



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

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**Selectmen's
Meeting Minutes
Tuesday, February 16, 2016
Room 201, Town Hall
Time: 7:00 pm**

Present: Chairman, Chris DiSilva, Selectman Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca.

(This public meeting was recorded).

Public Comments: none

Acceptance of Minutes, February 2, 2016

A motion was made by Selectman DiSilva to approve the minutes of February 2, 2016 as shown. Second by Selectman Gavin. Vote 5-0 Motion approved.

List of Correspondences (mail to the Selectmen's Office for February 02, 2016). A-N

A motion was made by Selectman DiSilva to accept the list of correspondences A-N as shown. Second by Selectman Egan. Vote 5-0. Motion approved.

Chair DiSilva congratulations to Kevin Sweet on his appointment to the 495/MetroWest Suburban Edge Community Commission.

Founders Day Update

ATA, Andrew Scribner-MacLean, met with Haley Fritz this past week. Plans in the works, need a proclamation, set date for 4/19, event to follow on the Saturday after or near that date (Founders Day) Next EDC/BOS meeting, 3/1/16 need seed money, funding source BEEP.

Consent agenda

A motion was made by Selectman DiSilva to accept and approve the consent item as amended, (changed date from June 4 to May 21, 2016). Second by Selectman Donovan. Vote 5-0. Motion approved.

Cemetery Deed # 117 Transfer

A motion was made by Selectman DiSilva to accept and approve Cemetery Deed #117 transfer as shown. Second by Selectman Donovan. Vote 5-0. Motion approved.

7:10 P.M. Public Hearing: New All Alcohol License Request – Nargas Inc. d/b/a Roasted Peppers

Notice is hereby given, in accordance with Massachusetts General Laws Chapter 138, as amended, that a Public Hearing will be held on Tuesday, February 16, 2016 at 7:10 p.m. in the Michael J. Gianotis Meeting Room (No. 201) at the Maynard Town Building on the application for a New License on premise for All Alcohol as a Common Victualler license for Nargas Inc. d/b/a Roasted Peppers 65 Main Street, Maynard, MA. Copy of application is on file in the Office of the Selectmen.

Mohamad Khan Owner requested to apply for the all alcohol license with no change to the restaurant, all employees TIPS trained. The one change will be Sunday's openings.

A motion was made by Selectman DiSilva to accept and approve the new all alcohol license for Nargas Inc. d/b/a Roasted Peppers 65 Main Street Maynard MA. Manager is Mohammad Khan. Second by Selectman Gavin. Vote 5-0. Motion approved.

Closed Hearing:

A motion was made by Selectman DiSilva to close the hearing at 7:17. Second by Selectman Donovan. Vote 5-0. Motion approved.

Municipal Naming Nomination; Elizabeth Duncan Nominator
Betty Duncan and Helen, Ken & Carlee Magliozzi and Soup's son Tom Campbell.

Request to submit Stewart T. Campbell, Chief Warrant Officer (CWO) Retired, as a nominee to be considered in the naming of the Hall of Heroes that is located in the lower level of the Maynard Town Building.

Board commented that they were impressed with the level of details that the family put in this request and thanked them.

A motion was made by Selectman DiSilva to accept and approve the nomination of Stewart T. Campbell Chief Warrant Officer, Retired in naming of the Hall of Heroes room at Town Hall lower level Second by Selectman Gavin. Vote 5-0. Motion approved.

Maynard Sesquicentennial Celebration Planning

Jack MacKeen; summary of the Maynard Sesquicentennial Celebration Planning

- Appointment of a Sesquicentennial Celebration Committee.
- Funding appropriation to support above.

As reference, a copy of the 1971 Centennial celebration program is enclosed. That program included an entire week of events, concerts, and programs, culminating in a massive, multi-hour parade featuring local, regional and national organizations.

In order for this celebration to be appropriately planned, managed and funded, it is suggested that the BOS establish a Sesquicentennial Committee and define its responsibilities and authority.

FY2017 Budget Discussion

TA, Kevin Sweet – no changes in the budget since the Joint Budget meeting on Saturday. If anyone has questions

DG, not clear with the Schools budget. TA thinks they received what was requested. They are happy with what they put in for and it is higher than what the Town put in for a budget.

Insurance costs, we still do not have our final number from MIA. In addition, the Insurance Advisory has another meeting scheduled. That may change the plan. Capital outlay is not in the plan yet it needs to be put back in. Assabet Valley School renovation dept. schedule payment for the next 25 years.

BOS asked for the full dept. schedule from Assabet Valley School. We still need to have a BOS meeting to hear about the Enterprise funds.

129 Parker Street

- At next BOS March 1st the Developer will present the concept plan in as much detail as possible. This can then form the basis, coupled with arriving at a fair and equitable payment for the MOA to provide a rational basis to the work that the project will require the Town to perform, for the final draft of the MOA.

Economic Development Updates

- Cultural District RFP going out this week. Plan to hire marketing firm to initiate those ideas embraced by the Town during the past year+ regarding the downtown branding and cultural district designation. Helping move the application forward is part of the RFP. Initial costs will likely be funded by the BEEP with a sustainable multi-year budget as part of the deliverable from the chosen vendor.
- ATA meeting with developer Wednesday evening to discuss opportunities in Maynard including properties downtown that may be turning over.
- Aubuchon plans with OT are currently on hold awaiting owner's approval.
- ATA and Chamber President are meeting with Nexus Dental rep to plan a spring ribbon cutting.
- Also, met with Charmed new Business Downtown.

Town Administrator Report.

- Finance Director/Team is drafting policies in line with MMA Best Practices for future presentation to FinCom and BOS.
- LRTA sub-committee met and is recommending to full board later in February that Disability rider rep should come from Maynard. TA will make a recommendation for a July 1 appointment should the full board adopt the recommendation.
- Started Negotiations with LIUNA DPW and LIUNA Professionals on successor three-year agreement.
- Started Negotiations with LIUNA AFSCME Custodial on Successor three year agreements.
- IAFF Fire and NEPBA Dispatchers are in the final stages of agreements. Many delays not related to issues at hand but to availability of Union negotiators.

- Town exploring installation of a fiber ring to modernize telecommunications between Town buildings with associated cost coming from existing PEG capital funds. Also addressing the issues with Comcast live meeting broadcasting. Spoke with Verizon about the live feed. The issue is legal. They offered to co-build the point-to-point service with Comcast. Comcast declined, so now we can ask / demand that Comcast provide a similar network (it apparently is not required in their agreement) or supply it to them when we have our own fiber network. Comcast could also create an agreement with FIOS directly, now, at some unknown cost. I will suggest that to Comcast at this time. TD, had questions and wants details to why would go with fiber ring and the type of job changes it would make to town hall.
- Met with Dore & Whittier on the Fire Station feasibility and initial design. Have instructed them to begin cost analysis. We expect preliminary costing by the first week of March in advance of the March 14th joint presentation to the BOS and FINCOM.
- Acton and Maynard are jointly (Acton is lead) applying for a Grant for a pilot transportation program for fixed route shuttles to Emerson Hospital area. Maynard's current COA van ridership is up more than 50% (450-500 riders per month in 2014 to average of 675 for July – Dec 2015). Many riding to medical appointments in Concord. This keeps the van out of town several hours per day limiting the ability to provide other van services locally. Maynard is also asking Rep. Hogan to support a similar initiative in House 1.
- DOR – we have new rep – visited with Finance Director on 2/16/16. Meet the new rep meeting only.
- Coolidge survey to be completed next week. Process for warrant article authorizing disposal is underway. Draft RFP being outlined.

Chair Report –

- Scholarship fund, do any of the board members want to fund a \$250.00 scholarship.
- Request legal updates in executive session next meeting. (MacDonald and a few other issues).
- CPC issue – conservation issue want update. TA, commented that Bill Cranshaw is now the CPC Housing Authority Rep.
- Budget
- Capital Plan for the Golf Course – Have in for the 2nd meeting in March.

Board Member Reports

Selectman Egan:

- CPC is working the next round of applications we need a planning board member please but a bug in their ear.
- We still have open board vacancies.

Selectman Donovan:

- Does the Town have a sidewalk snowplowing route? TA, Yes and it is listed on the walls down in near the DPW.
- Renovations for work at the golf course, do we have permits. TA, Aaron Miklosko is working with that paperwork.
- Parking permits, do we have a number on how many we sold?

- Drycleaner on River Street commented that he is having issue with the Patrons at Pleasant Café' parking out in front and on the sides of his business. TA – ATA will talk with PC owner to resolve the parking issue.

Selectman Gavin:

- School issue – Panels in the Auditorium at MHS came down. TA, Aaron Miklosko is managing that and is meeting with Tappe and CTA to resolve that issue and will request a complete inspection of all panels.
- Roads in Maynard after the latest storm in very good shape noted feedback from resident of another town that just drove thru Maynard.

Selectman Kreil: none

Executive Session: Complaint against town employee & Negotiation with non-union personnel.

Roll Call;

Gavin	Yea
Egan	Yes
DiSilva	Yea
Donovan	Yea
Kreil	Yea

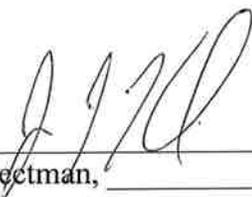
After the Executive Session, the meeting will not reconvene.

A motion to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Gavin. Vote 5-0. Motion approved

Time: 8:21 pm

Approved: _____

Date:


 _____, Clerk

Initials: BJM