	Water/Sewer dept did not inspect work see Abatement request	\$75.00
2880	A. Abraham 104 Great Road	~	~	Deduct meter did not record	\$81.04

Approved minutes at BOS 4/19/11

3395-1	W Campbell	~	~	This house is not	\$283.56
	171A Parker St			connected to Town	
				sewer	

Annual Town Meeting (progress report on controls)

Control	Title	Department	Money	Depart/Com	BOS date
A	Town Report Acceptance	BOS	None		
B	MAGIC	BOS	\$1,750.00		
C	OAR	BOS	\$1,000.00		
D	Memorial Gym	Rec Dep.	\$400,000.00	vote to remove 3/1 on 4/4 rec	
E	Senior Center	COA	\$2,500,000.00		
F	Perpetual Care	DPW	\$30,000.00		
G	Cost of Living (COLA)	BOS	\$30,000.00		
H	CPA rescind old article	Finance Dir	\$140,000.00		
I	Community Preservation Fund Reserve	CPC	\$212,500.00		
J	CPC Amendment Fence Fund	CPC	\$200,000.00		
K	FY 12 Operating Budget	BOS	\$ _____		
L	Water Enterprise Budget FY12	BOS	\$ _____		
M	Sewer Enterprise Budget FY12	BOS	\$ _____		
N	Water Enterprise Stabilization FY2012	DPW	\$200,000.00		
O	Sewer Enterprise Stabilization FY2012	DPW	\$290,000.00		
P	Authorize Revolving Funds	BOS	None		
Q	Capital Outlay	CP	\$ _____		
R	Consultant Planner	BOS	\$20,000.00		

Approved minutes at BOS 4/19/11

S		Chapter 90 Appropriations		DPW	\$ _____	Legal said, we don't need article	
T		Authorize Treasurer to Borrow Funds		BOS	\$ _____		
U		FY2012 Salary Administration Plan		BOS	None		
V		SOLAR ARRAY		BOS			
W		WATER/SEWER CAPITAL		DPW			
X		FINANCE COMMITTEE RESERVE FUND		FINCOM	\$200,000.00		
Y		CITIZENS' PETITION		Herb Mallinson	None		

Control		Title		Department	Money		BOS date
S-A		Condominium Assessment		BOA	\$12,000.00		
S-B		FY2011 Operating Budget Transfers		BOS	\$ _____		

May Dog Rob Wezwick Update on “Free Leash” Park at Waltham Street

Handout at meeting from Rob Wezwick.

Request to have a free leash park for Dogs at the Maynard Land fill. Currently the Town has RFP for a solar project to be at this site. Will have more information at the end of April 2011.

White’s Pond Study Committee, Dick Downey

Update from Dick Downey chair of committee. Updates are posted on the Maynard Web.

Contract got a late start with Woodard & Curran final report due by late September.

Recommendation should be ready for Special Town Meeting, fall period.

Senior Citizen Center, Richard Gross

Chair, Richard Gross requested to alter the warrant article they submitted for Town Meeting, request RFP to scope out a new facility.

Recreation Commission, Memorial Gym

BOS thanked Geoff Beharrel for his service to the Recreation Commission.

TA, Mike Sullivan said, that the deficit in the recreation revolving account is a combination of over spending for repairs to the building which the town needed to do and the heavy snow load which could the emergency snow removals in February. AECOM

has been requested to come in and do a survey of the Memorial Gym to bring the building back up to code. Town should have the results back in 10 days.

Perambulation, Paul Boothroyd

Update from Paul Boothroyd, request to schedule a Saturday to walk the Maynard boundary lines of the Town, Pre Ambulation Day. TA, Mike Sullivan and Paul Boothroyd to set date for the Pre-Ambulation around the Town boundaries. Board agrees.

Budget Discussion

TA, Mike Sullivan set the tone back in November 2010 with his budget message for FY2012 that all Town wide budgets would have a 1% cut based on the economy for the State at that time. The Town will know more as we near the Annual Town Meeting and if we need to make deeper cuts. February Joint meeting TA at that time did have more information from the State but still not enough.

- a) Sub-Committee Report, Selectman Dawn Capello reported that the Joint Committees at the Sub-budget meeting do not support the controls articles for the Memorial Gym and the Senior Center. Note, Senior have a new plan for a change to support article to have a feasibility study for a Senior Center.
- b) Updated Budget Report, TA Mike Sullivan reported that he has made cuts to all departments and has made recommendations to the BOS, local aide down, State Rep. Kate Hogan thinks the cuts might be 5% more. TA hopes to control cuts with the cuts he made to budget.
- c) Revenue Report, Finance Director Juli Colpoys reported that new growth around \$100,000.00. MSBA band at 1% interest and that we have received Towns' reimbursement. \$500,000.00 in account put aside for bonds for school. Request that we could raise the motor vehicle excise tax and raise \$80,000.00 for new growth.
\$290,000.00 for Capital spending for FY12. \$360,000.00 for short term off set and interest, related to the school bond. BOS & FinCom had many questions over this set of monies.
- d) Request from BOS to add control article in for Capital Project Bonding for \$220,000.00

11:00 PM In the matter of: Collective bargaining, Union Contract and Salary Administration Plan Motion made by Selectman Gavin. Second by Selectman Capello. Roll Call:

Gavin	Yea
Capello	Yea
Bubier	Yea
Chetwynd	Yea

Nadeau Yea

Motion to recess until Thursday, April 7, 2011 at 7:00 pm. **Motion** to adjourn Selectman Nadeau. Second by Selectman Gavin Vote 5-0. Motion approved.

April 7, 2011 meeting reconvened at 7:00 PM with the Board of Selectmen.
Selectman Brendon Chetwynd, Selectman Sally Bubier, Selectman David Gavin, Selectman Dawn Capello. Town Administrator Michael Sullivan.

Budget Discussion was continued Operating Budget along with the Capital articles for Annual Town Meeting.

10 year Bond items

Town Hall	\$35,000.00
(3) Playgrounds/Parks	\$250,000.00
Fields	\$150,000.00
Roads	\$300,000.00
Sidewalks	\$500,000.00
Green Meadow Carpet	\$100,000.00
Green Meadow Parking lot	\$120,000.00
Green Meadow Envelope	\$500,000.00

Short list for Annual Town Meeting as follows:

Capital article list:

Track	\$51,000.00
2 Way Radios	\$22,000.00
Fire Escape	\$18,900.00
Police Cruiser	\$30,000.00
Tennis Court	\$10,000.00
Truck, DPW	\$30,000.00

Motion to adjourn Selectman Chetwynd. Second by Selectman Gavin. Vote 4-0.
Motion approved.

Approved: _____

Date: _____

Selectman, Brendon Chetwynd, Clerk

Initials: BJM