



**AGENDA**  
**Maynard Board of Selectmen's Meeting**  
**April 17, 2012**  
**Town Building—Michael J. Gianotis Meeting Room**  
**(No. 201)**  
**Regular Meeting Time: 7:00pm**

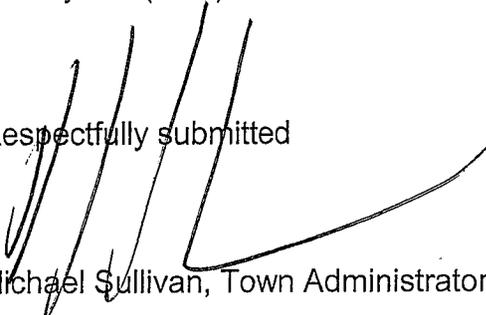
(All public meetings may be recorded, broadcast and or videotaped)

1. Call to order (7:00)
2. Pledge of Allegiance
3. Public Discussion
4. Acceptance of Minutes\*
  - a) April 3, 2012
5. Correspondence
  - a) Proclamation – Kenneth w. Roith Day May 6, 2012
  - b) Facilities Depart, Monthly report March 2012
  - c) Fire Depart, Monthly report March 2012
  - d) DPW Monthly report March 2012
  - e) Town Clerk Monthly report March 2012
  - f) Police Depart, Monthly report march 2012
  - g) Charter 90 for Fiscal 2013, \$257,169.00
  - h) Resignation letter, COA, Carol Ann Millioto
  - i) Resignation letter, ADA, Jerry Culbert
  - j) Email DOR, Local Option meal Tax since FY10

- k) Conservation Commission meeting minutes for Mar 20, 2012
- l) DPW: Water Restrictions for 2012
- m) Letter -- dated 4/9/12 Comcast Form 500 for complaint
- n) Public Hearing – modification of Special Permit for James McDonald, Maynard Place Realty Trust

- 6. Consent Agenda (7:05)
- 7. Approval; Abatements, I.D. 9100 and I.D. 9101 and I.D. 1874
- 8. Approval: Licenses, Bowling & Billiards, Junk Dealer, Sunday Ice Cream
- 9. Reserve Fund Transfer Form, from Treasurer/Collector for Unemployment
- 10. Approval: Maynard FINAL Articles for Town Meeting
- 11. Public Hearing: 8:15 pm Discuss the Reorganization of Town Hall and the employees with Town Charter
- 12. FY 2012 Budget Discussion
- 13. Town Administrator's Report
- 14. Old/New Business
- 15. Chairman's Report
- 16. Adjourn (9:00)

Respectfully submitted

  
Michael Sullivan, Town Administrator

Upcoming items: Motions for TM



Draft minutes 4-3-12

OFFICE OF THE  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**

MUNICIPAL BUILDING  
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1001 Fax: 978-897-8457

**Selectmen's Meeting Minutes**  
**Tuesday, April 3, 2012**  
**Town Hall Building, Room 201**  
**Time: 7:00 pm**

**Present Chairman, David Gavin, Selectman Brendon Chetwynd, Selectman Dawn Capello, Selectman Robert Nadeau, and Town Administrator, Michael Sullivan.**  
**Absent Selectman James Buscemi,**

**Pledge of Allegiance**

**Public Discussion:**

**Motion** made by Selectman Brendon Chetwynd to approve the minutes of the March 20, 2012 meeting. Second by Selectman Dawn Capello Vote 4 – 0. **Motion approved.**

List of Correspondences

- Letter from Tira Colakovic, request to be member of CC
- MBTA Advisory Board meeting posting
- Letter from Dayle MacGillivray drainage plan
- Letter, MSBA First Amendment for Funding
- DPW Forth Quarter Billing 2012
- Letter, MBA proposal for downtown plan issue
- Conservation Commission meeting minutes for Feb 28, 2012
- Conservation Commission meeting minutes for Feb 7, 2012
- Memorandum, Conservation Commission dated Mar 26, 2012
- Letter, request for MHS Scholarship award
- Posting from MGCC dated 4/25/12
- Letter from EOPSS dated March 23, 2012
- Email, MBTA Fare and Service Proposal

**Motion** made by Selectman Bob Nadeau to approve the list of correspondences as shown. Second by Selectman Dawn Capello. Vote 4 – 0. **Motion approved.**

**Motion** made by Selectman Brendon Chetwynd to approve the Lease Agreement with Sterling Golf Management d/b/a Maynard Golf Course with a term thru 2014. Second by Selectman Dawn Capello. Vote 4 – 0. **Motion approved.**

Public Hearing 7:15 pm

**Legal Notice**

Notice is hereby given, in accordance with Mass. General Law Chapter 138, as amended, that a Public Hearing will be held on Tuesday, April 3, 2012 at 7:15 P.M. in Room 201 of Maynard Town Building on the application for transfer of all Alcohol as a Club license from Maynard Country Club Inc. d/b/a Maynard Country Club 50 Brown Street, Maynard, MA. 01754. to Sterling Golf Management, Inc., d/b/a Maynard Golf Course 50 Brown Street Maynard MA 01754. Copy of application is on file in the Office of the Selectmen.

Local Licensing Authority  
Bob Nadeau  
Dawn Capello  
James Buscemi  
Brendon Chetwynd  
David Gavin, Chairman

**Motion** made by Selectman Bob Nadeau to approve a Liquor License transfer from the Maynard Country Club to Sterling Golf Management d/b/a Maynard Golf Course. Second by Selectman Brendon Chetwynd. Vote 4 – 0. **Motion approved.**

**Motion** made by Selectman Bob Nadeau to approve a Common Victualers License to Sterling Golf Management d/b/a Maynard Golf Course. Second by Selectman Brendon Chetwynd. Vote 4 – 0. **Motion approved.**

**Motion** made by Selectman Bob Nadeau to approve an Entertainment License to Sterling Golf Management d/b/a Maynard Golf Course. Second by Selectman Brendon Chetwynd. Vote 4 – 0. **Motion approved.**

Chair, David Gavin signed a Reserve Fund Transfer of \$500.00 to the Cemetery Expenses Account and a Reserve fund Transfer of \$3,000.00 to the Forestry Expenses Account.

Discussions lead by Dick Downey regarding Article 10 (Whites Pond issues).

Draft minutes 4-3-12

**Motion** made by Selectman Bob Nadeau to issue five (5) parking spaces cordoned off at the back door of the Aubuchon Hardware Store on May 5, 2012 from 7:00 a.m. until 12:00 for the purpose of customer pick-up of purchased rain barrels. Second by Brendon Chetwynd. Vote 4 - 0. **Motion approved.**

**Motion** Made by Brendon Chetwynd to issue a One-Day Special Permit to the Maynard Business Alliance for a Community Concert Series on May 5, 12, and 19, 2012 from 12:00 until 8:00 P.M. Second by Selectmen Dawn Capello. Vote 4 – 0. **Motion approved.**

Maynard Draft Articles for Town Meeting

Article	Presenter	Title	Department	Money
1-A	C	TOWN REPORT	BOS	NONE
1-B	C	FISCAL YEAR 2013 SALARY ADMINISTRATION PLAN	BOS	NONE
1-C	C	AUTHORIZE REVOLVING FUNDS	BOS	NONE
1-D	C	AUTHORIZE TREASURER TO BORROW IN ANTICIPATION OF TAXES	BOS	NONE
1-E		Solid Waste Bylaw	BOS/BOH	NONE
2		Solid Waste Contract	BOS/DPW	
3		Reorganization	TA	\$\$\$
4		FISCAL YEAR 2013 OPERATING BUDGET	BOS	\$\$\$\$\$
5		APPROPRIATION TO STABILIZATION FUND	BOS	\$150,000.00
6		WATER ENTERPRISE BUDGET FISCAL YEAR 2013	BOS	\$\$\$\$\$
7		SEWER ENTERPRISE BUDGET FISCAL YEAR 2013	BOS	\$\$\$\$\$

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Draft minutes 4-3-12

8		Water Storage Tanks Infrastructure	DPW	\$380,192.00
9		Mockingbird Sewer Lift	DPW	\$285,151.00
10		WATER SYSTEM UPGRADE ENGINEERING	Whites Pond Committee	\$\$\$\$\$
11		DEMOLITION OF OLD FOWLER GYM	FACILITIES DEPARTMENT	\$200,000.00
12		Redevelopment Authority	BOS	\$\$\$
13		Downtown enhancement Funds	BOS	\$\$\$
14		RETIREMENT MINIMUM MONTHLY ALLOWANCE	RETIREMENT	\$\$\$\$\$
15		Assabet Valley Regional Vocational High School Repair, with MSBA	BOS	in Budget
16		Community Preservation Fund Reserve Appropriation Fiscal Year 2013	Community Preservation Committee	\$204,000.00
17		Aggregated Purchase of Energy and Energy-Related Services	BOS	none

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**SPECIAL TOWN MEETING**

ARTICLE		Title	Department	Money
S-1		CAPITAL OUTLAY	BOS	\$75,000
S-2		Prior Year Bills		(unemployment)
S-3		CPC Fund Reserve Appropriation	CPC	\$35,000
S-4		By-Law Zoning Change 42 Summer Street	PB	none
S-5		GREENMEADOW TREATMENT PLANT	DPW	
S-6		APPROPRIATION / use FOR FREE CASH	BOS	\$\$\$\$
S-7		OPEB TRUST	Finance Director	
S-8		FUNDING OPEB TRUST	Finance Director	\$\$\$

Town Administrator Report

- MIIA BC/BS HEALTH INSURANCE RATES FY13
- OPEB Shortfall
- Regional Transportation
- Kevin Sweet recognized by MDPH as outstanding professionals.
- Arts and the CG, MCC
- Steve Woods works as volunteer for the Town of Maynard, Great Job.

Charter Revision Committee, updates and Discussion

- Inputs from Departments
- Ideas from BOS members
- Work out some language
- Relationships with Chiefs
- Ongoing work will take another year to work out all the details before its ready for TA approval.

Old/New business

Nadeau: Scholarship Fund, request TA collect money from Board and write up requirement for a deserving senior to receive this support from BOS.

Motion made by Chair Gavin to approve Tira Colakovic, BA to the Cultural Council with a term expiring on June 30, 2015. Second by Selectman Capello. Vote 4-0. Motion approved.

Adjourn

**Motion** to adjourn made by Selection Chetwynd Second by Selectman Capello Vote 4-0.  
**Motion approved.** Time: 10:15 pm

Approved: \_\_\_\_\_

Date: April 3, 2012

\_\_\_\_\_  
Selectman, Chetwynd, Clerk

Initials: BJM



OFFICIAL PROCLAMATION

COMMONWEALTH OF MASSACHUSETTS  
TOWN OF MAYNARD

**WHEREAS:** **Kenneth W. Roith**, a Senior at Minuteman Regional High School studying telecommunications, has been a Boy Scout Patrol Leader, Senior Patrol Leader, Order of the Arrow Representative, Junior Assistant Scoutmaster and Assistant Scoutmaster and;

**WHEREAS:** **Ken**, as his Eagle project, initiated and supervised the installation in Glenwood Cemetery of a granite memorial monument and placed 79 grave markers identifying burial sites from the 1918 Spanish Influenza Epidemic and small pox and chorea epidemics of the 1880's. Ken and his volunteers spent over one hundred seventeen (117) man hours completing the project and;

**WHEREAS:** **Ken** has attained Boy Scouts' highest honor, that of Eagle Scout, proving his desire to be the best and a leader for tomorrow.

**NOW, THEREFORE, WE**, the Maynard Board of Selectmen do proclaim *Sunday, May 6, 2012* as:

**"KENNETH W. ROITH DAY"**

in the Town of Maynard and do hereby congratulate *Ken* and his family on this achievement.

Given in the Selectmen's Chambers this Seventeenth day of April, in the year of our Lord two thousand and twelfth.

**Maynard Board of Selectmen**

\_\_\_\_\_  
David D. Gavin

\_\_\_\_\_  
Brendon Chetwynd

\_\_\_\_\_  
Robert Nadeau

\_\_\_\_\_  
Dawn Capello

\_\_\_\_\_  
James Buscemi

APR 10 2012



April 7, 2012

Mr. David Gavin, Chairman  
Maynard Board of Selectmen  
Maynard Town Building  
195 Main Street  
Maynard, MA 01754

Dear Mr. Gavin,

Boy Scout Troop 130 of Maynard, Massachusetts, cordially invites you to attend the Eagle Scout Court of Honor for Kenneth W. Roith. The Court of Honor ceremony will take place on Sunday, May 6, 2012 at 2:00pm at the Union Congregational Church, 80 Main Street, Maynard, Massachusetts. Troop 130 would be honored if you could take time from your busy schedule to join in this ceremony and celebration.

We are proud of Ken, and of his achieving the rank of Eagle. This rank is not merely another accomplishment by a boy in his adolescence, instead, it symbolizes the desire of a boy to strive for the best and become a leader of tomorrow. Ken has served as a Patrol Leader, Senior Patrol Leader, Order of the Arrow Representative and Junior Assistant Scoutmaster. He is currently serving as an Assistant Scoutmaster.

Ken is in his senior year at Minuteman Regional High School and his field of study is telecommunications. He is also a Water Safety Instructor and is certified by both the Red Cross and the BSA as a lifeguard.

For his Eagle project, Ken supervised the installation of a granite memorial monument as well as placing 79 grave markers to identify burial sites from the 1918 Spanish Influenza epidemic and the small pox and cholera epidemics of the 1880s at Glenwood Cemetery. A total of 116.78 man/hours were used to complete this project.

As you can understand, we are extremely proud of Kenneth, and we hope you will be able to join us in honoring him, as an Eagle Scout on Sunday, May 6, 2012.

Very truly yours,

Kenneth DeMars, Advancement Chairman  
Troop 130, Boys Scouts of America  
16 White Avenue  
Maynard, Massachusetts 01754

RSVP by April 27, 2012 to (978) 897-7590

**FACILITIES DEPARTMENT**  
**March 2012**  
**Gregg Lefter, Facilities Manager**

Activity Report

**FACILITIES:**

- Solicited bids and picked Flooring contractor for Green Meadow
- FEMA IS-00100.b online Certification
- FEMA IS-00200.b online Certification
- Energy audit at Green Meadow with system evaluation
- Weekly High School Meeting
- Assabet Valley Vocational School Meeting
- Reo and Coolidge Park Meeting
- IEE Asbestos Coordinator LEA designated Person course
- MCPPO Basics for procurement for Municipalities
- MCC transition
- Doors completed at Town Hall and Painted
- Clean out of 1 Windmill St for auction
- Assisted in the house auctions



**Report of Maynard Fire Department  
For the Month of March, 2012  
Submitted by Chief Anthony Stowers**

**Activity Report**

**Your Maynard Fire Department responded to 116 emergency requests for service in February breaking down as follows:**

Basic Life Support responses:	23
Advanced Life Support Responses:	14
Mutual Aid Ambulance Responses:	7
Lifeline wellbeing check:	5
Unauthorized burning:	4
Gas leak:	4
Carbon monoxide detector activation:	5
Smoke detector activation:	5
Medical assists:	2
Rescue:	2
Motor vehicle accident:	2
Alarm activations:	2
Lock-out:	2
Electrical problem:	1
Good intent:	2
Building fire:	1
Carbon monoxide incident:	1
Unintentional alarm:	1
Odor of smoke:	1
System malfunction:	1
Inspections/Drills/Citizen concern:	10
<b>Total for March 2012:</b>	<b>96</b>

Multiple fire drills, plans reviews and box testing occurred in February.

The Captains and I have been working on writing, updating departmental Standard Operating Guidelines.

Our hiring process yielded 59 applications for the position of firefighter/emergency medical technician. A review panel of 3 experienced fire chiefs has recommended that 10 of those applicants move forward to oral boards which will be conducted in April.

Multiple firefighters completed training programs locally or on-line through the Massachusetts Fire Academy as well as the National Fire Academy. Some of the classes were:

Ethanol for First Responders

Incident Command for Operational First Responders

Inspections Principles, Laws and Codes

Assembly Inspections

Smoke and Carbon Monoxide Detectors

LP Gas

Oil burners

EMT refresher training

Computer Training


### **Comments**

March continued as another busy month for the Maynard Fire Department. The recent stretch of warm and dry weather has spurred concerns regionally for the potential for wild-land fires, and in fact Maynard had a few this past month and also responded mutual aid to Stow to assist them with a wild-land fire.

On March 25, the fire department responded to a working fire at 24 Marlboro Street. After determining no lives were at stake and no rescues needed to be made, your firefighters performed a very aggressive fire attack severely limiting the spread of fire. In doing so they saved approximately \$230,000.00 worth of property. By limiting the spread of fire to such a small area, they ensured the homeowner will be able to move in to the house much quicker than may have otherwise been the case. While no definitive cause was determined, it does appear it was accidental in nature. A tremendous job by all.

The Maynard Fire Captains and I have finalized a new training manual for probationary firefighters along with a new evaluation tool.

**DEPARTMENT OF PUBLIC WORKS**  
**MARCH 2012**  
**Jerry Flood, Acting Superintendent**  
**Activity Report**

ADMIN

- Fourth quarter water/sewer bills sent out
- Several meetings with Harvey and BOH on transition of responsibilities to DPW, Scope of Services for Harvey, and set up of new mailing to residents
- Awarded contract for installation of LEDs on top of parking deck
- Annual Statistical Report submitted to DEP
- Contract awarded for Intersection Feasibility Study
- Contract awarded for Secondary Clarifier Replacement at WWTP
- Finalized design of sidewalks, awaiting Cons Com approval, than will put out to bid
- Worked with paving contractor on recommendations for paving various streets, different treatments recommended for various streets because of existing surface we need to work with, we also are looking at paving, re-setting curb etc. in the Nason St parking Lot (Aubuchon)
- Continual work on new NPDES requirements for sewer pumping stations
- Weston and Sampson submitted design and const. budget estimates for Mockingbird pump Sta.
- Coordinated School Dept. and NSTAR to help straighten out accounts and set up statement billing program.
- Finalized budget to include indirect expenses and Water/Sewer rates with Woodard & Curran and Juli Colpoys

WWTP

- The Co-Mag system was put back on line as required by our permit, the system is operating smoothly
- Carlin has completed the punch list and they have completed their one year warranty on installed components
- EPA completed their river sampling including sampling of our final effluent
- First quarter toxicity test were completed and results passed all discharge limits
- Continual daily operations and maintenance of plant

HIGHWAY

- Repaired 36" drain line on Lewis St.
- Installed 8" drain line on Shore Ave. to alleviate a long standing drainage problem
- Began Town wide Street sweeping
- Continual Spring clean-up, parks, ball fields and Cemetery
- We had a snow storm the beginning of the month and spent several days after the storm repairing pot holes that opened up because of the freezing thawing cycles that we generally experience after snow events
- Winter banners were removed and American Flags put up downtown

WATER

- Monitoring waivers for SOCs & IOCs at Old Marlboro Rd and Green Meadow Wells and Perchlorate waiver for Rockland Ave Wells
- Repaired leak on Nason St. abandoned water line – had to locate and shut off corporation at main line
- Tested Greensand filter media at Well 4 treatment plant – media needs replacing – we will meet with supplier of media and prepare specifications for replacement – article on STM
- Town wide meter read, mark out and high use concerns from citizens addressed
- Continual maintenance on Pump Stations including cleaning of wet wells

Report of the Town Clerk's Office  
For the month of March, 2012  
Submitted by Michelle Sokolowski

**Activity Report**

- The Presidential Primary was held March 6, 2012. 991 ballots were cast for a 14% turnout.
- The Annual Town Census is complete. 2012 Street Listings will be arriving next month.
- State Ethics Training information was distributed to all Town personnel. Confirmation of completed training arriving daily.
- 2012 Dog Licenses are being processed as they arrive. 671 dogs have been licensed as of March 31, 2012.
- 2012 underground and aboveground fuel storage certificates of renewal have been mailed and are in the process of completion.
- Nominations papers are in the process of being submitted and certified for the State Primary on September 6, 2012.
- Nomination papers have been submitted and certified for the 2012 Annual Town Election. Candidate information is as follows:

**BOARD OF SELECTMEN**  
**BRENDON R. CHETWYND**  
**MICHAEL L. HURREY**

**MODERATOR**  
**JAMES F. COLEMAN**

**SCHOOL COMMITTEE**  
**AMY REBECCA GAY**  
**WILLIAM G. KOHLMAN**

**TRUSTEE OF PUBLIC LIBRARY**  
**PATRICIA A. CHAMBERS**

**MAYNARD HOUSING AUTHORITY**  
**WILLIAM M. PRIMIANO**

- Money taken in reported and turned over to Treasurer-Collector's Office
- All birth, death & marriage records reported to the State.

## **MAYNARD POLICE DEPARTMENT** (978) 897-1011

Acting Chief James F. Dawson  
197 Main Street  
Maynard, MA 01754

**FAX: (978) 897-8002**

### **March 2012 Activity Report:**

- Glock Armorer's Class
- START Class
- MHS Canine Search
- Police Patrol Rifles
- Civil Service List
- School Bus Violations
- Explorer's Post

### **Comments to Share with Selectmen**

Glock Armorer's Class: On March 1, 2012, the MPD sponsored a Glock Armorer's Class. By sponsoring this class, two MPD officers attended at no cost. By attending this class, these two officers are able to service and repair our Glock firearms.

2. START Class: On March 19, 2012, the MPD sponsored a START (Specialized Trauma and Rescue Tactics) for armed first responders. Two MPD officers attended. The purpose of the START program is to train individual officers or soldiers what they need to know if he or she is shot during high risk kinetic operations such as an active shooter situation, and what they can do to save themselves or their partners until medical resources can arrive on the scene to provide higher levels of treatment.

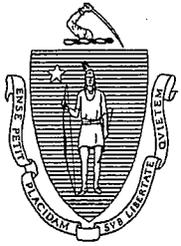
3. Canine Search: On March 29, 2012 at the request of the high school we conducted a canine search, six dogs and their handlers participated along with members of the MPD. Four of these dogs came from the Middlesex County Sheriffs Department, one from the Suffolk County Sheriffs Department and one from Acton PD. A small amount of marijuana was found in one classroom, administrators at the high school will be handling the situation internally.

Police Patrol Rifles: The Maynard Police Department will be receiving surplus patrol rifles from the US government to equip the cruisers at no cost to the town.

Civil service List: The Civil Service List for two patrolmen open positions was certified on March 19<sup>th</sup> and should arrive soon.

School Bus Violations: Officer Duggan has coordinated officers to follow school buses and monitor operators violating the flashing red lights. A report was provided to Dr. Gerardi and we will continue to conduct random checks.

Explorer's Post: Detective Maria and Officer Duggan in conjunction with the Boy Scouts of America, have voluntarily started a police explorer post. The post meets bi-monthly in the Police training room. Exploring offers youth that are interested in law enforcement careers, hand on learning with many activities that promote their growth and development.



# COMMONWEALTH OF MASSACHUSETTS

## OFFICE OF THE GOVERNOR

State House, Room 360, Boston MA 02133  
(617) 727-3600 FAX (617) 727-5291

DEVAL L. PATRICK  
GOVERNOR

April 1, 2012

TIMOTHY P. MURRAY  
LIEUTENANT GOVERNOR

Mr. David Gavin, Chairman  
Town of Maynard  
195 Main Street  
Maynard, MA 01754

Dear Mr. Gavin:

We are pleased to inform you that the Chapter 90 local transportation aid funding for Fiscal Year 2013 will total \$200 million statewide. The \$200 million is provisional based on the passage of the pending bond bill. As you are aware, the Fiscal Year 2012 funding represented 29 percent increase from the previous fiscal year, which represented the highest level of funding ever apportioned for local transportation aid.

We recognize the importance of this capital spending to each municipality across the Commonwealth, especially during these difficult economic times. This is why we worked with our partners in the Legislature to ensure that state funds are available to support transportation infrastructure improvements. This will not only deliver immediate economic benefits but ensure the long term viability of our infrastructure. We pledge to remain supportive of the Chapter 90 program and your local transportation needs. We expect legislative authorization for the FY 2013 Chapter 90 program within the next several weeks.

This letter certifies that the **Town of Maynard's** Chapter 90 apportionment for Fiscal 2013 is provisionally **\$257,169**, based on the passage of the bond bill. Once the bond bill authorizing the Chapter 90 Program is passed into law, this apportionment is automatically incorporated in your existing 10-Year C.90 contract which was signed in FY 2008 and is posted on the MassDOT Web site <http://www.massdot.state.ma.us/chapter90>.

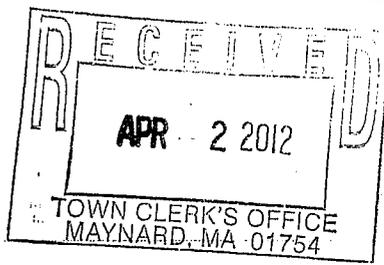
We look forward to working closely with your community to ensure the continuing success of the Chapter 90 program in the years to come.

Please feel free to contact Matt Bamonte at (617) 973-7647 with any questions you may have regarding the Chapter 90 program.

Sincerely,

Governor

Lieutenant Governor



April 2, 2012

To Whom it May Concern:

As of the First Monday  
in May, (5-7-12) I will no  
longer be able to fill my  
Chair, due to health reasons.

I have enjoyed my  
time on the board of the C.O.A.  
I would like to wish the  
Board of the C.O.A. well.

Thank-you

Carol Ann Milio

## Becky Mosca

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**From:** Jerry Culbert <gfcars@yahoo.com>  
**Sent:** Wednesday, April 04, 2012 12:12 PM  
**To:** Michael Sullivan; daviddgavin@verizon.net  
**Cc:** Skim584@yahoo.com; Becky Mosca  
**Subject:** Culbert Resignation-ADA Commission

Dear Mike and David,

Please accept this as my resignation from the Town of Maynard ADA Commission effective immediately.

I appreciate the Board of Selectmen appointing me to this town commission, but after 15 months of frustration of not being able to get anything done, it's best that I resign.

There are so many wonderful things to implement for our handicapped residents, but efforts made by qualified individuals, adequate time, and communications among the commission members are all sorely lacking.

I hope you understand my decision.

Sincerely,

Jerry  
978 790-5677  
[gfcars@yahoo.com](mailto:gfcars@yahoo.com)

## Becky Mosca

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**From:** dls\_alerts@dor.state.ma.us  
**Sent:** Thursday, April 05, 2012 12:47 PM  
**To:** Becky Mosca  
**Subject:** City and Town - April 5, 2012

✕

### **Cities and Towns Have Collected Nearly \$500 million in Local Option Meal and Room Taxes Since FY10**

Since the local option meals tax took effect in FY10, 151 communities have approved levying the .75 percent local option meals tax in addition to the state's 6.25 percent meals tax, which has generated more than \$150 million in local option revenue for those cities and towns.

And during that same time period, the local option room tax has generated \$332.7 million, with 96 communities now choosing to levy a six percent local option.

Those two revenue sources have generated more than \$482 million in revenue available for appropriation in cities and towns.

The meals tax has grown each year, from \$27.1 million in FY10 to \$60.7 million in FY11, and, with the final June distribution yet to come, to \$62.3 million in FY12.

The room tax has followed a similar course, growing from \$94.5 million in FY10 to \$126.0 million in FY11 to \$111.6 million in FY12, with the final distribution coming in June sure to push the total revenue ahead of FY11.

These local options are additional tools for the communities that choose to use them in tight fiscal times, and cities and towns have used them to maintain services levels and bridge financial gaps.

Robert G. Nunes  
Deputy Commissioner & Director of Municipal Affairs

### **Sign Up Today for the New Officials Finance Forum and Mark Your Calendar for What's New in Municipal Law**

#### **New Officials Finance Forum**

The Department of Revenue's New Officials Finance Forum will be held on Tuesday, May 29th at the College of the Holy Cross in Worcester. This course is for recently elected or appointed local municipal finance officials. We encourage

municipalities to forward this information to any and all new officials who would benefit from attending. Further information on can be found [here](#). To RSVP, please email [dlswebcontacts@dor.state.ma.us](mailto:dlswebcontacts@dor.state.ma.us) or call 617.626.3838.

### **What's New in Municipal Law**

The Division of Local Services Legal Staff offers its "Recent Developments in Municipal Law" seminars for local officials every fall. Presentations include new legislation and recent court decisions pertaining to local government. This year's seminars will be held on Tuesday, October 2, 2012 at The Log Cabin Banquet & Meeting House in Holyoke and Friday, October 5, 2012 at The Lantana in Randolph. Registration information will be posted [here](#) in mid-summer.

### **New Informational Guidelines Releases (IGRs)**

The Division of Local Services' Bureau of Municipal Finance Law has issued the following IGRs that set forth the requirements for fiscal year 2013 property tax bills and announce the cost of living adjustments for certain property tax exemptions and land of low value foreclosure limit:

[12-201](#) Fiscal Year 2013 Tax Bills Semi-Annual Payment System

[12-202](#) Fiscal Year 2013 Tax Bills Semi-Annual Payment System - Optional Preliminary Bills

[12-203](#) Fiscal Year 2013 Tax Bills Semi-Annual Payment System - Annual Preliminary Bills

[12-204](#) Fiscal Year 2013 Tax Bills Quarterly Payment System

[12-205](#) Social Security Deduction for Fiscal Year 2013

[12-206](#) Optional Cost of Living Adjustment for Fiscal Year 2013 Exemptions

[12-207](#) Calendar Year 2012 Adjustment in Land of Low Value Foreclosure Valuation Limit

All guidelines can be found on the [DLS website](#).

### **The Operational Services Division Invites You to Attend the *MASSbuys* EXPO**

At the *MASSbuys* EXPO, you'll enjoy a day jam-packed with education, networking, and meeting Statewide Contract Vendors. Operational Services Divisions' (OSD) Annual EXPO will help you gain the knowledge you need about up-to-date procurement and purchasing trends that are essential for your professional growth. Focusing on the hottest topics in procurement and purchasing, our event offers the latest information on Statewide Contract products and services, procurement practices, program outcomes, issues, information technology, public policy and much more.

This year promises to be a record-breaker, as government thought leaders throughout the Commonwealth gather to share dynamic workshops, network, attend leadership meetings and visit the exhibit hall to meet with Statewide Contract vendors. In addition you will have the opportunity to learn about the new e-procurement system that OSD is developing on behalf of its Comm-PASS community to expand its recognition as Massachusetts' foremost procurement resource.

This year's event will take place at the DCU Center in Worcester, MA from 8:00 a.m. – 3:30 p.m. Free parking and round-trip bus transportation will be provided to attendees from Boston, Plymouth and Springfield. Registration is FREE! Register today [here](#). If you have any questions on the *MASSbuys* EXPO, please contact us at 617-720-3387. The OSD looks forward to meeting you at the [MASSbuysEXPO!](#)

Join the conversation on Twitter to get even more out of EXPO. Follow @MASSbuys and use hashtag #massbuys to live tweet and to follow EXPO events and updates.

### **DLS Certification Workshops Scheduled**

There will be four Certification Workshops for FY2013 communities scheduled to have their proposed real and personal property values audited by the Bureau of Local Assessment. The workshops will be held at the following locations across the Commonwealth:

- Boston** April 11th - 10am to noon, Saltonstall Building, 2<sup>nd</sup> floor Conference Room
- Wareham** April 17th - 10am to noon, Wareham Town Hall Auditorium
- Worcester** April 18th - 10am to noon, Worcester Public Library - Main Branch, 3 Salem Sq, Saxe Room
- Springfield** April 19th - 10am to noon, 436 Dwight Street

Please note that there is no charge to attend these workshops. If you have further questions please contact DLS Training Coordinator Donna Quinn at 617-626-3838 or by email at [quinnd@dor.state.ma.us](mailto:quinnd@dor.state.ma.us).

Workshop Topics:

1. Certification Issues
  - Time Trending (all sales within the trending period must be adjusted)
  - Use of functional and economic obsolescence on commercial and industrial (C&I) properties
  - Use of one sale to support numerous adjustments
  - C & I land segments must have set criteria and market support
  - Cost Table Development must have market support
2. Certification Guideline Revisions
3. Classification Code Changes
4. MASSGIS
  - new parcel standard
  - parcel mapping project
  - public safety and geocoding
5. Solar/Wind Workshop Schedule
6. Dock Valuation
7. Land Schedules
  - Neighborhood delineations (indicated land value)
  - Location vs. size
  - Time adjustment in development of a land schedule
8. Personal Property
  - Itemized account listings of assets
  - Proper identification of taxable assets based on corporate structure (comprehensive review of taxable items)
  - Development of business models (updating value based on old Form of List information may lead to incorrect and inequitable assessment)

## April Municipal Calendar

### April 1: Collector

Mail 2nd Half Semi-Annual Tax Bills. In communities using a regular semi-annual payment system, the 2nd half actual tax bill, or the actual tax if an optional preliminary bill was issued, should be mailed by this date.

### April 1: Taxpayer

Deadline for Payment of Semi-Annual Bill Without Interest. According to M.G.L. Ch. 59, Sec. 57C, this is the deadline for receipt of the actual tax payment in communities using the annual preliminary tax billing system on a semi-annual basis, unless the bills were mailed after December 31. If mailed after December 31, payment is due May 1, or 30 days after

the bills were mailed, whichever is later.

**City & Town** is published by the Massachusetts Department of Revenue's Division of Local Services (DLS) and is designed to address matters of interest to local officials.

**Dan Bertrand**, Editor

**Marilyn Browne**, Editor Emeritus

Editorial Board: **Robert Nunes, Robert Bliss, Zack Blake, and Amy Handfield**

To obtain information or publications, contact the Division of Local Services via:

- website: [www.mass.gov/dls](http://www.mass.gov/dls)
- e-mail: [cityandtown@dor.state.ma.us](mailto:cityandtown@dor.state.ma.us)
- telephone: 617-626-2377
- mail: PO Box 9569, Boston, MA 02114-9569

Follow DOR on Twitter at <http://twitter.com/dormedia> or the DOR Blog at <http://revenue.blog.state.ma.us/>

**TOWN OF MAYNARD**  
**MAYNARD CONSERVATION COMMISSION**  
**Minutes, March 20, 2012, 6:30 – 9:26**  
**Conservation Commission Office, Town Hall**

APR - 4 2012

**PRESENT:** Commission Members: Fred King (chairman), John Dwyer, Peter Keenan, and Jessica Pfeifer.

Agent: Linda Hansen

Visitors: Ann Marton (LEC), Bob Carter (HW Moore Associates, Inc.), Scott Hayes (Foresite Engineering), and Duffy McNulty.

**ADMINISTRATIVE BUSINESS:**

- Review minutes from 02/07/2012 and from 02/28/2012. A motion was made, seconded, and approved by all present (4-0) to approve the minutes of 02/07/12 as amended. A motion was made, seconded, and approved by all present (4-0) to approve the minutes of 02/28/12 as amended.

**FINANCIAL:**

- L. Hansen's salary for 03/10/12 to 03/23/12 = \$971.20. Mr. King signed the payroll form.

**PUBLIC HEARING:**

- Request for Determination  
Summerhill Glen

Grading and resurfacing parking lot and walkway  
BC Summerhill Glen Limited Partnership

Ms. Marton of LEC presented the project to the Commission. The project within the Commission's jurisdiction includes improving two parking lots and adjacent walkways. The parking lot on the northeast side of the property is within 100 ft of bordering vegetated wetland and the parking lot adjacent to the Community Building is within the 200 foot riverfront area. Both parking lots will be graded to comply with the ADA standards (less than 2% grade) and resurfaced. One parking lot will be expanded to provide an additional handicap parking space and a pad for the trash receptacle. A retaining wall will be constructed adjacent to the parking lot. The Commission agreed that the proposed activity does not require further permitting.

A motion was made, seconded, and approved by all present (4-0) to issue a negative determination #3 for the parking lot adjacent to the wetlands and a negative determination #5 for the parking lot in the riverfront area. The agent will issue the determination on Wednesday, March 21, 2012 and send the original to Ann Marton.

- Stormwater Management  
Five unit apartment complex  
Spring and Pine streets  
Duffy McNulty/Foresite Engineering

Mr. Hayes of Foresite Engineering presented the project to the Commission. The Planning Board issued their decision which is now in the 60 day appeal period. The stormwater management includes a Stormtech infiltration unit under the parking lot, and two Stormceptor units (or equivalent alternate). Two additional test pits were dug as requested. The engineer, Mr. Hayes, addressed the comments provided by Mr. King to the Commission's satisfaction. A motion was made, seconded, and approved by all present (4-0) to approve the stormwater management plan as submitted (with possible substitution for the Stormceptor units). The Commission reviewed the standard conditions on the approval form for applicability to this project. The approval forms needs some minor modifications. The approval will be signed and issued at the next Commission meeting on April 3.

**WETLANDS/STORMWATER ISSUES:**

- Review plans for sidewalk construction at Vose Hill where wetlands are located. DPW plans to submit two permit applications for the sidewalk work, since the Vose Hill segment will require an NOI and runoff calculations for the detention basin.

- Update on culvert repair at the ARNWF. Tom Eagle from the refuge provided the Commission with an emergency certification for the Otter Alley trail culvert work. Rip rap was added to the historic culvert to block water flow and prevent the wetlands from draining. No culvert replacement is planned. The work has already been completed, but the Commission decided to proceed with the emergency certification. A motion was made, seconded, and approved by all present (3-0, Mr. Keenan abstained) to issue the emergency certification.
- Report on site visit to 10 Fowler Road. The agent was asked by Marty Maria to inspect the property at 10 Fowler Road as a potential housing development. The agent visited the site on March 14, 2012. The agent observed numerous 55-gallon drums and 5-gallon buckets throughout the site. An odor similar to paint thinner was also present. Two point source discharges were observed at the slope above the wetlands and a cinder block structure of unknown purpose at the bottom of the slope (possibly a pump house). The area behind the sheds has an enormous amount of dumped refuse and yard waste on the slope above the wetlands. The agent notified the Board of Health agent and the fire chief regarding her observations.
- Potential enforcement at 5 Burns Court and the neighborhood around Elmhurst/Great Road. The agent noted work at 5 Burns Court that is not in compliance with his Order of Conditions, and Mr. Keenan suggested that compliance be monitored by a Commission site visit. The agent also noted activity in the wetland area between Elmhurst and Tiger Drive. Her observations included persons with ATV's driving through the wetland areas, lots of encroachment on Town land, and enormous amount of yard waste dumping in the wetland areas. The agent will prepare a 'neighborhood awareness' letter as a first step.
- Review stormwater permit form, discuss regulations and permit fee. The Commission made edits to the draft decision form. A revised form will be emailed to the Commission.

#### **LAND MANAGEMENT:**

- Update on Dana Road parcel. A buyer's agent contacted the Commission regarding the potential for constructing a single family house on the property. If his client purchased the property, he would consider gifting the wetland portion to the Commission.
- Support materials required for Legislation for the release of two-acre parcel of land. The agent is preparing a document and support materials to submit to Representative Hogan's office.

#### **BUSINESS:**

- SuAsCo Watershed Council membership for Year 9 = \$2,550. The agent forwarded the request to DPW.
- Update on SuAsCo Cisma spring meeting held March 13. Cisma has two general public meetings, spring and fall. The spring meeting was a panel format with a focus just on the use of herbicides. The panel included three speakers discussing 1) the use of natural herbicides, 2) risk associated with herbicide applications, and 3) EPA NPDES permit requirements for herbicide use. Presentations are available on the Cisma website.
- Reminder to complete ethics online training prior to April.
- Town elections held on May 1—reschedule Commission meeting. The Commission will reschedule the May meetings for May 8<sup>th</sup> and 22<sup>nd</sup> (second and fourth Tuesdays).

#### **Mail of note:**

- NStar notification for gas main maintenance work on Mill Street.

**Meeting adjourned 9:26**



OFFICE OF THE  
DEPARTMENT OF PUBLIC WORKS  
MUNICIPAL BUILDING, 195 MAIN STREET  
MAYNARD, MASSACHUSETTS 01754

TELEPHONE: 978-897-1317  
FAX: 978-897-7290

April 9, 2012

David Gavin  
Chairman, Board of Selectmen  
Town Building  
195 Main Street  
Maynard, MA 01754

APR - 9 2012

Re: Water Restrictions for 2012

Mr. Gavin

As you are aware it appears we are heading into a drought situation for this summer. The latest information I have is we are now 7 inches of rainfall for the year.

The Water Management Act requires the Town to implement a water restriction for nonessential outdoor water use between May 1<sup>st</sup> and September 30<sup>th</sup> (see attached).

I intend to begin the year with the same restrictions we had in place last year.

No watering between the hours of 9:00 AM to 5 PM, houses with odd numbers are allowed to water on odd numbered days and houses with even numbers are allowed to water on even numbered days.

I am also requesting that the Board of selectmen allow the Superintendent of Public works to modify these restrictions as conditions warrant. I will be monitoring the Massachusetts Drought Management Task Force web site (<http://www.mass.gov/dcr/watersupply/rainfall/drought.htm>) for mandatory restrictions which may be more severe.

I will notify the Town Administrator and the Board of Selectmen of any changes in water use restrictions immediately.

Respectively

Jerry Flood  
Superintendent of Public Works

Attachment: Water Management Act  
cc. Dorothy Portnoy, Assistant Superintendent  
Tim Mullally, Water Department Foreman  
Joe Foster, Highway Foreman

Maynard shall report its UAW and the calculation used to derive that figure as part of its ASR.

See Appendix B for additional information on requirements if the performance standard for UAW is not met.

**8. Nonessential Outdoor Water Use**

Maynard shall limit nonessential outdoor water use, as defined in Appendix C of this permit, during the summer months as outlined in Tables 4A and 4B below. Maynard shall implement and enforce the required restrictions starting no later than May 1, 2010, and shall document compliance with the limits on nonessential outdoor water use annually in its ASR for 2010, and each year thereafter. Maynard shall be able to document the legal ability to implement and enforce mandatory water use restrictions. Nothing in this permit shall prevent Maynard from implementing water use restrictions stricter than those set forth in this permit condition.

When RGPCD is below 65 for the previous year, Maynard may continue to implement the restrictions and Best Management Practices that allowed you to achieve the performance standard. Additionally, Maynard must implement MassDEP's minimum restriction of no outdoor water use between 9 a.m. and 5 p.m. based on either the Calendar Option or the Streamflow Option in Table 4A. If a Drought Advisory or higher is declared by the Massachusetts Drought Management Task Force between May 1<sup>st</sup> and September 30<sup>th</sup> (See: <http://www.mass.gov/dcr/waterSupply/rainfall/drought.htm>), then no nonessential outdoor water use shall be allowed between 9 a.m. and 5 p.m. Restrictions must be implemented and remain in place until drought level is returned to "Normal".

<b>Table 4A: Limits on Nonessential Outdoor Water Use When RGPCD is 65 or Below</b> (based on the previous year's RGPCD as reported on the ASR and accepted by MassDEP)	
<p><b>Calendar Option</b>                      For ease of implementation, communities with RGPCD below 65 may choose to implement calendar based restrictions that, at a minimum, will be in place during times of low streamflow, e.g., water restrictions in place from May 1 through September 30.</p>	<p><b>Streamflow Option</b></p> <ul style="list-style-type: none"> <li>• At a minimum, implement restrictions whenever stream flow falls below a mean daily streamflow of 0.50 cubic feet per second per square mile (cfsm) for three (3) consecutive days between May 1<sup>st</sup> and September 30<sup>th</sup>.</li> <li>• Stream flow shall be measured at the USGS Assabet River Gage Station at Maynard #01097000 (Assabet River Gage). At Gage #01097000, 0.50 cfsm is equal to 57 cubic feet per second (cfs).</li> <li>• Readings for Gage #01097000 can be accessed at: <a href="http://waterdata.usgs.gov/nwis/uv?01097300">http://waterdata.usgs.gov/nwis/uv?01097300</a>.</li> <li>• Once implemented, the restrictions shall remain in place until streamflow at Gage #01097000 meets or exceeds 0.50 cfsm (57 cfs) for seven (7) consecutive days.</li> <li>• See Appendix C for more detailed instructions on accessing mean daily streamflows.</li> </ul>

When RGPCD is above 65 for the previous year, Maynard must implement outdoor water use restrictions based on either the Calendar Option or the Streamflow Option in Table 4B, with MassDEP minimum restrictions of no outdoor water use between 9 a.m. and 5 p.m. Further, if a Drought Advisory or higher is declared by the Massachusetts Drought Management Task Force between May 1<sup>st</sup> and September 30<sup>th</sup> (See: <http://www.mass.gov/dcr/waterSupply/rainfall/drought.htm>), then nonessential outdoor water use shall be limited to one day per week. Restrictions must be implemented and remain in place until drought level is returned to "Normal".

Table 4B: Limits on Nonessential Outdoor Water Use When RGPCD is 65 or Above (based on the previous year's RGPCD as reported on the ASR and accepted by MassDEP)	
<b>Calendar Option</b> May 1 through September 30, nonessential outdoor water use allowed two days per week before 9 a.m. and after 5 p.m.	<b>Streamflow Option</b> <ul style="list-style-type: none"><li>• Nonessential outdoor water use allowed one day per week before 9 a.m. and after 5 p.m. whenever stream flow falls below a mean daily streamflow of 0.50 cubic feet per second per square mile (cfsm) for three (3) consecutive days between May 1<sup>st</sup> and September 30<sup>th</sup>.</li><li>• Stream flow shall be measured at the USGS Assabet River Gage Station at Maynard #01097000. At Gage #01097000, 0.50 cfsm is equal to 57 cubic feet per second (cfs).</li><li>• Readings for Gage #01097000 can be accessed at: <a href="http://waterdata.usgs.gov/nwis/uv?01097000">http://waterdata.usgs.gov/nwis/uv?01097000</a>.</li><li>• Once implemented, the restrictions shall remain in place until streamflow at Gage #01097000 meets or exceeds 0.50 cfsm (57 cfs) for seven (7) consecutive days.</li><li>• See Appendix C for more detailed instructions on accessing mean daily streamflows.</li></ul>

### Calendar Option

If Maynard chooses the Calendar Option, then Maynard shall notify its customers each year by April 15<sup>th</sup> of the restrictions and the consequences for failing to adhere to the restrictions. Notice must include:

- The need to limit water use, especially nonessential outdoor water use, to protect streamflow for aquatic life and to ensure a sustainable drinking water supply;
- Ways individual homeowners can limit water use, especially nonessential outdoor water use;
- A detailed description of the restrictions and penalties for violating the restrictions.

Notice that restrictions have been put in place shall be filed each year with MassDEP within 14 days of the restriction's effective date. Filing shall be in writing on the Water Use Restrictions Form at <http://www.mass.gov/dep/water/approvals/wmgforms.htm#conserve>.

### Streamflow Option

If Maynard chooses the Streamflow Option, when streamflow falls below 0.50 cfs (57 cfs at the Assabet River Gage) for three (3) consecutive days, Maynard shall notify its customers as soon as possible, and in any event no more than three days after implementation, of the restrictions and the consequences for failing to adhere to the restrictions. Notice must include:

- The streamflow value triggering the required notification;
- The need to limit water use, especially nonessential outdoor water use, to protect streamflow for aquatic life and to ensure a sustainable drinking water supply;
- Ways individual homeowners can limit water use, especially nonessential outdoor water use;
- A detailed description of the restrictions and penalties for violating the restrictions.

Notice that restrictions have been put in place shall be filed with MassDEP within 14 days of the restriction's effective date. Filing shall be in writing on the Water Use Restrictions Form at <http://www.mass.gov/dep/water/approvals/wmgforms.htm#conserve>.

Notice to customers and MassDEP need not be provided if Maynard has already implemented water use restrictions that conform to the applicable restrictions and those restrictions are still in force.

Should the reliability of flow measurement at the Assabet River Gage be so impaired as to question its accuracy, Maynard may request MassDEP's review and approval for the trigger mechanism to be transferred to another gage. MassDEP reserves the right to require use of a different gage.

### 9. Water Withdrawals that Exceed Baseline Withdrawal Volumes

Maynard's baseline withdrawal volume (Baseline) is 397.85 MGY (or 1.09 MGD), the registered withdrawal volume.

Maynard shall perform an Offset Feasibility Study the first time its water withdrawals for a calendar year exceed its Baseline, beginning with calendar year 2011. Maynard shall report its water withdrawal volumes annually in its ASR.

If Maynard is required to perform an Offset Feasibility Study (Study), Maynard shall:

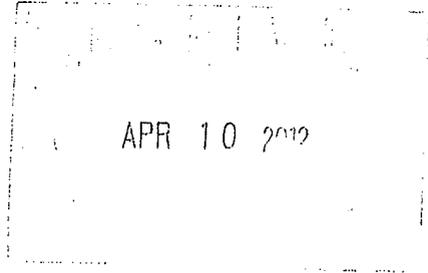
- Within 60 days of the filing of an ASR indicating that a Study is required, submit a Study Scope of Work to MassDEP for approval;
- Within 6 months of MassDEP's approval of the Study Scope of Work, submit the completed Study to MassDEP for approval;
- MassDEP's approval of the Study Scope of Work and the completed Study will be presumed if MassDEP does not issue a written approval or denial of such submission within 60 days of the date submitted to MassDEP for approval.



April 9, 2012

*Via UPS*

Board of Selectmen  
Town of Maynard  
195 Main Street  
Maynard, MA 01754



Dear Chairman and Members of the Board:

Pursuant to G.L. Ch. 166A, Section 10, Comcast is pleased to provide a copy of its Form 500 for 2011. The Form 500 contains information on customer video service related issues in your community and how Comcast responded, including the time taken to resolve these complaints. For the Form 500, the Massachusetts Department of Telecommunications and Cable defines a complaint as:

Any written or verbal contact with a cable operator in connection with subscription in which a person expresses dissatisfaction with an act, omission, product or service that is (1) within the operator's control, and (2) requires a corrective measure on the part of the operator.

Comcast also has forwarded a copy of the enclosed Form 500 to the Department of Telecommunications and Cable.

If I can be of further assistance on any matter related to the Form 500, please contact me at 978-825-2212.

Very truly yours,

Timothy Kelly  
Sr. Manager of Government & Regulatory Affairs

cc: Department of Telecommunications and Cable



# Form 500 Complaint Data

29-Mar-12

Code Key: Avg. Resolution Time

<1> Less than 1 Day <2> 1-3 Days <3> 4-7 Days <4> 8-14 Days <5> 15-30 Days <6> >30 Days

Code Key: Manner of Resolution  
 A. Resolved to the satisfaction of both parties.  
 B. Resolved, customer dissatisfied. C. Not Resolved.

Town MAYNARD  
 Year 2011  
 Subscribers 2002

Manner of Resolution (see code key above for the manner represented by the letters below) The number below each letter indicates the number of complaints resolved in that manner.

	Total Complaints	Avg Resolution Time (see code above)	A.	B.	C.
Advertising/Marketing	0	<1>	0		
Appointment Service Call	3	<2>	3		
Billing	8	<2>	8		
Customer Service	0	<1>	0		
Equipment	21	<2>	21		
Installation	21	<2>	21		
OTHER	0	<1>	0		
OTHER	0	<1>	0		
Reception	0	<1>	0		
Service Interruption	15	<2>	15		

# Form 500 Service Interruption Data

29-Mar-12

Code Key: Duration of Service Interruption

<1> Less than 1 Day <2> 1-3 Days <3> 4-7 Days <4> 8-14 Days <5> 15-30 Days <6> >30 Days

Town	Year	Date of Service Interruption	Subscribers	Duration of Service Interruption (see Code Key above)
Maynard	2011		2002	
Maynard		3/24/2011		<1>
Maynard		8/29/2011		<1>



Reviewed by: \_\_\_\_\_  
 Approved: \_\_\_\_\_  
 Reason: \_\_\_\_\_  
 Denied: \_\_\_\_\_  
 Abatement Policy on back of form

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

This acct was setup for the purpose  
 of monitoring consumption and  
 should not have been billed.

Please attach a copy of the bill in question, Full Description of Request: (be specific)

CUSTOMER HAS PAID ALL UNCONTESTED WATER/SEWER  
 BILLS IN FULL BY DUE DATE AND AN AMOUNT AT LEAST  
 EQUAL TO PRIOR BILL OF CONTESTED BILL.



ACCOUNT #: 9100  
 NAME: Town Hall  
 ADDRESS: 195 Main St  
 PHONE: \_\_\_\_\_  
 DATE: 4/4/12

ABATEMENT REQUEST

UTILITY BILLING

OFFICE OF THE  
 DEPARTMENT OF PUBLIC WORKS  
 MUNICIPAL BUILDING, 195 MAIN STREET  
 MAYNARD, MASSACHUSETTS 01754  
 TELEPHONE: 978-897-1017  
 FAX: 978-897-7290







Reason: \_\_\_\_\_  
 Approved: \_\_\_\_\_  
 Denied: \_\_\_\_\_  
 Reviewed by: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

This acct was setup for the purpose of meters consented therefore if should not have been billed.

Please attach a copy of the bill in question, Full Description of Request: (be specific)

CUSTOMER HAS PAID ALL UNCONTESTED WATER/SEWER BILLS IN FULL BY DUE DATE AND AN AMOUNT AT LEAST EQUAL TO PRIOR BILL OF CONTESTED BILL.



ACCOUNT #: 9101  
 NAME: Maynard Library  
 ADDRESS: 77 Mason St  
 PHONE: \_\_\_\_\_  
 DATE: 4/4/12

ABATEMENT REQUEST

UTILITY BILLING

OFFICE OF THE  
 DEPARTMENT OF PUBLIC WORKS  
 MUNICIPAL BUILDING, 195 MAIN STREET  
 MAYNARD, MASSACHUSETTS 01754  
 TELEPHONE: 978-897-1017  
 FAX: 978-897-7290







Service Location				Parcel Identifier	Account #	Bill #	Billing Date	Due Date
50 BOESKE AVE				18.0-185.0	5100018740	0001835	03/30/2012	05/01/2012
Meter Readings				Usage Summary		Charge Summary		
Meter	Date	Type	Read	Rate	Total Usage	Sewer	\$44.40	
001	02/27/2012	Actual	64,005	Sewer	160	Water	\$21.80	
001	11/28/2011	Actual	63,845	Water	160	Misc Fee	\$75.00	
						Total Current Charges	\$141.20	
						Past Due	\$0.00	
						Penalty	\$0.00	
						<b>Total Due</b>	<b>\$141.20</b>	

**Rate Information**

**Quarterly In-Town Rates**

**Quarterly Out-of-Town Rates**

Water./Sewer Rate Information
Water usage from 0-500 cubic feet is billed at minimum rate of \$4.36 per hundred cubic feet
Water usage from 501-1,000 cubic feet is billed at \$5.62 per hundred cubic feet
Water usage from 1,001-2,500 cubic feet is billed at \$6.03 per hundred cubic feet
Water usage over 2,500 cubic feet is billed at \$6.88 per hundred cubic feet
Sewer rate is \$8.88 per hundred cubic feet.. Minimum Water Bill is \$21.80 and Minimum Sewer Bill is \$44.40

Water./Sewer Rate Information
Water usage from 0-500 cubic feet is billed at minimum rate of \$6.10 per hundred cubic feet
Water usage from 501-1,000 cubic feet is billed at \$7.86 per hundred cubic feet
Water usage from 1,001-2,500 cubic feet is billed at \$8.45 per hundred cubic feet
Water usage over 2,500 cubic feet is billed at \$9.69 per hundred cubic feet
Sewer rate is \$12.36 per hundred cubic feet.. Minimum Water Bill is \$30.50 and Minimum Sewer Bill is \$61.80

Total Current Charges	\$141.20
Past Due	\$0.00
Penalty	\$0.00
<b>Total Due</b>	<b>\$141.20</b>

**Taxpayer Message**

**\*PLEASE NOTE\***  
 Issue Date: 03/30/2012  
 Due Date: 05/01/2012



Make this the last bill you get in the mail  
 Sign up for Paperless Billing Today  
[WWW.TOWNOFMAYNARD-MA.GOV](http://WWW.TOWNOFMAYNARD-MA.GOV)

S02848-000002

**Contact Information**

Billing Inquiries: Call Collector's Office  
 978-897-1305

Office Hours:  
 Monday - Friday 8:00 AM - 4:00 PM

Usage Inquiries: Call DPW:  
 978-897-1317

The Commonwealth of Massachusetts

**TOWN OF MAYNARD**  
**Water & Sewer Charges**  
 Cheryl Kane, Treasurer/Collector

Please make checks payable to  
 TOWN OF MAYNARD  
 and mail payments to  
 TOWN OF MAYNARD  
 P.O. Box 865  
 Reading, MA 01867-0407



WEHKOJA JULIA  
 37A MILL ST  
 MAYNARD MA 01754

REMITTANCE COUPON	
Please Return With Payment	
Bill Number:	0001835
Account Number:	5100018740
50 BOESKE AVE	
Current Charges	\$141.20
Past Due	\$0.00
Penalty	\$0.00
<b>Pay This Amount</b>	
<b>\$141.20</b>	
Due Date	05/01/2012



OFFICE OF THE  
DEPARTMENT OF PUBLIC WORKS  
MUNICIPAL BUILDING, 195 MAIN STREET  
MAYNARD, MASSACHUSETTS 01754

TELEPHONE: 978-897-1017

FAX: 978-897-7290

UTILITY BILLING

ABATEMENT REQUEST

ACCOUNT #: 51000 18740

DATE: 4/10/2012

NAME: STEVEN SILVA

ADDRESS: P.O. BOX 12 197 VANCE WAY, EAST WARRINGFIELD MA 01754

PHONE: 603-522-6178

CUSTOMER HAS PAID ALL UNCONTESTED WATER/SEWER  
BILLS IN FULL BY DUE DATE AND AN AMOUNT AT LEAST  
EQUAL TO PRIOR BILL OF CONTESTED BILL.

Please attach a copy of the bill in question, Full Description of Request: (be specific)

Address of Property:

50 BARKER AVE

MAYNARD, MA 01754

- THE \$75.00 WAS FOR THE WATER SHUT OFF ON  
1-5-2012

- CHARGES THROUGH 2-27-2012 SHOULD ALSO BE  
ABATED SINCE NO WATER SERVICE WAS PRESENT.

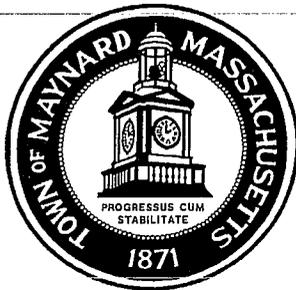
Reviewed by: \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Reason: \_\_\_\_\_

Abatement Policy on back of form

Rec'd	License Number	Licensee	Address	Type of License	Renewal Date	Fee	Telephone Number	Paid	Called
	# 01-13	Maynard Lodge of Elks	34 Powdermill Road	Bowling & Billiards		\$20	978-897-9892		
	# 02-13	Knights of Columbus	P.O. Box 38	Bowling & Billiards		\$10	978-897-8699	pd	
	# 3-13	American Legion	51 Summer Street	Bowling & Billiards		\$10	978-897-2530	pd	
	# 04-13	Maynard Rod & Gun	45 Old Mill Road	Bowling & Billiards		\$10	978-897-2173		
	# 05-13	Pleasant Café	34-36 Main Street	Bowling & Billiards		\$20	978-897-4511	pd	
	# 06-13	Morey's Tavern	27 Main Street	Bowling & Billiards		\$10	978-897-9803		
	# 07-13	The Corner Closet	2 Walnut Street	Junk Dealer		\$10	978-897-1745		
	# 08-13	Halfway Café Inc	51 Main Street	Sunday Ice Cream		\$5	781-329-9790		
	# 09-13	Blue Coyote Grill	137 Main St.	Sunday Ice Cream		\$5	978-897-1998		
	# 10-13	Boston Bean House	102 Main Street	Sunday Ice Cream		\$5	978-897-8907		
	# 11-13	Bud's Variety	180 Main Street	Sunday Ice Cream		\$5	978-897-9612	pd	
	# 12-13	Cast Iron Kitchen	177 Main Street	Sunday Ice Cream		\$5	978-897-1148		
	# 13-13	Corner Store	49 Walnut Street	Sunday Ice Cream		\$5	978-897-9715	pd	
	# 14-13	Cumberland Farms	54 Acton Street	Sunday Ice Cream		\$5	978-461-0069	pd	
	# 15-13	Erickson's	Great Road	Sunday Ice Cream		\$5	978-897-7622	pd	
	# 16-13	Peyton's	86 Powdermill Road	Sunday Ice Cream		\$5	978-461-2110		
	# 17-13	La Mattina's Café	1 Nason Street	Sunday Ice Cream		\$5	978-897-5859		
	# 18-13	Maynard Village Pizza	86 Powdermill Road	Sunday Ice Cream		\$5	617-201-3022		
	# 19-13	McDonalds	4 Main Street	Sunday Ice Cream		\$5	978-440-7251		
	# 20-13	Millstream Liquors	86A Powdermill Road	Sunday Ice Cream		\$5	781-929-1753		
	# 21-13	Oriental Delight	51 Waltham Street	Sunday Ice Cream		\$5	978-461-2888		
	# 22-13	River Rock Grill	163 Main Street	Sunday Ice Cream		\$5	978-772-6005	pd	
	# 23-13	Tedeschi Food Shop	5 Waltham Street	Sunday Ice Cream		\$5	781-878-8210	pd	
	# 24-13	Russell's	193 Main Street	Sunday Ice Cream		\$5	978-897-3663		
	# 25-13	Thai Chili	40 Main Street	Sunday Ice Cream		\$5	978-897-2984	pd	
	# 26-13	Wendy's	115 Powdermill Road	Sunday Ice Cream		\$5	978-897-0444		



**RESERVE FUND TRANSFER FORM**

Date: 4/9/12

Request is hereby made of the following transfer from the Reserve Fund in accordance with Chapter 40 of the Massachusetts General Laws.

1. Amount Requested: \$20,000
2. To be transferred to: Unemployment
3. Present Balance in account: 0
4. The amount requested will be used for (specific reason): Pay charges levied by MA Div of Unemployment

This expenditure is extraordinary and unforeseen for the following reason: Unemployment higher than expected for fiscal 2012.

Treasurer/Collector  
Dept. Request Transfer

Cheryl Kane  
Signature (Department Head)

Reviewed by Board of Selectmen Dated: \_\_\_\_\_

Date of meeting: \_\_\_\_\_ Action of Finance Committee: \_\_\_\_\_

Transfer voted on in the sum of: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

Number Present and Voting: \_\_\_\_\_

\_\_\_\_\_  
Finance Committee Chairman

Request should be made and transfer voted on before any expenditure in excess of appropriation is incurred.

# TOWN OF MAYNARD

## Expense Control Report

Fiscal Year: 2012 Period From: 7 To: 6

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Dept 0913	UNEMPLOYMENT COMPENSATION								
0001.0913.517002	UNEMPLOYMENT COMPENSATION.UNEMPLOY COMP INS.	0.00	40,000.00	40,000.00	40,000.00	0.00	0.00	0.00	100.00
<b>Grand Total</b>		<b>0.00</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>

NOTE: One or more accounts may not be printed due to Account Security and/or Account Table restrictions.



Commonwealth  
of Massachusetts

Monday, April 09, 2012  
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**Employer Information**

[FAQ](#)

Employer Account Number: **78301650**    Employer Name: **TOWN OF MAYNARD**

[Workflow - My Inbox](#)

[Account](#)

[Maintenance](#)

[Benefit Charge](#)

[Activities](#)

**Benefit Charge Monthly Summary**

Annual breakdown of Benefit Charges.

Total Benefit Charges: **\$67,241.91**

[Benefit Charges](#)

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of 12

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Month/Year	Contributory Charges	Reimbursable Charges	Dependency Allowance Charges	Benefit Charges
<a href="#">January 2011</a>	\$0.00	\$884.04	\$0.00	\$884.04
<a href="#">February 2011</a>	\$0.00	\$6,269.76	\$0.00	\$6,269.76
<a href="#">March 2011</a>	\$0.00	\$5,478.50	\$0.00	\$5,478.50
<a href="#">April 2011</a>	\$0.00	\$3,623.65	\$0.00	\$3,623.65
<a href="#">May 2011</a>	\$0.00	\$3,500.88	\$0.00	\$3,500.88
<a href="#">June 2011</a>	\$0.00	\$983.00	\$0.00	\$983.00
<a href="#">July 2011</a>	\$0.00	\$3,954.00	\$300.00	\$4,254.00 ✕
<a href="#">August 2011</a>	\$0.00	\$7,259.08	\$750.00	\$8,009.08 ✕
<a href="#">September 2011</a>	\$0.00	\$9,959.00	\$200.00	\$10,159.00 *
<a href="#">October 2011</a>	\$0.00	\$7,430.00	\$300.00	\$7,730.00 ✕

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### Employer Information

[FAQ](#)

Employer Account Number: **78301650**    Employer Name: **TOWN OF MAYNARD**

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[Benefit Charge](#)

### Benefit Charge Monthly Summary

[Activities](#)

Annual breakdown of Benefit Charges.

Total Benefit Charges: **\$67,241.91**

[Benefit Charges](#)

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Month/Year	Contributory Charges	Reimbursable Charges	Dependency Allowance Charges	Benefit Charges
<u>November 2011</u>	\$0.00	\$8,608.00	\$475.00	\$9,083.00 *
<u>December 2011</u>	\$0.00	\$6,842.00	\$425.00	\$7,267.00 *

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**Benefit Charge Monthly Summary**

[Activities](#)

Annual breakdown of Benefit Charges.

[Benefit Charges](#)

Total Benefit Charges: **\$6,811.00**

[Search](#)

[Calendar Year  
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Detail](#)

Month/Year	Contributory Charges	Reimbursable Charges <sup>17</sup>	Dependency Allowance Charges	Benefit Charges
<u>January</u> 2012	\$0.00	\$3,576.00	\$250.00	\$3,826.00 *
<u>February</u> 2012	\$0.00	\$2,288.00	\$100.00	\$2,388.00 *
<u>March</u> 2012	\$0.00	\$572.00	\$25.00	\$597.00 *

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Total includes estimate  
for May & June.



OFFICE OF THE  
DEPARTMENT OF PUBLIC WORKS  
MUNICIPAL BUILDING, 195 MAIN STREET  
MAYNARD, MASSACHUSETTS 01754

TELEPHONE: 978-897-1317  
FAX: 978-897-7290

April 6, 2012

Mike Sullivan  
Town Administrator  
195 Main Street  
Maynard, MA 01754

Re: Water Retained Earnings Articles, ATM, STM & Capital Plan

Mr. Sullivan

The Department of Public Works with the advice of our financial consultant, on rate setting and budget analysis, has strongly recommended that the Department of Public Works spend down their Retained Earnings. Our consultant recommended that these funds be maintained at \$75,000.00

This Department has submitted two (2) Articles and a Capital Plan Item too expending these monies. A specific Article on the Special Town Meeting and a more general Article at the Annual Town Meeting, some of these funds have also been used to pay for item(s) on the Capital Plan.

It has been determined that submitting one article for all the available funds is a more expedient method, rather than submitting articles for each item below. The figures displayed after the specific request are best estimates or updated quotes. The Article was deliberately kept general as this would allow funds to be used for those items as.

Below is a estimate of where the monies will be spent followed by details of each request.

**Water Retained Earnings:**

• Total Retained Earnings	\$390,151.00
• Less funds Retained	\$75,000.00
• Funds dedicated to Capital Plan Van Replacement	\$30,000.00
• Special Town Meeting Article Greensand Filter Media Replacement	\$100,000.00
• Annual Town Meeting Article SCADA Upgrades and Maintenance	\$25,000.00
• Leak Detection Study	\$15,000.00

- **Engineering and Bidding for repair and painting  
Of steel and concrete storage tanks** **\$50,000.00**
- **Infrastructure repairs** **\$25,000.00**
- **Old Marlboro Road Generator** **\$20,000.00**

**Capital Plan – Van Replacement - \$30,000.00**

We allocated \$30,000.00 for the replacement of the 2001 Chevy Van now used by the Water/Sewer Department for meter reading, meter repairs, mark outs, responding to citizens concerns, picking up parts and supplies etc. The new van will be Ford Transit – compact van – we have determined that this is large enough to carry the tools and spare parts needed by the Water Department. This Van will also be considerably more economical to operate than the full size van the Department presently uses.

**Special Town Meeting – Greensand Filter Media Replacement - \$100,000.00**

We have allocated \$160,000.00 for the replacement of the greensand media. This final figure was developed during a meeting with Hungerford & Terry Inc. and Woodard & Curran. Hungerford & Terry are the supplier of the filter vessels and of the media and internal components of the filter vessels. Woodard & Curran had just bid and awarded a contract for a community with almost an identical system to ours and the low bid was just under \$150,000.00. I am requesting \$100,000.00 from retained earnings and \$60,000.00 will come from our 2013 water expense budget. Pricing may have increased slightly and there are probably some slight differences that may cause a difference in the pricing. This is a labor intensive project as the media has to be removed from the vessels and the new media has to be hand dumped and layered in the vessels.

**Annual Town Meeting**

**SCADA Upgrades and Maintenance - \$25,000.00**

We have several flow meters at the treatment plants that require cleaning, blowing out, several times a week. These readings are necessary to control operations and chemical additions. We are looking into a more effective lightning arrest system for the water plants. One or more of the plants, Rockland Ave. is hit at least twice a year, and damage although generally minor can require manual operation of the plant until various components are replaced. I would also like to upgrade the meters and communication to the plant, this assures that water pumped is an accurate figure which is necessary for our reports to DEP and our ASR (Annual Statistical Report). The SCADA system is the heart of plant operations and we consider all improvements etc. to the plant or wells part of the SCADA system.

**Leak Detection Study - \$15,000.00**

The DEP now requires a Leak Detection Study every three years. It has been three years since our last leak Detection Study. I received a verbal estimate of \$25,000.00 for this work which is consistent with our last Leak detection Study.

**Engineering and Bidding for Water Storage Tanks - \$50,000.00**

We have an estimate of \$50,000.00 for the engineering and bidding for the repairs and painting of the water tanks. The tanks were inspected two years ago and at that time it was recommended that the work be completed as soon as possible. I have obtained several estimates that could total \$1,500,000.00. You will note that we have allocated \$85,192.00 towards the painting and repair of the tanks in this Article.

**Infrastructure Repairs - \$25,000.00**

I have a list of 32 fire hydrants that should be replaced. Most of these are on 4" lines which does not meet the AWWA standards for water supply. Several of our Water Department employees have just completed a DEP mandated OSHA training course on working with asbestos. We have cement lined asbestos pipe ( which is absolutely safe) however this now requires additional safety equipment when being worked on. We also intend to begin to set up a program for infrastructure repairs. We received a small grant from DEP to make a preliminary report for them and when completed I would like to use that report to begin a more detailed assessment of the distribution system and where we should focus our efforts in the near future. The wells and treatment plants are also part of the water infrastructure. As the plants are now over ten (10) years old we should be looking at possible needs and upgrades before they become emergencies.

**Old Marlboro Road Generator - \$20,000.00**

I have received estimates for the replacement of this generator. This is the generator for the wells, there is a separate generator for the Treatment Plant. The cost of using the generator at the plant is not feasible because of the wiring required. The generator is mandated by DEP, this is the only outstanding item to bring the Old Marlboro Road Well field into compliance. The Town approved \$25,000.00, however, I am receiving quotes of \$48,000.00 to install a new generator. The old generator has a cracked block and cannot be repaired. The additional monies are needed to move the generator out of building that is also one of our well heads. If the generator leaked oil and the oil got into the well it would require extensive cleaning before the well could be used again.

As always I am available to answer any questions you may have and to provide additional information that you may require.

Respectively

Jerry Flood  
Superintendent of Public works

cc. File  
Capital Planning Committee  
Finance Committee



OFFICE OF THE  
DEPARTMENT OF PUBLIC WORKS  
MUNICIPAL BUILDING, 195 MAIN STREET  
MAYNARD, MASSACHUSETTS 01754

TELEPHONE: 978-897-1317  
FAX: 978-897-7290

April 6, 2012

Mike Sullivan  
Town Administrator  
195 Main Street  
Maynard, MA 01754

Re: Sewer Retained Earnings Article, ATM & Capital Plan

Mr. Sullivan

The Department of Public Works with the advice of our financial consultant, on rate setting and budget analysis, has strongly recommended that the Department of Public Works spend down their Retained Earnings. Our consultant recommended that these funds be maintained at \$75,000.00

This Department has submitted one (1) Article and Capital Plan Item's too expending these monies. A general Article at the Annual Town Meeting, and funds have also been used to pay for item(s) on the Capital Plan.

It has been determined that submitting one article for all the available funds is a more expedient method, rather than submitting articles for each item below. The figures displayed after the specific request are best estimates or updated quotes. The Article was deliberately kept general as this would allow funds to be used for those items as needed

Below is a estimate of where the monies will be spent followed by details of each request.

**Sewer Retained Earnings:**

• Total Retained Earnings	\$560,218.00
• Less funds Retained	\$75,000.00
• Funds dedicated to Capital Plan	
Pick-up Replacement	\$30,000.00
• Plant Water System	\$25,000.00

**Annual Town Meeting Article**

• Mockingbird Pump Station	\$60,000.00
• I&I to Include Pump Stations	\$70,000.00
• WWTP Equipment Upgrades	\$70,000.00
• Infrastructure Surveys and Repairs	\$70,000.00
• Stormwater Management	\$60,218.00
• Mockingbird Station Construction	\$100,000.00

## **Capital Plan**

### **Pick-Up Replacement - \$30,000.00**

The Housing authority has offered us their three (3) year old truck. These are extremely low mileage vehicles without a lot of hard use. These vehicles are offered to us at the trade in price to the dealer which is thousands of dollars below wholesale. This vehicle will replace a 2001 pick-up that is used for daily operations and in addition is assigned a snow plowing route. As with any vehicle that plows snow constantly our maintenance cost are beginning to increase on this vehicle.

### **Plant Water System - \$25,000.00**

The plant water system is used for washing down all of our tanks at least once a year, this water is also used as a carrying agent for chemicals added to the system and any other use that does not require potable water. My estimate is we are using 50,000 cu.ft. per month on the average for these uses.

## **Annual Town Meeting**

### **Mockingbird Pump station - \$60,000.00**

This is the estimate I received for the design through bidding of a replacement for this Pump station. This Pump station was installed in 1974 and is a constant problem with pumps having to be removed and cleaned. We would completely upgrade the station with pumps, variable speed controllers, grinders, electrical and a new building. This is one of the four major Pump stations in Town. Two of the others have already been rebuilt.

### **I&I to Include Pump Stations - \$70,000.00**

This is the first phase of the five (5) year study approved last year We will be mandated in our next NPDES Permit to meet certain requirements and this is the start of that program. We will designate specific areas as outlined in the report for further analysis. We will look at a cost benefit ratio to determine if these areas require additional work. This is very closely tied to the next area which is Infrastructure Surveys and Repairs.

### **Infrastructure Surveys and Repairs - \$70,000.00**

These monies would be used for upgrade of flow meters at the pump stations, detailed analysis of repairs to aging pipes in the sewer collection system, manhole repairs, lining of sewer lines to include Rail Road Street. Before lining can be done the pipe in question has to be cleaned and a detailed video inspection to insure lining is the best solution.

### **WWTP Equipment Upgrades - \$70,000.00**

This includes such areas as a second rotary load pump for the secondary clarifiers (not in plant upgrade) solenoid switch for magnetite drum so city water is dispersed 10 minutes per hour instead of 24/7. Work on the chlorine contact chambers, also taken out of the upgrade. The gates need rebuilding or replacement and there appears to be some flaking of the concrete in several areas that may need attention.

### **Stormwater Management - \$60,218.00**

This is another unfunded mandate that the Towns are require to meet. We have begun some of the work that is anticipated under our MS4 permit when issued. We expect a great deal of work will be required not the least of which will be testing of the water quality at the outfalls. We have already begun mapping (GPSs) our outfall locations but we will need assistance in setting up the proper forms and data spreadsheets to record all the required data.

**Mockingbird Station Construction - \$100,000.00**

These monies will be used to offset the construction phase of the Mockingbird Pump Station Construction. Construction projects of this type frequently have a phased approach and this will allow the Town to begin the project by completing certain phases in advance enabling the project to proceed on an accelerated schedule by completing some of the necessary work early. An example would be ordering pumps and electrical controls which can have a long lead time between order and delivery.

Respectively

Jerry Flood  
Superintendent of Public works

cc. File  
Capital Planning Committee  
Finance Committee

## LEGAL NOTICE

Notice is hereby given that the Maynard Board of Selectmen will be holding a Public Hearing on Tuesday, April 17, 2012 at 8:15 p.m. in Room 201 of the Maynard Town Building 195 Main Street Maynard. The hearing will discuss the reorganization of Town Hall and the employees for Town Charter.

Board of Selectmen  
Chair, David Gavin  
Clerk, Brendon Chetwynd  
Dawn Capello  
Bob Nadeau  
James Buscemi



**MAYNARD PLANNING BOARD**

**TOWN HALL**

**195 MAIN STREET**

**MAYNARD, MA 01754**

**LEGAL NOTICE**

The Maynard Planning Board will hold a public hearing on Tuesday, April 24, 2012 at 7:45 p.m. Maynard Town Hall, Room 201, 195 Main Street, Maynard, relative to the discussion for modification of a Special Permit that was issued on October 28, 2005, by the applicant James MacDonald, Trustee of Maynard Place Realty Trust, for 60-62 Nason Street, Assessor's Map 14 Parcel 233. The location is in the General Residence/Downtown Overlay District.

The public hearing was previously scheduled for Tuesday, April 10, 2012. The Planning Board did not have a quorum to hear this modification for Special Permit.

Marie Morando, Planner Assistant