



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

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**Selectmen's
Meeting Minutes
Tuesday, February 02, 2016
Room 201, Town Hall
Time: 7:00 pm**

Present: Chairman, Chris DiSilva, Selectman Jason Kreil, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca. Selectman David Gavin arrived at 7:30 PM.

(This public meeting was recorded).

Public Comments: None

Acceptance of Minutes, January 19, 2016

A motion was made by Selectman DiSilva to approve the minutes of January 19, 2016 as shown. Second by Selectman Kreil. Vote 4-0. Motion approved.

List of Correspondences (mail to the Selectmen's Office for February 02, 2016). A-Z

Selectman Kreil asked question; is the Library Drop box leak repaired yet. TA to follow up with Facilities Manager.

A motion was made by Selectman DiSilva to accept the list of correspondences A-Z as shown. Second by Selectman Egan. Vote 4-0. Motion approved.

Cemetery Deed # 2025 request for approval.

A motion was made by Selectman DiSilva to approve the cemetery deed #2025 as shown. Second by Selectman Donovan. Vote 4-0. Motion approved.

Pavement Management System Updates; Conrad Leger, Beta Group, Wayne Amico, VHB and Chris Okafor Operation Manager. (Presentation) Conrad Leger provided brief over view of the pavement management implemented over the last couple of years ago. Pavement Management planning right repair at the right time. Beta performed an inventory of the Town's accepted and unaccepted roadways, performed a pavement condition assessment of all roadways and prepared a Roadway Capital Improvement. Allows for cost effective, planning of roadways. Road inventory has

allowed Maynard to seek an additional \$20,000.00 annually from state Funding source Chapter 90 money (State). Roadways are placed in categories based on conditions allowing for forecasting repairs. With Chapter 90 money, Maynard still needs to add to this money every year to keep pace with repairs. Maynard should also consider approval of more of its unapproved roads. TA noted that the Town is working with legal team to make preparation for plan to begin accepting some unaccepted roadways.

BOS, question, planning what impact Maynard had on roads from last winter. DPW will check out this spring. Question; Did we learning anything from last winter. Yes per DPW, Chris Okafor. Comment from resident, Trish Saunders- we pay the same in taxes so why the difference of roads – Why are we treated differently? TA the difference is the developer may not have completed some of the development to have it classed as approved road. Going forward DPW is monitoring the developments as they are in process.

DPW/Engineer, sub division contractors left job before they finished or sold project half way thru, many different contractors to piece the work and didn't do work right and that is part of why we have roads in bad shape.

Note: Selectman Gavin arrived at 7:30 pm
Chair requested a list of the unaccepted ways.

Water/Sewer Regulations & Fees

Chris Okafor and Wayne Amico

Comments from DPW, Unfair burden on ratepayers for the costs to sending DPW members out after hours and for homeowner errors. If it were a Town issue, (emergency) town would cover the costs. Bring back to BOS for acceptance and approval at another meeting.

Municipal Naming Nomination Form: Review & Scheduling

Application regarding (Mr. Stewart "Soup" Campbell) Board reviews and accepts
Next, step in policy to interview applicant. Bring back to another BOS meeting

FY2017 Budget Discussion

TA, information from REV 07, dated 1/29/16 Financial Summary FY2017 Budget, Local Aid, Chapter 70 money increase shown currently (Hope for more to be added) general government up, veterans is lower (Hopes for more) with changes right up to Town Meeting as this firms up. Challenges in charter Schools funding (AMSA). Available funds (2015) with balances shown.

129 Parker Street Updates

This week Capital Group paid for a conceptual plan engineering peer review and will work with Wayne Amico to prepare. They also have contacted Mark Rosenshein of the Architecture Team and will work with him as work is completed. Attorneys continue to prepare a memorandum of agreement for Town review.

Economic Development Updates

- Met this morning with Michele Ciccolo from The Ciccolo Group, a business development expert.
- Reset the EDC agenda for 2016 - focused and ready to perform. Chair to come to BOS

- EDC supporting the Sesquicentennial plan (probably being presented here on February 16th or in March).
- Planning Board has approved a special permit allowing a comprehensive signage plan for Mill and Main campus.
- Former Aubuchon's hardware property is scheduled for planning board hearing on February 9 to consider a special permit (for parking waivers) allowing Open Table to operate on the premises. The property consists of two parcels under separate ownership. Currently permission has not been granted from one of the parcels ownership: until ownership permission is granted, no decision should be made regarding issuing permits to the property per Town Counsel.
- Staff attending a workshop on MASSDOT funding for Complete Streets initiatives presented by Massachusetts Department of Transportation. MASSDOT advised the town must adopt a policy to qualify for future grants. Staff is currently compiling material necessary for potential development of a town-wide policy in coordination with Public Works.
- Staff has applied to MAPC for a grant to prepare an inclusionary zoning By-Law for the 2016 funding cycle. Awards are expected to be announced in the next 30 days.

Town Administrator Report.

- TA and ATA and (2) BOS members attended annual MMA conference and trade show.
- MIIA Business meeting on 1/23/16, announced the Health Insurance Rates for 2016-2017 at 4.5 ~ 12.8, Maynard will be on the high end of the rates.
- TA and ATA met with Acacia Communications in the Mill. Company was founded in Maynard 2009 and is growing. Lots of news to come but under a non-disclosure as they are planning an IPO. Thinks they will be the largest company in the Mill.
- ATA and Planner met with Habitat for Humanity. We are exploring three Town and two private opportunities for them in Town. They are also hoping to do critical house repairs annually for those who qualify – roofs, asbestos removal, etc.
- Parking program update: permits issued 56 passes thus far. Requests for one day / week-end permits.
- Fire Station Meeting update – Possible date of Thursday, March 10 or 14 (BOS/FinCom/Fire).
- Staff training on Intro (morning) and Intermediate (afternoon) Excel for newest version of Office – New Horizons Computer Learning center. Extremely well received.

Chair Report –

Board Member Reports

Selectman Donovan:

- None

Selectman Egan:

- None

Selectman Gavin:

- High praise to COA, Amy Loveless, staff and Andrew – Monthly report Good news around town regarding the COA – programs and events. Thank you.

- Ran into a Police Officer outside of Maynard one night, had conversation, Officer had positive things to say about our Chief and all the new training. (Outstanding).

Selectman Kreil:

- Talked with Green Community at (MMA) Grant available have we applied. TA, yes Facilities Manager, Aaron Miklosko is working that issue. (HVA, Streetlights and Pipe insulation).
- Has the Town provided feedback regarding freedom of information requests legislation. Limitation to fees and personnel costs has been equated by MMA as an unfunded mandate. TA has had conversation with Rep. Kate Hogan on that matter.

A motion to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Gavin. Vote 5-0. Motion approved

Time: 8:40 pm

Approved: _____

Date:


 _____, Clerk
 Selectman, _____, Clerk

Initials: BJM