



MINUTES August 13, 2013

OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

Selectmen's Meeting Minutes

Monday, August 13, 2013

Room 201, Town Hall

Time: 7:00 pm

Present: Selectman Brendon Chetwynd, Selectman David Gavin, Selectman James Buscemi, Selectman William Cranshaw, and Selectman Dawn Capello, Town Administrator Kevin Sweet and Admin. Becky Mosca.

(This public meeting was recorded).

Pledge of Allegiance

New Town Administrator Contract: Board hired Acting Town Administrator Kevin Sweet on July 25, 2013.

A motion by Selectman Capello to approve the contract between the Town of Maynard and Town Administrator Kevin Sweet with a term August 13, 2013 thru September 30, 2016. Second by Selectman Gavin. Vote 4-0. Motion approved.

Town Hour Operating Hours:

Town Administrator Kevin Sweet informed the Board that both Unions approved a vote to continue the summers as a regular to operate at Town Hall. They are now requesting the Board's approval.

Board wants to wait until they get some feedback from residents over the fall to make the change final.

A motion by Selectman Capello to approve the extended hours at Town Hall for the (Ascme and Department Heads Union), until December 27, 2013. Second by Selectman Cranshaw. Vote 4-0. **Motion approved.**

New/ Old Business

Board received a Cemetery Deed for approval.

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Becky Mosca

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A motion by Selectman Capello to approve Cemetery deed # 2007 for Cheryl Cramer, lot 412, section 20. Second by Selectman Gavin. Vote 4-0. **Motion approved.**

Town Administrator Kevin Sweet

We need to put the Level 1 water ban back into place per DEP because of the Town permit with MA DEP Water Management Act Permit. Board of Selectmen gave TA, Kevin Sweet the Authority to add the water ban at any time in 2013.

Selectman Gavin

- **Filled out a disclosure of appearance of conflict of interest as required by G.L. c.268 section 23 b 3, Public Employee Information form and requested TA, Kevin Sweet to turn in with the Town Clerk. This will cover me with (Appearance of Favoritism or Influence for the RE: Zoning or Development at 129 Parker Street, Maynard, MA.**

Selectman Capello none

Selectman Cranshaw

- **Is the notice for 129 Parker Street going to be in the Action Unlimited? Kevin will check with Angus Jennings.**
- **Gave update from Golf Course Reuse Committee meeting prior night. Bill Freeman has resigned but committee does not necessarily need new member since they are at report writing stage. Chair requests assistance from town's facility manager; will be coordinated with K. Sweet. K. Sweet confirmed that parcels in Acton are in Chapter 61 and thus at reduced tax rate. Committee asks for Town Counsel assistance with understanding options/procedures if land was sold/gifted in part or entirely; K. Sweet will coordinate with Sel. Cranshaw.**
- **Expressed concern about lack of BOS participation/knowledge of contacts with Attorney General that seem beyond a typical day-to-day task, and concern about unilateral actions by individual BOS members for issues that are not time-sensitive.**

A motion to adjourn the meeting was made by Selectman Capello. Second by Selectman Chetwynd.

Vote 4-0. Motion approved.

Time: 8:30 pm

Approved: September 3, 2013

Date: August 13, 2013

Selectman, David Gavin, Clerk

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Initials: BJM