



**AGENDA**  
**Maynard Board of Selectmen's Meeting**  
**February 26, 2013**  
**Town Building—Michael J. Gianotis Meeting Room**  
**(No. 201)**  
**Regular Meeting Time: 7:00pm**

(All public meetings may be recorded, broadcast and or videotaped)

1. Call to order (7:00)
2. Pledge of Allegiance
3. Public Comments
4. Acceptance of Minutes
  - a) February 12, 2013
5. Correspondence
  - a) MCC/MRC blanket meeting notice
  - b) Boys & Girls Clubs, December 2012 Program
  - c) MBA meeting minutes for 1/23/13
  - d) Town Clerk's monthly report January 2013
  - e) Facilities Depart monthly report January 2013
  - f) Letter of interest for the ZBA, Christopher Etchechury
  - g) Letter of interest for the COA, Cynthia Vanaria
  - h) DPW monthly report for January 2013
  - i) Police monthly report for January 2013
  - j) ConsCom meeting notice Feb 5, 2013
  - k) Planning Board public hearing notice Feb 26 2013
  - l) Fire monthly report for January 2013
  - m) Accountant monthly report for January 2013

- n) COA monthly report for January 2013
- o) Issue from Resident at Riverside dated Feb 3, 2013
- p) Notice for Open House at 129 Parker Street Feb 6, 2013
- q) Library monthly report for January 2013
- r) MBTA Advisory Board news Feb 4, 2013
- s) Meeting notice date from FinCom Feb 2013
- t) Notice from Verizon, Annual Complaint Filing
- u) Letter from Minuteman Senior Services request
- v) Letter from the ABCC, Annual report for 2012 request
- w) Legal notice PB 3/12/13, Dimopoulos Realty Trust
- x) Letter of interest for the ZBA
- y) Meeting notice Feb 19, Cons Com

6. Crowe Park

7. Consent Agenda (7:15)

- a) One – Day PERMIT – PARADE AVLL
- b.) Seasonal Permit MHS for Crowe Park
- c.) Seasonal Permit for Crowe Park

8. Interview DPW

9. 129 Parker Street Development

- a) 129 Parker Street Public Comments

10. Budget BRIEF

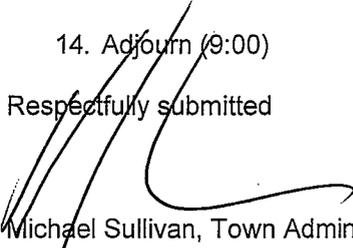
11. Town Administrator's Report

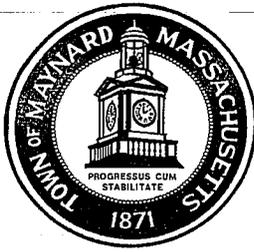
12. Old/New Business

13. Chairman's Report

14. Adjourn (9:00)

Respectfully submitted

  
Michael Sullivan, Town Administrator



Draft minutes for meeting February 12, 2013

OFFICE OF THE  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**

MUNICIPAL BUILDING  
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's Meeting Minutes**  
**Tuesday, February 12, 2013**  
**Maynard Public Library**  
**Time: 6:30 pm**

**Present: Chairman Dawn Capello, Selectman Brendon Chetwynd, Selectman David Gavin, Selectman Mick Hurrey, Town Administrator, Michael Sullivan and Becky Mosca. Absent, Selectman James Buscemi.**

**Public Comments:** Alan DiPietro resident, wondering if Board had a chance to look at his issue, email. No, it will be added to the next BOS packet 2/26/12.  
Mary Brannelly resident, Tree at bottom of Vose Hill on private property, issue with site coming on to Parker Street. Question: when will the article for 129 Parker Street be on Web. Answer 2/13/13.

**Acceptance of Minutes**

**Motion** made by Selectman Chetwynd to approve the minute for the January 22, 2013 meeting. Second by Selectmen Hurrey. Vote 4-0. **Motion approved.**

**School Bond**

**Motion** made by Selectman Chetwynd

VOTE OF THE BOARD OF SELECTMEN

I, the Clerk of the Board of Selectmen of the Town of Maynard, Massachusetts (the "Town"), certify that at a meeting of the board held February 12, 2013, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the sale of the \$7,660,000 General Obligation Municipal Purpose Loan of 2013 Bonds of the Town dated February 14, 2013 (the "Bonds"), to Janney Montgomery Scott LLC at the price of \$8,005,088.15 and accrued

TA, Mike Sullivan

January 22, 2013

Becky Mosca

Draft minutes for meeting February 12, 2013

interest, if any, is hereby approved and confirmed. The Bonds shall be payable on February 1 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2014	\$355,000	2.00%	2024	\$385,000	2.00%
2015	355,000	3.00	2025	400,000	2.00
2016	360,000	3.00	2026	405,000	2.10
2017	375,000	3.00	2027	415,000	2.25
2018	315,000	3.00	2028	400,000	2.35
2019	320,000	3.00	2029	410,000	2.50
2020	330,000	4.00	2030	420,000	2.75
2021	345,000	4.00	2031	435,000	3.00
2022	360,000	4.00	2032	445,000	3.00
2023	370,000	4.00	2033	460,000	3.00

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated January 30, 2013, and a final Official Statement dated February 5, 2013 (the "Official Statement"), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds for the benefit of the holders of the Bonds from time to time.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at

Draft minutes for meeting February 12, 2013

all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended.

Dated: February 12, 2013

Brendon Chetwynd  
Clerk of the Board of Selectmen

AM 18114004.1

Second by Selectman Capello. Vote 4-0. **Motion approved.**

#### **Snow and Ice**

**Motion** made by Selectman Chetwynd to accept the provisions of Massachusetts General Law Chapter 44 Section 31D and allow the Town of Maynard to “deficits spend” the FY 2013 “Snow and Ice” budget. The total shortfall should not exceed \$70,000.00 for FY 2013 without additional approval of the Board of Selectmen and the Finance Committee. Second by Selectman Gavin. Vote 4-0. **Motion approved.**

#### **Vote, Special Election and Special State Primary**

**Motion** made by Selectman Chetwynd to move the date of the Annual Town Election with the Special State Primary and run both elections the same date. The Town Clerk requests our Annual Town Election on April 30<sup>th</sup> with the Special State Primary. Second by Selectman Gavin. Vote 4-0. **Motion approved.**

#### **State of Emergency February 8, 2013**

**Motion** made by Selectman Chetwynd that the Town of Maynard declare a state of emergency in respect to February 8<sup>th</sup> Snow Storm. This will be in effect from February 8<sup>th</sup> until February 12<sup>th</sup>, 2013. Second by Selectman Capello. Vote 4-0. **Motion approved.**

#### **129 Parker Street Concept Plan**

Draft minutes for meeting February 12, 2013

**Selectman Gavin recused himself from the Room, Maynard Public Library. 6:46pm**

**Motion** made by Selectman Chetwynd to refer 129 Parker Street concept plan and proposed zoning changes to the Maynard Planning Board for consideration and all supporting documentation. Second by Selectman Hurrey. Vote 3-0-1 Selectman Gavin recused.

**Motion** made by Selectman Chetwynd to move the next Board of Selectmen meeting date from February 19<sup>th</sup> to February 26<sup>th</sup>, 2013. Second by Selectman Hurrey. Vote 3-0. Selectman Gavin absent.

Adjourn.

**Motion** made by Selectman Capello to adjourn the Board of Selectmen meeting. Second by Selectman Chetwynd. Vote 4-0. Motion approved.

Approved: \_\_\_\_\_

Date:

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Selectman, Chetwynd, Clerk

Initials: BJM

To: Boards & Committees

From: Michelle Sokolowski, Town Clerk ✓

Subject: Blanket Meeting Notice

Please provide me with your current Blanket Meeting Information. You must continue to send me agendas for each meeting at least 48 hours in advance.

Thank you,

Michelle

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Date: 01-22-13

To: Maynard Town Clerk

From: Maynard Citizen Corps/Medical Reserve Corps (MCC/MRC)  
Name of Board or Committee

We wish to be placed/continue to be on the "Blanket Notice" at the Town Clerks Office. We hold our meetings on:

**Meeting Time & Place:**

Second Thursday of every month at 6:30pm

OMS Conference Room, Town Hall, Lower Level

**Telephone No:**

978-897-1302

**Submitted by:**

Kathy McMillan and Deb Roussell, Co-Chairs

Board or Committee Member

Date Posted 01/25/2013

TOWN OF MAYNARD

MEETING NOTICE

Posted in accordance with the Provisions of MGL 30A §§18-25

MAYNARD CITIZENS CORP/MEDICAL RESERVE CORPS

Address of Meeting: Town Hall, 195 Main Street

Room: Municipal Services Meeting Room

S M T W T H F S February 2<sup>nd</sup>, 2013  
Day of Week      Month      Day      Year

Time: 9:00am (to noon)

**Agenda or topics to be discussed listed below** (that the chair reasonably anticipates will be discussed)

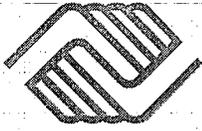
1. Roll Call and Determination of Quorum
2. Old Business: MCC/MRC Policy and Procedure Manual
  - a. Content
  - b. Layout
3. Adjournment

THIS AGENDA IS SUBJECT TO CHANGE

CHAIRPERSON(S)

Kathy McMillan, RN

Deb Roussel



**BOYS & GIRLS CLUBS**  
OF ASSABET VALLEY

Community  
Affordability  
Respect  
Engagement  
Safe Place

## December 2012 Program Report to Maynard Recreation Commission and Board of Selectmen

December we have most of our winter programs in full swing. The feedback has been great from parents/players in the Maynard Recreation Basketball league with moving all boys recreation games to be played in Maynard. Boys grades 5<sup>th</sup> – 8<sup>th</sup> games are played on Saturday afternoons at Fowler. Boys grades 3<sup>rd</sup>-4<sup>th</sup> are played Saturday mornings at the Club. The restructure of having all travel players also play in our rec league has increased all overall participation in the rec league. We currently have two teams of 5<sup>th</sup> & 6<sup>th</sup> grade girls. All girls games are played at the Boys & Girls Club. Players are enjoying playing against their friends and parents don't have to travel to the surrounding towns.

We have created successful partnerships with the other youth organizations in town. i.e. Maynard Youth Soccer, Maynard Youth Football and Assabet Valley Little League. These partnerships have strengthened our youth programming.

### Winter Programs:

- Rec Basketball                      138 participants
- Skiing                                      39 participants
- Wrestling                                10 participants
- Ice Skating                                9 participants
- Zip Tennis                                5 participants
- Pre-School Gymnastics              14 participants

### Adult offerings include:

- Adult Zumba
- Adult Indoor Soccer
- Adult Volleyball

Family Ski Day at Wachusett Mountain Saturday, March 2<sup>nd</sup> transportation will be provided.

This year our Skiing numbers have gone down from 60 to 39 kids and our recreation basketball numbers have increased dramatically. How about we switch mountains next year and offer the same program at Wachusett Mountain?

### New programs coming this spring:

- Baby Signing Time
- Over 35 Men's Pick Up Basketball
- Challenger Sports Programs, i.e. Spring Tot Soccer, Multi Sports Summer Programs
- Wicked-Cool Science
- Youth Cooking Classes
- Toddler Multi Sports

JIM FAIRWEATHER  
PRESIDENT, BOARD OF DIRECTORS

212 GREAT ROAD, MAYNARD MA 01754  
PHONE/FAX (978) 461-2871  
WWW.BGCAV.ORG

WENDY ALLEGRONE-LESLIE  
EXECUTIVE DIRECTOR

**Maynard Downtown Revitalization Project Meeting Minutes**  
**1/23/13**  
**Maynard Town Hall- Lower Level Meeting Room**  
**7pm-9pm**

**Present:** Maren Calzia, Heather Nickle, Brenda Cirion, Steve Wood, Kerry Lewis, Catherine Evans, Kelli Costa, Mary Brannelly, Jero Nesson, Priscilla Cotter, Eric Reinhard, Melissa Levine, Kyle Piro, Carol Leary, Siobain Mitchell, Toy Lindsay, Dawn Capello, Mike Sullivan

(NOTE: Action Items denoted with person(s) responsible in **bold red**)

**I. Introductions**

**II. Review Agenda**

**III. Concerns about Downtown Maynard**

a. "Eye Sores"

- Condemned building at 16 Main Street (Gramp's Garage)
- Murphy & Snyder Print Shop (corner of Waltham and Parker) & Samuel's Studio (corner of Waltham and Parker)
  - Town may purchase this properties, demolish buildings to widen road and create some green space
- Masciarelli's Jewelry Shop (63 Nason Street)
  - Open only 2 days a week; concerns about appearance of window display
- Habitually vacant shops on Nason Street (DPH realty, next to old CVS) & old CVS building (appearance that our downtown is not viable)

- i. The Board of Selectman are waiting on lawyer's recommendation re: potential law used in Revere, MA to discourage vacancy, where vacant storefronts must be inspected every three months at a cost of \$300 to the owner.

b. Movie Theatre for sale

- Recent article in the Beacon Villager suggests that there are interested buyers and that the current owners and real estate agent want a buyer who will continue to operate space as a movie theatre.

c. Liquor License shortage does not encourage new restaurants to come to Maynard

- Established restaurants (e.g. Redbones) have expressed interest in Maynard but would not be able to get a liquor license
- Brewery liquor license is different, but breweries have other requirements such as a lot of water at a specific quality
  - i. Town request to state for additional liquor licenses is a two-year process

- ii. Residents need to express desire for more liquor licenses to the Board of Selectman, during Public Comments
- d. Need to bring more visitors/consumers to Maynard
  - i. To establish Maynard as a “cultural hub;” 70/30 rule (70% people from out of town and 30% residents); 8 events/year
  - ii. Events are heavy in the fall/winter but not throughout the rest of the year

#### IV. Ideas/Solutions to Address Concerns

- a. For “Eyesores”
  - i. Façade improvement grants through the town
  - ii. Community Project/ “Makeovers”
    - 1. Contact local businesses that could use aesthetic improvements and offer a “makeover”
    - 2. Artists and local craftsmen (as well as boy scouts, etc.?) could donate time/skills to improving appearance of local stores (Masciarelli’s window display?)
  - iii. Art Installations by local artists in vacant shops or spaces that could be beautified (**Art Space**)
  - iv. Letter writing campaign and/or meetings with property owners/realtors to express our concerns about the impact of vacancies on our community (**Steve Wood to provide list of vacancies and contact info; Maren & Heather of MFA; Kelli of MBA**)
- b. Encourage new businesses to come to Maynard
  - i. Contacting perspective investors/businesses to express our interest in their business coming to Maynard (**Steve Wood**)
  - ii. Invite Clocktower Place rep (Joe Mullen) to come to our meetings- **Maren**
- c. Liquor License shortage
  - i. **Melissa Levine & Kyle Piro** will attend to BOS meeting and present interest during Public Comments.
- d. Increase visitors to downtown
  - i. Previous/Regular Events:
    - Taste of Maynard (March)
    - Little League Parade
    - Friends of the Maynard Library Book Sale
    - Library Concert (Summer)
    - MBA & MFA sponsored concerts and Community Band concerts in the Park (Summer)
    - Farmers’ Market (summer)
    - Road Race (September)
    - Maynard Fest/Oktoberfest (October)
    - Downtown Trick-or-Treating (October)

- Sip and Stroll (December)
- Christmas Parade (December)
- Art Space Holiday Sale (December)

- ii. Future/New Events and Ideas for other events:
    - 1. First Friday (or another day every month)- **MBA & Art Space**
    - 2. Maynard Business Alliance is planning a Spring Art Walk in May
    - 3. Acme Theatre Improv—suggest that they have an event in the Park during the summer- **Art Space**
  - iii. Things down the road that could draw more people to Maynard:
    - 1. Assabet Village Food Co-Op
    - 2. Dog Park
- e. Improve marketing of our town
- i. Contact local colleges to get volunteers/interns for marketing and development assistance; (e.g., Urban Planning department could use Maynard as a case study and come up with data/suggestions to help us) **Mary Brannelly** will contact schools with our request
  - ii. Get Marketing Plan from 129 Parker Street Development—will give us information on economic development and potential impact of possible new shopping center- **Mike Sullivan** can help coordinate presentation/discussion for our group to gather valuable information and suggestions
  - iii. Improve advertising/community calendar/social networking with Town of Maynard
    - 1. Find computer programmer to help maintain/update website- <http://web.maynard.ma.us> post in Action Unlimited or through local networking

## V. Follow-Up Meeting TBA

Report of the  
Town Clerk's Office  
For the month of January 2013  
Submitted by Michelle Sokolowski

Activity Report

Nomination papers became available for the Annual Town Election. The following offices are open:

- 1 Selectman for a term of 3 years
- 1 Moderator for a term of 1 year
- 1 School Committee member for a term of 3 years
- 1 Trustee of Public Library for a term of 3 years
- 1 Housing Authority member for a term of 5 years

As of January 31<sup>st</sup>, one person has obtained papers for Selectmen and one person has obtained papers for the Housing Authority.

- 2013 Annual Town Census and Dog License Renewal/Request forms are being processed as they arrive. 446 dogs have been licensed as of January 31<sup>st</sup>.
- Information for the 2012 Annual Town Report has been completed and forwarded to the Board of Selectmen's Office.
- Money taken in was reported and turned over to Treasurer-Collector's Office.
- All birth, death & marriage records were reported to the Registry of Vital Records and Statistics.
- Town Clerk's FY14 budget submitted to the Town Administrator.

The following documents were issued:

7 – Business Certificates

39 – Birth Certificates

51 – Death Certificates

12 – Marriage Certificates

2 – Marriage Intentions

Twenty-Six Board & Committee members were sworn into office.

# **FACILITIES DEPARTMENT**

**Jan 2013**

**Gregg Lefter, Facilities Manager**

## **Activity Report**

### **FACILITIES:**

- **AVVTS Renovation Meeting**
- **Weekly MHS Meetings**
- **Completed Boiler Install at Fowler School**
- **Fence installed at Memorial parking lot**
- **Working on New Restroom at Town Hall**
- **Completed Lighting situation at Library**
- **AVVTS Prequalification Bids Completed**
- **Completed Green Communities Funding Projects**
- **Purchased Used Sewer/Vacuum Truck for Water Dept**
- **Interview committee for Operations Manager**
- **Interview Committee for part Time Engineer**



# Christopher Etchechury

15 Deer Path, Unit 4, Maynard, MA 01754  
978.478.7910 • chris.etcchury@pearson.com

January 30, 2013

Town of Maynard  
195 Main Street  
Maynard, MA 01754

To Whom It May Concern:

I am writing to express interest in the current vacancy on the Zoning Board of Appeals. The position appeals to me for a variety of reasons: It satisfies my personal goal of actively supporting the community; and a personal belief that citizenship involves civic responsibility. My wife and I have been residents of Maynard since February 2011.

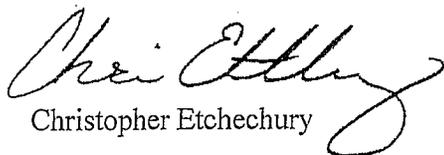
As a former history teacher, I have a thorough understanding of the importance of government and its impact on our daily lives; having taught middle school, I am no stranger to contentious situations and rendering a fair and impartial resolution.

I hold a master's degree from the University of Virginia in education policy and currently work as a Senior Curriculum Specialist for Pearson Education. Additionally, I have over ten years of experience at the secondary and post-secondary level as a teacher, department chair and university instructor. I have also served as a tour guide at Monticello, Mount Vernon and the United States Capitol.

Growing up in the military, I was imbued with a civic gravitas while serving as a Boy Scout and volunteering in various capacities around the community. I would be honored to serve the Town of Maynard as a member of the Zoning Board of Appeals.

I have attached my resume for your consideration. Thank you for your time.

Sincerely,



Christopher Etchechury

# Christopher Etchechury

15 Deer Path, Unit 4, Maynard, MA 01754

978.478.7910 • chris.etchechury@pearson.com

## Education & Endorsement

University of Virginia Charlottesville, VA

Ph.D., *Education Policy and Evaluation*, (A.B.D since August 2008)

M.Ed., *Education Policy and Evaluation* (January, 2002)

Flagler College St. Augustine, FL

B.A., *Secondary Education, Social Science* (April, 1998)

Minor in Political Science / International Affairs

**Virginia Teaching License:** History & Social Studies, Grades 6-12. (1998 – 2008)

**Massachusetts Initial Teaching License:** Political Science / Political Philosophy, Grades 5-12 (2007 – Present)

**Massachusetts Preliminary Teaching License:** History, Grades 5-12 (2007 – Present)

## Professional Experience

**Pearson Education** Boston, MA

*Lead Curriculum Specialist: Social Studies, 6-12*

March, 2008 – Present

Serve as the Lead Curriculum Specialist for Social Studies 6-12 while assisting with K-5 Sales Presentations and in-services. Primary responsibilities include developing and facilitating presentations, in-services and workshops at the district, state and regional level; along with, maintaining customer relationships and prioritizing growth opportunities as part of a solution sales strategy. Additional responsibilities include product development, customer support and implementation at the district, state and regional levels.

*Interim Lead Curriculum Specialist: Science, K-12*

Sept. 2011 – January 2012

Served as the primary contact for all science related issues in Pearson's Northeast region while concurrently serving as the Senior Curriculum Specialist for Social Studies, K-12.

**Sudbury Public Schools** Sudbury, MA

*Teacher, Ephraim Curtis Middle School*

Aug. 2007 – March 2008

Taught four sections of Ancient Civilizations to seventh graders on the Willow Team.

**Loudoun County Public Schools** Sterling, VA

*Teacher, Sterling Middle School*

Aug. 2004 – March 2007

Taught six sections of United States History on a 4 x 4 block schedule; class responsibilities included providing adequate support for special education students, English Language Learners, and two Honors classes.

*Curriculum Coach, Sterling Middle School*

Aug. 2006 – Aug. 2007

Worked with Social Studies Department teachers to implement the TCI (Teacher's Curriculum Institute) History Alive Curriculum. The curriculum incorporated active learning and research based on Howard Gardner's multiple intelligence research and spiral curriculum to enable student enabled learning.

*Subject Area Lead Teacher, Sterling Middle School*

Aug. 2005 – Aug. 2006

Serve as department chair for the Social Studies Department. Responsibilities include curriculum alignment, data collection and analysis. Additionally, the position serves as a liaison between the county curriculum supervisor and grade level teachers in the subjects of history and civics at Sterling Middle School.

**University of Virginia** Charlottesville, VA*Graduate Assistant*, Office of the Dean of Students, College of Arts and Sciences

July 2002 – May 2003

Developed a long term assessment plan for the University's Student Union; designed and implemented effective and efficient tools for program assessment, and educated program managers and other Student Union staff on the benefit of evaluation and assessment in their respective areas.

*Graduate Assistant*, Virginia Center for Digital History

May 2001 – May 2002

Worked with the Center's Director to design an on-line graduate course and companion CD exploring Virginia's participation in Southern "massive resistance" to the U.S. Supreme Court's decision in *Brown v. Board of Education*. Edited final draft of the *University of Virginia Multimedia Guide to the Virginia Standards of Learning*; a joint report to the Commonwealth of Virginia from the University's Miller Center for Public Affairs and the Virginia Center for Digital History.

*Teaching Assistant*, HIST 604: Civil Rights in United States and Virginia History

Jan. – May 2002

Worked with Dr. William G. Thomas, III, in teaching an on-line graduate history course to educators throughout Virginia. The U.S. Civil Rights movement was examined through the lens of local history; the struggle against southern resistance to school integration was examined and compared to the progress of the Civil Rights movement on a national level.

*Instructor*, Saturday Enrichment Program

April – May 2001

Designed and taught one course on the American Revolution to fourth and fifth grade gifted children. Economic, social and religious factors were analyzed and debated while students decided whether secession from England would benefit or harm their constituents.

*Research Assistant* to Frederick Hess, Ph.D.

Aug. 2000 – May 2001

Assembled, analyzed and interpreted data pertaining to the political evolution of Virginia's educational accountability system from 1978-2001. The paper resulting from this research was published in Diane Ravitch, ed., *Brookings Papers on Education Policy 2002* (Washington, DC: Brookings Institute Press, 2002).

**Thomas Jefferson Foundation** Charlottesville, VA*Associate Guide*

Aug. 2000 – July 2004

Worked to provide an exciting and informative experience for students, families and adults by tailoring tours to the group's interest and goals while appealing to multiple age levels and viewpoints..

**United States Senate** Washington, DC*Capitol Guide*, United States Capitol Guide Service

Feb. 2000 – Aug. 2000

Gave tours to the general public and special visitors at the United States Capitol building.

**Mount Vernon Ladies' Association** Mount Vernon, VA*Historical Interpreter*

April 1997 – January 2000

Served as a tour guide charged with delivering an enjoyable and cohesive tour for students, families and adults. Consistently used the physical environment, be it a room, out-building, or gravesite, to explore the accomplishments everyone who lived at Mount Vernon.

**Smithsonian Institute** Washington, DC*Program Specialist*, Reading Is Fundamental

March 1999 – Dec. 1999

Managed over 300 local literacy programs in Iowa, Minnesota, North Dakota, South Dakota and Washington, allocated Department of Education grants, monitored program compliance with RIF guidelines, and assisted local coordinators in achieving sustainability without federal grants.

Office of the Selectmen  
195 Main Street  
Maynard, MA 01754

February 4, 2013

Dear Board Members,

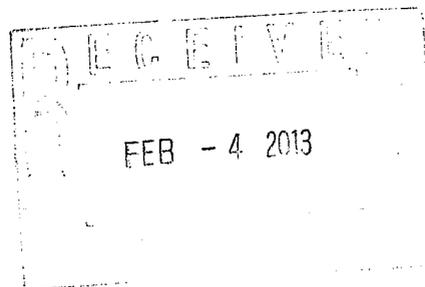
I would like to be considered to fill one of the openings on the Maynard Board of the Council on Aging.

I have been attending the Maynard senior center on Friday mornings and have gotten to know many of the seniors from the Friday group. Several seniors have suggested that I get involved on the board, and as a new senior myself, I would love to become more involved serving other seniors.

Thank you for your consideration.

Sincerely,

Cynthia Vanaria  
6 Brown Street  
Maynard, MA 01754  
978-897-2866





**TOWN OF MAYNARD**  
**Department of Public Works**

MUNICIPAL BUILDING  
195 Main Street  
Maynard, MA 01754  
Tel: 978-897-1317 Fax: 978-897-7290  
www.townofmaynard-ma.gov

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*Administration*

*Highway Department*  
*WWTP*

*Water Department*

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To: Board of Selectmen  
From: Marie Morando, Interim Administrative Assistant  
Date: February 1, 2013  
Re: Monthly Report – January 2013

**Administration:** The administrative offices have had changes as we welcomed 2013. We would like to thank Dorothy Portnoy for her commitment to the town and we wish her much success. In the interim Marie Morando has been placed in this position. The office continues working daily with the residents regarding trash and recycling. The office received 5 complaints and were handled by a phone call to E. L. Harvey. We will continue to work with E. L. Harvey to have all the complaints handled in a timely manner. The office is in the process of scheduling a monthly meeting as stated in the contract.

**Highway/Forestry and Cemetery Submitted by Joe Foster, Foreman**

- Primary focus during January was preparing and dealing with snow events. The town responded to two weather events totaling six inches of snow, slush and ice which involved treating and plowing roads and sidewalks. Removed the snow banks in parking lots and cul-de-sacs around town.
- Spent no less than five days cold patching pot holes.
- Chipped Christmas trees that were dropped off at the Boys and Girls Club.
- Turned compost pile and it is ready to be screened.
- One interment
- Installed street lights in the presidential area with contractor.
- Assisted other departments as needed with manpower and equipment.

**Water/Sewer Department**

**Submitted by Tim Mullally, Foreman**

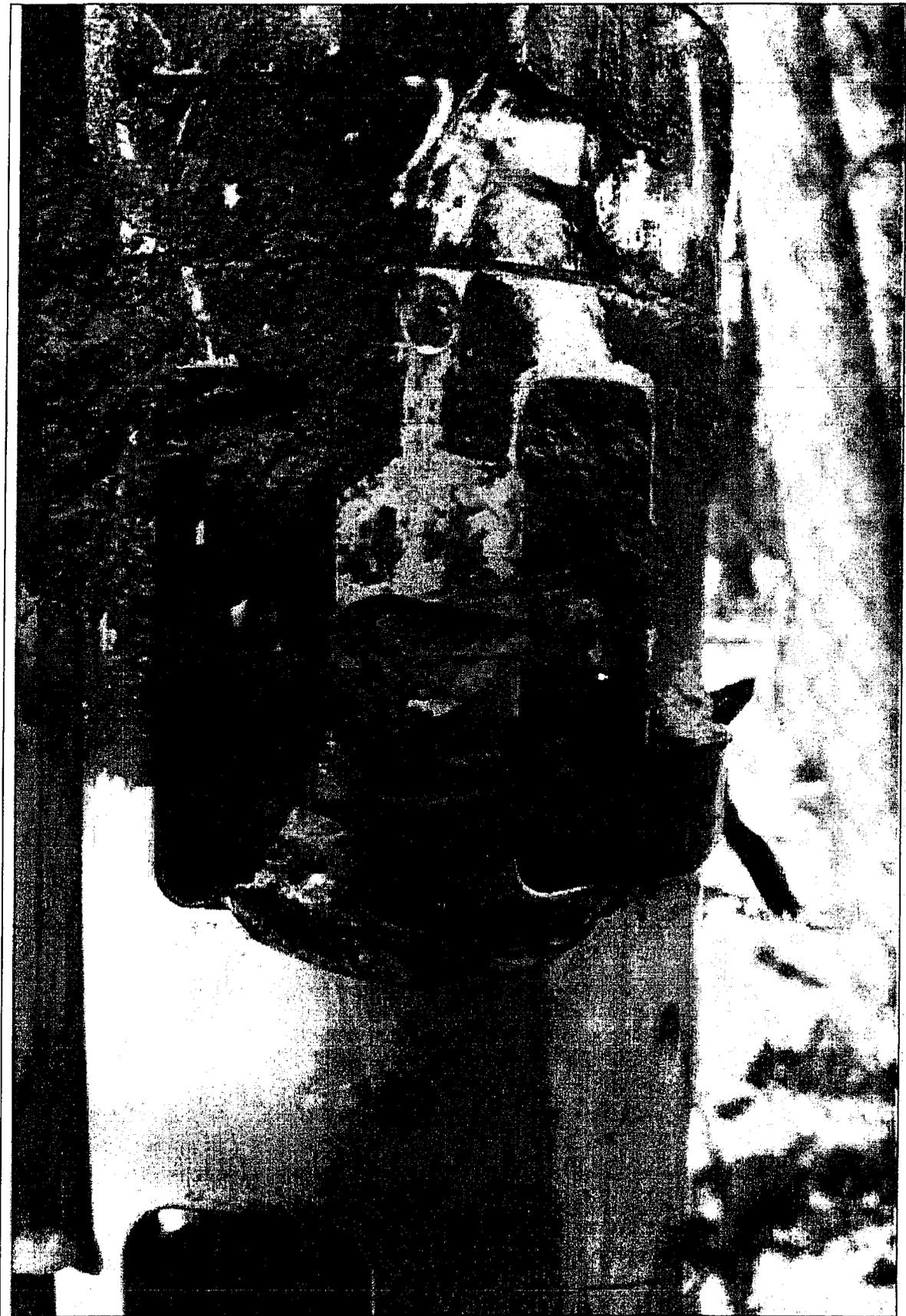
- Assisted residents with frozen pipes during the bitter cold. If blockage is before the meter we can free the blockage with a hot water injection, if it is not before the meter the home owner would have to hire a private company.
- All backup generators were serviced.
- Assisted highway with snow plowing, sanding as needed.
- Daily responses for final reads, emergency water and sewer mark outs and sewer blockages.
- Water quality testing continuing as mandated by DEP which meets or exceeds DEP and EPA standards.
- Continuing to rotate water supply from treatment plants. This allows the department to shut down well fields for several days at a time, allowing for adequate recharge and routine maintenance.
- Well 5 has been pulled and cleaned. This is the first time since 2002 when the system was put into place that this has been serviced in this way. The pump and motor will be tested and rebuilt if needed during this process. When Well 5 is completed and back online Maher Well Services will be moving to Well 7 to start the process at that site. Attached are pictures showing the iron and manganese built up in the shaft and impeller at Well 5.

**Wastewater Treatment Plant**

**Submitted by David A. Simmons, Plant Manager, Weston and Sampson Services**

- Co-Mag system has been shut down since November 1, 2012 and the tertiary treatment facility was totally dewatered and cleaned.
- The facility is meeting the winter discharge requirement for total phosphorous removal without the Co-Mag in operation.
- The facility passed the quarterly toxicity test in December.
- The facility is continuously removing in excess of 90% of BOD and TSS from the wastewater.
- We were notified by the contractor hired to replace secondary clarifier No. 1 that it has been delayed by the manufacturer. The unit was originally scheduled to be delivered in January but it will not be available for shipment until April 5, 2013.















## ***Maynard Police Department***

Chief Mark W. Dubois

To: Board of Selectmen

Monthly Report – JANUARY 2013

The New Year brought a new approach to alcohol inspections for the police department. Officers conducted a comprehensive inspection of each licensed establishment, whether retail or serving establishment, for liquor law compliance. The officers completed a Liquor Establishment Inspection and Compliance Check Report for every location inspected. The response was very positive and it provided to identify some areas of improvement needed by locations in their license management, such as keeping records on premises rather than in a main office off site. The inspections will be conducted annually prior to reissuing licenses and randomly throughout the year.

The Executive Office of Public Safety and Security approved the Maynard Police Departments updated Electronic Weapons Training program and policy. Officers were recertified in the use and carrying of electronic weapons by our department certified instructor, Det Duggan. Officers will carry the electronic weapons as part of their issued duty equipment.

On Jan 15<sup>th</sup> Officer Daniel Bodwell graduated from the Reading Police Academy and has been assigned to field training. He will be trained by two veteran officers for the next eight to ten weeks and then be assigned to a shift.

Attached are the incident statistics for the month of January.

Respectfully submitted,

Mark W. Dubois

## Call Reason Breakdown

<u>Call Reason</u>	<u>Self</u>	<u>Disp</u>	<u>Total</u>
911 Abandoned	0	5	5
911 Accidental	0	5	5
Alarm Fire/Smoke	0	4	4
Alarm, Burglar	0	22	22
Animal Complaint	0	12	12
Area check	42	0	42
Assist Citizen	1	11	12
Assist Fire Dept.	0	5	5
Assist Other Agency	0	7	7
B & E (Motor Vehicle)	0	4	4
B & E (Past)	0	1	1
Prisoner Cell Checks	0	14	14
Building Check	193	0	193
Civil Dispute	0	4	4
Disturbance	0	16	16
Drug-Law Violation	0	1	1
Disabled MV	1	2	3
Domestic Disturbance	0	9	9
Escort / Transport	2	0	2
Environmental	0	1	1
Fire, Other	0	1	1
Field Interview	1	0	1
Follow Up Investigation	3	0	3
Fraud	0	1	1
General Service	0	11	11
Harassing / Harassing Calls	0	4	4
Hazard	1	13	14
ID Check	0	1	1
Investigation	0	1	1
Larceny of a Motor Vehicle	0	1	1
Larceny	0	13	13
Loud Music	0	1	1
Medical Emergency	0	37	37
Mutual Aid - Stow	0	1	1
M/V Accident w/ no injuries	0	9	9
M/V Accident, w/Injuries	0	2	2
M/V Accident; Hit & Run	0	1	1
Motor Vehicle Stop	131	2	133
Motor Vehicle Violation	1	4	5
Notification	0	1	1
Officer Complaint	0	1	1
Open door	0	1	1
Serve Paperwork	1	1	2
Parking Complaint	2	4	6
Property Damage	0	1	1
Found / Lost Property	0	2	2
Radar Enforcement	56	0	56
Recovered Stolen MV	0	1	1
Serve Restraining Order	0	1	1
Restraining Order Violation	0	2	2
Suicide / Threat	0	1	1
Suspicious Activity	7	16	23
911 Test Call	0	1	1
Traffic Enforcement	3	0	3
Test Call	0	1	1
Unwanted Party	0	1	1
Vandalism	0	3	3
Serve Warrant	2	2	4
Well Being Check	0	9	9
Wire Down	0	1	1
<b>TOTAL</b>	<b>447</b>	<b>276</b>	<b>723</b>

**TOWN OF MAYNARD**  
**MEETING NOTICE**

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Conservation Commission

Maynard Town Hall  
Municipal Services Conference Room  
Tuesday, February 5, 2013 at 6:30 PM

**Agenda or Topics to be discussed listed below** (That the chair reasonably anticipates will be discussed)

**ADMINISTRATIVE BUSINESS:**

- Review minutes from 01/22/2013.

**PUBLIC HEARING:**

- None

**WETLANDS/STORMWATER ISSUES:**

- Inquiry regarding redevelopment at 35 River Street

**LAND MANAGEMENT:**

- Encroachment violation sent to 27 Dix Road
- Review property boundary survey quotes for Rockland Ave.

**BUSINESS:**

- Review draft Open Space and Recreation Plan
- MACC Annual Environmental Conference registration (March 2)
- Sign CPC appointment slip for Mr. Dwyer

**Mail of note:**

- Water Wisdom newsletter (MA Congress of Lakes and Ponds Assoc.)
- Keystone Training applications (UMass Amherst)

**Upcoming Meetings:**

- Next Conservation Commission meeting, **February 19, 2013.**
- Riverfest Planning meeting, **February 27, 2:30-4:30**, Great Meadows NWR, Sudbury

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson: Mr. Fred King

Posted by: Linda Hansen, agent



PLANNING BOARD  
TOWN BUILDING  
195 MAIN STREET  
MAYNARD, MA 01754

A public hearing will be held on **Tuesday, February 26, 2013 at 7:00 p.m.** at the Maynard Town Building, 195 Main Street, Maynard, Room 101, to hear all persons interested in a Petition filed by Acton Survey & Engineering, Inc. on behalf of the owners, Loftis Maynard, LLC, 213 Main Street, Maynard, MA, Map 13, Parcel 62, in the General Residence District for a Special Permit pursuant to Section 3.1.2 of the Maynard Zoning Bylaws to construct a multi-family dwelling and for a Site Plan approval pursuant to Section 10.5.1.4 to allow for more than five parking spaces.

A copy of the application and plan are on file with the Town Clerk and the Planning Board office.

Max Lamson, Chairman  
Maynard Planning Board



# MAYNARD FIRE DEPARTMENT

Fire Chief  
Anthony Stowers

## Monthly Report

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### JANUARY 2013

#### FIRE RESPONSE ACTIVITIES

Number of requests for service was 121 which resulted in 233 apparatus responses, the requests break down for the month break down as follows:

Fire Investigation	
Basic life support ambulance	28
Advanced life support ambulance	21
Mutual aid ambulance	5
Motor vehicle accident	5
Pedestrian hit by motor vehicle	
Flammable gas leak	1
Flammable liquid/Hazardous Material spill	3
Building/Chimney Fire	
Carbon monoxide detector activation	5
Medical assist with no patient care	3
Lock-out	
Mutual aid building fire/Automatic aid	3
Good intent/assist police/investigation/Haz-Mat Investigation	8
Well-being check	
Rescue with no medical emergency	
Smoke Investigation	1
System/Furnace malfunction	
Smoke detector/Alarm activation with no fire	24
LP gas inspection/Tank Truck/Fuel Tank	
Investigation of citizens complaint	
Smoke/CO detector/Oil Burner inspection	12
Arcing electrical/wires down/overheat	1
Cooking Fire/barbeque fire/Brush/Vegetation	1
Unintentional false/canceled/unauthorized burning/other	
Total	121

#### TRAINING ACTIVITIES

All shifts have been involved with the training of our new probationary firefighters. All together members completed over 162 hours of on-shift training in January in a variety of topics such as driver/operator, dispatch operations, and hydrant and drafting operations, vehicle extrication, building familiarity with walks through multiple buildings among other topics. Training also continued for our probationary firefighters as they become familiar with Maynard Fire Department procedures and methods. In addition all 4 groups continued working on our pre-fire planning program.

## SHIFT PROJECTS AND ACTIVITIES

We have continued working closely with a software company called GovCentric, looks to be ready to go by March; we have written a grant to help expand the original system.

We have continued developing and review standard operating guidelines and general orders.

We have written and submitted multiple grants this month

## ACTIONS OF NOTE:

We had a small outside fire between (2) buildings in the Mill yard Complex. This was the result of improperly extinguished smoking materials. Quick reporting by a passerby kept the fire from getting out of control before our arrival.

Assabet Valley Regional Technical High School has continued working on a painting project here at the Fire Department, should have a whole new look by projects end. Looks great so far!

We have continued our annual fire safety inspection program in an effort to keep our citizens and visitors safe from unforeseen and unpredictable events.

Captain Landry started his first year of the Executive Fire Officer Program at the National Fire Academy. This is a four year program aimed at developing current and future fire service chief officers.

This month saw the latest edition of (2) Fire Safety articles per month in the Beacon Villager, the first one was written by the Massachusetts Fire Academy and the second was written by Sean Kiley.

This month saw the addition of Mike Parr as a temporary fulltime firefighter; this is an effort to keep our shift coverage costs down due to an injury.

We have continued to see a rise in simultaneous emergencies, particularly medical emergencies.

We have continued to pursue grant funding from multiple sources and in the process of submitting another. We are still in the running for some Federal Grants, let's keep our fingers crossed.

Our public education campaign has continued and we have added some very important safety information to both the Fire Department website and our Maynard Fire Department Facebook Page.

This month we took delivery of (5) I-Pad tablets that will be used for reporting, inspectional services and emergency management functions here at the fire department. These were obtained on a grant submitted by Kevin Sweet. Thanks Kevin!

Respectfully Submitted,  
Anthony Stowers



# TOWN OF MAYNARD

## Town Accountant – Lori Blanchard

TOWN BUILDING  
195 MAIN STREET  
MAYNARD, MASSACHUSETTS 01754  
Tel: 978-897-1352  
Fax: 978-897-1013  
lblanchard@townofmaynard.net

TO: Board of Selectmen

FROM: Lori Blanchard, Town Accountant *LB*

DATE: February 1, 2013

SUBJECT: ACCOUNTANT'S REPORT – JANUARY 2013

During the month of January, the Town Accountant's Office completed the following:

- Process the Weekly Bills Warrant
- Process the Bi-Weekly Payroll Warrant
- Journal Entries
- Cash Reconciliation with Treasurer as of 11/30/12
- FY13 Revenue Reports as of 11/30/12 to Town Administrator & FinComm on 1/10/13
- Outstanding Receivables Reconciliation with Collector as of 10/31/12
- Outstanding Receivables Reconciliation with Collector as of 11/30/12
- Chapter 90 Reimbursement - Request Signed on 1/14/13
- 1099 Forms - Printed & Mailed to Vendors on 1/14/13
- FY12 Balance Sheet - Final Questions from DOR - Free Cash Approved on 1/18/13
- FY12 Schedule A Completed - Submitted to DOR on 1/18/13
- Cash Reconciliation with Treasurer as of 12/31/12
- FY13 Revenue Reports as of 12/31/12 to Town Administrator & FinComm on 1/23/13
- Calculation of Overlay Surplus as of 11/30/12 - Memo to Town Administrator on 1/24/13
- FY12 Annual Report for Town Accountant's Office - Excel Format Submitted 1/29/13
- FY13 Snow & Ice - Deficit Spending - Notification to Town Administrator on 1/30/13
- FY12 Annual Town Audit - Coordination & Preparation - Auditors on Site 1/31/13
- Dept Budget vs. Actual Monthly Expenditure Reports (GF & Enterprise) Issued 1/31/13
- Rev/Exp Reports for Special Revenue, Capital, Trust & Agency Funds Issued 1/31/13

Also, planning for and preparing to complete:

- Outstanding Receivables Reconciliation with Collector as of 12/31/12
- Set Up Recording & Tracking of Ambulance Receivables in the General Ledger

Thank you.

**Report of (Council on Aging)  
For the Month of (January 2013)  
Submitted by (Marcia Curren)**

**Activity Report**

- There were two holidays resulting in 21 four-hour office work days.
- LRTA – Statistics for December 2012. Prepared and mailed invoices for Dec.. 2012
- DOT-EOTC prepared and mailed forms for December.
- Counted van donations, rolled coins, prepared Treasury Transmittal forms and submitted all to the Treasurer's office. (Information copy to Accounting.)
- Prepared "Schedules of Bills Payable Forms" made photocopies, delivered to Accounting
- Prepared two payroll submittals, made copies, delivered to Treasurer's office. (1/9 and 1/23)
- Updated and reconciled Employee Data Calendars to the Payroll input forms.
- Provided assistance in arranging Speaker, Bill Cranshaw, for the February 4, 2013 COA Meeting.
- Attended the Quarterly COA Directors Meeting in Concord. MMSS Director and a Staff member also attended, discussions regarding unmet needs of Seniors and MMSS waiting lists and their budget concerns.
- Prepared with Chairman Agenda for the February 4, 2013 COA Meeting.
- Prepared COA Treasurer's reports – Formula Grant and Revolving Account for January COA Meeting
- Prepared and submitted the Dept. 541 FY 2014 Budget utilizing guidelines provided by the Town Administrator.
- No SWOP inquiries in January. MJP is recovering and may soon return to SWOP in the COA Office.
- CV, Maynard resident came to office – 2 hour meeting, she volunteered to assist with the COA Newsletter word processing and production. Has experience.
- Received and processed telephone calls – requests for SHINE Consultant. Nearly every call requires an explanation of the process.
- Email to Action Unlimited (2) Announcement regarding COA upcoming meetings and other events.
- A few walk-ins, mostly regarding durable goods.
- FUEL ASSISTANCE: Received many telephone calls from Citizens who may be in need of Fuel Assistance. Application packages were mailed out. Again, there was a need to explain the procedures and provide reassurance for some callers. Three people came in for interview and processing for Fuel Assistance. Multiple visits and calls by one non-senior.
- Read and answered emails (3-10 per day) from other COAs, Elder Affairs, and Town Staff. Completed several quick informal surveys for Elder Affairs.
- MC and DH attended monthly COA meeting on January 7, 2013. BW covered Dispatch.
- Completed form for a Seniors utilizing the Stow Food Pantry.
- Completed one SNAP ( Senior Nutrition Application) for Senior requested Food Stamps. Gave telephone advice to two non-seniors, ineligible for SNAP, regarding the process for nutrition assistance.
  
- Social Services information telephone inquiries were received and assistance and referral (as appropriate) was provided. A few non-seniors have called or visited the office to

make inquiries about services which might be available to their senior-aged parent(s) whom they are planning to relocate to, or already live in, Maynard. We have also had inquiries regarding Assisted Living at various levels of services/care and have provided literature, information, and referral to Minuteman Senior Services for more detailed information than we can provide. The COA does not make referrals to specific assisted living sites. Mrs. B, walk in, one hour visit lost Food Stamp card, Social Security questions. She is one of our somewhat regular walk-ins.

- **Durable goods:** Our inventory fluctuates, but in general we are able to provide requested durable goods. Occasionally we borrow some equipment from the Acton COA. The Dispatcher delivers some of these items to the citizens in need and Alternate Driver assists as needed. This is an on-going event. *Of note is the donation of durable goods has somewhat exceeded the distribution of durable goods and our limited storage space is filled. We are considering disposing of some of the articles.*
- **Requests for Financial Assistance:** Activities continue as in prior reports, but volume varies. All such requests are referred to appropriate agencies. The COA does not provide cash assistance to anyone. Some requests are handled by D. Hull via his association with the Salvation Army through their voucher system.
- **SENIOR CENTER** activities continue daily with crafts, card games, weekly chair exercises and a sing-along with RH at the piano, monthly visits by Alex Thayer, of IOOk Optical for eyeglass frame adjustments and by Rep. Kate Hogan for a legislative update followed by a question and answer session and tea. The Senior Center computers have been used for card games. The connectivity to the WWW and the ability to send or receive emails is pretty much non-existent, or at best extremely slow. The computers in the Senior Center are very old. Some Seniors have been using the computers at the Library. R.Hellander has two Senior Students for beginner piano lessons on Mondays and Tuesdays. Jigsaw puzzles, sewing machines and books are always available. Several dedicated volunteers dust and vacuum the Center as needed.
- **The DROP-IN:** Weekly Tuesday morning activities continued. The facility usage fee and the stipend for the Drop-In Manager are funded by the Formula Grant from the Executive Office of Elder Affairs. Volunteers are fully involved with the activities, serving the lunches, and the kitchen clean up. There is a \$2.00 fee each for the luncheon which is prepared by a caterer.
  - **LINE DANCE LESSONS** continue weekly, *as weather permits*, on Thursdays at 1:30 PM in the Common Room at Concord Street Circle. An additional half hour of lessons for beginners is graciously volunteered by the teacher. Several new beginner dancers attended the beginner lesson. The one hour lesson for experienced dancers, and for those beginners who wished to participate. The beginner half hour is working out well as the teacher is able to advance the training for the experienced dancers.

**OFFICE STATISTICS FOR January 2013:**

430 telephone calls  
20 office visits

**VAN STATISTICS for January 2013** 1,955 miles driven Ford van.

Number of passenger rides: January count pending.

End of month mileage on:

Ford van total mileage 84,647.

Dodge van total mileage 123,444+

Van Service curtailed for safety reasons on two days due to icy roads and sidewalks.

## COMMENTS

One 50 year old was referred to the COA office because his furnace needed repair and he had no heat. He is not on Fuel Assistance. Was striking out in all directions, requesting/demanding a Town Shelter, but did not want to leave his home because he was running electric heaters. We offered to expedite an emergency application for Fuel Assistance, but he indicated his income was over the SMOC limit. His fuel oil company (local and well-known) was aware of his situation and was waiting for parts for repairs. Offered that he come to the Senior Center from 9:00AM-1:00PM to get warm and relax for a while ; he refused. In the interim he was referred to the Maynard Board of Health for guidance and to the Society of St. Vincent DePaul for whatever assistance they might offer. (long t/c)

Senior lady called from Illinois. She is moving to Maynard to be near her family in Stow. Wants to maintain her independence, has inquiry/application at Summer Hill Glen for market-rate apartment. Does not drive. Particularly interested in the COA van service, the Senior Center and the Drop In. She has no mobility issues. She was invited to keep in touch with the COA, and she would be most welcome when she settled in Maynard. (long t/c)

One of the two temporary alternate van drivers tendered his resignation for personal reasons. We thanked him for his service, and will begin the process of posting and advertising the position.

Three Maynard residents have expressed interest in forming a Friends of the Council on Aging. One has offered to Chair and develop the group and has some experience in this area. The Chairman and the Director will provide assistance as appropriate and some information from previous efforts to form a Friends.

\*If your department typically provided statistical analysis of work performed please attach to this form.

## Becky Mosca

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**From:** Alan DiPietro <alandipietro@gmail.com>  
**Sent:** Sunday, February 03, 2013 4:20 PM  
**To:** selectmen@stow-ma.gov; Becky Mosca  
**Cc:** FW5RW\_EMNWR@fws.gov; Susan\_J\_Russo@fws.gov  
**Subject:** Problems at Riverside

Honorable Town Elders,

This correspondence is to inform you of some very disturbing going ons, that are becoming a trend.

On Saturday Evening around 9pm, A rather surprising conversation was had with Detective Sallese of the Stow Police Department. The detective had been chasing people out of the wildlife parking area but allowing them to loiter in running vehicles in front of our homes.

Det. S. stated that the US Fish and Wildlife parking area was closed after dark, but that "Track Road" was "Open". Also that, cars could park along White Pond Road after dark, even though U.S. Fish and Wildlife has posted that vehicles will be ticketed and towed, any time.

Det. S. told that he was instructing people, that it was "OK" to loiter about after dark in front of our homes and that it is "Legal" to park their vehicles and leave them while they wandered off to do Lord knows what in the night.

It befuddles that Det. S. stated that the "Constitution" prevented him from acting in these matters. We wonder what part of the constitution State or Federal protects the rights of people with no legal purpose to lurk and stalk about our homes after dark?

The detective could have proposed a more plausible excuse. That being: most of these incidents are taking place in Maynard and Det. S. works for the Stow P.D. We hope that our neighborhood does not fall victim to some juvenile cross boarder rivalry.

As to the so called "Track Road", vehicular traffic on both the Stow and Maynard sides is increasing and increasingly disturbing. Having long ago lost its "Tracks" and having never been a "Road", this vehicular traffic is most troubling, as it is certainly not "Open" to the public for those purposes and definitely not so after dark.

Regardless, we do not want people coming down to our homes after dark or in the day time, to drink alcohol and do drugs, execute drug deals, or to fornicate, whether they are of legal age or not. We take special offense to those who do so wantonly and maliciously, trespassing and vandalizing our property.

This used to be a quiet neighborhood on a dead end street! We find it offensive to common decency that the Police are condoning and dare we say encouraging this behavior.



**CAPITAL GROUP**  
P R O P E R T I E S

Contact: Robert DePietri  
508-768-797  
[rdepietri@aol.com](mailto:rdepietri@aol.com)

## **CAPITAL GROUP PROPERTIES TO HOST OPEN HOUSE FOR 129 PARKER ST PROJECT**

- WHAT:** Capital Group Properties Inc. is hosting an open house for The Shoppes at Maynard Crossing proposal at 129 Parker St.
- WHO:** All residents of Maynard are welcome to attend.
- WHEN:** The event will be held on Wednesday, February 6th from 6:00pm–8:30pm. **This is an open house format so people may come anytime during that time period.**
- WHERE:** At the site of what will be The Shoppes at Maynard Crossing, Building PK2 (located in the right back corner), at 129 Parker Street in Maynard.

###

**Report of the Library Dept.  
For the Month of February, 2013  
Submitted by Steve Weiner**

**Activity Report**

**(List bullets of month highlights)**

26 Public Meetings were held during January.

249 children attended programs. Program started late in the month because of staff vacations.

Library circulation figures are unavailable at this time. I will include them in my next report.

The lite keeper relay panel, which has caused problems for the last few years, was replaced. Fortunately it was still under warranty.

**Comments**

**(List in narrative form any comments, concerns or events you want to share with the Selectmen)**

The Income Tax Prep program has started. This is a very successful program. Tax preparers meet with qualified candidates 2 days per week in the library. We're honored to be able to sponsor the program.

\*If your department typically provided statistical analysis of work performed please attach to this form.

## Becky Mosca

---

**From:** Deborah Gaul <dgaul@mbtaadvisoryboard.org>  
**Sent:** Monday, February 04, 2013 4:17 PM  
**To:** Deborah Gaul  
**Subject:** FW: MBTA Advisory Board  
**Attachments:** Summary of MassDOT and Guv's Proposals (2).docx  
  
**Importance:** High

Dear Advisory Board Members:

There is a great deal of transit news here in Massachusetts. Since we last met, there is a new General Manager of the MBTA, the release of a new study outlining the transportation needs of the Commonwealth and the Governor has proposed sweeping changes in the way that transit and transportation is funded.

Over the next week, the Advisory Board staff will be providing you with information and analysis of these proposals. Also we hope that you can join us at the next:

MBTA Advisory Board Meeting  
Tuesday February 19, 2013, 9:30 am  
Conference Room I  
State Transportation Building, 2<sup>nd</sup> Floor  
Boston, MA

We hope to have the new General Manager of the MBTA join us as well as a overview of the upcoming FY2014 MBTA Budget. I

I hope to see you at this important meeting. Watch for more information soon. Please feel free to contact me with any questions.

Thanks,

Paul Regan  
Executive Director  
[pregan@mbtaadvisoryboard.org](mailto:pregan@mbtaadvisoryboard.org)

Deborah Gaul  
MBTA Advisory Board  
[dgaul@mbtaadvisoryboard.org](mailto:dgaul@mbtaadvisoryboard.org)  
(617)426-6054 Tel  
(617)451-2054 Fax



# Summary of MassDOT's Plan

The Way Forward: A 21<sup>st</sup>-Century Transportation Plan  
Presented on January 14, 2013

## Background

- In 2007, the Transportation finance commission revealed a \$15-\$19 billion funding gap for transportation over 20 years.
- In 2009, Transportation Reform was enacted to change the way transportation services are delivered and resulted in savings of over \$500M and these successes:
  - RTAs have improved collaboration with MassDOT
  - Implementation of the Accelerated Bridge Program
  - Modernizations at the Registry
  - Customer improvements at the MBTA like countdown clocks, mobile apps and mobile ticketing
  - Creation of the GreenDOT implementation plan to meet our climate change goals
  - Benefit changes for employees

## Operating Needs

<b>MassDOT Operating Budget</b> FY14: \$371M 10yr: \$4.4B	<ul style="list-style-type: none"> <li>➤ \$234M eliminates practice of using borrowed money to pay for MassDOT's daily operations</li> <li>➤ \$50M funds snow and ice operations</li> <li>➤ \$75M manages The Plan</li> </ul>
<b>RTA Operating Funding</b> FY14: \$100M 10yr: \$1.1B	<ul style="list-style-type: none"> <li>➤ Forward funds the RTAs in the first year</li> <li>➤ In subsequent years, money is used to expand RTA service</li> </ul>
<b>MBTA Operating Budget</b> FY14: \$166M 10yr: \$3.2B	<ul style="list-style-type: none"> <li>➤ Addresses big dig debt burden at the MBTA</li> <li>➤ In 2014, uses \$25M to expand evening hours, restore weekend commuter rail service</li> <li>➤ Provides funding for operating costs of South Coast Rail and Green Line Extension</li> </ul>
<b>Debt Service for The Plan</b> FY14: \$18M 10yr: \$2.9B	<ul style="list-style-type: none"> <li>➤ Finances the new bonds issues to implement The Plan, which total \$10.9B over 25 years</li> </ul>

## Capital Needs

- Creates a 10-year, \$13B capital investment plan: The Plan in order to maintain assets and make necessary enhancements to the system, addressing maintenance problems as they happen.
- Doubles the capital program over the next ten years, includes an additional \$100M for roads and bridges, and \$40M for RTAs
- This is how the money would be spent:

<b>Road, Bridge and Multi Use Priorities</b>	<ul style="list-style-type: none"> <li>➤ \$1.175B to an ABP-like program</li> <li>➤ \$1.25B multimodal highway program</li> <li>➤ \$930M to fund the I-91 viaduct, I93/I95 interchange in Woburn and Canton</li> <li>➤ \$430M for bike and ped facilities</li> <li>➤ \$400M for highways preservation programs</li> <li>➤ \$1B for Chapter 90 money</li> </ul>
<b>RTA Priorities</b>	<ul style="list-style-type: none"> <li>➤ \$400M for new vehicles</li> </ul>
<b>MBTA Priorities</b>	<ul style="list-style-type: none"> <li>➤ \$1.5B for new red and orange line cars, signal and track upgrades</li> <li>➤ \$732M for new green line cars, signal and track upgrades</li> <li>➤ \$450M for replacement of MBTA buses</li> <li>➤ \$200M to overhaul red line cars</li> <li>➤ \$300M to upgrade MBTA facilities and operations</li> <li>➤ \$200M to develop and pilot BRT programs and Diesel Multiple Unit vehicles</li> </ul>
<b>MassDOT Priorities</b>	<ul style="list-style-type: none"> <li>➤ \$125M to address funding needs at airports</li> <li>➤ \$150M to consolidate RMVs and develop self-service kiosks</li> </ul>
<b>Economic Growth Priorities</b>	<ul style="list-style-type: none"> <li>➤ \$1.8B for South Coast Rail</li> <li>➤ \$674M for Green Line Extension</li> <li>➤ \$850M for South Station expansion</li> <li>➤ \$362.4M to connect Boston and Springfield</li> <li>➤ \$113.8M to connect the Berkshires and NYC</li> <li>➤ \$20.8M for commuter rail to the Cape</li> </ul>

## Possible MassDOT Reforms

- New revenue is critical, but there are reforms that MassDOT can undertake as well:

<b>All-Electronic Tolling</b>	➤ Replaces existing toll plazas with open-road tolling
<b>RMV Modernization</b>	➤ Consolidate branch offices with a network of smaller offices and self-service kiosks
<b>Utility Reimbursements</b>	➤ Allow MassDOT to reimburse utility companies for utility relocations
<b>Leveraging Real Estate Assets</b>	➤ Identification of non-essential land parcels that can be disposed of to municipalities, for lease, or as part of a PPP
<b>Performance Management</b>	➤ Create more transparency and accountability at MassDOT by creating scorecards on performance and budget
<b>Integrated Asset Management</b>	➤ Invest in an asset management system that tracks the useful life of infrastructure and equipment
<b>MPO Reform</b>	➤ Make the MPOs more equitable, effective and transparent; expand public involvement in the MPO process, and increase local participation in regional transportation planning
<b>State Infrastructure Bank</b>	➤ Provide public funds to match private capital in order to make loans for the construction of infrastructure
<b>MBTA Retirement Changes</b>	➤ Update eligibility so they're consistent with other commonwealth practices, realign benefit costs
<b>VMT Pilot Program</b>	➤ Propose a voluntary pilot program so residents can pay for driving as a utility

<b>Value Capture</b>	➤ Proposals around value capture financing to fund new or existing services
<b>Partnerships with Massport</b>	➤ Make fare-free service from the airport permanent and find other ways to collaborate

## Potential Sources of Revenue

- Current sources of transportation revenue are unreliable
- The current purchasing power of the \$0.21 gas tax is actually \$0.12 because it hasn't been raised since 1991.
- These are other taxes that should be considered:
  - Payroll tax
  - Gas Tax
  - Sales Tax
  - Income Tax
  - Green Fee
  - VMT Tax
  - Routine and regular increases in fees, fares and tolls
    - MBTA fares increase 5% every two years
    - Tolls increase 5% every two years
    - RMV fees increase 10% every five years
  - New tolling
  - Western MA turnpike tolls

## What Happens Immediately if We Don't Invest

- Without new revenue options for MassDOT by FY14, the Board will have to deal with short-term operating deficits:
  - Increase registry fees by \$53
  - Increase vehicle inspection fee by \$19
  - Increase license fee by \$86
  - Increase I-90 tolls by 5%
  - Increase MBTA fares by 5%
  - Cut \$40M worth of MBTA service
- The fees would need to be introduced every year in order to continue to address funding shortfalls

## Report Appendices

1. 10-Year Proforma
2. Proforma Explanation
3. Meeting Summaries from "Your Vision Our Future" meetings around the commonwealth
4. Maps of currently unfunded projects around the entire commonwealth



# Summary of Governor Patrick's Plan

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State of the Commonwealth  
January 16, 2013

On Wednesday, January 16<sup>th</sup>, Governor Patrick gave his State of the Commonwealth address and outlined his budget recommendations to finance investments in education and transportation.

## Proposal

The proposal would raise \$1.9B on an annual basis:

- Cut sales tax from 6.25% to 4.5 percent and dedicating proceeds to a fund for transportation, the school building fund and other infrastructure
  - \$0.01 to school building fund
  - \$0.01 to MBTA debt and debt servicing
  - \$0.01 to Commonwealth transportation fund
- Increase income tax by 1 percent to 6.25% o raise revenue to support education initiatives; double the personal exemption so that it is progressive
- Eliminate outdated and complicated favors in the tax code

Date Posted: \_\_\_\_\_

# TOWN OF MAYNARD

## MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25 ✓

Finance Committee

\_\_\_\_\_  
Name of Board/Committee

Address of Meeting: \_\_\_\_\_ Town Hall \_\_\_\_\_ Room: 201

Monday \_\_\_\_\_ Feb \_\_\_\_\_ 11 \_\_\_\_\_ 2013 \_\_\_\_\_ 7:00 \_\_\_\_\_ PM  
Day of week                      Month                      Date                      Year                      Time                      Circle One  
(Circle One)

**Agenda or Topics to be discussed listed below** (That the chair reasonably anticipates will be discussed)

1. Approve Minutes of previous Meeting(s): \_\_\_\_\_  
(Meeting Dates)
2. Old Business Topics: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. New Business Topics: \_\_\_\_\_  
Discussion of FY14 Budget
4. Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson Peter Campbell

Posted by: \_\_\_\_\_

Date: \_\_\_\_\_

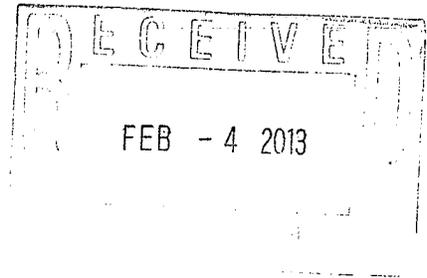


Mary L. Frere  
Senior Staff Consultant – FiOS TV

Verizon Communications Inc.  
125 High Street  
Oliver Tower, FL 5  
Boston, MA 02110  
617-743-4119  
Mary.l.frere@verizon.com

January 31, 2013

Board of Selectmen  
Town of Maynard  
Maynard Town Hall  
195 Main Street  
Maynard, MA 01754



Subject: Annual Complaint Filing

Dear Board of Selectmen,

Pursuant to M.G.L. c. 166A, §10, Verizon New England, Inc. (“Verizon New England”) is required to file with the Department of Telecommunications and Cable and Issuing Authorities an annual report on complaints received regarding our FiOS TV service. The report reflects complaints received by Verizon during the previous year ending December 31. The Department of Telecommunications and Cable has adopted Form 500 as the prescribed form for complying with this annual reporting requirement. Please find attached Verizon New England’s 2012 Form 500 for the Town of Maynard.

Should you or your staff have any questions, please contact me at 617-342-0558. Verizon New England appreciates the opportunity to conduct business in your community, and we look forward to a long and rewarding relationship.

Sincerely,

Mary L. Frere  
Senior Staff Consultant – FiOS TV

cc: Maynard Cable Advisory Committee

# Form 500 Complaint Data - Paper Filing

City/Town: Maynard

Cable Company: Verizon New England Inc.  
 Address: 125 High St., Boston, MA 02110

Filing Year: 2012

Contact: Mary L. Frere

Number of Subscribers:

Phone: 617-743-4119

E-Mail: mary.l.frere@verizon.com

Average Resolution Time:    
 Manner of Resolution:    
<1> Less than 1 Day, <2> 1-3 Days, <3> 4-7 Days, <4> 8-14 Days, <5> 15-30 Days, <6> >30 Days  
 A. Resolved to the satisfaction of both parties., B. Resolved, customer dissatisfied., C. Not Resolved.

	Total Complaints	Avg. Resolution Time (see code above)	Manner of Resolution (see code key above for the manner represented by the letters below) The number below each letter indicates the number of complaints resolved in that manner.		
			A.	B.	C.
Advertising/Marketing	<input type="text" value="0"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Appointment/Service call	<input type="text" value="0"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Billing	<input type="text" value="0"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Customer Service	<input type="text" value="0"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Defective Notice	<input type="text" value="0"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Equipment	<input type="text" value="27"/>	<input type="text" value="1"/>	<input type="text" value="23"/>	<input type="text" value="4"/>	<input type="text" value="0"/>
Installation	<input type="text" value="0"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Reception	<input type="text" value="0"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Service Interruption	<input type="text" value="2"/>	<input type="text" value="1"/>	<input type="text" value="2"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Unable to Contact	<input type="text" value="0"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Failure to Respond to Original Complaint	<input type="text" value="0"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other:	<input type="text" value="0"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

# Form 500 Service Interruption Data - Paper Filing

City/Town: Maynard

Cable Company: Verizon New England, Inc.  
 Address: 185 Franklin St., Boston, MA 02110  
 Contact: Jill Reddish  
 Phone: 617-342-0558  
 E-Mail: jill.m.reddish@verizon.com

Filing Year: 2012

Number of Subscribers:

Average Resolution Time:

<1> Less than 1 Day, <2> 1-3 Days, <3> 4-7 Days, <4> 8-14 Days, <5> 15-30 Days, <6> > 30 Days

Date Service Interruption Began	Average Resolution Time: (see Code Key above)	Estimated # of Subscribers Affected
1/20/2012	1	1643
2/8/2012	1	1671
2/14/2012	1	1674
3/8/2012	1	1673
3/29/2012	1	1695
4/10/2012	1	1692
4/26/2012	1	523
6/12/2012	1	32
6/13/2012	1	1597
6/16/2012	1	1729
6/29/2012	1	349
7/2/2012	1	349
7/17/2012	1	1747
7/18/2012	1	1747
7/20/2012	1	1747
7/20/2012	1	1747
7/27/2012	1	1748
7/30/2012	1	1747
8/2/2012	1	1746
8/6/2012	1	1749
8/11/2012	1	1752
8/18/2012	1	351
8/22/2012	1	353
8/24/2012	1	353
9/20/2012	1	458
10/2/2012	1	1807
10/3/2012	1	457
10/5/2012	4	22
10/25/2012	1	1837
10/26/2012	1	1839
10/29/2012	1	1840
10/31/2012	1	1839
10/31/2012	1	1839
11/9/2012	1	1852
11/9/2012	1	31
12/22/2012	1	377
12/26/2012	1	1771



January 29, 2013

Board of Selectmen  
Town of Maynard  
195 Main Street  
Maynard, MA 01754

Dear Board of Selectmen:

The National **March for Meals** campaign is gearing up and Minuteman Senior Services is requesting your active participation in making this annual event a true success. **March For Meals** is a national campaign, initiated and sponsored by Meals On Wheels Association of America (MOWAA), to raise awareness of senior hunger, recruit new volunteers, and increase local fundraising. In March 2012, over 1,500 state representatives, mayors, selectmen and other town officials across the country showed their support for the Meals on Wheels program by choosing a day to join the regular driver and deliver meals to seniors in their own communities. We are inviting you to participate in 2013's **March for Meals** by taking an hour or two out of your day to show your support and deliver a meal to a senior in need of assistance.

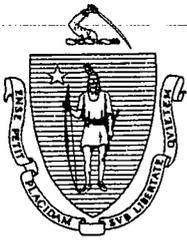
The Meals on Wheels program is one of over 20 programs we offer to help keep people independent and is an invaluable service to homebound seniors without family nearby to assist in the preparation of meals or to check on their daily routine. When you greet a senior with a welcomed hot meal, you will have an immediate understanding of the far reaching impact of this service. The nutritive value is only the beginning. The driver's daily contact with the people on their route often results in a caring rapport and an awareness of changes that may indicate the need for additional interventions. During these special outings, there will be photo opportunities and press releases will be prepared and distributed to local media.

Whether you have been part of this important link to the community in the past or are participating for the first time, we thank you for your continued support of the **March for Meals** campaign. A volunteer from my office will be contacting you shortly, to determine your availability and find a day that works for you. For additional information about the **March for Meals** campaign, please call Caite O'Brien at 781-221-7065. We look forward to your participation this year.

With Appreciation,

Joan Butler, Executive Director





Commonwealth of Massachusetts  
Department of the State Treasurer  
Alcoholic Beverages Control Commission  
239 Causeway Street  
Boston, MA 02114  
Telephone: (617) 727-3040  
Fax: (617) 727-1258

Steven Grossman  
Treasurer and Receiver General

Kim S. Gainsboro, Esq.  
Chairman

To: Town Administrator/Local Licensing Authority  
From: Alcoholic Beverages Control Commission  
Date: February 1, 2013

**RE: ANNUAL REPORT for Calendar Year 2012**

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Dear Town Administrator/Local Licensing Authority:

I would like to offer a reminder to you that your annual report to the Alcoholic Beverages Control Commission ("ABCC").

As you know, state law requires each local licensing authority to file with the ABCC an annual report on or before February 15 that follows the conclusion of the calendar/license year. The contents of this report are specified in the state law, M.G.L. Ch. 138 §10A, which requires you to file this report.

Your annual report must contain only the following:

1. The **number of licensees** of each class granted;
2. The **established schedule of fees** for all classes of licenses;
3. The **revenue generated** from these licenses;
4. A **list of all violations** of the law by licensees, which came to your attention; and,
5. Your **actions and findings** regarding those violations.

The ABCC reviews these reports to assist in fulfilling its function of reporting on the conduct and condition of traffic in alcoholic beverages during the calendar year, developing recommendations for legislation that may be necessary or desirable for the better regulation and control of the traffic in alcoholic beverages and for the promotion of temperance in the use of alcoholic beverages.

To this end, your attention and cooperation in filing your annual reports on time is greatly appreciated. **Reports need to be received on or before February 15, 2013. If you do not file your report, you will not be in compliance with the law.**

Respectfully yours,

A handwritten signature in cursive script, appearing to read "Ralph Sacramone".

Ralph Sacramone  
Executive Director

*\*Please note if you choose to send the report by facsimile, please send to 617-727-3065. If you would rather send by e-mail to [phathaway@tre.state.ma.us](mailto:phathaway@tre.state.ma.us) or by mail, please address it to the Alcoholic Beverages Control Commission, 239 Causeway Street, Boston, MA 02114, to the attention of Patricia Hathaway.*



**AGENDA**  
**Maynard Board of Selectmen's Meeting**  
**February 26, 2013**  
**Town Building—Michael J. Gianotis Meeting Room**  
**(No. 201)**  
**Regular Meeting Time: 7:00pm**

(All public meetings may be recorded, broadcast and or videotaped)

1. Call to order (7:00)
2. Pledge of Allegiance
3. Public Comments
4. Acceptance of Minutes
  - a) February 12, 2013 ✓
5. Correspondence
  - a) MCC/MRC blanket meeting notice ✓
  - b) Boys & Girls Clubs, December 2012 Program ✓
  - c) MBA meeting minutes for 1/23/13 ✓
  - d) Town Clerk's monthly report January 2013 ✓
  - e) Letter of interest for the ZBA, Christopher Etchechury ✓
  - f) Letter of interest for the COA, Cynthia Vanaria ✓
  - g) DPW monthly report for January 2013 ✓
  - h) Police monthly report for January 2013 ✓
  - i) ConsCom meeting notice Feb 5, 2013 ✓
  - j) Planning Board public hearing notice Feb 26 2013 ✓
  - k) Fire monthly report for January 2013 ✓
  - l) Accountant monthly report for January 2013 ✓
  - m) COA monthly report for January 2013 ✓



PLANNING BOARD  
TOWN BUILDING  
195 MAIN STREET  
MAYNARD, MA 01754

**LEGAL NOTICE  
PUBLIC HEARING**

A Public Hearing will be held on Tuesday, March 12, 2013 at 7:00 p.m. at the Maynard Town Building, Room 101, 195 Main Street, Maynard, all persons in a Special Permit Approval requested by Dimopoulos Realty Trust 170 Main Street, Assessor's Map 14, Parcel 130.. This is subject to Section 3.0 sub-paragraph 3.1.2 Use Regulations to request a Special Permit for Motor Vehicle Light Service in the Business District. A copy of the Special Permit application is on file with the Town Clerk and the Planning Board office during normal office hours.

Max Lamson  
Maynard Planning Board

Date Posted February 7, 2013

**TOWN OF MAYNARD**

**MEETING NOTICE**

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

**PLANNING BOARD**

Address of Meeting: 195 Main Street, Maynard Room: Municipal  
Services Conference Room/Lower Level

Tuesday, February 12, 2013

7:00 p.m.

**M T W T H F**

Month

Date

Year

Time

AM/PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

- 7:00 p.m. - Introduction of Steve Wood –
- 7:05 p.m. - Approval of Minutes: January 8, 2013
- 7:10 p.m. - Old/New Business

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson: Max Lamson

Posted by: Steve Wood

Date: February 7, 2013

Form 7-PBN (a) (revised 11/99)

**Town of Maynard Planning Board**  
**Notice of Planning Board Hearing**  
**Relative to**  
**Proposed Zoning By-Law Amendments**

Pursuant to M.G.L. c. 40A, § 5

The Planning Board of the Town of Maynard will hold a public hearing to discuss proposed amendments to the Maynard Protective Zoning Bylaws. The public hearing will be held as follows:

**Place:** Room 101, Maynard Town Hall, 195 Main Street, Maynard, MA 01754

**Date:** March 5, 2013

**Time:** 7:00 p.m.

The subject matter of the proposed amendments are indicated below. The Zoning By-laws, as well as the complete text relative to the proposed amendments are available for inspection during regular business hours at the following place(s):

**Town Clerk's Office and Planning Board Office (8 a.m. and 4 p.m.) and on the town's website [www.townofmaynard.net](http://www.townofmaynard.net). Click on the 129 Parker Street Project information (on the front page) and the Planning Board page (under committees).**

<i>Article Number</i>	<i>Article Subject</i>
1	Amend Protective Zoning Bylaws – 9.3 Neighborhood Business Overlay District (NBOD)

Max Lamson  
Planning Board Chair

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**Becky Mosca**

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**From:** Carlos\_Perez@avalonbay.com  
**Sent:** Wednesday, February 06, 2013 6:51 PM  
**To:** Becky\_Mosca  
**Subject:** Zone Board Of Appeal position

**Carlos Perez**  
15 Linden Street  
Maynard , Ma 01754  
(617)590-4709  
[cdperez111@gmail.com](mailto:cdperez111@gmail.com)

02-06-2013

Becky Mosca

Town Of Maynard, Secretary

Maynard Town Hall  
1. 195 Main Street  
Maynard , MA 01754.  
978-897-1300. Fax: 978-897-8553.

Dear Ms. Becky Mosca,

Thank you for taking the time to read this email.. It has come to my attention that the Town Of Maynard is seeking for a fifth zoning board member.

I am interested in this position. I would like to join the zoning Board.I know that I can help and truly make a difference. My family and I live in Maynard; and we enjoy living here.I would like to help; Maynard is a wonderful community. I feel this is one way that I can contribute.

If you have any questions about me please feel free to call me or email me at [cdperez111@gmail.com](mailto:cdperez111@gmail.com) or [Carlos\\_Perez@avalonbay.com](mailto:Carlos_Perez@avalonbay.com)

Again, thank you for taking the time. I look forward to hearing from you in the future.

Sincerely,

=====  
**Carlos Perez**  
Maintenance Technician 3

**Avalon at Bedford Center** | 200 Avalon Drive | Bedford, MA 01730  
**Middlesex Crossing** | 158 Concord Road | Billerica, MA 01821  
**Phone:** 781-275-2233

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**Fax:** 781-275-4333  
[Carlos\\_Perez@avalonbay.com](mailto:Carlos_Perez@avalonbay.com)

**TOWN OF MAYNARD**  
**MEETING NOTICE**

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Conservation Commission

Maynard Town Hall  
Municipal Services Conference Room  
Tuesday, February 19, 2013 at 6:30 PM

**Agenda or Topics to be discussed listed below** (That the chair reasonably anticipates will be discussed)

**ADMINISTRATIVE BUSINESS:**

- Review minutes from 02/05/2013.

**PUBLIC HEARING:**

- None

**WETLANDS/STORMWATER ISSUES:**

- Site visit to Cutting lots on Old Marlboro to verify survey markers

**LAND MANAGEMENT:**

- Review property boundary survey quotes for Rockland Ave.

**BUSINESS:**

- Review draft Open Space and Recreation Plan
- Review proposed Zoning By-Law Amendment (Neighborhood Business Overlay District)
- Sign Germplasm agreement for planting hybrid American Chestnut trees

**Mail of note:**

- Update Concept Plan for 129 Parker Street
- Division of Fisheries and Wildlife, BioMap 2 Map and Town Report

**Upcoming Meetings:**

- Next Conservation Commission meeting, **March 5, 2013.**
- Riverfest Planning meeting, **February 27, 2:30-4:30**, Great Meadows NWR, Sudbury
- OARS Wild and Scenic Film Festival, **March 6, 7:00**

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson: Mr. Fred King

Posted by: Linda Hansen, agent

## Becky Mosca

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**From:** conscom  
**Sent:** Thursday, February 14, 2013 12:30 PM  
**To:** Posting  
**Subject:** Conservation Commission agenda  
**Attachments:** 02-19-13\_agenda.doc

Please post the attached agenda for the meeting on February 19<sup>th</sup>.

Please note, that if this is the only meeting held on February 19<sup>th</sup>, the doors can be locked at 9:00.

Linda

Linda Hansen  
Maynard Conservation Commission  
195 Main Street  
Maynard, MA 01754  
978-897-1360



## OFFICE OF THE SELECTMEN

Maynard, Massachusetts

### **SEASON PERMIT- Crowe Park (March 20, THRU June 25<sup>th</sup>, 2013)**

*This permit is issued to*

**Maynard High School  
Kevin Caruso**

*For the following purpose:*

***MHS practices and games after school starting at 3:00 with games starting at 3:30  
Will share field on Saturday mornings around the Maynard Babe Ruth League***

*Subject to the conditions as herein stated:*

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

#### **Board of Selectmen:**

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## Becky Mosca

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**From:** Kevin Caruso <kcaruso@maynard.k12.ma.us>  
**Sent:** Monday, February 04, 2013 5:27 PM  
**To:** Becky Mosca  
**Cc:** Jim Stewart; Michael Chambers  
**Subject:** Crowe Park Field Use-Spring 2013

Honorable Board of Selectmen,

Maynard High School is requesting to use Crowe Park for the 2013 Spring season. Maynard's spring baseball season begins on Monday, March 18th and ends on June 10th. The high school would use the field Monday through Saturday for practices and games. Practices and games will be after school starting at 3:00 and 3:30. Saturday practices will be in the morning and arranged around the Minuteman Babe Ruth League. Maynard High School used this field last year because its own field is not accessible due to the new high school construction. We are requesting to use the field under the same terms and conditions as last year.

Sincerely,

--

**Kevin Caruso, C.A.G.S**

Athletic Director

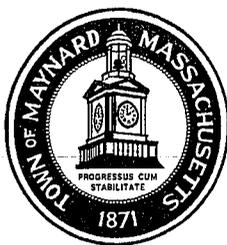
Maynard High School

1 Tiger Drive

Maynard, MA 01754

**Office:** 978-897-6168, **Fax:** 978-897-6089

**Email:** [kcaruso@maynard.k12.ma.us](mailto:kcaruso@maynard.k12.ma.us)



## OFFICE OF THE SELECTMEN

Maynard, Massachusetts

### **One – Day PERMIT- PARADE (April 21, 2013)**

*This permit is issued to*

**Assabet Valley Little League  
SCOTT ARSENAULT**

*For the following purpose:*

**Annual Opening Day Parade for the 2013 Season  
April 21, 2013 start at 12:30 P.M. at the Clock Tower Parking Lot across  
from River Rock Grill proceeding to Alumni Field  
Rain date: April 28, 2013**

*Subject to the conditions as herein stated:*

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

#### **Board of Selectmen:**

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## OFFICE OF THE SELECTMEN

Maynard, Massachusetts

### One - Day PERMIT- PARADE

(April ~~22~~, 2012)

21

*This permit is issued to*

Assabet Valley Little League  
SCOTT ARSENAULT

*For the following purpose:*

21 Annual Opening Day Parade for the 2012 Season  
April ~~22~~, 2012 start at 12:30 P.M. at the Clock Tower Parking Lot across  
from River Rock Grill proceeding to Alumni Field

Rain date: April ~~29~~, 2012

28

*Subject to the conditions as herein stated:*

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

#### Board of Selectmen:

\_\_\_\_\_  
David D. Ito  
\_\_\_\_\_  
Robert J. Jordan  
\_\_\_\_\_  
John R. Bannister  
\_\_\_\_\_  
Robert J. Jordan  
\_\_\_\_\_  
Dawn Lopez

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**Becky Mosca**

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**From:** Michael Sullivan  
**Sent:** Monday, February 27, 2012 8:58 AM  
**To:** Becky Mosca  
**Subject:** FW: AVLL field request

FYI, Please put Scott's e-mail in the packet for the sixth, thanks,  
Mike

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**From:** Michael Sullivan  
**Sent:** Monday, February 27, 2012 8:57 AM  
**To:** 'Scott Arsenault'  
**Subject:** RE: AVLL field request

Scott,  
I will ask the BOS to approve this use at their March 6<sup>th</sup> meeting.  
I do not see a problem, good luck with the season!  
Mike

Michael J. Sullivan  
Maynard Town Administrator  
195 Main Street  
Maynard, Massachusetts 01754  
[msullivan@townofmaynard.net](mailto:msullivan@townofmaynard.net)  
(978) 897 1375

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**From:** Scott Arsenault [mailto:[scottarsenault@verizon.net](mailto:scottarsenault@verizon.net)]  
**Sent:** Saturday, February 25, 2012 4:38 PM  
**To:** Michael Sullivan  
**Cc:** [tfales@minutemanst.com](mailto:tfales@minutemanst.com)  
**Subject:** AVLL field request



Hi Mike,

As this directed, this email is Assabet Valley Little League's request to use the Coolidge School field.

We would primarily like to use it for softball ages 6-8, starting April 1<sup>st</sup> thru June 9<sup>th</sup>, understanding that the field complex is scheduled for renovation beginning in June.

Use would consist primarily of games scheduled M-F 6:00pm-Sunset and practices on weekends mostly on Saturday mornings.

# CERTIFICATE OF LIABILITY INSURANCE

DATE 2/21/12

Keystone Risk Managers, LLC  
 1995 Point Township Drive  
 Northumberland, PA 17867

CERTIFICATE # 2211306-1

2 21 12

ADDITIONAL NAMED INSURED:

ASSABET VALLEY LL  
 SCOTT ARBENAU LT  
 PO BOX 392  
 247 RED ACRE RD  
 STOW MA 01775

INSURERS AFFORDING COVERAGE:

INSURER A: LEXINGTON INSURANCE COMP  
 INSURER B: NATIONAL UNION FIRE INSURANCE COMPANY OF PITTSBURGH, PA (Non-Liability)  
 INSURER C: CHARTIS SPECIALTY INSURANCE COMPANY

## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAINTAINED. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

ADD'L INSURD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE MM/DD/YYYY	POLICY EXPIRATION DATE MM/DD/YYYY	LIMITS	
X	GENERAL LIABILITY	9472464	1/30/2012	1/01/2013	EACH OCCURRENCE	\$1,000,000
	X OCCURRENCE				GENERAL AGGREGATE	\$2,000,000
	X INCL. PARTICIPANTS				PRODUCTS/COMP OPS AGGREGATE	\$1,000,000
	X SEXUAL ABUSE				SEXUAL ABUSE OCCURRENCE	\$1,000,000
	MEDICAL PAYMENTS				SEXUAL ABUSE AGGREGATE	\$2,000,000
X	DIRECTORS & OFFICERS	24214367	1/01/2012	1/01/2013	EACH LOSS	\$1,000,000
					AGGREGATE	\$1,000,000
X	CRIME COVERAGE	010008411	1/01/2012	1/01/2013	EACH LOSS	\$35,000
					Crime Deductible: \$250 Property/\$1,000 Money	AGGREGATE
X	SPORTS EXCESS ACCIDENT	5R69105434	1/01/2012	1/01/2013	As in Master Policy Med. Max. \$100,000 Ded. \$50	As in Master Policy Excess

X INDICATES COVERAGE SELECTED FOR ADDITIONAL NAMED INSURED

### ADDITIONAL INSURED

Who is an insured (SECTION II) of the General Liability policy is amended to include as an insured the person or organization shown in the schedule, but only with respect to liability arising out of the above named Little League's maintenance or use of ball fields, or other premises loaned, donated, or rented to that Little League by such person or organization and subject to the following additional exclusions:

Structural alterations, new construction, maintenance, repair or demolition operations performed by or on behalf of the person or organization designated in the Schedule unperformed by the above named Little League and

That part of the ball field or other premises not being used by the above named Little League

NAME AND ADDRESS OF PERSON OR ORGANIZATION:

MAYNARD RED & GUN CLUB, INC. / DBA MAYNARD SPORTING CLUB

INSURED

Little League Baseball Risk Purchasing Group, Inc.

19 U.S. RT. 15 HIGHWAY

North Williamsport PA 17702

### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES TO THE ABOVE NAMED LITTLE LEAGUE BE CANCELED BEFORE EXPIRATION DATE THEREOF, THE ISSUING INSURER OR THEIR REPRESENTATIVE WILL MAIL 30 DAYS WRITTEN NOTICE TO THE DESIGNATED PERSON OR ORGANIZATION AT THEIR LAST KNOWN ADDRESS TO US.



## OFFICE OF THE SELECTMEN

Maynard, Massachusetts

### **SEASON PERMIT- Crowe Park (April 20, THRU August 25<sup>th</sup>, 2013)**

*This permit is issued to*

**Maynard Baseball Charitable Corp.  
Michael Chambers**

*For the following purpose:*

*Spring season covers Saturday games at 10:00 am and 1:00 pm*

*Sunday's at 1:00 pm & 4:00 pm*

*The Summer League, Lou Tompkins program is 5 nights a week and weekend afternoons.*

*Subject to the conditions as herein stated:*

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

#### **Board of Selectmen:**

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## OFFICE OF THE SELECTMEN

Maynard, Massachusetts

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Board of Selectmen:

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~~Michael Chambers~~  
From: Michael.Chambers@gdc4s.com  
Sent: Wednesday, January 02, 2013 3:41 PM  
To: Michael Sullivan; Becky Mosca  
Subject: Crowe Park Use

Honorable Board of Selectmen,

I would like to request the use of Crowe Park for the spring Minuteman Babe Ruth League that will be run by the Maynard Baseball Charitable Corp. The league is scheduled to start on April 20 and will end on June 09. The games will be played on Saturday's at 10:00 a.m. & 1:00 p.m. and on Sunday's at 1:00 & 4:00 p.m. We would also like to request the use of the field for practice weeknights from 6:00 p.m. until 8:00 p.m. starting mid March and ending June 9. This is the same schedule that we have used for the past 14 years while participating in this league. The Minuteman Babe Ruth League is a recreational baseball league and consists of 14 communities and over 60 teams. The program will be open to all Maynard/Stow players between the ages of 13 - 15 years. We will field three teams in this league. The league would provide the Town of Maynard with proof of insurance and would promise to keep up the maintenance on the field as well as keeping the surrounding area free of litter.

The Maynard Baseball Charitable Corp. would also like to request the use of Crowe Park for the summer Lou Tompkins All Star Baseball League that is run through our nonprofit organization. The LTA season would start on June 13 and end on August 4. The league would need the field probably 5 nights a week and weekend afternoons. We would be looking at fielding approximately 3 to 4 teams between this league. The league ages for this league would be 13 - 19 years old and would serve the youth of Maynard and Stow as it currently does. This will be the seventh summer for the Tompkins league which is a very competitive all-star league and gives the 13 - 19 year old player an opportunity to play summer ball and who up until three years ago had no baseball after the junior high and high school seasons. There has been tremendous amount of interest from the youths of Maynard to play in this league this summer.

The MBCC will provide proof of insurance for this league to the Town of Maynard, would promise to keep up the maintenance of the field, and will keep the area surrounding the field free of litter. In closing, I would like to thank the Board of Selectmen in advance for consideration in this matter, as applications to the respective leagues need to be filed soon. I can be reached at home (978) 897-6363 or cell (978)430-6905 if you should need additional information regarding this request.

Thank You,

Mike Chambers - President MBCC

Thanks,  
Mike Chambers  
Information Systems Security Specialist  
General Dynamics C4S  
77 A Street  
Needham, MA 02494  
781-455-2577

This message and/or attachments may include information subject to GDC4S O.M. 1.8.6 and GD Corporate Policy 07-706 and is intended to be accessed only by authorized personnel of General Dynamics and approved service providers. Use, storage and transmission are governed by General Dynamics and its policies. Contractual restrictions apply to third parties. Recipients should refer to the policies or contract to determine proper handling. Unauthorized review, use, disclosure or distribution is prohibited. If you are not an intended recipient, please contact the sender and destroy all copies of the original message.