



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

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**Selectmen's
Meeting Minutes
Tuesday, July 19, 2016
Room 201, Town Hall
Time: 7:00 pm**

Present: Chairman, Chris DiSilva, Selectman Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, and Administrative Assistant Becky Mosca.

(This public meeting was recorded).

Public Comments: no public comments

Acceptance of Minute June 7, 2016

A motion was made by Selectman DiSilva to accept and approve the minutes of June 7, 2016 as shown. Second by Selectman Donovan. Vote 5-0. Motion approved.

List of Correspondences (mail to the Selectmen's Office for July 19, 2016). A-E

A motion was made by Selectman DiSilva to accept the list of correspondences A-E as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

Consent Agenda

- a) Cemetery Deed # 2029

A motion was made by Selectman DiSilva to accept and approve the consent as shown. Second by Selectman Egan. Vote 5-0. Motion approved

Cancelled 7:15 PM Public Hearing: 2 Rice Road

- Rescheduled for new hearing date, August 16, 2016 at 7:15 pm

Consideration of Open Meeting Law Complaint(s) – July 12, 2016

A motion was made by Selectman DiSilva to accept and approve the letter prepared by Town Counsel to the Office of the Attorney General on behalf of the Board in response to three open meeting law complaints received on July 12, 2016. Second by Selectman Gavin. Vote 5-0. Motion approved.

Gavin; commented and reminder that the Board not to enter into any discussion on items if not on the agenda. Board agrees.

Continued hearing from May 31, 2016, June 7, 2016 and continued until tonight, July 19, 2016

7:15 pm Liquor License Alteration Request: El Huipil

LEGAL NOTICE

Notice is hereby given, in accordance with MGL Chapter 138 as amended, that a Public Hearing will be held on Tuesday May 31, 2016 at 7:15 P.M. in Room 201 of the Town Building on application for Alteration of Premises at El Huipil Restaurant, Inc adding additional 720 sq. feet of outdoor patio to 51R Main St. Maynard. Manager; Sergio A. Moreno. Copy of plan is on file in the Office of the Selectmen.

Discussion Sergio and Alma Moreno along with Tim Hess, AIA, Design Director InSitu Questions and comments from Board all parties agree with the findings from our staff, engineer, Police and Fire Chiefs with recommendations.

A motion was made by Selectman DiSilva to accept and approve the License for use of Town-owned land identified as S.P.O.1 (include plan name and date if referring to a specific plan), attached as Appendix A, with all conditions in Agreement met as shown and agreed to by applicant (included also). Second by Selectman Donovan. Vote 5-0. Motion approved.

A motion was made by Selectman DiSilva to accept and approve the application for liquor License Alteration at El Huipil Restaurant, Inc. adding additional 720 Sq. Feet of outdoor patio space to 51R Main Street. Second by Selectman Donovan. Vote 5-0. Motion approved.

129 Parker Street MOA Discussion

Note: revised MOA received 7/19/16 – Attorney Witten walked board thru the latest mark ups all agreed to meet again on July 26, 2016 for a Special Board meeting.

Water/Sewer – Senior Discount Policy. TA, move until August 2, 2016

Ratification of DPW LIUNA Local 1156 Agreement

TA, Sweet highlighted the changes to this contract that the board worked thru in executive session.

TA, Sweet highlighted the changes to this contract that the board worked thru in executive session. **A motion was made** by Selectman DiSilva to accept and approve the DPW LIUNA Local 1156 Agreement term July 1, 2016 thru June 30, 2019. Second by Selectman Gavin. Vote 5-0. Motion approved.

FY2017 Budget Transfers

TA Sweet, walked board thru the list of transfers from salary increase to new hire in the cemetery department to dispatch replacements over to police academy. (indicate from which line item to other line item) I have no recollection of police discussion. Each transfer along with from and to accounts seem appropriate here.

A motion was made by Selectman DiSilva to accept and approve the following FY2016 Budget Transfers per list as shown. Second by Selectman Donovan. Vote 5-0. Motion approved.

Town Administrator Report;

85 Main Street Update – TA sent BOS members information earlier but Building Commissioner sent a formal letter after polite requests failed to get movement. The letter resulted in the tenant agreeing to vacate. Owner is hoping to have them out by end of July or sooner. Tenant is currently overseas business or vacation and that is the only reason it is not sooner. We intend to keep their feet in the fire on this. 85 Main Street agreed to terminate the lease as of July 31, 2016. They will be signing a lease termination agreement tomorrow, July 20, 2016 and have promised to be out by 31 July. They are moving stuff out now and will be out maybe even earlier than the 31st. We will monitor their progress and let you know by the end of the month. Property owner will then go in and clean and paint the unit and apologize for the issues this tenant has caused the downtown area.

Rail Trail Groundbreaking July 21st at 10:00 Main/Sudbury Street. Donovan commented about the stop sign on Acton Street. TA will talk with DPW

Complete Street pilot program to begin July 29th at 10:00 am in Veterans Memorial Park. Press releases, outreach with Town business and community groups and in person visits by MAPC all have taken place.

Rep. Hogan has confirmed attendance.

Chair Report; Chair requested updated on Mill and Main Noise issues. TA indicated the Town is reaching out on a daily basis. We continue to receive minimal updates that do not commit to a resolution timeline or date. Acknowledged that the acoustic engineer accessed 3 properties to obtain sound readings, but we have not received a report to date. TA has reached out to DEP waiting for response. DG noted a lack of consistent communication with Saracen. Chairman reminded members to submit TA performance reviews.

Board Member Reports

Selectman Egan; none

Selectman Gavin; none

Selectman Kreil; Any updates on when pavement trenches on Great Road and a couple of other areas will be addressed. TA, a meeting is scheduled with BETA our paving consultant and these areas will be addressed with the pavement work indicated in the pavement management plan roads to be completed. Congratulations on Green Communities Grant.

A motion to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Gavin. Vote 5-0. Motion approved

Time: 9:15 pm

Approved: 5-0

Date:



Selectman, Jason Kreil, Clerk

Initials: BJM