



OFFICE OF THE  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**

MUNICIPAL BUILDING  
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's  
Meeting Minutes  
Tuesday, January 03, 2017  
Room 201, Town Hall  
Time: 7:00 pm**

**Present: Chairman, Chris DiSilva, Selectman Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-Maclean and Administrative Assistant Becky Mosca.**

**(This public meeting was recorded).**

**Public Comments: none**

**Acceptance of Minutes, December 20, 2016**

**A motion was made** by Selectman DiSilva to accept and approve the minutes of December 20, 2016 as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

**List of Correspondences (mail to the Selectmen's Office for December 20, 2016). A- K.**

**A motion was made** by Selectman DiSilva to accept the list of correspondences as shown A thru K. Second by Selectman Egan. Vote 5-0. Motion approved.

**Consent Agenda – Reappointments**

- a) BOS-Re-appointments
  - I. Board of Registrar

**A motion was made** by Selectman DiSilva to accept and approve the consent item as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

**Hardship Waiver Request – Housing Rehabilitation Loan Forgiveness: 13 Riverbank Road**  
Dan Daley from Metro West Legal Services spoke on behalf of client. Personal issues, patient under doctor's care, it is crucial she maintain her current residency. This property received a Community Development Block Grant (CDBG) loan back in 2006. This client would need to live at this property for 20 years to have the loan forgiven. This client wants to stay in the home as requested. She is requesting that this CDBG loan be forgiven so the client can work to complete a reverse mortgage to help with the client's tax title account and resolve the foreclosure case at Land Court from the Town

of Maynard. There are back taxes from 2010 and 2012. Other back taxes are for 2012, 2013, 14, 15 and 16. The lien property is preventing the reverse mortgage from happening. At the closing, the back taxes for 2010 and 2011 will be paid along with other taxes to the town. Bank will hold funds for the future taxes to be paid to town. (\$95,000.00 will be held for back taxes).

Sel. Donovan: \$95,000.00 will be held to pay future taxes. D. Daley said yes, T. Donovan very cautious of this process because other residents in town with CDBG may come forward to have a loan forgiven.

K. Sweet: The delinquent real estate taxes are also 12, 13, 14, and 15 – agrees the back taxes need to be paid to Town at the closing. D. Daley if client lives past the amount of money held the bank will cover.

D. Gavin: This property was the Mother's. Yes, and was passed to the daughter.

**A motion was made** by Selectman DiSilva to accept and approve the hardship waiver request as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

### **Maynard as a Canvas**

Erik Hansen – showed a power point presentation of artwork around town – images of what could be placed in store fronts - buildings, sidewalks, passage ways, ARRT, basin, some complex, stylistic, black & white, fun trompe-l'oeil, deceive the eye, photo graph endless possibilities for art around town. If Board approves the concept, ideas will be shown before board.

### **Deputy Fire Chief Position: Chief Anthony Stowers**

Discussion with Chief Stowers: request for new Deputy Fire Chief Position, with 11 new staff members, 3 new captains, shift commander, an increase in town inspections, and new growth coming to Maynard this all adds to the load of ongoing work. We have a need as the project in the pipeline for growth at 129 Parker Street and Mill and Main roll out.

Board has concerns, with the salary, funding and justification, spending money we do not have – spending before we have the money from inspections. Board understands needs and wants to keep all this information and impacts on budget spend and increases.

### **Set the date, place and time, the Annual/Special Town Meeting: May 15, 2017**

**A motion was made** by Selectman DiSilva to approve the Annual/Special Town Meeting for Monday, May 15, 2017 at 7:00 pm Fowler School Auditorium. Second by Selectman Donovan. Vote 5-0. Motion approved.

### **BoardDocs Implementation Follow-up**

Discussion, TA K. Sweet described the training received on January 3, 2017 with staff and Board members. The roll out is planned for the next Board meeting on January 31, 2017.

### **FY18 Budget**

Kevin Sweet commented that the School budget has been submitted reflecting significant increases in transportation for FY2018.

Some other known increases are with health insurance. Budgets were due on 1/3/17. Once the department budgets are all added in the system. TA Sweet will be meeting with

department heads one on one to know the needs and plans for the FY18 Budget. Should have more detail for Jan. 31, 2017 BOS meeting.

**Town Administrator Report;** now in packet

**Chair Report;**

Maynard High School Football Coach – Article in USA today. Our coach made mention for being a top (50) coach of the year.

**Board Member Reports**

**Selectman Egan;**

- no

**Selectmen Donovan;**

- Where are we with the next steps with insurance meeting with staff? TA, next meeting is scheduled for 1/10/17, TA will send out email with date and time of that meeting.

**Selectman Gavin;**

- no

**Selectman Kreil;**

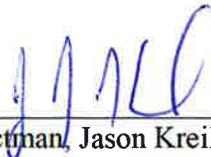
- Beaver issue over at Mill Pond – Neighbors are wrapping trees so the beavers do not do more damage but we need to get someone in before this happens.
- Do we have anyone that walks the sidewalks and or near projects when a contractor is doing a job- work. They break up some of sidewalks and then someone needs to fix them. Do inspectors check for damage? TA, if permits are pulled - we have our inspector check.
- Note: Planning Board has a meeting on 1/10/17 with legal team to go over the permit application approval process for 129 Parker Street. The hearing date with applicate is on 1/25/17. Thinks we should have BOS members attend this discussion if available.

**A motion** to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Kreil. Vote 5-0 pm. Motion approved

Meeting ended at 8:35 pm

Approved: 4-0

Date: 1-31-2017

  
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 Selectman, Jason Kreil, Clerk

Initials: BJM