



Approved Minutes at BOS 9/20/11

OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1001 Fax: 978-897-8457

Selectmen's Meeting Minutes
Tuesday, September 6, 2011
Town Hall Building, Room 201
Time: 7:00 pm

Present Chairman, David Gavin, Selectman Brendon Chetwynd, Selectman Jim Buscemi, Selectman Dawn Capello, Selectman Robert Nadeau and Town Administrator, Michael Sullivan.

Pledge of Allegiance

Chairman, David Gavin complemented the Department of Public Works for their successful efforts in the cleanup of the town and restoration. He also thanked Representative Kate Hogan for her assistance.

Public Discussion:

Consent Agenda

Motion made by Selectman Chetwynd to approve the consent agenda. Second by Selectman Capello. Vote 5-0. Motion approved.

List of correspondences

- a) Request for appointment, Gail Erwin, Cultural Council
- b) Request for Class II Auto License, Maynard
- c) Cemetery Deed 2002
- d) Conservation Commission Minutes June 21, 2011
- e) Conservation Commission Minutes August 2, 2011
- f) Request for re-appointment M. John Dwyer, Conservation
- g) Fire Department Monthly Report
- h) Police Department Monthly Report
- i) Application to the CPC for Maynard Country Club

Approved Minutes at BOS 9/20/11

Andrew Kuhn, appointment to Cultural Council

Motion by Selectman Chetwynd to approve and appoint Andrew Kuhn to the Cultural Council for a 3-year term ending June 30, 2014. Second by Selectman Nadeau. Vote 5-0. Motion approved.

Gail Erwin, appointment to Cultural Council

Motion by Selectman Chetwynd to approve and appoint Gail Erwin to the Cultural Council for a 3-year term ending June 30, 2014. Second by Selectman Nadeau. Vote 5-0. Motion approved.

Ellie Waldron, appointment to Council on Aging

Motion by Selectman Chetwynd to approve and appoint Ellie Waldron to the Council on aging for a 3-year term ending June 30, 2014. Second by Selectman Buscemi. Vote 5-0. Motion approved.

Vikki Denaro, appointment to Recreation Commission

Motion by Selectman Chetwynd to approve and appoint Vikki Denaro to the Recreation Commission for a 3-year term ending June 30, 2014. Second by Selectman Nadeau. Vote 5-0. Motion approved.

John Dwyer, reappointment to Conservation Commission

Motion by Selectman Chetwynd to approve and appoint John Dwyer to the Conservation Commission for a 3-year term ending June 30, 2014. Second by Selectman Nadeau. Vote 5-0. Motion approved.

White Pond Citizens' Study Committee, Dick Downey

Hand –out

Board of Selectman thanked Committee for all the work they did.

Water Abatements.

| I.D. # | Water | Sewer | Reason | S/H/B Billed |
|--------|-----------------|----------|----------------------------------|--------------|
| 8198 | \$21.80 & \$150 | | A Cross Connection Fee | \$0 |
| 2836 | | \$360.08 | Water Leak in Basement | \$147.41 |
| 1853 | \$21.80 | \$44.40 | Closed account | \$0 |
| 2230 | XCon \$200 | | Cross connection billed at \$200 | \$0 |
| 8149 | \$21.80 | | Min. xconn | \$0 |
| 8327 | \$21.80 | | Closed account | \$0 |

Motion by Selectman Chetwynd to approve ID. # 8198 for \$171.80, a cross connection fee in error. Second by Selectman Nadeau. Vote 5-0 Motion approved.

Motion by Selectman Nadeau to approve ID. # 2836 for \$ 360.08, water leak in basement. Second by Selectman Chetwynd. Vote 5-0. Motion approved.

Approved Minutes at BOS 9/20/11

Motion by Selectman Nadeau to approve ID. # 1853 for \$66.20, closed account. Second by Selectman Capello. Vote 5-0. Motion approved.

Motion by Selectman Chetwynd to approve ID.# 2230 for \$200.00, cross connection error. Second by Selectman Nadeau. Vote 5-0. Motion approved.

Motion by Selectman Nadeau to approve ID.# 8149 for \$21.80, min. xconn. Second by Selectman Chetwynd. Vote 5-0. Motion approved.

Motion by Selectman Nadeau to approve ID. # 8327 for \$21.80, closed account. Second by Selectman Chetwynd. Vote 5-0. Motion approved.

Issuance of Class II Auto License, Maynard Auto Tech, 260 Main Street
TABLED.

Planning Issues

- a. Dimopoulus Real Estate Trust, 170 Main Street. Board accepted as control # 3 as a draft article for Special Town Meeting.
- b. Clock Tower Place Plan, Main Street. Board accepted and requested as control # 5 as a draft article for Special Town Meeting.
- c. Stretch Code. Board accepted as control # 4 as a draft article for Special Town Meeting.
- d. Fall Special Town Meeting Proposals Board accepted as control # 6 as a draft article for Special Town Meeting.

Articles for Special Town Meeting October 26, 2011.

Motion Selectman Nadeau to accept control #1, for \$9500.00 from Perpetual Care for the purchase of a new mower with rear discharger. Second by Selectman Capello. Vote 5-0. Motion Approved.

Motion Selectman Nadeau to accept Control # 2 for \$15,000.00 from Perpetual Care for some pruning and upgrading of the landscape in the Cemetery. Second by Selectman Capello. Vote 5-0. Motion approved.

Motion made by Selectman Chetwynd to accept control # 3 to amend the Zoning By-Laws (Residential Districts under Section 3 and the business Districts). Second by Selectman Capello. Vote 5-0. Motion approved.

Motion made by Selectman Nadeau to accept control #4 to adopt that portion of the state building code 780. Second by Selectman Capello. Vote 5-0. Motion approved.

Approved Minutes at BOS 9/20/11

Motion made by Selectman Chetwynd to accept control #5 to amend the Zoning By-Laws with regards to the Health Care Industrial District. Second by Selectman Capello. Vote 5-0. Motion approved.

Motion made by Selectman Nadeau to accept control #6 AMENDED ZONING BY-LAWS. Second by Selectman Chetwynd. Vote 5-0. Motion approved.

DPW Article Submittals

- a) Request for equipment purchase funding
- b) Request for maintenance contract service funding

Water Restriction Seasonal Revocation

Motion made by Selectman Nadeau to rescind, on September 6, 2011, the Water Restrictions put in place in the spring. Second by Selectman Chetwynd. Vote 5-0. Motion approved.

Motion made by Selectman Chetwynd to approve the Hydrant flushing during the day. Second by Selectman Nadeau. Vote 5-0. Motion approved.

Change date of Special Town Meeting from October 24, 2011 to October 26, 2011 (requested by Town Counsel).

Motion by Selectman Chetwynd to change the date from October 24, 2011 to October 26, 2011. Second by Selectman Capello. Vote 5-0. Motion Approved.

Old / New Business

Capello submitted a Mission Statement, Maynard Community Life Center Committee, developed a mission statement as outlined.

Motion made by Selectman Chetwynd to approve the proposed mission statement as outlined. Second by Selectman Nadeau. Vote 5-0. Motion approved.

Nadeau

Buscemi, Concern with Downtown losing tenants new vacancies.

Request: update Web sites for the Town departments, keep them current.

Chetwynd: Fire Chief Process – Search Committee make-up – Frame works. TA will get back to Board with costs and more details.

Approved Minutes at BOS 9/20/11

Town Administrator Report

Hurricane Irene, DPW did a great job, Nstar not so much, LEPC, School opening, Economic Development, Bonding and Service Improvements.

Steve Wood, senior tax work off program, Project to work up master list of businesses and do some join work with Prudential Prime Properties, Nancy Quinn.

Road Race for Boys & Girls Club will start and finish this year Downtown.

This Friday, we will have a staff meeting and lunch.

Next tax billing will have bar code on tax bills, bills will be scanned in. This will remove errors.

Chairman's Report

- 1) Article found in another paper regarding Town -X, facing some of the same issues we face, they took road trips to other towns that are making out fine. What they said, they have design process plans
- 2) Budget sub-committee, to have a Vice Chair. Gavin nominated Jim Buscemi. Second Selectman Chetwynd. Vote 4-0-1 Selectman Buscemi abstained. Motion approved.
- 3) Contract for D-Superintendent, term ends 6/30/12. Letter received and requested one more year.
- 4) Web- site photo of the Board, request Dave Griffin to come to a Selectmen's meeting early.
- 5) MHS ground breaking - September 20, 2011 at 3:00 PM
- 6) Once again, Town did a great job with Hurricane.

Adjoin

Motion to adjourn Selectman Gavin Second by Selectman Chetwynd. Vote 5-0. Motion approved. Time, 10:00 pm.

Approved: _____

Date: _____

Selectman, Chetwynd, Clerk

Initials: BJM