



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Tuesday, July 7, 2015
Room 201, Town Hall
Time: 7:00 pm**

Present: Selectman Terrence Donovan, Selectman Jason Kreil, Selectman David Gavin, Selectman Chris DiSilva, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca.

(This public meeting was recorded).

Board Reorganization: Elect a Chairperson / Elect a Clerk

A motion was made by Selectman Donovan to nominate Chris DiSilva as Chairperson to the 2015-2016 term. Second by Selectman Egan. Vote 5-0. Motion approved.

Note: a motion was made by Selectman Gavin nominated Jason Kreil as Chairman to the 2015-2016 term but no second.

A motion was made by Selectman Egan to nominate Terrence Donovan as Clerk to the 2015-2016 terms. Terrence Donovan declined.

A motion was made by Selectman Gavin to nominate Jason Kreil as Clerk to the 2015-2016 terms. Second by Selectman Egan. Vote 5-0. Motion approved.

Public Comments: Resident Vic Tomyl congratulations to Chris DiSilva as the new chairman. The liquor licenses out at Powdermill Road – Peyton's and Main Street – Savoring Indian Cuisine what is the status. TA, Kevin Sweet commented that the Town received application for the Powdermill Road – Peyton license and the Town was sending a letter to the owner of Savoring for that license to be return back to the Town.

Acceptance of Minutes, June 16, 2015

A motion was made by Selectman Gavin to approve the minutes of June 16, 2015 Second by Selectman Donovan. Vote 5-0. Motion approved.

List of Correspondences (mail to the Selectmen's Office for July 7, 2015).

- a) DPW monthly report, may 2015
- b) Letters from CPC funds approved at STM, May 18, 2015
- c) Maynard Golf Course report, June 2015
- d) Notice of meeting, LEPC, June 23, 2015
- e) Notice of meeting, BOH, June 23, 2015
- f) Notice of meeting, Coolidge Re-Use Task Force, June 23, 2015
- g) Notice of meeting, ConsCom, June 23, 2015
- h) Notice of meeting, PB, June 23, 2015
- i) Notice of meeting, Finance Com. July 13, 2015
- j) Vacation notice, TA K. Sweet Memo
- k) Letter from resident regarding fence, reported (*Issue resolved: DPW repaired*)
- l) ConsCom abutter notification, 129 Acton Street
- m) Planning Board legal notice, 129 Acton Street

A motion was made by Selectman Kreil to accept the list of correspondences **A-M** as listed in the agenda. Second by Selectman Egan. Vote 5-0. Motion approved.

Consent Agenda;

- a) 18th Annual Maynard Road Race, Assabet Valley Boys & Girls Club
- b) Cemetery Deed # 2023
- c) Reappointment: Fredric King term June 30, 2018

Selectman Kreil asked if the Maynard Road Race request included any additional permits or licenses. TA Sweet indicated the request was for Road Race only.

A motion was made by Selectman DiSilva to approve the consent agenda as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

7:15 P.M. Public Hearing: Eversource Pole Hearing

Sel. DiSilva read the following legal notice and called the hearing to order.

Notice is hereby given, in accordance with Mass. General Law Chapter 166 that a Public Hearing will be held on Tuesday, July 7, 2015 at 7:15 PM in the Michael J. Gianotis meeting Room (No. 201) at the Maynard Town Building. The petition and plan is being presented by the NSTAR Electric Company d/b/a Eversource Energy and Verizon for the purpose of obtaining a Grant of Location to install conduit at pole 41/41 on Great Road, Maynard. The Public is welcome to attend. A copy is filed with Town Clerk and Board of Selectmen.

Chris Cosby from NSTAR Electric d/b/a Eversource Energy was on hand to explain that the pole currently exists on Great Road. The request is to install conduit on the existing pole underground to service the proposed subdivision. The electrical service shall be underground.

A motion was made by Selectman DiSilva that the Board approve a Grant of Location to NSTAR Electric Company d/b/a Eversource Energy and Verizon for the purpose of install conduit on pole at

41/41 Great Road, Maynard as more fully set forth on the plans dated June 11, 2015. Second by Selectman Gavin. Vote 5-0. Motion approved.

A motion was made by Selectman DiSilva to close the public hearing at 7:25 pm Second by Selectman Donovan. Vote 5-0. Motion approved.

Board Opening Interviews:

Joseph Topol, request for constable appointment, term June 30, 2018

Applicant explained interest in the constable position. TA Sweet and Applicant explained the role of constable in Maynard. There are currently several constables, however, only one is active.

A motion was made by Selectman Gavin to appoint Joseph Topol as constable for the Town of Maynard with a 3-year term ending June 30, 2018. Second by Selectman Donovan. Vote 5-0. Motion approval.

Anita Dolan, Registrars appointment, replacement for Deb Collins, term June 30, 2017

Selectman DiSilva read Applicants request for appointments into the record.

A motion was made by Selectman Gavin to appoint Anita Dolan to the Board of Registrars replacing Deb Collins term, June 30, 2017. Second by Selectman Donovan. Vote 5-0. Motion approved.

Andrew D'Amour, Planning Board, seeking seat vacated by for Max Lamson, with a term ending June 30, 2018.

Applicant explained interest in moving from Alternate position on the Planning Board to Voting member. Applicant answered questions from Board of Selectmen.

A motion was made by Selectman DiSilva to appoint Andrew D-Amour, to the Planning Board with term ending June 30, 2018. Second by Selectman Kreil. Vote 5-0. Motion approved.

FY 2016 BOS Goal Setting Exercise – Special Meeting Date Board confirmed this meeting date and time for Wednesday, July 29, 2015 at 6:30 pm over at the Council on Aging Office, Maynard Golf Course.

FY 2016 BOS Meeting Calendar approval

A motion was made by Selectmen DiSilva to approve the Board of Selectmen posting notice of meeting dates for the FY 2016 term. Second by Selectman Gavin. Vote 5-0. Motion approved.

BOS Liaison Assignments

Selectman Gavin:

Selectman Kreil:

dgavin@townofmaynard.net

- Council on Aging
- Finance Committee
- Cultural Council
- Co-Maynard Housing Authority

jkreil@townofmaynard.net

- * Historical Committee
- * Board of Appeals
- * School Committee

Selectman Egan:Tegan@townofmaynard.net

- Community Preservation Committee Committee
- Conservation Commission
- Recreation Commission

Selectman DiSilva:cdisilva@townofmaynard.net

- * Maynard Green Communities
- * Planning Board

Selectman Donovantdonovan@townofmaynard.net

- Library
- Economic Development Committee
- Board of Assessors
- Co-Maynard Housing Authority

H.3192 Liquor License Bill Proposal Amendments

TA to provide the Board with a request from the Division of Consumer Protection to Amend the language of the Home Rule Petition requesting additional liquor licenses. Amendment language requires new liquor licenses to remain at the same location for a period of 3 years upon issue. Should a license be returned or revoked within the 3 years, the license may be re-issued to a new grantee but only at the same locations. Board members sought a clarification of intent of "location" in the amended language.

TA to obtain clarification and provide update on this item and action needed.

A motion was made by Selectman Gavin move that consistent with the authority granted to the Board in Article 3 of the October 27, 2014 Special Town Meeting vote that the Board of Selectmen be authorized to approve amendments which shall be within the scope of the general public objectives of the petition as requested by the General Court, that the Board does approve the amendments as presented by the General Court adopt same as part of the Home Rule Petition as attached hereto once the clarification on the definition of Home Rule Petition received on the location of the section 4-21 is firmed up by Town Administrator. Second by Selectman DiSilva. Vote 5-0. Motion approved.

Community Compact Application – Cross Town Connect

TA indicated that the member communities of the CrossTown Connect program have been recognized by the International City/County Management Association (ICMA).

Selectman DiSilva made a motion; I move to submit a joint application with the Towns of Acton, Boxborough, Littleton, Maynard and Westford for a Community Compact with the Baker/Polito Administration for the CrossTown Connect Transportation Management

Association as a “best practice” for transportation. Second by Selectman Egan. Vote 5-0.
Motion approved.

Economic Development updates

- Economic Development Meeting was cancelled and has been rescheduled for 7/14
- July 1 Housing Production Plan meeting well attended. More than 90 surveys have been received to date by 7/7/15. The housing survey will be added to the COA newsletter to solicit additional feedback.

Town Administrator Report.

- CBA’s – Fire, going well, Dispatch underway (new group), and Custodial/Facility discussions are nearly done.
- 18 openings on Boards Committees and Commissions – not including tonight’s requests. We are advertising.
- We received 38 applications for the COA clerical opening and the COA Director is making an offer this week.
- 23 River Street purchased completed. Can be used immediately as parking, if desired. Signs for the 23 River Street parking lot are \$46.00 each. Selectman Donovan commented that the light on pole at the lot cycles on and off and is a nuisance – TA to have this checked out.
- ARRT easements in progress – TA is getting an update from Linda Hanson today. TA, to check with Linda for the 129 Acton Street Easement.
- Waltham Street – MacDonald Development. Work is incomplete not signed off by DPW. TA Office to notify developer of failure to complete the work and seek penalties in accordance with filed judgement.
- Town Hall Display case being built off site. Should be completed by August.
- Records Management – Contractor has made “significant progress – out for 2 weeks – we should be able to remove the shelving and get ready for the next round of removal.
- Request Fund Transfer out for the lower level AC unit by our Facility Manager, multiple contractors recommend replacement of the system at a cost of approximately \$46,000.00

Chair Report – no additional at this time.

Board Member Reports

Selectman Kreil:

- We still need to work the BOS Sub Committee for Water Sewer Regs, and other polices
- Coolidge School re-use – What is happening with the roof, Request Fund Transfer in place to make repairs. ~ Food pantry, ok for that space to be use as is for Mary Brannelly

Selectman Gavin:

- Request a copy of the letter Chris Okafor sent to family regarding the cemetery plot area.
- Compost email from resident, TA talked with Chris and found out we add to the compost 1st per year and turn over a couple of times a year. This is our first complaint.
- Thank you for sending out the operating polices and procedure for the BOS, it does need some updating.
- Where are we with Attorney Jon Witten on the 129 Parker Street MOA and other details? TA will follow up with Jon Witten on Wednesday and will get back to back on the 7/21/15.

Selectman Egan:

- Wants a copy of the Boards and Committees
- Wants to know where we are with Civil Service. TA, K. Sweet will give update on 7/21

Selectman Donovan:

- Request from Maynard parent of child in the JROTC group over at AVTHS, would like invites to the Maynard Memorial Day Parades. JROTC will be referred to parade organizers.
- Trash pick-up on Acton Street before 7:00 am, requests Town department put in call and let hauler know it's not to be pick-up before 7:00 am
- Notice crosswalks in Town along Route 27 are faded and in need of being re-painted. TA repainting is currently underway. Great Road, Parker Street have been completed.

Executive Session ~ Collective Bargaining and Litigation

Motion to convene an executive session was made by Selectman DiSilva and duly seconded by Selectman Gavin. Vote 5-0. **Motion approved.**

Roll Call	Yea	Nay	Abstain	Absent
Selectman David Gavin	X			
Selectman Tim Egan	X			
Selectman Jason Kreil	X			
Selectman Chris DiSilva	X			
Selectman Terrence Donovan	X			

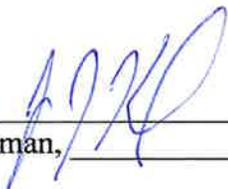
Board will not reconvene into open session.

A **motion** to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Egan. Vote 5-0. Motion approved.

Time: 9:25 pm

Approved: _____

Date:


 _____, Clerk

Initials: BJM