



OFFICE OF THE  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**

MUNICIPAL BUILDING  
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's  
Meeting Minutes  
Tuesday, April 7, 2015  
Room 201, Town Hall  
Time: 7:00 pm**

**Present: Chair, Bill Cranshaw, Selectman Jason Kreil, Selectman David Gavin, Selectman Chris DiSilva, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca.**

**(This public meeting was recorded).**

**Public Comments**

There were no public comments

**Acceptance of Minutes, March 17, 2015**

**A motion was made by Selectman Cranshaw to approve the minutes of March 17, 2015 as shown. Second by Selectman DiSilva. Vote 5-0. Motion approved.**

**List of Correspondences (mail to the Selectmen's Office for April 7, 2015).**

- a) Fire Depart, monthly report March 2015
- b) DPW, monthly report Feb. 2015
- c) Accountant monthly report Feb. 2015
- d) C.O.A. monthly report combined Jan, Feb, March 2015
- e) Finance Committee, meeting March 23, 2015
- f) Planning Board, meeting March 24, 2015
- g) LRTA meeting, March 20, 2015
- h) Zoning Board, meeting March 30, 2015
- i) Sub-School Comm. Meeting March 30, 2015
- j) Coolidge Re-Use Task Force, March 31, 2015
- k) CPC, meeting April 1, 2015
- l) C.O.A. meeting, April 2, 2015
- m) B.O.A. meeting April 7, 2015
- n) E.D.C. meeting April 7, 2015
- o) Coolidge Re-Use Task Force, meeting April 7, 2015
- p) The Advisory, MBTA April 13, 2015

- q) Notice, Maynard Public Library meeting, April 14, 2015
- r) Memo to the Board, from TA, K. Sweet, vacation notice.
- s) A.G. Jennings LLC. RE: Summary of Feb 28, 2015 Public Forum
- t) BGCAV notice Golf Tournament, May 18, 2015
- u) MassDOT notice, Maynard to receive \$37,519.00 snow roadway repair
- v) Notice, The Green Advisory Council meeting, March 28, 2015
- w) Resignation from MHS Committee, Phil Berry
- x) Notice, U.S. Solar Department
- y) Notice from Gov. Charlie Baker, Storm relief
- z) OSD, news March 2015

**A motion was made** by Selectman Cranshaw to accept the list of correspondences **A-Z** as listed in the agenda. Second by Selectman Gavin. Vote 5-0. Motion approved.

#### **Consent Agenda;**

- a) Special Permit, Use of Facility, Crowe Park – Maynard, Maynard/Stow Charitable Corp.**
- b) Special Permit, 3<sup>rd</sup> Annual Spring ArtWalk – Downtown, Maynard Business Alliance.**
- c) Entertainment License, Erikson's Dairy**

**A motion was made** by Selectman Cranshaw to approve the consent agenda with items, A-C as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

#### **Updates from Senator Jamie Eldridge and Representative Kate Hogan**

##### **Senator Jamie Eldridge;**

Thanked Representative Kate Hogan with her new role as Chair of the Public Health  
Senator Eldridge briefed the Board on the following items;

- The budget process for FY16 is underway; we are facing gaps on ongoing revenue and the cost of maintaining current services and commitments. My Priorities will be:
- Protecting local aid to cities and towns, including Ch. 70 Ch. 90, SPED, circuit breaker. Lottery aid and prioritizing full funding for regional school transportation.
- Working closely with my colleagues and Governor Baker to dramatically improve public transportation across Mass., including the MBTA, RTAs, bus service, and roads and bridges.
- Maintaining funding for vital social safety net services, including programs to help the homeless, low-income families, at-risk children, those with disabilities, and the elderly.
- Advocating for significant investments in capital infrastructure, including transportation, water, higher education, libraries, and public schools.
- Protecting the environment, including water infrastructure, such that 1 percent of the budget is dedicated

##### **Representative Kate Hogan;**

- Thanked Community for coming out to her St. Patrick's fundraiser for the Boys & Girls Club.
- Thanked the DPW, Fire Department, and Police for the efforts with Winter Snow Storms.

- Items for this years' budget in with House 1, spending at 3.6%. Then they move to House 2.
- Ch. 70 increase adds \$20 per student
- Ch. 90 \$200 mil Road/Bridges funding with extra \$100 mil given. Maynard's share at \$260,000.00
- Pot whole fund for Maynard at \$37,500.00.
- Circuit breaker money, elder's affairs, COA grants now at \$8.00 per senior next move to go up by \$4 by 2020.
- State Aid to Libraries – Add monies
- Early education, Adult funding for schools, 495 Metro West. Review of Services.
- Extra Liquor licenses for Maynard in process – takes about 6 months
- EDC in Maynard, Ad-hoc member.

#### Board Questions:

##### Selectman Cranshaw;

- Concern that the MBTA will / might suck up all money and take away from roads and bridges. JL; State is waiting for report to come out. It should focus on issues of CORE MBTA services. But, not from the Chapter 90 funds.

##### Selectman Gavin;

- Governor Baker made many good appointments, Thinks the relations are good.

KH; thinks the Governor has a lot on his plate. She is working with his appointments. To be productive and work across the aisle with others.

- School unfunded mandates – School Special Education costs. JE: look at mandates see what is unfunded out of district increase funding.
- How can we work together to work on a new Fire Station – Public Safety Building. We need a new Fire Station. Any Grant Funding would be helpful.

##### Selectman Kreil;

- Senior Tax Relief that Sudbury is testing. Do they have results? KH, believes she forwarded the information but will do so again. Sel. Gavin said he has a copy of the results. Do we know how many senior would fix in this program? KH, The House is looking at these results also; it might become a local Opinion. Sen. JE, agrees.
- Water, is there any increase in water infrastructure. JE, zero percent (0%) for funding for bonding, effort.

##### Selectman DiSilva

- Do you know the Period for the Additional Liquor Licenses to be processed? KH, they are in process, it takes about 6 months.

##### Selectman Egan

- Student Loans, any relief? JE, We have a freeze on tuition at State Colleges, with a very modest rates – no increases he hopes

Selectman Cranshaw Thanked Senator Eldridge and Representative Hogan for attending the meeting

### **Review and Approve Annual Town meeting Warrant**

**A motion was made** by Selectman Cranshaw to approve the May 18, 2015 Annual Town Meeting Warrant. Second by Selectman Gavin. Vote 5-0. Motion approved.

### **Review and Approve Articles for Special Town Meeting (J & K)**

**A motion was made** by Selectman Cranshaw to approve Control J (Certified Cash Appropriation) as shown, as an article for the May, Special Town Meeting. Second by Selectman Egan. Vote 5-0. Motion approved.

**A motion was made** by Selectman Cranshaw to approve Control K (Reserve for Overlay Release Appropriation) as shown, as an article for the May, Special Town Meeting. Second by Selectman DiSilva. Vote 5-0. Motion approved.

### **129 Acton Street Development Agreement**

Selectman Kreil; prepared (3) estimate spread sheets for sewer work potential connection points, reviewed by; Town DPW Engineering Consultant VHB, Engineer. The estimated of value of the proposed sewer improvement for relocating two existing sewer force mains from Acton Street to the sewer to be installed to serve the proposed units at the 129 Acton Street. Cost covers work in addition to the work to provide sewer service to 129 Acton Street including materials and installation of pipe, manhole, asphalt pavement or loam and grass restoration, Extension for the Town piece \$160,000.00. Extent to Existing sewer using same cost, \$268,000.00 for Town to extent sewer via easement to sewer crossing from Acton Street to Brown Street. VHB estimates the costs higher. Developer and Sewer Department believe there is sufficient elevation change for gravity connection. Without gravity connection, would require a pumping station, which is potentially more maintenance for the Town. Cost estimate to reroute the force mains for Town would be likely \$270,000.00 for this project. Awaiting confirmation of the observed elevation change form Sewer Department.

- Sidewalk – Continuation of sidewalk on Acton Street from Silver Hill Road to past State Lab, then over and up to Marble Farm then cross over on Acton Street with access to Rail Trail about 1,200 linear feet of sidewalk.

### **BOS**

- Sidewalks All BOS Members Agreed
- Sewer improvements All BOS Members Agreed
- Donation of Parcel 95 All BOS Members Agreed
- Bonds All BOS Members Agreed
- Affordable Housing CD- Yea, TE – Yea, JK – Yea, DG – Nay, BC – Yea

Chair asked TA, if he could prepare MOA to move forward.

### **Economic Development updates**

- We have a scheduled meeting with Saracen on Monday to discuss preliminary concept plans.
- On the same day we have a scheduled meeting with Whole House Group on Brewery & Pub, next steps
- We had a meeting with RKG Associates Fiscal Analysis regarding 129 Parker Street, Capital Group joined in the meeting. We are moving forward.
- EDC has recommendations on the Towns Alcohol rules & regulations.

- The Downtown enhancement fund policy continues to be vetted. We should have a recommendation for May 19 meeting with the Board.
- Meeting with developer on a small, affordable housing project next week.

#### **Town Administrator Report.**

- Summer Hill Glen owner confirmed intention to keep property as affordable indefinitely. They currently have 18-year commitment on a federal program. Town will begin to review the program with them in advance of it expiring.
- Golf course contract to be signed April 21, 2015. Information to be added to the next packet.
- Facilities Manager, Aaron Miklosko starts on Monday, April 13, 2015.

#### **Chair Report**

- Update Policy, at next Sub-BOS meeting on April 14, 2015 6:00 pm. with DPW Operations Manager.
- Do we have update on the Abutter notification from the Assessors?
- Do we have a list of Town contracts available to view? TA, Sweet in next packet.
- Question, regarding the Coolidge Re-Use Task force, \$20,000.00 from CPC money, a partial of the money is for the parcel of land to be split. (Building from playground).

#### **New/Old Business:**

##### **Selectman DiSilva:**

- Question, when the contract for the Golf Course will be complete. TA, for next BOS meeting 4/21/15. Note; the Kitchen hours will be expanded at course via a new Business

##### **Selectman Egan:**

- What is going on with the Markings on the Street and sidewalks? TA, said, we are having some new sidewalks and potholes fixed at this time.
- Correspondences and emails from residents – please sign your names.

##### **Selectman Gavin:**

- Member of community – sent email informing him that the Rockland Ave soccer field had been vandalized. It is in bad shape and they cannot use it for this season. What can the Town do? Board and TA had discussion and will have the DPW and outside source give use estimate on damage.

**Selectman Kreil:** no issues at this time

**A motion** to adjourn the meeting was made by Selectman Cranshaw. Second by Selectman Gavin. Vote 5-0. Motion approved.

Time: 9:45 pm

Approved: \_\_\_\_\_

Date:



\_\_\_\_\_  
Selectman, Jason Kreil, Clerk

Initials: BJM