



Minutes for May 7, 2013

OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

Selectmen's Meeting Minutes

Tuesday, May 7, 2013

Room 201, Town Hall

Time: 7:00 pm

Present: Chairman Dawn Capello, Selectman Brendon Chetwynd, Selectman James Buscemi, Selectman David Gavin, Acting Town Administrator, Kevin Sweet and Becky Mosca.

Pledge of Allegiance

Public Comments: WAVM Board, Discussion regarding the conflict with this date for the STM, May 19 and the WAVM banquet, compromise worked out. All parties agreed.

Vic Tomyl, comment that we have no continuity in Town Hall, too many changes over with employees.

David Hull, comments regarding the Sunday Special Town Meeting, seniors are very happy with that day and time.

Motion made by Selectman Chetwynd to approve the minute for the April 16, 2013 meeting. Second by Selectman Gavin. Vote 4-0. **Motion approved.**

List of Correspondences

- a) Letter from Maura Flynn public request.
- b) Report, Maynard Community Life Center. (Emailed)
- c) Monthly report, Municipal Services, March 2013
- d) Monthly report, Municipal Services, February 2013
- e) Fire Department, monthly report, April 2013

Minutes for May 7, 2013

- f) Facilities monthly report, April 2013
- g) Treasurer/Collector monthly report, March 2013
- h) VHB, monthly report March 2013
- i) Email from Mike Chambers, regarding Crowe Park
- j) Email Special Election from Town Clerk
- k) MBA, Meeting minutes April 16, 2013
- l) 495/Metro West Partnership update for April 2013
- m) Pleasant Café incident report, non-issue per Chief Dubois
- n) Revitalize Maynard Collaborative General Meeting, April 25, 2013
- o) Job posting for Town Administrator
- p) Job posting for Town Accountant
- q) Posting notice, TASC, 5/1/2013
- r) Posting notice, TASC, 5/7/2013
- s) Posting notice, ConsCom 5/7/13 Municipal Room
- t) Letter of recognition to DPW GROUP
- u) Comcast price adjustment July 1, 2013
- v) Transport MPO, report May/June 2013
- w) MIIA insurance credit grant to Maynard
- x) CC: letter from resident Solar Array Project
- y) Appointed list with terms expiring June 30, 2013

Motion made by Selectman Chetwynd to approve the list of correspondences as amended. Second by Selectman Gavin. Vote 4-0. **Motion approved.**

Consent Agenda

- a) Maynard Veterans Day Parade Monday, May 27, 2013
- b) Special permit, Injured Marine Semper Fi Fund, July 21, 2013

Minutes for May 7, 2013

c) Deed # 2005, Kathryn Harding, Lot 756 Section 13

In addition, added Deed # 2006, R. Curran Lot 1-7 Section 21.

Motion made by Selectman Chetwynd to approve the consent agenda as amended. Second by Selectman Gavin. Vote 4-0. **Motion approved.**

7:15 pm Catherine Paterson, River Street

Discussion to offer the Town of Maynard the first right to purchase pieces of property at River Street.

Request for One-Day Liquor License, at Clock Works Café, June 1, 2013

Motion made by Selectman Chetwynd to approve the One-Day Liquor license permit for June 1, 2013, at Clock Works Café at the Clock Tower Place from 6:00 to 11:00 pm. Second by Selectman Gavin. Vote 4-0. **Motion approved.**

Request from Police Department for Membership to NEMLEC, Inc.

Motion made by Selectman Gavin to approve the Maynard Police Department to join NEMLEC, Inc. Second by Selectman Chetwynd. Vote 4-0. **Motion approved.**

Article	Title	Department	Presenter
1	Zoning By-Laws with Regard to the Neighborhood Business Overlay District (NBOD, Section 9.3 as Follows :)	Acting Town Administrator	Sel. Chetwynd
2	Approval of 129 Parker Street Concept Plan	Acting Town Administrator	Sel. Chetwynd

Minutes for May 7, 2013

Article	Title	Department	Presenter
C-1	Town Report Acceptance	Board of Selectmen	Sel. Chetwynd
C-2	FY 14 Salary Admin Plan	Board of Selectmen	Sel. Chetwynd
C-3	Obsolete Equipment, Material	Board of Selectmen	Sel. Chetwynd
C-4	Authorize Revolving Funds	Board of Selectmen	Sel. Chetwynd
5	Authorize Treasurer to Borrow	Board of Selectmen	Sel. Chetwynd
6	Town General Fund Budget FY 14	Board of Selectmen	Sel. Chetwynd
7	Sewer Enterprise Budget	Board of Selectmen	Sel. Chetwynd
8	Water Enterprise Budget	Board of Selectmen	Sel. Chetwynd
9	AVRVS Reserve Fund	Board of Selectmen	Sel. Gavin
10	CP Fund Budget FY14	CPC	Sel. Gavin
11	Finance Committee Reserve Fund	Finance Committee	Sel. Gavin
12	Optional Additional Exemption	Board of Assessors	Sel. Gavin
13	Zoning By-Laws MMTC	Board of Selectmen	Sel. Chetwynd
14	Secondhand and Junk Dealers	Board of Selectmen	Sel. Chetwynd
15	Borrowing Authorization - Sewer Capital Project	Board of Selectmen	Sel. Chetwynd
16	Borrowing Authorization - Water Capital Project	Board of Selectmen	Sel. Chetwynd

Minutes for May 7, 2013

Article	Title	Department	Presenter
S-1	Reuse of Fire Capital Outlay	Board of Selectmen	Sel. Capello
S-2	CP Fund Reserve	Board of Selectmen	Sel. Capello
S-3	CP Fund Transfer	Board of Selectmen	Sel. Capello
S-4	Large Industrial / Commercial Property Appraisal	Board of Assessors	Sel. Capello
S-5	Personal Property Exemption	Board of Assessors	Sel. Capello
S-6	Capital Stabilization Fund	Board of Selectmen	Sel. Capello
S-7	Certified Free Cash Appropriation	Board of Selectmen	Sel. Gavin
S-8	Reserve for Overlay Release Appropriation	Board of Selectmen	Sel. Gavin
S-9	Sewer Retained Earnings	DPW	Sel. Gavin
S-10	Water Retained Earnings	DPW	Sel. Gavin
S-11	Transfer Sewer Enterprise Retained Earnings	DPW	Sel. Gavin
S-12	transfer Water Enterprise Retained Earnings	DPW	Sel. Gavin

Request to have all conference rooms at Town Hall rated for occupancy.

Acting Town Administrator Report

- Town Accountant job posting open until May 24th
- Planner position job, down to (6) candidates
- School discussions, meeting weekly with Dr. Gerardi and Pete DiCicco.
- Softright conversion update
- DPW, Close with Chris Okafor, vision – level and moving forward.
- Presentation for STM, (PowerPoint)
- Memo to Staff, to cease all expenditures other than those required.
- Memo for Intra Transfers, request Boards approval,

Motion Selectman Chetwynd to approve the following transfers, \$50,000.00 to be transferred from 0001.0914.517003 to 0001.0220.511013 (Fire), and \$15,000.00 to be

Minutes for May 7, 2013

transferred from 0001.0914. 517003 to 0001.0151.530005 (Legal) and \$1300.00 to be transferred from 0001.0129.511004 to 0001.0122.511005 Selectmen Second Selectman Gavin. Vote 4-0. Motion approved.

Old/New Business

Selectman Buscemi

- Possible agenda discussion at some point with Board, add the gas powered lawn items, blower etc.

Selectman Gavin

- Spring Art walk, this past Saturday Downtown Maynard

Selectman Chetwynd

- Request change of hours, Maynard Lodge of Elks

Motion Selectman Chetwynd to approve the change of hours

Selectman Capello

- CTP, meeting Kevin Sweet

Executive Session ~ Personnel and B-2, Strategy / Litigation

Motion to convene an executive session was made by Selectman Chetwynd and duly seconded by Selectman Gavin. Vote 4-0. **Motion approved.**

Roll Call	Yea	Nay	Abstain	Absent
Selectman David Gavin	X			
Selectman James Buscemi	X			
Selectman Dawn Capello	X			
Selectman Mick Hurrey				
Selectman Brendon Chetwynd	X			
Board will not reconvene into open session.				

Motion made by Selectman Chetwynd to adjourn. Second by Selectman Gavin. Vote 4-0. **Motion approved.**

Time: _____

Approved: May 19, 2013

Date: May 7, 2013

Selectman, Chetwynd, Clerk

Initials: BJM