



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Tuesday, January 6, 2015
Room 201, Town Hall
Time: 7:00 pm**

Present: Chair, Bill Cranshaw, Selectman Jason Kreil, Selectman David Gavin, Selectman Chris DiSilva, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca.

(This public meeting was recorded).

Pledge of Allegiance

Public Comments – no comments

Acceptance of Minutes, December 16, 2014

A motion was made by Selectman Gavin to accept and approve the minutes of December 16, 2014. Second by Selectman Kreil. Vote 4-0-1. (Cranshaw abstained) Motion approved.

List of Correspondences (mail to the Selectmen's Office for January 6, 2015).

- a) Town Accountant, monthly report Nov. 2014
- b) Assessor report with Aug, Sept, Oct. and Nov. 2014
- c) Notice, Planning Board meeting, 1-6-15
- d) Notice, Economic Development Committee meeting. 1-6-15
- e) Notice, Conservation Commission meeting 1-6-15
- f) Letter from resident Matthew Johann, issue with Green Meadow Parking lot
- g) Letter dated 12/18/14, Catanzaro and Allen, 129 Parker Street
- h) Letter dated 12/31/2014, Huggins and Witten, 129 Parker Street
- i) Letter Mass minimum wages effective 1- 1- 2015
- j) OARS, email information about programs
- k) MAPC, email, save the date MAPC open house, 1-27-2015
- l) Notice Veterans and Widows entitlement

A motion was made by Selectman Cranshaw to accept the list of correspondences A-L as listed in the agenda. Second by Selectman DiSilva. Vote 5-0. Motion approved.

Ad-Hoc appointment renewals for 2015, Town's School Building Committee.

Justin Hemm is the School Committee's choice to replace their past member.

A motion was made by Selectman Gavin to accept and appoint Justin Hemm, School Committee to the Town's School Building Committee term December 31, 2015. Second by Selectman DiSilva. Vote 5-0. Motion approved.

Appointments**a) Coolidge School Re-Use Task Force**

TA, Kevin Sweet made recommendations to support all the candidates for the Coolidge School re-use task force

A motion was made by Selectman Cranshaw appoint Jack MacKeen, representative for Economic Development Committee, Ken Neuhauser, representative for Historical Committee, Timothy Hess, representative for Cultural Council, Rick Lefferts, representative for Community Preservation Committee, Lee Acker, representative for Council on Aging, Sally Bubier, an at-large member, and Vicki Brown Stevens, an at-large member, to the Coolidge School Re-Use Task Force with a term ending June 30, 2015. Second by Selectman DiSilva. Vote 5-0. Motion approved.

b) Cultural Council, new appointment, Heather Western

Board received email from Heather back on Dec 11, 2014 with a request to be appointed to CC. She met with CC group; all are good with having Heather join CC. Heather Western commented to Board that she purchased a home in Maynard back in October. One of her reason for picking Maynard is the Downtown. Her mother is on the CC in another town and she thinks it will be fun to work with our Town's CC.

A motion was made by Selectman Cranshaw to accept and appoint Heather Western, to the Cultural Council with a term ending June 30, 2017 Second by Selectman Gavin. Vote 5-0. Motion approved.

Ratification of Fire Chief Contract

TA, Kevin Sweet made comments that the changes made to this new contract make it more in line with other contracts for non-union employees.

A motion was made by Selectman Gavin to approve employment agreement between the Town of Maynard and Fire Chief Anthony Showers with a term ending June 30, 2018. Second by Selectman DiSilva. Vote 5-0. Motion approved.

7:15 pm Public Hearing: Liquor License Transfer, Merai Liquor 129 Main Street

Legal notice read into record; Notice is hereby given, in accordance with Mass General Laws, Chapter 138, as amended that a Public hearing will be held on Tuesday, January 6, 2015 at 7:15 p.m. in the Michael J. Gianotis Meeting Room (No. 201) of the Maynard Town Building on the Application of Transfer of a Wine and Malt, Alcohol as a Common Victualler License from the Thai

Sura-Merai, LLC to Maynard Spirits, LLC d/b/a Merai Liquors at 125 Main Street, Maynard, MA. A copy of the application is on file in the Municipal Services Licensing Division office.

At 7:15 pm, Sel. Cranshaw motioned to open the hearing. Second by Sel. Kreil. By roll call vote, all five members voted in favor.

Applicate discussed interest in purchasing business and introduced proposed manager. After discussion of errors in legal notice regarding business address and the type of license, applicant requested that no action to taken and indicated that application would be resubmitted later.

At 7:30 pm, Sel. Cranshaw motioned to close the hearing. Second by Sel. Kreil. By roll call vote, all five members voted in favor.

Police Department Promotional Appointments

Chief DuBois read letter from Emerson Hospital, regarding one of his officers that saved a man's life. Officer Todd Fletcher. "Dispatch received call on Dec 12th at 11:10 A.M.; officer arrived on scene and did CPR, once fire department arrive they used defibrillator on man and transported to Emerson". Emerson's letter was to thank him for this life saving abilities. We thank him. Thank you, Officer Todd Fletcher.

Promotion Process

Police used the service of Badge Quest, Inc. administered 100 questions written multiple-choice examination for Police Sergeant and Lieutenant examine. The candidates were scored on the following knowledge, skills, in addition, Abilities Leadership, Communication, Judgment, Integrity, Interpersonal Relations, Management Control, Initiative/Decisiveness, Planning and Organization.

A motion was made by Selectman Cranshaw to promote Michael Noble to the rank of Lieutenant as of January 6, 2015. Second by Selectman Gavin. Vote 5-0. Motion approved.

A motion was made by Selectman Cranshaw to promote William Duggan to the rank of Sergeant as of December 1, 2014. Second by Selectman Egan. Vote 5-0. Motion approved.

A motion was made by Selectman Cranshaw to promote Paul Maria to the rank of Sergeant as of January 6, 2015. Second by Selectman DiSilva. Vote 5-0. Motion approved.

FY16 Budget Update

TA, K. Sweet said that he did not have a lot to provide at this time. He did add to Drop box information on current revenue data and the general funds. We are still working to hide the \$200,000.00 for the residential tax savings as requested per Board but do not know if we can stand behind that figure. Our biggest increases are from the School, DPW and COA. The insurance percent from MIIA will be voted at the Annual Meeting in Jan. 2015. We have schedule to meet with Toby Fedder on the new water and sewer rates next week. At the Finance, meeting on the 12th it will be their first time looking at the budget.

Economic Development updates

- EDC meeting today. "Work groups" are formed and will meet independently, will coordinate at monthly meetings with full committee.
- PB meeting tonight, working to clean up issues with applicant on the Keene Ave issues, tree trimming.

- 49-51 Waltham Street has revised plan 6 = 2 family homes. They also purchased a single family home on Arthur Street.
- No information from Brewery folks had article in paper they have office in the mill at this time. It is still in the plan for Town.
- Liquor licenses requested for town still in the plan. Town council has the drafted paper work for the home rule petition.
- CTP, no change and no updates for the closing date with new owner.

TA, Kevin Sweet report

- COA Director hired. First day January 20th, she will be attending that night's BOS meeting. I can provide overview of search but it would be better when we introduce her. Amy worked with the Marlboro COA for a long time. Her next current job was with Summit Health Care. Gavin comment that he knew about that program and very happy to know we have employee from there.
- COA at MGC is coming along well. Will be ready for the Open house 1/22/15.
- COA member, Tom Papsen passed away this week. Services to be scheduled later.
- Facilities Manager Position is posted with Town Clerk, MMA, and other sources. We hope to have resumes in by 1/20/15 and have replacement in by March 1, 2015.
- Golf Course bids in by 1/8, 11 companies took out the packages, 3 attended the walk thru.
- OARS, Assabet River (Tsongas River Day 2014: Rochelle Lerner, MHS teacher, and David Marks, Maynard resident and dedicated OARS volunteer, received Congressional Recognition for their work promoting environmental stewardship from Representative Niki Tsongas.

Chair Report

- Request copy of response to Mary Brannelly for BOS.
- Would like update on the 129 Parker Street meeting on 1/5/15, BOS member CD will advise.
- DEP meeting, do we have a scheduled meeting? TA – date will either be 1/20, 2/3 or 2/17 it is not confirmed yet.

New/Old Business:

Selectman Egan:

- CPC has scheduled a meeting for 1/21 to start bring in applicants for the projects selected for this coming year. BOS asked if their projects where in line, yes per TE.

Selectman Cranshaw commented that the Feds have a grant available for town projects providing transportation access to federal lands such as the wildlife refuge. He volunteered to help write grant if there is an applicable project.

Selectman DiSilva:

- 129 Parker Street, meeting held on 1/5/15. Speaker, Ken Estabrook, gave his perspective, builders, council, site plan, NBOD all still set but the builder does not want to work with that approved plan. Town Planner BN to contact and work with Developer.

Selectman Gavin:

- Message in Corr. Regarding the Green Meadow parking lot issue, in the past he worked with B. Chetwynd. It was a nightmare. TA and Bob Gerardi want to work out a long-term plan.

Selectman Kreil:

- Welcomed back Cranshaw

Executive Session

A motion to convene an executive session was made by Selectman Cranshaw and duly seconded by Selectman Gavin. The purpose of the meeting is the approval of executive session minutes.

Roll call:

Gavin	Yea
Egan	Yea
DiSilva	Yea
Cranshaw	Yea
Kreil	Yea

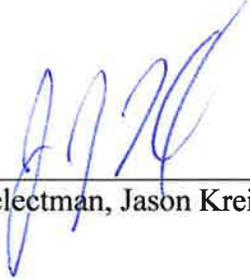
After the Executive Session, the meeting will not reconvene.

A motion to adjourn the meeting was made by Selectman Cranshaw. Second by Selectman Gavin. Vote 5-0. Motion approved.

Time: 9:48 pm

Approved: _____

Date:



Selectman, Jason Kreil, Clerk

Initials: BJM