



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

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**Selectmen's
Meeting Minutes
Tuesday, May 19, 2015
Room 201, Town Hall
Time: 7:00 pm**

Present: Chair, Bill Cranshaw, Selectman Jason Kreil, Selectman David Gavin, Selectman Chris DiSilva, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca.

(This public meeting was recorded).

Public Comments – none

Acceptance of Minutes, March 31, 2015, May 6, 2015 and Special BOS/FinCom, May 11, 2015

March 31, 2015 hold

A motion was made by Sel. Cranshaw to approve the minutes of May 6, 2015 Second by Selectman DiSilva. Vote 5-0. Motion approved.

May 11, 2015 hold

List of Correspondences (mail to the Selectmen's Office for May 11, 2015).

- a) Fire Depart. monthly report, April 2015
- b) Council on Aging, monthly report, April 2015
- c) Meeting Notice, Finance Com. May 11, 2015
- d) Meeting Notice, ConsCom, May 12, 2015
- e) Meeting Notice, School Comm., May 14, 2015
- f) Meeting Notice, BOS, May 18, 2015
- g) Meeting Notice, Coolidge Re-Use Task Force, May 19, 2015
- h) Meeting Notice, MBTA Advisory Board, May 19, 2015
- i) Meeting Notice, CPC, May 20, 2015
- j) Hearing Notice, ZBA, June 1, 2015
- k) OARS, Action Alert – Please support 1% for the Environment
- l) OARS. Annual Meeting, June 1, 2015

- m) Notice from Rep. Kate Hogan, House Budget Update, May 13, 2015
- n) Announcement from MassDEP Office & Governmental Affairs
- o) Letter from Open Table – Need new Space.
- p) Repair Café, May 30 2015 in Bolton, MA.

A motion was made by Selectman Cranshaw to accept the list of correspondences **A-P** as listed in the agenda. Second by Selectman Egan. Vote 5-0. Motion approved.

Consent Agenda;

- a) Special Permit, Memorial Park, Maynard Community Band, Annual event

A motion was made by Selectman Cranshaw to approve the consent agenda with item, as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

Girl Scouts Proposal for Ga-Ga Pit

Group from Troop 72595 gave a presentation to request Town land for a Ga-Ga Pit at either Fowler or Coolidge playgrounds.

Group 72595 are working as a group to plan, present, fund, and build a Ga-Ga pit in Maynard. This will earn the Group a Silver Award (Community Service Award in Girl Scouts) the cost is estimated to be around \$1000.00. Girl Scout Fundraising will fund the cost. They hope younger girls' scouts coming up the ranks will complete the up keep. The preferred schedule would be to fund raise during summer/fall 2015 and construct the pit next spring, but if funding is available sooner could move up the schedule.

Comments by Board members; use, up keep and awards to girl scouts. TA, Kevin Sweet said he would let the designer of the (2) new playground areas know to add in this Ga-Ga Pit with designs.

7:15 P.M. Public Hearing: Eversource Pole Hearing

Chair Cranshaw read notice into record;

Notice is hereby given, in accordance with Mass. General Law Chapter 166 that a Public Hearing will be held on Tuesday, May 19, 2015 at 7:15 PM in the Michael J. Gianotis meeting Room (No. 201) at the Maynard Town Building. The Petition and plan is being presented by the NSTAR Electric Company d/b/a Eversource Energy and Verizon for the purpose of obtaining a Grant of Location to install four (4) new poles 36/2A, 36/3, 36/4 and 36/5 Fowler Street, Maynard

Christine Cosby from NSTAR Electric

Resident, Alexandra Fowler asked why with this plan she would end up with (2) poles on her property? Christine Cosby said she would get back to her on this plan.

Board asked to see the Planning Board Decision and approved plans. Selectman Kreil made a request for the planning board decision and plans to the Town Planner during the meeting via text message but the materials were not available until after the continuation of the hearing was scheduled.

Board requested to continue hearing until June 2, 2015.

A motion was made by Selectman Cranshaw to continue hearing until June 2nd, 2015 at 7:15 pm. Second by Selectman Gavin. Vote 5-0. Motion approved.

FY15 Reserve Fund transfer Notices

Comments from TA, K. Sweet regarding the following accounts;

- Dept. accounts 135 thru 610 see list in drop box, Union contracts were approved in FY2015 unfunded. Need \$44,615.00
- Account 151 (Legal) Litigation expenses are unforeseen, (Lawsuit, contract disputes and personnel issue. Need \$30,000.00
- Account 543 (Veterans) we have additional veterans receiving benefits. Needs \$16,000.00
- Account 422 (DPW C & M – Police Details) Details for Chapter 90 projects and snow & ice details. Needs \$30,592.00
- Account 422 (DPW C & M) to cover cost overrun for Parking Deck Repairs. Need \$10,000.00

Provide Total RFT request

Board reviewed and requested RFT go to Finance Committee.

Municipal Naming Policy

Selectman DiSilva commented on the Municipal Naming policy he worked on and put together. Sel. Gavin Thanked Sel. DiSilva for his work on this policy for the Town.

A motion was made by Selectman Cranshaw that the Board adopt the Municipal Naming Policy for the Town. Second by Selectman Gavin. Vote 5-0. Motion approved.

129 Parker Street Fiscal Impact Analysis: Judy Barrett, RKG Associates

Judy gave a draft hand out and showed a presentation of her research for the 129 Parker Street Fiscal Impact. A final report will be forth coming to Board. Comments if the project has good management we all should do well from this project. Fiscal Impact – Project Components – Summary- municipal Services to General Government, Public Safety, Public Works, Schools and Other. Land uses approach, cost of services, and source of service demands, caveats, and revenue positive ratio. All estimates are conservative. Capital Group Properties (Developer?) proposes to construct a mixed-use project at 129 Parker Street.

Board requested the report be updated for (129 Parker Street impact of The Shoppes at Maynard Crossing) with the new table to show updated breakdown of the revenues by key land uses for the June 16th BOS Meeting.

Waltham Street Watershed Updates

Sel. Cranshaw wanted to know if the town notified the abutters in that area. TA, Sweet, no Chris Okafor is out of work from serious car accident. BC, Do we need him to get the work started.

ATA, Scribner-MacLean talked about DEP Grant – It might be a challenge – (Sudbury, Assabet, Concord Rivers) all in for the Funding – February target date. Impact change grant – urban water storm drains. MEMA grant is for more storm water management August of 2015 due date.

Chris Okafor to follow up on notifications and inspection work upon his return.

Town Administrator Review Process

Sel. Cranshaw added the forms for all Selectmen to fill out and return to him in less than 30 days. This is annual process per Town Charter.

Consultant Contract Renewals Discussion

Sel. Cranshaw requested they should review contracts 6 months before they expire. Asked if TA, Sweet was able to find policy regarding contracts. No, Sweet commented that Town is under 30B - for most contracts and that, the State has a list of qualified contractors. TA, Sweet gave examples of vendor/contractors that fall under this exemption.

Economic Development updates

- Saracen – presentation sponsored by EDC.
- Sign Bylaws rewrite underway (Linda C. and Rick). Idea is to recognize need for needs of Maynard's different business districts i.e. Downtown vs. Powder Mill
- EDC to examine role of code enforcement in economic development

Town Administrator Report.

- Bill Nemser, Andrew Scribner, Kevin Sweet along with Group from Saracen are meeting to explore grants at the Statehouse with Rep. Kate Hogan.
- The EDC group will be sponsoring Saracen/Maynard Mills on June 11, 2015 at the Library at 6:30 pm.
- Open Table – we continue to work with them to find a space to serve meals. Saracen is allowing them to use the pantry through June 30, 2015
- Negotiations with the Fire Department are underway and will begin with dispatchers on June 1st. Question from Sel. Gavin, who is on the negotiations – Town, Kevin, Andrew and Chief Stowers. – Dan Gould, Sean Kiley, and John King from the Fire Depart.

Chair Report

- Thank you, everyone for the work with Town Meeting.
- Bylaw Committee – Should we ask the Moderator to appoint members to that committee and get it in the works?
- Open Meeting Law training – TA, Sweet has scheduled that training for June 23 6-8 pm All Committees will be invited to attend.
- Fire Station Study – TA, Sweet will prepare RFP
- Development Agreement – Question did we sign the revision without the sign improvement schedule and was it recorded. Yes, it recorded.

Board Member Reports

Selectman DiSilva:

- Training – Town Committees/Board – Should it not be a requirement for members to attend the Town Meeting. – Add as By-Law.

Selectman Egan: None

Selectman Gavin:

- We learned something at Town Meeting – to post the same time to start both the Annual and Special for 7:00 pm. We will not have that long a break again.
- Reminder, Memorial Day parade on Monday, May 25, 2015.
- Did Town Hall – have training day? TA, Sweet, yes all staff had Customer Service training and we had feedback to say they would like more.

Selectman Kreil: None

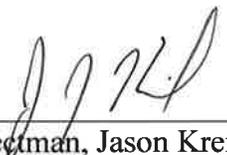
TA: Letter we received from ConsCom – Violation at Town Hall, work out back past lower lot, improvement to area for access to the river. Some tree trimming and ground work. DPW will file a plan with ConsCom and wait to hear back before they do any more work.

A motion to adjourn the meeting was made by Selectman Gavin. Second by Selectman DiSilva. Vote 5-0. Motion approved.

Time: 10:00 pm

Approved: _____

Date:



 Selectman, Jason Kreil, Clerk

Initials: BJM