



OFFICE OF THE  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**  
MUNICIPAL BUILDING  
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen’s Meeting Minutes**  
**Tuesday, September 19, 2017**  
**Room 201, Town Hall**  
**Time: 6:30 pm**

**Present: Chairman Chris DiSilva, Selectman Melissa Levine-Piro, Selectman Cheryl Steele, Selectman Terrence Donovan, Selectman David Gavin, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca.**

**Executive Session**

**Recommended,** move to enter into executive session for the purpose to consider the purchase, exchange, lease or value of real property. After the Executive Session, the meeting will reconvene in open session.

**Roll Call**

<u>Selectmen</u>	YEA	NAY	ABSTAIN	ABSENT
Selectman Gavin	X			
Selectman DiSilva	X			
Selectman Donovan	X			
Selectman Levine-Piro	X			
Selectman Steele	X			

Close Session note time      7:00      pm.

**(This public meeting was recorded).**

**Award Presentation**

State Fire Marshal Peter J. Ostroskey Young Hero Award, Senator Jamie Eldridge, Representative Kate Hogan and the Maynard Board of Selectmen

- A. Unsung Hero Award – Silas Marchesiani

Silas, on the morning of Wednesday, June 14, 2017 in an apartment located at 34 Sudbury Street here in Maynard. This building has four apartments in it all occupied at the time of fire, approximately 6:45 am. The fire alarm system never activated. Silas, for his quick thinking when a fire started, was somehow alerted to the fire and not only awoke his mother, but also went to the other apartments alerting the occupants that there was a fire in the building.

**Public Comments:**

Vic Tomyl resident – commented about a Retail & Restaurant Guide the Economic Development Committee and Cultural Council Sponsored, that the booklet missed many other businesses in Town. Justin Hemm, Chair from the School Committee welcomes our new Selectman Cheryl Steele to the board. Also, commented the Schools willingness to get down working on the sub-budget committee budget as this will be another tuff budget season.

**FY2018 Board Reorganization**

A. Elect a Chairman

**A motion was made** by Selectman Gavin to nominate Selectman DiSilva as chair for balance of term June 30, 2018. Seconded by Selectman Donovan. Vote 5-0 motion approved.

**Acceptance of Minutes:** August 15, 2017

Chair, DiSilva welcomed Cheryl Steele as the newly elected board member.

**A motion was made** by Selectman DiSilva to accept and approved minutes of August 15, 2017 as shown. Seconded by Selectman Steele. Vote 5-0 motion approved.

Minutes of September 5, 2017

**A motion was made** by Selectman DiSilva to accept and approved minutes of September 5, 2017 as shown. Seconded by Selectman Levine-Piro. Vote 5-0 motion approved.

**List of Correspondences (mail to the Selectmen's Office for September 19, 2017). A- E.**

**A motion was made** by Selectman DiSilva to accept the list of correspondences as shown A thru E. Second by Selectman Donovan. Vote 5-0. Motion approved.

Selectman Donovan, commented on item C. Legal notice regarding 129 Acton Street – cluster mailboxes, is this by the residents or developer.

TA, K. Sweet said it is part of the work Planning Board and Developer need to complete with agreement.

**Consent Agenda**

- A. Cemetery Deed 2037
- B. 6<sup>th</sup> Annual Sip and Stroll – December 2, 2017

**A motion was made** Selectman DiSilva to accept and approve the consent agenda as shown. Seconded by Selectman Steele. Vote 4-0-1 (Levine-Piro abstained, motion approved).

### **Police Sergeant Promotion**

Chief Mark DuBois gave board a summary of the process for the promotion for assessment and design and delivery the Ryan Strategies Group, LLC. Police Sergeant Assessment Center

#### A. Police Sergeant Shawn Corrigan

**A motion was made** Selectman DiSilva to appoint Officer Shawn Corrigan to Sergeant effective September 20, 2017 for an indefinite term. Seconded by Selectman Donovan. Vote 5-0 motion approved.

Representative Kate Hogan gave Shawn Corrigan a citation for his promotion.

### **Proposed Fee Changes for Plumbing and Sealer**

TA, K. Sweet had a clean copy with the corrected Proposed Fees and Revenue Report.

**A motion was made** Selectman DiSilva to accept and approve Sealer and Plumbing Fees as shown. Seconded by Selectman Levine-Piro. Vote 5-0 motion approved.

### **School Committee Funding Request**

K. Sweet spoke about the letter the Board received for the request of additional funding. Town added more and more details. The difference in funding money is \$5203.00.

#### A. Local Aid – Chapter 70 Funds

Justin Hemm, Chair, agreed they did not have accurate information at the time they sent that request. K. Sweet said the level fund from the Town approved budget is the level they will start out with next year and not the additional funding Town gave to school from free cash. The Governor has been very good with adding a little more funding to local aid and chapter 70 funds.

### **FY19 Budget**

K. Sweet let board know that D. Gavin wanted this on agenda.

#### A. Budget Subcommittee Discussion

Cheryl Steele and David Gavin volunteered to be on this sub-budget committee.

K. Sweet received a late email from Don Rowe, Finance Committee Chair asking to have another committee for a 3/5 year capital needs. That meeting will join up at the October 16, 2017 Finance Committee meeting in room 201, 7:00 pm

C. Steele asked to have a large calendar set with dates and time set up upcoming meeting dates.

### **Human Relations Committee**

#### A. Proposal: Chief Mark DuBois

Chief DuBois, purpose human rights for all residents and visitors to our community.

To name a committee with members from the following:

1 Board of Selectman or TA or ATA, 1 or 2 Police, resident, and businessperson, school member, and or any group member in Town.

Name; Maynard Human Relations Committee.

Regular monthly meetings

Mission Statement

Accomplishing the Mission

Education and Prevention

Minutes of all meetings

### **Town Administrator Report**

- 1) 129 Parker Street appeal wait is over.
- 2) 35 River Street is in Tax Title – Letter sent out to owner.
- 3) Gruber's and Congregational Church both have new owners.
- 4) Town Hall display case has Memorial up for the 911
- 5) We received late Special Permit request in from the Boys and Girls Club for Crowe Park for Fall Season.

**A motion was made** Selectman DiSilva to accept and approve the 2017 Season Permit – Crowe Park 9/16 thru 10/30/17 to the Boys and Girls Club of Assabet Valley Program for Soccer Tots ages 3 & 4 on Saturdays at 10:30 – 11:30 on Sat. Oct 14, 2017 time at 10:00 – 11:00 am. Seconded by Selectman Gavin. Vote 5-0 motion approved.

### **Chair Report;**

Reset the meeting for BOS Goals to October 10, 2017 6:00 pm at the Maynard Golf Course.

### **Board Member Reports**

**Selectman Levine-Piro:** Voting issue at polls, missing residents names from the lists. TA, K. Sweet had meeting with Town Clerk.

**Selectman Gavin:** Walking around the Downtown – Memorial Park is full of weeds. The new Vietnam Memorial Plaque is not lined up. Can we get this fixed?

**Selectmen Donovan:** Concern, heard from residents about the land swap over near Rockland Ave. – feet back is not for this swap.

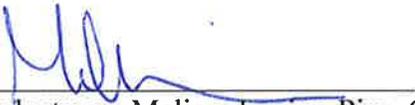
**Selectmen Steele:** none

**A motion** to adjourn the meeting was made by Selectman DiSilva. Seconded by Selectman Levine-Piro. Vote 5-0 motion approved

Meeting ended at 8:40 pm

Approved: 10/3/17

Date:

  
\_\_\_\_\_  
Selectman, Melissa Levine-Piro, Clerk

Initials: BJM