



Approved minutes 1-3-12

OFFICE OF THE  
**BOARD OF SELECTMEN**

**Selectmen's Meeting Minutes**  
**Tuesday, January 3, 2012**  
**Town Hall Building, Room 201**  
**Time: 7:00 pm**

**Present Chairman, David Gavin, Selectman Brendon Chetwynd, Selectman Dawn Capello, Selectman Robert Nadeau, Selectman James Buscemi, and Town Administrator, Michael Sullivan.**

**Pledge of Allegiance**

**Public Discussion:**

Resident, Vic Tomyl stated that there is a serious problem with traffic flow on Waltham Street. The Town Manager will contact the police, MIG and the traffic flow engineers from DOT to reevaluate and correct the problem.

Tony Gargas and Bob McCarthy presented their concerns about a problem with beavers in the Tobin Drive neighborhood. Due to an overpopulation of beavers and their dam construction in a specific water basin, homeowners are having a serious cellar-flooding problem.

Motion Made by Selectman Nadeau to authorize the Town Administrator to arrange for a solution to the problem -- fund up to \$2,000.00 to find and fix this area of beavers and dams. Second by Selectman Chetwynd. Vote 5 – 0. **Motion approved.**

**Motion** made by Selectman Nadeau to approve the minutes of the December 20, 2011 meeting. Second by Selectman Capello. Vote 5 – 0. **Motion approved.**

List of Correspondences

Legal Notice, Halfway Café Inc. Alteration  
Memo, Interim Fire Chief Extension  
Email, License update  
Liquor list from Wednesday, Dec 28, 2011

TA, Mike Sullivan January 3, 2012 Becky Mosca

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AVRHS, MSBA letter dated Dec 13, 2011, Project 200908010605  
MEMA, letter dated Dec 2011, Potential Hazard Mitigation Grant Application  
Assabet Valley, House Building Project  
Maynard Public Schools, letter dated Dec 20, 2011, School Department Budget  
Requests  
Library report December 2011  
Incident Report Blue Coyote Nov. 23, 2011  
DPW, 3<sup>rd</sup> qtr billing 2012 to the Collector of Taxes  
Town of Erving letter dated Dec 2, 2011, supporting house bill  
MPO letter dated Dec 22, 2011 RE: FFYs 2013-16 TIPD

**Motion** made by Selectman Nadeau to approve the list of correspondences as shown.  
Second by Selectman Capello. Vote 5 - 0. **Motion approved.**

**Constable Application and Guidelines:** The Town Administrator presented, for approval, official state laws and guidelines regarding the application for the position of Constable. He received the application guidelines and process information from various communities, mainly Waltham, MA.

**Motion** made by Selectman Chetwynd to approve the Constable Guidelines as shown.  
Second by Selectman Capello. Vote 5 - 0. **Motion approved.**

**Fire Chief Search Update:**

The TA reported that a Fed-X package, with applications from five (5) candidates, is on the way to his office. The BOS will conduct interviews on January 11 and 12, 2012.

**Local License Authority Public Hearing: Halfway Café Inc. Alteration**  
**Legal Notice**

Notice is hereby given, in accordance with Massachusetts General Laws Chapter 138, as amended, that a Public Hearing will be held on Tuesday, January 3, 2012 at 7:15 p.m. in the Michael J. Gianotis Meeting Room (No. 201) in the Maynard Town Building on the application for a change of alteration for Halfway Café Inc. at 51 Main Street, Maynard, MA. Copy of the application is in file in the Office of the Selectmen.

**Local Licensing Authority**

Chairman David Gavin  
Selectman Dawn Capello  
Selectman James Buscemi  
Selectman Robert Nadeau  
Selectman Brendon Chetwynd

**Motion** made by Selectman Chetwynd to approve the alteration at Halfway Café Inc. 51 Main Street. Second by Selectman Capello. Vote 5 - 0. **Motion approved.**

**Economic Development Update (Maynard Business Alliance)  
Hand from Maynard Business Alliance,**

Bob Gottlieb, John Grasso and Nancy Quinn (Maynard Business Alliance) requested \$20,000.00 from the Town to help defray expenses associated with future Downtown Maynard Events. These events are projected for a spring (May) timeframe. Expenses for said events include advertising, lists of businesses, lights, signage, parking maps, Pee Pots, etc.

Motion made by Selectman Chetwynd to approve the request of \$20,000.00 funding from a reserve fund transfer, \$12000.00 from fy12 and budget \$8,000.00 balance in fy13. Second by Selectman Buscemi. Vote 5 – 0. **Motion approved.**

**Maynard Country Club**

- a) **Progress Report (TA)** – Environmental assessment will be complete by the end of the week (January 6, 1012). The bond is in process and will be ready by February 15, 2012.
- b) **Committee Composition Discussion (BOS)** – There was a lengthy discussion by the selectmen and Town Administrator regarding the formation of a Maynard Country Club Planning Committee. The deadline for submitting an application for said committee is Feb. 3, 2012.

**Motion** made by Selectman Chetwynd to form a Maynard Country Club Planning Committee. The committee will have one selectman, James Bucemi, (a non-voting member) as a liaison with membership not to exceed 15 members. Second by Selectman Capello. Vote 4– 0-1 Selectman Buscemi abstained as a non-voting member. **Motion approved.**

**Town Administrators Report (M. Sullivan) TA no written report**

- 1) Request to cancel tonight’s executive session, issue not finalized.
- 2) Reject with Assabet Valley House Building, TA, willing to fill out paperwork to have School build a house on Town owned land. Nadeau, and Board agreed, Veteran in need. TA will present to Board at next meeting.

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- 3) CHDC, 4 members or pick (4) from a Town Meeting for a redevelopment project.
- 4) Reo and Coolidge Park, project/RFP, looks like we have 9 firms working up proposals.
- 5) Budget tracking, most departments on track. Reminder to Board we have middle office with KVS. Any time board can use to see tracking on budgets.

**Old/New business**

Gavin, none  
Buscemi, none  
Chetwynd, none  
Nadeau, none

Capello

- 1) Curious why Sally Bubier and Mary Brannelly's issue and the idea of a redevelopment authority were not part of the "economic development" section of our discussion?
- 2) Request mid-year Town Planner update from Caroline Britt.

**Adjourn**

**Motion** to adjourn made by Selection Chetwynd. Second by Selectman Capello Vote 5-0.  
**Motion approved.** Time: 9:15 pm

Approved: \_\_\_\_\_

Date: January 3, 2012

\_\_\_\_\_  
Selectman, Chetwynd, Clerk

Initials: BJM