



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

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**Selectmen's
Meeting Minutes
Tuesday, June 3, 2014
Room 201, Town Hall
Time: 7:00 pm**

Present: Chair Brendon Chetwynd, Selectman David Gavin, Selectman William Cranshaw, Selectman Dawn Capello, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean.

(This public meeting was recorded).

Pledge of Allegiance

Public Comments – Vic Tomyl, resident, wanted to know if the Board had completed the policy on the renaming of buildings and parks, as he had requested that one of the new redone parks be renamed after his brother, Stanley Tomyl, who died during WWII. He noted that all of the memorial squares in town are dedicated to veterans of WWI. Sel. Gavin has requested that this be adding on to the next agenda so the Board can review the information for this type of memorial for the Town.

Action on the **Minutes of May 20, 2014** was deferred until the next regular meeting.

List of Correspondences (mail to the Selectmen's Office for June 3, 2014).

- **DPW Monthly Report**
- **Town Accountant Monthly Report**
- **Planning Board Meeting Notice, May 27, 2014**

A motion was made by Selectman Capello to approve the list of correspondences as shown. Second by Selectman Gavin. Vote 4-0. Motion approved.

Consent agenda

- Request Special Permit, Erickson's Dairy, 77th Anniversary Special Events
- Request, Maynard Community Band, use of Memorial Park, June thru August 2014 (Wednesday nights from 6:00 pm until 9:00 pm)

A motion was made by Selectman Capello to approve the consent items as shown. Second by Selectman Gavin. Vote 4-0. Motion approved.

MHS BAN Approval, Treasurer/Collector Cheryl Kane presented information regarding Bond Anticipation Notes (BANs) for borrowing related to the construction of the high school. The BANs cover short-term borrowing until the final long-term borrowing is determined. The exact amount of long-term debt will be quantified once the final audit by the MSBA is complete. This is expected to be done the end of the calendar year. It was noted that the project is expected to come in at about \$2 million under budget.

A motion was made by Selectman Gavin to

Voted: to approve the sale of a \$1,521,000 0.75 percent General Obligation Bond Anticipation Note (the "Note") of the Town dated June 6, 2014, and payable March 6, 2015, to TD Securities (USA) LLC at par and accrued interest, if any, plus a premium of \$4,350.06. Second by Selectman Capello. Vote 4-0. Motion approved.

A motion was made by Selectman Gavin to

Further Voted: that in connection with the marketing and sale of the Note, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated May 21, 2014, and a final Official Statement dated May 29, 2014, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted. Second by Selectman Capello . Vote 4-0. Motion approved.

A motion was made by Selectman Gavin to

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Note for the benefit of the holders of the Note from time to time. Second by Selectman Capello . Vote 4-0. Motion approved.

A motion was made by Selectman Gavin to

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes. Second by Selectman Capello . Vote 4-0. Motion approved.

Water Sewer bill abatement requests:

DPW Operations Manager Chris Okafor presented his findings and recommendations for recent abatement requests.

A motion was made by Selectman Cranshaw to approve an abatement for account # 8176, bill #4702 dated 01/01/2014, to the amount of \$1,213.62. Second by Selectman Gavin. Vote 4-0. Motion approved. TA Sweet will coordinate the recalculation of the applicable interest charges on subsequent bills.

A motion was made by Selectman Chetwynd to approve the abatement of backflow charges for account # 3446 (bill #3258 dated 01/01/2014) in the amount of \$12.50. Second by Selectman Gavin. Vote 4-0

A motion was made by Selectman Chetwynd to approve the abatement of backflow charges for account # 3446 (bill #3257 dated 01/01/2014) in the amount of \$12.50. Second by Selectman Capello. Vote 4-0

A motion was made by Selectman Chetwynd to approve the abatement the abatement of backflow charges for account # 3446 (bill #3258 dated 03/20/2014) in the amount of \$12.50. Second by Selectman Capello. Vote 4-0

A motion was made by Selectman Chetwynd to approve the abatement of sewer charges for account # 1986 (bill #1953 dated 03/20/2014) in the amount of \$489.29. Second by Sel. Gavin. Vote 4-0

A motion was made by Selectman Chetwynd to approve the abatement of sewer charges for account # 43 (bill #39 dated 03/20/2014) in the amount of \$894.22. Second by Selectman Gavin. Vote 4-0

A motion was made by Selectman Chetwynd to approve the abatement of sewer charges for account # 810 (bill #808 dated 03/20/2014) in the amount of \$1707.62. Second by Sel. Capello. Vote 4-0

Planner Candidate

Topic deferred to later meeting.

Additional Liquor Licenses Petition Discussion.

The Board continued previous discussions about additional liquor licenses to facilitate economic development.

- Sel. Chetwynd noted that we have no quota on All Alcohol Veteran's Club licenses but the American Legion has an All Alcohol On Premise license. TA Sweet will check with staff.
- Sel. Gavin requested we send letter to Peyton's and find out their plan for the currently inactive license.
- Town lost license for Cast Iron Kitchen. Not renewed back 2013. License holder didn't respond to repeated requests.
- Board noted Capitol Group indicated at prior hearing that 129 Parker Street project may want 3-4 All Alcohol On Premise pouring licenses and at least one retail license.
- The Board directed TA Sweet to initiate request for six (6) additional All Alcohol On Premise pouring licenses and one (1) Wine & Malt Retail license. The Board did not wish to request any All Alcohol Retail licenses as doing so could have adverse impact on existing businesses.
- The Governor had included in his Economic Development legislative proposal a provision to eliminate state-mandated liquor license quotas. The Board directed TA Sweet to prepare letters of support, under the Chair's signature, to Rep. Hogan and Sen. Eldridge.

TA Report:

- Solar Array, still waiting for MayDog agreement from MayDog. Ribbon Cutting is set for June 18th 2014. Chair wanted to know the outcome of the fencing and poles inside the dog park. TA, said, the pole would be like having a tree in the park. A couple of the poles now

have additional fencing around them. The new look is ok and MayDog agree. Site work is now in the cleanup stage.

- June 19th at the DCU Center, we have two (2) new candidates completing Police training and will be starting on the job here in Maynard after that date.
- Veteran's housing: Dan Cahill will be holding a 30 to 40 minute presentation on housing for Veteran's on June 26th 2014 at 5:00 PM
- Very successful Auction on Keene Ave. value for property was \$185,000.00 with a paper road. Sold today at auction for \$190,000.00 we had five (5) bidders on the property. Will likely be six (6) new homes by next year.
- Coolidge Park, now pretty much complete, the walk thru is scheduled for June 11, 2014
- Reo Park, had two (2) gate installed.

Chair:

New Business, Cemetery Deed. **A motion was made** by Selectman Cranshaw to approve deed # 2012. Second by Selectman Gavin. Vote 4-0. Motion approved.

Selectman Gavin asked about the policy for the Cemetery. The Blue shed house held the past records for cemetery. New plan will be at Town Hall. (No heat in the blue shed).

- Board had sent letter to Stow, need to get back with Selectmen as it is after both our Town Meetings and work together again.

Selectman Gavin:

- Thank you to all the work going on at the Cemetery MCI with the Glenwood and Maynard Cemetery Lot Iron work it already is improvement.
- Senior issue, prepared to meet with COA, and go over some issues, long-term implications.
- We talked about some DPW policy changes on surcharges at the last meeting; my feeling is I do not believe we should have any additional fees on water & sewer. This should be done with and by a Public Hearing with residents.
- Request to add to the next agenda, Naming of Parks and Buildings.
- Agenda item, new by-law tax relief for seniors, same as Sudbury has for their residents
- Finance Committee, request to meet as a subcommittee with 2 members of BOS, 2 members of FinCom, 2 members of School Committee, meet over the summer for planning and capital Board agrees to form committee.

Selectman Capello: None

Selectman Cranshaw:

- Inquired about status on the MacDonald sidewalk project for Waltham / Parker Street. TA, said this matter is with Legal.
- When this summer will we have figure from our capital plan, we need to address and get a real list. TA is beginning pulling together a list of items. Sel. Cranshaw thought this was already process.
- Asked about status of Naylor Ct. pavement work. TA still waiting for quotes. This job has some new issues. Sel. Cranshaw asked about status of work along Nason Street. There were no designs of access to Nason Street prior to removal of parking deck. Costs for providing access are not known.

- Recommended that the Board and the Town be more proactive on the Parker Street project. We have been reactive and have therefore missed deadlines for some opportunities. For example, perhaps the issue of drive-throughs, noted by the 129 Parker Street committee, could be addressed now. TA indicated that we do not have the answer for a list of proactive action items as we do not have plans from developer.

Executive Session:

In the matter of personnel and Union contract

A motion to convene an executive session was made by Selectman Gavin and duly seconded by Selectman Cranshaw.

Roll call:

Gavin	Yea
Capello	Yea
Chetwynd	Yea
Cranshaw	Yea

After the Executive Session, the meeting will not reconvene.

A motion to adjourn the meeting was made by Selectman Gavin. Second by Selectman Cranshaw. Vote 4-0. Motion approved.

Time: 9:15 pm

Approved: 6/17

Date:

David Gavin

Selectman, David Gavin, Clerk

Initials: BJM