AGENDA
Maynard Board of Selectmen's Meeting
Tuesday, July 17, 2012
Town Building—Michael J. Gianotis Meeting Room (No. 201)
Regular Meeting Time: 7:00pm

(All public meetings may be recorded, broadcast and or videotaped)

1. Call to order (7:00)
2. Pledge of Allegiance
3. Public Discussion
4. Board Organizational Vote
5. Appointment Fire Captain – John King
6. Acceptance of Minutes
   a) June 26, 2012
7. Correspondence
   a) Thank You - Allison Bradley BOS Scholarship
   b) Alcohol Control Commission Advisory
   c) Historical Commission, Jack MacKeen, Properties of Historical Significance
   d) Pleasant Café' Incident Report – 6/23/12
   e) Police Grievance Holiday Pay – Sgt. Noble
   f) Police Grievance Holiday Pay – Officer Sweeney
   g) Request - Mobile GIS/GPS unit on Maynard Road Runner
   h) Boys & Girls Club Road Race information – Sept. 15, 2012
   i) ArtSpace Event "Last of the Pianistas" extension to July 29,2012

j) Facilities June Activity Report

k) DPW June Activity Report

l) Maynard Fire Department June Activity Report

m) Maynard Public Library June Activity Report

8. Consent Agenda (7:05)

a) Permit street closure 8/25/12 (rain date 8/26/12) 3pm-8pm on McKinley/Cleveland Streets.

b) Request street closure Sat. 6/4/12 3pm – 7pm First, Second, Third, Fourth and Fifth Streets

c) Elizabeth Milligan to Cultural Council

9. Verizon petition for pole location

10. Special Permit for October Fest Oct. 6, 2012 - Pleasant Café

11. Boys & Girls Club equipment release request.

12. Maynard Golf Club Update and Use Committee Discussion, Kevin Osgood

13. Blackboard Connect presentation Mike McGeady (7:40)

14. Town Administrator's Report

15. Old/New Business

16. Chairman's Report

17. Adjourn (8:20)

Respectfully submitted

Michael Sullivan, Town Administrator

Becky Mosca JUN 18 2012

From:	Anthony Stowers
Sent:	Friday, June 15, 2012 9:31 AM
To:	Adam Nichols; Bill Soar; Craig Desjardins; Craig Desjardins; David Hillman; Erik Byam; Gerald Byrne; Gerry Byrne; Jeffrey Boudreau; Jim MacGillivary; John King; John Primiano; Joseph Landry; Mark Latta; Mark Tomyl; Nancy Brooks; Patrick Hakey; Patrick Sullivan; Peter Morrison; Sean Kiley; Sean Kiley; Shawn Boulette; Timothy Gray; W Soar; Walter Latta
Cc:	Bob Nadeau; Brendon Chetwynd; Becky Mosca; David Gavin; Dawn Capello; Michael Sullivan; Jim Buscemi
Subject:	Captain Sullivan

Captain Patrick Sullivan has resigned his position as Captain for the Maynard Fire Department effective Monday, July 16th as he has been appointed Fire Chief for the Town of Lunenburg. I would personally like to recognize all the hard work and dedication he has brought to the Maynard Fire Department and thank him for his many years of loyal service. The Town of Lunenburg is getting a person of high character and quality and he will be sorely missed. Please join me in congratulating Captain Sullivan and wishing him well in his new position of Fire Chief!

Anthony Stowers/Fire Chief
Maynard Fire Department
Maynard Massachusetts

"Before you are a leader, success is all about growing yourself. When you become a leader, success is all about growing others."

-Jack Welch

OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1001 Fax: 978-897-8457

Selectmen's Meeting Minutes
Tuesday, June 26, 2012
Room 201, Town Hall
Time: 7:00 pm

Present Chairman, David Gavin, Selectman Brendon Chetwynd, Selectman Dawn Capello, Selectman Robert Nadeau, Selectman, Selectman James Buscemi and Town Administrator, Michael Sullivan and Becky Mosca.

Pledge of Allegiance

Public Discussion
Mr. Edward Karpeichik 136 Great Road resident. Issue with foul balls coming over at his house. Balls hit his house and car. Ed Karpeichik requests the field be moved.
Sel. Nadeau commented that maybe the School Building Committee should make additional field recommendations.
TA, Mike Sullivan recommended short-term use field behind Green Meadow School update with recreation money.
Sel. Capello, work up a plan for fields.
Sel. Chetwynd, need 5-10 year plan for fields.

Motion made by Selectman Chetwynd to approve the minutes of June 5, 2012 meeting. Second by Selectman Capello. Vote 5-0. **Motion approved.**

Scholarship Award
Allison Bradley received the award from the Board of Selectmen. A $200.00 Leadership award. Allison will be attending North Eastern this fall. A Maynard High School graduate, Class of 2012.

List of Correspondences

a) Incident Report: Maynard Lodge of Elks June 2, 2012

b) Maynard United Methodist Church CALLED AND CANCELED 6/26/12

c) ConsCom, Inspection Report, 5 Burns Court

d) Kayak Rental, Donahue (via electronic mail)

e) Minutes ConsCom may 22, 2012

f) MSBA May 30 2012

g) BOS Letter, June 4, 2012

h) DPW Monthly report May

i) Fire Department, monthly report May

j) MA State Lottery Commission, The Owl request

k) MAGIC

l) Police Depart, monthly report May

m) Captain Sullivan, resignation as of July 16, 2012

Motion made by Selectman Chetwynd to approve the list of correspondences as shown. Second by Selectman Capello. Vote 5-0. **Motion approved.**

Consent Agenda

a) Christmas Parade, Maynard Rotary Club, Dec 2, 2012
b) October Fest, Assabet Valley Chamber, October 6, 2012
c) Fest night, Maynard Rotary Club, October 6, 2012
d) Reappointments to Boards

Motion made by Selectman Chetwynd to approve the list of consent items as shown. Second by Selectman Nadeau. Vote 5-0. **Motion approved.**

Public Hearing 7:15 pm

Legal Notice

Notice is hereby given, in accordance with Mass. General Law Chapter 138, as amended, that a Public Hearing will be held on Tuesday, June 26, 2012 at 7:15 P.M. in Room 201 of Maynard Town Building on the application for transfer of all Alcohol as a Package Store from Fennell Corp. d/b/a Mike's Liquors to Thai Sura-Merai LLC d/b/a Merai Liquors Manager; Ithipol Pathumwan 129 Main Street Maynard MA 01754. Copy of application is on file in the Office of the Selectmen.

Local Licensing Authority
Bob Nadeau
Dawn Capello
James Buscemi
Brendon Chetwynd
David Gavin, Chairman

Motion made by Selectman Chetwynd to approve the application for transfer of all Alcohol as a Package Store from Fennell Corp. d/b/a Mike's Liquors to Thai Sura-Merai LLC d/b/a Merai Liquors Manager; Ithipol Pathumwan 129 Main Street Maynard MA 01754. Second by Selectman Capello. Vote 5-0. **Motion approved.**

Discussion, Smart Growth Grant with MAPC
Town received Grant for $96,000.00
Requirements, Ad-hoc committee 5-7 people, outreach to public. MOU with Smart Growth Grant.

White Pond Presentation
Chair, Dick Downey, and members.

- New Well or Old Marlboro Well
- Legal Matters, easements
- Groups requests to stay working together
- Article for Special Town Meeting
- History (Paul Boothroyd) 1888 year.
- Report (77 pages)
- Filtration System
- Plenty of water in Maynard.
- Board officially accepted the White Pond Report
- Accepted White Pond Report result in the committee be dissolved.

Town Administrator's Report (M. Sullivan)

- **Street light Inventory**
- **PERAC Audit**
- **Supplemental Transportation Grant**
- **Maynard Fest / October fest**
- **Downtown Revitalization**

Request from DPW, Jerry Flood
~~Lot at Glenwood to waive fee. Per Board no action~~

Executive Session

Time Convened 9:50 PM
In the matter of Strategy Session for Union/Non-Union Personnel
Motion to convene made by Selectman Chetwynd and duly seconded by Dawn Capello.
Roll Call:

Selectman Gavin	**YEA**
Selectman Buscemi	**YEA**
Selectman Capello	**YEA**
Selectman Nadeau	**YEA**
Selectman Chetwynd	**YEA**

Adjourn

Motion to adjourn made by Selection Chetwynd. Second by Selectman Capello. Vote 5-0. **Motion approved.**

Time: 9:50 pm
Executive Session ended at 10:50 PM

Approved: _____

Date: _____
Selectman, Chetwynd, Clerk

Initials: BJM

ar Maynard Board of Selectmen,

I am so honored to be the recipient
the Selectmen's Scholarship! My family
so proud, and I appreciate being
gnized at the June 26th meeting. The
rship will alleviate financial strain for my first
ster of books at Northeastern as I persue
reer in Speech Pathology. Many thanks, Allie B.

Commonwealth of Massachusetts
Department of the State Treasurer
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114
Telephone: (617) 727-3040
Fax: (617) 727-1258

Steven Grossman
Treasurer and Receiver General

Kim S. Gainsboro
Chairman

NOTICE
TO ALL LOCAL LICENSING AUTHORITIES

As you are aware, the laws and regulations regarding alcoholic beverages in the commonwealth change from time to time. The Alcoholic Beverages Control Commission (the "Commission") takes very seriously its responsibility to disseminate accurate, timely information to the local licensing authorities and our licensees concerning new legislation, legal requirements, and other important issues that arise during the course of each year. Towards that end, we send Commission Advisories or Notices as soon as possible after we become aware of these changes.

While the Commission is grateful to the many local licensing authorities and administrators who forward Commission Advisories and Notices directly to the licensees in their respective communities, we recognize that there has been tremendous turnover at some of the local boards. As a result, we are concerned that some of the local boards may not realize how much we rely upon them to notify licensees about updates to the alcoholic beverages laws. Consequently, we ask that all local licensing authorities forward Commission Advisories or Notices to all of the licensees in your community as soon as practicable after receiving them.

We would like to thank all of the local licensing authorities and administrators for your continued cooperation with this endeavor. Without your direct efforts and assistance, the Commission would not be as effective as it is in circulating this essential information to our licensees. If you have questions concerning this Notice or would like more information, please call Executive Director, Ralph Sacramone at 617-727-3040, extension 731.

ALCOHOLIC BEVERAGES CONTROL COMMISSION

Kim S. Gainsboro
Chairman

(Issued: July 12, 2012)

Maynard Historical Commission

TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754

Date: June 20, 2012

From: Maynard Historical Commission (MHC)

Re: Prominent Historical Properties in Maynard

The Maynard Historical Commission's (MHC) mission is to preserve, protect and develop the historic and archaeological assets of the community, and ensure that the goals of historic preservation are considered in the planning and future development of the community. To that end, the commission has identified the properties on the enclosed list as being prominent in the history of Maynard.

In providing this list, the commission requests that when actions involving these properties are proposed, the Commission be notified in a timely manner so that it may provide relevant comments or other input. Notice may be provided by email to the chair (currently: jmackeen@verizon.net) or by a note in the Commission mail box at Town Hall.

Thank you for your consideration.

Sincerely,

Jack MacKeen, Chairman

Maynard's Prominent Historic Properties

Historic Property	Address	Build Date
Silas P. Brooks House & barn	88-90 Summer St.	1764
Levi Smith House / Red Fox Inn	178 Great Rd.	1770
Asa Smith House	84 Summerhill Rd.	1780
George Smith House & barn	38 Great Rd.	1785
Red Brick School House	101 Summer St.	c 1789
William Parker House	9 Elm St.	c 1800
Powder Mill Workers' Houses	116 and 118 Powdermill Rd.	c 1750, c1800
Louis Brigham House & barn	318 Great Rd.	c 1825
George F. Brown House	93 Acton St.	c 1830
Lucius Maynard House & barn / Gibson Farm	114 Summer St.	c 1835
Ben Smith Bridge, Ben Smith Dam, canal, & pumphouse		1816, 1847
Mill Complex	Main St.	begun 1847
Amory Maynard House	145 Main St.	pre-1873
St. Bridget's Church, church organ, & rectory (Abel Haynes House)	Percival St.	c 1881
Workers' Tenement Housing	Sudbury St.	1885
Masonic Block / Maynard's Block	98-110 Main St	c 1888
W. B. Case Block & annex	28-30 Nason St.	1900/01
Concord, Maynard & Hudson Street Railway Powerhouse & Car Barn	65 Great Rd.	1901/1918
Cannon Block / United Co-operative Society	54-58 Main St.	1907
Erikson's Dairy Building & Ice Cream Stand	10 Great Rd.	1937/38
Thomas Hillis House	82 Summer St.	1897
Jonathan Smith House	174 Great Rd.	1810
Holy Annunciation Church	18 Prospect St.	1900
Asa Dexter Smith House	40 Concord St.	c 1840
Lorenzo Maynard House & carriage house	7-9 Dartmouth St.	1877
United Methodist Church	2 Summer St.	1895
Cleary & Williams Dry Goods Store	32-36 Main St.	1899
Maynard Trust Company	81 Main St.	1926
Mission Evangelical Congregational Church	19 Walnut St.	1913
Union Congregational Church	80 Main St.	1852
Riverside Hall	117 Main St.	1868
Susan Smith Ladies Boarding School	166 Great Rd.	1848
William Smith House	206-208 Great Rd.	1780
Thomas Haynes Brooks House	50-52 Summer St.	c 1840
Haman Smith House	36 Great Rd.	1835
Marble Farm foundation site	at Acton and Brown St.	pre-1683
Thomas H. Rafferty Watering Trough	at Sudbury and Main St.	1892
W.A. Haynes Trough	at Acton and Concord St.	1904
Lorenzo Maynard Watering Trough	at Summer and Acton St.	1888
Balcom Memorial Watering Trough	at Parker and Great Rd.	1892

RECEIVED
JUN 25 2012
Board of Selectmen
Maynard, MA

TOWN OF MAYNARD

To: The Maynard Board of Selectmen

In all instances where the Police are called to the premises regardless of the intent or severity of any incident, battery or physical altercation committed on the premises, the Manager shall submit a complete and accurate written report (on a form provided by the Selectmen) of the same to the Selectmen within 24 hours.

A. Name of Premises: THE PLEASANT CAFE

B. Name of Manager: FRANK DZIERLACZ JR.

C. Parties Involved by Name and Address (if known):

C. Time and Date of Altercation: SAT JUNE 23RD @ 11:35 PM

D. Action taken by Manager and what time: REFUSED SERVICE TO PATRON, FELT THREATENED AND CALLED THE POLICE.

E. Description of the circumstances including damage and any apparent injuries:

NO DAMAGES OR INJURIES APPARENT / POLICE RESPONDED QUICKLY AND TO PERSON AWAY

Frank Dzierlacz Jr
Signature of Person Making Report

6/24/12
Date of Report

978-793-1512
Phone # of Signature Person

COPY

NEPBA LOCAL 55: GREIVANCE COMPLAINT FORM

Name: Michael Noble
Address: [redacted]
Phone: [redacted]
Rank: Sergeant, Maynard Police Department
Date: June 27, 2012

The below grievance is submitted by the undersigned in accordance with the procedures outlined in the Agreement between the Town of Maynard ("Town") and the New England Police Benevolent Association Local 55 & 56, Article 21.

COMPLAINT

On May 28, 2012, I worked an overtime shift (11pm-7am). The overtime shift fell on the Memorial Day holiday. I was paid for the overtime shift, however I was not paid the four (4) hours of straight pay pursuant to Article 6: Holidays:

> **Article 6: Holidays**:
>
> Officers will be allowed to take a day off for up to six (6) holidays in lieu of holiday pay. The parties agree to review this policy after one year's time. All officers shall receive the following as paid holidays:
>
> 1. New Years Day
> 2. Martin Luther King Jr. Day
> 3. President's Day
> 4. Patriots Day
> 5. Memorial Day
> 6. Fourth of July
> 7. Labor Day
> 8. Columbus Day
> 9. Veteran's Day
> 10. Thanksgiving
> 11. Christmas
>
> **If a man is required to work on the day a holiday listed above is observed, he shall receive time (regular hourly rate) and a half (1/2) regular hourly rate pay, in addition to Holiday Pay.**

EXPLANATION

Pursuant to Article 6, each officer of each shift working on the actual holiday is allotted four (4) hours of additional straight pay due to them actually having to work on the holiday. When an officer who was scheduled to work on a holiday uses a vacation day, calls in sick, is out injured, or there is an open shift on the holiday he does not get paid the four (4) hours additional pay. Therefore, his replacement should

get the four (4) hours that was already allotted for that shift. This is what occurred on May 28, 2012; Sgt. Quinlan was scheduled to work the 11pm-7am shift on Memorial Day, however he was out injured so he did not receive the holiday pay of 4 hours. Even though I worked the actual holiday in place of Sgt. Quinlan, I did not receive the four (4) hours straight pay pursuant to Article 6.

RELIEF REQUESTED

Wherefore, I am requesting to receive the additional four (4) hours of straight pay pursuant to Article 6, and in the future all overtime shifts on holidays will be paid the additional four (4) hours of straight pay.

Sgt. Michael A. Noble

COPY

Maynard Police Department
Lieutenant James F Dawson

July 3, 2012

Sergeant Michael Noble
Officer Christopher Sweeney

Gentlemen,

As per our conversations on Tuesday, July 3, 2012: I have received both of your grievances concerning the non payment of the extra 4 hours Holiday Pay on Memorial Day May 28, 2012.

As I stated my leave of absence from Civil Service expired on Sunday, July 1, 2012 and I have reverted back to my former position of Lieutenant. I have checked with Attorney Diane Burns of the New England Police Benevolent Association and she has informed me, I am now back as a member of the Union. Ms. Burns stated as a member of the Union I can not handle these grievances and will be forwarding them to Town Administrator Michael Sullivan.

Sincerely,

James F. Dawson
Lieutenant

197 Main Street, Maynard, MA 01754
978-897-1031 Fax 978-897-8002 jdawson@maynardpolice.com

OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754

July 11, 2012

Chris Sweeney
[redacted]
[redacted]4

Dear Officer Sweeney,

The method of paying officers who work a holiday as a replacement for another scheduled officer is established in Article 6 of the contract and by the past practices of the union and Town. You were paid for the 2012 Memorial Day holiday consistent with that well-established past practice. A change to this past practice was not made during the recent contract negotiations. Therefore, the grievance is denied.

This grievance is being addressed by the Town Administrator in concert with the Town of Maynard's Labor Counsel.

Respectfully,

Michael J. Sullivan
Town Administrator, Maynard

Cc; Board of Selectmen
Attorney David Felper

NEPBA LOCAL 56: GREIVANCE COMPLAINT FORM

Name: [redacted]
Address: [redacted]
Phone: [redacted]
Rank: Patrolman, Maynard Police Department
Date: June 28, 2012

The below grievance is submitted by the undersigned in accordance with the procedures outlined in the Agreement between the Town of Maynard ("Town") and the New England Police Benevolent Association Local 55 & 56, Article 21.

COMPLAINT

On May 28, 2012, I worked an overtime shift (11pm-7am). The overtime shift fell on the Memorial Day holiday. I was paid for the overtime shift, however I was not paid the four (4) hours of straight pay pursuant to Article 6: Holidays:

> **Article 6: Holidays:**
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> 3. President's Day
> 4. Patriots Day
> 5. Memorial Day
> 6. Fourth of July
> 7. Labor Day
> 8. Columbus Day
> 9. Veteran's Day
> 10. Thanksgiving
> 11. Christmas
>
> **If a man is required to work on the day a holiday listed above is observed, he shall receive time (regular hourly rate) and a half (1/2) regular hourly rate pay, in addition to Holiday Pay.**

EXPLANATION

Pursuant to Article 6, each officer of each shift working on the actual holiday is allotted four (4) hours of additional straight pay due to them actually having to work on the holiday. When an officer uses a vacation day, calls in sick, or is out injured and he was scheduled to work on the holiday he does not get paid the four hours. Therefore, his replacement should get the four (4) hours that was already allotted

for that shift. This is what occurred on May 28, 2012; due to understaffing the 11pm-7am shift on Memorial Day was an open shift, as no one worked the assigned shift no one received the four (4) hours straight pay. Even though I worked the actual holiday, I did not receive the four (4) hours straight pay pursuant to Article 6.

RELIEF REQUESTED

Wherefore, I am requesting to receive the additional four (4) hours of straight pay pursuant to Article 6, and in the future all overtime shifts on holidays will be paid the additional four (4) hours of straight pay.

Off. Chris Sweeney, #13

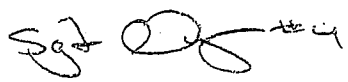
6-29-12

Off. Sweeney,

I have received your grievance in regards to holiday pay while working an overtime shift. After reviewing your grievance, while I agree with your opinion, I am unable to resolve such an issue. I suggest you follow the grievance procedures and go to the next step in the listed grievance procedures under the Union Contract.

Respectfully,

Sgt. Thomas Neufell



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754

July 11, 2012

James Scanlon, Director
Lowell Regional Transit Authority
145 Thorndike Street
Lowell, Massachusetts 01852

Dear Mr. Scanlon:

The communities of Acton, Boxborough, Littleton, Maynard, and Stow have received a Community Innovative Challenge grant from the State of Massachusetts. The purpose of the grant is to look at shared transportation resources among the five municipalities. As part of the first phase of the project the communities will collect GPS/GIS data from the existing transportation services . The purpose is to look at daily usage and see where efficiencies could be improved. To accomplish this goal we would like to place a mobile GIS/GPS unit on the *Maynard Road Runner* for a period of 60 days. These are temporary mobile units that will collect only data on routes and stops. Drivers and COA Directors will be made aware of the placement of these units.

Please email if you have any questions at all, or if there is any additional information on the project that you would like to receive. The COA Director and I will be meeting with the group contracted under the CIC Grant on July 26 at 9:30 AM in the Town Administrators' Office in Maynard Town Hall if you or a representative of the LRTA would like to attend.

Sincerely,

Michael J. Sullivan

Town Administrator, Maynard

195 Main Street
Maynard, Massachusetts 01754

Cc: Board of Selectmen

Becky Mosca

From: Maynard Road Race <allegrone@bgcav.org>
Sent: Monday, July 02, 2012 11:30 PM
To: Becky Mosca
Subject: 15th Annual Maynard Road Race

Having trouble viewing this email? Click here

15th Annual Maynard Road Race to Benefit the Boys & Girls Club of Assabet Valley

5K Run/2M Walk
Saturday, September 15, 2012

The 5K Run/2M Walk Races will begin at 10:30 AM sharp at the intersection of Summer & Nason Streets - new race route through neighborhoods and start and finish in Maynard Center!

1 MILE KIDS RACE!!
11:30 AM
Ages 4-12

Entry fees:
$25 in advance; $30 day of the race
($2 processing fee for online reg.)
1st 200 entries received by Aug. 31 get a free t-shirt.
Awards for top 3 male/female winners in each category.
KIDS RACE IS $5/per child.
Price includes a ribbon for each child.

REGISTER ONLINE TODAY!!
(click the Register link on the right side of the page)
or print out and mail in the Registration Form.
Online registration ends on Sept. 10.
Registration day of race begins at 9 AM at Knights of Columbus Hall, 52 Nason St, Maynard.

Meet New England Patriots Cheerleaders!

SAVE TE DATE!

ANNUAL GOLF TOURNAMENT
Monday, August 20, 2012
Butternut Golf Course, Stow, MA
All proceeds benefit the Boys & Girls Club of Assabet Valley!

Contact Michelle at mllavers@yahoo.com to sign up your foursome today, or register online at bgcav.org.
Space is Limited!
SIGN UP TO PLAY GOLF AND SUPPORT THE B&GC TODAY!!

Wellness Fest - free massages!
Music, Food/Drink, Family Activities!

For more information:
978-461-2871 or 978-764-5279
www.bgcav.org

Sponsorships are available, or
provide coupons to race participants!
All proceeds benefit the Boys & Girls Club.
GREAT FUTURES START HERE!

SEE YOU AT THE CLUB --

With Warm Regards,

Wendy Allegrone-Leslie
Executive Director
Boys Girls Club of Assabet Valley
allegrone@bgcav.org

Wendy Allegrone-Leslie / 212 Great Road / Maynard, Massachusetts 01754 / 978-461-2871

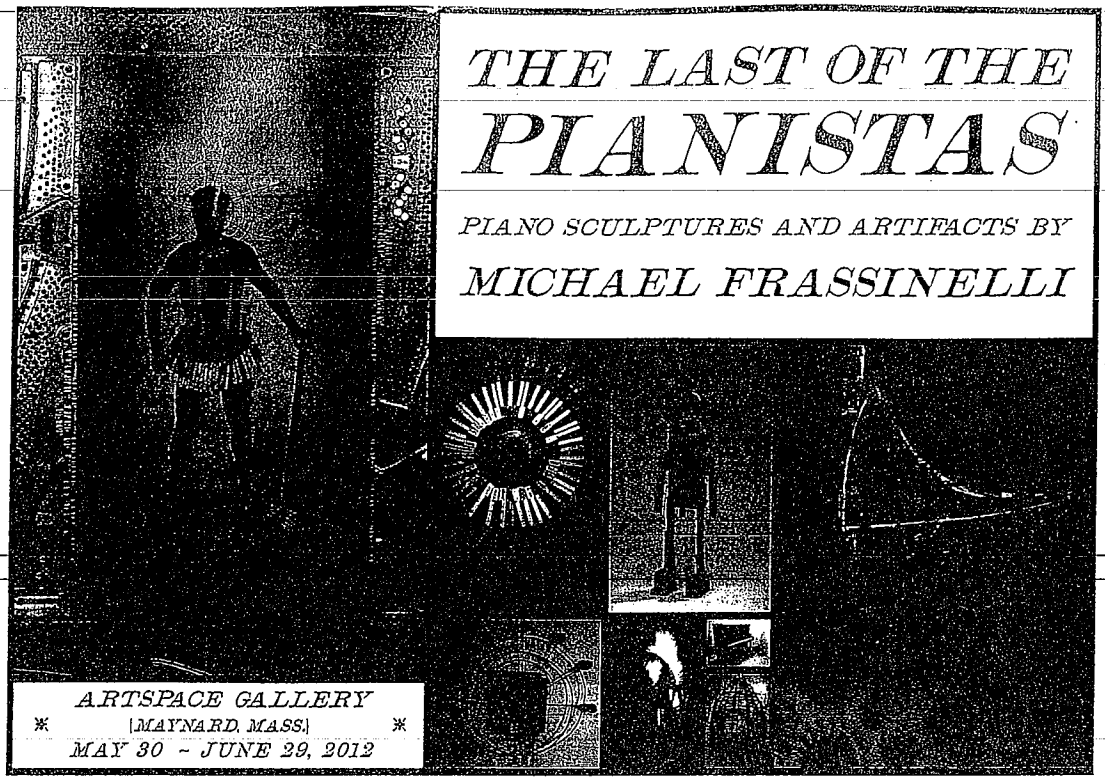
Email Sponsored By:

Forward email

The Constant Contact Cares4Kids program supports non-profit organizations that work directly with children. Learn more about the Cares4Kids program, or signup for a free 60-day trial.

This email was sent to bmosca@townofmaynard.net, by allegrone@bgcav.org
Update Profile/Email Address | Instant removal with Safe Unsubscribe™ | Privacy Policy.

Boys Girls Club of Assabet Valley | 212 Great Road | Maynard | MA | 01754



ArtSpace Gallery
63 Summer Street
Maynard MA 01754
978-897-9828
www.artspacemaynard.com

THE LAST OF THE PIANISTAS:

PIANO SCULPTURES AND ARTIFACTS BY

MICHAEL FRASSINELLI

May 30 ~ ~~June 29~~ July 29 2012, 2012

Artist's Reception:
Thursday, June 14th, 6:00-8:00pm

Gallery hours:
W-F 11:00am-3:00pm and by special appointment

For more information, visit the artist's website at:
www.michaelfrassinelli.net

FACILITIES DEPARTMENT
June 2012
Gregg Lefter, Facilities Manager

Activity Report

FACILITIES:

- Weekly High School Meetings
- Monthly High School Building Meeting
- Monthly Assebet Valley School Building Meeting
- Removal of carpet at Green Meadow School
- Supply packaging crates to Green Meadow
- Supply POD storage and dumpsters
- Energy efficient envelope completed at Green Meadow
- Renovation of lower town hall started
- Solicit bids for Fowler Gym Demolition

DEPARTMENT OF PUBLIC WORKS
JUNE 2012
Jerry Flood, Acting Superintendent
Activity Report

Administration:

- Dorothy obtained State (MCPPO) Certification in Design and Construction, Dorothy is now a fully Certified State Purchasing Agent as she had previously obtained Certification in Supplies and Service
- Awarded contracts for Annual Bid items, paving, chemicals, sand etc.
- Awarded bid for 3 sidewalk sections, Great Rd., Concord St. and Waltham St. – project to begin in several weeks
- Put out proposal for Parker St sidewalk section
- Opened bids for Greensand Replacement at Well #4 Treatment Plant
- Water/Sewer bills completed & sent to Treasure/Collector for billing
- Awarded contract for Design through bidding for Mockingbird Station replacement
- Working with BOH on transition of solid waste and recycling operations, including redesign and mailing of calendar
- Consumer Confidence Report completed and mailed to every resident in Maynard

Highway Department:

- Repaired water trench on Nason St. also paved several other sunken trenches and pot holes at various locations in Town
- Installed new fencing at Highway Garage around equipment and recycling area
- Several complete mowing of Town Parks and Cemetery – wet cool weather required additional time for these operations
- Began reorganization of yard behind fence to clean up and designated areas for storage of materials
- One man to WWTP to drive truck for 10 days to cover WWTP Personnel out on Vacation
- Rebuild or repaired Catch Basins at two locations.
- Pruning and tree removals as needed for public safety both in house and through contractor

Water/Sewer Department:

- Well #4 well cleaned and pump rebuilt
- Began process of re[lacing and upgrade of chemical feed pumps – pumps were installed when plants were built and are now constantly breaking down requiring emergency repairs
- Continual testing of water supply and sources as mandated by DEP
- Daily monitoring of sewer pump stations and repairs and cleaning as necessary including clearing of sewer blocks
- Normal maintenance and repairs at Water treatment Plants

WWTP

- Included in the annual inspection report was the "Facility Grading Report" from the Board of Certification of Wastewater Treatment Facility Operators. The facility has been changed from a Grade IV facility to a Grade VI facility as a result of the upgrade completed last year. The grade of the facility is determined by a point system. We had a rating of 50 prior to the upgrade and now we have a rating of 66 due to addition of the following processes. Comag has a rating of 10, In Plant pumping has a rating of 3 and we are using 3 additional chemicals in our treatment process that accounts for 1 point per chemical, hence, a rating of 66 which is a Grade VI facility.
  This new grading means that the Plant Manager and the Asst Plant Manager must both hold a Grade VI Certification, which exists at this time. However, the certification of the weekend operator must now be a Grade V licensed operator instead of a Grade IV. This will have to be taken into account when a new operator is hired but the Board of Certification has indicated to me that the Board is willing to work with the Town on this matter since the job posting we placed 2 weeks ago is requiring a Grade IV certification because we had not received the "grading report" prior to posting the job.

- The clarifier contract with Weston and Sampson Services, CMR is proceeding and Clarifier # 2 has been ordered. I have received the specifications for Clarifier #1 and quotes have been requested and due July 6, 2012.

MAYNARD FIRE DEPARTMENT

Fire Chief
Anthony Stowers

Monthly Report

JUNE 2012

FIRE RESPONSE ACTIVITIES

Number of requests for service break down for the month break down as follows:

Vehicle fire	1
~~Basic life support ambulance~~	~~36~~
Advanced life support ambulance	18
Mutual aid ambulance	6
Motor vehicle accident	4
Pedestrian hit by motor vehicle	1
Flammable gas leak	1
Flammable liquid spill	1
Fire Drill	3
Carbon monoxide detector activation	1
Medical assist with no patient care	9
Lock-out	1
Mutual aid building fire/Automatic aid	2
Good intent/assist police/investigation	1
Well-being check	2
Rescue with no medical emergency	1
No incident found	1
System malfunction	5
Smoke detector activation with no fire	3
LP gas inspection	1
Investigation of citizens complaint	1
Smoke detector inspection	25
Arcing electrical/wires down/overheat	4
Cooking Fire/barbeque fire	3
Unintentional false/canceled/unauthorized burning/other	4
Total	134

TRAINING ACTIVITIES

All shifts have been involved with the training of our new probationary firefighters. All together members completed over 117 hours of on-shift training in June in a variety of topics such as driver/operator, dispatch operations, and hydrant and drafting operations, building familiarity with walks through multiple buildings among other topics. Training also continued for our probationary firefighters as they become familiar with Maynard Fire Department procedures and methods.

SHIFT PROJECTS AND ACTIVITIES

Multiple shifts continued work on r the pump of our forestry truck so the pump could be sent out for repair. This saved the fire department a ***considerable*** amount of money in labor allowing the pump to be fixed quicker. The pump is back in service and ready for use. I would like to thank all who helped out with this project!

We have continued developing and review standard operating guidelines and general orders. Most notably we have updated our responses to suspicious powders and or packages.

ACTIONS OF NOTE:

After 24 years of service to the community of Maynard, Captain Patrick Sullivan has tendered his resignation to take the job of Fire Chief for Lunenburg, Massachusetts. I would like to personally thank Captain Sullivan for his years of service and wish him luck moving forward.

With the departure of Captain Sullivan, a vacancy in the Captains ranks has been created and will be filled with the promotion of John King who will take over as shift commander of Group 2 on July 17th, please welcome me in wishing him luck in his new position. We have also hired Daniel Gould to fill the firefighter position being created with the promotion of John King, he will start his career as a Maynard Firefighter on July 16th.

Fire department crews continued testing and evaluating different types of vehicle extrication equipment in anticipation of buying an updated unit. Crews are evaluating different types of units in an effort to determine the best value for the community.

We have submitted a grant request with the Federal Emergency Management Agency under the Assistance to Firefighters Grant Program. This grant would enable us to purchase a new fire engine at a cost of over $400,000.00 as well as new portable radio equipment, firefighter protective clothing and spare self-contained breathing apparatus cylinder's. This grant works on a %5 match by the municipality if it is awarded, however, this would save the community about $600,000.00 in the next few years.

Our public education campaign has continued and we have added some very important safety information to both the Fire Department website and our Maynard Fire Department Facebook Page. Look for more going forward.

Respectfully Submitted,
Anthony Stowers

Report of the Library
For the Month of July 2012
Submitted by Steve Weiner

Activity Report

Meeting Room Use: 24 meetings were held in the library during June.

Long Range Plan/Grant Update: We are progressing through the goals articulated in the Long Range Plan update. We will hear about our grant proposal in mid July.

Library Programs: June programs included 18 classroom visits to promote the Summer reading club (approximately 378 kids, 30 adults), Daisy troop gatherings, as well as the fundraiser, the Read-a-thon, which raised over 700 dollars.

Circulation: 11,804 items circulated during June. 2080 went out through the library's self check program. 263 books were down loaded or about 12 for each day the library was open. 49 new cards were issued. There were 1954 computer log ons.

Miscellaneous: The library sponsored a special Town Meeting on Tuesday, June 5th at 7 PM. Library services were suspended at 6 PM to prepare for the meeting. The Board of Selectmen proclaimed Tuesday, June 5th to be "Friends of the Maynard Public Library" day, in recognition of the work of the Friends work with the Trustees on the fifth year celebration of the new library facility, and the Maynard Book Festival

Comments

Thank you for your support of the library program, specifically in the form of the FY 13 operating budget. It is great to tell other library directors from other communities that our library is well supported.

*If your department typically provided statistical analysis of work performed please attach to this form.

OFFICE OF THE SELECTMEN

Maynard, Massachusetts

PERMIT One - Day

This permit is issued to

Linde Ghere and Ken Estabrook
McKinley/Cleveland/Hayes Street Block Party

For the following purpose:

McKinley Street Block Party of Maynard,
Saturday, August 25, 2012 rain date August 26, 2012
From 3:00 PM – 8:00 PM

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen:

_____

_____

_____

_____

_____

July 1, 2012

Dear Maynard Board of Selectmen,

The residents of McKinley Street would like to have a block party from 3 pm to 8 pm on Saturday, August 25 (rain date of Sunday, August 26, same time). To create more of a community feel, and a safer environment for the children who will be attending, we would like to temporarily close a one-block section of McKinley Street, beginning at the cross-section of McKinley/Cleveland Streets and ending at McKinley/Hayes Streets. The cross streets of Cleveland and Hayes will remain open to traffic, so closing this one-block section to traffic will still allow alternate traffic routes of Harrison St. or Roosevelt St. This will also leave the fire hydrants easily accessible, since they are located at the end of this block.

Our plans for the day include games for the many children who have recently moved into the neighborhood, a cookout for adults, and a few multi-generational "get acquainted" ice breakers. Several McKinley Street families have met to organize and plan this event. We are aware of the no-alcohol policy on public land and will ensure this policy is followed. This is a family event, so alcohol runs contrary to our purpose.

We are very excited about this gathering and appreciate your support of this endeavor. We look forward to your approval of the street closing during this time period.

Ken and I will be the main contacts and will also be responsible for this event. If you have any questions, please feel free to contact me.

Sincerely,

Linde Ghere and Ken Estabrook, on behalf of McKinley St. residents
28 McKinley Street
Maynard, MA 01754
(978) 897-4240 (home)
(978) 201-0183 (Linde's cell number for contact on day of event)
(339) 223-9177 (Ken's cell number for contact on day of event)
LAGhere@gmail.com
Ken.Estabrook@gmail.com

Becky Mosca

From: Linde Ghere <laghere@gmail.com>
Sent: Sunday, July 01, 2012 12:22 PM
To: Becky Mosca
Cc: Ken Estabrook; Michael Sullivan
Subject: Block Party Request for Aug 25
Attachments: McKinley St Block Party Request.docx

Hello Becky,

Would you please forward the attached letter, "Block Party Request" (involving a temporary street closing on McKinley St.), to the Board of Selectmen for approval? We would like to hold the event on Saturday,August 25 (with a rain date of Sunday, August 26), so we would appreciate it if you would place this topic on one of the upcoming BOS meeting agendas. We would also love it if you would ask the Fire Chief and Police Chief if it would be possible to send a fire truck and police cruiser over around 5 pm -- that was such a highlight for the young children!

Thank you both, and have a great day!

Linde Ghere & Ken Estabrook

28 McKinley St.

978-897-4240

LAGhere@gmail.com
Ken.Estabrook@gmail.com

To Whom It May Concern: July 6, 2012

As a resident at 5 Third Street, I am writing on behalf of the residents of First through Fifth Streets to hold a block party on August 4, 2012 from 3:00 to 7:00PM. Those attending the party would be residents of First, Second, Third, Fourth and Fifth Streets. Residents have already been notified. We would like First, Second and Third Street entrances blocked off to non-local traffic, if possible. This party's purpose is to strengthen the ties in our immediate neighborhood. If possible, a visit from a fire truck would be a nice touch.

Please let me know if there are any concerns or questions.

Thank-you,

Kelly Nadeau

5 Third Street

To Whom It May Concern: July 6, 2012

As a resident at 5 Third Street, I am writing on behalf of the residents of First through Fifth Streets to hold a block party on August 4, 2012 from 3:00 to 7:00PM. Those attending the party would be residents of First, Second, Third, Fourth and Fifth Streets. Residents have already been notified. We would like First, Second and Third Street entrances blocked off to non-local traffic, if possible. This party's purpose is to strengthen the ties in our immediate neighborhood. If possible, a visit from a fire truck would be a nice touch.

Please let me know if there are any concerns or questions.

Thank-you,

Kelly Nadeau

5 Third Street

(two block parties)
once these are approved
Please make sure we let P.D., F.D.
and DPW know about the events

Becky,
Can we have a permit made up
for this block party also
Thanks M.-L.

Date: July 17, 2012

Elizabeth Steiner Milligan
4 Lincoln Street

You are hereby appointed to the

Cultural Council

Term expires: June 30, 2015

FOR THE

TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

_____ _____

_____ _____

_____

Sworn: _____

_____
Town Clerk

Becky Mosca

From: Elizabeth S. Milligan <esmilligan@verizon.net>
Sent: Thursday, June 21, 2012 9:02 PM
To: Becky Mosca
Subject: Maynard's Cultural Council

Hi Becky,

I just left a meeting of the Maynard Cultural Council. Earlier this week, member Gail Erwin had asked me to attend this evening's meeting.
Gail and the other members present at the meeting this evening (Diane Donovan, Andrew Kuhn, and Nancy Krueger) all said they sponsor me as a new member to the Cultural Council.
I would like to do what I have to do to be a member.
Please let me know where I should be when and if there is any other information you need from me.
Thanks!

Ciao,
Elizabeth Steiner Milligan
4 Lincoln Street
978-793-1642

Becky Mosca

From: Elizabeth S. Milligan <esmilligan@verizon.net>
Sent: Tuesday, June 26, 2012 4:22 PM
To: Becky Mosca
Subject: Re: Maynard's Cultural Council

Thanks Becky!

Support - sure. They all support me - at least vocally but I'm guessing you need an e-mail of some sort - no? :)

July 17th sounds wonderful and I will try hard to get you everything you need way before then. I am leaving on Saturday to be with my parents in PA and don't know yet if I will be back on the 17th. Will let you know! (I'm assuming I need to be present for an appointment - no?:)

Ciao,
Elizabeth

----- Original Message -----
From: Becky Mosca
To: Elizabeth S. Milligan
Sent: Tuesday, June 26, 2012 3:01 PM
Subject: RE: Maynard's Cultural Council

Elizabeth,

Thanks, this sounds great. Glad you went to a meeting with this group. It would help if one of the members on the CC would support you as a new member. This can all be done via email.
If we have the information well before our next BOS meeting July 17th We can appoint you at that meeting.
Does that work for you.

I really don't know much about the different Boards and committees. I know everyone has to take an ethics test on line per the Town Clerk.
Town Clerk has a hand book for each new member.

Becky

From: Elizabeth S. Milligan [mailto:esmilligan@verizon.net]
Sent: Thursday, June 21, 2012 9:02 PM
To: Becky Mosca
Subject: Maynard's Cultural Council

Hi Becky,

I just left a meeting of the Maynard Cultural Council. Earlier this week, member Gail Erwin had asked me to attend this evening's meeting.
Gail and the other members present at the meeting this evening (Diane Donovan, Andrew Kuhn, and Nancy Krueger) all said they sponsor me as a new member to the Cultural Council.
I would like to do what I have to do to be a member.
Please let me know where I should be when and if there is any other information you need from me.
Thanks!

Ciao,
Elizabeth Steiner Milligan
4 Lincoln Street
978-793-1642

Becky Mosca

From: gail@erwinarts.com
Sent: Thursday, June 28, 2012 12:51 PM
To: Becky Mosca
Subject: Maynard Cultural Council

Dear Becky,

I know i speak for the entire Cultural Council in supporting Elizabeth Milligan's application to join the Council. She attended our last meeting and is very enthusiastic about our mission. Elizabeth would be a valuable addition to the Maynard Cultural Council.

Gail Erwin

verizon

146 Leland Street
Framingham, MA 01702

RECEIVED
JUL 10 2012

July 9, 2012

Board of Selectmen
Maynard Town Hall
195 Main Street
Maynard, MA 01754

RE: Petition for new pole location on Waltham Street

Dear Board of Selectmen,

Enclosed is the Verizon petition and associated plan in support of the above-referenced project.

A public hearing and notice to abutters will be required for this petition.

Should any questions or comments arise concerning this matter, I am available at (508) 820-3589.

Thank you for your time and cooperation.

Sincerely,

Paul Schneider
Manager Right of Way

Enclosure
PS/ks

PETITION FOR POLE LOCATION

To the Board of Selectmen

Of Maynard, Massachusetts.

VERIZON NEW ENGLAND INC. requests permission to locate poles, wires, cables and fixtures, including the necessary anchors, guys and other such sustaining and protecting fixtures to be owned and used in common by your petitioners, along and across the following public way or ways:

Waltham Street:
On the southwesterly sideline place new stub Pole No. 1S approximately 46' feet northwest of existing Pole No. 1.

1 Pole to be placed

Wherefore they pray that after due notice and hearing as provided by law, they be granted joint or identical locations for and permission to erect and maintain poles, wires and cables, together with anchors, guys and other such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – **VERIZON No. 7AA4BK**, dated July 5, 2012.

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioners agree to reserve space for one crossarm at a suitable point on each of said poles for the fire and police telephone and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

VERIZON NEW ENGLAND

By Paul Schneider

Paul Schneider, Manager - Rights of Way

8754001

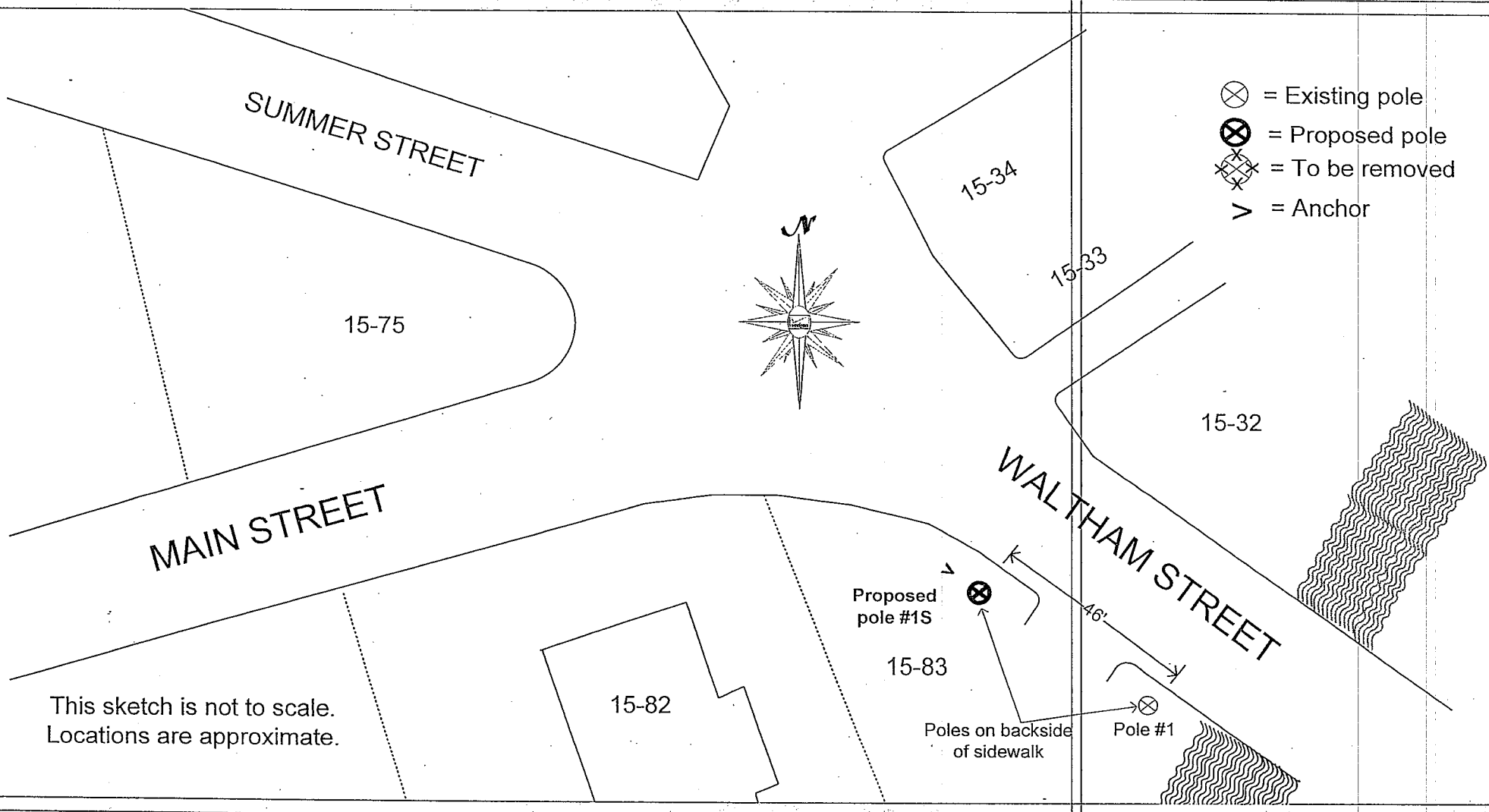
To Accompany Petition of Verizon New England Inc.

Municipality: Maynard

Verizon Petition Number: 7AA4BK

Petition to place new stub pole #1S Waltham Street (Routes 27 & 62) on the southwesterly sideline approximately 46' northwest of existing pole #1. Stub pole is required to provide support for pole #1. This pole is currently being supported by an anchor and guy which is scheduled to be removed as part of DOT Project # 603658.

7/5/2012



8754001

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Municipality: Maynard

Verizon Petition Number: 7AA4BK

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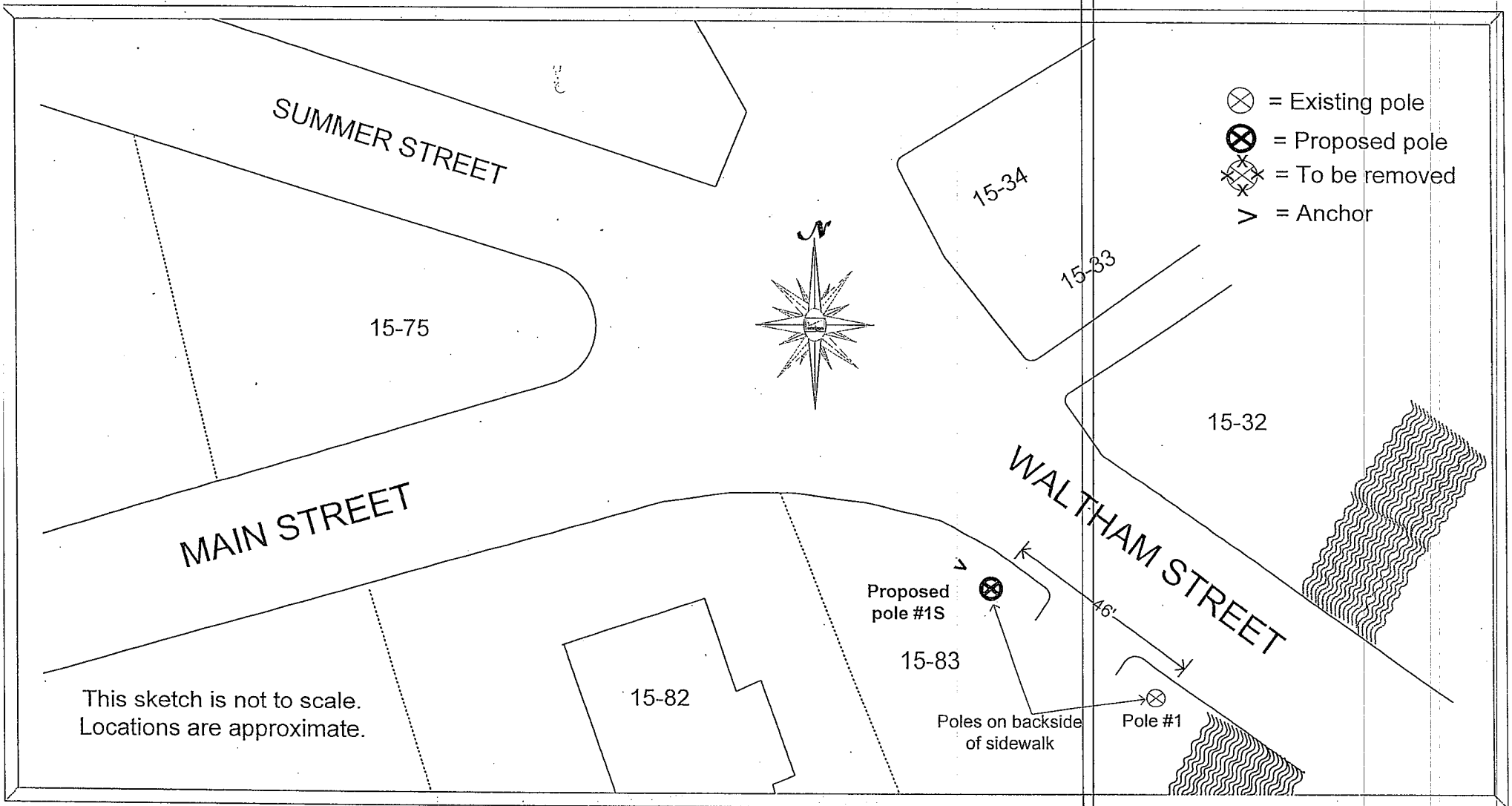
7/5/2012



ORDER FOR POLE LOCATION

The Board of Selectmen of the Town of Maynard, Massachusetts **ORDERED:**

That permission be and hereby granted **VERIZON NEW ENGLAND INC.** locations for and permission to erect and maintain poles and their respective wires and cables to be placed thereon, together with anchors, guys and other sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways as requested in petition of said Company dated the 5th day of July, 2012.

Waltham Street:

On the southwesterly sideline place new stub Pole No. 1S approximately 46' feet northwest of existing Pole No. 1.

1 New Pole to be placed

All construction under this order shall be in accordance with the following conditions:

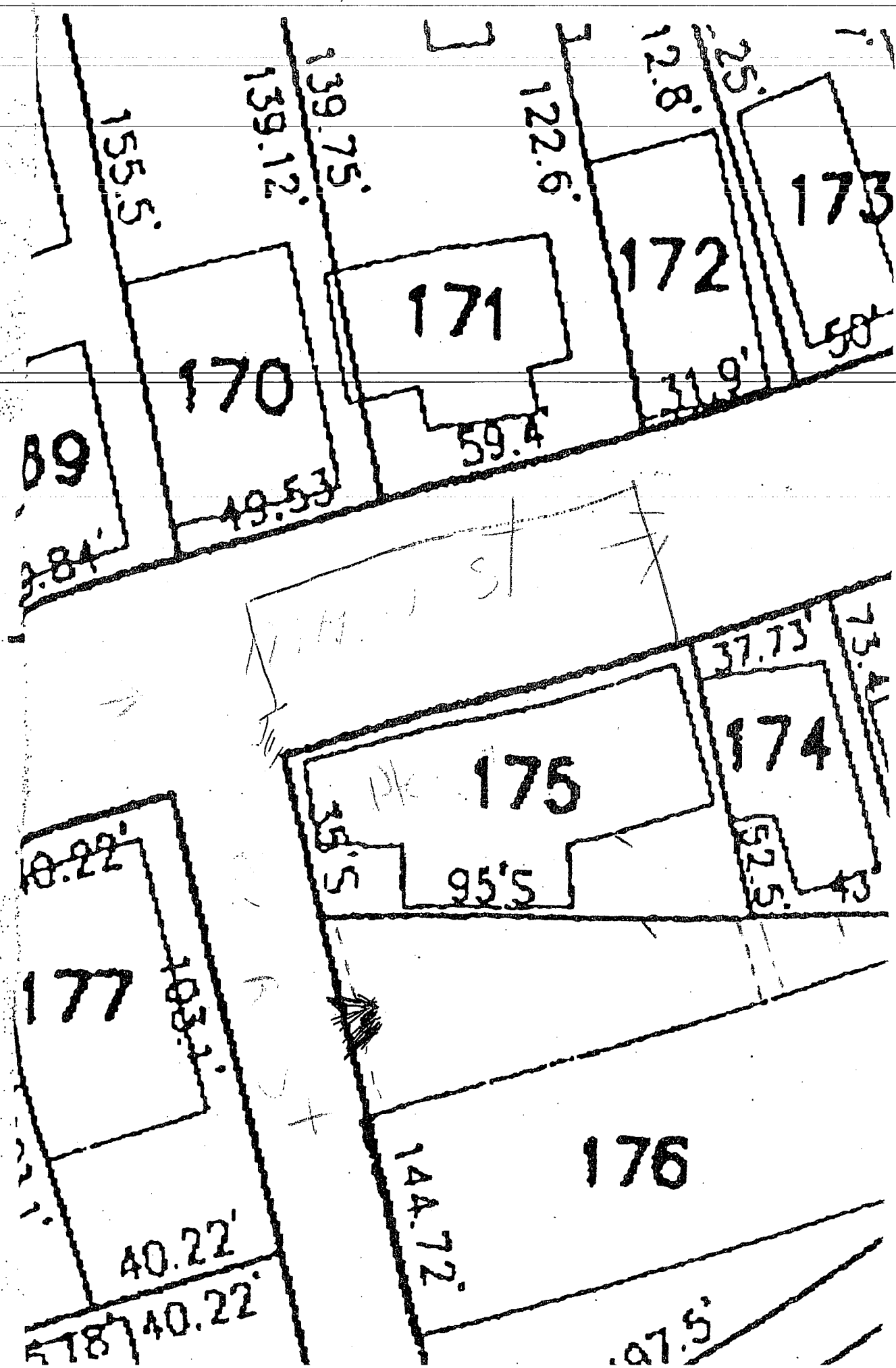
Poles shall be of sound timber, and reasonably straight, and shall be set substantially at the points indicated upon the plan marked– **VERIZON No. 7AA4BK**, dated July 5, 2012 filed with said petition.

There may be attached to said poles by said Verizon New England Inc. not to exceed 20 wires and 5 cables and by said such wires, cables and fixtures as are necessary in its business and all of said wires and cables shall be placed at a height in compliance with the National Electrical Safety Code.

Also that permission be and hereby is granted said **VERIZON NEW ENGLAND INC.** to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as it may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen of the Town of Maynard, Massachusetts, held on the _____ day of _____, 2012.

_____
Clerk of Selectmen



155.5'
139.12'
139.75'
122.6'
12.8'
25'
173
172
171
170
89
50'
31.9'
59.4
49.53
37.73'
174
175
35'S
95'S
52.5'
43'
40.22'
177
103.1'
176
144.72'
40.22'
40.22'
97.5'

Pleasant Cafe' Inc. of Maynard, located at 36 Main Street, requests permission to expand the 300 FT. outdoor patio space on liquor licence - to include the adjacent parking lot and Main Street with sidewalk area in front of Cafe' building - for the one day town event of "October Fest" on Saturday, Oct 6, 2012.

The parking lot and Main Street area will be fenced off with access from 36 Main Street entrance

Pleasant Cafe' : owner/
manager

Frank Dzierkacz
FRANK DZIERKACZ

JAMES M. FAIRWEATHER
President, Board of Directors

WENDY ALLEGRONE LESLIE
Executive Director

BOYS & GIRLS CLUB
of Assabet Valley
"Great Futures Start Here"

May 15, 2012

Mr. Michael Sullivan
Town Administrator
Town of Maynard
195 Main Street
Maynard, MA 01754

Re: Memorial Gym Basketball Hoops and Scoreboard

Dear Mr. Sullivan:

I'm writing this letter to the Town of Maynard on behalf of the Boys & Girls Club of Assabet Valley. The Boys & Girls Club's mission is to promote the growth of young people in our community by providing programs that emphasize leadership, character, and health, with a special concern for under-privileged youth. With this mission in mind we are requesting a charitable donation of the basketball hoops and scoreboard from Memorial Gym in Maynard. Our existing hoops and scoreboard are incredibly old and are in desperate need of being replaced. The donation of these items would be a great benefit to our Club for all the leagues and programs we run for the community. .

Thank you for your time and consideration If you need to contact me, please call The Boys & Girls Club at 978-461-2871. I look forward to hearing from you.

With Warm Regards,

Wendy Allegrone-Leslie
Executive Director
Boys & Girls' Club of Assabet Valley
978-461-2871

The Boys & GIrls Club of Assabet Valley is a 501(c)3 nonprofit organization, Federal Tax ID#237-105-393.

V Erel 2010

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_____
Clerk of Selectmen