



OFFICE OF THE  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**

MUNICIPAL BUILDING  
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's  
Meeting Minutes  
Tuesday, December 16, 2014  
Room 201, Town Hall  
Time: 7:00 pm**

**Board of Selectmen**

**Present: Acting Chair Jason Kreil, Selectman David Gavin, Selectman Chris DiSilva, Selectman Tim Egan, Town Administrator Kevin Sweet and Administrative Assistant Becky Mosca. Absent Selectman Bill Cranshaw and Assistant Town Administrator Andrew Scribner-MacLean**

**(This public meeting was recorded).**

**Pledge of Allegiance**

**Public Comments – Vic Tomyl** resident, commented about our Maynard High School Students, (WAVM ) running the Beacon Santa Telethon, the great work they do raising the money and the credit for doing this for our community.

Marshall Hall resident commented that the set of plans being used on a development at 51 Waltham Street are incorrect because the parking area was immediately adjacent to the property line. The Board referred the matter to the Town Planner to verify setbacks are appropriate. Mr. Hall gave a copy of the print to TA to give to the Planning Board to address Mr. Hall's comment. TA will follow up on this project.

**Acceptance of Minute November 18, 2014 and December 2, 2014**

**A motion was made by Selectman Gavin** to correct and accept the minutes of November 18, 2014. Second by Selectman DiSilva. Vote 4-0. Motion approved.

**A motion was made by Selectman Kreil** to accept and approve the minutes of December 2, 2014. Second by Selectman Gavin. Vote 4-0. Motion approved.

**List of Correspondences (mail to the Selectmen's Office for December 16, 2014).**

- a) Fire Department, monthly report Nov. 2014
- b) Town Clerk, monthly report Nov. 2014
- c) Police Department, monthly report Nov. 2014

- d) Library, monthly report Nov. 2014
- e) Comm of MA DOTC, License Expiration notice.
- f) Planning Board meeting notice Dec 9, 2014
- g) Town Hall hours for the last 2 weeks in December.
- h) EDC meeting notice, Dec 11, 2014
- i) Conservation Commission meeting notice, Dec 16, 2014
- j) CPC meeting notice, Dec 17, 2014
- k) COA meeting notice, Dec 18, 2014
- l) Boston Region Metro Planning Org. dated Dec 3, 2014
- m) OUI Notice report from AG's Office dated Dec 5, 2014
- n) MIIA, Wellness report Dec 2014
- o) Assabet Valley Wrap up notes regarding ribbon cuttings, yr. 2014
- p) Town ordered auction, Deane Street, Dec. 18, 2014
- q) Notice, Artspace, second Saturday, Dec 10<sup>th</sup> thru Jan 2, 2015

**A motion was made** by Selectman Gavin to accept the list of correspondences **A-Q** as listed in the agenda. Second by Selectman DiSilva. Vote 4-0. Motion approved.

Consent agenda;

- a) Ad-Hoc appointment renewals for 2015; Local Licensing Authority, Maynard Green Communities Committee, Local Emergency Planning Committee, Town / School Building Committee.
- b) Proclamations, for Eagle Scouts and Police.
- c) Cemetery Deed # 2017

**A motion was made** by Selectman Gavin to accept and approve the consent agenda as shown. Second by Selectman DiSilva. Vote 4-0. Motion approved.

#### **Restaurant All Alcohol License Renewal Discussion**

In attendance at meeting; Attorney, Andrew Upton for Carron Restaurant Group and Nicholas Leo, pernitee.

Mr. Upton made the request to have the liquor license renew for the 2015 year.

- a) **Carron Restaurant Group, LLC. DBA Peyton's, 86 Powdermill Road**  
Owner has submitted application for license renewal and a license transfer to 129 Parker Street for new proposed restaurant operation. Transfer hearing has not been scheduled at this time. Owner was given notice BOS does not intend to renew license.

**A motion was made by** Selectman Kreil to approve and grant this license renewal until December 31, 2015 subject to the mutually agreed upon agreement to withdraw the license transfer application to 129 Parker Street and sell or utilize or surrender the license by June 30, 2015. This license will expire without notice on June 30, 2015. In addition, status updates to the Board. Second by Selectman DiSilva. Vote 3 in favor, -1 opposed (Egan). Motion approved.

#### **MacDonald Development Request for Parker/Waltham Street Settlement Discussion**

Mr. James MacDonald present, made a proposal to the Board for 6 additional months to complete the sidewalk improvements at the corner of Parker St. and Waltham St. Recommend no action taken at this time. Board will discuss with Attorney Kennefick in Executive Session.

**School Committee request for Special Municipal Employee Status**

Mr. Bill Kohlman, SC Chair and Justin Hemm, SC Member presented proposed request.

This was discussed. It was noted that a disclosure must be made to the Town Clerk. A motion was then made by Selectman Gavin to approve the Special Municipal Employee Status for School Committee member Justin Hemm. Second by Selectman Egan. Vote 4-0. Motion approved.

**Amendment to Wheelabrator Millbury Waste Disposal Agreement**

The amendment to the Wheelabrator Millbury Waste Disposal Agreement is a reduction in the fee for disposal of solid waste at the Wheelabrator Millbury Waste to Energy facility. This fee decrease was a result of a number of regional communities negotiating a more equitable fee.

**A motion was made by** Selectman Kreil to approve the Amendment to Wheelabrator Millbury Waste Disposal Agreement and further to authorize the Town Administrator to sign said agreement on behalf of the Board. Second by Selectman Gavin. Vote 4-0. Motion approved.

**Economic Development Committee Prioritization and Expectation**

**TA, Kevin Sweet**, document added to drop box for Board to review.

EDC has established Sub-Committees and would like BOS feedback. The Sub-committees consist of:

- Business Environment inhibitors
- Data and Application
- Marketing, Branding, Communications
- Targeted Investments

Board in agreement with the direction EDC is working.

**Economic Development updates**

**TA, Kevin Sweet**

Maynard housing production plan presentation by the MAPC, meeting scheduled for 12/18/14 at 7:00 pm in room 201 Town Hall.

- This is a report of findings of MAPC research on Maynard's housing stock.
- The presentation will coincide with a Planning Board meeting (scheduled for 12/18/14).
- The intended audience is primarily Planning Board, key staff and elected officials, but open to the public.
- It will deal primarily with demographics, housing supply, affordability and constraints to developments.
- It lays the groundwork for 2015 work by MAPC.

129 Parker Street information update for staff and Special Council

- The purpose of this meeting is for key individuals involved in various aspects on the 129 Parker Street project to provide a background for new staff. The goal is to:
- Identify of all applicable documents/materials and determine their historical context.

- Determined with attorney Witten which aforementioned documents are in effect or establish clarification on their status.
- Provide a comprehensive Q & A to fill in any remaining blanks needed to move forward with NBOD amendments, future applications and other activities for this project.
- The meeting will be moderated to ensure stays on track.
- Boards limited to two members to avoid quorum.

Keene Ave continued to January 6<sup>th</sup> PB meeting. Contractor mistakenly cut down trees on resident's property (approximately 3 large trees). Developer stated he would be working with abutter to correct.

49-51 Waltham Street (John Anderson) was continued to January 12 PB meeting. The plans for six units (3 duplexes) are being reconfigured to limit ingress/egress to Waltham Street at the residents' request.

#### **FY16 Budget Update –**

**TA. K. Sweet**, not much to update you with at this time. The first rounds of budgets are due on 1/2/15.

Have had one on ones with both chiefs so far on their budgets.

#### **TA, Kevin Sweet;**

1. COA Director search, 17 candidates, 7 selected for first round of interviews, 3 selected for a final round to be scheduled shortly. Hoping to make an offer in 2014 and a start date in early 2015.
2. COA Center – Renovations are progressing nicely. Should be completed around the New Year.
3. Reviewing Facilities Manager job description with stakeholders for advertisement
4. ARRT preliminary 75% design meeting – Future BOS meeting
5. Attended NEMLCE Annual Meeting & Luncheon – Chief DuBois nominated Secretary of Association
6. Vacation – December 24<sup>th</sup> returning on Jan 5<sup>th</sup>.

#### **New/Old Business:**

##### Selectman Gavin:

- Letter in packet from Commonwealth of Mass. Department of Telecommunication & Cable notice that contract expires on 11/24/18. BOS needs a Cable Advisory Committee to have this delegated to it certain duties for Town.
- Congratulations to the Maynard Rotary on the Christmas Parade, great crowds in the Downtown area.

##### Selectman Kreil:

- Meeting to talk about the Custodians at Schools and Town. With TA, and Dr. Gerardi.
- Also working with Dr. Gerardi on finding a new place to move Food Pantry.
- Vic Tomyl, covered this issue, Beacon Santa Telethon, everyone did a great job.
- MMA meeting in Jan.23 & 24, 2015, BOS let, Kevin, Becky or Andrew know if you plan to attend.

- We need a parking list inventory of Downtown.

Selectman Egan

- Keene Ave., deep concerns with folks in that neighborhood.
- Letter from CPC, request for email accounts on Town server. Can they get Town email? Per TA – no, only a Chair.

Selectman DiSilva

- Folks from Carron Group – Looks like we have loopholes in our process. TA, back in July when we had group in we needed to have that meeting advertised as a public hearing. We did not.
- We need to set expectations when we set up new Ad-hoc committees. (Goals and Priorities).
- Beacon Santa Telethon congratulations to all, another great job.

Executive Session

In the matter of contract negotiations and Litigation

In the matter with respect to Litigation and Strategy in preparation for negotiation with non-Union personnel.

**A motion to convene** an executive session was made by Selectman Gavin and duly seconded by Selectman DiSilva.

Roll call:

Gavin	Yea
Egan	Yea
DiSilva	Yea
Cranshaw	Absent
Kreil	Yea

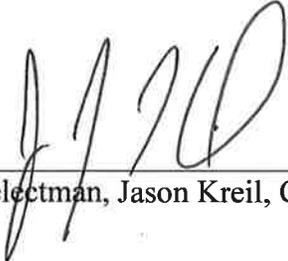
After the Executive Session, the meeting will not reconvene.

**A motion to adjourn** the meeting was made by Selectman Gavin. Second by Selectman DiSilva. Vote 4-0. Motion approved.

Time: 10:00 pm

Approved: \_\_\_\_\_

Date:



\_\_\_\_\_  
Selectman, Jason Kreil, Clerk

Initials: BJM