



Approved minutes for January 8, 2013

OFFICE OF THE  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**

MUNICIPAL BUILDING  
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's Meeting Minutes**

**Tuesday, January 8, 2013**

**Room 201, Town Hall**

**Time: 7:00 pm**

**Present: Chairman Dawn Capello, Selectman Brendon Chetwynd, Selectman David Gavin, Selectman Mick Hurrey, Town Administrator, Michael Sullivan and Becky Mosca. Absent, Selectman James Buscemi.**

**Pledge of Allegiance**

**Public Comments**

**Motion** made by Selectman Chetwynd to approve the minute for the December 18, 2012 meeting. Second by Selectman Hurrey. Vote 4-0. **Motion approved.**

**List of Correspondences**

- a) Maynard Police Monthly Report December 2012
- b) Assessing Department Monthly Report Dec. 2012
- c) Resignation letter from Lynn Lombardi ZBA
- d) Email from resident, Safety at Schools
- e) Resignation letter from employee, Dorothy Portnoy
- f) Email, CPC Proposal meeting request Jan. 9, 2013
- g) MAGIC meeting with agenda Jan. 3, 2013
- h) Letter dated Dec 21, 2012 to Quirk Construction Corp.
- i) Letter dated Dec 21, 2012 to U.S. Pavement Service

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- j) Copy of Municipal Police Training Committee Academy
- k) Letter from (NERAC) Northeast Homeland Security Regional Advisory Council
- l) Meeting Notice from Finance Committee 1/7/13 at 7:00 pm
- m) Email meeting for Downtown revitalizing 1/23/13 at 7:00 pm
- n) Example of the error on fiscal year 2013 3<sup>rd</sup> qtrs. notice

**Motion** made by Selectman Chetwynd to approve the list of correspondences as shown. Second by Selectman Gavin. Vote 4-0. **Motion approved.**

**Consent Agenda**

**Motion** made by Selectman Hurrey to amend and approve the consent agenda for all sworn in full time officers as agents for the Local Licensing Authority. Second by Selectman Capello. Vote 4-0. **Motion approved.**

**Maynard Police Liquor License Compliance Checks**

**New Business Common Victualler License**

**Motion** made by Selectman Hurrey to approve the Common Victualler license at 95 Main Street, Maynard Subway. Second by Selectman Chetwynd. Vote 4-0. **Motion approved.**

Request use of Crowe Park, Maynard Charitable Corp.  
Tabled until the next meeting.

**DPW Update**

- Past (2) snowstorms crew worked hard.
- RFP, On Call Engineering.
- Job posted for Assist Admin. Open until 2/10/13.
- Job Posted for Operations Manager until 1/20/13.
- LED lights up and on in the Presidential neighborhood..
- REO/Coolidge Park, contact awarded to Quirk Construction.

**Town Administrator's Report**

- Town Hall Issues
- Tax Bills
- Snow Removal
- LED Streetlights

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- Coolidge/Reo Renovation Project
- DPW Update
- Tidbits, information on 129 Parker Street, Developer Meeting Feb 6, 2013 at PK2
- Face book page will be updated by Town Clerk

**Old/New Business**

Selectman Hurrey

- FinCom meeting 1/7/13 update TA did the budget for DPW, Steve Weiner did the Library budget. TA has question for legal regarding retirees (If we can have a line item to cover the budget impact) sick leave buyback, centralized buy back fund.
- Long term plan for budget.
- Budget message this year to use the FY12 budget numbers and not the FY13, reason FY13 not complete with final spend.
- 129 Parker Street comments from residents, community meeting at Town Hall, Jan 23<sup>rd</sup> in room 101. Meeting with developer at PK2 Feb 6, 2013.
- CPC meeting Jan 9, 2013 for the projects the Town submitted.
- Nomination Papers available at Town Clerk's Office until March 15, 2013.
- Capital Planning List will be available very soon.
- Capital Planning Committee meeting on Jan 10, 2013 ~ Long term planning will start in early spring.

Selectman Gavin

- New sign hanging on the Paper Store -- check with Planning on the approval.
- School Building Committee meeting 1/9/13.
- Joint Budget Meeting 2/9/13.

Selectman Chetwynd

- Charter Review ~ Public Hearing on Jan 22, 2013 Draft of Charter with the Town Clerk. Small set of slides for the meeting.
- By-Law review will be scheduled.

Chair, Dawn Capello

- Feedback from TA new By Laws (Nuisances By Law)
- Empty Store fronts example
- (Thinking about) marijuana issue request to add to agenda; get ready for by laws changes.
- Remind the Assessor to add the article for exemption on Annual / Special Town Meeting.
- Magic representative – we need to appoint a Selectman.

**Motion** made by Selectman Chetwynd to approve and appoint Selectman Dawn Capello as the rep for the MAGIC Committee. Second by Selectman Hurrey. Vote 4-0. **Motion approved.**

**Executive Session ~ Land**

Motion to convene an executive session was made by Selectman Capello and duly seconded by Selectman Chetwynd. Vote 4-0. **Motion approved.**

<b>Roll Call</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Selectman David Gavin	X			
Selectman James Buscemi				X
Selectman Dawn Capello	X			
Selectman Mick Hurrey	X			
Selectman Brendon Chetwynd	X			

Board will not reconvene into open session.

**Motion** made by Selectman Chetwynd to adjourn. Second by Selectman Hurrey. Vote 4.0. **Motion approved.**

Time: 9:00 pm

Approved: \_\_\_\_\_

Date: January 8, 2013

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Selectman, Chetwynd, Clerk

Initials: BJM