



OFFICE OF THE  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**

MUNICIPAL BUILDING  
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's  
Meeting Minutes  
Tuesday, October 4, 2016  
Room 201, Town Hall  
Time: 7:00 pm**

**Present: Chairman, Chris DiSilva, Selectman Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, and Administrative Assistant Becky Mosca.**

**(This public meeting was recorded).**

**Public Comments:** Marshall Hall, 50 Waltham Street, re; parking area of the last new house at the new Waltham Street development abutting Hall boundary, the positioning of driveway is 3'10" from boundary. Complaint that this is a Town By-Law issue and would like this resolved with help of Town. TA, K. Sweet had town engineer, Wayne Amico look into this issue.

Vic Tomyl: 2<sup>nd</sup> time commenting on the BOS meeting of 9/20/16, citizens of Town did not have enough accommodations in meeting room to seat all. Board stated that they asked the citizens at that meeting to step in no one at meeting had the same concern at the time.

Marshall Hall commented that on some meeting nights at town hall there is not enough parking.

**Acceptance of Minute September 6 and 20, 2016**

**A motion was made** by Selectman DiSilva to accept and approve the minutes of September 6, 2016 as shown. Second by Selectman Kreil. Vote 5-0. Motion approved.

Board delayed the minutes of September 20, 2016

**List of Correspondences (mail to the Selectmen's Office for October 4, 2016). A-Y**

**A motion was made** by Selectman DiSilva to accept the list of correspondences as shown A-Y. Second by Selectman Egan. Vote 5-0. Motion approved.

**Consent Agenda**

- a) Change the date Block Party at Balcom Lane from October 1 to October 22, 2016

**A motion was made** by Selectman DiSilva to accept and approve the consent agenda as shown. Second by Selectman Gavin. Vote 5-0 Motion approved

**Request for One-Day Liquor License for Boys & Girls Club of Assabet Valley – event Road Race on Saturday, October 8, 2016 at Mill and Main – Parking Lot**

Note: Cost is \$85.00, Tips certification for all servers, purchase liquor from approved ABCC seller, and public safety signoff. Do you have approval from Mill and Main to use the site for this event?

**A motion was made** by Selectman DiSilva to accept and approve the one – day liquor license for BGCAV on Saturday, October 8, 2016. Second by Selectman Donovan. Vote 5-0 Motion approved.

**Request One-Day Full Liquor License, Amory Maynard Café, event DEC Connection BBQ on Saturday, October 8, 2016 from 3:00 pm until 7:30 pm**

Note: Cost is \$85.00, Tips certification for all servers, Crowd management certification, public safety signoff, purchase liquor from approved ABCC seller.

**A motion was made by** Selectman DiSilva to accept and approve the One-Day Full Liquor License for Amory Maynard Café on Saturday, October 8, 2016 from 3:00 until 7:30 pm. Second by Selectman Donovan. Vote 5-0. Motion approved.

**Special Town meeting Prep Discussion; October 5, 2016, 129 Parker Street concept plans – motion and PowerPoint.**

**Discussion** – Finance recommendation – Planning Board no formal requirement, Chair of Board (BOS) to give opening remarks, EDC no requirements but recommends.

GYM in set-up mode. Both of Town’s Legal Council will be at meeting Attorney Mead and Witten.

**No motion needed**

**Adoption of FY17 BOS Priorities - Goals**

Chair requested the members to send him their priorities list before the next BOS meeting October 18, 2016.

**Board Meeting Agenda & Packet Discussion**

**Discussion w/TA**

K. Sweet is looking to add new solutions for agenda & packet for easy access and readability of the information available. Demo software training planned for later in October. Modernize the staff tools for the next level going forward. We are checking out some new tools for Board. IPads screens are very small and need a better way for Board to expand and see beyond the view the iPad shows.

**Town Administrator Report;**

- Lower level over flow space – option meeting room space. Planning Board ends up using this room a half dozen times per year. SO the funding source would come from the PEG Access to add another direct feed this would add better AV feeds.

- Town has received \$47,000.00 MA Dot grant for Prioritization Plan. Tier 2 of 3 \$450,000.00 to construct permanent improvement on identified segment.
- Story Corps coming to the COA in October and November – radio – Story Corps they listen to peoples stories.
- Current 2017 CDBG grant application process is underway, we are looking for additional funds to combat blight and accessibility concerns throughout the town. Accessibility up and around Veterans Memorial Park is an example of are we could use funds.
- Affordable Housing Trust Committee has scheduled its kick off meeting for 10/12/16.
- Successful Health and Safety Fair co-sponsored by the MFD and COA on 9/24 from 9am – 2pm.
- Successful Flu Clinic(s) held week of 9/20 – 240 doses of flu vaccine provided for staff and citizens of Maynard.
- Cultural District Application was accepted by State. This is a first step of process leading to designation. This step is the most important from the Town’s perspective as it is the portion of the process we control directly schedule Nov. 16
- Mill & Main – meeting 9/21 with Artemis. Artemis presented modifications to approved site plan. Planner advised on next steps for action and approvals of those revisions. A meet and greet with Planning Board was scheduled for 9/27. We will add to agenda with BOS in near future.
- Note, at the next BOS meeting we have the Senior Water and Sewer discussion scheduled.

### **Chair Report;**

### **Board Member Reports**

**Selectman Donovan;** Good news, the golf paths on a few holes had work done on them and are in great shape. (TA. K. Sweet commented that DPW- Aaron tested a piece of equipment and choice the golf course to test out equipment. This equipment can be used to repair our sidewalks and small areas on streets. Holes 1-2-3 had the paths redone.

**Selectmen Egan;** none

**Selectman Gavin;** Brief, water and sewer bills, complaint – bills seem to be very high. Ta, K. Sweet said DPW – A. Miklosko reads done on 8/4 and 8/24 for reads, DPW is reviewing the reads and bills to see if they can see and calculation errors.

**Selectman Kreil;** Did the paving start? TA. K. Sweet yes – they have spent a lot of time over at Patti, Nick and Michael. Main Street should start week from Tuesday.

Any updates on the Rail Trail. TA K. Sweet – no updates for this week, we have weekly meetings. Commented we are working with some neighbors on Mill Street (driveway). In addition, sidewalk and curbing out behind the Paper store. It looks close but it does measure at the 18 feet. The plan is to paint a centerline down in that area. It is not a cut thru, as some folks seem to think and use it for.

**A motion** to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Gavin. Vote 5-0. Motion approved

Meeting ended at 8:40 pm

Approved: 5-0

Date:

  
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Selectman, Jason Kreil, Clerk

Initials: BJM