



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Wednesday, May 7, 2014
Room 201, Town Hall
Time: 7:00 pm**

Present: Chair Chetwynd, Selectman David Gavin, Selectman William Cranshaw, Town Administrator Kevin Sweet, and Admin. Assistant Becky Mosca. Absent, Selectman Dawn Capello.

(This public meeting was recorded).

Pledge of Allegiance

Public Comments – Resident, Casey Robinson request for added gate at Reo Park. Issue, at this playground, small children can dart out of the area on to the road. This part of the road is at a corner. Board has asked the TA, K. Sweet to work with engineer and DPW, Operations Manager, Chris Okafor and come up with a solution.

Minutes of April 15, 2014

A motion was made by Selectman Gavin to approve as amended the minutes of April 15, 2014. Second by Selectman Cranshaw. Vote 3-0. Motion approved.

List of Correspondences (mail to the Selectmen's Office for May 7, 2014).

- Assessing Department report for Feb & March 2014
- Fire Depart., monthly report April 2014
- Town Clerk, monthly report April 2014
- Police Depart. monthly report April 2014.
- DPW, monthly report April 2014
- Town Accountant report for March 2014
- On-Call activity log for March and same April, engineer VHB, Wane Amico
- Notice of meeting, MSBC, agenda 4/16/14

- Notice of meeting, BOH, agenda 4/22/14
- Notice of meeting, PB, agenda 4/22/30/14
- Notice of meeting, CC, agenda 4/24/14 & 4/15/14
- Notice of meeting, CPC, agenda, 5/7/14
- Notice of meeting, ZBA, agenda 5/12/14
- Thank you, from World Tai Chi Day, 4/25/14 at Memorial Park.
- Notice of resignation from CC, P. K. effective immediately.
- Board Openings as of May 2014
- Notice of meeting, Rec, agenda 5/1/14
- Letter from MASS DOT
- Notice of meeting, ConsCom, agenda 4/15/14
- Notice of filing, public hearing and procedural conference 4/8/14
- Notice of meeting, LRTA 4/28/14
- Notice of change, Xfinity, Changes to Multilatino Services
- Notice of meeting, Finance Com, agenda, 4/28/14, 5/7/14
- Notice of meeting, MSBC, agenda, 5/7/14
- Notice of meeting, MGC, agenda, 5/5/14
- Memo, Nighttime Illumination of American Flat at Memorial Park
- Memo, Water/Sewer Rate Relief, Senior Discount
- Memo on de minimums Water and Sewer billings
- Memo, Water use Restrictions
- Memo, Water Conservation
- Memo, FY2014 Updates, All Departments.

A motion was made by Selectman Gavin to approve the list of correspondences as shown. Second by Selectman Cranshaw. Vote 3-0. Motion approved.

Consent

- Maynard Community Gardeners, Plant Sale, Saturday, May 17, 2014

A motion was made by Selectman Gavin to approve the consent agenda as amended. Second by Selectman Cranshaw. Vote 3-0. Motion approved.

Junk Dealer's License request, Transfer license Picker's Pocket, 12 Nason Street, Owner Paul Brogra.

A motion was made by Selectman Gavin to approve the transfer of junk dealer's license of Picker's Pocket to new owner, Pickers Pocket, Paul Brogra. Second by Selectman Cranshaw. Vote 3-0 Motion approved.

Proclamation, The American Cancer Fund for Children and Kids Cancer Connection. Request from Steven Firestein, M.A. Volunteer Director.

A motion was made by Selectman Chetwynd to approve and support this proclamation recognizing June 8th thru June 14th as Childhood Cancer Awareness Week in Maynard, for the American Cancer Fund for Children and Kids Cancer Connection. Second by Selectman Cranshaw. Vote 3-0. Motion Approved.

Annual Memorial Day Parade, New parade route, Monday, May 26, 2014

A motion was made by Selectman Gavin to approve the annual Memorial Day parade with new parade route. Second by Selectman Cranshaw. Vote 3-0. Motion Approved.
Board is requesting that no parking on either side Downtown for this parade, so noted and will have the Police place notices on meters that morning.

Mark Grundstrom, Chairman Golf Re- use Committee Presentation.

Board discussed the report with committee

Sel. Cranshaw does not think this report covers the big issue with any of the costs to keep the golf course and clubhouse up and running.

Town would need a special town meeting article to cover the funding. How much would we be willing to spend for the maintenance? No items have been costed out at this time.

Member, Kathy Campbell, mentioned renewing contract (RFP) longer than 3 –years for the management of the Golf Course

This needs to be on the Town's Capital Plan list.

TA, K. Sweet thinks we need to explore, club house, foot print, Life Center, CPC, open space, CPA, dual use.

Concern; Request to have public hearing and have the residents input on the next phase for the golf course

MayDog Dog Park License Agreement. Delayed

Kayla O'Mahony, MHS Senior Project Proposal, Accessible ICON.

Senior at MHS, Kayla O'Mahony is request the Town of Maynard move to using the new Accessible Icon. Board agreed with this new Icon. The first place to get the new ICON will be down in the Municipal lot where we took down the parking deck. That will all be repaved in the spring.

Kayla will reach out and get the Icon stencil and will receive help from MHS Art group to help with Stencil. She needs help with fund raising.

Approval: Motions & Presenters, ATM & STM, May 19, 2014

ATM, #'s	ATM, Titles	Presenter:
1,2,3	Town Report Acceptance, Obsolete Equipment, Material Authorize Revolving Funds Chapter 44, Section 53E 1/2	SEL. CRANSHAW
4	Fiscal Year 2015 Salary Administration Plan	SEL. CRANSHAW
5	Town General Fund Budget Fiscal Year 2015	SEL. CRANSHAW
6	Sewer Enterprise Fund Budget Fiscal Year 2015	SEL. GAVIN
7	Water Enterprise Fund Budget Fiscal Year 2015	SEL. GAVIN
8	Finance Committee Reserve Fund	SEL. GAVIN
9	Community Preservation Fund Budget Fiscal Year 2015	SEL. GAVIN
10	Amend By-Law Flood Plain District	PLANNING BOARD
11	Optional Additional Exemptions	CHAIR
12	Municipal Permitting Revolving Fund	CHAIR
13	Charter: Omnibus Changes	CHAIR
14	Charter: Introduction	CHAIR
15	Charter: Article 2, Legislative Branch	CHAIR
16	Charter: Article 3, Elected Officials	CHAIR
17	Charter: Article 4, Town Administrator	CHAIR
18	Charter: Article 5, Administrative Organization	CHAIR
19	Charter: Article 6, Finance and Fiscal Procedures	CHAIR

20	Charter: Article 7, General Provisions	CHAIR
21	Revoke Chapter 31 of the Acts of 1917, Civil Service	SEL. CAPELLO
22	Vendor Contract, Information Technology	SEL. CAPELLO
23	Vendor Contract, Emergency Notification Services	SEL. CAPELLO
STM #'s	STM, Titles	
S-1	Certified Free Cash Appropriation	SEL. CRANSHAW
S-2	Overlay Reserve Appropriation	SEL. CRANSHAW
S-3	Water Enterprise Stabilization Fund	SEL. GAVIN
S-4	Water Retained Earnings Appropriation	SEL. GAVIN
S-5	Sewer Enterprise Stabilization Fund	SEL. GAVIN
S-6	Community Preservation Fund Reserve	SEL. GAVIN

NOTE: FINCOM HEARING ON MONDAY, MAY 8, 2014,

Please post so the Board can attend.

Update Downtown Parking Deck.

TA, K. Sweet gave Board update, deck is down and the parking lot is open for parking.

The next phase will be the repaving of the entire lot. The final phase will be the landscaping at the end of May early June.

Town Administrator Report

TA, Kevin Sweet:

- Dawn, TA, Andrew, Becky, Dave Griffin and Drew; went over to Mildred Duggan's' home earlier today. We presented Mildred Duggan the Boston Post Cane and Proclamation. The Family requested we keep it small. Mildred's birthday is Sept. 1, 2014; she will be 102 year young. We had a photo op and Town Report from 1913 to show that Mildred Duggan was born here in Maynard.
- Planner Interviews; we had 25 resumes, interviewed 17 candidates, will narrow it down to (3) then work with Andrew and Dawn to pick from the next round.

- COA Van, now up and running on the new Dispatch service. Driver has IPAD to receive requests. They can schedule more pick up times. They have expanded the service for senior. A dinner trip is planned at the Chateau next month, Along with a few other plans.
- Veteran Housing; Daniel Cahill Consultant, for affordable housing, Funding from Article, CPC funds Study.
- Meet with AVRVHS, discussion, tends, enrollment, budget with noted placeholder 2017, capital either \$260,000.00 or \$280,000.00 cap. Upgrades Increase over 2016.
- June 3, 2014 agenda item, Another BAN for MHS for 1.5 mil. This will hit the taxpayers in 2016.

Chair, report;

- Request, TA evaluation, needs input from each BOS member.
- Any update on the slide at Coolidge Park. TA. K. Sweet said a contractor is in working on that project this week, BSC revised design. Contractor is removing 6 steps on slide. Site work, work behind the backstop. Money held from original design should take care of the fixes.

Old/New Business

Selectman Cranshaw

- McDonald intersection at Waltham and Parker any confirmation? TA. K. Sweet, no bond yet. Therefore, we have not signed contract. McDonald did bring in check to Planning Board for Main Street project.
- Schedule cemetery plan/policy? TA. K. Sweet shortly but, not at next meeting, maybe in June.
- Capital Group; extra permits and liquor licenses? TA. K. Sweet, home rule and will ask counsel to draft the request for additional liquor licenses for 129 Parker Street and extra other areas of town.
- Wondering if now is the time we should have a working meeting in prep for the 129 Parker Street project; we do not want delays.
- Couple of correspondences; flag at memorial park lights; TA. K. Sweet thinks that is now fixed and working. Will drive by tonight after meeting.
- Corr. Issue with water/sewer bills, policy on *de minimus* water and sewer billings.

A motion was made by Selectman Cranshaw to establish the following policy: Effective July 1, 2014, all water/sewer bills with Total Current Charges of less than \$10.00 are automatically abated in the full amount of the Total Current Charges . **Second by Selectman Gavin. Vote 3-0. Motion approved.**

A motion was made by Selectman Cranshaw to change the eligibility criteria for the water/sewer rate relief policy to age 65 for homeowners. Second by Selectman Gavin. Vote 3-0. Motion approved.

Selectman Gavin

- Status on Downtown committee
- DPW; fencing around cemetery, dirt, rocks entrance looks awful.
- Policy/process at DPW, Winter Street at the gas pumps

- Complaint; neighbors on Filed Street and Dettling, the dust coming from 129 Parker St. BOS requested the TA to write letter to property owner and have response back to board for the next BOS meeting.
- Noise ordinance – Where is it covered; Town By-law? Trucks and construction at 129 Parker Street. Police don't do anything and Building Inspector not around on Fridays or week-end
- And we take zero ACTION
- Zero Assessment value on buildings at 129 Parker Street
- Value on Stratus Building is higher than 129 Parker Street. Why?
- If our Assessor is not able to do this job, we need to get professional in that can maybe have Assessor in to explain the differences between the two areas 129 Parker vs Stratus lot.
- Police logs show many animal complaints, more animal activity?
- Seniors cannot live on fixed income.
- Sudbury; discounts taxes for seniors, but must live in town for more than 10 years to apply for this benefit.
- BOS – needs Home rule petition
- Request to do the Memorial Day speech for Board at the parade.

A motion to adjourn the meeting was made by Selectman Chetwynd. Second by Selectman Gavin. Vote 3-0. Motion approved.

Time: 10:35 pm

Approved: _____

Date:

 Selectman, David Gavin, Clerk

Initials: BJM