



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Tuesday, November 1, 2016
Room 201, Town Hall
Time: 7:00 pm**

Present: Chairman, Chris DiSilva, Selectman Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca.

(This public meeting was recorded).

Public Comments: none

Acceptance of Minutes October 18, 2016

A motion was made by Selectman DiSilva to accept and approve the minutes of October 18, 2016 as shown. Second by Selectman Donovan. Vote 5-0. Motion approved.

List of Correspondences (mail to the Selectmen's Office for November 1, 2016). A-V

A motion was made by Selectman DiSilva to accept the list of correspondences as shown A thru V Second by Selectman Egan. Vote 5-0. Motion approved.

One-Day Liquor License: Maynard Pub Crawl – Battle Road or Amory Maynard Cafe

A motion was made by Selectman DiSilva to approve the One-Day Liquor License request event Maynard Pub Crawl on Saturday, November 12, 2016. Second by Selectman Gavin. Vote 5-0. Motion approved.

License Request, Common Victualler and Entertainment: Café of India, 155 Main Street.
Tabled until November 15, 2016

7:15 pm Joint Meeting with School Committee

Discussion – Chair to Lead BOS/SC

- a) School Department Funding Request

Chair Dawn Capello requests funding from Free Cash for a playground at Green Meadow School.

Hand out given to all from VHB for the site plans proposal dated 10-28-16.

School Committee Chair Dawn Capello with support from SC, a parent group, and Aaron Miklosko (DPW) used engineers from VHB to propose a new playground at Green Meadow School. D Capello thanked everyone involved with this effort. The new playground has three phases on the build out.

Currently this area has a drainage issue, which pools water and ice. It is not usable in any type of bad weather. The site designed would provide access to students with disabilities so all students would be able to play together even if some are not able to use the equipment. Comments made regarding the three phases along with the estimated costs of around \$700,000 for the final build out.

Chair Chris DiSilva expressed concern over the cost of the project at \$700,000 and that the town has many other items competing for funding.

Chair Capello asked if the Town would take the lead on drafting the article for special town meeting for January 9, 2017 requesting for Phase 1 at \$252,000.00 for the playground.

b) Budget Discussion

Robert Gerardi, School Superintendent, Welcome, Michelle Resendes our New School Business Officer.

The Superintendent provided a hand-out showing the anticipated FY18 fixed increase budget with contractual obligations – looks like it is around 5.9% - some of the big increases as noted, transportation over to Minuteman 100%, SPED transportation for CASE busing 56.3%, other sped items at 17.3%, expense totals at 10.3%, along with salaries at 4.9%, total increase is \$987,782.00. Selectmen noted that the town has been picking up other school costs at around \$7,875,587.00, these so-called ‘accommodated costs’ are directly related to school operations. These include health care, snow removal, debt, and many other costs for school staff.

Town Accountant M. Guzzo asked if the school could and would provide more detail on their budget line items. For example, break up the SPED and non-SPED costs.

J. Kreil, I do not know much about the school budget. Question, regarding the ‘choice in’ money and what that money is used for? R Gerardi, the money is used for onetime expenses.

D. Gavin, comment that on Sunday we change the clocks back. In addition, that we should be shutting down the school lights at night and not leaving them on at night. Gavin also requested both Town & School to be on same operating business software and finances.

T. Egan, What projects for capital do we see coming our way? D. Capello said, ATA, Scribner-MacLean and A. Miklosko have an extensive capital plan document that includes the schools. Green Meadow School needs a new roof on the flat area of the school. Egan mentioned that the CPC wants to do a field study, and what about the parking study at the schools? R Gerardi said that was from a past SC. Needs have changed and we think the parking solution – it is one less item to fund. We need to view the Master Plan for Town of Maynard.

T. Donovan thinks the most important thing would be to see the breakdown of line items on the school budget and special costs. Items like fields, stands, Rock House, Fowler fields, Green Meadow, High School, more breakdowns is needed.

K. Sweet asked Michelle Resendes to ask Assabet about their budget and to see if the Maynard Schools can give the town the same type of document.

D. Gavin – transparency – this is miles ahead of where we have been in the communications.

K. Sweet agrees that the Assabet Valley Region High School has a very transparent open budget by department.

Chair DiSilva thanked everyone and that we would meeting again at the Joint Budget meeting on February 11, 2017

Vic Tomyl asked about the cost per student and the solar credits.

FY18 Budget Direction

Town Administrator K. Sweet noted we only have one pot of money. The Town Budget message per town charter will be out before the next Selectmen's meeting on November 15, 2016. It looks like the town has a modest growth of about 1 %. We are building what the picture will look like for the budgets, we have the town staff (Accountant, Treasurer and Assessor) all working the numbers. One thing that comes up is the Chapter 70 funding and the potential for the Governor to make 9C cuts, Salary totals – head counts, circuit breaker funding – no increase in staff.

A motion to adjourn the joint Selectmen/School Committee meeting was made by School Committee D. Capello at 9:05 pm. Second by School Committee J. DeVita. Vote 4-0. Motion approved

Board of Selectmen meeting continued,

Water/Sewer – Senior Discount Policy Discussion

Tabled until November 15, 2016

Adoption of FY17 Priorities – Goals

Chris DiSilva requested the BOS members to send him there feedback.

A motion was made by Selectman DiSilva to approve the FY17 Priorities and Goals as presented. Second by Selectman Donovan. Vote 5-0. Motion approved.

Sealer of Weights & Measures Fees: Andrew Scribner MacLean, ATA / Exec. Director of OMS K. Sweet gave update about the past inspection process. The local inspector the town had could not pass the test. Not many small towns have their own inspector; hence, we went down this path. ATA A Scribner-Maclean said that this past year we used the State inspector to complete the inspections. Cost was \$2,000. To this cost in the future, we need to update the town By-Law and fee structure.

Special Town Meeting Draft Article Review and Acceptance

K. Sweet gave board update on the list of draft articles but they are still very much in the draft state and need language adjustments.

Control A, Transfer from the Sewer Stabilization Fund to the Sewer Enterprise Fund

Control B, Accept the Massachusetts General Laws Chapter 32 Section 4(2) b ½

TA not sure this is legally submitted as IAFF is not a town group.

Control C, Matching Funds for Replacement of Aerial Ladder Truck

Control D, Amend By-Law Chapter XXX-Community Preservation Committee

TA withdraws, as legal counsel does not believe this complies with state law.

Control E, Amend By-Law Chapter IX by adding section 27 - Noise

TA withdraws, as by-law requires more review, Selectman Gavin suggests a public hearing.

Control F, Amend By-Law Chapter XXVII, Section 5. Wetlands protection. Adding language that reduces the cost to applicants.**Control G, Delete By-Law Chapter IX, Section 7 – Dogs****Control H, Delete By-Law Chapter XI- Job & Express Wagons****Control I, Amend By-Law Chapter XIII, Section 1, 3, and 4 – Police Commissioners****Control J, Amend By-Law Chapter XIII, Section 16 – Fees for Sealer of Weights and Measures****Control K, Amend Protective Zoning By-Law Use Table****Control L, Amend By-Law – Addition of Section for Outdoor Storage in Residential Parcels**

TA withdraws, as by-law requires more review. Selectman Gavin suggests a public hearing.

Town Administrator Report; now in packet

Chair Report; thank you to the Town Hall Staff and volunteer staff for early voting work. Invite the Selectmen to the Veterans Day Parade, Friday, November 11, 2016.

Board Member Reports

Selectman Egan; Question, The priority list for roads being paved? K. Sweet – Paving Management system that BOS reviewed last year. In addition, about 75% of streets getting the cracked sealing done. Why are there No Parking signs on Howard Road? K. Sweet will check and get back to you.

Selectmen Donovan; Please pass along a thank you to the Water Department for water main break and fix on Thompson Street.
Thank you for the new USB connections at desks.

Selectman Gavin; none

Selectman Kreil; none

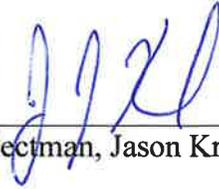
A motion to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Donovan. Vote 5-0. Motion approved

Meeting ended at 10.01 pm

Time: _____ pm

Approved: 5-0

Date: 11/15/2016



Selectman, Jason Kreil, Clerk

Initials: BJM