



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD
 MUNICIPAL BUILDING
 195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

Selectmen's Meeting Minutes
Tuesday, August 1, 2017
Room 201, Town Hall
Time: 6:30 pm

Present: Chairman Chris DiSilva, Selectman Terrence Donovan, Selectman Melissa Levine-Piro, Selectman David Gavin, Town Administrator Kevin Sweet, Assistant Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca.

Executive Session

Recommended, move to enter into executive session for the purpose to deliberate upon non-union personnel. After the Executive Session, the meeting will reconvene in open session.

Roll Call

<u>Selectmen</u>	YEA	NAY	ABSTAIN	ABSENT
Selectman Gavin	X			
Selectman DiSilva	X			
Selectman Donovan	X			
Selectman Levine-Piro	X			

Close Session note time _____ pm.

(This public meeting was recorded).

Public Comments:

Acceptance of Minutes: July 18, 2017 - HOLD

Police Officer Appointment and Swearing-in

A motion was made by Selectman DiSilva to appoint Neil Maskalenko as a Patrolman with an indefinite term. Seconded by Selectman Donovan. Vote 4-0 motion approved.

Business Environment Enhancement Program (BEEP) Grant Application

A. Bike Racks Project: Jack MacKeen, EDC Chairman

DPW will help to install, Aaron Miklosko spoke about the installation and a couple of different styles of bike racks that will be installed around the downtown area. Discounted pricing via the MAPC group rate.

A motion was made by Selectman DiSilva to authorize the Town Administrator to review and approve the expenditure of funds up to \$8,700.00 from the Downtown Enhancement Fund for the submitted BEEP Application for bike rack proposal. Seconded by Selectman Donovan. Vote 4-0 motion approved.

B. Kind Goods: Jack MacKeen, EDC Chairman

Per, Kind Goods, they have signed a three-year lease. Property owner contributed generously with upgrades of the functional logistics for tenant.

A motion was made by Selectman DiSilva to authorize the Town Administrator to review and approve the expenditure of funds up to \$2,500.00 from the Downtown Enhancement Fund for the submitted BEEP Application for a reimbursement grant for exterior improvements at Kind Goods. Seconded by Selectman Levine-Piro. Vote 4-0 motion approved.

Mass Works Infrastructure Program

Kevin Sweet – manual application this is the first time we have applied for this type of grant. We believe this is a program is well qualified for this application. Department Of Transportation has this grant available. Representative Kate Hogan, Senator Jamie Eldridge and 495 Group all added support letters for Maynard to receive this grant.

A motion was made by Selectman DiSilva to approve the Mass Works Infrastructure Grant Application and duly authorize the Town Administrator to submit and execute this application. Seconded by Selectman Levine-Piro. Vote 4-0 motion approved.

Department Presentation – Discussion – Overview of work

Chief Mark DuBois – Maynard Police Department

Personnel – 21 total officers = five Sergeants (4 patrol / 1 court Prosecutor) two Detectives (SRO Detective) 12 Patrol Officers, 1 Admin. Assistant, 1 Maintenance/Custodian-part time 8 Special Police Officers, 3 Crossing Guards

Full Accreditation – Mission Statement – Core Values – Community Outreach/Programs, Partnerships that benefits the Community with Services provided and Social Media.

Lieutenant Michael Noble – Communications

Civilian Dispatch Coverage

Personnel – 5 = 4 Full-Time Dispatchers, 1- Per Diem Dispatcher

Professional Certification – Initial Training – Five -Week Academy with Annual In-Service Training

Accreditation = 20 Standards = what's next = NEXT GEN 911

Town Administrator Report

As shown, Kevin Sweet let board know the new Recycle trash bins would be delivered July 31 thru August 4, 2017

Chair Report;

Any word back from the Landlord down town? K. Sweet not at this time.

Any update on Fire Station. Sweet commented that Mill and Main now has another set of employees we will be working with as they have had a change of staff.

K. Sweet let board know he has a conflict with the goals meeting date of 8/24, wanted to know if board would reschedule. Board agreed to move until they have the fifth member. (9/21/17 at 6:00 pm at COA).

Board Member Reports**Selectman Levine-Piro:**

Commented on email from resident regarding the over growth on the rail trail. K. Sweet said he would have DPW call the DOT and have them trim back.

Will tenants down town receive the recycle bins? Sweet will check with Aaron.

Selectman Gavin:

Asked about the Rail Trail area near 129 Acton Street when that area will be paved and street added.

Do we know when will the basketball sign be added?

Friends of the Library, Author's night at the Library, packed crowd, nice that we have so many good things going on around town.

Selectmen Donovan:

Rail Trail issue, do we know when the soil will be removed from the Acton Street area. K. Sweet will get back to board.

Article – Last Drink Report – the value in the report if it is valid.

A motion to adjourn the meeting was made by Selectman DiSilva. Seconded by Selectman Donovan. Vote 4-0 motion approved

Meeting ended at 8:45 pm

Approved: yes

Date: 8/15/17



Selectman, Melissa Levine-Piro, Clerk

Initials: BJM