



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD
 MUNICIPAL BUILDING
 195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

Selectmen's Meeting Minutes
Tuesday, October 17, 2017
Room 201, Town Hall
Time: 6:00 pm

Present: Chairman Chris DiSilva, Selectman Melissa Levine-Piro, Selectman Cheryl Steele, Selectman Terrence Donovan, Selectman David Gavin, Town Administrator Kevin Sweet, and Administrative Assistant Becky Mosca. Absent, Assistant Town Administrator Andrew Scribner-MacLean

(This public meeting was recorded).

Public Hearing: 6:00 pm

Water and Sewer Rates: Doug Gardner, Pioneer Consulting Group, Inc.

The Maynard Board of Selectmen will hold a Public Hearing on Tuesday October 17, 2017 at 6:00 P.M. in Room 201 of the Maynard Town Building for the purposes of discussing the Town Water Use By-Laws specifically, Water and Sewer Rates. The Public is invited to attend.

Discussion:

Water

Rates must increase – FY2017 Town of Maynard had deficit of \$113,941.00.

Rates need to include \$75,000.00 for Capital Improvements and include \$250,000.00 to build reserves.

Need agreement to have minimum charge of \$22.70 per quarter, and include operating cash flow.

Maintain 4-step rate with same flow ranges.

Sewer

Rates must increase – FY2017, Town of Maynard had deficit of \$138,243.00.

Town made a Operating transfer in FY2017 of \$594,470 .00 to cover this deficit. This would cause the Department of Revenue to come into Maynard. They could hold up our tax rate if we do not make this change.

Rates need to include \$75,000.00 for Capital Improvements and include \$200,000.00 to build reserves.

Need agreement to have minimum charge of \$53.00 per quarter, and include operating cash flow.

A motion was made by Selectman DiSilva to continue hearing to November 7, 2017 at 7:05 pm. Second by Selectman Steele. Vote 5-0 motion approved.

Public hearing 7:15 pm

Farmer Series Pouring Permit – Amory’s Tomb Brewing Co. 76 Main Street

Notice is hereby given, in accordance with Massachusetts General Laws Chapter 138, as amended, that a Public Hearing will be held on Tuesday, October 17, 2017 at 7:15 p.m. in the Michael J. Gianotis Meeting Room (No. 201) at the Maynard Town Building on the application for a New License on premise for Farmer Series Pouring Permit for ATBC LLC d/b/a Amory’s Tomb Brewing Co. 76 Main Street, Maynard, MA. Copy of application is on file in the Office of the Selectmen.

Discussion:

A motion was made by Selectman DiSilva to accept and approve the Farmer Series Pouring Permit for ATBC d/b/a Amory’s Tomb Brewing CO. at 76 Main Street with the conditional approval from Planning Board’s approval on October 24, 2017. Second by Selectman Donovan. Vote 5-0 motion approved.

Closed hearing at 7:30 pm

Public Comments:

Acceptance of Minutes: September 19, 2017

A motion was made by Selectman DiSilva to accept and approved minutes of October 3, 2017 as shown. Seconded by Selectman Gavin. Vote 5-0 motion approved.

List of Correspondences (mail to the Selectmen’s Office for October 3, 2017). A- K.

Selectman Levine-Piro commented on item K, resignation letter Nathan Ulrich, Finance Committee that our boards and committee not keeping the Board of Selectmen inform about changes and information.

A motion was made by Selectman DiSilva to accept the list of correspondences as shown A thru K. Second by Selectman Levine-Piro. Vote 5-0. Motion approved.

Vic Tomyl asked if anyone from the Town was attending the public hearing at the ABCC on October 19, 2017 regarding, 204 CMR 20.00 Payment of a Fine in Lieu of Suspension and 204 CMR 2.18: Resealing of Partially Consumed Bottles of Wine.

Consent Agenda

A. Maynard Veteran’s Council One-Day Permit- Parade (Saturday, November 11, 2017).

B. Maynard Policed and Fire Relief Association One Day Permit- Parade (Sunday, December 3, 2017).

A motion was made Selectman DiSilva to accept and approve the consent agenda as shown. Seconded by Selectman Levine-Piro. Vote 5-0 motion approved.

Selectman DiSilva, asked why the change in time for this years' parade Officer Sweeney, present to answer questions Police and Fire want the nighttime magic of Christmas lights to shine.

Department Presentation – Finance /Accounting: Mike Guzzo, Finance Director / Town Accountant

- Town Accountant and Assistant Town Accountant
- Mission the fiduciary interests of the Town of Maynard by providing independent, timely oversight of the Town's finances and serve as a barrier to potential fraud and misuse of the town resources.
- Serve as the Town Accountant.
- Manage and coordinate all financial services and activities for Town Government.

Selectman DiSilva commented, "How is it that tonight is the first time we heard that the Department of Revenue might or could hold up approving our tax rate if we do not make changes to our water and sewer rates? M. Guzzo, this is because the town was not in deficits until this past year. We now have looked into this and need to make adjustments.

FY16 Town Financial Audit

Year Ended June 30, 2017 – Roselli, Clark & Associates

K. Sweet commented that the Board needs to look at the Audit management letter dated June 30, 2017, Page 7 & 8 to see the items we need to make improvements on or already have in most cases.

Town Administrator Report

K. Sweet report as shown.

Property formally known as Gruber Bros. new owner is still in the planning process.

Chair Report;

Rates for private /commercial space downtown, we have been contacted after the fact that some tenants are having issues with renewing their lease. K. Sweet we have talked with the property owners' downtown. Comments from some owners that the rents are to low and not paying market rates. Board members have concerns. Chris will send a letter to owner.

Can we get update on the School issue? – Requests update from School Administration. K. Sweet said he talked with Lt. Noble.

Can we get update on the Coolidge School issue? K. Sweet said that issue is settled – Settlement reached with party. Payment completed by MIIA.

Board Member Reports

Selectman Levine-Piro: Purchase and Sales agreement constructed for property at Mill & Main – Is it ready for the Board to review. K. Sweet said no – it is back with our legal at this time.

Selectman Gavin: none

Selectmen Donovan: none

Selectmen Steele: none

A motion to adjourn the meeting was made by Selectman DiSilva. Seconded by Selectman Donovan. Vote 5-0 motion approved

Meeting ended at 9:30 pm

Approved: 11/7/17
Date:


Selectman, Melissa Levine-Piro, Clerk

Initials: BJM