



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

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Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Tuesday, May 31, 2016
Room 201, Town Hall
Time: 7:00 pm**

Present: Chairman, Chris DiSilva, Selectman Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, and Administrative Assistant Becky Mosca.

(This public meeting was recorded).

Public Comments: none

Acceptance of Minutes May 17, 2016

A motion was made by Selectman DiSilva to approve the minutes of May 17, 2016 as amended. Second by Selectman Egan. Vote 5-0. Motion approved.

List of Correspondences (mail to the Selectmen's Office for May 31, 2016). A-M

A motion was made by Selectman DiSilva to accept the list of correspondences A-M as shown. Second by Selectman Kreil. Vote 5-0. Motion approved.

Proclamation Award: Haley Fritz

Ambassador Girl Scout and Maynard High School senior Haley Fritz has earned the Girl Scout Gold Award, completing a seven step process requiring an investment of over 100 hours to create a sustainable project which has achieved its goal of town-wide education and awareness of the value of Maynard historic sites, and;

Haley's Gold Award Project has created: 1) a permanent guidebook for the town's use in preserving historic properties; 2) a technology facilitated scavenger hunt suitable for all ages, but emphasizing the education of young people about Maynard's historic buildings; and 3) an entirely new annual Founders Day commemoration, the first celebration of which Haley personally managed to great success on April 16 and 17, 2016, and;

Haley successfully completed an eight week internship in the office of Governor of the Commonwealth Charles Baker, and as an element of her High School Senior Project hosted a public discussion in the high

school auditorium entitled “The Changing State of Media in American Politics” featuring a panel of political professionals, and;

In addition to all items cited herein, Haley is a member of the National Honor Society, tutored an elementary school student in Spanish for two years, and organized newsletters and blog posts as part of the Girl Scouts of Eastern Massachusetts Leadership Committee, and;
Haley’s achievements have reflected great credit on herself, her family, the Maynard High School and the Town of Maynard;

Consent Agenda

- a) Repeat, Special Permit request Brooks Street Block Party – July 4, 2016

A motion was made by Selectman DiSilva to accept and approve the consent as shown. Second by Selectman Gavin. Vote 5-0. Motion approved

Special Permit Request – Block Party, Sarah Lane

A motion was made by Selectman DiSilva to accept and approved the request for special permit, Block Party on Sarah Lane, June 18th with rain date of June 25, 2016 from 12, noon until 8:00 pm. Second by Selectman Gavin. Vote 5-0. Motion approved.

Discussion and Monetary Donation for Vietnam Era Memorial: Ed Wasiuk

Ed Wasiuk has worked this project since 2008 Maynard has about 288 names that need to be added to plaque. This money was raised in honor of our Vietnam Era Veterans. Funding source from a group that took a bicycle trip over 350 miles. In addition, American Legion, Ed Wasiuk Company, Maynard Lodge of Elks and 5 citizens of Maynard to name a few that helped raise money for this memorial.

A motion was made by Selectman DiSilva to accept and approve the monetary donation of \$ 5,425.00. Second by Selectman Donovan. Vote 5-0. Motion approved.

Naming the Lower Level Meeting Room at Town Hall – Stewart T. Campbell Campbell - Event to take place Veteran’s Day November 11, 2016

A motion was made by Selectman DiSilva to approve the naming of room # 101 at Town Hall to Stewart T. Campbell. Second by Selectman Gavin. Vote 5-0. Motion approved.

Interview and Appointment –

A motion was made by Selectman DiSilva to approve the **appointment** of Molly Bergin to the Board of Appeals as Alternate member with a term until June 30, 2018 Second by Selectman Egan. Vote 5-0. Motion approved.

7:15 pm Liquor License Alteration Request: El Huipil

LEGAL NOTICE

Notice is hereby given, in accordance with MGL Chapter 138 as amended, that a Public Hearing will be held on Tuesday May 31, 2016 at 7:15 P.M. in Room 201 of the Town Building on application for Alteration of Premises at El Huipil Restaurant, Inc adding additional 720 sq. feet of outdoor patio to 51R Main St. Maynard. Manager; Sergio A. Moreno. Copy of plan is on file in the Office of the Selectmen.

Discussion Sergio and Alma Moreno along with Tim Hess, AIA, Design Director InSitu – **Continue until June 7, 2016**

Questions and comments from Board;

T. Donovan, reach out to both Chiefs, if we plan to push out to next week would like their feedback.

TA. Sweet asked them to reach out to Building Commissioner. Town to prep license for the space to tenant

D. Gavin; what is the if the store behind this space wants to reopen for business. Do know at this time. Bathrooms

B. Cranshaw, complete streets added sidewalks from one end of parking lot to other (Main Street to Summer Street thru that area). Do not know at this time. No answer

Request Special Permit for Temporary Outdoor Events:

Discussion Sergio and Alma Moreno along with Tim Hess, AIA, Design Director InSitu

A motion was made by Selectman DiSilva to accept and approve the Special License to Sell Beer & Wine to El Huipil Restaurant 51R Main Street Maynard, MA. On the weekend of June 9 thru 13, June 16 thru 20 and June 23 thru 27. Second by Selectman Donovan. Vote 5-0. Motion approved.

Questions from Board

D. Gavin, is this going up for a month and then taken down after the event. Yes. Concern with length of time

C. DiSilva, How many special licenses to one customer can we give out in a calendar year – 30.

Mill & Main Address Change Proposal

Ted Saraceno, owner, Richard Casner from Saraceno

Board wants to know the length of time this will take to get new signs up.

Is there a cost to the Town – No.

A motion was made by Selectman DiSilva to accept and approve the Mill & Main Address Change Proposal. Second by Selectman Egan. Vote 5-0. Motion approved.

Mill & Main Building 5 Noise Discussion

Ted Saraceno, owner, Richard Casner from Saraceno;

Ted Saraceno, owner, Richard Casner and Andy Cavallaro (Engineer) – Consultant from Sudbury Design

Note; Large group of residents with concerns regarding the noise.

Questions; Any progress with design ~ anyone here from Stratus – No, T. Saraceno commented that they have asked to meet with Stratus – As the Landlord, we take our rights. Noise issue – Dry Coolers on roofs. We have spent a lot of time on this matter. Saraceno very disappointed that Stratus is not at this meeting.

Period to have a solution to the noise issue – working on it with Andy Cavallaro.

The install of current equipment done by a vendor Saraceni hired for the tenant – Stratus – Saraceni owns equipment as it is bolted to roof of their building 5

Andy Cavallaro commented that his plan is to have blades from each fan removed. (10 fans per motor)

Board comments;

D. Gavin; this issue is going on 6 to 8 weeks – Saraceni – that fix ended up not working and was stopped. The residents are not happy and now that the Town is in the middle along with MASSDEP, it is our entire problem. This needs to be addressed.

T. Donovan; The data shows that this will work with a blade change – base line range.

MASSDEP violation – We need a follow-up for the community at the locations within the range of noise it needs to be monitored and documented.

Andy Cavallaro believes the proof will be in the sound

Water/Sewer Rate Discussion

Board went over rates with comments to bring back to the public hearing for June 7th at 7:15 pm

Water/Sewer Fee Discussion

Follow up discussion from prior presentation whether Board wants to accept any or all the proposed one-time fees for water and sewer related services Board reviewed and asked to bring back to the June 7th meeting to set rates.

Water/Sewer – Senior Discount Policy Discussion

Board requested additional information and to bring back to the June 7th meeting.

Complete Streets Policy Adoption

TA commented that this just got to our office before meeting so none of the Board members had chance to review. Request to bring back to the June 7th meeting.

Coolidge School Re-Use Discussion

TA, K. Sweet recommended for the Director of Public Works, Aaron Miklosko to comment on the Coolidge as he had the most recent work done on the building, (roof) is working with designer on the building. The 1st floor is okay but it has occupancy limits. 2nd floor of building is off limits to everyone. It is in very bad shape.

TA, Sweet reminded board that we do have the food pantry and Open table at that location with its limits

Tim Hess also commented on building – he was on the Re-Use Committee. Some of the first work to be done would be to restore the restroom on 1st floor and then the restrooms in the basement.

J. Kreil; we did a big investment to playground.

Sweet – That hill has winter use.

C. DiSilva; send report to Planning Board to split property. Final say is with Town Meeting

Note; if Town decides to reuse Coolidge, the School Business Office would be willing to move back in.

Fiscal 2015 Audit Report;

TA, K. Sweet; Per the Management letter, The Town Finance is in good shape. Note the Retirement System is back with same Audit firm and started audit last week. The Town Audit was hard pressed to find any issues now. We have a stable work force and processes in place. School failed on the same issue for the past 3-years. Issue is a software problem. School and one and Town has another and they do not speak. Until they get a new business manager. The software issue will not go away.

M. Guzzo commented that after 3-years of our stable business practice the Town should now get a better bond rating and be able to move up to Standard & Poor's

C. DiSilva, Audit Find with (School), it is unacceptable that the school is not making effort to change. Request for TA. Sweet to set meeting up with School Comm. Chair and Supt. Gerardi to discussion this matter.

Fiscal 2016 Reserve Fund Transfers

TA, Sweet, this year our (4) reserve fund transfers are as follows

- 1) Facilities – Air Cond Repairs at Town Hall
- 2) Highway – Police Details for our Chapter 90 work that was done in town
- 3) Snow & Ice – treated salt
- 4) Fire Depart. FY2016 Salary increases

Next Town Accountant, M. Guzzo is working on the department transfers.

Town Administrator Report; will have report for June 7, BOS meeting

Chair Report; can we get a remedy from MASSDEP on the noise level at Mill & Main. Town needs to do the enforcements, daily fines and any other options that we have available. Options ~ regulations TA, Sweet it is their but all information needs to be documents.

Board Member Reports

Selectman Egan; none

Selectmen Donovan; The CVS parking lot entrance and exit, Question; can you make a left turn out of the parking lot. Yes, per TA. Sweet. The Planning Board had those conditions set but it is not legal. The Police cannot give tickets or warning.

Please add to the list of things for the DPW to remove sign.

Maybe think about adding a cross walk from that area over to the Bean House.

Selectman Gavin; first, Thank DPW for getting the room downstairs at Town Hall ready on Veteran Day with short notice. Maybe next time to have this event at the high School, it is a bigger area.

Selectman Kreil; with the issues across the Street at Mill & Main – our next conversation needs to be about the early morning landscapers.

Executive Session: To deliberate with respect to negotiation with non-union personnel.

Roll Call;

Gavin	Yea
Egan	Yes
DiSilva	Yea
Donovan	Yea
Kreil	Yea

After the Executive Session, the meeting will not reconvene.

A motion to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Gavin. Vote 5-0. Motion approved

Time: _____ pm

Approved: _____

Date:



Selectman, Jason Kreil, Clerk

Initials: BJM