



AGENDA
Maynard Board of Selectmen's Meeting
Tuesday, August 7, 2012
Town Building—Michael J. Gianotis Meeting Room
(No. 201)
Regular Meeting Time: 7:00pm

(All public meetings may be broadcast, recorded and or videotaped.)

1. Call to order (7:00 pm)
2. Pledge of Allegiance
3. Public Discussion
4. Acceptance of Minutes: July 17, 2012 meeting*
5. Correspondence*
 - Town Clerk, July monthly report
 - Maynard police Depart, June monthly report.
 - Maynard Police Depart, July monthly report.
 - Maynard Fire Depart. July monthly report.
 - MAPC US EPA Building Block Sus. Comm Grant, June 21, 2012
 - Facilities Depart., July monthly report.
 - Maynard Lodge of Elks Incident report.
 - Zoning Board of Appeals notice, August 6, 2012
 - Job response letter, Assistant Plumbing Inspector.
 - Job response letter, request to be appointed as constable.
 - Depart. of Public Works, July monthly report.
6. Consent Agenda*
7. Reo Road Park Presentation
8. Abatements DPW**(7:30)
9. Department Head Openings Update

- a) Police Chief
- b) DPW Superintendent
- c) Finance Director/Town Accountant

10. Goal Setting (8:00)

- a) Economic Development; challenges, advantages, downtown, MBA, 129 Parker Street, Powdermill Road, other properties
- b) Service Improvement; technology, finances, reporting, personnel
- c) Infrastructure and Capital Investment; sidewalks, streets, parks, buildings

11. Special Fall Town Meeting (9:00)

12. Maynard Contributory Retirement Board

13. Town Administrators Report

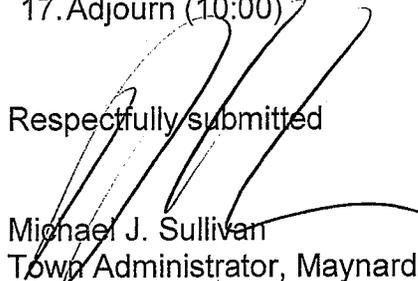
14. Old/New Business

15. Chairman's Report

16. Executive Session (personnel)

17. Adjourn (10:00)

Respectfully submitted


Michael J. Sullivan
Town Administrator, Maynard

*move to accept
**motion vote

August 21, 2012 Meeting Topics

Continued FY 13 Goal Setting Discussion

- a) Committee work; Charter, Bylaw, MCLCSC, Maynard Golf Course Re-use Committee,
- b) Department Reviews, PD, FD, COA, Finance, Assessors, MuniServe, etc.
- c) Cost Centers; Bonding, Insurance, Retirement, Overtime

Coolidge Park Presentation

Police Chief Finalist Interview Schedule



Draft minutes for July 17, 2012

OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1001 Fax: 978-897-8457

Selectmen's Meeting Minutes

Tuesday, July 17, 2012

Room 201, Town Hall

Time: 7:00 pm

Present Chairman, Dawn Capello, Selectman Brendon Chetwynd, Selectman David Gavin, Selectman Mick Hurrey, Selectman, Selectman James Buscemi and Town Administrator, Michael Sullivan and Becky Mosca.

Pledge of Allegiance

Public Discussion, none

Board Organization Vote, Selectman Gavin welcomed new Selectman Mick Hurrey to Board for his first meeting.

Chair of BOS

Motion made by Selectman Gavin to nominate Dawn Capello as the chair to the Board of Selectmen. Second by Selectman Chetwynd. Vote 4-0-1. Selectman Capello abstained. Motion approved.

Clerk of BOS

Motion made by Selectman Capello to nominate Brendon Chetwynd as the Clerk to the Board of Selectmen. Second by Selectman Gavin. Vote 5-0. Motion approved.

Motion made by Selectman Capello to nominate Brendon Chetwynd to the Charter Revision Committee. Second by Selectman Hurrey. Vote 5-0. Motion approved.

Motion made by Selectman Chetwynd to nominate David Gavin to the School Building Committee. Second by Selectman Hurrey. Vote 5-0. Motion approved.

Motion made by Selectman Chetwynd to nominate Dawn Capello to the Maynard Community Life Center Committee. Second Selectman Gavin. Vote 5-0. Motion approved.

Motion made by Selectman Hurrey to approve the minutes of June 26, 2012 meeting. Second by Selectman Chetwynd. Vote 5-0. **Motion approved.**

List of Correspondences

- a) Thank You – Allison Bradley BOS Scholarship
- b) Alcohol Control Commission Advisory
- c) Historical Commission, Jack MacKeen, Properties of Historical Significance
- d) Pleasant Café Incident Report – 6/23/12

- e) ~~Police Grievance Holiday Pay Sgt. Noble~~
- f) Police Grievance Holiday Pay – Officer Sweeney
- g) Request Mobile GIS/GPS unit on Maynard Road Runner
- h) Boys & Girls Club Road Race Information – Sept 15, 2012
- i) ArtSpace Event “Last of the Pianistas” extension to July 29, 2012
- j) Facilities June Activity Report
- k) DPW June Activity Report
- l) Maynard Fire Department June Activity Report
- m) Maynard Public Library June Activity Report

Motion made by Selectman Chetwynd to approve the list of correspondences as shown. Second by Selectman Gavin. Vote 5-0. **Motion approved.**

Consent Agenda

- a) Permit Street closure 8/25/12 (rain date 8/26/12) 3 pm – 8 pm on McKinley/Cleveland Streets.
- b) Request Street closure Sat 8/4/12 3 pm – 7 pm First, Second, Third, Fourth and Fifth Streets.
- c) Elizabeth Milligan to Cultural Council

Motion made by Selectman Gavin to approve the list of consent items as shown. Second by Selectman Hurrey. Vote 4-0-1 Selectman Capello recues from voting. **Motion approved.**

Verizon petition for pole location

Motion made by Selectman Chetwynd to approve the request to move pole to a temporary spot for the construction of the Waltham Street Bridge. Second by Selectman Buscemi. Vote 5-0. Motion approved.

Special permit for October Fest Oct 6, 2012

Motion made by Selectman Chetwynd to approve the request for Pleasant Café for the October Fest to hold event out front on part of Main Street with NO SMOKING in the area, hours will be the same as the Downtown October Fest as no vehicle traffic is in the area. Second Selectman Gavin. Vote 5-0. Motion approved.

Boys & Girls Club equipment release request.

~~**Motion** made by Selectman Chetwynd to approve the request for the following equipment to the BGCAV with confirmation from school that they only want (1) backboard, list to BGCAV is (3) backboards and (1) score board. Second Selectman Hurrey. Vote 4-1. Selectman Buscemi. Motion approved.~~

Maynard Golf Club Update and Use Committee Discussion, Kevin Osgood

- **Folks are using the Course**
- **Building has maintenance issues.**
- **Well issue – Should be fixed in the next 10 days.**
- **Water issue – TA will keep Board updated.**

Motion made by Selectman Chetwynd to authorize the Town Administrator Mike Sullivan at his desecration to rein able the water use at the Maynard Golf Club for short term use until fix at club. Second Selectman Gavin. Vote 4-0-1 Selectman Buscemi abstained. Motion approved.

Blackboard Connect presentation Mike McGeady

- Tool – Strategic Communication
- Streamlined message workflow gets the message out faster.
- Survey access

Committee for the Maynard Golf reuse

Motion Selectman Chetwynd to approve the Maynard Golf Club Reuse Committee, appointees are Adam Conn, Deirdre Campbell, Mark Grundstom, Bill Freeman, and Kathy Campbell with a term until June 30, 2013. Second Selectman David Gavin. Vote 5-0. Motion approved.

Chair made a request for the TA to hold the kick off meeting with new community to have the first meeting and set the tone and mission.

Town Administrator's Report

- Maynard golf course, Acton land piece taxes request to work up pilot agreement
- Chief of Police resume'
- Retirement letter from DPW Supt. Jerry Flood

Motion Selectman Chetwynd to approve the TA to create a selection committee for the Police Chief position, made up of Chiefs from surrounding communities, and Fire Chief Stowers. Second Selectman Hurrey. Vote 4-0-1 Selectman Buscemi absent. Motion approved.

Motion Selectman Chetwynd to approve TA to work with Chair Capello to work up job description to DPW Superintendent and be posted. Second Selectman Gavin. Vote 5-0. Motion approved.

TA, Thanked Jerry Flood for his work and wished him well.
Chair, he will be missed.

Old/New business

Selectman Chetwynd, Charter Review Committee, would like to ask the Moderator to get the By-Law review Committee going and to ask Town Council to get the updates and preformation changes for cost and services on the By Law needs for re-codes for Zoning By laws.

Selectman Capello asked past year Chair about the TA's review and needs a wrap up for review period.

Goals from Board
Goals for Town
Goals for TA

Selectman Buscemi, comment about the new Trash Company, Truck is much quieter and employees are very friendly.

Crowe park ball issue, Fowl balls still land in street.
Board thinks a meeting at the end of season with all ball leaders might be the final answer as the fence changes did not work out.

Selectman Hurrey, Thanked Board for the easy transition to this Board, it is a great place to be at this time, thanks again. Asked TA to consider asking each Town Department to provide quarterly trending data in addition to typical monthly reports to help identify systemic issues.

Adjourn

Motion to adjourn made by Selection Hurrey. Second by Selectman Chetwynd. Vote 5-0. **Motion approved.**

Time: 10:15 pm

Approved: _____

Date:

Selectman, Chetwynd, Clerk

Initials: BJM

**Report of the Town Clerk's Office
For the month of July, 2012
Submitted by Michelle Sokolowski**

Activity Report

- Absentee Ballots have been mailed for the State Primary to be held 9/6/2012
- 2012 Dog Licenses are being processed as they arrive. 926 dogs have been licensed as of July 31, 2012. As of July 31, 2011 we had 822 dogs licensed. Our efforts to get every dog in Town licensed has been very positive.
- Money taken in reported and turned over to Treasurer-Collector's Office
- All birth, death & marriage records reported to the Registry of Vital Records and Statistics

The following documents were issued:

10 – Business Certificates

19 – Birth Certificates

19 – Death Certificates

7 – Marriage Certificates

4 – Marriage Intentions

2 - List of Persons

1 – Citation

- One at Home Birth record and one Outside of the Commonwealth Birth record was created and incorporated into the Town records and filed with the Registry of Vital Records and Statistics.

Twenty Board & Committee members were sworn into office and one newly appointed firefighter and fire captain.

MAYNARD POLICE DEPARTMENT (978) 897-1011

Lieutenant James F. Dawson
197 Main Street
Maynard, MA 01754

FAX: (978) 897-8002

June 2012 Activity Report

- **Emergency Medical Dispatch Training (EMD)**
- **New Cruiser**
- **New Hire**
- **MHS Graduation**
- **Investigations/Arrests**

Comments to Share with Selectmen

Emergency Medical Dispatch Training (EMD) – June 13th thru June 15th five officers attended the EMD Training. This is the Third and final group to be trained. We now have sixteen officers certified in EMD.

New Cruiser - We are still awaiting the delivery of our new cruiser from MHQ in Marlboro. Delivery was scheduled for June but has been delayed due to circumstances at MHQ. This cruiser will be paid for from the FY12 appropriation at town meeting and will be our last Ford Crown Victoria we receive due to the elimination of this model by Ford Motor Company.

New Hire- On June 5th Daniel Bodwell was appointed patrolmen by the Board of Selectmen. We were unable to get him into the July Academy in Boylston. He will be attending the Reading Academy in August. Graduation is scheduled for January 2013 and we anxiously we await our new recruit.

Maynard High School Graduation – On Saturday, June 2, 2012 School Resource Officer Duggan attended the Maynard High School Graduation at Fowler. I am happy to report we did not have any problems, incidents or arrests with any of the graduation parties.

Investigations/Arrests –In June the Maynard Police Department was called upon to investigate and arrest two important figures in the Town of Maynard; the Administrator for the Maynard Retirement System and the Waltham Police Chief. All officers involved in these arrests showed the utmost professionalism. They were called upon to deal with two very difficult situations.

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July 2012 Activity Report

- **Emergency Medical Dispatch Training (EMD)**
- **New Cruiser**
- **Drug Take back Box**
- **Cruiser Accident**
- **Patrol Interdiction Drug School**
- **Truck Day**
- **In Service Training**
- **Road Job Detail Shirts**

Comments to Share with Selectmen

Emergency Medical Dispatch Training (EMD) – July 1st Emergency Medical Dispatch went into effect. After a few minor modifications to our procedure it seems to be working fine. Sgt. Jones is now in the process of set up the quality assurance program.

New Cruiser - We have finally received a date from MHQ for the new cruiser. Monday August 13th we will be dropping off our current Car #12 for swap over to the new and last Crown Victoria we will be receiving. Swap over should take approximately 4 days and we should have our new cruiser by Friday August 17th.

Drug Take Back Box – On Wednesday July 11th Officer Duggan and I transported our first batch of turned in drugs from the Drug Take Back Box. The drugs were disposed at Wheelabrator in Millbury, MA. Two 50 quart containers of drugs were disposed.

Cruiser Accident – On July 11th one of our officers was involved in a cruiser accident while responding to a medical emergency call. This officer sustained minor injures and was out of work for one week. The cruiser sustained front end damage, has been repaired and is back in service.

Patrol Interdiction Drug School – July 24th-26th Detective Maria and Officer Duggan attended a 3 day school on Patrol Interdiction of Drugs in Franklin, MA by St. Petersburg College Southeastern Public Safety Institute.

Truck Day – On Wednesday July 18th, Officer Duggan represented The Maynard Police Department at the Library’s Truck Day. Unfortunately we were unable to pay for treats from the ice truck as we have done in the past years. This is due to The Community Policing Grant no longer being funded by the Commonwealth and the balance depleted.

In Service Training – I have begun scheduling officers to attend the In Service Training located this year at the Lowell Police Academy. The weekly class schedule runs for 29 weeks starting on September 17, 2012 and ending the week of April 22, 2013.

Road Job Detail Shirts – As of July 15th all regular and special officers have been required to purchase and wear a new *Blauer Hi-Vis Yellow Polo Shirt* while working road jobs. These shirts have the word “POLICE” written on the back, the Maynard Police Patch on the sleeve and a badge holder on the front for the officer’s badge. They are American National Standards Institute (ANSI) certified and should make officers more visible to the motoring public.



MAYNARD FIRE DEPARTMENT

Fire Chief
Anthony Stowers

Monthly Report

JULY 2012

FIRE RESPONSE ACTIVITIES

Number of requests for service break down for the month break down as follows:

Vehicle fire	0
Basic life support ambulance	46
Advanced life support ambulance	19
Mutual aid ambulance	6
Motor vehicle accident	4
Pedestrian hit by motor vehicle	0
Flammable gas leak	1
Flammable liquid spill	1
Fire Drill	1
Carbon monoxide detector activation	5
Medical assist with no patient care	10
Lock-out	6
Mutual aid building fire/Automatic aid	1
Good intent/assist police/investigation	1
Well-being check	0
Rescue with no medical emergency	3
No incident found	0
System malfunction	1
Smoke detector activation with no fire	12
LP gas inspection	1
Wild Land Fire	1
Smoke detector inspection	23
Arcing electrical/wires down/overheat	0
Cooking Fire/barbeque fire	1
Unintentional false/canceled/unauthorized burning/other	5
Total	148

TRAINING ACTIVITIES

All shifts have been involved with the training of our new probationary firefighters. All crews conducted in-service training with Pro-EMS on a new protocols regarding anaphylactic shock. All together members completed over 238 hours of on-shift training in June in a variety of topics such as driver/operator, dispatch operations, and hydrant and drafting operations, building familiarity with walks through multiple buildings among other topics. Training also continued for our probationary firefighters as they become familiar with Maynard Fire Department procedures and methods. Captain King attended a CPR Instructor course.

SHIFT PROJECTS AND ACTIVITIES Multiple shifts worked on hose testing as part of our annual program. Hose is tested annually to ensure it is in good working order when needed at a fire.

Crews worked on repairing a door handle on Car 9 saving the department a considerable amount of money in repair costs. Crews attempted to repair the refrigerator here at the fire station but were unsuccessful. The unit will need to be replaced, however the old one lasted many years after being passed on the fire department from a resident.

The Maynard Fire Department has been chosen to participate in the development of a records management software program. We have been working closely with the software development company on this project and expect to see a program up and running by the first of the year. If this program is successful it will save the department a considerable amount of money moving forward!

ACTIONS OF NOTE:

On July 16th Daniel Gould started as a new firefighter here in Maynard, he comes to us from the Devens Fire Department.

On July 17th, Daniel Gould was sworn in as a firefighter and John King was sworn in as the newest Captain and leader of Group 2. We wish both of them lots of luck!

Firefighter Erik Byam tendered his resignation to take a position with the Chelmsford Fire Department; we thank him for his service and wish him luck moving forward.

Firefighter Sean Kiley has finalized plans for the Maynard Fire Departments participation in the Middlesex County Sheriffs "Safety Day", next month at the Boys and Girls Club.

Group 3 participated in the annual truck wash day, and Group 1 participated in the annual Maynard Truck Day this past month.

We have submitted a grant request with the Federal Emergency Management Agency under the Assistance to Firefighters Grant Program. This grant would enable us to recruit, train and retain on-call firefighters. This would be a four year grant award and is no cost to Maynard if awarded.

Our public education campaign has continued and we have added some very important safety information to both the Fire Department website and our Maynard Fire Department Facebook Page. Look for more going forward.

Respectfully Submitted,
Anthony Stowers



**Metropolitan Area Planning Council (MAPC) and Town of Maynard
US EPA Building Blocks for Sustainable Communities Grant – June 21, 2012**

Project Work Plan – Re-use alternatives for the Maynard Country Club Site

Project Background

The Town of Maynard voted to acquire one of its long-term Priority Preservation Sites using \$2 million of Community Preservation Funds. The Maynard Country Club (MCC) site is approximately 62 acres of rolling open lands, wooded areas, and wetlands. Three acres of the site are in Acton, and it is anticipated that Acton residents and town government will participate in planning the use of the site. The site has potential for active recreation, passive recreation, land protection, and affordable housing. The site contains an active 9-hole golf course and a clubhouse building. The site also abuts the proposed Assabet River Rail Trail (ARRT). Acton and Maynard are parties to a cooperative agreement to develop the ARRT which is currently in the 100% design stage. The ARRT will provide bicycle and pedestrian access to this important new public site

Maynard has about 10,000 residents for which a large park area is an important need. Maynard is currently in the process of appointing a committee to shepherd planning for the site. The town has tot lots and some athletic fields, and the Assabet River National Wildlife Refuge is partially located in Maynard, but the MCC site offers the first, and perhaps only, potential for a major municipal park on its own or in concert with a golf course. This site offers a wonderful opportunity to undertake integrated smart growth activities. In addition to the mix of potential uses listed under “Need” below, the site is within a mile of downtown, will be directly served by the Assabet River Rail Trail, and is within a mile of a commuter rail station.

COMMITMENT AND NEED

Maynard is largely a “built-out” community with no other opportunities of this size and value. Maynard’s acquisition cost of \$2 million is more than enough of a signal that the Town is committed to the appropriate conservation and development on this site. Town staff will be available as needed to provide information and materials, and to participate in the visioning sessions.

This site presents the opportunity for a number of uses that are unique in Maynard. On the south side of Town, the Assabet River National Wildlife Refuge provides extensive open space, but does not allow for active recreational development, housing, nor alternative energy facilities. This parcel would meet several key needs of the Towns:

Town Need	Description
Active Recreation	Maynard has sought land for active athletic fields for the last ten years. With most land either developed, in federal ownership, or wet, there are few other opportunities. This site presents an absolutely unique opportunity to develop fields in an efficient complex with shared parking. It also presents the option to maintain it as a golf course, while integrating a number of other activities within the site. With the development of the Assabet River Rail Trail across the street, children from throughout the community could access this area safely on their bicycles.
Passive Recreation	This site presents a wonderful opportunity to create walking trails for abutting residents and the Town as a whole. Trail length could be measured and provide an exercise loop to improve cardio exercise options for residents.
Affordable Housing	Maynard has achieved 8.3% subsidized units on the Subsidized Housing Inventory. The Town could consider limited development on the site.
Sledding	The gentle roll of the land has provided sledding hills for residents for many years. Select areas could be established as sledding hills.
Comm. Garden/ Leased Farmland	The Conservation Commission has been seeking space for a community garden. This site would work well for such a use with extensive open land. Some of the site could also be leased to a farmer for a CSA or other agricultural use.
Dog Park	Residents formed an organization about five years ago that has been seeking land for a fenced off-leash dog park. This site presents the opportunity to meet that need.

Habitat	This site abuts a large, forested area with significant wetlands. Protected forested corridors could be established on this site so wildlife could more effectively use the forested area in Acton and the open areas in Maynard. Areas could also be established and managed for grassland birds.
Solar Energy	This site presents the opportunity to locate solar collectors to serve the needs of any facilities developed on the site.
Sr/Comm. Center	The clubhouse can be evaluated for appropriateness for a senior or community center currently under consideration.

The above table summarizes the Town's needs as they have already been identified. The proposed visioning could start with these needs, and open a broader discussion of details of each of these needs as well as others that will be eligible under the Community Preservation Act. In addition to considering needs, the visioning effort should also consider the broader concerns of the meaning of the site to the community, and the key elements of the site that residents consider dearest to the Town's interests and experience. Since many of the closest residents who may have walked and experienced the site on a daily basis live in Acton, these neighbors will also be included in the visioning exercise.

MetroFuture Goals, Sustainable Development Principles, and Livability principles:

The many proposed community needs listed above that could coexist on the site would meet many of the MetroFuture goals including: 9) protect existing green space, 10) inform proactive planning, 11) protect the natural landscape, 13) expand suburban housing choice, 23) increase access to parks and playgrounds, 24) access to healthy foods, 25) increase physical activity, 47) more walking and bicycling, 56) fewer green house gas emissions, 64) biodiversity, and 65) create a network of green spaces.

The site could also meet six of the 10 Sustainable Development Principles, including 1) concentrate development and mix of uses, 4) protect land and ecosystems, 5) use natural resources wisely, 6) expand housing opportunities, 7) provide transportation choice, and 9) promote clean energy.

This project is also consistent with the "Livability" principles of the funding source: 1) provide more transportation choices (rail trail access, walking, etc.); 2) promote equitable, affordable housing; 3) support existing communities (this location is well-suited to supporting the clustered development of the historic mill town); 4) coordinate and leverage federal policies and investment (major federal investments are already going into developing the Assabet River Rail Trail and improvements at the South Acton MBTA Station, and federal funds might also be involved in the development of affordable housing on the site); and 5) value communities and neighborhoods (this site is set in a small town with dense residential development with many homes within walking distance).

Project Context

The project site is near the town center in Maynard. A brief overview of the some of the demographics for the Town is included below.

Characteristics	Town of Maynard
Total Population	10,106
% Minority	10%
Total Housing Units	4,447
% Rented	29%
% Foreign Born Residents	6%
% Non-English Speaking households	12%
Median Household Income Range	\$77,304
Business Count	460
Employment	3,376

Source: MAPC Analysis based on Census 2010, ACS estimates 2005-09, Info-Group Business Data

Project Work Plan

Details of the Project Work Plan are presented below according to the identified major tasks. Deliverable, labor costs and timelines for each major task are also included.

I. Review of Existing Conditions and Regulatory Framework; Initial meeting with town staff and boards

1. MAPC will prepare initial maps illustrating the features of the site using both MassGIS and any local GIS data sources provided to MAPC, and will briefly review current regulations applying to the site (e.g., wetlands, rivers protection act), etc.
2. MAPC will facilitate an initial meeting with town staff and boards, to:
 - a. discuss and prioritize potential uses for the site to provide background for the public visioning sessions
 - b. review plans for the initial public visioning sessions, as well as other means of gathering photographs, and personal stories of the site as additional background material.

Note that the Town will be responsible for organizing this staff/boards meeting, using materials that will be provided by MAPC.

Task 1 Deliverables

- Deliverables:
1. Initial maps for use at meeting with town boards and staff
 2. Well-attended meeting by staff/boards that results in initial input for future uses for the site
 3. Plan for public outreach and visioning process regarding future uses
 4. Summary of input and comments received to be used as "conversation starter" at future public meetings

Timeframe: July – August 2012
Labor/Budget: 6 hours GIS/\$420
20 Hours Planner/\$1,900

II. Host Initial Visioning Session

Work with the MCC Re-Use Committee to hold an initial visioning meeting with broad invitation to all residents, business owners and abutters

Task 2 Deliverables

- Deliverables:
- 1) Well-attended public meeting that results in additional input for future uses for the site
 - 2) Summary of input and comments received

Timeframe: August – September 2012
Labor/Budget: 7 hours GIS/\$490 (to update mapping and prepare displays for event)
40 Hours Planner(s)/\$3,800 (Note that some of the time here is for other MAPC staff or for MSGA organization staff to assist in facilitating/taking notes in breakout discussions at the public forum)

III. Site Tour/Visioning/Data Collection

Host a site visit on a week-end day, open to all, and allowing at least 2-3 hours to tour the entire site. Provide process for gathering public comments on futures uses for specific areas of the site. MAPC will work with the MCC Re-Use Committee to plan for a circuit walk, with discussion of possible uses at 6 – 8 specific locations on the property. MAPC will also take note of all public comments between the specific discussion sites. One possible route is attached and will be discussed with the MCC Re-Use Committee.

Task 3 Deliverables

Deliverables: Summary of input and comments received at Site tour
Timeframe: September – October 2012
Labor/Budget: 10 hours GIS/\$700 (to update mapping and prepare displays for event)
20 Hours Planner(s)/\$1,900

IV. Undertake re-use analysis and planning, meet with Re-use Committee

MAPC will undertake site analysis based upon environmental constraints and input from the above sessions, and will prepare a set of land use recommendations. MAPC staff will meet with the Re-use Committee to review these recommendations and plan for the final public event, including preparation for means of gathering public feedback on the proposals.

Task 4 Deliverables

Deliverables: Map and accompanying presentation materials that illustrate proposed land use for the site
Timeframe: September – October 2012
Labor/Budget: 14 hours GIS/\$980 (to update mapping and prepare materials for event)
30 Hours Planner(s)/\$2,850

V. Host second Visioning Session

Hold a final visioning meeting to obtain public feedback on proposed site uses and opportunities

Task 5 Deliverables

Deliverables: 1) A brief memorandum summarizing input and comments received at final session
2) Maps and materials used at final public session, and updated per final discussions

Timeframe: October – November 2012
Labor/Budget: 14 hours GIS/\$980 (to update mapping and materials for forum and produce draft report maps)
35 Hours Planner(s)/\$3,325 (Note that some of the time here may be for MSGA organization staff to assist in facilitating/taking notes in breakout discussions at the public forum)

VI. Finalize Report on the process, including recommendations for implementation

Based upon the above materials, the MAPC will draft a final report for input from the town Re-Use Committee and Town Planner. The report will include a vision for the site, as well compiled materials such as the presentations, and attendance and notes from each of the meetings. Technical information and resource materials will also be appended to this document including the maps, example photographs, and stories, etc.

Task 6 Deliverables

Deliverables: Report summarizing the process, including recommendations for implementation
Timeframe: November 2012
Labor/Budget: 2 hours GIS/\$140 (update maps based on final forum)
25 Hours Planner/\$2,375

TOTAL ESTIMATED PROJECT COST (not including in-kind hours from Town staff) = \$19,860

Maynard Budget EPA Building Blocks Grant					
MAPC 7/13/12					
Task	planner hours	planner costs	gis hours	gis costs	task budget
1	20	\$ 1,900	6	\$ 420	\$ 2,320
2	40	\$ 3,800	7	\$ 490	\$ 4,290
3	20	\$ 1,900	10	\$ 700	\$ 2,600
4	30	\$ 2,850	14	\$ 980	\$ 3,830
5	35	\$ 3,325	14	\$ 980	\$ 4,305
6	25	\$ 2,375	2	\$ 140	\$ 2,515
Total	170	\$ 16,150	53	\$ 3,710	\$ 19,860

Project Objectives

This project has identified the following Process Benchmarks, Policy Outcomes and Regional Objectives in order to evaluate outcomes. Data and information for the evaluation will be continually collected through the project period and where possible, be used as early feedback to improve project tasks and outreach.

Process Benchmarks

MAPC, the MCC Re-use Committee, the Town Manager and the Town Planner will work to achieve the benchmarks below during the project period:

- A diversity of project participants that reflect the economic, social and cultural characteristics of the Town of Maynard, as well as from neighboring Acton.
- At least 40 individuals will participate in each of the site walk and the public forums.
- Media coverage of public meetings.

Policy Outcomes

MAPC and project partners will work to support the policy outcomes below as a result of the project:

- Official endorsement of set of future site uses resulting from the public discussions related to this process.
- Actions by the Town of Maynard to implement the recommendations from this process.

Regional Objectives

Through this project, MAPC expects to contribute to the accomplishment of the following regional MetroFuture objectives by 2030:

- No more than 20% of the region's households will have limited access to open space.
- 25% of all trips will be made on foot or by bicycle.
- An increasing share of the region's housing stock will be affordable (market rate, deed-restricted, or by Section 8 Vouchers) to households earning less than 80%, 50%, and 30% of regional median income.
- The acreage of community gardens in urban areas will increase

Project Work Plan Schedule

All EPA-funded work will be completed by November 30, 2012; completion of the report using Maynard in-kind time may extend beyond this period. Timelines included above are approximate and subject to change based upon schedules of the participating Boards in the town of Maynard.

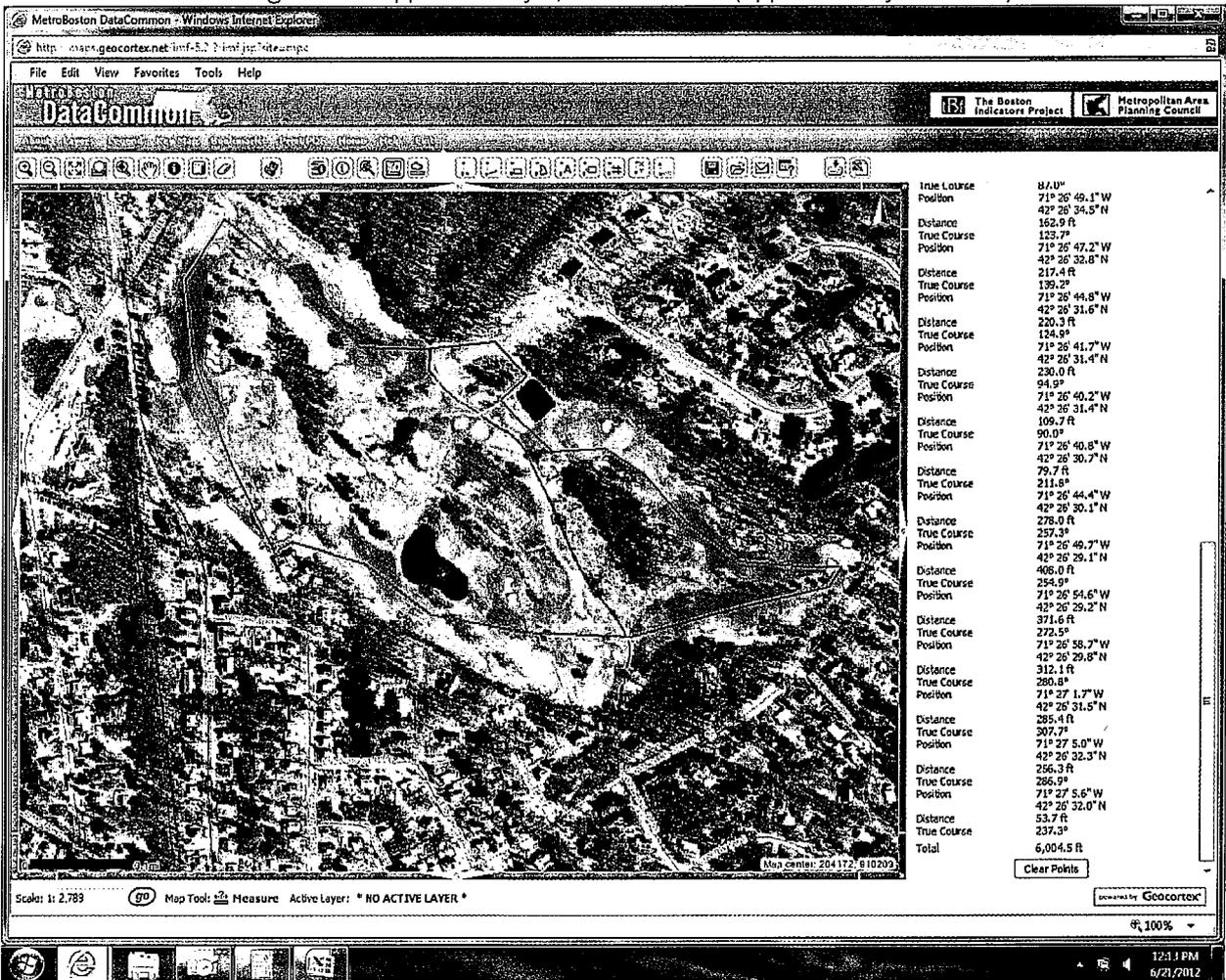
Scope approved: 

7.30.12

Town Administrator, Town of Maynard

Date

Possible route of Walking forum – approximately 6,000 linear feet (approximately 1.1 miles)



FACILITIES DEPARTMENT
July 2012
Gregg Lefter, Facilities Manager

Activity Report

FACILITIES:

- Weekly School Building Meetings
- Completed Track Resurfacing
- 95% Complete Floor at Green Meadow
- Moved all Furniture from Classroom BHC Inmates
- Removed All Carpet from School BHC Inmates
- 80% Complete New Heating Controls at Green Meadow
- Coordinated effort moving Summer Classes from Green Meadow to Fowler
- 90% Completed Town Hall Renovations Lower Level
- Posted Memorial Gym Demolition Proposal
- Hired Demo Contractor Jay-Mor Enterprise \$92,700 + Abatement (approx \$25,000)
-



FACILITIES DEPARTMENT
June 2012
Gregg Lefter, Facilities Manager

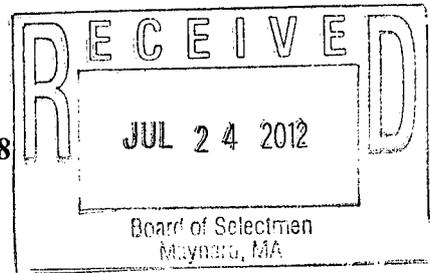
Activity Report

FACILITIES:

- **Weekly High School Meetings**
- **Monthly High School Building Meeting**
- **Monthly Assebet Valley School Building Meeting**
- **Removal of carpet at Green Meadow School**
- **Supply packaging crates to Green Meadow**
- **Supply POD storage and dumpsters**
- **Energy efficient envelope completed at Green Meadow**
- **Renovation of lower town hall started**
- **Solicit bids for Fowler Gym Demolition**



**MAYNARD LODGE OF ELKS #1568
34 POWDERMILL ROAD
MAYNARD MA 01754**



Stephen Ferranti
EXALTED RULER

Douglas MacGlashing
MANAGER

Patricia Roberts
SECRETARY

Board of Selectmen
Maynard MA 01754

July 23, 2012

Re; Minor Incident

To Whom It May Concern:

While working as Manager at an Elks Function at 34 Powdermill Road on Saturday 07/21/2012, I was informed there was a minor argument that took place between two patrons. I went to the upstairs lobby and spoke to Officer Balzotti who was working the detail along with Special Officer Loomer.

Officer Balzotti informed me that some patrons had a minor argument. A subject had reached out and grabbed the collar of another patron and ripped a chain from his neck. That patron and another had walk away to avoid further confrontation.

Sergeant Noble, and Officer Duggan also arrived on the scene, and I was told the offending party, James Rodgers, (also may use another last name) was in the downstairs lobby with Officers.

After questioning the subjects, Sergeant Noble told me that Mr. Rodgers was leaving, and he asked if I wanted the other parties to leave also.

No one wanted to press charges and it appeared that no problems had occurred so it was ok for them to remain at the function.

Bartenders on duty at this function were Michael Graceffa, Steven McDonald, Timothy Connors, and Dave Loughlin.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Douglas MacGlashing".

Douglas MacGlashing



Incident #: 12-417-OF
Call #: 12-9493

Date/Time Reported: 07/21/2012 2319
Report Date/Time: 07/22/2012 0120
Status: No Crime Involved
Reporting Officer: Juvenile Detective William Duggan

Signature: _____

#	INVOLVED	SEX	RACE	AGE	SSN	PHONE
1	RUGGIERO, JAMES F JR [REDACTED] [REDACTED]3	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Military Active Duty: [REDACTED]
HEIGHT: [REDACTED] WEIGHT: [REDACTED] HAIR: [REDACTED] EYES: [REDACTED]
BODY: [REDACTED] COMPLEXION: [REDACTED]
DOB: [REDACTED] PLACE OF BIRTH: [REDACTED]
LICENSE NUMBER: MA [REDACTED] ETHNICITY: [REDACTED]

[CONTACT INFORMATION]

Home Phone (Primary) [REDACTED]

ALIAS LAST NAME	FIRST NAME	MIDDLE NAME	SSN	DOB
RUGGIERO	JAMES		NOT AVAIL	[REDACTED]
ROGERS	JAMES		NOT AVAIL	[REDACTED]

FATHER'S NAME: [REDACTED]
MOTHER'S NAME: [REDACTED]

OCCUPATION: [REDACTED]

2	BROOKS, SEBASTIEN [REDACTED] [REDACTED]	M	W	[REDACTED]	[REDACTED]	[REDACTED]
---	---	---	---	------------	------------	------------

Military Active Duty: [REDACTED]
BODY: [REDACTED] COMPLEXION: NOT AVAIL.
DOB: [REDACTED] PLACE OF BIRTH: NOT AVAIL.
LICENSE NUMBER: [REDACTED] ETHNICITY: NOT HISPANIC

[CONTACT INFORMATION]

Home Phone (Primary) [REDACTED]

ALIAS LAST NAME	FIRST NAME	MIDDLE NAME	SSN	DOB
BROOKS	SEBASTIEN		NOT AVAIL	[REDACTED]

3	LEE, SONNY MICHAEL [REDACTED] [REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
---	--	------------	------------	------------	------------	------------

Military Active Duty: [REDACTED]
BODY: [REDACTED] COMPLEXION: NOT AVAIL.
DOB: [REDACTED] PLACE OF BIRTH: NOT AVAIL.
LICENSE NUMBER: MA [REDACTED] ETHNICITY: NOT HISPANIC

COPY

Incident #: 12-417-OF
Call #: 12-9493

INVOLVED SEX RACE AGE SSN PHONE

[CONTACT INFORMATION]

4 FRANKO, JILL E
Home Phone (Primary) [REDACTED]
[REDACTED]
[REDACTED]
Military Active Duty: [REDACTED]
BODY: [REDACTED] COMPLEXION: [REDACTED]
DOB: [REDACTED] PLACE OF BIRTH: [REDACTED]
LICENSE NUMBER: MA [REDACTED] ETHNICITY: [REDACTED]

[CONTACT INFORMATION]

5 ROGERS, KIMBERLEY
Home Phone (Primary) [REDACTED]
[REDACTED]
[REDACTED]
Military Active Duty: [REDACTED]
HEIGHT: [REDACTED] WEIGHT: 0 HAIR: NOT AVAIL. EYES: NOT AVAIL.
BODY: [REDACTED] COMPLEXION: NOT AVAIL.
DOB: [REDACTED] PLACE OF BIRTH: NOT AVAIL.
LICENSE NUMBER: MA [REDACTED] ETHNICITY: NOT HISPANIC

EVENTS (S)

LOCATION TYPE: Other/Unknown
MAYNARD LODGE OF ELKS
34 POWDER MILL RD
MAYNARD MA 01754

Zone: North of Rt. 62

1 Disturbance

COPY

Ref: 12-417-OF

Entered: 07/22/2012 @ 0131
Modified: 07/22/2012 @ 0238Entry ID: MNOBL
Modified ID: MNOBL

On the above date and time the detail officer, Balzotti, working at the Elks requested a cruiser to respond for a past altercation. Upon arrival Off Balzotti was interviewing the parties involved, everything was calm at this point. Officer Balzotti explained that there was a misunderstanding between Jim Ruggiero, Sonny Lee, and Sebastien Brooks.

Sonny explained that he joked with Kim Rogers while in line to the bathroom that the guys must be putting on makeup because it was taking them so long. Shortly after he said Ruggiero came over to him and started with him. When this occurred Sonny's friend, Sebastien Brooks, stepped in and the parties started pushing each other and Sebastien said Ruggiero pulled his chain and broke it. Sonny's girlfriend, Jill Franko, said that during the incident Rogers spit at them and some got on her.

Ruggiero said that they were bothering him and his sister Kim Rogers and that Sonny bumped into Kim and that is what started the altercation. He then said that the person in the red shirt (Brooks) was the one who got in his face and that he spit on him, and then he grabbed him and pushed him away and he did not purposely break his chain.

Off. Balzotti said neither he nor the other Officer (Loomer) saw any of the altercation. All parties were explained their right to take out a complaint. None of the parties wished to pursue this further. I spoke with the manager, Doug MacGlashing, and he said he just wanted Ruggiero to leave so there was no further problems. Ruggiero and Rogers then left without incident. MacGlashing was advised to do a report for the Selectmen.

Sgt. Michael A. Noble
Maynard Police Dept.

COPY



**ZONING BOARD OF APPEALS
MUNICIPAL SERVICES
195 MAIN STREET
MAYNARD, MA 01754**

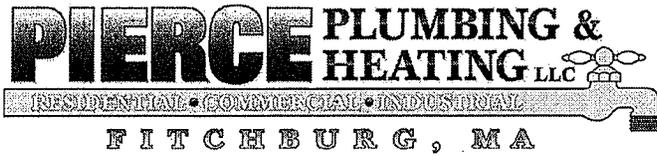
CONTINUED LEGAL NOTICE

The Maynard Zoning Board of Appeals will hold a continued public hearing on Monday, August 6, 2012 at 7:15 p.m. in the Maynard Town Building, 195 Main Street, Maynard, concerning:

Petition of Ronald Starr, 65-67 Parker Street, Maynard, for a Special Permit in accordance with Section 5.1.2.1 nonconforming use and Section 5.1.3.1 nonconforming structures, specifically to replace the existing storage building with a new storage building in the same footprint as the existing structure.

Action will be taken on the within petition as filed and presented. A copy of the application is on file with the Clerk's Office and can be viewed during normal office hours.

Marie Morando,
Recording Secretary



Jeremy Pierce
35 Ronald St.
Fitchburg, MA 01420

7/19/12

Reference: Assistant Plumbing Inspector position – Town of Maynard, MA

To Whom It May Concern,

This letter is in response to the available Assistant Plumbing Inspector position for the Town of Maynard. I would like to be considered for this position.

I graduated from Leominster Trade School in 1997, completing the plumbing program. I worked for various plumbing companies upon graduation until I started my own plumbing business in late 2010. I was the Assistant Plumbing Inspector for the Town of Princeton, MA for 1 year beginning in 2009 and have been the Plumbing Inspector for the Town of Princeton for the past 2 years.

I feel that my qualifications are well-suited to be the Assistant Plumbing Inspector for the Town of Maynard.

If you have any questions, please feel free to call me on my cell at 978-660-0107.

Regards,

Jeremy Pierce

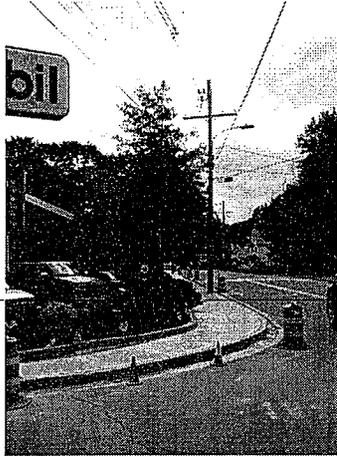
DEPARTMENT OF PUBLIC WORKS

July 2012

Dorothy Portnoy Activity Report

Administration:

- Jerry Flood Retired
- Sidewalk Improvements on Great Rd., Waltham St. and Concord Street have begun. Great Rd and Waltham St will be complete by the 2nd week in August. Updates have been posted to the Town Web Site and keeping residents informed about the project. Daily meetings with Allied Paving Project Manager during construction.



- Contracts have been Awarded for: Filter Media Replacement at Well 4/(Winston Builders), Parker Street Sidewalk/Allied Paving, Secondary Clarifier/Pride Environmental
- Pre-Construction Meeting for Filter Media Replacement at Well 4, Construction Start will be 2nd week in August
- Design work for the rehab/upgrade at Mocking Bird Station is in progress
- Trash/ Recycle Program continues to run smooth
- Chapter 90 Request for Paving in progress
- AECOM working on Feasibility Study on 3 intersections Down Town. Tech Report is due 2nd week of August with a public meeting to be set for 1st week in September.
- Interviews for WWTP Operator taking place
- Lead Mechanic has been selected and start date for employee is August 6.
- Keeping Water Tanks at a level less than emergency situation was a struggle this month but with great dedication from staff by the end of the month the Tower is now at an unthreatened level.
- Lead and Copper Testing has to be completed in September. Preparation has started to have all involved notified for the
- Residential Cross Conn

Highway Department:

- Spent 2-3 days a week n
- Mowed all Town owned
- 1 Internment
- Continue to assist other :: drive WWTP
- Tanker, Equipment/Tr
- Re-Built Catch Basin of
- Paving sections of road
- 10 days burning weeds
-

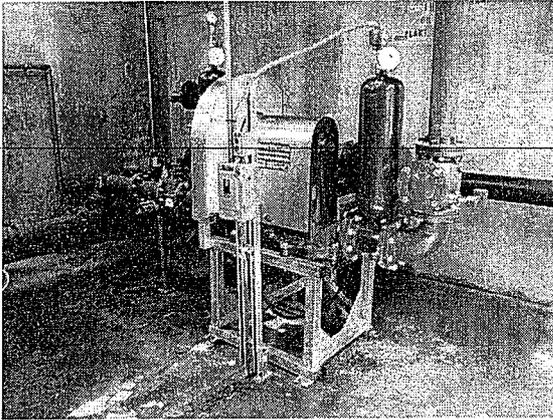
Water/Sewer Department:

- Continual Water Testi
- Well 6 was pulled and gained.
- Town wide leak detect
- New grates installed at P. for beaver control.
- Mark outs and inspections for Waltham St Bridge, High School, Sidewalk Project and various other locations

- Daily monitoring of sewer pump stations and repairs and cleaning as necessary including clearing of sewer blocks
- Normal maintenance and repairs at Water treatment Plants

WWTP

- The Co-Mag system has been operating properly since it was re-started on March 19, 2012 the average Total PO4 has been less than 0.05 mg/l and our permit limit is 0.1 mg/l.
- Woodward and Curran installed the new SCADA computer node II in the lab and finishing up the format of the new monthly reports.
- The job posting for the vacant operators' position has been placed on the MWPCA web site and interviews are ongoing at this time.
- Total Rainfall for the month of July was .52 inches.
- Weston and Sampson have relocated the Penn Valley Pump from the Primary Pump Vault to the Secondary Pump Vault and the unit is in operation.



- The clarifier contract with Weston and Sampson Services, CMR is proceeding and Clarifier # 2 has been ordered. The delivery date is scheduled to arrive anywhere from September 20-October 4, 2012. It has been estimated that the unit will be installed and in operation within a month after it has been delivered. Quotes for Clarifier #1 have been received and the lowest bidder was accepted. The town is waiting for the contract to be signed and returned to the town with the appropriate performance bond at which time the Town will notify the contractor to proceed.

Becky Mosca

From: Dorothy Jay
Sent: Friday, August 03, 2012 8:37 AM
To: Becky Mosca
Subject: July Report
Attachments: JULY 2012.docx

Becky here is the Monthly report for July

*Dorothy Portnoy, MCPPO
Town of Maynard
Department of Public Works
Administrative Secretary
978-897-1317*

CONSTABLES & PROCESS SERVERS
SERVICE OF SUBPOENAS

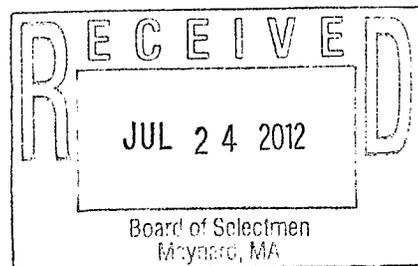


John R. Scichilone & Associates

31 Avon Drive
Hudson, MA 01749

Office: 978-562-6193
Fax: 978-562-1153

P.O. Box 135
Stow, MA 01775



July 23, 2012,

To: ~~The Honorable Board of Selectman~~
Town of Maynard
195 Main Street
Maynard, MA. 01754

Attn: Michael J. Sullivan, Town Administrator

Dear Selectman,

My name is John R. Scichilone of 31 Avon Drive, Hudson, MA. 01749. I am asking to be appointed a Constable in your town to serve Civil Process papers. I presently serve process and I am bonded in five other cities and towns, they are Hudson, Acton, Stow, Framingham and Marlborough. On occasion, I serve, warrants and summons for the Massachusetts Department of Revenue child support enforcement division and N-Star Gas & Electric Corporation in your town.

I am a retired Police Chief from the town of Stow MA. with 35 years of service working in both Hudson and Stow Massachusetts. I have been a Bonded Constable for over 40 years.

Previously, I was appointed a special police officer in your town for many years while working full time on the Stow Police Department.

Thank you, in advance for considering my request.

Sincerely,


John R. Scichilone



Maynard, Mass. July 8, 1975

TO JOHN SCICHTLONE

You are hereby appointed

SPECIAL POLICE

FOR THE...

TOWN OF MAYNARD

to hold your office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE

John A. Corwin

Richard J. Whitcomb

Robert J. [unclear]

SELECTMEN OF MAYNARD

Sworn August 6, 1975

Virginia D. Hatch
TOWN CLERK



Maynard, Mass. May 29, 1973

TO JOHN R. SCICHTLONE

You are hereby appointed

SPECIAL POLICE - MAYNARD POLICE DEPARTMENT

FOR THE...

TOWN OF MAYNARD

to hold your office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE

John A. Corwin

Richard J. Whitcomb

SELECTMEN OF MAYNARD

Sworn June 4, 1973

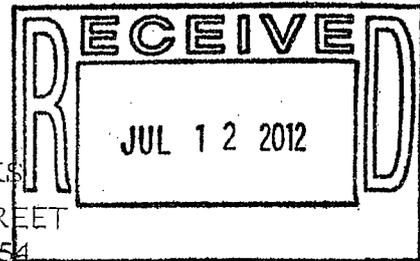
Francis W. [unclear]
TOWN CLERK



OFFICE OF THE
DEPARTMENT OF PUBLIC WORKS
MUNICIPAL BUILDING, 195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754

TELEPHONE: 978-897-1017

FAX: 978-897-7290



UTILITY BILLING

ABATEMENT REQUEST

ACCOUNT #: 51-1261-1

DATE: July 11 2012

NAME: MARK R + ANN E STACHOWICZ

ADDRESS: 12 RICE ROAD, MAYNARD, MA 01754

PHONE: (978) 897 3880

CUSTOMER HAS PAID ALL UNCONTESTED WATER/SEWER BILLS IN FULL BY DUE DATE AND AN AMOUNT AT LEAST EQUAL TO PRIOR BILL OF CONTESTED BILL.

Please attach a copy of the bill in question, Full Description of Request: (be specific)

Account 51-1261-1 IS AN OUT DOOR WATER
METER AND WE INCURRED A SEWER FEE OF
\$56.39 ON OUR MOST RECENT INVOICE.
OUR MAIN WATER TO OUR RESIDENCE IS
ACCOUNT 51-1261-0 WHICH IS EVIDENCED BY THE
SIGNIFICANTLY HIGHER USAGE.
WE RESPECTFULLY REQUEST AN ABATEMENT OF
\$56.39 ON ACCOUNT 51-1261-1 FOR THE
IMPROPERLY BILLED SEWER CHARGE.

ALSO: SEE
COPIES OF
PRIOR 2 QUARTERS
WHICH HAVE
NO SEWER
FEE.

THANK YOU
[Signature]
MARK STACHOWICZ 7-11-12

Reviewed by: _____

Approved: *[Signature]* Denied: _____

Reason: _____

Abatement Policy on back of form

Previous bills were water only Irrigation acct

The Board of Selectmen has approved providing some relief from water and sewer rates for elderly homeowners and others exclusively for homes they own and occupy as their principal residence. Specifically, the Board voted to provide abatements of up to \$75 per each semi-annual billing period for the following categories of persons:

- Homeowners age 75 or older, and
- Anyone receiving property tax exemptions from the Board of Assessors in accordance with State regulations and procedures.

Persons who fall into either of the above categories and wish to apply for an abatement of a portion of their water and sewer bills should apply at the Office of the Department of Public Works in the lower level of the Town Building, 195 Main Street, Maynard. Questions about this new abatement program can be directed to the Maynard Department of Public Works at 978-897-1017.

Abatement Policy and Procedure

All customers who file abatement applications must have paid all uncontested prior bills and also make a payment equal to the prior bill on a contested bill.

1. The request for an abatement must be made within 60 days of the date of bill in dispute.
2. Abatement requests must be made in writing with official "Utility Billing Abatement Request" form.
3. The Department of Public works will respond in writing with an answer or an update within 21 days.

Service Location

Parcel Identifier

Account #

Bill #

Billing Date

Due Date

12 RICE RD

4.0-129.0

5100012611

0001250

07/02/2012

08/01/2012

Meter Readings

Usage Summary

Charge Summary

Meter	Date	Type	Read	Rate	Total Usage	Sewer	
001	05/31/2012	Actual	33,230	Sewer	635	Water	\$56.39
001	02/27/2012	Actual	32,595	Water	635		\$29.39

Rate Information

Quarterly In-Town Rates

Quarterly Out-of-Town Rates

Water / Sewer Rate Information
Water usage from 0-500 cubic feet is billed at minimum rate of \$4.36 per hundred cubic feet
Water usage from 501-1,000 cubic feet is billed at \$5.62 per hundred cubic feet
Water usage from 1,001-2,500 cubic feet is billed at \$6.03 per hundred cubic feet
Water usage over 2,500 cubic feet is billed at \$6.88 per hundred cubic feet
Sewer rate is \$8.88 per hundred cubic feet. Minimum Water Bill is \$21.80 and Minimum Sewer Bill is \$44.40

Water / Sewer Rate Information
Water usage from 0-500 cubic feet is billed at minimum rate of \$6.10 per hundred cubic feet
Water usage from 501-1,000 cubic feet is billed at \$7.86 per hundred cubic feet
Water usage from 1,001-2,500 cubic feet is billed at \$8.45 per hundred cubic feet
Water usage over 2,500 cubic feet is billed at \$9.69 per hundred cubic feet
Sewer rate is \$12.36 per hundred cubic feet. Minimum Water Bill is \$30.50 and Minimum Sewer Bill is \$61.80

Total Current Charges	\$85.78
Past Due	\$0.02
Penalty	\$0.00
Total Due	\$85.80

Taxpayer Message

PLEASE NOTE

Issue Date: 7/2/2012

Due Date: 8/1/2012

SEE YOUR BILL ONLINE



You can now view and pay your bills online. You'll save time and money and can also schedule payments.

WWW.TOWNOFMAYNARD-MA.GOV

Contact Information

Billing Inquiries: Call Collector's Office
978-897-1305

Office Hours:
Monday - Friday 8:00 AM - 4:00 PM

Usage Inquiries: Call DPW:
978-897-1317

Service Location				Parcel Identifier	Account #	Bill #	Billing Date	Due Date
12 RICE RD				4.0-129.0	5100012611	0001250	03/30/2012	05/01/2012
Meter Readings				Usage Summary		Charge Summary		
Meter	Date	Type	Read	Rate	Total Usage			
001	02/27/2012	Actual	32,595	Water	0	Water		\$21.80
001	11/28/2011	Actual	32,595					

Pd # 315
 4-1-12
 \$ 294.66

Rate Information	
Total Current Charges	\$21.80
Credit Balance	(\$0.01)
Penalty	\$0.00
Total Due	\$21.79

Quarterly In-Town Rates	Quarterly Out-of-Town Rates												
<table border="1"> <thead> <tr> <th>Water / Sewer Rate Information</th> </tr> </thead> <tbody> <tr> <td>Water usage from 0-500 cubic feet is billed at minimum rate of \$4.36 per hundred cubic feet</td> </tr> <tr> <td>Water usage from 501-1,000 cubic feet is billed at \$5.62 per hundred cubic feet</td> </tr> <tr> <td>Water usage from 1,001-2,500 cubic feet is billed at \$6.03 per hundred cubic feet</td> </tr> <tr> <td>Water usage over 2,500 cubic feet is billed at \$6.88 per hundred cubic feet</td> </tr> <tr> <td>Sewer rate is \$8.88 per hundred cubic feet.. Minimum Water Bill is \$21.80 and Minimum Sewer Bill is \$44.40</td> </tr> </tbody> </table>	Water / Sewer Rate Information	Water usage from 0-500 cubic feet is billed at minimum rate of \$4.36 per hundred cubic feet	Water usage from 501-1,000 cubic feet is billed at \$5.62 per hundred cubic feet	Water usage from 1,001-2,500 cubic feet is billed at \$6.03 per hundred cubic feet	Water usage over 2,500 cubic feet is billed at \$6.88 per hundred cubic feet	Sewer rate is \$8.88 per hundred cubic feet.. Minimum Water Bill is \$21.80 and Minimum Sewer Bill is \$44.40	<table border="1"> <thead> <tr> <th>Water / Sewer Rate Information</th> </tr> </thead> <tbody> <tr> <td>Water usage from 0-500 cubic feet is billed at minimum rate of \$6.10 per hundred cubic feet</td> </tr> <tr> <td>Water usage from 501-1,000 cubic feet is billed at \$7.86 per hundred cubic feet</td> </tr> <tr> <td>Water usage from 1,001-2,500 cubic feet is billed at \$8.45 per hundred cubic feet</td> </tr> <tr> <td>Water usage over 2,500 cubic feet is billed at \$9.69 per hundred cubic feet</td> </tr> <tr> <td>Sewer rate is \$12.36 per hundred cubic feet.. Minimum Water Bill is \$30.50 and Minimum Sewer Bill is \$61.80</td> </tr> </tbody> </table>	Water / Sewer Rate Information	Water usage from 0-500 cubic feet is billed at minimum rate of \$6.10 per hundred cubic feet	Water usage from 501-1,000 cubic feet is billed at \$7.86 per hundred cubic feet	Water usage from 1,001-2,500 cubic feet is billed at \$8.45 per hundred cubic feet	Water usage over 2,500 cubic feet is billed at \$9.69 per hundred cubic feet	Sewer rate is \$12.36 per hundred cubic feet.. Minimum Water Bill is \$30.50 and Minimum Sewer Bill is \$61.80
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Taxpayer Message	
PLEASE NOTE Issue Date: 03/30/2012 Due Date: 05/01/2012	



Make this the last bill you get in the mail
 Sign up for Paperless Billing Today
WWW.TOWNOFMAYNARD-MA.GOV

S00193-000003

Contact Information		
Billing Inquiries: Call Collector's Office 978-897-1305	Office Hours: Monday - Friday 8:00 AM - 4:00 PM	Usage Inquiries: Call DPW: 978-897-1317

Service Location	Parcel Identifier	Account #	Bill #	Billing Date	Due Date
12 RICE RD	4.0-129.0	5100012611	0001250	12/30/2011	02/01/2012

Meter Readings				Usage Summary		Charge Summary	
Meter	Date	Type	Read	Rate	Total Usage		
001	11/28/2011	Actual	32,595	Water	240	Water	\$21.80
001	08/31/2011	Actual	32,355				

Pd # 279
 1-2-2012
 \$ 258.7

Rate Information		Total Current Charges	Total Due
Quarterly In-Town Rates Water usage from 0-500 cubic feet is billed at minimum rate of \$4.36 per hundred cubic feet Water usage from 501-1,000 cubic feet is billed at \$5.62 per hundred cubic feet Water usage from 1,001-2,500 cubic feet is billed at \$6.03 per hundred cubic feet Water usage over 2,500 cubic feet is billed at \$6.88 per hundred cubic feet Sewer rate is \$8.88 per hundred cubic feet.. Minimum Water Bill is \$21.80 and Minimum Sewer Bill is \$44.40		\$21.80	\$21.80
Quarterly Out-of-Town Rates Water usage from 0-500 cubic feet is billed at minimum rate of \$6.10 per hundred cubic feet Water usage from 501-1,000 cubic feet is billed at \$7.86 per hundred cubic feet Water usage from 1,001-2,500 cubic feet is billed at \$8.45 per hundred cubic feet Water usage over 2,500 cubic feet is billed at \$9.69 per hundred cubic feet Sewer rate is \$12.36 per hundred cubic feet.. Minimum Water Bill is \$30.50 and Minimum Sewer Bill is \$61.80		Past Due \$0.00	
		Penalty \$0.00	

Taxpayer Message

PLEASE NOTE
 Issue Date: 12/30/2011
 Due Date: 02/01/2012



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Contact Information		
Billing Inquiries: Call Collector's Office 978-897-1305	Office Hours: Monday - Friday 8:00 AM - 4:00 PM	Usage Inquiries: Call DPW: 978-897-1317