



OFFICE OF THE  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**

MUNICIPAL BUILDING  
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's  
Meeting Minutes  
Tuesday, October 21, 2014  
Room 201, Town Hall  
Time: 7:00 pm**

**Board of Selectmen**

**Present: Chair William Cranshaw, Selectman David Gavin, Selectman Jason Kreil, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Admin. Assistant Becky Mosca.**

**(This public meeting was recorded).**

**Pledge of Allegiance**

**Public Comments – none**

**Acceptance of Minutes of October 7, 2014 request to hold for more detail.**

**List of Correspondences (mail to the Selectmen's Office for October 21, 2014).**

- a) Town Accountant, monthly report September 2014
- b) Library monthly report Sept 2014
- c) Council on Aging monthly report, Sept 2014
- d) Meeting notice, MCC/MRC, 10/9
- e) Meeting notice, PB, 10/14/14
- f) Meeting Notice, MCPC 10/15/14
- g) Meeting Notice, FC 10/20
- h) Meeting notice, CC on 10/21 and 11/6
- i) Notice, Xfinity, Municipal Emergency/Trouble Reporting Procedures
- j) Notice, Savoring Indian Cuisine requirements/update 10/13
- k) 495 / MetroWest Partnership
- l) ARRT, Inc., 10/9 Abutters notice, overview and introduction
- m) Notice, The Advisor, MBTA October 2014
- n) Notice from TA, K. Sweet regarding "Putting Permits Online, Building, Electrical Plumbing and Gas".
- o) Letter from Maynard Historical Commission, request to create a Re-Use Task Force for the Coolidge School.
- p) Notice to Nominate Outstanding Tree Wardens
- q) Minuteman Senior Services, dated Oct. 9, 2014

**A motion was made** by Selectman Cranshaw to accept and approve the list of correspondences a-q, as listed in the agenda. Second by Selectman Gavin. Vote 3-0. Motion approved.

Note Item O, will talk about the Maynard HC request in Old/New Business.

### **Consent agenda**

- a) Special One-Day Event: Holiday Sip & Stroll, Dec 6, 2014 6pm – 8pm
- b) Veterans Day Parade: November 11, 2014 at 10:30 am, Form at Legion
- c) Proclamation: Boys & Girls Club Youth of the Year, Joey Westerman Nov. 13, 2014 6-9pm.

**A motion was made** by Selectman Gavin to accept and approve the consent agenda as shown. Second by Selectman Kreil. Vote 3-0. Motion approved.

### **Appointment Acceptance as corrected Board of Registrars:**

**A motion was made** by Selectman Cranshaw to correct the motion for the appointment of Madeline Lukashuk, which was taken on October 7, 2014 to reflect that the actual expiration date of the term shall be June 30, 2015. Second by Selectman Gavin. Vote 3-0. Motion approved.

**A motion was made by** Selectman Cranshaw to correct the motion for the appointment of C. David Hull, which was taken on October 7, 2014 to reflect that the actual expiration date of the term shall be June 30, 2014. Second by Selectman Kreil. Vote 3-0. Motion approved.

**A motion was made by** Selectman Cranshaw to correct the motion for the appointment of Deborah Collins, which was taken on October 7, 2014 to reflect that the actual expiration date of the term shall be June 30, 2017. Second by Selectman Kreil. Vote 3-0. Motion approved.

**A motion was made by** Selectman Cranshaw to correct the motion for the appointment of Charles T. Shea, which was taken on October 7, 2014 to reflect that the actual expiration date of the term shall be June 30, 2017. Second by Selectman Gavin. Vote 3-0. Motion approved.

### **Appointment of Maynard Police Department Special Officers:**

SPO, Daniel Gould, term, 6/30/16

SPO, Brittany Eager, term, 6/30/16

**A motion was made by** Selectman Cranshaw to appoint Daniel Gould and Brittany Eager as Special Police Officers with a term ending June 30, 2016. Second by Selectman Kreil. Vote 3-0. Motion approved.

### **Special Town Meeting: Motions and presentation of articles at STM 10/27/14**

Board all set with motions and presentation.

**7:15 pm Public Hearing: Liquor License transfer – El Huipil, Inc.**

**Notice** is hereby given, in accordance with M.G.L., Chapter 138 as amended that a Public Hearing will be held on Tuesday, October 21, 2014 at 7:15 p.m. in the Michael J. Gianotis Meeting Room (No. 201) of the Maynard Town Building on the application of transfer of an All Alcohol as a Common Victualler License from Skylight LLC at 51 Waltham Street, Maynard, MA. To El Huipil Restaurant, Inc. at 51R Main Street Maynard MA.

**A motion was made by** Selectman Cranshaw to open the liquor license transfer hearing. Second by Selectman Gavin. Vote 3-0. Motion approved.

In attendance from Skylight, Seller, John Anderson. Attorney Paul Alphen for buyer and Sergio Lorenzo from El Huipil, Restaurant. Request from Attorney, Paul Alphen to approve the transfer of an all alcohol to client, Sergio Lorenzo at El Huipil for this transfer and purchase. Sergio commented to Board that his need for full service license to drink such as margarita's with his style of food.

**A motion was made by** Selectman Cranshaw to close the hearing at 7:28 pm. Second by Selectman Gavin. Vote 3-0. Motion approved.

**A motion was made by Selectman Cranshaw** to approve the application of transfer of an All Alcohol as a Common Victualler License from Skylight LLC at 51 Waltham Street, Maynard, MA. To El Huipil Restaurant, Inc. at 51R Main Street Maynard MA. Second by Selectman Kreil. Vote 3-0. Motion approved.

**Representative Kate Hogan: Discussion and updates from last year**

- Share with Maynard, the 495/MetroWest Suburban Edge Community Commission Language in the FY2015 budget to create and fund the Commission Understanding that the role Towns play is large given the focus of the Commission
- Energy – Electric costs
- Housing
- Veterans
- Gun Safety
- Safe Communities
- Liquor Licenses

**Ratification of Collective Bargaining Agreement: AFSCME Local 93**

Goals;

- Reduced step table total from 11 to 8 over three years control costs
- Sick leave buy back
- Removed Educational degrees for new hires. Development still in place for current employees and non – library employees.
- The 3- years average compensation increase is 2% per year.

**A motion was made by** Selectman Cranshaw to approve the agreement by and between the Town of Maynard, MA, and the American Federation of State, County and Municipal Employees, 93 Clerical local 1703 from July 1, 2014 to June 30, 2017. Second by Selectman Gavin. Vote 3-0. Motion approved.

**8:00 Public Hearing: Liquor License transfer – J. Salamone Enterprises, Inc.**

**Notice** is hereby given in accordance with M.G.L., Chapter 138 as amended that a Public hearing will be held on Tuesday, October 21, 2014 at 8:00 p.m. in the Michael J. Gianotis Meeting Room (No. 201) of the Maynard Town Building on the Application for Transfer of a Wine & Malt Package Store License from Russell's Convenience Store, Inc. to J. Salamone Enterprises, Inc., at 193 Main Street Maynard, MA.

**A motion was made by** Selectman Cranshaw to open the liquor license transfer hearing. Second by Selectman Gavin. Vote 3-0. Motion approved.

In attendance, Jamie and Sara Salamone request to transfer this license and now has all the documents to complete this transfer from his Dad, Russ Salamone.

**A motion was made by** Selectman Cranshaw to close the hearing at 8:03 pm. Second by Selectman Gavin. Vote 3-0. Motion approved.

**A motion was made by Selectman** Cranshaw to approve the application of transfer of a Wine & Malt Package Store license from Russell's Convenience Store Inc. to J. Salamone Enterprises Inc., at 193 Main Street Maynard MA. Second by Selectman Gavin. Vote 3-0. Motion approved.

**Bill Nemser, Town Planner: Discussion and Updates**

**Recent activities;**

Presentation via power point from Bill Nemser

- Looking forward, Maynard's Future Land use patterns
- Maynard today, land area: 5.2 square miles, census, population, medium age, residential %, Commercial Industrial %, Open space / recreation / conservation 13%
- School enrollment
- National trends
- 1991-2006 master plan housing – overview housing – conversion to residential uses – Industrial uses – Commercial and Industrial uses – Central Business District – Fiscal Building a Beneficial Tax Base – Implementation Committee report
- Future Actions to consider, establish, determine, evaluate, update, reaffirm need for target

**Complete Street Policy;**

- BN, so far no action and no work done on this area.
- Does have a planning meeting set up with DPW, Chris Okafor and will work up some plans going forward with any work up and coming in area that make sense. BOS, BC wants some sidewalks redone

**129 Parker Street Discussion**

BC and TA had a letter drafted for the Mr. Angelo Catanzaro. BOS reviewed and agree to sign letter and send to party.

**A motion was made by** Selectman Gavin to accept and approve the letter rewritten to Mr. Angelo Catanzaro regarding development possibilities at the 129 Parker Street site. Second by Selectman Kreil. Vote 3-0. **Motion approved**

### **Economic Development updates**

#### **TA, Kevin Sweet;**

- Reached out to Savoring Indian Cuisine for plans and reopening, we do need a definitive date per Towns rules and regs. Date certain is required from licensee.
- Peyton's' license and date certain, draft a letter to licensee to say our plan at renewal time.
- EDC, meeting regular has plan for website and, school marketing. Group took a van drive to view all our gateways.
- New proposal to come from CTP soon. Let's hope its good news to be announced soon.
- Town Hall remodeling the main hallway

#### TA Report

- New employee in OMS, Debbie Bendall
- Retiree meeting today, for the change in Medex Plan. Over 60 retirees attended
- Cultural District meeting 11/12/14 scheduled at Town Hall room 101
- COA, ATA, Andrew went to conference; good resources will tape into services and connections. Add to next agenda.
- Shine counsel to start next week to work with seniors at Town Hall regarding benefits for those in need.
- 59 seniors attended a senior luncheon held at the Maynard Golf course.

#### Chair Report:

- Next BOS might be longer than the past – add executive session to get new members up to speed on items
- Follow up on Next Steps for Senior Tax Relief. Key steps and impact.
- Remind members , Tax Hearing on November 18, 2014, do any of you have questions or want to see
- Coolidge School Plan Let us plan to get everyone prepared for a Re-Use Committee for the Coolidge.

**New/Old Business:**

Selectman Cranshaw: no comments

Selectman Gavin: no comments

Selectman Kreil:

- Conservation Subdivisions workshop email was forwarded to Bill Nemser and Kevin Sweet

**A motion** to adjourn the meeting was made by Selectman Gavin. Second by Selectman Kreil. Vote 3-0. Motion approved.

Time: 9:45 pm

Approved: at BOS meeting 11/18/14

Date: 11/19/14

*Jason Kreil*

Selectman, Jason Kreil, Clerk

Initials: BJM