



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

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**Selectmen's
Meeting Minutes
Tuesday, March 15, 2016
Room 201, Town Hall
Time: 7:00 pm**

Present: Chairman, Chris DiSilva, Selectman Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca.

(This public meeting was recorded).

Public Comments:

Acceptance of Minutes, March 1, 2016

A motion was made by Selectman DiSilva to approve the minutes of March 1, 2016 as shown. Second by Selectman Kreil. Vote 5-0. Motion approved.

List of Correspondences (mail to the Selectmen's Office for March 15, 2016). A-II

A motion was made by Selectman DiSilva to accept the list of correspondences A-II as shown. Second by Selectman Donovan. Vote 5-0. Motion approved.

Consent agenda

- a) Proclamation; Founders Day (April 2016).
- b) Spring ArtWalk; Maynard Business Alliance, Saturday, May 7th, 2016

A motion was made by Selectman DiSilva to accept and approve the consent items as shown. Second by Selectman Donovan. Vote 5-0. Motion approved.

Common Victualler & Entertainment Licenses: Maynard Convenience, 39 Main Street
Owner, DELAYED until April 5, 2016

BEEP Grant Award; Haley Fritz

A motion was made by Selectman DiSilva to approve the BEEP Grant application, which was approved by the Economic Development Committee, for \$1053.44 to the Founder's Day Event. Second by Selectman Donovan. Vote 5-0. Motion approved.

7:10 P.M. Public Hearing: Manager Change, New Officers/Directors and Transfer of Stock / Interest.

Legal Notice,

Notice is hereby given, in accordance with Massachusetts General Laws Chapter 138, as amended, that a Public Hearing will be held on Tuesday, March 15, 2016 at 7:10 p.m. in the Michael J. Gianotis Meeting Room (No. 201) at the Maynard Town Building on the application for a Change of Manager, New Officer/Director and Transfer of Stock on premise for Wine and Malt Alcohol as a Common Victualler license for Thai Chilli House LLC. d/b/a Thai Chilli 40 Main Street, Maynard, MA. Copy of application is on file in the Office of the Selectmen.

A motion was made by Selectman DiSilva to accept and approve the Change of Manager, (Pomphan Promnok), New Officer/Director and Transfer of Stock on premise for Wine and Malt Alcohol as a Common Victualler license for Thai Chilli House LLC. d/b/a Thai Chilli 40 Main Street, Maynard, MA. Second by Selectman Gavin. Vote 5-0. Motion approved.

Closed Hearing:

A motion was made by Selectman DiSilva to close the hearing at 7:13. Second by Selectman Donovan. Vote 5-0. Motion approved.

Joint discussion with School Committee – Green Meadow Traffic Study Presentation:

Jason Sobel, Green International Affiliates, Inc.

Mr. Sobel is familiar with the area, evaluated the circulation patterns and parking.

Provided three proposed alternatives.

Preferred option is Alternative 3. This plan showed us the additional parking spaces in the teacher lot and in the Crowe Park Area. This will add about 50 or so spaces between the (2) lots.

Dawn Capello from the School Committee had a concern with the new loop drop off area.

Superintendent, Robert (Bob) Gerardi thanked everyone for the work to be done, needs for estimated costs and more plans to be worked out. Chairman Capello suggested Design phase, move forward, general comments from everyone, at this stage of the design we need to show to parents and community for feedback, concerns with safety, period, and access with changes to the traffic flow.

We need to have sidewalks with the width for bikers, strollers and walkers. Request that the Police review and make comments and share this input.

Selectman Kreil indicated that he was surprised at the apprehension by the School Committee as the Planning Board/BOS has received complaints from residents, the previous Police Chief, a number of crossing guards, and members of the school administration regarding drop off and general traffic issues at Green Meadow.

School Committee to take feedback at their next meeting and provide information back to the BOS at following meeting.

BOS take no action.

Economic Development Committee Updates: Dave Krijger, Chairman EDC

Dave, gave board update of current work plans for the (EDC)

Preview 2016: EDC Mission, Objective and Strategies

EDC's Mission:

1. Promote sustainable business development within the Town of Maynard
2. Advocate to the Board of Selectmen for Economic Development Policy
3. Be ambassadors for current Maynard business and prospective business CEOs and management teams
4. Work cooperatively with businesses, state and local agencies and town government to build the policies, practices and tools that can retain current businesses, attract new investment and ensure sustainable economic development for Maynard

EDC Objective:

“Improve Maynard's Economic Competitive Position”

Three distinct EDC Strategies to achieve our Objective:

1. Become a Trusted Advocate for Existing Businesses

Intent: Developing and strengthening relationships with existing businesses. This insight will help shape recommendations the EDC will make to the BOS

2. Actively support creation and use of practices and tools to actively recruit desirable new business investment for Maynard

Intent: Research and define the business environment factors that drive success
Across a mix of business types; then develop recommendations for the BOS to
Emphasize strengths and address any perceived problem areas

3. Market Maynard as a Desirable Business Community

Intent: Develop a cohesive marketing strategy that strongly communicates Maynard's reputation as a desirable business environment.

As part of my update today, I would like to ask your feedback and thoughts.

In particular:

- Do the revised mission, objective and strategies to achieve said objective resonate? Anything missing?
- Are there specific projects/issues/developments you would request the EDC to be specifically involved in, or provide you advice on?

On behalf of the EDC, thank you for your time and feedback.

Selectman Kreil noted that the EDC research and feedback have been helpful in decision making and aids marketing efforts.

Selectman Gavin noted the EDC could expand variety and businesses that enhance business zones in line with Town culture to breed success.

Selectman Donovan suggested EDC look at business zones beyond Downtown.

Chairman DiSilva suggested reaching out to real estate professionals for intelligence and exit interviews for departing businesses.

Fire Station Follow-up Discussion

TA, Kevin Sweet asked if anyone had questions from the 3/14/16 Joint FinCom/BOS meeting regarding the presentation for the Fire Station, costs and services.

BOARD, estimate at \$14,000,000.00 at 3% 15 years adds \$202 to \$155.00 per tax bill for residents. After uses for the old property – park – DPW storage – sell, it is all a concern that needs more input. Town Hall relocation costs and other options. Look at regionalized service this is very early stage. Seek support from Congresswoman Tsongas to see if Federal government could contribute, considering the Town provides fire protection for a FEMA and Fish and Wildlife installation.

ATM/STM Article Update

TA, Kevin Sweet updated board with plans for articles to accept 7 roads, (4) By-Laws, Sale of Coolidge School- this has lot lines to keep the full playground area. Note BOS has not seen the design as it just came in last week.

Free Cash Recommendations

TA, Kevin Sweet walked board thru his recommendations for the free cash appropriations:

FY16 Snow & Ice Deficit:	\$125,000.00
OBEB Trust:	\$200,000.00
Capital Planning FY17 General Fund Priorities:	\$777,000.00

Breakdown as follows:

Facilities Department

Demolition and back fill of property located at 1 Rockland Ave.	\$40,000.00
Ride on Field Mower/Leaf Vac	\$20,000.00
Fowler Middle School Gym Floor Resurfacing	\$20,000.00
F-150 Crew Cab Truck	\$35,000.00

Department of Public Works:

Asphalt Curb/Berm Machine	\$25,000.00
Ford Explorer XLT	\$32,000.00
Roadway and sidewalk Improvements	\$500,000.00
Highway Garage Security Upgrades	\$105,000.00

DPW Highway Garage Security Improvements

515 linear feet of 8' high steel chain link	\$65,000.00
30' wide 8' high steel chain link Cantilever gate, automation	\$10,000.00
Pedestrian Turnstile	\$5,000.00
Surveillance system	\$25,000.00

Selectmen Egan requested \$100,000.00 to be set aside for remaindered of CPC projects for rainy day. Board members and TA disagreed

Other comments regarding fields, Fire Station, parking lots and other long-term capital projects need to be prioritized.

FY2017 Budget Discussion

TA, Kevin Sweet commented on the following items:

Assabet Vocational School numbers are lower – reduction in students by three equals \$26,000.00

We still need final numbers from indirect cost on the water & sewer from Woodard & Curran, Toby Fedder – numbers are in Drop Box for BOS to review.

Per MassDEP, we need to make adjustments to our staff in water & sewer with licensed employees; we need (2) more staff members with licenses. We need to have a licensed member at each facility for at least four – hours a day, 7 days per week.

Town Administrator Report.

TA, Kevin Sweet

Sent all Town /School CBA's to DLR today per requirements.

DPW/Planner working on a Complete Street program. Policy to BOS in early April. Makes us immediately eligible for \$50,000.00 in assistance money and up to \$400,000.00 in construction funding per year from now to end of FY18.

Cultural District Application draft ready for internal review.

Attended Water Management Act permitting Meeting to discuss communities' Water Management Act permits. Water suppliers in the Concord River Basin submitted applications to the Massachusetts DEP by August 31, 2015 to renew their 20-year Water Management Act permits. These permit renewals are being done under a new set of regulations that were promulgated by MassDEP in November of 2004. The new regulations are complex and introduce new concepts into permitting such as baseline water use, minimization of existing impacts of water withdrawals and mitigation to offset increased water use. This is true even for communities that are well within their current permit limits or have achieved water use reductions.

Meet and site visit Assabet Valley Regional Technical High School

Chair Report –

- This Thursday night we have a small group meeting regarding the 129 Parker Street Project. We will keep you updated with the details.

Board Member Reports

Selectman Egan:

- Community Preservation Committee, application for a Cupola at ArtSpace 63 Summer Street. BOS asked who sponsored the application. It leaks and it is Town Property.

Selectman Donovan: None

Selectman Gavin: None

Selectman Kreil: None

A motion to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Donovan. Vote 5-0. Motion approved

Executive Session: To deliberate upon strategy with respect to collective bargaining, complaint against town employee, on-going litigation matters & negotiation with non-union personnel.

Roll Call;

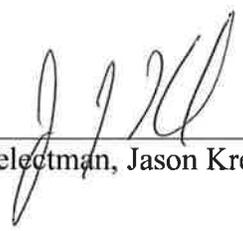
Gavin	Yea
Egan	Yes
DiSilva	Yea
Donovan	Yea
Kreil	Yea

After the Executive Session, the meeting will not reconvene.

Time: 11:00 pm

Approved: _____

Date:



Selectman, Jason Kreil, Clerk

Initials: BJM