



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

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**Selectmen's
Meeting Minutes
Tuesday, January 20, 2015
Room 201, Town Hall
Time: 7:00 pm**

Present: Chair, Bill Cranshaw, Selectman Jason Kreil, Selectman David Gavin, Selectman Chris DiSilva, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca.

(This public meeting was recorded).

Pledge of Allegiance

Public Comments – no comments

Acceptance of Minutes, January 6, 2015

A motion was made by Selectman Gavin to accept and approve the minutes of January 6, 2015. Second by Selectman Egan. Vote 5-0 Motion approved.

List of Correspondences (mail to the Selectmen's Office for January 20, 2015).

- a) Fire Depart, monthly report Dec 2014
- b) Police Depart., monthly report Dec. 2014
- c) DPW, monthly report Dec. 2014
- d) Letter from Governor C. Baker, Chapter 90 funds increased
- e) Memo from TA, K. Sweet, PTO days.
- f) Notice of meeting, COA, 1-8-15
- g) Notice of meeting, MCC/MRC, 1-8-15
- h) Notice of meeting, School Committee, 1-8-15
- i) Notice of meeting, Planning Board, 1-13-15
- j) Notice of meeting, Cultural Council, 1/15/15
- k) Notice of meeting, Historical Commission, 1/20/15
- l) Notice of meeting, Board of Assessors, 1/20/15
- m) Notice of meeting, Kick-off for Coolidge School Re-use Task Force
- n) Notice of meeting, ConsCom, 1/20/15
- o) Notice of meeting, Joint Budget meeting. 2/14/15

- p) Notice of event, Metro Best, 1/30/15
- q) Notice 29th Annual Hudson Comm Fest, Sat. June 6, 2015
- r) Notice NSTAR, rate change increases
- s) Notice Northeast Utilities, name change EVERSOURCE ENERGY 1-7-15
- t) Certified mail from Catanzaro and Allen, Public Record Request.
- u) Notice Assabet Valley Chamber, March 7, 2015
- v) Facilities Manager Job posted with MMA and Town.
- w) Letter from School, estimated Space for Enrollment increases, dated 12/4/14.
- x) Save the date notice from B& G Club Golf Tournament, 5/18/14

A motion was made by Selectman Cranshaw to accept the list of correspondences A-X as listed in the agenda. Second by Selectman DiSilva. Vote 5-0. Motion approved.

Consent Agenda

OARS, One Day Liquor License request to Sell Wine & Malt at fund raiser, 3/3 - 5/15, Fine Arts Theatre Place, 19 Summer Street, Tuesday, Delivery date Tuesday, March 3, 2015, Distribution & Consumption, Wednesday, March 4, 2015 6:00 pm – 10:00 pm Return delivery Thursday, March 5, 2015.

A motion was made by Selectman Cranshaw to approve the consent agenda as shown. Second by Selectman Gavin. Vote 5-0. Motion approved

Introduction COA Director, Amy Loveless

ATA, A. Scribner-MacLean, and Gave background to the Board about the Goals they set last summer, "Improvements to the COA". We bring Amy Loveless to you as the new COA Director. Amy has 20+ years in the business. Amy last job was working for Summit Health Care. We welcome Amy to Maynard as our new COA Director.

Discussion with Whole House Group, LLC. Battle Road Brewing

Greg Hill presented an overview proposal for locating a Brewery and Pub to downtown Maynard. Location is at 21 Main Street Maynard, (Old Walgreen building) they plan to lease ¾ of the building the balance over to a dentist. They would need a special permit for zoning in the area. Board all agreed to plan and agreed to help write the article for special town meeting.

Set the date, time and place for the Annual and Special Town meeting

A motion was made by Selectman Cranshaw to call the Annual Town Meeting, for 7:00 PM on Monday, May 18, 2015 at the Fowler School Auditorium. Second by Selectman Gavin. Vote 5-0. Motion approved.

A motion was made by Selectman Cranshaw to call a Special Town Meeting, starting at the conclusion of the Annual Town Meeting, scheduled for Monday, May 18, 2015, to be held at the Fowler School Auditorium. Second by Selectman DiSilva. Vote 5-0. Motion approved.

Liquor License Home Rule update.

TA Sweet presented the Home Rule petition prepared by Town Counsel regarding the request approved at Town Meeting for additional liquor licenses.

A motion was made by Selectman Cranshaw to accept and approve the Home Rule Petition – Act Authorizing the Town of Maynard to Grant Additional Alcoholic Beverages Licenses. Second by Selectman Egan. Vote 5-0. Motion approved.

FY16 Budget Update

TA, K Sweet provided Board with Financial Summary – Local Budget Process, TA would have more insight after the MMA conference on this Friday, Jan 23, 2015. The new Governor, Charles Baker will be a keynote speaker at the event. The Governor will talk over the budget.

Chair Cranshaw suggested a tax relief proposition where the new growth number that the town puts down on the budget will be the number figured into the tax levy. Any additional new growth that money should be used to keep / draw down taxes. The proposal will be discussed at the next meeting.

Economic Development updates

TA, K. Sweet

- Wants to use some of the Downtown enhancement funds for seed money to help with Downtown grant funds.
- Keene Ave Subdivision Approval- approved by Planning Board. Appeal period up Jan 26
- 49 Waltham St. Site plan and special permit approval (six-unit multi-family in Business zoning district) continued to Feb 10. Applicant working with residents on design features.
- No CTP ownership updates.
- Chair/Board agreed to write the article for the zoning change – regarding the brewery/pub.

Assabet River Rail Trail Preliminary Design Discussion

Linda Hanson, Kristen Grichard, Town of Acton

75% design hearing in March 2015 – Goals is to have Maynard's approval to move on the plans. Permits in the works with D.E.P. then will move on to D.O.T.

Letter in process to Town of Maynard for review and signage.

- Concern – Winter Street and Track Road
- Paved areas, costs
- Change of parking, curb cuts, sidewalks for the Assabet River Rail Trail (ARRT)
- Loss of parking behind Post Office. Town lot used by residents of adjacent condos.
- Substantial loss of parking in lot behind Main Street businesses. Drive aisle narrowed to only 18 feet wide.
- Note: D.O.T. does not have a plan moving forward for Brown and Acton Street.
- BOS agreed to talk about this approval at the next BOS meeting on Feb. 3, 2015

TA, Kevin Sweet report

- Fire Union kick-up meeting in February.

- Coolidge Task force re-use kickoff meeting held earlier today.
- Planning Board workshop for proposed recommendations to NBOD on Jan 26. 2015
- MAPC Open House 1/27 in Boston. Staff attending. BOS welcomed, TA needs to know so he can register.
- Short Term Borrowing for MHS at BOS meeting on March 3, 2015 meeting.
- MBA Parking discussion on 10/26/15
- Golf course award. Sterling the sole bidder to manage the course
- Facilities manager, we received 8 applications.

Chair Report

- Policy Sub Committee dates need to be set to start up meetings.
- Question for TA or ATA is the DEP meeting set yet with a meeting date? NO.
- Joint meeting with FinCom on 1/26/15 – disappointed that BOS did not get to see the capital needs list before the joint meeting.
- Local liquor licenses, did EDC vet that issue? No.

New/Old Business:

Selectman Egan:

- CPC meeting on Jan. 21, 2015, they received a couple of late requests.
- CPC will start meeting with requestors for the projects submitted.
- Liquor license holder's downtown closing on time.

Selectman DiSilva:

- Note: back in Dec we had 3 business folks in and left with a task for us, having we heard from any of them? TA, No. Request that the TA send emails to those folks. (MacDonald, Savoring, Carron Group).

Selectman Gavin:

- Policy, Does the Police Department control what goes up on the message board?

Selectman Kreil:

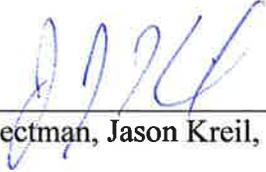
- Policy for message Board at Town Hall/Fire? No. It's by request with Town Business to receive first right
- Do we need to make any changes to have a brewery license in Town? No. that is a State license.

A motion to adjourn the meeting was made by Selectman Gavin. Second by Selectman Cranshaw. Vote 5-0. Motion approved.

Time: 9:45 pm

Approved: _____

Date:



Selectman, Jason Kreil, Clerk

Initials: BJM