



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Tuesday, September 15, 2015
Room 201, Town Hall
Time: 7:00 pm**

Present: Chairman, Chris DiSilva, Clerk, Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, and Administrative Assistant Becky Mosca. Absent: Assistant Town Administrator Andrew Scribner-MacLean

(This public meeting was recorded).

Swearing in New Fire Fighters and Fire Captain

Promotion – Tim Gray to Captain

Firefighter – James McGowan

Firefighter – Matthew James

Firefighter – Derek Maskalenko

Rep. Kate Hogan updates

UP dates to Board regarding the request for additional liquor license for the Town of Maynard in Senate it is thorough the House.

Civil Service in the 3rd reading at the House, reviewing if this can go back to retroactive to when the Town of Maynard made request via Town Meeting vote.

Thanked the Town for her new office space here at Town Hall. Office hours Monday/Thursday 10:00 am to 3:00 pm

Public Comments: none

Acceptance of Minutes, September 1, 2015

A motion was made by Selectman DiSilva to approve the minutes of September 1, 2015 as shown. Second by Selectman Kreil. Vote 5-0. Motion approved.

List of Correspondences (mail to the Selectmen's Office for September 15, 2015). A-Q

- a) Fire Department monthly report for August 2015
- b) Town Accountant monthly report for July and August 2015

- c) Council of Aging, monthly report for August 2015
- d) Police Department monthly report for August, 2015
- e) Notice of meeting, PB, 9/8/15
- f) Notice of meeting, COA, 9/10/15
- g) Notice of meeting, MRC/MCC, 9/10/15
- h) Notice of meeting, SC, 9/10/15
- i) Notice of Meeting, CPC, 9/16/15
- j) Notice from ABCC – regarding Fire and Building Safety Checklists
- k) Artspace – Invitation to Art Show from 9/9 to 10/2 daily 11:00 am to 3:00 pm
- l) Downtown Business and Property Owners invitation to Library 9/10/15
- m) Notice from Rep Kate Hogan public is invited to open house on 9/15/15 lower level Town Hall
- n) OARS – Annual River Cleanup – Saturday 9/19/15, 9:00 am until noon
- o) Comcast notice, internet essentials
- p) MAGIC – Fiscal Plan for Fy16
- q) Notice to ABCC regarding (2) revoked liquor licenses

CD: Questioned the letter from Comcast for Internet Essentials – How we use WAVM to inform families and students in community to take advantage of this package it's part of the Contract with Comcast.

A motion was made by Selectman DiSilva to accept the list of correspondences **A-Q** as shown. Second by Selectman Egan. Vote 5-0. Motion approved.

Consent Agenda:

- **Special Police Office** – Ralph Aulenback over 10 years as a Special

A motion was made by Selectman DiSilva to approve the consent agenda as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

Board Opening Interview:

- Retirement Board (1 opening): **TABLED – WILL RESCHEDULE**
 - Kevin Petersen

Common Victualler License:

Ashley Hanson from Whole House Group LLC informed the Board about the new cafeteria at Saracen, names Amory Maynard Café. Commented that the name (Amory Maynard) named after the person that built the mill here in Maynard.

- 8 Maynard LLC – dba Amory Maynard Café

A motion was made by Selectman DiSilva to approve the request for a Common Victualler license for 8 Maynard LLC d/b/a Amory Maynard at 7 Clock Tower Place, Maynard, MA. 01754. Second by Selectman Donovan. Vote 5-0. Motion approved.

Ratification of Police Chief Contract

TA. K. Sweet gave highlights – key points of the new contract for Chief DuBois (2015- 2018) Duties, Compensation, Benefits, PTO, Uniform Allowance.

DG: Commented how high the moral is over at the Police Station with our Chief.

A motion was made by Selectman DiSilva to accept and approve the 3-year contract for Chief Mark DuBois. Second by Selectman Donovan. Vote 5-0. Motion approved.

Health Care Industrial District: Proposed Zoning By-Law – Planning Board Referral

TA, K. Sweet – Advised Board we had a new revised MEMO from Bill Nemser regarding the request from Saracen for changes on zoning by-laws. Saracen wants smaller 2-5000 square feet no larger for the minimum sizes.

A motion was made by Selectman DiSilva to accept and refer the request to remove from the Zoning By-Laws, the minimum square footage requirements for retail, restaurant and supermarket uses within the Healthcare Industrial District, to the Planning Board for review in accordance with MGL Chapter 40A. Second by Selectman Donovan. Vote 5-0. Motion approved.

129 Parker Street Updates

TA. K. Sweet indicated that we received a draft application from our Attorney for the rezoning at 129 Parker Street. We have another scheduled call for this Thursday with the attorney. Most comments accepted at this point. Parties will be on the agenda for the next BOS meeting 10/6. 53G funds/account 129 Parker sent back a letter in response to our letter asking for the Town rates for special council and accounting for the 53G account as past balance carries forward.

Public Hearing 7:45 pm

LEGAL NOTICE

The Maynard Board of Selectmen will hold a Public Hearing on Tuesday September 15, 2015 at 7:45 P.M. in Room 201 of the Maynard Town Building for the purposes of amending the Town Water Use By-Laws specifically, Water and Sewer Rates. The Public is invited to attend.

In Town Water Rates

Water – In Town	
0-1000 cubic feet	\$4.36
1001 – 2000 cubic feet	\$5.62
2000- 5000 cubic feet	\$6.03
5000- > Cubic Feet	\$6.88
In Town Sewer for all	\$8.88
Out of Town Water Rater	
0-1000 cubic feet	\$6.10

1001 – 2000 cubic feet	\$7.86
2000- 5000 cubic feet	\$8.45
5000- > Cubic Feet	\$9.69
OUT Town Sewer for all	\$12.36

Comments:

Resident, wanted to keep senior discount. Senior rate is a Town Policy this hearing is not a policy hearing.

KS, A need base might be better as it should not be for everyone that is a senior.

TD, stated that we absolutely have the right to discuss this policy during this meeting because it is part of the overall recommendation from the TA and Consultant. Whether we decide to do anything tonight is a different matter.

Resident stated, “What your saying is right but “affordable Housing” those same people are paying 2/3rds of their property taxes – in big numbers – tax work off “be fair” to people.

CD, Schools, everyone has benefitted from schools – direct value – home owners- value to homes – replacement has a cost. Any increase is a terrible taste to everyone but some of this is because past Board did not keep up with small increases to the rates.

DG, not in favor of any rate increases to our residents. Does not think we have enough data to change the rates.

A motion was made by Selectman DiSilva to accept and approve the current rates for water and increase the sewer with a 10.2% rate increase for FY16 Second by Selectman Kreil. Vote 4-1 (Gavin opposed). Motion approved.

A motion was made by Selectman DiSilva to close the Water and Sewer rate hearing. Second by Selectman Gavin. Vote 5-0. Motion approved.

Economic Development updates

TA Kevin Sweet reported on the following items:

- Town hosted a downtown business, property, and residents meeting on 9/10/15. More than 20 non-Town employees were in attendance. We introduced several current issues: Rail Trail / Cultural District/ Complete Streets along with plans for increased code enforcement, the Business Environment Enhancement Program, Mill & Main’s big picture plans (they spoke as well) and our intentions to improve parking downtown for all and how each of these things are inter-related.
- Gallery 7 had a huge opening of “Stereotypes” this weekend and will be featured in the Boston Globe and Art New England magazine. Their business model was already featured on 9/12/15 in the Globe.

Town Administrator Report.

- MEMA grant for high water table issue in “presidential street” area (Waltham/Hayes)
 - Wayne Amico, Linda Hanson, and Andrew are strategizing the grant application. November 23rd deadline, internal October 30th
 - Second Letter updating residents is going out this week along with a request for input to help inform the grant application.

- Stantec work has removed significant roots and blockage, repaired portions of cracked pipes and will continue to now work east of Waltham Street downstream from the most significant high water issues.
- Phone update – Anticipate going live Wednesday morning the latest September 23, 2015
- Town Hall lobby improvements – scheduled for painting this week, then display case will be filled up.
- Veteran is Memorial Park Design RFQ due 9/17/15. Twenty designers have expressed interest; ten have toured with Planner Bill. 10 vendors toured the site as far.
- Planning for Veteran’s Day event to receive American Legion KIA photos to be permanently installed in Town Hall LL. Would any Selectmen like to be involved?
- Aaron Miklosko is meeting with the downtown wall mural folks. There may be further delays as the wall will require additional treatment before being ready for painting.
- Police and Fire softball game was attended by dozens of community folks and enjoyed by all. Fire won in extra innings 19-14.

Chair Report –

- We signed a community compact with LT. Governor Karen Polito on Sept. 10, 2015 over in Littleton. (Maynard, Acton, Littleton, Westford, Boxboro).
- Over Labor Day Weekend DG had a call to request the use of Memorial Park. Therefore, we got TD, DG and CD to approve this request to have a small concert at Memorial Park. Group Thanked BOS for the quick approval and they had over 100 people attend. They might want this as a yearly event.
- Water & Sewer abatements on Tuesday, Sept. 22, 2015 I will be joining TA, Chris and Marie to go over the nine –abatements for details, as they are inconsistent.
- Parking issue request for 2- 15-minute spots – DG gave us a policy from Oct 2008. Per the records from past minutes, we do not show that the BOS ever voted on this. I think it is time we form a subcommittee to work on a Parking policy for Town and bring back to Board. Volunteers, TE, TD, and DG.

Board Member Reports

Selectman Kreil

- Thanks Andrew and Bill for meeting at the Library on Sept 10, 2015 with business owners, Saracen and BEEP, well attended by community.
- 495 meeting (DEP/EPA) MSA for regulations for MASS – region 1
- Community Chest Pie contest at Farmers Market – fundraiser, this did very well.

Selectman Gavin:

- Agreed that the records back in 2008 might be missing for the past parking policy approval.
- Can we get update on the Coolidge School roof. Aaron M is meeting with project manager Sept 18- should have a better timeline to follow.

Selectman Egan

- Maynard Sports off to a good start- both football and field hockey teams won.

- CPC has a meeting this week.
- Rec can't meet they don't enough members
- We are still looking for volunteers to join Boards & Committees.

Selectman Donovan:

- Issue at Town in lobby area, think we need to have safety measure for our Town Employees. TA will check into this but cannot speak in public on this matter but it will be addressed.

A motion to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Donovan. Vote 5-0. Motion approved.

Time: 9:35 pm

Approved: _____

Date:

Selectman, _____, Clerk

Initials: BJM