



OFFICE OF THE  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**

MUNICIPAL BUILDING  
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's  
Meeting Minutes  
Tuesday, February 17, 2015  
Room 201, Town Hall  
Time: 7:00 pm**

**Present: Chair, Bill Cranshaw, Selectman David Gavin, Selectman Chris DiSilva, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca. Absent, Selectman Jason Kreil,**

**(This public meeting was recorded).**

**Public Comments**

There were no public comments

**Acceptance of Minutes, February 3, 2015**

**A motion was made by Selectman Cranshaw to approve the minutes of February 3, 2015 as amended. Second by Selectman Egan. Vote 4-0. Motion approved.**

**List of Correspondences (mail to the Selectmen's Office for February 17, 2015).**

- a) Library Report for the month of Dec 2014
- b) Maynard Police Depart. report for month of Jan 2015
- c) Maynard Fire Depart. report for month of Jan 2015
- d) Notice of meeting, Planning Board, 2-10-15
- e) Notice, from Town of Hudson, Hearing 2-9-15 Poles
- f) Notice of meeting, Historical Commission 2-17-15
- g) Notice of meeting, Coolidge Re-Use Task Force 2-17-15
- h) Letter from MHS GUIDANCE, request scholarship funds 3/13/15
- i) Email from Minuteman Senior Services, Meals on Wheels, March 2015
- j) Notice from Verizon, Annual Complaint Filing
- k) Notice from Xfinity, dated 1-26-15 Comcast responded times
- l) Notice, Depart of Telecomm. And Cable, Petition of Comcast
- m) Letter dated 1-25-15 to BOS, from COA Members
- n) Email from resident dated 2-1-15, Alan DiPietro Parking on White Pond Rd.
- o) Notice, OARS, 7<sup>th</sup> Annual Wild & Scenic film at Fine Arts 3-4-15
- p) Notice, Assabet Valley Chamber Auction Bash, date 3-27-15

- q) Email, dated 2-2-15, Motor Vehicle exemption for Veterans
- r) Letter from Governor C. Baker, dated Feb 9, 2015 requests support.

**A motion was made** by Selectman Cranshaw to accept the list of correspondences **A-R** as listed in the agenda. Second by Selectman Gavin. Vote 4-0. Motion approved.

**Re-Zoning Request: 129 Acton Street**

Town Administrator, Kevin Sweet, commented on Town Planner, Bill Nemser's' Zoning Application change for 129 Acton Street, zoning map, property located at 129 Acton Street (MAP5, Parcels72, 73 and 95) from Industrial and S1 Single Residence District to a General Residence zoning district. Comments from Mike Jenson, 18 units, the maximum for the site. 6 3-bedroom and 12 2- bedrooms with dens.

This is a request to the Board of Selectmen to forward this proposal to the Planning Board for review and consideration.

Note: Planning Board has scheduled a meeting for March 10<sup>th</sup> with developer.

**A motion was made** by Selectman Cranshaw that, in accordance with MGL Chapter40a, the request to change the zoning of 129 Acton Street, (Map 5, Parcels72, 73 and 95) from Industrial and S1 Single Residence District to a General Residence zoning district be referred to Planning Board for review. Second by Selectman DiSilva. Vote 4-0. Motion approved.

**7:15 pm Public Hearing:** Liquor License Transfer, Merai Liquor – 129 Main Street  
Sel. Cranshaw read the legal notice:

Notice is hereby given, in accordance with Mass. General Laws, Chapter 138 as amended that a Public Hearing will be held on Tuesday, February 17, 2015 at 7:15 p.m. in the Michael J. Gianotis Meeting Room (No. 201) of the Maynard Town Building on the Application of Transfer of an All Alcohol as a Package Store License from Thai-Sura-Merai, LLC to Maynard Spirits, LLC d/b/a Merai Liquors at 129 Main Street, Maynard, MA.

At 7:18 pm, the motion to open the hearing was made by Sel. Cranshaw and seconded by Sel. DiSilva. The motion passed by roll call vote 4-0, with Sel. Kreil absent.

Present from Maynard Spirits LLC: Bob DiPietri and Lachoo Khawani – New Manager for Merai Liquors at 129 Main Street Maynard.

**A motion was made** by Selectman Cranshaw to approve the Transfer of an All Alcohol as a Package Store License from Thai-Sura-Merai, LLC to Maynard Spirits, LLC d/b/a Merai Liquors at 129 Main Street, Maynard, MA. Manager, Lachoo Khawani. Second by Selectman Gavin. Vote 4-0. Motion approved.

At 7:30, the motion to close the hearing was made by Sel. Cranshaw and seconded by Sel. DiSilva. The motion passed by roll call vote 4-0, with Sel. Kreil absent.

### **Snow and Ice Deficit Spending Authorization**

The Board reviewed the notification by the town accountant that the budget for snow and ice has been depleted. Per state law, the Board of Selectmen and Finance Committee must authorize any further deficit spending.

Town Administrator, Kevin Sweet, commented on the full number to date on the spend of snow and ice at around \$325,000.00 with more to be spent.

**A motion was made** by Selectman Cranshaw to approve the authorization for the snow and ice deficit spending for the remainder of FY15. Second by Selectman Gavin. Vote 4-0. Motion approved.

### **Review Proposed ATM/STM Warrant Articles**

**A motion was made** by Selectman Cranshaw to approve and put forth Control G (Finance Committee Reserve Fund) as shown, as an article for Annual Town Meeting. Second by Selectman Gavin. Vote 4-0. Motion approved.

**A motion was made** by Selectman Cranshaw to accept Control E (Optional Exemption) as shown, as an article for the Annual Town Meeting. Second by Selectman Gavin. Vote 4-0. Motion approved.

### **FY16 Operating Budget, Water and Sewer Enterprise Funds and Capital Plan**

Town Administrator, Kevin Sweet discussed the water and sewer budgets, pointed out some increase and errors in past postings to wrong accounts. Made a few bump ups that are needed.

Selectman Cranshaw request a History of the Capital funds from Waste Water & Water & Sewer.

Water funds are down for the year, Sewer funds are up for the year. Therefore, it evens out that we have in good shape for the year to date.

We plan to do some of the maintenance and replacement of old pipes and equipment  
Assistant Town Administrator, Andrew MacLean, Capital Plan = \$860,000.00. Andrew discussed the use of the Stabilization Funds, requests to use 50% of the funds for upgrade and 50 % from Capital / Free cash or any other source, (article).

- Fire Alarm System – Add to special – (maybe as a stand-alone article). - \$75,000.00
- Steel Building (to be replaced) at Rockland Ave and Winter Street - \$160,000.00
- Sewer/Pump Houses – Mechanical Systems - \$40,000.00
- GM, Well #4 – Filters – Funded by W & S
- Water Tanks – Fencing - \$50,000.00
- Water Tanks – Cameras - \$50,000.00

### **Free Cash Options**

Town Administrator, Kevin Sweet reviewed the Memorandum of last year, dated March 18, 2014 that was presented to the Board of Selectmen (Free Cash & Overlay Surplus Appropriations. Kevin feels it is early planning at this point to make any final plans with all that is going on but here is a snap shot

- OPEB Trust: \$\$\$
- FY15 Snow & Ice Deficit
- Capital Planning

Note: we are planning to work with Finance Committee to use funds to cover the CBA's In addition, to use funds from Free Cash for the Assabet River Rail Trail and for School traffic/Parking study.

Sel. Cranshaw requested that old articles be looked and closed out or reallocated to new plans.

Sel. Cranshaw suggested that amount equal to prior year's parking meter receipts be allocated to Downtown Enhancement account to support Cultural District and other activities.

### **BOS Goals Next Steps**

- Enhancement of Programs for COA In process with our new Director, Amy Loveless Add Outreach worker or regional worker. Budget changed per Director at Full time and outreach – 20 hours and adds volunteer positions as needed. BOS would like COA opened all day. Workers can be added from Senior Tax relief.
- Economic Development Committee worked with Committee C.T.P. ongoing effort.
- Adding Liquor Licenses via Home Rule Petition, it's in the hands of Rep. Kate Hogan
- Communications: on going, Sel. Cranshaw noted that the BOS has there minutes on the web and requested for all other Boards and committees do the same. Abutter's notifications want a standard format along with costs.

### **Economic Development updates**

Town Administrator, Kevin Sweet

- C.T.P. – Saracen meeting with group next week
- Working with 129 Acton Street property development hearing on March 10, 2015
- A downtown piece of property to about to make a change, paperwork and application to follow.
- Working with folks from Murphy & Snyder, made requests for windows to be fixed, maybe grant them a payment to some improvement to building?

Question from Selectman Cranshaw, did we hear back from either liquor license holder on reopening? TA, Sweet reports that inquires went out but we have not heard back.

### **Town Administrator Report.**

- Middlesex County, storm from Jan. 27, 2015 classed as a blizzard, it's impact on the snow, overtime, salt, equipment use all needed to be summarize on form for state for MEMA refund. Money would be returned late summer, will refund to general fund.
- Assessment
- Facilities Manager, interview the (5) candidates end of February 20, 2015
- MASSDEP – meeting is scheduled for April. BOS suggested dates of 14<sup>th</sup>, 16<sup>th</sup> 28<sup>th</sup> or 30<sup>th</sup>
- Parking Meeting with MBS, rescheduled to Monday February 23, 2015 at 5:30 p.m.

### **Chair Report**

- Ad-Hoc – BOS Policy meeting, came up with Water & Sewer Regs, we have questions and the Cemetery Regs. We would like to talk with Chris.
- The next meeting with 129 Parker Street is set for Feb. 26, 2015

**New/Old Business:**

**Selectman Egan:**

- CPC – hearing is scheduled on Feb. 18, per agenda will know more after hearing to which way Board goes with plans

**Selectman DiSilva:**

- Liquor Licenses, any word from either party. No, ATA will call and then update Board.
- Do we have a plan in place to have site lines on Street opened up? Yes, snow removal will start on Wed. Feb 18, 2015 per the trash pickup schedule.

**Selectman Gavin:**

- Cutting Drive is down to (1) lane for a car to pass.
- Fire Department, Do they have an issue with 129 Parker Street? It is not plowed.
- Contracts for Town? When will the Board be reviewing the next round of contracts for Town?

Note: Selectman Cranshaw requests a list for Board.

**Executive Session**

**A motion to convene** an executive session was made by Selectman Cranshaw and duly seconded by Selectman DiSilva. The purpose of the meeting is the approval of executive session to consider the purchase, exchange, lease or value of real property.

Roll call:

Gavin	Yea
Egan	Yea
DiSilva	Yea
Cranshaw	Yea
Kreil	Absent

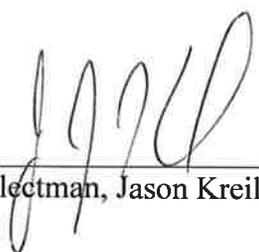
After the Executive Session, the meeting will not reconvene.

**A motion** to adjourn the meeting was made by Selectman Cranshaw. Second by Selectman DiSilva. Vote 4-0. Motion approved.

Time: 10:10 pm

Approved: \_\_\_\_\_

Date:



\_\_\_\_\_  
Selectman, Jason Kreil, Clerk

Initials: BJM