



**AGENDA**  
**Maynard Board of Selectmen's Meeting**  
**January 08, 2013**  
**Town Building—Michael J. Gianotis Meeting Room**  
**(No. 201)**  
**Regular Meeting Time: 7:00pm**

(All public meetings may be recorded, broadcast and or videotaped)

1. Call to order (7:00)
2. Pledge of Allegiance
3. Public Discussion
4. Acceptance of Minutes\*
  - a) December 18, 2012
5. Correspondence
  - a) Maynard Police monthly report December 2012
  - b) Assessing Department monthly report Dec. 2012
  - c) Resignation letter from Lynne Lombardi ZBA
  - d) Email from resident, Safety at Schools
  - e) Resignation from employee, Dorothy Portnoy
  - f) Email, CPC Proposal meeting request, Jan 9<sup>th</sup> 2013
  - g) MAGIC meeting with agenda Jan 3 2013
  - h) Letter dated Dec 21, 2012 to Quirk Construction Corp.
  - i) Letter dated Dec. 21, 2012 to U.S. Pavement Service
  - j) Copy of Municipal Police Training Committee Academy

- k) Letter from (NERAC) Northeast Homeland Security Regional Advisory Council
- l) Meeting Notice from Finance Committee 1/7/13 at 7:00 pm
- m) Email, meeting for Downtown revitalizing. 1/23/13 at 7:00 pm
- n) Example of the error on fiscal year 2013 3<sup>rd</sup> qtrs. notice

6. Consent Agenda (7:05)

- a) Appointments, Agents for the LLA, Chief Dubois and Sgt. Noble

7. Maynard Police Liquor License Compliance Checks

8. New Business, Common Victualler and Entertainment License

9. Request use of Crowe Park, Maynard Charitable Corp.

10. DPW Update

11. Reo/Coolidge Park ~ update ~ Quirk Construction

12. Town Administrator's Report

13. Old/New Business

14. Chairman's Report

15. Executive Session ~ Land

16. Adjourn (9:00)

Respectfully submitted

Michael Sullivan, Town Administrator

**Upcoming items: Public hearing with Town Charter Revision dated 10-26-12.**



Draft minutes for December 18, 2012

OFFICE OF THE  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**

MUNICIPAL BUILDING  
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's Meeting Minutes**

**Tuesday, December 18, 2012**

**Room 201, Town Hall**

**Time: 7:00 pm**

**Present: Chairman Dawn Capello, Selectman Brendon Chetwynd, Selectman David Gavin, Selectman Mick Hurrey, Town Administrator, Michael Sullivan and Becky Mosca. Absent, Selectman James Buscemi.**

**Pledge of Allegiance**

**Public Comments:** Having proudly attended the Norman Knight Award for Excellence in Community Service when Firefighter Sean Kiley received his award, Brendon Chetwynd commented, within a public media, on the excellence of the entire affair. Those present from Maynard were likewise proud, impressed and appreciative of the opportunity to witness such an outstanding event.

**Motion** made by Selectman Brendon Chetwynd to approve the minute for the December 4, 2012 meeting. Second by Selectman David Gavin. Vote 4 - 0. **Motion approved.**

**List of Correspondences**

- a) Treasurer/Collector's Monthly Report, Nov. 2012
- b) Facilities Monthly Report, Nov. 2012
- c) Town Accountant FY13 Report
- d) Planning Board Meeting Notice, Nov. 2012
- e) Council on Aging Monthly Report, Nov. 2012
- f) Board of Health Meeting Notice, Dec 11, 2012
- g) Town Clerk's Monthly Report, Nov. 2012

- h) Town Accountant Monthly Report, Nov. 2012
- i) DPW Monthly Report, Nov. 2012
- j) Library Monthly Report, Nov. 2012
- k) DEP Operation Compliance Inspection Report
- l) Liquor License Survey
- m) Dec 8, 2012 Pleasant Café Inc. Incident Report
- 2. Appreciation – Christmas Parade Chair, Nancy Ledge Quinn
  - a) Medical Marijuana Zoning Info. – Mark Dubois, Chief of Police
  - b) December free 2-hour parking Downtown
  - c) WAVM Telethon Total

**Motion** made by Selectman Brendon Chetwynd to approve the list of correspondences as shown. Second by Selectman David Gavin. Vote 4 – 0. **Motion approved.**

#### **Consent Agenda**

- a) Reappointments for Ad-hoc Committees
  - Local Emergency Planning Committee
  - Maynard Green Communities Committee
  - Maynard Community Life Center Committee
  - Maynard Golf Course Planning Committee
  - Town School Building Committee Added to the agenda late.

**Motion** made by Selectman Brendon Chetwynd to accept and approve the consent agenda as amended. Second by Selectman Mick Hurrey. Vote 4 – 0. **Motion approved.**

#### **Public Hearing 7:15 P.M.**

On Tuesday, December 18, 2012 at 7:15 PM, in the Michael J. Gianotis Room 201, the Maynard Board of Selectmen will hold a Taking Hearing with respect to Shore Avenue, as shown on a plan entitled “Revised Plan, Assabet Heights Development, Stow – Maynard – Massachusetts”, prepared by E.W. Pettigrew, dated May 10, 1948, recorded with the Middlesex Registry of Deeds as Plan 1689 of 1948. The purpose of the Hearing will be to vote on the issuance of an Order of Taking for Shore Avenue for the purpose of accepting it as a public way.

Town of Maynard  
Commonwealth of Massachusetts

Board of Selectmen

Dawn Capello  
Mick Hurrey  
David Gavin  
James Buscemi  
Brendon Chetwynd

**DECISION of the Board of Selectmen and ORDER OF TAKING**

Eminent Domain Taking of Shore Avenue

Board of Selectmen meeting Date: December 18, 2012

Member	In Favor	Opposed	Abstained	Not Present
Capello	x			
Hurrey	x			
Gavin	x			
Buscemi				x
Chetwynd	x			

Pursuant to the authority granted by G.L. c. 82, § 7, the Board of Selectmen has voted to:

Adopt the Order of Taking as approved by Article 2 at the 2012 Special Town Meeting, by eminent domain of the land consisting of Shore Avenue, as shown on a plan entitled "Revised Plan, Assabet Heights Development, Stow – Maynard – Massachusetts", prepared by E.W. Pettigrew, dated May 10, 1948, recorded with the Middlesex Registry of Deeds as Plan 1689 of 1948. The purpose of the Order of Taking will be to adopt the roadway as a public way.

**Motion** made by Selectman Brendon Chetwynd to adopt the Order of Taking of Shore Avenue by eminent domain as approved by Article 2 at the 2012 Special Town Meeting. Second by Selectman Mike Hurrey. Vote 4 – 0. **Motion approved.**

The Board of Selectmen has moved to award damages as follows:

As a subdivision roadway, Shore Avenue should have been deeded to the Town and accepted as a public way upon the completion of the subdivision. Accordingly, \$0.00 have been awarded as damages under this Order

### **Tax Rate Final Vote**

**Motion** made by Selectman Brendon Chetwynd to affirm the vote taken by the Board of Selectmen on November 13, 2012 following the required and duly posted public hearing setting the tax rate for fiscal 2013 at a CIP ratio of 1.39 This affirmation is at the Direction of the Massachusetts Department of Revenue. Second by Selectman David Gavin. Vote 4 - 0. **Motion approved.**

### **Local License Authority**

- a) Request to extend Hours of Operation Off-Premise December 23 and December 30, 2012
- b) Update and discussion on licensee process/payments

**Motion** made by Selectman Brendon Chetwynd to extend Hours of Operation Off-Premise December 23 and December 30, 2012. Second by Selectman Mick Hurrey. Vote 4 – 0. **Motion approved.**

### **Fire Department Additional Temporary Staffing, Chief Stowers (7:35)**

Discussion

### **Board of Selectmen Goals.**

- Maximize Economic Development Opportunities
- Launch Long Term Planning Initiative
- Continue to improve working relationship with School Administration
- Improve communication with residents and local businesses
- Establish Board & Committee Liaisons

### **Town Administrator's Report**

- Annual License Renewal Update
- Reo/Coolidge Bid Opening
- Assabet Valley Regional Vocational High School
- Regional Transportation
- Assabet River Rail Trail
- Fiscal Year 2014 Budget

**Old/New Business**

Selectman Hurrey

- Chief Stowers – Fire Fighter Ceremony in Worcester was profound. He was thankful for support from Maynard.
- Important to Cap Project – highlight cost savings.
- Post the minutes or highlight of February meeting
- Office hours for the Board
- Meeting on Monday at School for the CT issue

Selectman Gavin

- School Building Committee Project – on target and looks good.
- Wish all colleagues a Merry Christmas and Happy New Year

Selectman Chetwynd - none

Chair, Dawn Capello

- January 23 meeting
- Quarterly meeting with school officials

**Motion** made by Selectman Brendon Chetwynd to adjourn. Second by Selectman Mick Hurrey. Vote 4.0. **Motion approved.**

Time: 9:02 pm

Approved: \_\_\_\_\_

Date: December 18, 2012

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Selectman, Chetwynd, Clerk

Initials: BJM



## **Maynard Police Department**

Chief Mark W. Dubois

To: Board of Selectmen

### Monthly Report - December 2012

On December 1<sup>st</sup> Officers concluded a comprehensive investigation of suspects breaking into vehicles and stealing a variety of items such as money, laptop computers, Ipod's, personal property items and a variety of electronic devices. The investigation identified property owners in over forty car breaks. Two subjects were arrested and are still being held pending future court appearances. One suspect was criminally charged which is pending at Concord District Court. The investigation was a collaborative effort of patrol officers, detectives, and officers from surrounding communities.

On December 2<sup>nd</sup> we enjoyed another successful Christmas Parade with Santa flying overhead and a large crowd gathered throughout the parade route.

ON December 13<sup>th</sup> the Maynard Police department hosted a meeting for our information system vendor IMC. All Middlesex County police departments that also use IMC were invited to this presentation on the Group Informational Sharing service that IMC offers as part of their service. The program allows police departments to network together to share information regarding incident, arrest, and suspect data. The group sharing program will be hosted by Maynard PD and networked to as many as 12 other participating departments. IMC anticipates that state wide access will be available within 1 year for all participating agencies. The additional information we will have access to will aid with investigations, background checks, and officer safety.

Included are the statistics for the month on calls we responded to.

Respectfully submitted,

Mark W. Dubois

197 Main Street, Maynard, Ma 01754

978-897-1031 Fax 978-897-8002

[mdubois@maynardpolice.com](mailto:mdubois@maynardpolice.com)

# Call Reason Breakdown

<u>Call Reason</u>	<u>Self</u>	<u>Disp</u>	<u>Total</u>
911 Hang Up	0	3	3
911 Abandoned	0	2	2
911 Accidental	0	4	4
Alarm Fire/Smoke	0	7	7
Alarm, Burglar	0	17	17
Animal Complaint	0	7	7
Arrest / Fugitive	0	2	2
Area check	41	0	41
Assault	0	1	1
Assist Citizen	1	15	16
Assist Fire Dept.	0	7	7
Assist Other Agency	0	7	7
B & E (Motor Vehicle)	0	3	3
B & E (Past)	0	3	3
Burglary	0	1	1
Prisoner Cell Checks	0	22	22
Building Check	158	0	158
Civil Dispute	0	2	2
Disturbance	0	8	8
Drug Law Violation	0	1	1
Disabled MV	0	1	1
Domestic Disturbance	0	5	5
Environmental	0	1	1
Fire, Structure	0	1	1
Fire, Other	0	1	1
Field Check	1	0	1
Fraud	0	1	1
General Service	4	20	24
Gun Law Violation	0	1	1
Harassing / Harassing Calls	0	3	3
Hazard	2	16	18
ID Check	0	7	7
Investigation	0	3	3
Juvenile Offenses	0	1	1
Larceny	0	8	8
Liquor Law Violation	0	2	2
Loud Music	0	3	3
Medical Emergency	0	57	57
Missing Person	0	1	1
Mutual Aid - Stow	0	2	2
M/V Accident w/ no injuries	1	9	10
M/V Accident, w/Injuries	0	2	2
M/V Accident; Hit & Run	0	3	3
Motor Vehicle Stop	134	8	142
Motor Vehicle Violation	2	10	12
Notification	0	4	4
Nuisance	0	2	2
Open door	0	1	1
Serve Paperwork	5	3	8
Parking Complaint	0	4	4
Property Damage	0	1	1
Found / Lost Property	1	2	3
Radar Enforcement	65	0	65
Serve Restraining Order	0	1	1
Restraining Order Violation	0	2	2
Sex Offenses	0	2	2
Suicide / Threat	0	1	1
Suspicious Activity	4	25	29
Threatening to Commit a Crime	0	2	2
Traffic Enforcement	2	0	2
Traffic Control	1	0	1
Trespassing	0	2	2
Traffic Hazard	1	0	1
Vandalism	0	1	1
Serve Warrant	2	5	7
Well Being Check	0	11	11
Wire Down	0	2	2
TOTAL	425	340	774

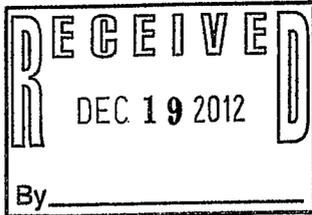
**Report of Assessing Department  
For the Month of January 2013  
Submitted by Angela Marrama**

**Activity Report**

- **Triennial Revaluation for Fiscal Year 2013 was completed on December 19, 2012 with certification from the DOR.**
- **All valuation and new growth of \$190,107 for Fiscal Year 2013 was certified on the 6<sup>th</sup> of December by the DOR.**
- **Exemptions are in full swing with many phone calls and visitors to the office regarding the process and qualifications for the exemptions.**
- **This is abatement time in the office and we have had our hands full with taxpayers. I will be making appointments with all who file to conduct an inspection of the property and make my recommendations to the BOA for resolution.**
- **Fiscal year 2014 budget for the assessing department has been submitted waiting for review.**

## Comments

The month of January will be spent answering tax payer questions regarding the property tax abatement process. The bills went out on time so taxpayers will have until the third quarter bill is due, Friday, February 1<sup>st</sup> to pay their bill and file for abatement. I will be making appointments and going out to inspect every property that abatements are filed for. This is a time consuming but important task for this department. Going to the homes of taxpayers that have filed for an abatement as the Assessor has its hazards, I am dealing with angry people and today you just don't know what to expect so I have to be very careful and very aware of my situation to be safe. I hope to have the whole process completed by the middle of March and then I will start the work of gathering data and updating the database for Fiscal Year 2014.



Lynne Lombardi  
8-3 Apple Ridge Road  
Maynard, MA 01754  
978-897-3488  
[LynneLombardi@comcast.net](mailto:LynneLombardi@comcast.net)

Office of the Board of Selectmen  
Town of Maynard  
195 Main Street  
Maynard, MA 01754 - 2707

December 19, 2012

Dear Members of The Board of Selectmen representing the Town of Maynard,

Serving on the ZBA has been a helpful learning experience. I remain grateful for having had the opportunity to learn about town planning and to contribute to the town's development. I appreciated learning about open meeting protocols and town meeting governance. I enjoyed serving with the other members of the Zoning Board who approached their positions with integrity and concern for Maynard and it's citizens.

In the past month, an exciting and unanticipated professional opportunity has been offered to my husband which entails relocating to another state for 2 or 3 years. We have accepted the offer and are planning our move. Although we may continue to own our condo in Maynard so my husband can work from two locations, I cannot be certain when I will be in town so can no longer commit to attending ZBA meetings. If there is a time that I am in town and can serve as an alternate ZBA member, I will gladly participate upon request.

Many thanks for your continued efforts on behalf of the town of Maynard.  
Happy Holidays and a Healthy New Year to everyone.

Sincerely,

Lynne Lombardi

~~Redacted~~

**From:** Julia Thomson-Philbrook <julia.thomson.philbrook@gmail.com>  
**Sent:** Friday, December 21, 2012 10:14 AM  
**To:** Ken Estabrook  
**Cc:** Sheila Kelly; Maureen Mancini; Amy Gay; Bob Gerardi; Donna Dankner; Ken Estabrook; Ed Mullin; Phil Berry; Bill Kohlman; Becky Mosca  
**Subject:** Re: [MaynardMoms] child care at Green Meadow meeting tomorrow

Dear all:

I would like to point out that there appear to be no plans to schedule a forum in which parents who work could have attended. I assume, now that schools are closed for the holidays, that we will be pushed off until the New Year. I would have appreciated the opportunity to ask questions and receive information from leaders in the immediate aftermath of the tragedy, instead of weeks later.

Frankly, I am very disappointed in the town and school leadership for scheduling a forum on a topic of such wide interest at a time when the majority of parents could not make it, apparently to satisfy their own scheduling preferences.

Sincerely,  
Julia Thomson-Philbrook

On Sun, Dec 16, 2012 at 11:46 PM, Ken Estabrook <[ken.estabrook@gmail.com](mailto:ken.estabrook@gmail.com)> wrote:  
Julia--

I appreciate your perspective. I give credit to Mrs. Dankner and Dr. Gerardi for scheduling an immediate forum for us to express our concerns and ask questions. Whatever time they chose for the first meeting was likely to disappoint some of us. I am confident that, in the near term, there will be a number of opportunities for us all to provide our perspectives and ask questions.  
Ken

On Sun, Dec 16, 2012 at 10:31 PM, Julia Thomson-Philbrook <[julia.thomson.philbrook@gmail.com](mailto:julia.thomson.philbrook@gmail.com)> wrote:  
Dear all:

I am also upset that this meeting is at 3PM (and that child care is only available for those over 5). I realize that the school committee/organizers hope to begin an ongoing discussion. Yet the police chief called our homes to encourage attendance, which suggests that this is more than just 'one of many'. Many parents, myself included, would have appreciated being included in a discussion about safety at GM sooner rather than later.

Just my two cents -  
Thanks,  
Julia

On Sun, Dec 16, 2012 at 9:30 PM, Sheila Kelly <[screatonkelly@yahoo.com](mailto:screatonkelly@yahoo.com)> wrote:

I have to say, as a working mom, I find it a bit of an insult for the school to schedule such an important meeting at 3pm. This is a time when parents who are home are just getting their kids off the bus and when other parents are at work. What is convenient for school staff is not necessary convenient for the community. But, I do hope that this is the first of what will hopefully be an ongoing discussion - a discussion not only about a mass shooting, which is extremely rare, but about how to address school safety and to change the way we as a community and a nation present violence as entertainment.

Sheila

**From:** Ken Estabrook <[ken.estabrook@gmail.com](mailto:ken.estabrook@gmail.com)>  
**To:** Maureen Mancini <[mrmrn4@comcast.net](mailto:mrmrn4@comcast.net)>  
**Cc:** Amy Gay <[amy\\_rebecca\\_gay@yahoo.com](mailto:amy_rebecca_gay@yahoo.com)>; MaynardMoms <[MaynardMoms@yahoogroups.com](mailto:MaynardMoms@yahoogroups.com)>; Bob Gerardi <[rgerardi@maynard.k12.ma.us](mailto:rgerardi@maynard.k12.ma.us)>; Donna Dankner <[ddankner@maynard.k12.ma.us](mailto:ddankner@maynard.k12.ma.us)>; Ken Estabrook <[estabrookmaynardsc@gmail.com](mailto:estabrookmaynardsc@gmail.com)>; Ed Mullin <[edmully@msn.com](mailto:edmully@msn.com)>; Phil Berry <[pberry\\_at\\_home@yahoo.com](mailto:pberry_at_home@yahoo.com)>; Bill Kohlman <[wgkohlman@comcast.net](mailto:wgkohlman@comcast.net)>  
**Sent:** Sunday, December 16, 2012 9:03 PM  
**Subject:** Re: [MaynardMoms] child care at Green Meadow meeting tomorrow

Maureen--

Thank you for your perspective.

In scheduling tomorrow's open forum, Mrs. Dankner and Dr. Gerardi did not intend for it to be the only meeting where these issues are discussed, but rather as an initial and more immediate forum for parents and other members of the community where concerns may be raised and questions can be asked and answered. As a member of Maynard's School Committee, I assure you that Dr. Gerardi and the school administrators expect this to be only the first of many such discussions.

We hope to see everyone there tomorrow at 3:00, but certainly understand that many will not be able to make it. Rest assured, however, you and others unable to make this meeting will have other opportunities to ask questions and provide your perspectives.

Ken Estabrook

On Sun, Dec 16, 2012 at 5:18 PM, Maureen Mancini <[mrmrn4@comcast.net](mailto:mrmrn4@comcast.net)> wrote:

Wondering why this meeting couldn't be in the evening?

Maureen

Sent from my iPhone

On Dec 16, 2012, at 3:00 PM, Amy Gay <[amy\\_rebecca\\_gay@yahoo.com](mailto:amy_rebecca_gay@yahoo.com)> wrote:

Good Afternoon Everyone,

The Maynard Schools administrative team and the School Committee have been working hard to address student grief and concerns, and parental concerns stemming from the tragedy in Newtown, CT. Mrs. Dankner, the GM principal, is hosting an open forum for parents and all concerned community members tomorrow, Monday, December 17th at 3:00 pm to review our safety procedures and address any questions that may arise. Superintendent Gerardi will attend, as well as a representative from the police department.

We realize that this is a challenging time for parents to come, and therefore we are arranging childcare at Green Meadow. So if you are interested in attending, please come with your child or children. We will have supervised activities for children 5 years and older.

Please help us get out the word by passing this information onto individuals you think may be interested but may not access to this list serve.

Also, please raise any questions or concerns with any of your School Committee representatives, Dr. Gerardi or your child's principal.

Thank you,  
Amy Rebecca Gay  
Chair, Maynard School Committee

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Dorothy Portnoy  
22 Walnut Street ~ Holden, MA 01520  
508-829-3701

December 20, 2012

Mr. Michael Sullivan  
Town Administrator  
Town of Maynard  
195 Main Street  
Maynard, MA 01754

RE: Resignation

Dear Mr. Sullivan:

This letter is to formally state that I will be resigning from the Position of the Administrative Assistant to the Superintendent of DPW with the Town of Maynard.

My last day I will be in the office is January 4, 2012. I will be taking Vacation January 7 thru January 23 and 1 Personal Day on January 24. A total of 14 days/105 hours.

Total 105 hours

Sincerely,



Dorothy Portnoy

Agreed



  
**From:** Michael.Chambers@gdc4s.com  
**Sent:** Wednesday, January 02, 2013 9:34 AM  
**To:** Michael Sullivan  
**Cc:** Becky Mosca  
**Subject:** CPC Proposals

Mike,  
The CPC Board will be meeting with proponents on January 9<sup>th</sup> at 7:00 p.m. for those who have applied for CPC funds and their projects are CPC eligible. This meeting will be to go over your applications for the Veteran's Housing application and the Recreational Campus Design. Our board has reviewed your proposals and has the following questions that will be asked at the meeting on January 9<sup>th</sup>. Please let me know if you can be present at this meeting.

**REC020-13 (Recreational Campus Design):** CPC would like to see the Town Administrator redraft this proposal to hire a consultant to work with all recreational stake holders to develop a priority list of all recreation projects and funding. The new proposal needs to be specific about what they are studying and for what purpose. Questions/comments regarding this proposal include:

Who has control of this land? Will maintenance be the responsibility of the town or the school and which budget will this function be drawn from?

What were the results of prior land assessment surrounding the Jr High School and High School for use as recreational fields?

Item 12 of the proposal indicates the project will assess other recreational opportunities and inventories of existing fields and incorporate them into their findings. The CPC would like this item to also be a primary goal of the project. Additionally, the CPC wants to ensure that all stakeholders and athletic groups are involved in the conversation of how the fields and open spaces will be utilized and shared by the different groups.

The CPC would like to review the RFP for planned services from the consultants bidding on this project. Could this be coordinated to occur prior to selecting a consultant?

The CPC requests a general statement of what the expectation of this project will be. This should include the scope of services and quotes refined from item 4 of the proposal

The CPC does not have full funding for this project request (\$65,000). Per the proposal, the project cannot be completed correctly if not fully funded. If the proposal request cannot be fully funded, will the proponent pull this proposal? Would the consultants consider a 3-phase project in which the proposal is broken into smaller funded sections?

Who is responsible for ensuring the project is complete and up to code/expectation prior to a final payment?

**CH003-13 (Veteran's Housing):**

Who will be the landlord of this Veteran Housing project?

Is this property going to be a rental property or permanent?

Is this going to be family housing?

What is the eligibility requirement of the Veteran's being considered for this project? (e.g. Veteran vs. disabled veteran, WWII vs. Afghanistan, etc).

What are the criteria for choosing the veterans? Will this be outlined in the event the choice is challenged?

What are we building and where?

The proposal indicates the project will be "model" depending. Who is responsible for maintenance and revision of this property if necessary? (e.g. incoming or existing veteran has medical needs that require additional revisions of the physical property)

Who owns the land? If a Veteran passes away, does the home go back to the Town or is it willed to the family?

Is this project initiated to address 40B housing or to address Veterans? If 40B, could this be a negotiation tool with the 129 Parker Street occupancy?

Item # 4 indicates this project-funding request does not include site cost. Do you have an estimate of the cost of this and a projection of where the funding will come from for this?

Has there been any consideration of setting up a trust fund for non-profit, public contributions and allow developers to request funding for a planned project?

Could revisions be made to some of the housing facilities on Dawn Road to accommodate this proposal for Veteran Housing?

What is the housing account (\$131 – 151,000)? Can we use this funding for these projects?

Is this project the best use of this money or are there other projects that would better serve veterans right now in the community (e.g. ramps, elevators, bathtub fittings, assistance with mortgage/rent payment)?

Why are we spending this account down to zero? Could a request for less funding be considered?

Have other Veteran Groups been contacted for assistance or to take the lead of this project? If so, which ones and what was the outcome of these discussions.

Who is responsible for ensuring the project is complete and up to code/expectation prior to a final payment?

Thanks,  
Mike Chambers  
Information Systems Security Specialist  
General Dynamics C4S  
77 A Street  
Needham, MA 02494  
781-455-2577



MINUTEMAN ADVISORY GROUP

Acton + Bedford + Bolton + Boxborough + Carlisle + Concord

ON INTERLOCAL COORDINATION

Hudson + Lexington + Lincoln + Littleton + Maynard + Stow + Sudbury

## MAGIC January Meeting: Transportation

Thursday, January 3, 3:00 – 5:00 p.m.

141 Keyes Road, Concord, MA

### DRAFT AGENDA

- 3:00 pm: Welcome/Introductions  
*Keith Bergman, Littleton Town Administrator, MAGIC Chairman*
- 3:05 pm: Subregional Transportation Priorities:
- Projects & Study Areas for FFY 2014-2017 TIP
  - Projects & Study Areas for FFY 2014-2017 UPWP
- Central Transportation Planning Staff*
- 3:40 pm: MPO Community improvement Programs:
- *Community Transportation Technical Assistance*
  - *Livable Community Technical Assistance*
- Group Discussion*
- 4:10 pm: Mass Mobility Project  
*Executive Office of Health and Human Services; Human Service Transportation Office*
- 4:30 pm: Medical Marijuana Law  
*Dan Hill, Attorney*
- 4:55 pm: Closing Items/Meeting Adjourn

**NOTE: Next Meeting: March 7, 2013**



OFFICE OF THE  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**  
MUNICIPAL BUILDING  
195 MAIN STREET  
MAYNARD, MASSACHUSETTS 01754

December 21, 2012

Quirk Construction Corp.  
1 Martel Way  
Georgetown, MA 01833

RE: Reo Road Park and Coolidge Community Park Renovation Projects (the  
"Projects")

Dear Sir or Madam;

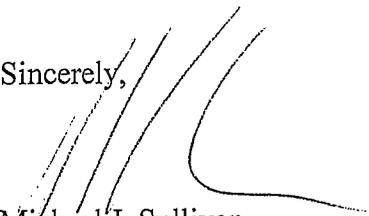
Reference is made to the above-captioned matter. In that connection, I am writing to inform you that you have been awarded the contract for the Reo Park and Coolidge Community Park Renovation Projects by the Town of Maynard Board of Selectmen.

As you may be aware, the bid submitted by Quirk Construction Corp. ("Quirk") did not contain the lowest bid price of the bids received by the Town of Maynard. Upon evaluation of the bids and inquiry into the references provided by the bidders, the Board of Selectmen determined that the low bidder did not possess the "skill, ability and integrity necessary for the faithful performance of the work" as required under G.L. c. 30, § 39M. The low bid was therefore rejected and the contract was awarded to Quirk, the next lowest bidder.

Attached you will find the Town's contract for the Projects. Please review the contract, execute it appropriately and return it along with all other required documentation and bonds and insurance to Board of Selectmen's Office attention Michael J. Sullivan.

Should you have any questions, please contact Michael J Sullivan after January 3, 2012.

Sincerely,



Michael J. Sullivan  
Town Administrator, Maynard  
[msullivan@townofmaynard.net](mailto:msullivan@townofmaynard.net)  
978.897.1375



OFFICE OF THE  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**  
MUNICIPAL BUILDING  
195 MAIN STREET  
MAYNARD, MASSACHUSETTS 01754

December 21, 2012

US Pavement Services, Inc.  
39 Industrial Parkway  
Woburn, MA 01801

RE: Reo Road Park and Coolidge Community Park Renovation Projects (the  
"Projects")

Dear Sir or Madam;

Reference is made to the above-captioned matter. In that connection, I am writing to inform you that you have not been awarded the contract for the Reo Park and Coolidge Community Park Renovation Projects by the Town of Maynard Board of Selectmen.

As you are aware, the bid submitted by US Pavement Services, Inc. ("US Pavement") in response to the Town's Invitation for Bids (IFB) contained the lowest price. The Maynard Board of Selectmen, as the awarding authority, determined that US Pavement is not the "lowest responsible and eligible bidder" as required under G.L. c. 30, § 39M. This decision was made following review of the experience of US Pavement relative to park construction and inquiry into the references provided by US Pavement on its Customer Reference List. It is apparent from the references that US Pavement has not performed the type of work required for the Projects. Accordingly, the Board of Selectmen has awarded the contract for the Reo Road Park and Coolidge Community Park Renovation Projects to the next lowest bidder.

Should you have any questions, please contact Town Administrator Michael J Sullivan or Massachusetts Attorney General's Office.

Sincerely,

Michael J. Sullivan  
Town Administrator, Maynard  
[msullivan@townofmaynard.net](mailto:msullivan@townofmaynard.net)  
978.897.1375

Deval L. Patrick  
Governor  
Andrea Gabriel  
Secretary of Public Safety  
and Security



Daniel Ziskovitch  
Executive Director  
Rhoda M. Pires  
Academy Director

Senior Staff Instructor  
Sergeant Richard D. LeBel, Topsfield Police Department

Staff Instructors  
Sergeant Frank S. Eldridge, Newton Police Department  
Sergeant Edward J. Nardone, Lynn Police Department  
Sergeant Michael P. Grady, Environmental Police  
Sergeant Glenn Dunningan, Lynn Police Department

*The Municipal Police Training Committee  
requests the honor of your presence  
at the*

*Graduation Exercises of the  
Eighteenth Recruit Officers' Class  
Reading Regional Police Academy*

*Tuesday, January 15th  
Two Thousand Thirteen*

*At seven o'clock in the evening*

*Walter S. Parker Middle School  
45 Temple Street  
Reading, Massachusetts*

DIRECTIONS TO W.S.PARKER MIDDLE SCHOOL

45 TEMPLE STREET

READING, MA 01867

**FROM RTE. 128/95 NORTH OR SOUTH:** TAKE EXIT 38B (RTE.28N) TOWARD

READING SQUARE. TAKE LEFT AT 2<sup>ND</sup> SET OF LIGHTS (MOBIL STATION) ONTO

SUMMER AVENUE. GO STRAIGHT THROUGH 2 SETS OF LIGHTS AND TAKE RIGHT

ONTO TEMPLE STREET. SCHOOL IS ON THE LEFT.

**FROM RTE. 93 TO EXIT 38 (READING/WILMINGTON)** FOLLOW READING SIGNS

(ONTO RTE. 129/LOWELL ST.) AT 1ST SET OF LIGHTS TAKE RIGHT ONTO WILLOW

STREET AND CONTINUE ACROSS RAILROAD TRACKS. TAKE FIRST LEFT ONTO

SUMMER AVENUE AND TAKE 4<sup>TH</sup> LEFT ONTO TEMPLE STREET.

**FROM RTE. 28N (COMING FROM NORTH READING),** PROCEED ON RTE. 28 UNTIL

YOU REACH READING SQUARE. TAKE RIGHT AT SECOND SET OF LIGHTS IN

SQUARE (WOBURN ST.) TRAVEL STRAIGHT THROUGH 2 SETS OF LIGHTS

(CROSSING RR TRACKS). TAKE 2<sup>ND</sup> RIGHT ONTO TEMPLE STREET.



# NORTHEAST HOMELAND SECURITY REGIONAL ADVISORY COUNCIL

---

Dear NERAC Stakeholder:

The Northeast Homeland Security Regional Advisory Council (NERAC) is developing an All-Hazards Type III Incident Management Team (IMT). Applications for team membership are now being accepted. This multi-jurisdictional and multi-disciplinary team will provide incident support and management services at emergencies that are beyond the scope of a normal agency response.

Applicants must have support of their sponsoring agencies and be committed to furthering their knowledge and skills regarding incident management through regularly scheduled trainings and exercises. Once accepted onto the team, members must complete position-specific training for the position they were selected, and as well as Position Task Books to become qualified for their position. All team members must be available for activations potentially lasting up to 14 days.

If you are interested in participating in this important initiative, please fill out the attached team member application and return it to Tim Moore at [tmoore@mapc.org](mailto:tmoore@mapc.org) by January 31, 2013. Applications will be judged based upon how strongly the applicant's ability to fulfill the responsibilities of the position they have applied for is demonstrated in their application.

More information on NERAC and NERAC's IMT initiative can be found on [www.nerac.us](http://www.nerac.us) or by contacting Tim Moore at 617-451-2770 ext. 2042.

Sincerely,

**Chief David Cody**  
*Salem Fire Department*  
*Chair, NERAC Training and Exercise Committee*

**Chief Brian Pattullo**  
*Andover Police Department*  
*Chair, NERAC*

Date Posted: \_\_\_\_\_

# TOWN OF MAYNARD

## MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Finance Committee

\_\_\_\_\_  
Name of Board/Committee

Address of Meeting: \_\_\_\_\_ Town Hall \_\_\_\_\_ Room: 201

Monday \_\_\_\_\_ Jan \_\_\_\_\_ 7 \_\_\_\_\_ 2013 \_\_\_\_\_ 7:00 \_\_\_\_\_ PM  
Day of week                      Month                      Date                      Year                      Time                      Circle One  
(Circle One)

**Agenda or Topics to be discussed listed below** (That the chair reasonably anticipates will be discussed)

1. Approve Minutes of previous Meeting(s): \_\_\_\_\_  
(Meeting Dates)
2. Old Business Topics: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. New Business Topics: \_\_\_\_\_  
FY14 Budget review for Library, DPW, BOS, and FY14 Revenue discussion
4. Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson Peter Campbell

Posted by: \_\_\_\_\_

Date: \_\_\_\_\_

~~Becly Mosca~~

**From:** Gallery Seven <info@gallerysevenmaynard.com>  
**Sent:** Thursday, January 03, 2013 12:37 PM  
**Subject:** Maynard Revitalization Brainstorming Meeting- 1/23/13

Hi Everyone,

Hope you had a great holiday! I am forwarding on this email from Maren Calzia from the Maynard Family Association if anyone would like to attend this meeting regarding revitalizing downtown Maynard. I will be there to represent the MBA, but wanted to pass it on in case anyone else was interested. If so, please let Maren know that you will be attending. Thanks.

Best,

Kelli Costa  
Vice President, MBA

Gallery Seven  
7 Nason Street  
Maynard, MA 01754  
978-897-9777  
[info@gallerysevenmaynard.com](mailto:info@gallerysevenmaynard.com)  
[www.gallerysevenmaynard.com](http://www.gallerysevenmaynard.com)  
[www.facebook.com/galleryseven](http://www.facebook.com/galleryseven)

Begin forwarded message:

**From:** Maynard Family Association <[maynardfamilyassociation@gmail.com](mailto:maynardfamilyassociation@gmail.com)>  
**Date:** December 5, 2012 8:51:26 PM EST  
**To:** undisclosed-recipients;;  
**Subject:** Maynard Revitalization Brainstorming Meeting- 1/23/13  
**Reply-To:** [president@maynardfam.org](mailto:president@maynardfam.org)

Hello,

I hope you are doing well. This is a follow-up to the e-mail I sent out a few weeks ago regarding a potential collaboration between various organizations and individuals in Maynard, to work on revitalizing our downtown. I have heard back from several groups and individuals, and I really appreciate your interest in this project! (In case you missed the original e-mail, I have copied it below).

I have reserved the lower level Town Hall meeting room for **Wednesday, January 23, 2013, from 7 to 9pm** for an initial brainstorming session. Please let me know if you/representative(s) from your group plan to attend. (Please note: the entrance in the back is the most convenient for parking and finding the meeting room).

I'm hoping that we can (1) discuss our concerns about the current conditions of downtown Maynard, (2) ways

that we can work together to improve our downtown through a possible downtown "makeover" project, (3) possible proposal of new law(s) to require property owners to maintain their properties to a higher standard, or (4) any other ideas that people want to share. Although this is a brainstorming meeting (and there is a lot to talk about!), I think it would be great to keep focused so that our time is well-spent, so I'll plan to put together an agenda prior to our January meeting. If anyone has any suggestions for items to be included on the agenda, please let me know.

In addition, this is my first time organizing a group of this nature, so if anyone with previous experience and/or expertise in these types of matters has suggestions for how to format the meeting, please feel free to share!

Again, thank you for your interest and support for this project!

Best regards,

Maren Calzia  
Co-President, Maynard Family Association

-----  
**Original e-mail from 11/15/12:**

*Greetings,*

*My name is Maren Calzia and I am one of the Co-Presidents of the Maynard Family Association (MFA). The MFA strives to bring families together, but also the community.*

*As you know, Maynard is a great place to live, but I think things could be even better. My husband and I moved our family here from Philadelphia two years ago and chose to settle in Maynard, in part, because we wanted to live in a small town with a proper downtown that we could walk to. We love the variety of restaurants and the art scene in Maynard, but have concerns about the vacancies and the upkeep of some of the properties, particularly downtown. In talking with friends and neighbors as well as the Maynard Business Alliance and a member of the Maynard Board of Selectman, it seems that these concerns are shared by many of us.*

***I am reaching out to the various community groups in Maynard, and active citizens who have worked to improve Maynard in the hope that we might all work together in a collaborative effort to address some of these issues.***

*From my perspective, one of the problems with downtown Maynard is the appearance of some of the shops. There are many businesses that look great, but a handful that don't and really detract from the appeal of downtown, further perpetuating negative stereotypes about Maynard.*

*Looking at what other organizations have done to "makeover" their towns, I came across a nonprofit organization called Keep Oklahoma Beautiful. Their mission is encourage/facilitate/recognize grassroots efforts to improve the aesthetic, environmental and sustainable quality of life. There is a*

quote on their website that struck me. It was "A beautiful community is good business" and they add, "Research shows that towns paying attention to aesthetics are actually safer, inspire pride and create loyalty in a town. A beautiful town is one of the top five things that people look for when deciding where to live or work – so beautification efforts will have direct economic benefits for your town!"

One of my ideas is that our various organizations could join forces to work together on a downtown makeover project. There are a lot of talented people (both professionals and laypeople) in our town with skills that they might be willing to volunteer—painters who could help spruce up fading facades, artists who could create murals or mosaics, carpenters and handymen who could do small repairs to improve the appearance of local shops or apartments downtown. Local Boy Scouts, Girl Scouts, and Eagle Scouts, or High School students doing community service projects might also be able to help out.

Another thought is that we could work together to propose new laws in Maynard, requiring property owners to maintain their properties to a specified level and keep with community standards. This law could require property owners to replace broken/cracked glass with glass (not plywood or duct tape,) keep vacant properties clean and free of garbage/boxes, etc.

Overall, I feel that Maynard is a wonderful place to live and I just want to see things get even better. I hope that you feel the same way, and would be interested in working together towards further improving our town.

**We would love to set up a brainstorming meeting with you or representative(s) from your group to discuss this further. I am hoping to hold this meeting in mid-January. Please let me know if you would be interested in participating, and if there are any days/times that would not work for you.**

I look forward to hearing from you.

Best regards,

Maren Calzia



\*\*\*\*\*

**Maynard Family Association (MFA)**  
*Bringing Families Together*

# Tax Bill Notice

January 3, 2013

Please note that do to unforeseen software based printing error you may have received the following unwarranted notice on the left hand side under the address;

*"Delinquency Notice – Delinquent Balances Outstanding – Please contact Tax Collector's Office"*

We apologize for the mistake and have addressed the issue with our software provider. We will send an additional notice to all addresses that are actually delinquent in the next seven to fourteen days.

Interest at the rate of 14% per annum will accrue on overdue payments from the due date until payment is made.

SEE REVERSE SIDE FOR IMPORTANT INFORMATION  
THE COMMONWEALTH OF MASSACHUSETTS

THIS FORM APPROVED BY COMMISSIONER OF REVENUE  
FORM #1  
04RE ACT

**Town of Maynard**  
**Fiscal Year 2013 3rd Quarter**  
**Actual Real Estate Tax Bill**

Cheryl Kane, Treasurer / Collector

**Delinquency Notice: Delinquent Balances Outstanding.**  
Please contact Tax Collector's Office.

**Bill**  
**Number: 955**

UNKNOWN  
C/O TOWN OF MAYNARD  
195 MAIN ST  
MAYNARD MA  
01754



Abatement Applications are due  
in the Assessor's Office by  
02/01/2013.

Payments made after 12/19/12 will  
not be reflected on this bill.

Due on or before 02/01/2013  
without penalty.

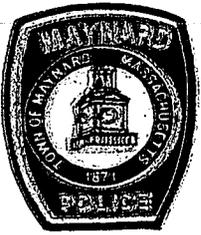
**OFFICE HOURS**

8:00 AM to 4:00 PM  
Monday through Friday

**Make Checks Payable To:** Tax Collector's Office  
Town of Maynard (978) 897-1305  
Collector of Taxes  
PO Box 865  
Reading, MA 01867  
Assessor's Office  
(978) 897-1304

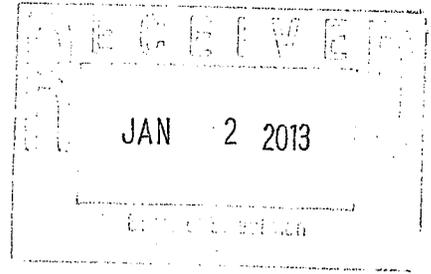


Make this the last bill you get in the mail  
Sign up for Paperless Billing Today  
[WWW.TOWNOFMAYNARD-MA.GOV](http://WWW.TOWNOFMAYNARD-MA.GOV)



## **Maynard Police Department**

**Chief Mark W. Dubois**  
**197 Main Street**  
**Maynard, MA 01754**



Halfway Café  
51 Main Street  
Maynard, MA 01754

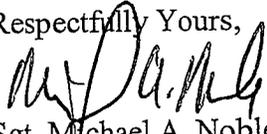
Dear Sir/Madam:

On December 27, 2012, the Maynard Police Department conducted a Liquor Establishment Inspection and Compliance Check pursuant to M.G.L. c. 138 § 63. The following violations were found at said inspection:

1. Maynard Code Chapter 183 § 4: Failure to have all employees who serve alcohol TIP's certification on premises and available for inspection.

This letter is to serve as a written warning for the aforementioned violation(s). You have thirty (30) days to correct the above mentioned violation(s) and be in compliance. The Maynard Police Department will conduct a follow-up inspection after the aforementioned thirty (30) days. If you correct the violation(s) no further action will be taken, however if you choose not to correct the violation(s) a report will be filed with the Board of Selectmen for the Town of Maynard.

Respectfully Yours,

  
Sgt. Michael A. Noble  
Maynard Police Department

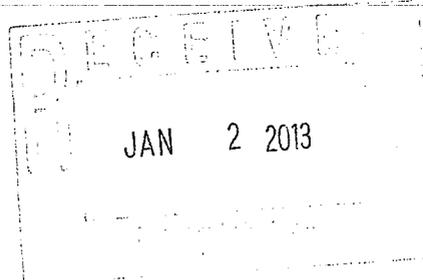
Tel: (978) 897-1011  
Fax (978) 897-9315

Website: <http://web.maynard.ma.us/gov/mpd1>



## **Maynard Police Department**

**Chief Mark W. Dubois**  
**197 Main Street**  
**Maynard, MA 01754**



Main Street Liquors  
48 Main Street  
Maynard, MA 01754

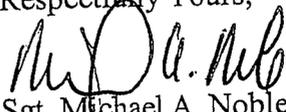
Dear Sir/Madam:

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1. Maynard Code Chapter 183 § 4: Failure to have all employees who serve alcohol TIP trained and certified.

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Sgt. Michael A. Noble  
Maynard Police Department

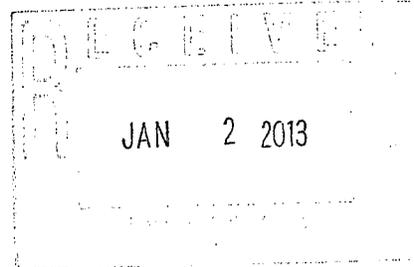
Tel: (978) 897-1011  
Fax (978) 897-9315

Website: <http://web.maynard.ma.us/gov/mpd1>



## Maynard Police Department

Chief Mark W. Dubois  
197 Main Street  
Maynard, MA 01754



Online Wine & Liquors  
86A Powder Mill Road  
Maynard, MA 01754

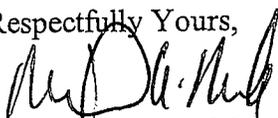
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1. Maynard Code Chapter 183 § 4: Failure to have all employees who serve alcohol TIP's certifications on premises and available for inspection.
2. M.G.L. c. 138 § 34A: Failure to display ABCC warning signs of under 21 persons attempting to purchase alcohol.

This letter is to serve as a written warning for the aforementioned violation(s). You have thirty (30) days to correct the above mentioned violation(s) and be in compliance. The Maynard Police Department will conduct a follow-up inspection after the aforementioned thirty (30) days. If you correct the violation(s) no further action will be taken, however if you choose not to correct the violation(s) a report will be filed with the Board of Selectmen for the Town of Maynard.

Respectfully Yours,

  
Sgt. Michael A. Noble  
Maynard Police Department

Tel: (978) 897-1011  
Fax (978) 897-9315

Website: <http://web.maynard.ma.us/gov/mpd1>



## **Maynard Police Department**

**Chief Mark W. Dubois**

**197 Main Street**

**Maynard, MA 01754**

JAN 2 2013

Thai Chili  
40 Main Street  
Maynard, MA 01754

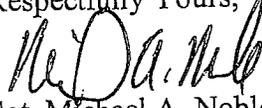
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3. M.G.L. c. 138 § 34A: Failure to display ABCC warning signs of under 21 persons attempting to purchase alcohol.
4. M.G.L. c. 138 § 34D: Failure to display ABCC operating under the influence penalties signs.

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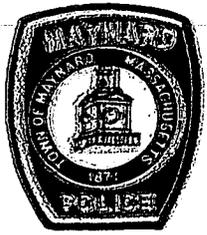
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Sgt. Michael A. Noble  
Maynard Police Department

Tel: (978) 897-1011

Fax (978) 897-9315

Website: <http://web.maynard.ma.us/gov/mpd1>

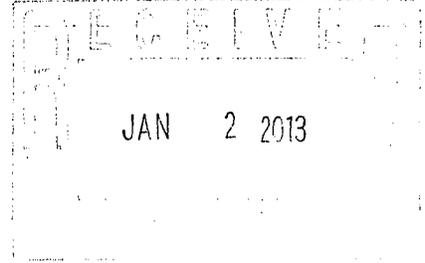


## **Maynard Police Department**

**Chief Mark W. Dubois**

**197 Main Street**

**Maynard, MA 01754**



Corner Store  
49 Walnut Street  
Maynard, MA 01754

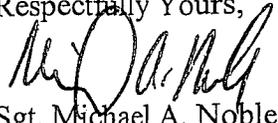
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2. Maynard Code Chapter 183 § 4: Failure to have all employees who serve alcohol TIP's certified.
3. Maynard Code Chapter 183 § 4: Failure to have all employees who serve alcohol TIP's certifications on premises and available for inspection.
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Sgt. Michael A. Noble  
Maynard Police Department

Tel: (978) 897-1011

Fax (978) 897-9315

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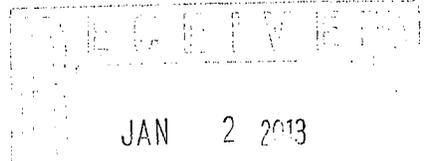


## Maynard Police Department

Chief Mark W. Dubois

197 Main Street

Maynard, MA 01754



Neighborhood Pizza  
76 Main Street  
Maynard, MA 01754

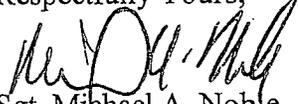
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Maynard Police Department

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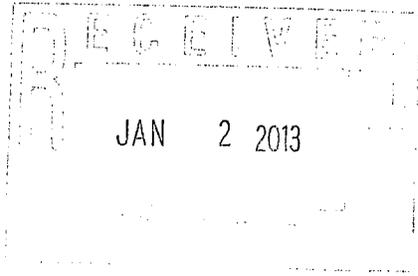
Fax (978) 897-9315

Website: <http://web.maynard.ma.us/gov/mpd1>



## **Maynard Police Department**

**Chief Mark W. Dubois**  
**197 Main Street**  
**Maynard, MA 01754**



Meria  
129 Main Street  
Maynard, MA 01754

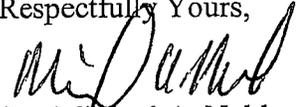
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1. M.G.L. c. 138 § 34A: Failure to display ABCC warning signs of under 21 persons attempting to purchase alcohol.

This letter is to serve as a written warning for the aforementioned violation(s). You have thirty (30) days to correct the above mentioned violation(s) and be in compliance. The Maynard Police Department will conduct a follow-up inspection after the aforementioned thirty (30) days. If you correct the violation(s) no further action will be taken, however if you choose not to correct the violation(s) a report will be filed with the Board of Selectmen for the Town of Maynard.

Respectfully Yours,

  
Sgt. Michael A. Noble  
Maynard Police Department

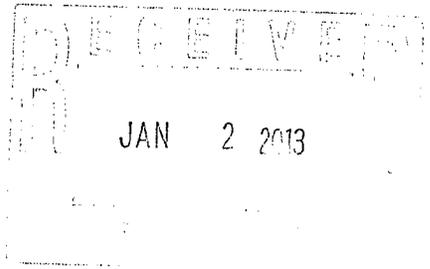
Tel: (978) 897-1011  
Fax (978) 897-9315

Website: <http://web.maynard.ma.us/gov/mpd1>



## **Maynard Police Department**

**Chief Mark W. Dubois**  
**197 Main Street**  
**Maynard, MA 01754**



Roasted Peppers  
65 Main Street  
Maynard, MA 01754

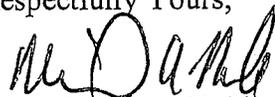
Dear Sir/Madam:

On December 27, 2012, the Maynard Police Department conducted a Liquor Establishment Inspection and Compliance Check pursuant to M.G.L. c. 138 § 63. The following violations were found at said inspection:

1. Maynard Code Chapter 183 § 4: Failure to have all employees who serve alcohol TIP's certified.
2. Maynard Code Chapter 183 § 4: Failure to have all employees who serve alcohol TIP's certification on premises and available for inspection.

This letter is to serve as a written warning for the aforementioned violation(s). You have thirty (30) days to correct the above mentioned violation(s) and be in compliance. The Maynard Police Department will conduct a follow-up inspection after the aforementioned thirty (30) days. If you correct the violation(s) no further action will be taken, however if you choose not to correct the violation(s) a report will be filed with the Board of Selectmen for the Town of Maynard.

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Sgt. Michael A. Noble  
Maynard Police Department

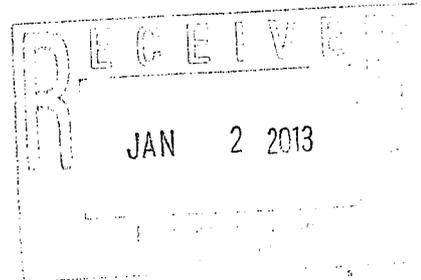
Tel: (978) 897-1011  
Fax (978) 897-9315

Website: <http://web.maynard.ma.us/gov/mpd1>



## Maynard Police Department

Chief Mark W. Dubois  
197 Main Street  
Maynard, MA 01754



Tangiers, LLC  
aka River Rock Grill  
163 Main Street  
Maynard, MA 01754

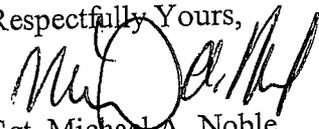
Dear Sir/Madam:

On December 27, 2012, the Maynard Police Department conducted a Liquor Establishment Inspection and Compliance Check pursuant to M.G.L. c. 138 § 63. The following violations were found at said inspection:

1. Maynard Code Chapter 183 § 4: Failure to have all employees who serve alcohol TIP's certification on premises and available for inspection.
2. M.G.L. c. 138 § 34A: Failure to display ABCC warning signs of under 21 persons attempting to purchase alcohol.
3. M.G.L. c. 138 § 34D: Failure to display ABCC operating under the influence penalties signs.

This letter is to serve as a written warning for the aforementioned violation(s). You have thirty (30) days to correct the above mentioned violation(s) and be in compliance. The Maynard Police Department will conduct a follow-up inspection after the aforementioned thirty (30) days. If you correct the violation(s) no further action will be taken, however if you choose not to correct the violation(s) a report will be filed with the Board of Selectmen for the Town of Maynard.

Respectfully Yours,

  
Sgt. Michael A. Noble  
Maynard Police Department

Tel: (978) 897-1011  
Fax (978) 897-9315

Website: <http://web.maynard.ma.us/gov/mpd1>



COMMONWEALTH OF MASSACHUSETTS

\$ 45.00

MIDDLESEX, SS.



ENTERTAINMENT LICENSE for 2013 License # 2013-E26

WE, the undersigned, Selectmen of the Town of Maynard, by virtue of authority vested in us by law, do hereby license:

*Sanjaykumar Patel – dba Dadaji, LLC*  
*95 Main Street*  
*Maynard, MA, 01754*

The business to be carried on in:

MAYNARD, MA 01754

Said business to be conducted in such manner as to conform with the requirements as provided for by law.

**THIS LICENSE** to date from the 1st day of January, in the year two thousand and twelve, and to expire the 31<sup>st</sup> day of DECEMBER in the year two thousand and thirteen, unless sooner revoked.

Given under our hands this 19th day of December in the year two thousand and twelve.

BOARD OF SELECTMEN

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## OFFICE OF THE SELECTMEN

Maynard, Massachusetts

### **SEASON PERMIT- Crowe Park (April 20, THRU August 25<sup>th</sup>, 2013)**

*This permit is issued to*

**Maynard Baseball Charitable Corp.  
Michael Chambers**

*For the following purpose:*

*Spring season covers Saturday games at 10:00 am and 1:00 pm*

*Sunday's at 1:00 pm & 4:00 pm*

*The Summer League, Lou Tompkins program is 5 nights a week and weekend afternoons.*

*Subject to the conditions as herein stated:*

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

**Board of Selectmen:**

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~~Becky Mosca~~

**From:** Michael.Chambers@gdc4s.com  
**Sent:** Wednesday, January 02, 2013 3:41 PM  
**To:** Michael Sullivan; Becky Mosca  
**Subject:** Crowe Park Use

Honorable Board of Selectmen,

I would like to request the use of Crowe Park for the spring Minuteman Babe Ruth League that will be run by the Maynard Baseball Charitable Corp. The league is scheduled to start on April 20 and will end on June 09. The games will be played on Saturday's at 10:00 a.m. & 1:00 p.m. and on Sunday's at 1:00 & 4:00 p.m. We would also like to request the use of the field for practice weeknights from 6:00 p.m. until 8:00 p.m. starting mid March and ending June 9. This is the same schedule that we have used for the past 14 years while participating in this league. The Minuteman Babe Ruth League is a recreational baseball league and consists of 14 communities and over 60 teams. The program will be open to all Maynard/Stow players between the ages of 13 - 15 years. We will field three teams in this league. The league would provide the Town of Maynard with proof of insurance and would promise to keep up the maintenance on the field as well as keeping the surrounding area free of litter.

The Maynard Baseball Charitable Corp. would also like to request the use of Crowe Park for the summer Lou Tompkins All Star Baseball League that is run through our nonprofit organization. The LTA season would start on June 13 and end on August 4. The league would need the field probably 5 nights a week and weekend afternoons. We would be looking at fielding approximately 3 to 4 teams between this league. The league ages for this league would be 13 - 19 years old and would serve the youth of Maynard and Stow as it currently does. This will be the seventh summer for the Tompkins league which is a very competitive all-star league and gives the 13 - 19 year old player an opportunity to play summer ball and who up until three years ago had no baseball after the junior high and high school seasons. There has been tremendous amount of interest from the youths of Maynard to play in this league this summer.

The MBCC will provide proof of insurance for this league to the Town of Maynard, would promise to keep up the maintenance of the field, and will keep the area surrounding the field free of litter. In closing, I would like to thank the Board of Selectmen in advance for consideration in this matter, as applications to the respective leagues need to be filed soon. I can be reached at home (978) 897-6363 or cell (978)430-6905 if you should need additional information regarding this request.

Thank You,

Mike Chambers - President MBCC

Thanks,  
Mike Chambers  
Information Systems Security Specialist  
General Dynamics C4S  
77 A Street  
Needham, MA 02494  
781-455-2577

This message and/or attachments may include information subject to GDC4S O.M. 1.8.6 and GD Corporate Policy 07-706 and is intended to be accessed only by authorized personnel of General Dynamics and approved service providers. Use, storage and transmission are governed by General Dynamics and its policies. Contractual restrictions apply to third parties. Recipients should refer to the policies or contract to determine proper handling. Unauthorized review, use, disclosure or distribution is prohibited. If you are not an intended recipient, please contact the sender and destroy all copies of the original message.



Date: January 8, 2013

**Sergeant Michael Noble  
Maynard Police Department**

*You are hereby appointed as*

**Local License Authority Agent**

*Term expires: December 31, 2013*

FOR THE

**TOWN OF MAYNARD**

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

**BOARD OF SELECTMEN**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

Sworn: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk



Date: January 8, 2013

**Chief Mark Dubois  
Maynard Police Department**

*You are hereby appointed as*

**Local License Authority Agent**

*Term expires: December 31, 2013*

FOR THE  
**TOWN OF MAYNARD**

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

**BOARD OF SELECTMEN**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

Sworn: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk

## Becky Mosca

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**From:** Mark Dubois <mdubois@maynardpolice.com>  
**Sent:** Friday, December 28, 2012 2:18 PM  
**To:** Becky Mosca  
**Subject:** Re: TIPS training Class scheduled

Becky can you have sgt noble appointed as an agent to do inspections. Thanks

---

**From:** Becky Mosca <BMosca@TownofMaynard.net>  
**To:** sduggan@TownofMaynard.net <sduggan@TownofMaynard.net>; Marie Morando <mmorando@TownofMaynard.net>; Kevin Sweet <ksweet@TownofMaynard.net>  
**Cc:** MSullivan@TownofMaynard.net <msullivan@TownofMaynard.net>; Mark Dubois <mdubois@maynardpolice.com>  
**Sent:** Fri Dec 28 12:54:41 2012  
**Subject:** TIPS training Class scheduled

Stephanie & Marie,

Please email all liquor license h  
from 6:00 pm until 11:00 pm.  
Room 201

*Need  
appointment  
slips*

class will be held here at Town Hall on January 29<sup>th</sup>, 2013

Reservations are required. Please email [dramshoppe@verizon.net](mailto:dramshoppe@verizon.net) or call 800-286-7659 to confirm availability.  
Trainer: Mike Marcantonio

Thank you,

Becky Mosca  
Administrative Assistant  
195 Main Street  
Maynard, MA. 01754  
Phone # (978) 897-1351 Fax # 978-897-8457  
Email : [bmosca@townofmaynard.net](mailto:bmosca@townofmaynard.net)  
[www.townofmaynard-ma.gov](http://www.townofmaynard-ma.gov)





January 4, 2013

Board of Selectmen  
195 Main Street  
Maynard, Massachusetts 01754

Honorable Board of Selectmen;

Please accept this as an abridged accounting of activities related to my activities as Town Administrator;

**Town Hall Issues;** You may have already heard that our experiment with increased hours during the Christmas to New Year week was thwarted by a failed heating system. The week was further affected by the numerous employees that were struck with influenza or other maladies. There was no customer complaints lodged with the BOS Office or left on my phone. That either indicates that everyone got what they needed or the public is more patient and understanding than we sometimes recognize.

This week I observed few customers after 4 PM on Wednesday or Thursday evening, but we were fairly busy in the day time.

**Tax Bills;** The tenor from most taxpayers has been they are not happy, but the bill was not as severe as they were expecting, taxes work in mysterious ways.

There was yet another software glitch which was directly connected to KVS. The problem was fairly straightforward, anyone who had a previous delinquent balance on their property taxes did not receive a notification as required by law, unfortunately those that did not have any delinquencies did receive a notation that there was a delinquency. We demonstrated to the software provider that it was completely their error and that we have demanded they pay for the cost of mailing to rectify the situation. No amounts were affected by this misstep and no fault was attributed to Billtrust (our mail contractor).

Please accept my complete confidence and gratitude for the performance of the financial team to get this bill out. Denee Howard, Cheryl Kane and Angie Marrama were particularly outstanding in their performance and dedication. The weak link once again was our software.

**Snow Removal;** I would like to offer my most sincere commendation to Highway Supervisor Joe Foster and all the crew at the DPW who did a good job considering the conditions and the obstacles. The first storm was wet heavy, with a thick icing (sounds similar to how I like my cake). The second was less dense, but came in with a cold front which rendered some surface treatments useless.

We had only two complaints on the call in line and both had already been addressed by the time they were retrieved from the line. One was in the Brown Street and Nason area and another at Summer Street, but with nearly 70 miles of roads and sidewalks, plus public parking lots and cemetery paths to address with a five man crew, I would suggest they performed well. We did use some contractors, but at least two were unavailable for the second storm leaving even more to the plowing and clearing to the small staff.

The staff has committed they will continue to work diligently to clear the snow in an expedited manner with as little interruption to the public as possible, but this is New England.

**LED Streetlights;** Congratulations! to the Board of Selectmen for endorsing and supporting this project. Maynard is again ahead of the curve in replacing sodium lighting with the more efficient and environmentally friendly LED lighting. The "Presidential" section was upgraded recently and we will now turn our attention the Lincoln/Linden/ Concord neighborhoods. We have trained the DPW staff to replace the "cobra heads" and when we are able to start the next phase we will no longer need the services of a contractor. This is all within code and safe practices for replacing these lights.

There are some citizens already demanding their lighting get replaced for various reasons, but we need to stay the course and continue with the strategy already set in place. If we start to go all over town we will find ourselves back in our previous dilemma.

**Coolidge/Reo Renovation Project;** As you are aware we have given a conditional award to Quirk Construction (Georgetown, Mass.). They have great experience and all their references spoke highly of them and their work. The "conditional offer" will become official as soon as the contract, which is in process, is signed. I fully expect that will be finished by January 11<sup>th</sup> and we will have groundbreaking in the spring.

Leslie Fanger from BSC Group will act as our OPM on this project overseeing the contractor and equipment installation. I cannot thank Eve, Susie, Amie, Linda, Amanda and the countless others who have prodded these projects along. I look forward to the celebration this year upon each parks completion!!!

**DPW Update;** I have placed one of the interns in the DPW Office while that office is shorthanded, the Operations Manager position has been advertised and we will have all application by month's end. The RFP for On-call Services have arrived, but remain unopened, as I am awaiting a break in the schedule sufficient to give it consideration. Given all the potholes things have continued along smoothly and we look forward to fixing all those potholes in the coming year.

**Tidbits;** Friday January 4<sup>th</sup> will be a very active Professional Development Day the agenda was in the correspondence I believe. The highlights will be ethics training, a presentation from the developers of 129 Parker Street and a session on open meeting laws, among other topics.

Bargaining will begin with Supervisors and DPW Union this coming week, I hope it is productive and I look forward to discussing it with you in the future the request from the employees.

Thank you and Happy New Year!!

Michael J. Sullivan  
Town Administrator, Maynard

Date Posted January 3, 2013

**TOWN OF MAYNARD**

**MEETING NOTICE**

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

**PLANNING BOARD**

Address of Meeting: 195 Main Street, Maynard Room: Municipal Services Conference Room/Lower Level

January 8, 2013 7:00 p.m.

**MTWTHF**

Month Date Year Time AM/PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

- 7:00 p.m. - Discussion on Zoning Changes: Marijuana Law
- 7:15 p.m. - Approval of Minutes: December 11, 2012
- 7:20 p.m. - Old/New Business

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson: Max Lamson

Posted by: Marie Morando, Planner Assistant

Date: January 3, 2013