



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Tuesday, February 3, 2015
Room 201, Town Hall
Time: 7:00 pm**

Present: Chair, Bill Cranshaw, Selectman Jason Kreil, Selectman David Gavin, Selectman Chris DiSilva, Selectman Tim Egan, Assistant Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca. Absent, Town Administrator Kevin Sweet,

(This public meeting was recorded).

Public Comments

There were no public comments

Acceptance of Minutes, January 20, 2015

A motion was made by Selectman Cranshaw to approve the minutes of January 20, 2015. Second by Selectman DiSilva. Vote 5-0. Motion approved.

List of Correspondences (mail to the Selectmen's Office for February 3, 2015).

- a) Monthly Report, Town Accountant for December 2014
- b) Town Clerk regular business hour calendar for 2015
- c) Notice of meeting cancellation, 1/26/15 PB, workshop.
- d) Notice of meeting cancellation, 1/26/14 BOS with FinCom.
- e) Notice of meeting Cultural Council, 1/29/15
- f) Notice of meeting, FinCom, 2/2/15
- g) Notice of meeting, BOS with FinCom on 2/2/15
- h) Notice of meeting, EDC. 2/3/15
- i) Notice of meeting, Coolidge Re-Use Task Force, 2/3/15
- j) Notice of meeting, ConsCom, 2/3/15
- k) Notice of meeting, CPC, 2/4/15
- l) Notice of meeting, COA, 2/5/15
- m) Notice of meeting, Small Business health Insurance 2/12/15
- n) Notice from Maynard Family Association

A motion was made by Selectman Cranshaw to accept the list of correspondences A-N as listed in the agenda. Second by Selectman Egan. Vote 5-0. Motion approved.

Consent Agenda

- a) Cemetery Deeds, transfer to family member 2018, new 2019
- b) Appointment Slip, New Police Officer and LLA, Michael Sutherland
- c) Sign approved Liquor License transfer form 43 to license, request to extend hours of operation on Thursday, Friday and Saturday to 12:00 Midnight.

Selectman Cranshaw made a request to pull item C and make separate motion for that item.

A motion was made by Selectman Cranshaw to approve the consent agenda as amended. Second by Selectman Gavin. Vote 5-0. Motion approved

Item C: Sign approved Liquor License transfer Form 43 to license, extending hours of operation on Thursday, Friday, and Saturday nights to 12:00 a.m. (Midnight).

El Huipil Restaurant Manager, Sergio Morale's has requested to extend his hours of operation for Thurs, Fri. and Saturday nights to 12:00 a.m. (Midnight).

A motion was made by Selectman Cranshaw to approve and sign the Common Victualler license, and Form 43 approved by the ABCC for El Huipil Restaurant, Inc. and to extend the hours of operation on Thursday, Friday, and Saturday nights to 12:00 a.m. Second by Selectman Gavin. Vote 5-0. Motion approved.

Cross Town Connect Inter municipal Agreement

Towns include Acton, Boxborough, Concord, Littleton, Maynard, Stow, and Westford

A motion was made by Selectman Cranshaw to approve the Intermunicipal Agreement for the Provision of Transportation Management Services dated January 1, 2015. Second by Selectman Gavin. Vote 5-0. Motion approved.

Fire Station Discussion and Next Steps

This item was deferred to a later meeting due to weather-related cancelation of joint meeting with the Finance Committee

Proposed Warrant Articles – Zoning By-Law Amendment: Breweries

A draft of the zoning language to allow, by special permit, "Brewery with ancillary food service" in the Central Business District was prepared and has been reviewed by Town Counsel.

A motion was made by Selectman Cranshaw to approve and put forth the "Zoning BY-LAW Amendment: Breweries in Central Business District", for Special Town Meeting. Second by Selectman Gavin. Vote 5-0. Motion approved.

A motion was made by Selectman to, in accordance with MGL Chapter 40a, submit the “Zoning By-Law Amendment: Breweries in Central Business District” to the planning board for review. Second by Selectman DiSilva. Vote 5-0. Motion approved.

Review Proposed ATM/STM Warrant Articles

A motion was made by Selectman Cranshaw to approve and put forth Control A (Town Report Acceptance) as shown, as an article for Annual Town Meeting. Second by Selectman Gavin. Vote 5-0. Motion approved.

A motion was made by Selectman Cranshaw to approve and put forth Control B (Fiscal Year 2016 Salary Administration Plan) as shown, as an article for the Annual Town Meeting. Second by Selectman Gavin. Vote 5-0. Motion approved.

A motion was made by Selectman Cranshaw to approve and put forth Control C (Obsolete Equipment, Material) as shown, as an article for the Annual Town Meeting. Second by Selectman Gavin. Vote 5-0. Motion approved.

The draft article was modified to exclude the calculations in the last two rows of the table.

A motion was made by Selectman Cranshaw to approve and put forth Control D (Authorize Revolving Funds Chapter 44, section 53E1/2) as modified, as an article for the Annual Town Meeting. Second by Selectman Gavin. Vote 5-0. Motion approved.

Real Estate Tax Relief

Sel. Cranshaw presented a proposal to ensure that the amount levied in FY16 tax bills did not exceed the current revenue assumptions. The policy would apply to FY16 only.

A motion was made by Selectman Cranshaw that the determination of the FY 16 real and property tax levy shall not include New Growth in excess of \$215,000.00. Second by Selectman Gavin. Vote 5-0. Motion approved.

Assabet River Rail Trail Wrap Up Discussion

The Board reviewed the compilation of member’s comment regarding the ARRT plans presented at the previous meeting. Modifications were made to the descriptions of Parking behind 145 Main Street Florida Road Parking Lot, and the comments on the 129 Acton ROW were deleted.

A motion was made by Selectman Cranshaw to approve the Board’s comments regarding the Assabet River Rail Trail plans. Second by Selectman Gavin. Vote 5-0. Motion approved

Economic Development updates

- 129 Parker Street – Planning received more questions for the site from Developer. Group plans to meet and work with them.
- Downtown enhancement Funds, EDC didn’t have a quorum for today meeting but work up a list of comments and will forward to EDC members and then to BOS.
- MBA – Parking Downtown issue, Meeting cancelled again because of snow. It will be rescheduled and details will be forwarded to board.

Town Administrator Report. (Andrew Scribner-MacLean)

- New Artwork here at Town Hall, new artist is Sandy Wilensky from Sudbury, MA.
- Nomination Papers Available from the Town Clerk's Office until March 13, 2015. Elections are May 5, 2015
- SNOW, our DPW, Operations Manager, Chris Okafor Thanks his crew for their work with the storms this past week. He sent them home this afternoon to rest up. They worked right thru the night. On Wednesday, they will start the cleanup and open up site lines on streets. To date we have spent around \$131,000.00 on snow plowing, OT, cleanup Less than \$100, 000.00 on sand and salt.

Chair Report

- The Planning Board reports that there is insufficient time to prepare possible NBOD amendments for the spring Town Meetings. – Will request update from the Town Planner at the next BOS meeting.

New/Old Business:

Selectman Egan: None

Selectman DiSilva: None

Selectman Gavin: None

Selectman Kreil: Thank everyone in DPW and outside crew for all their work. Good Job being done.

Executive Session

A motion to convene an executive session was made by Selectman Cranshaw and duly seconded by Selectman DiSilva. The purpose of the meeting is the approval of executive session to consider the purchase, exchange, lease or value of real property.

Roll call:

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| Gavin | Yea |
| Egan | Yea |
| DiSilva | Yea |
| Cranshaw | Yea |
| Kreil | Yea |

After the Executive Session, the meeting will not reconvene.

A motion to adjourn the meeting was made by Selectman Cranshaw. Second by Selectman DiSilva. Vote 5-0. Motion approved.

Time: 8:46 pm

Approved: _____

Date:

Initials: BJM



 Selectman, Jason Kreil, Clerk