



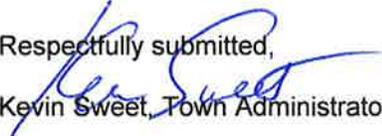
AGENDA
Maynard Board of Selectmen's Meeting
October 1, 2013
Town Building – Michael J. Gianotis Meeting Room
(No. 201)
Regular Meeting Time: 7:00 pm

(All public meetings may be recorded, broadcast and or videotaped)

1. Call to order (7:00)
2. Pledge of Allegiance
3. Public Comment
4. Acceptance of Minutes
 - a) July 9, 2013, August 1, 2013, September 10 and 17th, 2013
5. BONDS, \$1,798,000.00 General Obligation Municipal Purpose Loan of 2013 Bonds for Town of Maynard
6. Correspondence
 - a) Fire Department monthly report for August 2013
 - b) OMS Report for August 2013
 - c) Treasurer/Collector monthly report 2013
 - d) Library Report for month August
 - e) Assessors monthly report August 2013
 - f) Retirement meeting notice Sept 26, 2013
 - g) Activity Report from On-Call engineering service, DPW
 - h) Board of Health meeting notice Sept. 24, 2013
 - i) Department of Public Utilities hearing notice Sept. 26, 2013
 - j) Fire Department, Thank you

- k) Notice, agenda Charter Review Meeting Sept. 30, 2013
 - l) Notice, agenda Recreation Commission Meeting Sept. 25, 2013
 - m) CPC, meeting minutes for Sept. 11, 2013
 - n) ConsCom meeting notice, Oct. 1, 2013
 - o) Legal notice, ZBA, Public Hearing, Oct. 21, 2013
 - p) Notice, Grand opening, new Porfino Barber Shop 43 Nason Street,
 - q) Notice of Reo and Coolidge Parks: Opened as of 9/27/13
 - r) Maynard Golf Course reports
- 7. Consent Agenda
 - a) Proclamation, AVBGC, Jonny Caso
 - 8. Special One-Day Permit, Block Party for Balcom Lane
 - 9. New Business at Corner of Nason / Main Street, Common Victualler & Entertainment License, Serendipity Café.
 - 10. Special Permit, Use of Crowe Park (Movie Night) 6 -9 pm
 - 11. Special Permit, Road Race, (John Silk, Assabet Valley Tech School) November 10, 2013
 - 12. MacDonald Development & Waltham Parker Development Agreement
 - 13. 129 Parker Street – Next Steps
 - 14. Economic Development Discussion with E. Smith
 - 15. Draft Control/Articles for STM, Nov. 4, 2013 (10 items)
 - 16. Town Administrator's Report
 - 17. Chairman's Report
 - 18. Old/New Business
 - 19. Executive Session
 - 20. Adjourn (9:30)

Respectfully submitted,


Kevin Sweet, Town Administrator

Next meeting date: October 8, 2013 (Special Meeting)

THIS AGENDA IS SUBJECT TO CHANGE



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1001 Fax: 978-897-8457

Selectmen's Meeting Minutes
Tuesday, July 9, 2013
Town Building – Room 201
Time: 7:00 P.M.

Present: Chairman Brendon Chetwynd, Selectman William James Buscemi, Selectman David Gavin, Selectman Dawn Town Administrator Kevin Sweet and Admin Assistant B

minutes

Present from Town Administrator Search Committee: CF Cutaia, Eve Schluter, Claire Neumann, Jack MacKeen, MaryEllen McCarthy, Jennifer Gaudet, absent, Cheryl Kane and Robert Gerardi

The chair of the Town Administrator Search Committee, MaryEllen McCarthy, presented a summary of the committee's work, the names of the recommended candidates, and interview information about each.

This committee's task was to work up job posting, duties with input from the BOS, receive resumes from candidates for the Town Administrator position, interview candidates, and then recommend three to five for the Board to interview.

List recommended to board are as follows:

Mark Andrews
Pamela Nolan
Kevin Sweet
Jonathan Sistare
Peter Graczkowski

Board thanked the Committee for the fine work they did for the town

Board picked the following dates to interview the candidates

Monday, July 22, 2013
Tuesday, July 23, 2013
Wednesday, July 24, 2013
Thursday, July 25, 2013 the pick would use that date to deliberate for a new TA.

Old/New Business
Discussion around 129 Parker Street

Selectman Dawn Capelleo left at 9:00 pm

Selectman James Buscemi left at 9:30 pm

Old/New Business

Discussion around 129 Parker Street

- 1) The BOS will be reviewing and will need to approve the Timeline for 129 Parker Street
- 2) The BOS will be reviewing and need to approve the Statement of Work/Proposal for Angus Jennings
- 3) The stakeholder meeting, which is to be in preparation of the Visioning meetings, will include the entire BOS
- 4) The developer/land owner will come to the visioning meetings Without any draft plans

Motion made by Selectman Gavin to adjourn. Second by Selectman Cranshaw Vote 3-0. Motion approved.

Time: _____pm.

Approved: _____

Date: _____

Selectman David Gavin, Clerk

Initials: BJM



Draft 8/1/2013

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195 MAIN STREET

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Tel: 978-897-1301 Fax: 978-897-8457

Selectmen's Special Meeting Minutes

Thursday, August 1, 2013

Room 201, Town Hall

Time: 6:00 pm

Present: Selectman Brendon Chetwynd, Selectman David Gavin, Selectman William Cranshaw, Selectman Dawn Capello, and Town Administrator Kevin Sweet. Absent; Admin. Assistant Becky Mosca and Selectman James Buscemi,

Pledge of Allegiance

Update 129 Parker Street Property, and Stakeholders.

On August 1, 2013 in room 201, at 6:00 pm, Planner, Eric Smith and Angus Jennings listed concerns and planning process, for a new round of work with 129 Parker Street for end of August early September.

No action taken

Time pm

Approved:

Date:

Selectman, David Gavin, Clerk

Initials: BJM



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Tel: 978-897-1301 Fax: 978-897-8457

Selectmen's Meeting Minutes
Monday, September 10, 2013
Police Station, Training Room
Time: 7:06 pm

Present: Chairman Brendon Chetwynd, Selectman David Gavin, Selectman William Cranshaw, and Selectman Dawn Capello, Town Administrator Kevin Sweet and Admin. Assistant Becky Mosca. Absent; Selectman James Buscemi

(This public meeting was recorded).

Set date and time Special Town Meeting

A **motion** was made by Selectman Cranshaw to set the date, time and place for the Special Town Meeting, Monday, November 4, 2013 at 7:00 pm at Fowler School Auditorium. Second by Selectman Gavin.

Vote 4 -0. Motion approved.

Sel. Do we know how many articles we will have for the Special Town Meeting?

TA, Kevin Sweet, said he thinks around three articles, Chair Chetwynd heard around (4) articles.

- Zoning by-law changes (5)
- Moratorium on Medical Marijuana Treatment Centers (1)
- Dog License fee (3)

Discussion about media coverage on events that have in issues that cause rumors and who in Town should answer those questions. Social Media, which hat you, are wearing at the time use a resident but not as town employee,

Stay off Face Board

Board would like to review either another Towns Policy or a Businesses policy for social media.

Open meeting law regarding email a single back source to keep all emails? TA, we have a (30) window with our Serve. After the 30 days, it has saved a tape backup.

Vision, Goals, Discussion & Initiatives (WORKSHOP)

Communication

Social Media, Email Distribution, etc.

Board would like to review either another Towns Policy or a Businesses policy for social media. Board wants understanding maybe not agreement

Open meeting law regarding email, a single back source to keep all emails? TA, we have a (30) window with our Serve. After the 30 days, all information saved a tape backup.

Project updates / status / “Board Bits”

Board thinks, this is the TA’s day-to-day operation to keep the lines of communication going for Town. Dr. Gerardi agreed, as he keeps the lines of communication going with his Board, teachers, staff, students and parents.

BOS Minutes, Packet, Agendas

Selectman Cranshaw is looking agenda report with a summary of detail for each agenda item. Comment from Dr. Gerardi, he writes a report for his board, he can send example report.

How do we (BOS) communicate our vision?

Web, TA Blog, Beacon-Villager, WAVM, Dr. Gerardi is planning a vision session with the School Committee to quantify there mission statement. Serve the need of the people.

Economic Development;

Economic Development Committee? Do we need another committee? Alternatively, we already have funds from article for Redevelopment Authority. Does the mission come from our Board? Yes/ what do we want. New tax base, Committee around Economic or Redevelopment Authority.

Maybe have the new town planner join the BOS at next meeting for a planning session to develop our plan

Collaboration with other organizations

Involve the Public

Capital / Town Needs (including prioritization);

We do not have a building schedule, TA, Kevin Sweet said Facilities Manager is working up a schedule. TA, commented that a senior center could be dealt with in a 40B project, to add a fitness center.

Fire Station Public Safety Building is # 1 Priority.

Park Deck needs to be list

Senior / Recreation to be listed, this could be wrapped in with a 40B project.

DPW Building needs to be replaced at Winter Street, needs to be on list

School Administration Building needs to be on list

Replace Green Meadow School needs to be on list

Financial

Schedule joint meetings with the SC near the beginning of the budget process

Debt Schedule and Long Term Financial Planning

Reduce split tax rate, CPC surcharge on businesses

Senior Services / Needs fitness center

Short and Long Term

Project Specific

Playgrounds: Path to completion, maintenance

109 Powdermill: Communication, Expectations, etc.

129 Parker Street; Process moving forward, roles and responsibilities, strategy regarding town needs

(Miscellaneous Polices) Add to next BOS meeting Sept. 17, 2013

Role of Town Administrator and BOS in regards to Counsel Communications

Naming of Town Property 9/17/13

Adjourn

A motion to adjourn the meeting was made by Selectman Chetwynd. Second by Selectman Gavin.

Vote 4-0. Motion approved.

Time: 11:20 pm

Approved: _____

Date:

Selectman, David Gavin, Clerk

Initials: BJM

Attachment:



DRAFT

1

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MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

Selectmen's Meeting Minutes
Monday, September 17, 2013
Room 201, Town Hall
Time: 6:00 pm

Present: Chairman Brendon Chetwynd, Selectman David Gavin, Selectman William Cranshaw, and Selectman Dawn Capello, Town Administrator Kevin Sweet and Admin. Assistant Becky Mosca. Absent: Selectman James Buscemi

(This public meeting was recorded).

Pledge of Allegiance

Awards, Maynard Fire Department.

Chief Anthony Stowers gave out Service Awards to the following Town Fire Fighters for years of service to the Town of Maynard Fire Department:

Captain Peter Morrison, 30 years of service to the Town of Maynard
Firefighter James MacGillivray, 30 years of service
Firefighter David Hillman, 35 years of service
Captain William Soar, 35 years of service
Acting Captain Gerry Byrne, 35 years of service
Firefighter Timothy Gray, 30 years of service
Firefighter Craig Desjardins, 20 years of service
Firefighter Patrick Hakey, 20 years of service
Chief Joseph Landry, 25 years of service: (Notice, now the Chief in Stow, MA)

New firefighters were pinned:

Firefighter Shawn Boulette
Firefighter Dan Gould
Captain Walter Latta Jr.

New Firefighter was sworn in:

Firefighter Sean Layton

Water Abatement, I.D. 6118

DPW Operations Manager, Chris Okafor has recommended that the Board grant this abatement. A leak was discovered and reported back on August 5th. DPW used cameras to help locate the leaks. Leaks were found and fixed by a plumber. DPW found the water flowed back thru the water system and not into sewer.

A motion was made by Selectman Cranshaw to approve the sewer abatement for \$1,914.97. Second by Selectman Capello. Vote 4-0. Motion approved.

Charter Review Discussion, Brendon Chetwynd,

Workshop, Board members will give feedback to the Chair to take back to the charter review committee

Fire Commissioners: Chair wondering if the town should follow the same hiring practice we use for hiring Police for the Fire Commissioners?

Gavin: Concern with policy, is that personnel change staff changes, good things happening now, as we have goodness now there is process in place with contract language as opposed to charter change.

Capello: The Charter is reviewed, maybe add language in Charter. Interim not to do any hiring

Cranshaw: (3) points, Charter and bylaw does say Board hires police officers. Likes that process provides Board with interaction with new police officers, but could go either way. If the board does wish to hire the fire fighters, then we should add to charter.

Future / Contracts to amend the current contract language. We have strong chief law. Our Chief is here with us tonight let get Chief Stowers feedback; Interim cannot make hiring decisions must be signed off by TA. Should look at someone from within the department. It has to get into a contract with boards consent. All hiring to be review by TA.

Chair; does not think the board should hire even Police.

Board then discussed hires made by interim appointments.

Motion was made by Selectman Capello that the town follow a new hiring process for (Interim, Acting Department Heads, and Acting) to all be reviewed and signed off by the TA. Second by Selectman Gavin. Vote 4-0. Motion approved.

Sel. Chetwynd introduced discussion of suggestions by Sel. Cranshaw for topics to be considered by Charter Review Committee. Sel. Chetwynd wanted comments from entire Board before presenting to Charter Review Committee.

Charter requires Town Administrator to designate person to assume duties if TA is to be away for more than 15 days, but does not address shorter absences and provisions may not even be needed now that Town has established Assistant Town Administrator position.

There is no definition of "town official" Chair will review with town counsel and present findings to CRC.

Sel. Cranshaw thinks there is (still) too much detail of TA-related stuff in the Charter. It was needed when the TA position was established but maybe not now. There was no consensus on this from Board.

There should be a provision to fire TA without cause if all five BOS members vote to do so. Board agreed and Chair will bring recommendation to CRC.

Add clarity about whose responsibility for firing employees appointed by a board (I assume TA but maybe board can appeal to BOS?)

Are there any committees that are not really needed? Chair noted that CRC had not considered status of committees and will bring issue to CRC.

BOS should appoint ATA, (board agreed).

BOS should have pocket veto over TA hiring's. (Board did not agree)

BOS should have responsibility for hiring of positions not anticipated in charter (and can designate)

Chair has all the feedback from the board and will review with the Charter Review Committee.

Public Comments:

Vic Tomyl resident had a few comments to make:

- 1) Zoning Board of Appeals meeting on Monday, Sept 16, 2013 the Town Planner, Eric Smith was taking the minutes and making comments to the Board. He is the Town Planner. TA, K. Sweet, informed Mr. Tomyl that Eric Smith has duties in both areas.
- 2) Construction down at the Waltham Street bridges looks like it is almost complete. Thinks that the Town should have the developer (MacDonald Development) of the nearby apartment building finish the work on the adjacent sidewalk/street per the Development Agreement to make that area look finished. TA, K. Sweet, noted the past DPW Supt. asked the developer to hold up that work because of the bridgework. TA will find out what is in the Development Agreement with Mr. MacDonald.
- 3) Town By-Laws for signs, Vic thinks that the Town should be out and do some enforcement on the signs around Town. TA will ask Building Inspector and Town Planner to take action.
- 4) First Responder, wondering why Maynard is going to Concord Mews. TA, K. Sweet responded that it an Automatic Response and the surrounding towns do the same for Maynard.

Acceptance of Minutes for July 16, 2013, and September 3, 2013.

A motion was made by Selectman Capello to approve the minutes for July 16, 2013 meeting. Second by Selectman Gavin. Vote 3-1 (Selectman Cranshaw). Motion approved.

Selectman Cranshaw questioned the lack of guidance by town counsel about how to handle IM communications during the meeting.

A motion was made by Selectman Capello to approve the minutes for September 3, 2013 meeting. Second by Selectman Gavin. Vote 4-0. Motion approved.

Selectman Cranshaw questioned missing meeting minutes from July 9, 2013, July 25th and August 1, 2013.

List of Correspondences:

- a) Treasurer/Collector Report for June and July 2013
- b) Municipal Services Report for July 2013
- c) Department of Public Works Report for July 2013
- d) Assessor Report for July 2013
- e) Notice of meeting for Retirement Board August 29, 2013
- f) Notice of meeting Golf Course Re-Use Committee August 12, 2013
- g) Resignation letter from Bill Freeman from Golf Course Re-Use Committee.
- h) Notice of meeting, MCC/MRC, August 8, 2013
- i) Incident Report Morey's August 9, 2013
- j) Incident Report Blue Coyote Grille August 12, 2013
- k) Letter from the ABCC, General Counsel, Bill Kelley retirement August 15, 2013.
- l) VHB, Wayne Amico On Call Log July 16 thru August 1, 2013
- m) Notice of nominations for MAPC, Sept. 27, 2013
- n) Comcast, Xfinity, notice of encryption for limited basic service
- o) ABCC notice effective July 11, 2013 of new type of pouring permit
- p) Town School Building Committee minutes for July 10, 2013
- q) Notice of meeting CPC, August 14, 2013
- r) Email, Assessors looking for replacement for member on Board of Assessors.

s) Maynard Golf Course Report July 2013

t) Restaurant Electricity Scam, Thai Chilli

A motion was made by Selectman Capello to approve the list of correspondences as shown. Second by Selectman Gavin. Vote 4-0. Motion approved.

Consent Agenda

- a) (New Employee), Appointment to Green Communities, Eric Smith, Town Planner
- b) (Repeat) Block Party Request, Saturday, September 28, 2013 McKinley Street
- c) (Repeat), One Day LL at Clock Works Café, Mike Adams on behalf of Acton Box, Friends of Music

Selectman Cranshaw asked to have item (C) removed from consent.

A motion was made by Selectman Capello to approve the consent agenda as amended. Second by Selectman. Vote 4-0. Motion approved.

Selectman Capello informed Selectman Cranshaw it is the practice of this Board when we receive a repeat One-Day Liquor License for event that this Board would put into the consent agenda.

A motion was made by Selectman Capello to approve the one-day Liquor license at Clock Work Café 8 Clock Tower on September 28, 2013 from 7:00 pm until 10:00 pm for Acton Boxboro Friends of Music. Second by Selectman Gavin. Vote 4-0. Motion approved.

Assistant Town Administrator Discussion

TA, Kevin Sweet commented the need to fill the ATA position. Copy of posting and job description attached. Would like feedback from BOS.

Not all Board members had a chance to read over the job description and job posting. Selectman Capello, like what she had read and gave her full support to move forward. If any Board members had additional comments, Chair asks that they send to him. No action needed from Board for TA to move forward.

Complete Streets Overview and Draft Resolution

Complete Streets Resolution: TA, Kevin Sweet introduced the new Complete Street Resolution to the Board for the first time.

(The Town Planner, Eric Smith and Chris Kuschel from MAPC will be at the October 1, 2013) meeting to discuss this overview and draft resolution to our streets, with assessment to potential obstacles to implement Complete Streets in the Town. The Town needs to develop proposed revisions to all appropriate plans, zoning and subdivision codes, laws procedures, rules, regulations, guidelines, programs, templates, and design manuals in order to integrate, accommodate, and balance the needs of all users in all projects.

Selectman Cranshaw questioned whether additional regulations and another committee is necessary to achieve Complete Street goals appropriate for Maynard, and asked whether Community Development Principles already provide such guidance. TA, K. Sweet indicated this resolution has some grant money available and has some tradeoffs. He will review last two large projects to evaluate how proposal would have affected them.

Goals and Initiatives (WORKSHOP) topic from Sept 10, 2013 meeting not finished

Miscellaneous Polices.

- a) **Role of TA and Board in regards to Counsel Communication;** Sel. Cranshaw believes that from past all communications to town council was thru the TA Office approval. Gavin request that all approval to ask town council's opinion on issue be from board. TA disagreed as that past issue was left with Town Clerk on passed on to town council as that issue was again regarding a Town employee.
- b) **Naming of Town Property;** Sel. Gavin, a letter we received from Vic Tomy regarding his brother to name a property after him. We have many pieces of property, that we need to set a policy to naming, and we need to reflect. Chair asked if Gavin if he would take action and look into what other towns have for policies.

Town Administrator's Report, Kevin Sweet

Reo/Coolidge: Our team has been diligently working with the Design Engineer; Design Engineers to complete several final site construction items. We have a scheduled meeting set for Sept. 18th with our insurance representative and are hopeful we will be allowed to open those identified areas. At this time, we are still asking that residents continue to refrain from using the parks.

Solar Array / Dog Park; NStar is working on site, should take a couple of weeks and then we should here an opening date for town.

Complete Streets Concepts; TA, K. Sweet wanted to introduce this new Complete Streets Concept to board. On October 1st we will have this on our agenda with Chris Kuschel from MAPC and our town planner Eric Smith to present to the board the Complete Street Concepts Resolution.

February 8-9 2013 Storm Reimbursement; Have finalized and submitted Maynard's Project Worksheet and supporting documentation for FEMA reimbursement. It does not cover all the towns' costs but does provide for some significant relief.

Fall Special Town Meeting; we have set the date, time, place, and timeline for our Nov. 4, 2013 STM. It looks like we may have nine (9) articles for the STM.

Labor Negotiations; TA will be requesting the Chairman to allow him to go into executive session for the purpose of negotiations for a future meeting as the Police, Clerical, Supervisor's and DPW Labor's Union contracts are all expiring June 30th. TA will seek board's direction and feedback. This will be done at a future meeting.

Department of Revenue; FY13 is closed and the combined balance sheet has been submitted to DOR Bureau of Accounts. TA is anticipating having the FY13 Certified Free Cash by the end of the month if not sooner.

Downtown Updates; TA meet with a variety of folk's downtown on initiatives. Eric Smith and TA had opportunity to meet with the Revitalize Maynard Collaborative, a fairly new group, things discussed to become a more official part of the town, or attaching themselves to an existing group (such as Maynard Business Alliance).

10-16 Main Street; TA met with MacDonal Development to discuss moving forward with razing the existing two downtown residential structures. This project will really enhance the downtown and provide for significant aesthetic improvement.

Chairman Report; none

Old/New Business

Selectman Cranshaw;

- Golf Course Committee update; Noted they do not have sufficient funding to do financial analysis of any alternatives not involving continued operation as golf course. Requested Town Planner assistance on defining issues with additional site access.
- Board of Assessor, thinks the stipend should be removed as they only meet about 10 times per year and thinks it is disrespectful to other volunteer committees. Suggested some funding might be used for training.
- Comment from Vic Tomyl about the Mutual Aid to Concord Mews TA, said we receive aid from other towns and it is now called Automatic Aid.
- Wondering if we need article to make a change on Water Use Restrictions, as current Bylaw may be out of date and discussion would provide opportunity to highlight DEP's requirement that there be a watering ban every year.
- Prior missing minutes, executive session minutes, TA said that all the executive forms for the entire past meetings are in a 3-ring binder all sheets are filled out. TA will draft minutes for the minutes from April to current date.

Selectman Capello,

- Will need to call TA an set up appointment to meet and go over parks and plans

Selectman Gavin

- Question, didn't we have article to have all the Tennis Courts fixed? Where was it reallocated? TA we invested to make (2) good courts and used balance for the track. We need to maintain a funding source to keep up with all our parks.

- After our meeting last week, I met with Dr. Gerardi; we rekindled a conversation on the Goals of the Town and School and will share with board.
- Bob McCarthy sent a copy of the past spread sheet to him and will send to Chair of BOS.

TA

- Parking Deck, packet sent out to all board members via email and it is in drop box.
We will need to have more conversation about this project and where we should go with it. Board recommends sending this to Capital Planning.

A motion to adjourn the meeting was made by Selectman Capello. Second by Selectman Gavin.

Vote 4-0. Motion approved.

Time: 10:00 pm

Approved: _____

Date:

Selectman, David Gavin, Clerk

Initials: BJM

VOTE OF THE BOARD OF SELECTMEN

I, the Clerk of the Board of Selectmen of the Town of Maynard, Massachusetts (the "Town"), certify that at a meeting of the board held October 1, 2013, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the sale of the \$1,798,000 General Obligation Municipal Purpose Loan of 2013 Bonds of the Town dated October 4, 2013 (the "Bonds"), to Robert W. Baird & Co., Inc. at the price of \$1,862,196.48 and accrued interest, if any, is hereby approved and confirmed. The Bonds shall be payable on October 1 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2014	\$133,000	3.00%	2020	\$155,000	3.00%
2015	135,000	3.00	2021	160,000	3.00
2016	140,000	3.00	2022	170,000	3.00
2017	145,000	3.00	2023	175,000	3.00
2018	145,000	3.00	2028	130,000	3.25
2019	150,000	3.00	2033	160,000	4.00

Further Voted: that the Bonds maturing on October 1, 2028 and October 1, 2033 (each a "Term Bond") shall be subject to mandatory redemption or mature as follows:

Term Bond due October 1, 2028

<u>Year</u>	<u>Amount</u>
2024	\$25,000
2025	25,000
2026	25,000
2027	25,000
2028*	30,000

*Final Maturity

Term Bond due October 1, 2033

<u>Year</u>	<u>Amount</u>
2029	\$30,000
2030	30,000
2031	30,000
2032	35,000
2033*	35,000

*Final Maturity

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated September 19, 2013, and a final Official Statement dated September 25, 2013 (the "Official Statement"), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds for the benefit of the holders of the Bonds from time to time.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended.

Dated: October 1, 2013

Clerk of the Board of Selectmen

AM 24237983.1



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September 26, 2013

BY OVERNIGHT DELIVERY

Ms. Cheryl Kane, Treasurer
c/o Maynard Police Station
Town of Maynard
195 Main Street
Maynard, Massachusetts 01754

Re: \$1,798,000 General Obligation Municipal Purpose Loan of 2013 Bonds

Dear Ms. Kane:

Enclosed are the Bonds and related closing documents for the above-referenced issue. The Bonds and closing documents are to be executed as follows:

1. Bonds – each to be signed by you as the Treasurer and by the Selectmen and each to be sealed with the Town seal.
2. Vote of the Board of Selectmen – to be passed at the October 1, 2013 meeting of the board and signed by the Clerk of the board.
3. Signature, No Litigation and Official Statement Certificate – to be signed by you as the Treasurer, by the Selectmen and by the Town Clerk and sealed with the Town seal.
4. Tax Certificate – to be signed by you as the Treasurer and by the Selectmen. Prior to execution, such signatories should read this document carefully to confirm that the facts stated therein are correct. If any of those facts are incorrect, or if any of the statements made are unclear, please telephone me at once to discuss any changes that may need to be made.
5. Continuing Disclosure Certificate – to be signed by you as the Treasurer and by the Selectmen. (Exhibit B is not to be signed.)
6. IRS Form 8038G – to be signed by you as the Treasurer. (We will take care of filing one with the Internal Revenue Service on the Town's behalf.)



September 26, 2013

Page 2

Once executed, these documents should be returned to your financial advisor at First Southwest Company by overnight delivery or as otherwise arranged with your financial advisor. For further information on returning the documents please contact your financial advisor.

If you should have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Matthew O. Page".

Matthew O. Page

MOP/mjc

Enclosures

cc: Cinder McNerney (w/o enclosures)
Kristy Tofuri (w/o enclosures)

AM 24238023.1



MAYNARD FIRE DEPARTMENT

Fire Chief
Anthony Stowers

Monthly Report

AUGUST 2013

FIRE RESPONSE ACTIVITIES

Number of requests for service from August 1, to August 31 is 128 resulting in over 200 responses for the month. The requests break down for the month break down as follows:

Basic life support ambulance	45
Advanced life support ambulance	23
Mutual aid ambulance	4
Motor vehicle accident	6
Pedestrian hit by motor vehicle	0
Flammable gas leak	1
Flammable liquid/Hazardous Material spill	1
Building/Chimney Fire	1
Carbon monoxide detector activation/Problem	5
Other not specifically classified (car fire)	0
Lock-out	0
Mutual aid building fire/Automatic aid	0
Good intent/assist police/investigation/Haz-Mat Investigation	6
Well-being check/Medical Assist	7
Rescue (trench Rescue)	0
Smoke Investigation	2
System/Furnace malfunction	0
Smoke detector/Alarm activation with no fire	9
LP gas inspection/Tank Truck/Fuel Tank	1
Investigation of citizens complaint	0
Smoke/CO detector/Oil Burner inspection	13
Arcing electrical/wires down/overheat	2
Cooking Fire/barbeque fire/Brush/Vegetation	0
Unintentional false/canceled/unauthorized burning/other	1
Malicious False Alarm	1
Fireworks/Explosion	0
Total	128

TRAINING ACTIVITIES

All shifts have been involved with the training of our new probationary firefighters. All together members completed over 466 hours of on-shift and off shift training to date this month in a variety of topics such as driver/operator, Recruit Academy, and hydrant and drafting operations, and building familiarity with walks through multiple buildings among other topics. Training also continued for our probationary firefighters as they become familiar with Maynard Fire Department procedures and methods. In addition all 4 groups continued working on our pre-fire planning program.

SHIFT PROJECTS AND ACTIVITIES

We have continued working closely with a software company called GovCentric, we have started using the pre-fire planning component of this system.

On August 6th, the Maynard Fire Department, along with the Maynard Police Department, Acton Fire Department, and Stow Fire Department, participated in the Middlesex County Sheriffs Safety Day as part of their annual camp for area kids. This year's program was coordinated by Sean Kiley. Please see some of the photos from that event.

ACTIONS OF NOTE:

We have been busy this month working with the contractor for the new Maynard High Scholl on inspecting the new facility.

We are continuing to work with the Maynard Police Department and Maynard Schools on a community wide approach to school safety.

A few months ago we developed a pre-inspection form for Maynard Businesses who require an annual inspection. The purpose of this partnership is to help business owners or managers identify and correct any potential problems prior to their annual inspection. We feel this will decrease the anxiety faced during the very busy inspection season. We have sent those forms out to the business's that require annual inspection so they can better prepare for their fall inspection. Some of these forms have been returned to us with no deficiencies so perhaps this will translate into a smoother fall inspection season. We have begun scheduling our annual fall inspections with these business's and hope the process will go smoothly.

We have continued our annual fire safety inspection program in an effort to keep our citizens and visitors safe from unforeseen and unpredictable events.

We have submitted two fire safety articles to the Beacon Villager for August!

We are continuing to aggressively pursue grant funding from multiple sources.

Our public education campaign has continued and we have added some very important safety information to both the Fire Department website and our Maynard Fire Department Facebook Page.

Firefighter Angela Lawless started her recruit program on August 12th, and she will graduate in October!

In one of those sad and happy categories, Captain Joe Landry is leaving us to become the new fire chief in Stow. While we will miss him greatly, we wish him all the luck moving forward, our loss is certainly Stow's gain.

With the loss of Captain Landry, we have put firefighter Gerry Byrne in the role of acting captain and will run a captains exam process in December. We have also hired Sean Layton as our newest firefighter and he will start on September 9th.

Respectfully Submitted,
Anthony Stowers



Figure 1 Maynard Firefighter Dan Gould, under the watchful eye of Captain Peter Morrison, explains the duties of a firefighter when they need to use the Aerial Ladder. He followed this by climbing to the top as a demonstration for the kids.



Figure 2 Maynard Firefighter Gerry Byrne shows the children at the safety day the Department of Fire Services Rehabilitation Truck. This can be requested by fire departments when a large event happens to provide firefighters with food, hydration and a warm or cool



TOWN OF MAYNARD
Office of Municipal Services
MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1302 Fax: 978-897-8489
www.townofmaynard-ma.gov

Kevin A. Sweet
Town Administrator
Executive Director

*Board of Health
Conservation Commission*

*Building & Inspections
Licensing*

*Board of Appeals
Planning Board*

TO: Kevin Sweet, Town Administrator

**FROM: Stephanie Duggan, Administrative Assistant
Office of Municipal Services**

DATE: September 11, 2013

RE: Monthly Report to the Board of Selectmen –August 2013

Corr.

ADMINISTRATION

- Congratulations to ATA, Kevin Sweet on his new position as permanent TA! ☺

PUBLIC HEALTH DIVISION

- The Deputy Health Director and Building Commissioner continue to monitor the 129 Parker Street project site for compliance.
- Landfill – Fencing installation and Dog Park planning continues. ECS continues to monitor gas migration mitigation and ground water testing.
- Food Establishments
 - Oriental Delight – Purchased by Skylight LLC. No definitive plans have been put forth to date.
 - School Kitchen Inspections – All school kitchens, including the new high school, passed pre-opening inspections and were approved for food delivery the week of August 25th.
 - Farmers' Market – Successful season to date. Inspector continues to monitor vendors for compliance
 - Café La Mattina – Business is closed and sold.
 - Serendipity Café – New owner Bruce Davidson is partnering with Hobson's Homemade, currently a residential kitchen, to re-open the Café La Mattina space under this new name. They are working to secure all the necessary permits and paperwork prior to their planned opening at the end of October.
- Emergency Planning
 - Information gathering continues in preparation for FEMA Reimbursement Application for February storm. Team meeting scheduled for September 4th with FEMA Project Specialist, Bill Chase.
 - Next LEPC Meeting is scheduled for September 24th.
 - Flu Clinic plans are in place and EDS Drill planning continues. Flu Clinics are as follows:
 - Tuesday, October 15th: 8:30am – 9:30am - Employee Clinic at Town Hall Lower Level
 - Tuesday, October 15th: 10:00am – 11:30am - Senior Clinic at UC Church Drop In
 - Tuesday, October 15th: 2:00pm – 4:00pm - Employee Clinic 2 at Fowler School

- Saturday, October 19th: 10:00am to noon - Resident Flu Clinic/EDS Drill at Fowler Auditorium

➤ MCC/MRC –

- The MRC is now located in what was previously the ATA's office in lower Town Hall. The Facilities Manager and Veterans Agent now occupy the MRC's previous office space.
- A Planning Session took place at the August meeting in preparation for the Road Race in September, Maynard Fest and the Flu Clinic/EDS Drill in October, and Volunteer Connection and Dinner in November. Giveaways for Maynard Fest were replenished, and Ms. Hilli and Ms. Duggan will review all literature needs in early September.

LICENSING DIVISION

- The Liquor License Change of Manager application for Peyton's sent to the ABCC for approval is pending a Certificate of Good Standing (COGS) from the DOR/DUA.
- A Liquor License Change of Manager application for Thai Chilli House, Inc. has been approved by the ABCC, signed by the BOS and has been delivered to the Manager.
- A Liquor License Change of Manager application for the Maynard Elks has been approved by the ABCC, signed by the BOS, and distributed to the Manager.
- The Liquor License Transfer for Russell's Convenience Store is awaiting an updated ABCC application form and notarized signatures by the owner.

BUILDING AND INSPECTIONS DIVISION

- 32 Building Permits were issued throughout the month of August.
- Permits totaled \$1,453,878.00 in Construction Value and generated \$18,091.00 in Fees Collected.
- 56 Building Inspections were completed
- Throughout the month of August, 13 Plumbing Permits were issued (totaling \$1,650.00), 13 Gas Permits were issued (totaling \$1,150.00), and 23 Electrical Wiring Permits were issued (totaling \$1,545.00).
- Point online permitting software has experienced a delay in developing Phase II of the project. We are awaiting word on a new target go-live date.

CONSERVATION DIVISION

The Conservation Commission held two meetings in August — August 6th, and 20th.

➤ Public Hearings:

- Request for Determination hearing was held on August 6 for the demolition of garages and out buildings at 10 Fowler Street. The application did not include information on soil stabilization after removal of the buildings, erosion control, scheduling, or any intended soil sampling. To provide the required information, the Commission issued a positive determination that requires the Orchard Valley Construction to submit a Notice of Intent.

➤ Wetland Issues:

- An Enforcement Order was issued to Apple Ridge Condominium management company for dumping excess soil into the adjacent wetlands. The contractor met with the conservation agent and had the soil removed by hand from the impacted areas.
- A fish kill in the Ben Smith impoundment was reported by OARS. The cause of the fish kill was assumed to be high temperatures and low dissolved oxygen levels in the impoundment.

- Subdivision plan for Fowler Street extension was submitted to the Conservation Commission for their review. Wetlands are located within 100 feet of this project and will require a Notice of Intent application and compliance with the Stormwater Management bylaw.
-
- Administrative Business:
 - The agent provided technical review support for the Assabet River Rail Trail bid documents. GPI was the new contractor selected for the design work (after the AECOM contract was terminated by Town of Acton).
 - The Conservation Commission voted to add Carolyn O'Connell as an associate member of the Commission.
- Land Management:
 - A tree fell into the river behind 11 River Street. The tree spans the entire width of the river. The agent contacted OARS for help with removing the outer limbs located in the main channel of the river.
 - Two large elm trees located between 154 and 156 Summer Street and located on Conservation property need to be removed. One tree is dead and the other is diseased and both have the potential to damage personal property.
 - A large amount of yard waste (including invasive plants) was dumped in the wetlands at Carbone Park. The agent plans to purchase two game cameras to monitor illegal dumping.

PLANNING & ZONING DIVISION

- August 6th Planning Board meeting:
 - Public Hearing for Zoning Bylaw Amendment to Section 11.0 by replacing the existing definition of Supermarket and to amend the Table of Uses in Section 3.1.2 Table A, Use Regulations, Principal Uses 4. Business Uses, by changing Supermarket under the Industrial district from "Y" to "Special Permit" with approval by the Planning Board. This hearing was a continuation of the Public Hearing opened on July 30th. Board heard input and testimony from the Town Planner, the general public as well as discussion amongst the Board members. Board continued hearing to August 27, 2013.
- August 19th: ZBA Hearing:
 - Petition of Michelle M. Booth, ET. AL, for an Appeal from the Decision of the Building Commissioner as it relates to a Zoning Opinion concerning the Definition of "Supermarket" in Section 11.0 of the Maynard Zoning By-Laws. An agreement was worked out to have this Appeal withdrawn.
 - Petition of Stephen Trouskie, 39 Great Road, Maynard, Map 18-Parcel 211, for a Special Permit pursuant to Maynard Zoning Bylaw, Section 3.0 for a Private Kennel. The ZBA did not have a quorum present and re-scheduled the hearing until September 16, 2013 @ 7:15p.m.
- Other Zoning-related:
 - A Variance application was filed on August 8, 2013 for Seawitch, Inc., 175 Main Street. Public Hearing scheduled for September 16, 2013 @ 7:00p.m.
 - A Special Permit application was filed on August 9, 2013 for Dimopoulos Realty Trust, 170 Main Street. Public Hearing scheduled for September 16, 2013 @ 7:30p.m.
- August 27th Planning Board meeting :
 - An "Approval Not Required (ANR)" Plan was submitted by Distinctive Acton Homes, Inc. for land involving 16 Boeske Avenue and Lot 11 Gabrielle Circle/Karlee Drive and endorsed by the

Planning Board. This ANR is not creating any new building lots, but allows Tracie and David Brown of 16 Boeske Avenue to purchase some of the abutting Lot 11 to allow construction of the Accessory Family Dwelling Unit that was approved by the Zoning Board of Appeals back on July 15th.

- Public Hearing for Fine Arts Theatre Sign Special Permit. Planning Board reviewed and approved a Sign Special Permit petition submitted by Fine Arts Theatre Place, LLC. The approval allows for the reconstruction and replacement of the existing Fine Arts sign as well as a new non-illuminated “Theatre Place” sign, along with two strips of LED Neon Rope Lighting above the new “Theatre Place” sign. The approval by the Planning Board was subject to the Condition of a six-month review of the LED Neon Rope Lighting for lighting intensity. The Town Planner has prepared a Draft decision that is awaiting review by the Planning Board and the Applicant after which the final decision will be filed with the Town Clerk.
 - Public Hearing for Zoning Bylaw Amendment to Section 11.0 by replacing the existing definition of Supermarket and to amend the Table of Uses in Section 3.1.2 Table A, Use Regulations, Principal Uses 4. Business Uses, by changing Supermarket under the Industrial district from “Y” to “Special Permit” with approval by the Planning Board. This hearing was a continuation of the Public Hearing from August 6th. The Planning Board, based on continued testimony from the general public, Town Planner and discussion amongst the Board members, have developed consensus on a concept of a new Supermarket definition as well as capping the Supermarket size to 50,000 square feet in the Industrial Zone. Supermarkets below such 50,000 square would feet are proposed to be allowed by Planning Board Special Permit. The Planning Board continued this Public Hearing to September 10, 2013.
 - Public Hearing for Zoning Bylaw Amendments related to Proposed Changes to Dimensional Regulations and Building Coverage, Use Regulations and Special Regulations related to Registered Marijuana Dispensaries and Extension of Temporary Moratorium on Medical Marijuana Treatment Center.
 - Proposed Changes to Dimensional Regulations and Building Coverage: During the Public Hearing process of considering the proposal for amending the Supermarket definition and Supermarket use change for the Industrial District, the Board had heard testimony from the general public, Town Planner as well as discussion amongst the Board members to considering amendments to Section 4, Dimensional Regulations, to shape thresholds for building size that would trigger Planning Board Special Permit review and also a maximum building size for retail establishments. Hearing Continued to September 10, 2013
 - Proposed Use Regulations and Special Regulations related to Registered Marijuana Dispensaries and Extension of Temporary Moratorium on Medical Marijuana Treatment Center. The Planning Board held discussion for development of Zoning Bylaw for Registered Marijuana Dispensaries (RMD). Board consensus was developed on Draft Zoning Bylaw language for such RMDs, which would be allowed in the Business, Industrial and Health Care/Industrial Zoning Districts, subject to a Planning Board Special Permit with a set of standards. The Board has also prepared a back-up Town Meeting Warrant Article to allow extension of the Temporary Moratorium of Medical Marijuana Treatment Centers until June 30, 2014, in case the Registered Marijuana Dispensaries Zoning Bylaw did not pass Town Meeting with a 2/3 vote. Hearing on both these proposals was continued to September 10, 2013.
- Other Planning-related:
- Fowler Street Extension Definitive Plan application filed, June 19, 2013. Public Hearing will be September 10, 2013.
 - A Public Hearing has been scheduled for September 24, 2013 related to additional proposed changes by changing the allowed use of Supermarket in the Business, Central Business and Health Care/Industrial zoning districts.

- 129 Parker Street:
 - On August 1, 2013, the facilitated planning process related to the 129 Parker Street Project kicked-off with a stakeholder meeting that was led by facilitator/planner consultant Angus Jennings.
- The 1st Visioning Session related to the 129 Parker Street property was held on Thursday, August 29, 2013. Over 50 people were in attendance. The Session began with Angus Jennings providing a presentation introducing the site and providing context related to both Town and Regional demographics. Subsequently, the attendees were divided into 4 breakout groups, which allowed for a dynamic conversation of attendees in terms of what they would like to see the development address related to mixes of uses of the site, how

Report for Treasurer/Collector's Office
The month of August 2013
Submitted by Cheryl Kane

Activity Report

August 2013 Collections:

Collector: Taxes and Water Sewer:	\$ 1,697,923.46
Treasury Receipts: Dept Turn-ins and wires:	\$ 3,755,661.66

Delinquent Real Estate Taxes 8/31/13:

Delinquent Outstanding Balance as of 8/31/13: \$ 1,627,707.53
The law firm of D'Ambrosio and Brown continue to pursue and collect outstanding tax title accounts on behalf of the town.

Comments

- Treasurer's Cash and Collector's Receivables are reconciled to the general ledger thru July 2013. Fiscal year end reporting for the DOR is complete.
- Software conversion to Softright is complete for the Real Estate, Excise and Personal Property. The utility module is scheduled to be fully implemented by September 20th.
- Second quarter bills for Real Estate, Personal Property and Utility are scheduled to be at the printers on September 20th.
- Bond sale for DPW Water Tank Repair and Pump Station Construction is anticipated to take place the first week in October.
- The auditors Roselli and Clark have begun their preliminary work for fiscal year 2013.

**Report of the Library
For the Month of September
Submitted by Steve Weiner**

Activity Report

(List bullets of month highlights)

Meeting Room Use: 17 meetings were held in the library during August.

Publicity: The library program continued to be promoted in the *Beacon-Villager*, The library's Facebook page, the MPL Friends Facebook page, and at the Farmer's Market.

Library Programs: The reading club concluded with 260 participants. In addition, 208 children participated in a variety of activities. But our biggest program was the summer concert, bringing over 750 people to Memorial Park to hear zydeco performer C.J. Chenier.

Long Range Plan: The library did receive word from the Mass Board of Library Commissioners that our teen grant was approved. The library will receive 15,000 dollars over two fiscal years. The first disbursement is 9800 dollars, the second 5200.

Circulation: 11,520 items circulated in August. 8990 items were discharged. 1830 went out through the self check program. There were 2047 computer logons. 48 new cards were registered. In terms of trends, 334 items were loaned through the Overdrive program as opposed to 209 in August 2012. 203 items went out through the Freegal program. 483 physical items were added to the collection and 44 items withdrawn, making the collection size 70,763 items.

Comments

(List in narrative form any comments, concerns or events you want to share with the Selectmen)

I hope members of the Board were able to attend the summer concert on Aug 15th!

***If your department typically provided statistical analysis of work performed please attach to this form.**

**Assessing Department
August 2013
Submitted by Angela Marrama**

Activity Report

- **Completed the field inspections for Fiscal Year 2014. I also have Patriot Properties doing inspections and hope to have those entered in the data base by the end of September. In total about 425 inspections were done.**
- **Will be creating the second quarter billing file for the Treasurer/Collectors office for the mailing of tax bills by October 1st due November 1st for FY2014. Since this is the first cycle with our new software, Softright, the process needs extra time and attention.**
- **Will be working with staff from Patriot Properties to coordinate and prepare all the paper work required by the DOR for certification of valuation and growth. Planning on having all certification of values and growth and the Recap for the Classification Hearing scheduled for November 19th, 2013.**
- **Have been busy with the exemption application process. Many seniors and veterans come into the office for assistance with the application process so Marianne and I are busy with that. We now have about 220 as compared to about 150 when I first started in 2009.**

Comments

During the month of August I completed the inspections and began the process of data entry to capture growth for the town. Growth is very important in the calculation of the tax rate and I believe that the number used for the FY2014 budget was 190,000. To capture that much money in growth is not an easy task when there is not much development going on in town. So I will be scrutinizing over the data to make sure I capture all the new growth possible. The more new development, growth, we have the more we add to the tax base which spreads out the amount of taxes to be paid by all taxpayers.

We have a vacancy on our board so I will be advertising for this position and hopefully someone will come forward to assist me in the process of establishing the fair market value of property for tax puposes.

Date Posted: _____

MAYNARD RETIREMENT BOARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Address of Meeting: __Maynard Town Building 195 Main Street, Maynard, MA__ Room: __201__

THURSDAY _____ **September** _____ **26** _____ **2013** _____ **12:15** _____ **PM**
Day of week _____ Month _____ Date _____ Year _____ Time _____

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Approve Minutes of previous Meetings: Regular Meeting, August 29, 2013

Old Business Topics:

2. New Business Topics:

Approve Refund of Accumulated Total Deductions for Odette Goddard.

Approve retiree payroll.

Approve regular vendor warrant.

Cash requirements forecast.

Bank Reconciliations

Accept new members: Michael Guzzo, Town Accountant, Erin Copeland, School EXCEL Aide,
Sean Layton, Firefighter, Anthony Savard, School Custodian,
Cory Davis, School EXCEL Teacher.

MACRS Fall Conference

Payroll signatories

Appointment of Election Officer for Fourth Member Election

Robert Murphy buyback agreement

RFP for Audit Services

October Board Meeting

3. Other:

PERAC Memo #23/2013 Cycle C Determination Letter Filing

THIS AGENDA IS SUBJECT TO CHANGE

Executive Director _____

Posted by: _____ Date: _____



MAYNARD RETIREMENT BOARD

TOWN BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754

September 19, 2013

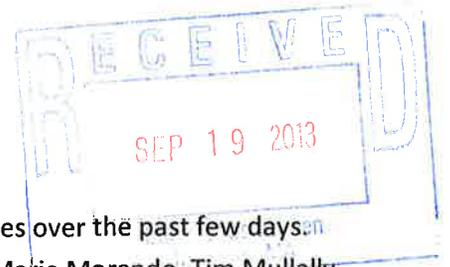
Michelle Sokolowski
Town Clerk
Town of Maynard
195 Main Street
Maynard, MA 01754

The Maynard Retirement Board will meet on Thursday, September 26, 2013 at 12:15pm in Room 201 of the Maynard Town Building to discuss items included on the attached agenda and any other business that may duly come before the Board.

All are welcome to attend.

Kenneth R. DeMars
Executive Director

Maynard On-Call Contract 2013
Invoice Summary
Log of Activity by Date for Wayne Amico



Town Hall Attendance 8/6/13 – 10 hours

- Met with Chris Okafor and Marie Morando to discuss staffing issues over the past few days.
- Attended weekly Town DPW staffing meeting with Chris Okafor, Marie Morando, Tim Mullally, Mark Votto and Joe Foster.
- Met with Stantec to discuss WWTP NPDES permit and I/I 5 year plan requirements.
- Reviewed Shore Ave remedial issues with Chris Okafor including driveway aprons
- Reviewed Water Ban email and feedback from DEP and sent detailed action plan to Chris Okafor.
- Reviewed paving invoice from Lazaro paving for Shore Ave, Summer Hill Road and Euclid Ave
- Reviewed DEP Inspection letter with Chris Okafor and Mark Votto. Wayne to draft a response to this comment letter as Mark starts to correct deficient items.

Town Hall Attendance 8/8/13 – 4 hours

- Reviewed Fowler Street for Planning board on behalf of the DPW and Engineering department
- Revised Reo and Coolidge punch list produced by BSC
- Met with Engineer and developer for Fowler Street subdivision
- Met with Eric Smith to discuss Fowler Street subdivision review
- Toured DEP violation issues at WWTP with Chris Okafor and Mark Votto.
- Discussed drainage correction action with Joe Foster for Paul Street.

Town Hall Attendance 8/13/13 – 10 hours

- Attended PPE and Work Zone training session
- Discussed traffic signal inventory with Lieutenant Dawson and Kevin Sweet
- VHB will prepare a scope and fee for an inventory of all town wide traffic signals.
- Attended Facility Dude training session with DPW staff
- Visited Parking deck structure with Kevin Sweet and Chris Okafor
- Reviewed temporary remediation measures to Parking Deck structure with Joe Foster and Chris Okafor
- Contacted developer to discuss water and sewer charges for proposed condo association development.
- Coordinated with VHB to schedule and evaluation of the Downtown parking deck
- Coordinated with BSC for contractor close out of Reo and Coolidge park construction
- Met with Chris Okafor to discuss staffing issues over the past few days.

Town Hall Attendance 8/15/13 – 8 hours

- Reviewed sidewalk failure at 213 Main Street with Joe Foster and Chris Okafor
- Reviewed WWTP DEP corrective actions with Chris Okafor
- Prepared MUTCD traffic control details for distribution to Highway personnel
- Coordinated with VHB to schedule and evaluation of the Downtown parking deck
- Assisted VHB structural inspectors with an evaluation of the downtown parking garage.
- Discussed Assabet River Rail trail with Linda Hansen
- Reviewed and edited concrete and asphalt sidewalk bids for Chris Okafor

- Reviewed temporary remediation measures to Parking Deck structure with Joe Foster and Chris Okafor
- Met with Chris Okafor to discuss staffing issues over the past few days.

Town Hall Attendance 8/20/13 – 10 hours

- Reviewed Reo Road and Coolidge Street Playgrounds with Chris Okafor
- Coordinated with Board of Selectmen for posting of Reo Road and Coolidge Street playground closings on Maynard Website.
- Performed preliminary walkthrough of Reo Road and Coolidge Street Playgrounds with Chris Okafor
- Met with Chris Okafor Marie Morando to discuss staffing issues over the past few days.
- Discussed Shore Ave driveway work with Lazarro paving
- Posted no trespassing signs at Reo Road and Coolidge Street Playgrounds
- Reviewed drainage corrective action work on Euclid Ave with Joe Foster
- Reviewed and met with Allied paving to fix driveway apron on Oak Ridge Drive
- Attended weekly Town DPW staffing meeting with Chris Okafor, Marie Morando, Tim Mullally, and Joe Foster.

Town Hall Attendance 8/22/13 – 4 hours

- Reviewed Reo Road and Coolidge Street Playgrounds with Chris Okafor – reviewed punch list items
- Met with Chris Okafor to discuss staffing issues over the past few days.
- Discussed Reo and Coolidge parks at length several times with BSC and Kevin Sweet, Gregg Lefter and Chris Okafor
- Field review of Silver Hill Road for potential re-grading by town DPW
- Reviewed tree claim for 8 spring lane
- Reviewed DPW constructed drainage modifications on Euclid Ave
- Searched for park signs for Reo and Coolidge parks
- Reviewed potential fence installation of DPW highway garage

Town Hall Attendance 8/27/13 – 8 hours

- Reviewed Reo Road and Coolidge Street Playgrounds– reviewed punch list items and visited site
- Reviewed Verizon subcontractor work near Mockingbird and Old Mill Lane
- Reviewed status of Lazarro driveway apron paving
- Discussed Reo and Coolidge parks at length and Kevin Sweet and Gregg Lefter
- Reviewed DPW constructed drainage modifications on Euclid Ave
- Reviewed W/C draft scope of work for water tank repairs
- Sent email to BSC with Playground Audit Reports
- Met with Tim Mullally on outstanding water issues.
- Reviewed DPW drainage construction on Paul Street
- Met with Marie Morando to discuss staffing issues over the past few days.
- Discussed downtown parking deck evaluation by VHB with Kevin Sweet
- Coordinated with Eric Smith on Fowler Street subdivision review

Town Hall Attendance 8/29/13 – 8 hours

- Reviewed Reo Road and Coolidge Street Playgrounds with Kevin Sweet, Gregg Lefter and BSC to discuss contractors progress and compliance issues
- Reviewed Lazarro Milling and paving efforts on Mockingbird Lane
- Reviewed customer complaint at 83 Brooks Street
- Reviewed 3 NStar Mark outs and signed street opening permits with trench details and limits of work attached to permits.
- Developed modified Trench details for use by DPW
- Met with Marie Morando to discuss staffing issues over the past few days.
- Reviewed and edited Scope of Work for W&C for 3.1 and 1.5 million gallon water tanks.
- Secured Park Safety and rules signs from Joe Foster at Highway Garage
- Reviewed Statement for 3.1 and 1.5 million gallon water tank appropriation for BOS.

AGENDA: Board of Health Meeting

Tuesday – September 24, 2013 – 7:00pm
Municipal Services Conference Room of Town Hall (195 Main Street)

- I. CALL TO ORDER**
- II. MINUTES REVIEW & APPROVAL**
 - a. August 27, 2013 Meeting Minutes
 - b. Health Agent Appointment
- III. HEALTH AGENT REPORT**
 - a. Housing/Nuisance Complaints
 - b. Recreational Camp Inspections
 - c. Miscellaneous
- IV. EXECUTIVE DIRECTOR REPORT**
 - a. Landfill Solar Project Update
 - b. Landfill Monitoring
 - c. Food Inspection Program
 - d. Region 4A/MRC
 - e. Miscellaneous
- V. OLD BUSINESS**
 - a. Medical Marijuana
 - b. EEE/WNV
 - c. Miscellaneous
- VI. NEW BUSINESS**
 - a. Flu Clinics/EDS Drill
 - b. Miscellaneous
- VII. ADJOURNMENT** – next meeting *Tuesday, October 22, 2013* ✨

THIS AGENDA IS SUBJECT TO CHANGE

CHAIRPERSON: RON CASSIDY
POSTED BY: KELLY PAWLUCZONEK

DATE: AUGUST 22, 2013



The Commonwealth of Massachusetts



DEPARTMENT OF PUBLIC UTILITIES

NOTICE OF PUBLIC HEARING AND REQUEST FOR COMMENTS

D.P.U. 12-126-H

September 12, 2013

Investigation by the Department of Public Utilities, pursuant to Chapter 209, Section 51 of the Acts of 2012, An Act Relative to Competitively Priced Electricity in the Commonwealth, to establish a cost-based rate design for NSTAR Electric Company and NSTAR Gas Company.

On August 26, 2013, in compliance with Investigation by the Department of Public Utilities Pursuant to Chapter 209, Section 51 of the Acts of 2012, an Act Relative to Competitively Priced Electricity in the Commonwealth, D.P.U. 12-126 (August 16, 2013), NSTAR Electric Company ("NSTAR electric") and NSTAR Gas Company ("NSTAR gas") (together "Companies") filed a proposed cost-based rate design with the Department of Public Utilities ("Department"). The Department docketed this filing as D.P.U. 12-126H.

Section 51 of An Act Relative to Competitively Priced Electricity in the Commonwealth, St. 2012, c. 209 ("Section 51") requires the Department to commence a proceeding for each gas and electric distribution company to establish a cost-based rate design for costs that are currently recovered from distribution customers through a reconciling factor. Section 51 provides that the Department shall approve the redesigned reconciliation factors, after a public hearing comment period, not later than January 1, 2014. The Company proposes to implement the changes during 2014 on the date that the factor would otherwise be updated pursuant to its tariffs.

If NSTAR gas's rate design is approved as proposed, the Company calculates that it will have the following effects on total annual bills for a typical customer in the following rate classes:

- total annual bills will increase for the following residential customer classes: R-1 – residential non-heating (1.1%); R-2 - low income residential non-heating (1.3%); R-3 – residential heating (1.7%); R-4 – low income residential heating (1.7%);
- total annual bills will increase for the following commercial and industrial customer ("C&I") class: G-41 - low annual use/high peak period use (0.2%); and G-51 - low annual use/low peak period use (0.3%); and

- total annual bills will decrease for the following C&I customer classes: G-42 - medium annual use/high peak period use (-1.2%); G-52 - medium annual use/low peak period use (-1.3%); G-43 high annual use/high peak period use (-2.3%); and G-53 - high annual use/low peak period use (-2.5%).

If NSTAR electric's rate design is approved as proposed, the Company calculates that it will have the following effects on total annual bill for a typical customer in the following rate classes s:

Boston Edison Company

- total annual bills will increase for the following residential customer classes: R-1 – Residential (0.9%); R-2 – Residential Assistance (0.4% to 0.9%); R-3 - Residential Space Heating (0.4%); R-4 – Optional Residential Time of Use (0.5%).
- total annual bills will increase for the following commercial and industrial (“C&I”) customer classes: G-1 – General (without demand) (1.4%); G-1 - General (with demand) (1.5% to 1.6%); G-2 – Large General Time of Use (0.2% to 0.3%); T-1 – Optional Time of Use (1.7%).
- total annual bills will decrease for the following C&I customer classes: G-3 - Large General Service Time of Use (-1.4% to -1.5%); and T-2 – Time of Use (-0.3% to -0.4%).

Cambridge Electric Company

- total annual bills will increase for the following residential customer classes: R-1 – Residential (2.6%); R-2 – Residential Assistance (2.7%); R-3 - Residential Space Heating (2.7%); R-4 – Residential Assistance Space Heating (2.8%); R-5 – Optional Residential Time of Use (2.9%); and R-6 - Optional Residential Space Heating Time of Use (3.4%).
 - total annual bills will increase for the following C&I customer classes: G-0 - General (non-demand) (2.0%); G-1 – General (0.5% to 0.6%); G-4 - Optional General Time of Use (0.6% to 0.7%); G-5 – Commercial Space Heating (0.6%); and G-6 – Optional General Time of Use (non-demand) (1.9%).
 - total annual bills will decrease for the following C&I customer classes: G-2 - Large General Time of Use (secondary service) (-0.3% to -0.4%); and G-3 - Large General Time of Use (-1.6% to -1.7%).
- Commonwealth Electric Company
- total annual bills will increase for the following residential customer classes: R-1 – Residential (1.5% to 2.1%); R-2 – Residential Assistance (0.8%to 1.0%); R-3 - Residential Space Heating (1.4%); R-4 – Residential Space Heating Assistance (0.1%); R-5 – Controlled Water Heating (2.5%).

- total annual bills will decrease for the following C&I customer classes:
G-1 - General (-1.6% to -2.1%); G-2 – Medium General Time of Use (-3.6% to -4.1%); G-3 – Large General Time of Use (-4.0% to -4.8%); G-4 – General Power (-2.1% to -2.4%); G-5 – Commercial Space Heating (-2.1%); G-6 – All Electric School (-2.5%); G-7 – Optional General Time of Use (-1.7% to -2.4%).

The Department will conduct a public hearing in this investigation on **October 10, 2013, at 10:00 a.m.**, at the Department's offices, One South Station, 5th Floor, Boston, Massachusetts 02110. Any person who desires to comment may do so at the time and place noted above or submit written comments no later than the close of business (5:00 p.m.) on **October 10, 2013**.

Any person who desires to participate in the evidentiary phase of this proceeding must file a written petition for leave to intervene with the Department not later than the close of business on **September 24, 2013**. A petition for leave to intervene must satisfy the timing and substantive requirements of 220 C.M.R. § 1.03. Receipt by the Department, not mailing, constitutes filing and determines whether a petition has been timely filed. A petition filed late may be disallowed as untimely, unless good cause is shown for waiver under 220 C.M.R. § 1.01(4). To be allowed, a petition under 220 C.M.R. § 1.03(1) must satisfy the standing requirements of G.L. c. 30A, § 10.

The Department will conduct a procedural conference in this investigation on **September 26, 2013, at 2:00 p.m.**, at the Department's offices, One South Station, 5th Floor, Boston, Massachusetts 02110.

An original and one (1) copy of all written comments must be filed with Mark Marini, Secretary, Department of Public Utilities, One South Station, 5th Floor, Boston, Massachusetts 02110. One copy of all written comments should also be sent to the service list for this proceeding, available on the Department's website, <http://www.mass.gov/dpu>.

All documents should also be submitted to the Department in electronic format using one of the following methods: (1) by e-mail attachment to dpu.efiling@state.ma.us and alison.lackey@state.ma.us; or (2) CD-ROM. The text of the e-mail or CD-ROM must specify: (1) the docket number of the proceeding (D.P.U. 12-126-H); (2) the name of the person or company submitting the filing; and (3) a brief descriptive title of the document. The electronic filing should also include the name, title, and telephone number of a person to contact in the event of questions about the filing. All documents submitted in electronic format will be posted on the Department's website: <http://www.mass.gov/dpu>.

The Companies' filing is available for inspection during regular business hours at the Department's offices, One South Station, 5th Floor, Boston, Massachusetts 02110 and on the Department's website, <http://www.mass.gov/dpu>.

Any person desiring further information regarding the Companies' filing should contact the Company's attorney, John K. Habib, Esq. at (617) 951-1400. Any person desiring further information regarding this notice may contact Alison Lackey, Hearing Officer, Department of Public Utilities, One South Station, Boston, Massachusetts 02110, telephone, 617-305-3694.

Becky Mosca

From: Anthony Stowers
Sent: Wednesday, September 18, 2013 7:26 AM
To: Brendon Chetwynd; Dawn Capello (dawncapello@gmail.com); David Gavin; William Cranshaw
Cc: Kevin Sweet; Becky Mosca
Subject: Thank you

Mr. Chairman and members of the Board of Selectman,

On behalf of the members of the Maynard Fire Department, I want to thank you for allowing us the honor of celebrating some milestones at your regular meeting last night. The spirit of cooperation we have with the Board is inspiring and we look forward to strengthening that relationship and working together in the future.

Sincerely,

Anthony Stowers

Anthony Stowers/Fire Chief
Maynard Fire Department
Maynard, Massachusetts
(978) 897-1014
(979) 897-3389 fax



“Perfection is not attainable. But if we chase perfection, we can catch excellence.”

-Vince Lombardi

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Conservation Commission

Maynard Town Hall
Municipal Services Conference Room
Tuesday October 1, 2013 at 6:30 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

ADMINISTRATIVE BUSINESS:

- Review minutes from 09/17/2013.

PUBLIC HEARING:

- Notice of Intent (7:00 pm), continued from September 17.
Euclid Ave paving and associated stormwater management
Town of Maynard Department of Public Works
- Abbreviated Notice of Resource Area Delineation (8:00 pm), continued from September 17.
0 Dana Road
Goddard Consulting representing Jennifer and Michael Allen

WETLANDS/STORMWATER ISSUES:

- Enforcement order issued to property owner at 5 Walcott
- 2-4 Waltham Street, expansion of parking lot
- Schedule site visit at 129 Parker St.

LAND MANAGEMENT:

- Wetland delineation for rail trail scheduled for early October

BUSINESS:

- Approve training fee for BayState Road stream crossing workshop
- Stormwater Management bylaw application fee

Mail of note:

- none

Upcoming Meetings:

- Next Conservation Commission meeting, **October 15, 2013.**

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Mr. Fred King

Posted by: Linda Hansen, agent

Becky Mosca

From: Eric Smith
Sent: Thursday, September 26, 2013 2:21 PM
To: Posting
Cc: Stephanie Duggan (sduggan@TownofMaynard.net); Diane (ddonovan@TownofMaynard.net); Debra Mealey
Subject: Legal Notice - 57 Butler Ave - ZBA Special Permit Public hearing
Attachments: Legal Notice for Oct 21 2013 170 57 Butler Ave ZBA.docx

To all,

See attached Legal Notice for an upcoming Public Hearing at the ZBA on Oct. 21st for a Special Permit request. Please post accordingly.

Diane/Deb I will work with you next week to have the mailing to abutters and required agencies.

Thank you,
Eric

Eric R. Smith, AICP
Maynard Town Planner
Maynard Town Building
195 Main Street
Maynard, MA 01754
esmith@townofmaynard.net
(978) 897-1302 telephone



Zoning Board of Appeals

Town Office Building
195 Main Street
Maynard, MA 01754

LEGAL NOTICE

A public hearing will be held on **Monday, October 21, 2013 at 7:15 p.m.** at the Maynard Town Building, 195 Main Street, Maynard, Room 101, to hear all persons interested in the Petition of Niles Chohan, 57 Butler Avenue, Maynard, Map 15-Parcel 102, for a Special Permit pursuant to Maynard Zoning Bylaw, Section 5.1.5, for a proposed addition of a new five-foot wide covered and enclosed porch to the side of the existing residential dwelling. Said relief is required as a portion of the proposed porch addition is located within the required front-yard setback of a lot located in the Town's General Residence (GR) District. The Petitioner is looking for relief from the 25-foot front-yard setback requirement to 9.7 feet.

Action will be taken on the within petition as filed and presented or for such other zoning relief as this petition shall merit. A copy of the application is on file with the Town Clerk's and the Zoning Board of Appeals' Offices and can be viewed during normal office hours.

Paul Scheiner, Chairman

Becky Mosca

From: Kelli Costa <galleryseven@verizon.net>
Sent: Thursday, September 26, 2013 12:35 PM
Subject: GRAND OPENING!!!

**GRAND OPENING:
PORFINO BARBER SHOP!!!!**

**SUNDAY, SEPTEMBER 29TH
1-5 p.m.
43 NASON STREET**

FUN FOR THE WHOLE FAMILY

**KIDS: A BOUNCY HOUSE OUT BACK AND FUN SHAVED IN HAIR
DESIGNS
FROM SPIDER MAN TO SPONGE BOB SQUARE PANTS WITH
COLOR!!**

10% DISCOUNT TO NEW CUSTOMERS

HOT TOWEL SHAVES FOR MEN

FREE FOOD CATERED BY WILLY'S PHILLYS



AGENDA

Maynard Charter Review Committee's Meeting

September 30th, 2013

Town Building – Michael J. Gianotis Meeting Room

(No. 201)

Regular Meeting Time: 7:00pm

(All public meetings may be recorded, broadcast, and/or videotaped)

- | | |
|---|--------|
| 1. Call to Order | (7:00) |
| 2. Review of Minutes | (7:01) |
| 3. Public Comments | (7:05) |
| 4. Discussion of Recommendations from BOS | (7:10) |
| 5. Review / Discussion of current draft | (7:30) |
| 6. New/Old Business | (8:30) |
| 7. Adjourn | (9:00) |

Respectfully submitted,

Brendon Chetwynd
Chair, Maynard Charter Review Committee



AGENDA
Maynard Recreation Commission Meeting
Wednesday, September 25, 2013
Town Hall – Room 202
Time: 7:00pm

(All public meetings may be recorded, broadcast and or videotaped)

1. Call to Order
2. Public Comment
3. Old Business
 - a. Review and approve Meeting Minutes from August 21st.
 - b. Discuss/modify MOU for recreation programs to be put out to bid.
 - c. Dog policy at town athletic fields, do town by-laws state no dogs allowed?
 - d. Rockland CPA turf project update - Kevin in touch with Tim Mullally from DPW Water Dept who will work to setup irrigation from hydrant by end of August.
 - e. Tennis court rental. Confirm Payment deposited in Rec account (\$1,200) from Fenn school for use of tennis courts.
 - f. Tennis Courts condition, is maintenance needed. Update: Kevin noticed that there are long cracks in surface with weeds growing through.
 - g. Condition of Town athletic fields. Options to have fields maintained by 3rd party and funded through town budget.
 - h. Finance/Treasurer's role on RecComm currently unfilled.
4. New Business
 - a. New program ideas
 - b. Open
5. BGCAV
 - a. Program updates
 - b. Enrollment reports
6. Announcements
7. Adjourn

Submitted to Town Clerk September 23, 2013

Becky Mosca

From: Kevin Feehily <kevin.feehily@verizon.net>
Sent: Monday, September 23, 2013 9:05 AM
To: Posting
Cc: Falzone1; Kevin Feehily; Chambers@gdc4s.com>; Steve Jones; Wendy Allegrone-Leslie; Bishop Bishop; Chris Bell; Kevin Sweet; Michelle Sokolowski; D Capello; David Griffin
Subject: Recreation Commission: Agenda for next meeting on September 25th, 2013
Attachments: Agenda_25SEP 2013 RecCommMtg.doc; ATT114598.htm

Hi,

Attached is the agenda for the next Recreation Commission meeting scheduled for Wednesday, September 25 at 7:00pm.

Please post at your earliest convenience at town hall and on the Recreation Commission page of the town website.

I have listed Room 202 as the meeting room, please advise if we need to change rooms.

Thank you,

Kevin Feehily

Becky Mosca

From: Michael.Chambers@gdc4s.com
Sent: Monday, September 23, 2013 2:47 PM
To: Becky Mosca
Subject: CPC Positions

Becky,
I have enclosed the minutes to our last CPC meeting with all the new positions for FY 2014.



'13-9-11-Min.doc

Thanks,
Mike Chambers
Information Systems Security Specialist
General Dynamics C4S
77 A Street
Needham, MA 02494
781-455-2577

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**Town of Maynard
COMMUNITY PRESERVATION COMMITTEE MEETING
Wednesday, September 11, 2013 – Town Hall**

2013-14 Committee Positions: Chair – Mike Chambers Vice Chair – Rick Lefferts Treasurer – Clerk – Jane Audrey-Neuhauser
--

Call to Order: Mike Chambers called the meeting to order at 7:12 pm.

Members present: Jane Audrey-Neuhauser, clerk; Mike Chambers, Chair; Diane Dahill John Dwyer; Dave Hull; Rick Lefferts, Vice Chair;

Members absent: Ellen Duggan; Robert Horn

Empty Position: Planning Board

MEETING MINUTES:

Minutes of the August 14, 2013 meeting were approved.

ADMINISTRATIVE ITEMS:

There will be a Special Town Meeting on Nov. 4, 2013

New board positions were assigned as follows:

Chair – Mike Chambers

Vice Chair – Rick Lefferts

Treasurer –

Clerk -- Jane Audrey-Neuhauser

FINANCIAL:

The amount of the 2012 CPA match distribution is \$ 51,825.

The amount of the anticipated CPA Surcharge income is estimated to be \$ 199,000.

RECOUPING UNEXPENDED FUNDS—Process still needs to be determined. Kevin Sweet was going to attend the meeting to assist with the discussion of this process. He did not attend and we are hoping that he will be able to attend the next CPC meeting.

BUSINESS:

REVIEW CPC Guidelines & make changes as necessary – It will be a project of the entire committee to work on incorporating the new legislation changes. Peg Brown gave Mike the CD(dated 2009) with the Part I and Part II of the CPC booklets. This should facilitate the process.

Members were asked to review Part II (Application Procedures and Forms) of the brochure and email comments & corrections based upon the recent legislation. Mike requested that this be done by this weekend. Mike will follow through and get the revised Part II on the website as a draft. Notices can then be put in newspapers about the call for proposals.

BANNERS – Motion – To authorize Dave Hull to spend up to \$500 for banners to be placed at project sites to indicate that CPA Funds were the funding source for the project..

FINAL PROPOSALS PASSED at Town Meeting --

HR017-13 -- \$7500 -- E Howard Scale and Cabinet Restoration

Plan is to restore the scale and cabinet. Ellen Duggan -- liaison

Volunteers are beginning to do some of the prep work for the project.

OS011-13 -- \$10,000 – Conservation Fund Support – Eligible

The annual request of the Conservation Commission. John Dwyer – liaison

CH003-13 -- \$25,000 – Veteran’s Housing – Eligible

Project funds planning for housing units for eligible returning veterans.

Mike Chambers – liaison

REC021-13 -- \$4,800 (Revised amount) --- Rockland Field Renovation -- Eligible

Project would renovate the field. The project is moving along. The water cannon is at the site and are working with the water dept. to get the cannon hooked up. One section will be worked on this fall and the other half in the spring.

Jane Audrey-Neuhauser – liaison.

TIMELINE – dates for FY2015 CPA Proposals:

Friday, October 11, 2013 – Preliminary Application due

October 23, 2013 – CPC determines eligibility and notifies applicants

November 18, 2013 – Final Applications due

December 11, 2013 – CPC develops lists of questions for proponents

January 2014– meetings with proponents and discussion

End of Jan./ Beginning Feb. 2014 – PUBLIC HEARING & FINAL vote on proposals

The meeting was adjourned at 8:07 pm.

Respectfully submitted,

Jane Audrey-Neuhauser, Clerk

NEXT MEETING DATES:

Wednesday, Sept. 25, 2013, 7:00pm, Town Hall. (Jane Audrey-Neuhauser will be in Orlando.
Someone else will need to take the minutes.)

Wednesday, Oct. 9, 2013, 7:00pm, Town Hall.

Becky Mosca

From: Kevin Sweet
Sent: Thursday, September 26, 2013 9:58 PM
To: Kevin Sweet
Cc: D Capello; Brendon Chetwynd; David Gavin (daviddgavin@verizon.net); William Cranshaw; Everose Schluter (eve@marksinopoli.net); ALEX THAYER (thayers4@verizon.net); Camero, Holly (hcamero@wickedlocal.com); Becky Mosca
Subject: Reo/Coolidge Parks
Importance: High

Town of Maynard website!

An update on the opening of Reo and Coolidge Parks:

The Town of Maynard is officially opening Reo and Coolidge Parks, this **Friday, September 27, 2013 at 8:00 am**. The Town has diligently been working with the Contractor and Design Engineer to complete several items that were not completed at the parks late this summer, and is excited to open the parks this Friday. There is one play structure at each park that still has ongoing safety issues and these structures are currently fenced off with orange safety fencing. The issues surrounding these pieces of equipment are being reviewed and we hope to resolve the issues and open the structures for public use soon. The Town asks the residents to please stay off of these pieces of equipment and sectioned off areas until the DPW removes the safety fencing, and announces via this web page that these structures are safe to use.

In addition, the Town has identified a favorable solution for the Reo Road Park for the installation of a play structure that will be installed in place of the previously designed "play mound." We are now in the process of working to get this procured and installed for use and enjoyment by the end of the calendar year.

Please contact the Department of Public Works with any questions or comments at 978-897-1317 or via the DPW contact page.

Thank you again for your patience and understanding.

Kevin Sweet, Town Administrator



50 Brown Street, Maynard, MA 01754
Tel: (978) 637-2268 – Fax: (978) 637-2269

**Report for Maynard Board of Selectman
September 26th, 2013**

Revenue Update – YTD thru August 30th.

- Season Passes 2013 = \$91,370 vs 2012 = \$113,920 down \$22,550 (20%)
- Greens fees 2013 = \$123,559 vs 2012 = \$111,922 up \$11,637 +10%
- Golf Carts 2013 = \$33,152 vs 2012 = \$ 31,833 up \$ 1,319 + 4%

Complete revenue report is attached. Lease fee due year to date on September 15th is \$29,614 \$36,598.36 has been paid by SGM year to date in Capital repairs.

Capital Repairs paid since last report - in lieu of Lease fee payment YTD.

Skilling's – invoice paid for Hydrofracking and Re-rate #2 well field	\$8,600.00
<u>Adam J. Sahlberg Plumbing – replacement of kitchen grease trap</u>	<u>\$3,900.00</u>
Total Paid by SGM year to date	\$36,598.36

Business – August 2013 greens fees were up 32% , and carts were up 10% versus 2012. It was a beautiful month for golf with no days exceeding 90 degrees. We picked up a few heavy rain days, but they did not come on the weekends. This was an exciting month for us, and shows more of what I feel the course can do on a monthly basis with good weather and good conditions.

News – We are offering a Maynard Town Appreciation Day at the golf course on Saturday October 12th, offering Maynard Residents and Town Employees a free round of golf at the course. We are hoping to gain exposure, and to continue to grow good will with the residents and to get some golfers that have not yet come over to play golf to visit and play.

Pro Shop – Pro shop sales through the end of August have increased over last year. We are trying to offer a good selection of balls, gloves, bags, putters, wedges, and accessories within the very small footprint of the shop area that we have to work with.

Lessons and Clinics – As we summer comes to an end and the kids go back to school, here is a recap of the season. We ran our Junior golf lessons through the Maynard Boys and Girls club again this year and we had around 40 new golfers attend 6 different sessions. We also ran the Junior PGA League this summer with 8 juniors participating in a series of Scramble matches with 4 local courses. The juniors had a good time and 3 of these new golfers have joined the club as Junior members.

MHS Golf Team - Maynard High has been practicing and playing here this fall and although a very young team they have shown promise. Five of the Maynard High School team members are Junior members here at the course.



Sterling Golf Management, Inc.
www.sterlinggolf.com



50 Brown Street, Maynard, MA 01754
Tel: (978) 637-2268 – Fax: (978) 637-2269

Grounds – Our Golf Course Superintendent, Dan Wetherell, quit and walked off the job over the weekend of September 14th/15th with no notice, numerous phone calls and texts have garnered no response from him. David Stowe, Sterling Golf Director of Maintenance, along with myself and staff from MGC and our other clubs have been filling in the gap to make sure all work is being done at the course.

The course conditions continue to improve nicely. Greens are much better, we have more work to do on collars and surrounds, tees are improving and fairways continue to be in good shape. We are chasing some damage on fairways from skunks and crows due to grubs as we get them under control. We have completed fall aeration and overseeding of greens, tees and collars and they continue to improve with the additional work on them along with the better fall growing weather.

The irrigation system has been causing us problems, we are working on analyzing it further in order to better prepare a plan of what is needed for repairs. The system has not been able to be operated with automatic night cycles and has required early morning manual watering by the staff.

Irrigation, Wells and Water: - The pump motor failed a few weeks ago on the “new” well field on the 2nd hole, so at this time it is not in operation, but due to cooler weather we have had enough water for the course with the two deep rock wells in constant operation. The motor was around 10 - 15 years old according to Skillings, they offered a quote of \$850 plus installation for its replacement, which I approved on 9/19, and we are waiting for installation to bring that system back online.

Results of the output from the 2nd hole well field after they were Hydrofracked are attached to this report.

Building – The grease trap in the kitchen failed from old age and we had it replaced by Adam J Sahlberg Plumbing. We had an emergency call in by Roto-Rooter while preparing for a wedding after the kitchen sewer system backed up, they were able to resolve the issue on a temporary basis until the grease trap was replaced. The other item that needs to be replaced is the clubhouse is the gas insert in the fireplace, we are currently collecting three quotes for replacement with the goal to get it in before cold weather sets in.

Capital – The **garage doors** on the backside of the clubhouse, that allow access to the area used as the maintenance building are in desperate need of replacement. The doors are rotten and panels are falling apart and the doors are falling off the hinges. The building cannot be adequately secured. This is a recommendation only by us, and all we are doing at this time is collecting quotes for future direction on replacement by the Town. Photos attached.

The **hazardous weather shelters** on the course are falling apart and are in need of replacement, photos attached. I have one quote for \$7,500, and we are in the process of collecting two more quotes for rebuilding them. This is a recommendation only by us, and all we are doing at this time is collecting quotes for future direction on replacement by the Town.

Sterling Golf Management, Inc.

Maynard Golf Course

Statement of Revenues for August 2013

<u>Revenue Category</u>	<u>Amount</u>	<u>Y-T-D</u>
Season Passes	-	91,370.00
Locker Rentals	30.00	500.00
Greens Fee	36,314.00	123,559.00
Golf Carts	8,430.62	33,152.77
Total Golf Revenue	<u>44,774.62</u>	<u>248,581.77</u>
Lease Fee Due on Golf Revenue (10%)	4,477.46	24,858.18
Food Sales	11,980.01	39,010.71
Liquor Sales	11,604.08	45,509.15
Hall Rentals	1,450.00	10,599.00
Total Food Service Revenue	<u>25,034.09</u>	<u>95,118.86</u>
Lease Fee Due on Food Service Revenue (5%)	1,251.70	
Lease Fee Due - August	5,729.17	
Amount paid with this statement	_____	
Total amount towards Lease Fee	<u>_____</u>	
(Total Year-to-Date Lease Fee)	29,614.12	29,614.12
DUE September 15th		

Sterling Golf Management, Inc.

Maynard Golf Course

Statement of Revenues for August 2012

<u>Revenue Category</u>	<u>Amount</u>	<u>Y-T-D</u>
Season Passes	-	113,920.00
Locker Rentals	30.00	780.00
Greens Fee	27,585.00	111,922.00
Golf Carts	7,615.08	31,833.42
Total Golf Revenue	<u>35,230.08</u>	<u>258,455.42</u>
Lease Fee Due on Golf Revenue (10%)	3,523.01	25,845.54
Food Sales	5,153.05	11,810.70
Liquor Sales	6,617.32	24,087.44
Hall Rentals	1,000.00	3,000.00
Total Food Service Revenue	<u>12,770.37</u>	<u>38,898.14</u>
Lease Fee Due on Food Service Revenue (5%)	638.52	
Lease Fee Due - August 2012	4,161.53	
Amount paid with this statement	<u>4,164.63</u>	
Total amount towards 2012 Lease Fee	<u>27,793.55</u>	
(Total Year-to-Date Lease Fee)	27,790.45	(3.10)
DUE September 15th		



Skillings & Sons, Inc.™

Bringing water well technology to a whole new level

INVOICE

Invoice #	132040437
Date	8/28/2013
Page:	1

9 Columbia Drive, Amherst NH 03031
 Tel: 800-441-6281 Fax: 603-821-3850

Bill To:

STERLING GOLF MANAGEMENT
 212 KENRICK STREET
 NEWTON MA 02458

Ship To:

50 BROWN ROAD
 MAYNARD MA 01754

WO Number	Customer ID	Salesperson ID	Date of Service	Payment Terms	PO Number
86887	STERLINGGOLFMAN	HOUSE	7/30/2013	Due Upon Receipt	

CLEAN AND RE-RATE 5 WELLS AT THE MAYNARD GOLF COURSE
 *WRITTEN REPORT ATTACHED

Description	Ordered	Unit Price	Ext. Price
CLEAN AND RE-RATE 5 WELLS MOBILIZATION OF CREW AND EQUIPMENT NEW ENGLAND HYDROFRACKING - JET EXISTING 5 WELLS INDIVIDUALLY RATED WELLS BY PUMPING W/ CENTRIFUGAL PUMP REDEVELOP WELLS RE-RATED THE WELLS AFTER CLEANING TO GAUGE IMPROVEMENT	1	\$8,600.00	\$8,600.00

Payment Method: Cash Check MC Visa Disc AE

_____ Exp. Date _____ Amount _____
 Card Number

_____ Date _____
 Cardholder's Signature

Subtotal	\$8,600.00
Deposit	\$0.00
Tax	\$0.00
Total	\$8,600.00

Water Well Drilling
Geothermal Drilling
Well Pumps
Water Treatment
Water Testing
Hydrofracking



Skillings & Sons, Inc.
Bringing water well technology to a whole new level

September 3, 2013

Sterling Golf Management
212 Kendrick St.
Newton, MA 02458

RE: Maynard Country Club
50 Brown Rd.
Maynard, MA

The following are the results of cleaning out the 5 point wells at the golf course.

Performance Before:

- Well 1 Flow Rate Less than 1 gpm
- Well 2 Flow Rate Less than 1 gpm
- Well 3 Flow Rate Less than 1 gpm
- Well 4 Flow Rate Less than 1 gpm
- Well 5 Flow Rate 2.5 gpm

Performance After:

- Well 1 Flow Rate 35 gpm
- Well 2 Flow Rate 30 gpm
- Well 3 Flow Rate 52 gpm
- Well 4 Flow Rate 32 gpm
- Well 5 Flow Rate 60 gpm

Payment, in full, is due upon completion of work performed.

If you have any questions, please feel free to call at your convenience.

Thank you,

Scott E. Wilkins
Service Manager
Skillings & Sons, Inc.

9 Columbia Drive
Amherst, NH 03031

phone 603.459.2600
fax 603.821.3850
toll free 800.441.6281
www.skillingsandsons.com

Adam J. Sahlberg Plumbing & Heating
MLP # 13102
212 Wheeler Rd
Ashby, MA 01431

INVOICE

6069

978-897-9593

TO

Magnum C-Club

DATE

9/19/13

JOB NO.

JOB NAME

JOB LOCATION

TERMS

	DESCRIPTION	PRICE	AMOUNT
>	<i>Grease Interceptor Price</i>		<i>3800⁰⁰</i>
	<i>Permit</i>		<i>100⁰⁰</i>
			<i>3900⁰⁰</i>

THANK YOU



Adam J. Sahlberg Plumbing & Heating

M.P.L# 13102

212 Wheeler Rd
Ashby, MA 01431
(978) 897-9593

PROPOSAL

Date: August 28, 2013

Submitted To: Maynard Country Club

Job Name: Grease Interceptor

Estimated Job Cost: \$3,800.00 - \$4,800.00

Terms: Proposal is valid for 30 days only. All plumbing is to be done according to Massachusetts code with permits and inspections. Price does not include the cost of permits. Only high quality products will be used. Carpentry or roofing work is not included in price. Payment is as follows: 100% at the completion of job. All changes of original proposal will need to be put in writing and signed by the project manager. All change orders will be subject to a \$200.00 fee plus time and material.

Job Consists of:

Removal of existing grease interceptor

Installation of new grease interceptor

Installation of new drains to double bowl sink as needed (per MA plumbing code)

Installation of new drain for dishwasher prep sink as needed (per MA plumbing code)

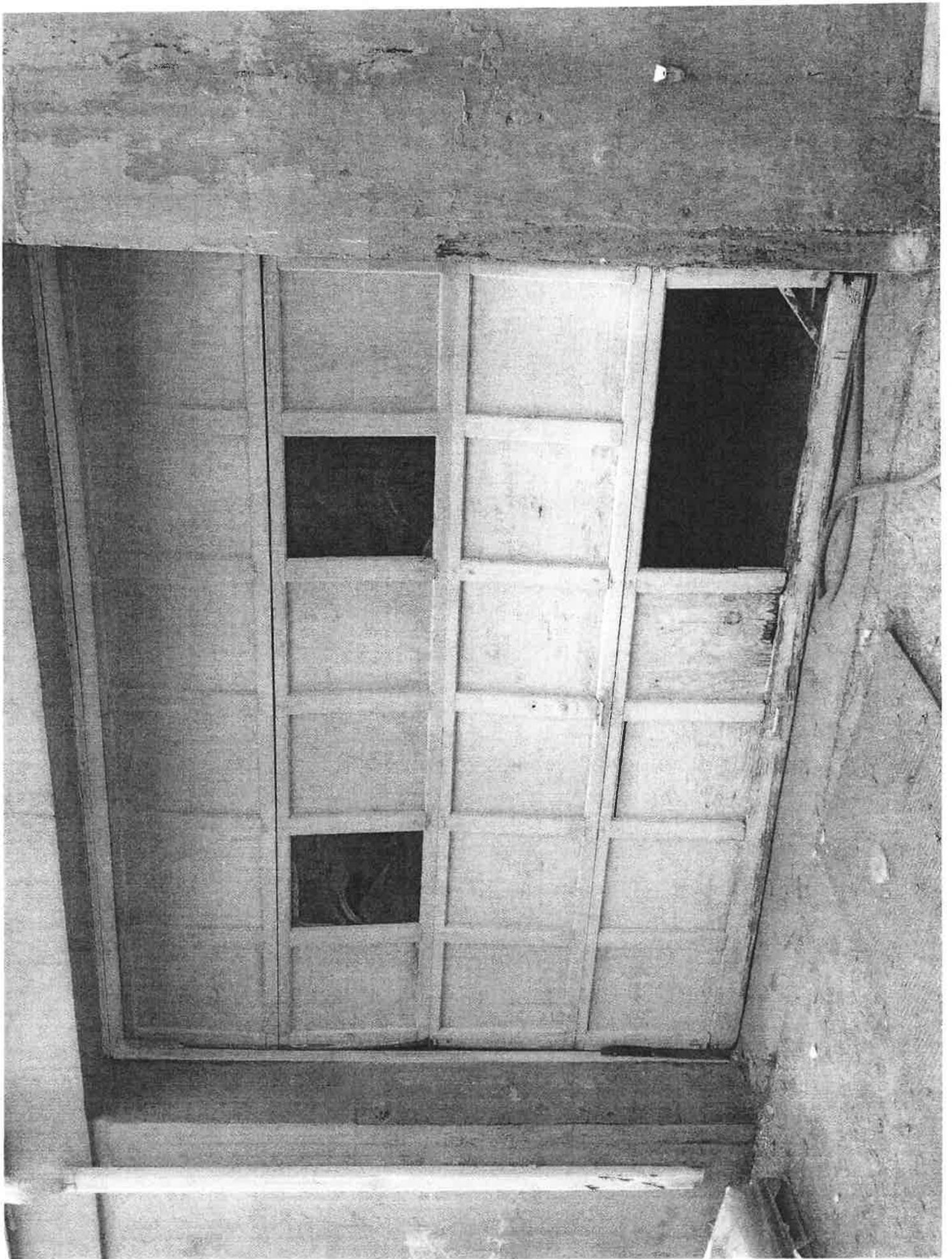
Installation of new flow control

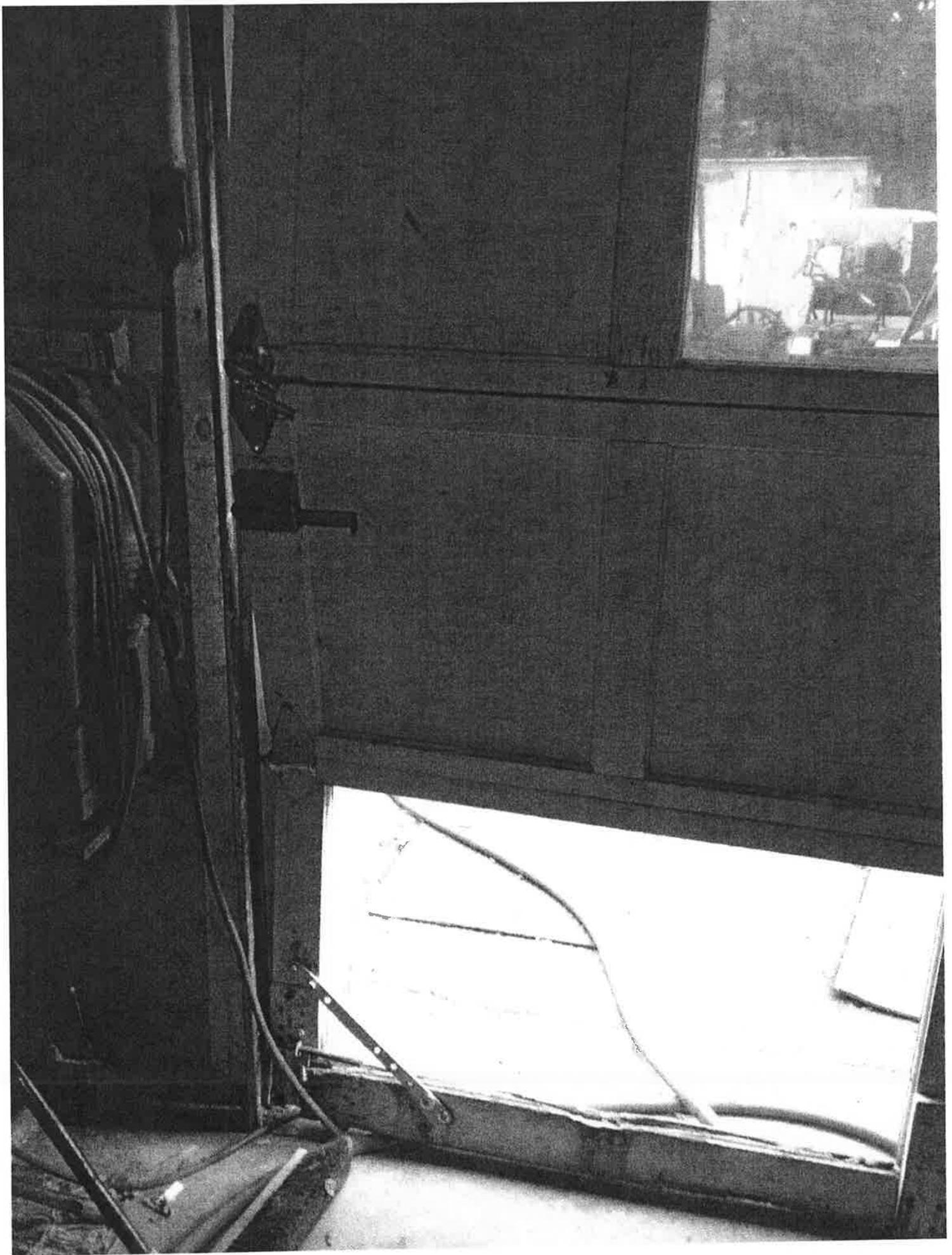
Installation of new vent (to be tied in to existing venting system or a new vent to be done through roof separately)

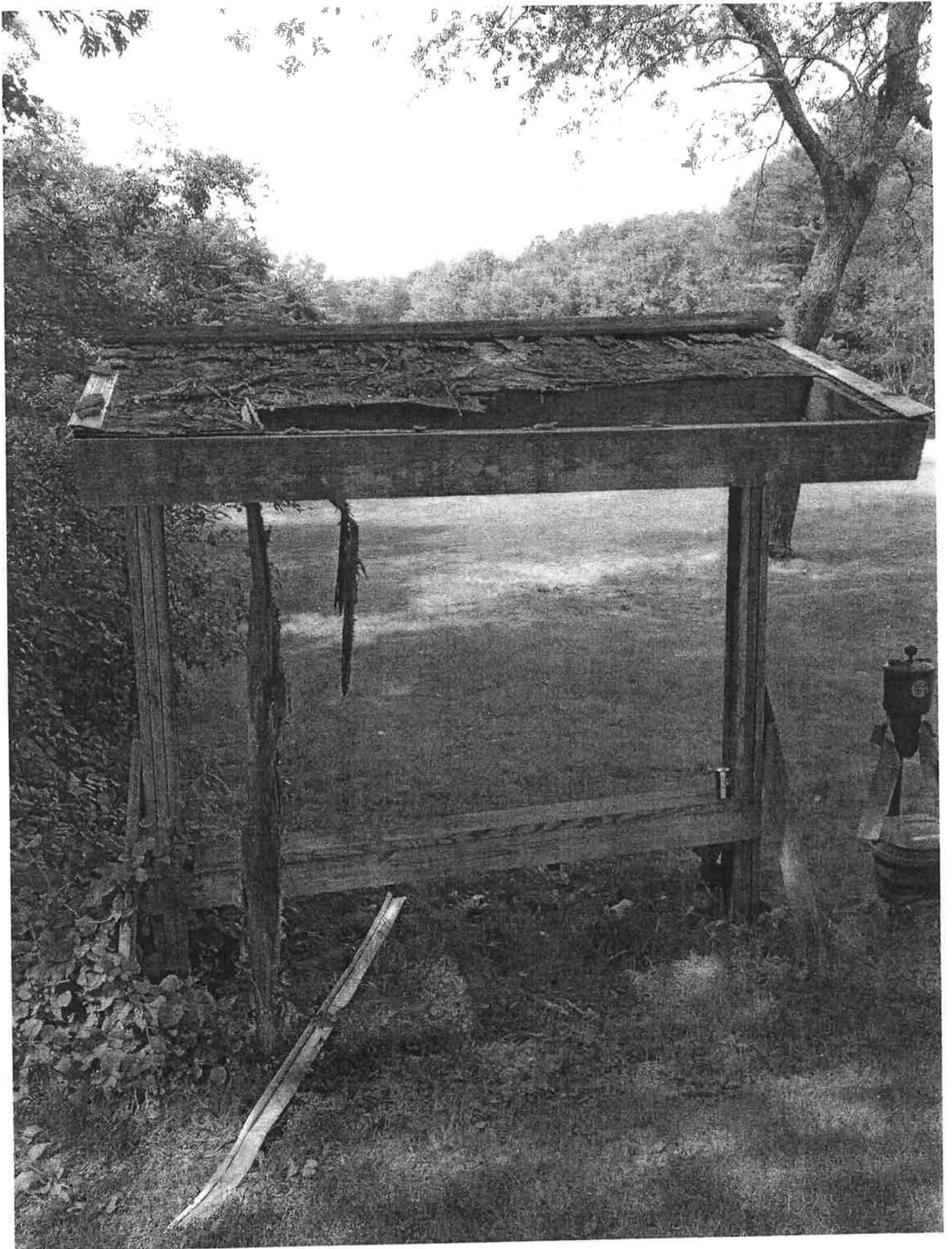
All piping to be completed in DWV copper

Proposal Accepted By: _____

Date: _____









Skillings & Sons, Inc.™

Bringing water well technology to a whole new level

INVOICE

Invoice #	132039640
Date	6/24/2013
Page:	1

9 Columbia Drive, Amherst NH 03031
 Tel: 800-441-6281 Fax: 603-821-3850

Bill To:

STERLINGGOLFMANAGEMENT
 212 KENRICK STREET
 NEWTON MA 02458

Ship To:

50 BROWN ROAD
 MAYNARD MA 01754

WO Number	Customer ID	Salesperson ID	Date of Service	Payment Terms	PO Number
86742	STERLINGGOLFMAN	HOUSE	6/21/2013	Due Upon Receipt	

REASON FOR CALL: NO WATER
 DESCRIPTION: HOOKED UP WELLS AND RAN. WELLS DRAW 25-27 IN ON VAC. PUMPS 2.0 GPM. WELLS NEED TO BE REDEVELOPED. HEADER NEEDS TO BE REMOVED TO DO THAT AND THEN REINSTALLED.

Description	Ordered	Unit Price	Ext. Price
LABOR	5.25	\$137.00	\$719.25
BUTT FUSION 3" MALE ADAPTOR	2	\$135.00	\$270.00
BUTT FUSION 3" TEE	4	\$36.50	\$146.00
BUTT FUSION 3" 45 DEGREE	1	\$39.00	\$39.00
BUTT FUSION 3" 90 DEGREE	1	\$38.80	\$38.80
FUSION 2" MALE - ADAPTOR	5	\$59.50	\$297.50
FUSION 2" COUPLING	1	\$5.75	\$5.75
DR-11 GEOTHERMAL PIPE 3"	80	\$6.75	\$540.00
2" BALL VALVE IPS	5	\$88.50	\$442.50
GALVY 2" SPACE NIPPLE	10	\$7.50	\$75.00
GALVY 2" TEE	5	\$29.50	\$147.50
BOILER DRAIN 3/4" AMERICAN GRAMBY	5	\$17.20	\$86.00
BUTT FUSION 3" x 2" COUPLING	5	\$26.00	\$130.00
GALVY 2 1/2" x 2" BUSHING	5	\$26.50	\$132.50
GALVY 2"x 3/4" BUSHING	5	\$18.25	\$91.25

pd 7/31/13
 \$ 3,161.05
 KFO

Payment Method: Cash Check MC Visa Disc AE

 Card Number Exp. Date Amount

 Cardholder's Signature Date

Subtotal	\$3,161.05
Deposit	\$0.00
Tax	\$152.64
Total	\$3,313.69

INVOICE
PROPOSAL

WILLIAM GODDARD
38 IPSWICH DRIVE
LITTLETON MASS 01460

August 9 2013

INVOICE FOR : STERLING GOLF
MAYNARD COUNTRY CLUB
MAYNARD MASS

DESCRIPTION :

Reroof south side roof of main building.
Repair flashing around chimney as needed.
Remove 3 trees in area between buildings
Replace ceiling tile in ladies room.
Labor and Materials \$2850.00

TERMS:

Payment to be made to William Goddard
Mail to 38 Ipswich Drive, Littleton Mass. 01460
Due upon receipt of this invoice.

22045

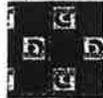
STERLING GOLF MANAGEMENT, INC.
212 KENRICK STREET
NEWTON, MA 02458
(617) 630-1950

TD Bank
America's Most Convenient Bank®
53-7054-2113

DATE *8/28/2013* AMOUNT *\$2,850.00*

PAY *Two Thousand Eight Hundred and Fifty Dollars and ⁰⁰ Cents*

TO THE ORDER OF: *William Goddard*

 *[Signature]*
AUTHORIZED SIGNATURE

Security features. Details on back.

⑈022045⑈ ⑆211370545⑆ 8241813000⑈

Becky Mosca

From: Kevin Sweet
Sent: Friday, September 27, 2013 10:48 AM
To: Brendon Chetwynd; David Gavin (daviddgavin@verizon.net); William Cranshaw; D Capello
Cc: Becky Mosca
Subject: FW: MSA Conference 10/5

FYI

From: Megan Devine [<mailto:mdevine@mma.org>]
Sent: Friday, September 27, 2013 10:30 AM
To: undisclosed-recipients
Subject: MSA Conference 10/5

Dear MMMA Members,

The MMA's Fall Conference for Selectmen is Saturday October 5th at the Tri-County Regional Vocational Technical High School in Franklin. Invitations have been sent out, but if you could encourage Selectmen in your community to attend this event it would be a great help. Thank you very much!

[Click here for the agenda and registration information.](#)

This event has no cost but registration is required.

Megan J. Devine
Member Services Coordinator
Massachusetts Municipal Association
One Winthrop Square
Boston, MA 02110

617-426-7272 x104
mdevine@mma.org

Follow us on Twitter: @massmunicipal



OFFICE OF THE SELECTMEN

Maynard, Massachusetts

PERMIT One - Day

This permit is issued to

***Edward Denn, Jon Larkin, Tim Puglielli
Ed Denn's # 978-897-8820
Block Party, Balcom Lane***

For the following purpose:

***1st Annual Block party, Street to be blocked off at Marlboro Road and Woodridge Road.
Saturday, October 12, 2013 with rain date of October 19, 2013
From 1:30 PM – 6:30 PM***

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen:

Becky Mosca

From: Ed Denn <edenn@gilbertandrenton.com>
Sent: Tuesday, September 24, 2013 2:03 PM
To: Becky Mosca
Subject: RE: Block Party permit

Thanks, Becky.

I can attend the meeting on October 1 and will be there. What time should I show up?

For liability/insurance purposes, can you include the names of all 3 applicants on the permit (i.e., Edward Denn, Jon Larkin, and Tim Puglielli)?

We could definitely use the horses, but we don't anticipate a need for the vehicles. They are welcome, of course, but we don't want to keep them from more important things, especially since the town fireworks are planned for later that evening.

Best regards,

Edward J. Denn, Esq.
Gilbert & Renton LLC
344 North Main Street
Andover, MA 01810
Tel: 978-475-7580
Fax: 978-475-1881

From: Becky Mosca [<mailto:BMosca@TownofMaynard.net>]
Sent: Tuesday, September 24, 2013 12:44 PM
To: Ed Denn
Cc: sduggan@TownofMaynard.net
Subject: RE: Block Party permit

Edward,

Good Afternoon, I've added your request to the Board of Selectmen's agenda for October 1, 2013. Can you join us at the meeting?

We send a copy of this to DPW, Police and Fire.

DPW will drop off horses at your home on Friday to Block the Street at both ends.

Fire & Police will send vehicles over if it's a slow day. Would you like vehicles?

Once the Board of Selectmen sign your permit. I will mail the original.
If you have any questions please contact us.
Attached is a copy of the prepped permit.

Regards,

Becky Mosca



OFFICE OF THE SELECTMEN

Maynard, Massachusetts

PERMIT One - Day

This permit is issued to

***Edward Denn, # 978-897-8820
Block Party, Balcom Lane***

For the following purpose:

***1st Annual Block party, Street to be blocked off at Marlboro Road and Woodridge Road.
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Board of Selectmen:

Becky Mosca

From: Stephanie Duggan
Sent: Tuesday, September 24, 2013 12:24 PM
To: Becky Mosca
Subject: FW: Balcom Lane Black Party Request

From: Ed Denn [<mailto:edenn@gilbertandrenton.com>]
Sent: Friday, September 20, 2013 11:05 AM
To: Stephanie Duggan
Subject: Balcom Lane Black Party Request

Stephanie-

Thanks for your help the other day, and for the model letter request for a block party. Per your instructions, I attach a similar letter request by myself, Jon Larkin and Tim Puglielli (all of Balcom Lane).

Best regards,

Edward J. Denn, Esq.
Gilbert & Renton LLC
344 North Main Street
Andover, MA 01810
Tel: 978-475-7580
Fax: 978-475-1881

Edward J. Denn

5 Balcom Lane
Maynard, MA 01754
(978) 897-8820

September 20, 2013

Maynard Board of Selectmen
Town Hall - 195 Main Street
Maynard, MA 01754

Re: Block Party Permit – Balcom Lane

Dear Board of Selectmen:

The residents of Balcom Lane would like to have a block party from 1:30 p.m. to 6:30 p.m. on Saturday, October 12, 2013 (rain date of Saturday, October 19, 2013 during the same hours). For the safety of the many children expected to attend, we would like to temporarily close Balcom Lane, which is a one-block road between Marlboro Road and Woodridge Road in Maynard, MA. Closing Balcom Lane, which didn't even exist 3 ½ years ago, will have little if any effect on traffic, as there are numerous and equally convenient alternate routes (e.g., Route 117 and Old Marlboro Road).

Plans for the day include children's activities, face painting, games, and a pizza party. Residents are very excited about the party and would appreciate your approval and issuance of the necessary permit.

We, the undersigned residents of Balcom Lane, will be the contacts and will be responsible for the party. If you have any questions, please feel free to contact any one of us.

Best regards,

Edward J. Denn
(978) 897-8820

Jon Larkin
(978) 897-5975

Tim Puglielli
(781) 844-4131



OFFICE OF THE SELECTMEN

Maynard, Massachusetts

ONE-DAY SPECIAL PERMIT

This permit is issued to

Marc Cryan
Cell # 781-314-2777

For the following purpose:

Use of Crow Park to show a movie
Entertainment: THE PRINCESS BRIDE
Saturday, October 5, 2013 from 6:00 – 9:00 pm
(Family and Friends)

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen

Becky Mosca

From: Stephanie Duggan
Sent: Thursday, September 26, 2013 1:44 PM
To: Kevin Sweet; Becky Mosca
Subject: FW: Request to use Crowe Park Field on Oct 5th: 6pm - 9pm

Hi,
See request below for Board of Selectmen –
Thanks,
Stef

From: Marc Cryan [<mailto:marc.cryan@gmail.com>]
Sent: Thursday, September 26, 2013 1:43 PM
To: Stephanie Duggan
Subject: Request to use Crowe Park Field on Oct 5th: 6pm - 9pm

Hello -

I am interested in showing an outdoor movie at Crowe Park on Saturday October 5th, in the evening after Maynard Fest.

I'd like to know if I need clearance from the town to use the park after dark.

The movie is The Princess Bride which is PG. I have a limited public performance license to show the film on this date.

I expect the event will draw less than 100 people, because I do not have permission to advertise the film.

I have left a voice mail as well.

Thank you,

Marc Cryan

44 Old Marlboro Rd

marc.cryan@gmail.com

[781-314-2777](tel:781-314-2777)

✓ Carry-in
Carry-out trash
✓ no charge

Emailed 9/26/13
Mike Chambers - no
baseball
marie
CHRIS - DPW

Becky Mosca

From: Stephanie Duggan
Sent: Thursday, September 26, 2013 1:44 PM
To: Kevin Sweet; Becky Mosca
Subject: FW: Request to use Crowe Park Field on Oct 5th: 6pm - 9pm

Hi,
See request below for Board of Selectmen –
Thanks,
Stef

From: Marc Cryan [<mailto:marc.cryan@gmail.com>]
Sent: Thursday, September 26, 2013 1:43 PM
To: Stephanie Duggan
Subject: Request to use Crowe Park Field on Oct 5th: 6pm - 9pm

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I am interested in showing an outdoor movie at Crowe Park on Saturday October 5th, in the evening after Maynard Fest.

I'd like to know if I need clearance from the town to use the park after dark.

The movie is The Princess Bride which is PG. I have a limited public performance license to show the film on this date.

I expect the event will draw less than 100 people, because I do not have permission to advertise the film.

I have left a voice mail as well.

Thank you,

Marc Cryan

44 Old Marlboro Rd

marc.cryan@gmail.com

[781-314-2777](tel:781-314-2777)

Becky Mosca

From: Michael.Chambers@gdc4s.com
Sent: Thursday, September 26, 2013 2:14 PM
To: Becky Mosca
Subject: RE: Request to use Crowe Park Field on Oct 5th: 6pm - 9pm

Becky,
We are done for the year!

Thanks,
Mike Chambers
Information Systems Security Specialist
General Dynamics C4S
77 A Street
Needham, MA 02494
781-455-2577

This message and/or attachments may include information subject to GDC4S O.M. 1.8.6 and GD Corporate Policy 07-706 and is intended to be accessed only by authorized personnel of General Dynamics and approved service providers. Use, storage and transmission are governed by General Dynamics and its policies. Contractual restrictions apply to third parties. Recipients should refer to the policies or contract to determine proper handling. Unauthorized review, use, disclosure or distribution is prohibited. If you are not an intended recipient, please contact the sender and destroy all copies of the original message.

From: Becky Mosca [<mailto:BMosca@TownofMaynard.net>]
Sent: Thursday, September 26, 2013 2:12 PM
To: Chambers, Michael; mmorando@TownofMaynard.net; Chris Okafor
Cc: ksweet@TownofMaynard.net
Subject: FW: Request to use Crowe Park Field on Oct 5th: 6pm - 9pm

Mike,

Is baseball all done at Crowe park for the year?

We have someone that wants to show a movie at Crowe Park Oct. 5, after Maynard Fest from 6 -9 pm

Please let me know thanks,

Becky Mosca
Administrative Assistant
Maynard Board of Selectmen
195 Main Street
Maynard, MA. 01754
e-mail: bmosca@townofmaynard.net
Voice: 978-897-1351
www.townofmaynard-ma.gov

COMMONWEALTH OF MASSACHUSETTS

Fee: \$ 40.00

MIDDLESEX, SS.



ENTERTAINMENT LICENSE for 2013-E26

WE, the undersigned, Selectmen of the Town of Maynard, by virtue of authority vested in us by law, do hereby license:

SERENDIPITY CAFÉ
1 Nason Street

The business to be carried on in:

MAYNARD, MA 01754

Said business to be conducted in such manner as to conform with the requirements as provided for by law.

THIS LICENSE to date from the 1st day of January, in the year two thousand and thirteen, and to expire the 31st day of **DECEMBER** in the year **two thousand and thirteen**, unless sooner revoked.

Given under our hands this 1st day of October in the year Two Thousand and Thirteen.

BOARD OF SELECTMEN

NUMBER
2013-CV42

THE COMMONWEALTH OF MASSACHUSETTS



TOWN OF MAYNARD

This is to Certify that **Serendipity Cafe** Hours 6:30 AM – Midnight, Mon-Sat
1 Nason Street, Maynard, MA. 01754

IS HEREBY GRANTED A
COMMON VICTUALLER'S LICENSE

in said Town **Maynard** and at that place only and expires
December thirty-first **2013** unless sooner suspended or revoked for violation of the laws of
the Commonwealth respecting the licensing of common victualer. This license is issued in
conformity with the authority granted to the licensing authorities by General Laws, Chapter 140,
and amendments thereto.

In Testimony Whereof, the undersigned have hereunto affixed their official signatures.

.....
.....
.....
.....

Licensing
Authorities

October 1, 2013

FEE
\$ 85.00



OFFICE OF THE SELECTMEN

Maynard, Massachusetts

PERMIT
John Silk

This permit is issued to

Assabet Valley Regional Technical School

For the following purpose:

1st Annual Maynard Road Race, Sunday, November 10, 2013 10:30 A.M. starting in Maynard. The race route is the same that the Boys & Girls Club used 2013

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen:



AGENDA
Maynard Board of Selectmen's Meeting
October 1, 2013
Town Building – Michael J. Gianotis Meeting Room
(No. 201)
Regular Meeting Time: 7:00 pm

(All public meetings may be recorded, broadcast and or videotaped)

1. Call to order (7:00)
2. Pledge of Allegiance
3. Public Comment
4. Acceptance of Minutes
 - a) July 9, 2013, August 1, 2013, September 10 and 17th, 2013
5. BONDS, for Town of Maynard
6. Correspondence
 - a) Fire Department monthly report for August 2013
 - b) OMS Report for August 2013
 - c) Treasurer/Collector monthly report 2013
 - d) Library Report for month August
 - e) Assessors monthly report August 2013
 - f) Retirement meeting notice Sept 26, 2013
 - g) Activity Report from On-Call engineering service, DPW
 - h) Board of Health meeting notice Sept. 24, 2013
 - i) Department of Public Utilities hearing notice Sept. 26, 2013
 - j) Fire Department, Thank you
 - k) Notice, agenda Charter Review Meeting Sept. 30, 2013

l) Notice, agenda Recreation Commission Meeting Sept. 25, 2013

m) CPC, meeting minutes for Sept. 11, 2013

7. Consent Agenda

a) Special One-Day Permit, Block Party for Balcom Lane

b) Proclamation, AVBGC, Jonny Caso

8. Road Race, (John Silk, Assabet Valley Tech School) November 10, 2013

9. ~~Cross Town Connect Inter-Municipal Agreement~~ Complete Streets Resolution

10. Draft Control/Articles for STM, Nov. 4, 2013 (10 items)

11. Town Administrator's Report

12. Chairman's Report

13. Old/New Business

14. Executive Session

15. Adjourn (9:30)

Respectfully submitted,

Kevin Sweet, Town Administrator

Next meeting date: October 8, 2013 (Special Meeting)

THIS AGENDA IS SUBJECT TO CHANGE

Becky Mosca

From: Kevin Sweet
Sent: Wednesday, September 25, 2013 9:01 PM
To: Becky Mosca
Subject: RE: Water/Sewer Borrowing

Yes, we will have the exact wording for the Motion should have it by Friday.

From: Becky Mosca
Sent: Wednesday, September 25, 2013 8:54 PM
To: Kevin Sweet
Subject: Re: Water/Sewer Borrowing

Kevin,

Will you make sure they send us a word doc for the motion.

Thanks,
Becky

Sent from my iPad

On Sep 25, 2013, at 8:49 PM, "Kevin Sweet" <ksweet@TownofMaynard.net> wrote:

Dear Board,

I am pleased to announce today we have secured a general obligation bond for \$1,798,000 with a 2.67% rate, which is terrific as rates are starting to increase. This is the result of the Spring Town Meeting approval to borrow for water tank repairs and construction/upgrades of the Mockingbird pump station. In addition, our municipal bond credit rating agency Moody's Investors Services, affirmed the Town's rating of Aa3. Moody's cited the Town's satisfactory financial position, moderately sized tax base with favorable demographics, recent trend of balanced operations and voter support for debt-exclusions as positive credit factors. Special thanks and recognition to Cheryl Kane, Treasurer/Collector for her assistance with this process over the last couple of months. Bond Counsel will be drafting the vote for Tuesday's BOS meeting as well as the package of other documents to be signed at the meeting.

Regards,
Kevin

Kevin A. Sweet
Town Administrator
Town of Maynard
195 Main Street
Maynard, Massachusetts 01754
Office: 978.897.1301
Direct: 978.897.1375

APR 30 2008

DEVELOPMENT AGREEMENT
Between
THE TOWN OF MAYNARD
And
MACDONALD DEVELOPMENT INCORPORATED

This document constitutes a Development Agreement between the McDonald Development, Inc. and the Town of Maynard ("Agreement") in accordance with Section 6F.6A Special Permit for Multi-Family / Mixed Use Reduced Area Requirement under the Town of Maynard Zoning By-Law ("the By-Law"). The commitments and terms listed in this agreement shall be incorporated into the final Special Permit to be issued by the Planning Board.

The parties to this agreement are:

- a. The Town of Maynard, Massachusetts, by and through its Board of Selectmen ("Maynard"). As used in this agreement, the term "Maynard" shall also mean the Town of Maynard as a municipal entity, and/or its Boards, Commissions, Departments and staff, as applicable in the context within which that term is used.
- b. MacDonald Development Incorporated, 140 School Street, Wayland MA, who is the owner of the property located at One East Street, One Noble Street, Eight Parker Street and Nine Waltham Street ("Owner").

The property that is the subject of this agreement is located at One East Street, One Noble Street, Eight Parker Street and Nine Waltham Street, and identified as Assessor's map number 15 and parcel numbers 309,145,315 and 316 ("the Property"). A plan of the Property is attached hereto as Exhibit A "Lot 1 - Parker Street, Maynard, Massachusetts."

RECITALS

Whereas the Owner owns the Property;

Whereas Owner has applied to the Maynard Planning Board for a special permit under Section 6F.6A (Special Permit for Multi-Family / Mixed Use Reduced Area Requirement) of the Town of Maynard Zoning By-Law (the "By-Law");

Whereas, said By-Law requires a development agreement between the Owner and Maynard;

The Town and the Owner hereby agree as follows:

1. Owner, by and through Mr. James MacDonald, shall provide 5 units of housing that meet the Massachusetts Department of Housing and Community Development's definition of "affordable housing." These units will be provided in the existing structures located on parcels 314 and 319.

Y

2. Owner, by and through Mr. James MacDonald, shall provide \$5,000 to the Town of Maynard to be deposited in a gift account reserved for preservation and perpetuation of open space in the Town of Maynard.
3. Owner, by and through Mr. James MacDonald, shall purchase and install five single head antique street lights of the same style as those installed in the down town district in the fall of 2007 as specified on the plan labeled "Lot 1 – Parker Street," sheet 2 of 6, revised on 3/12/2008 (the "Parker Street Plan"), which is incorporated in this Agreement by reference.
4. Owner, by and through Mr. James MacDonald, shall install street trees as specified on the Parker Street Plan, and shall install underground electrical conduit from the light poles to the street trees so that they may be decorated with lighting by the town.
5. Owner, by and through Mr. James MacDonald, shall provide brick accenting, which shall be installed on a bed of concrete and not sand, in the sidewalks along his property as specified on the Parker Street Plan, and shall meet all building code requirements.
6. All sidewalks to be installed by Owner at the Property site shall be of concrete with granite curbing, and any cracked or damaged sections of any sidewalks at the site shall be replaced by the Owner.
7. Owner, by and through Mr. James MacDonald, shall provide \$50,000 to the Town of Maynard to be deposited in a gift account reserved for transportation improvements to the intersection at Powdermill/Waltham/Main/Parker Streets and the intersection at Summer/Main/Acton Streets. This payment is to be made in two equal installments; one payment shall be made at the issuance of a building permit and one at the issuance of an occupancy permit.
8. Owner, by and through Mr. James MacDonald, shall, at its own expense, convey a recorded easement to to the town as specified on the Parker Street Plan.
9. The Bylaw is incorporated herein by reference. In the event of any conflict or inconsistency between the terms of this Agreement and the Bylaw, the Bylaw shall control.
10. The Agreement shall run with the Property and shall be binding upon and inure to the benefit and burden of the Town and the Owner and their successors in interest and assigns, and all persons claiming any rights under the Owner.
11. Notwithstanding anything to the contrary in this Agreement, the Owner shall not assign or transfer any of its rights and obligations under this Agreement to any person or entity without the express written consent of the Maynard Board of Selectmen.
12. This Agreement may only be amended in writing signed by the signatories to this Agreement.

Y

N

N

N

N

Y

N

D

C

Y

C

13. The undersigned hereby agree that the Agreement shall be interpreted, and any dispute arising from this Agreement shall be resolved, in accordance with the laws of Massachusetts and by the courts of that commonwealth, to whose jurisdiction the parties hereby assent. ?
14. Owner shall maintain at all times during the term of this Agreement liability insurance covering property damage, including damage to the work itself, and personal/bodily injury in an amount of no less than \$1,000,000, as well as workers' compensation insurance in accordance with law. Upon execution of this Agreement, Owner shall provide the Town with a certificate of insurance evidencing the insurance required by this paragraph, and the Town shall be listed on the certificate as an additional insured under all policies (except workers' compensation). In addition, Owner agrees to defend, indemnify and hold harmless the Town from and against any and all damages, costs and expenses, including attorneys' fees, arising out of Owner's presence and work on or about any Town-owned property. ?
15. Owner shall obtain and provide to the Town a performance bond naming the Town as obligee. The bond shall be in the amount of 100% of the work to be performed under this Agreement, and shall be issued by a surety qualified to do business in Massachusetts and satisfactory to the Town. N

IN WITNESS WHEREOF, the parties hereto have caused these presents to be signed in their respective name, by their proper officers and their seals to be affixed this 30 day of April, 2008.

Signed, Sealed and
Delivered in the presence of:

MacDonald Development, Incorporated:
Mr. James MacDonald

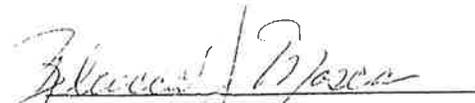


THE COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

April 3rd, 2008

On this 3rd day of April, 2008, before me, the undersigned notary public, personally appeared James MacDonald, and proved to me through personal knowledge/[other], to be the person whose name is signed above, and acknowledged to me that he/she signed it voluntarily for its stated purpose and as his/her free act and deed, before me


NOTARY PUBLIC
MY COMMISSION EXPIRES:



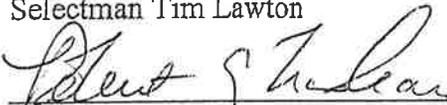
REBECCA J. MOSCA
Notary Public
Commonwealth of Massachusetts
My Commission Expires
April 14, 2011

Town of Maynard:


Chairman William Cranshaw


Selectman John Barilone


Selectman Sally Bubier

Selectman Tim Lawton

Selectman Robert Nadeau

Approved as to form:

Town Counsel

ARTICLE	TITLE	DEPARTMENT	PRESENTER
1	BY-LAWS, DOG OWNER'S RESPONSIBILITY LAW	TOWN CLERK	
2	BY-LAWS, DOG OWNER'S RESPONSIBILITY LAW	TOWN CLERK	
3	BY-LAWS, DOG OWNER'S RESPONSIBILITY LAW	TOWN CLERK	
4	BY-LAWS, ZONING, REPLACE EXISTING DEFINITION OF SUPERMARKET	PLANNING BOARD, ERIC SMITH	
5	BY-LAWS, PROPOSED REGISTERED MARIJUANA DISPENSARY	PLANNING BOARD, ERIC SMITH	
6	BY-LAWS, EXTEND TEMPORARY MORATORIUM ON MEDICAL MARIJUANA TREATMENT	PLANNING BOARD, ERIC SMITH	
7	BY-LAWS, PROPOSED AMENDMENTS TO SECTION 3, USE REGULATIONS, REGARDING THE ALLOWED USE OF SUPERMARKET	PLANNING BOARD, ERIC SMITH	
8	BY-LAWS, ADD A NEW SECTION 4.1.4, MAXIMUM TOTAL GROSS SQUARE FEET AND SPECIAL PERMIT.	PLANNING BOARD, ERIC SMITH	
9	BY-LAWS, ADD A NEW SECTION 4.1.5 MAXIMUM BUILDING SIZE RETAIL ESTABLISHMENTS IN ALL DISTRICTS	PLANNING BOARD, ERIC SMITH	
10	Prior Year bill	DPW	
11	Leash LAW	Board of Selectmen	

CONTROL NO. 1 FOR SPECIAL TOWN MEETING NOV 4, 2013

Article: ___ Dog Bylaw Amendment

To see if the Town will vote to amend Section 8 of Chapter XIX, Dog Owner's Responsibility Law, of the Town of Maynard By-laws as follows: (Strikeout text represents deleted language of the proposed amendment.)

Section 8:

No person shall permit a dog by under their direct control to be off the premises of the owner or person responsible ~~between the hours of 7:00 a.m. and 8:00 p.m.~~ unless the dog is under the full and direct control of the owner or responsible person and kept on a safe and adequate leash. The owner of the dog or person responsible who violates this By-law shall, after receiving a written warning to a violation of this section can be punished for a subsequent offense by a penalty of ten dollars (\$10) for the first offense, twenty-five dollars (\$25) for the second offense, and fifty dollars (\$50) for each subsequent offense. The person responsible for the control of any dog shall be deemed to be a person who has willingly assumed control of the dog from its owner or, in the alternative, the licensed owner of the dog.

To do or act thereon.

SPONSORED BY:	TOWN CLERK
APPROPRIATION:	NONE
FINCOM RECOMMENDATION:	

CONTROL 2 SPECIAL TOWN MEETING NOV. 4, 2013

Article ___ Dog Bylaw Amendment

To see if the Town will vote to delete Section 1 of Chapter XIX, Dog Owner's Responsibility, of the Town of Maynard By-Laws and replace with a new Section 1 as follows:

Section 1 which currently reads:

The annual fee for every dog license, except as otherwise provided by law, shall be ten dollars (\$10) for each dog license issued by the Town.

No fee shall be charged for a license for a dog specially trained to lead or serve a blind person; provided that the Division of the Blind certifies that such dog is so trained and actual in the service of a blind person. No license fee or part thereof shall be refunded because of the subsequent death, loss, spaying or removal from the Commonwealth or other disposal of the dog, nor shall any license fee or part thereof paid by mistake be paid or recovered back after it has been paid over to the County under Ch. 140, Section 147 of the Massachusetts General Laws.

To read instead:

Section 1: Licensing

A. Three or fewer dogs.

- (i) Every dog (6) months old or older kept in the Town of Maynard shall be duly registered, numbered, described and licensed on an annual basis. The annual licensing period runs from January 1 through December 31.
- (ii) Every person who becomes owner or keeper of such a dog shall, within thirty (30) days of its becoming six (6) months old or thirty (30) days of becoming its owner or keeper, whichever shall last occur, shall obtain such license from the Town Clerk. The Owner or Keeper shall submit an application on the form proscribed along with proof of vaccination, notarized letter from a licensed veterinarian stating that the dog has been vaccinated, or Board of Health Declaration that the dog is exempt from the vaccination requirement to the Licensing.
- (iii) The registering, numbering, describing and licensing of a dog shall be done by the Town Clerk, and shall be subject to the conditions expressed therein that the dog which is the subject of the license shall be controlled and restrained from killing, chasing or harassing livestock, fowls or wildlife.

(iv) The owner of a licensed dog shall cause it to wear around its neck or body a collar or harness of leather or other suitable materials, to which shall be securely attached a tag on a form proscribed and distributed by the Town Clerk when a license is issued. Such tag shall state "Town of Maynard," the year of issue and tag number. The Town Clerk shall maintain a record of the identifying numbers.

(v) If any such tag is lost the owner shall secure a substitute tag issued by the Town Clerk.

(vi) The Town Clerk shall not grant any license until and unless a current rabies vaccination certificate or Board of Health Declaration that the dog is exempt from the vaccination requirement for the animal has been presented.

(vii) A transfer license from another location in Massachusetts shall be granted upon application provided that adequate proof is presented to the Town Clerk at the time of application. Such application shall occur within thirty (30) days of establishing residency within Maynard.

(viii) The annual fee for every dog license, except as otherwise provided by law, shall be ten dollars (\$10.00) for neutered/spayed, fifteen dollars (\$15.00) for intact.

(B) Four or more Dogs:

Any person maintaining a Commercial Boarding or Training Kennel, Commercial Breeder Kennel, Domestic Charitable Corporation Kennel, Personal Kennel, or Veterinary Kennel, upon application shall be issued a kennel license. Prior to the issuance of a kennel license, the Animal Control Officer or Animal Inspector may inspect the proposed facilities to insure they comply with any rules and regulations as they may relate to Kennels.

(i) An owner or keeper of less than four (4) dogs, three (3) months old or older, who does not maintain a Kennel may elect to secure a Kennel license in lieu of licensing each dog individually, provided however that such owner or keeper shall be subject to all provisions of this bylaw relating to the maintenance, operation and licensing of Kennels as if he or she were maintaining a Kennel.

(ii) The Animal Control Officer may at any time inspect any Kennel located in the Town of Maynard.

(iii) Petitions or complaints against any such Kennel shall be filed with the Board of Selectmen. The Board, as well as the Town Administrator, shall have investigatory powers over any such petitions or complaints. Said investigation shall be conducted by the Town Administrator who, within seven days after the filing of such petition or complaint, shall give notice to all parties of interest of a public hearing to be held before the Board of Selectmen within twenty-one (21) days after the date of such notice. After such public hearing the Board may make an order either revoking or suspending such kennel license or otherwise regulating such Kennel, or dismissing said petition. Within ten days after receipt of such order, the holder of such license may bring a petition in the district court as outlined in G.L. c. 140, § 137C. Any person maintaining a Kennel after the license has been revoked, or while such license is suspended shall be punished as set forth in the penalty provision of this bylaw.

(iv) A kennel license shall be in lieu of any other license for a dog kept at a Kennel during any portion of the period for which the kennel license is valid. A kennel licensee shall cause each dog kept in its Kennel to wear, while it is at large, a collar or harness of leather or other suitable material, to which a tag shall be securely attached. Such tags shall be provided to the kennel licensee by the Town Clerk and shall state "Town of Maynard," the year of issue and kennel license number.

To do or act thereon.

SPONSORED BY:	Town Clerk
APPROPRIATION:	None
FINCOM RECOMMENDATION:	

Control 3 Special Town Meeting Nov. 4, 2013

Article __ Dog Bylaw Amendment

To see if the Town will vote to amend Section 7 of Chapter XIX, Dog Owner's Responsibility Law, of the Town of Maynard By-laws as follows: (~~Strikeout~~ text represents deleted language and **bold** font represents proposed amendment.)

Section 7:

All owners or keepers of dogs kept in the Town of Maynard during the preceding six (6) months and who, on the first day of ~~June~~ **March** of each year, have not licensed said dog or dogs, as prescribed by Section 173, C. 40 of the Massachusetts General Laws, shall be required to pay a fee of ~~\$10.00~~ **\$25.00** over and above any other applicable licensing charge or penalty to the Town.

To do or act thereon.

SPONSORED BY: TOWN CLERK
APPROPRIATION: NONE
FINCOM RECOMMENDATION:

other more specific definitions of Supermarkets. The Planning Board also received input from Town residents during the Public Hearing process.

The Board modeled this Supermarket definition re-write based on a recently approved definition of Supermarket from Somerville, which had a minimum of 75% of the gross floor area devoted to food items. However, additional research by the Food Marketing Institute showed that a typical Supermarket or Grocery Store in the United States devotes 85% to food items and 15% to non-food items, which is the figure the Planning Board is proposing for the definition of Supermarket in the Town of Maynard.

CONTROL NO. 5 FOR SPECIAL TOWN MEETING

To see if the Town will vote to:

ARTICLE: RE: Zoning Bylaw Amendments. Add a new Section 7.7 entitled “Registered Marijuana Dispensary” and add said use to the Use Regulations, Section 3.0.

To see if the Town will vote to amend the Town’s Zoning Bylaw’s

Amend Table A – Use Regulations in Section 3.1.2 to add the use “Registered Marijuana Dispensary (RMD)” within the Principal Uses, Section 4, Business Uses, as an allowable use by Planning Board Special Permit only in the B, HCI and I zoning districts.

4. Business Uses	S-1	S-2	GR	B	CB	HCI	I	GA	OS
Registered Marijuana Dispensary	N	N	N	PB	N	PB	PB	N	N

And by adding a new section in Section 7.0 *Special Regulations* for Registered Marijuana Dispensary as follows:

“7.7 Registered Marijuana Dispensary

7.7.1 A Registered Marijuana Dispensary (RMD) is considered a non-profit facility or location that has been registered by the Massachusetts Department of Public Health, where medical marijuana is grown, processed and/or made available to a qualifying patient or a personal caregiver as determined by 105 CMR 725.000.

7.7.2 **Spacing Requirements.** A Registered Marijuana Dispensary shall not be sited within the distance of any uses in accordance with 105 CMR 725.110(A)(14).

7.7.3 **Term.** A Special Permit granted under this Section shall expire within two (2) years of the date of issuance of the Permit. Prior to the expiration of the Special Permit, the applicant shall make application to the Special Permit Granting Authority for renewal of the Special Permit for an additional two (2) year period. Said renewal shall not require the technical submissions of the original application, provided that conditions of the site and facility have not changed materially from the original application.

7.7.4 In addition to the Term requirements specified under Section 7.7.3, a Special Permit granted under this Section shall have a term limited to the duration of the applicant’s ownership of the premises as a Registered Marijuana Dispensary. A Special Permit may be transferred only with the approval of the Special Permit Granting

Authority in the form of a modification to the Special Permit with all information required per this Section 7.7, Section 10.4 and in any Rules and Regulations that have been adopted, per Section 7.7.5.

7.7.5 Rules and Regulations. The Planning Board may adopt an application form, fee schedule and rules and regulations in accordance with the provisions of this bylaw. The rules and regulations shall specify the application process, type and number of required plans, and general requirements in order to assist the developer in complying with the intent of this bylaw.”

To do or act thereon.

SPONSORED BY: PLANNING BOARD
 APPROPRIATION: NONE
 FINCOM RECOMMENDATION:

Comments from Planning Board, Explanation:

This Zoning Bylaw amendment is proposed to define and allow the use of Registered Marijuana Dispensaries (RMDs) in the Business, Industrial and Health Care/Industrial zoning districts, subject to a Planning Board Special Permit. The Bylaw would provide for the minimum spacing requirements under Section 105 CMR 725.110(A)(14) of the Mass. Department of Public Health Medical Marijuana Regulations, as they currently state which provide that *“a RMD shall not be sited within a radius of five hundred feet of a school, daycare center, or any facility in which children commonly congregate. The 500 foot distance under this section shall be measured in a straight line from the nearest point of the facility in question to the nearest point of the proposed RMD.”* The Planning Boards supports this Zoning Bylaw amendment to address proper siting of Registered Marijuana Dispensaries, which Massachusetts voters approved the use of in November 2012.

CONTROL NO. 6 FOR SPECIAL TOWN MEETING

To see if the Town will vote to:

ARTICLE: RE: Zoning Bylaw Amendments. Extend Temporary Moratorium on Medical Marijuana Treatment Centers.

To see if the Town will vote to amend the Town’s Zoning Bylaw, Section 7.9.3, Temporary Moratorium, by replacing the existing Temporary Moratorium expiration date as follows:

“The moratorium shall be in effect through ~~October 31, 2013~~ **June 30, 2014.**” (Strike out text represents deleted language and **bold** font represents proposed amendment for new, extended temporary moratorium expiration date.)

To do or act thereon.

SPONSORED BY: PLANNING BOARD
APPROPRIATION: NONE
FINCOM RECOMMENDATION:

Comments from Planning Board, Explanation: This article is only being proposed by the Planning Board if the Registered Marijuana Dispensary (RMD) Article does not pass. If the RMD does pass, the Planning Board would support a Motion to Withdrawal this article.

CONTROL NO. 7 FOR SPECIAL TOWN MEETING

To see if the Town will vote to:

ARTICLE: ___ RE: Zoning Bylaw Amendments. Proposed Amendments to Section 3, Use Regulations, regarding the allowed use of Supermarket.

To see if the Town will vote to amend the Town’s Zoning Bylaws:

Amend Table A – Use Regulations in Section 3.1.2 by changing the allowed use of Supermarket, such that “Supermarket, up to 25,000 square feet Floor Area, Gross” in the Central Business District (CB), Business District (B), Industrial (I) District, and Health Care/Industrial District (HCI) would be an allowed or permitted use (“Y”).

Further, to change the allowed use of Supermarket, such that “Supermarket, greater than 25,000 square feet Floor Area, Gross and up to 65,000 square feet Floor Area, Gross” in the Business District (B), Industrial (I) District and Health Care/Industrial District (HCI) would be allowed subject to Special Permit from the Planning Board (“PB”) but in the Central Business District (CB) would be changed to a prohibited use (“N”). In addition “Supermarket, greater than 65,000 square feet Floor Area, Gross” in the Business District (B), Industrial (I) District and Health Care/Industrial District (HCI) would be changed to a prohibited use (“N”).

4. Business Uses	S-1	S-2	GR	B	CB	HCI	I	GA	OS
Supermarket, up to 25,000 square feet Floor Area, Gross	N	N	N	Y	Y	Y	Y	N	N
Supermarket, greater than 25,000 square feet Floor Area, Gross and up to 65,000 square feet Floor Area, Gross	N	N	N	PB	N	PB	PB	N	N
Supermarket, greater than 65,000 square feet Floor Area, Gross	N	N	N	N	N	N	N	N	N

DRAFT 2

To do or act thereon.

SPONSORED BY: Planning Board
APPROPRIATION: None
FINCOM RECOMMENDATION:

Comments: Planning Board, Explanation: The original proposal was to put a maximum of 75,000 square feet for a Supermarket in an Industrial Zone, the same square footage maximum allowed in the Town's Neighborhood Business Overlay District (NBOD). However, the Planning Board during the Public Hearing process, which included research by the Town Planner and input from the general public, uncovered the median Supermarket size to be slightly less than 50,000 square feet, but more modern Supermarkets to be in the 60,000-65,000 square-foot range. The Planning Board also received input related to concern of Supermarkets being allowed by right without any dimensional limitation in the Central Business, Business and Health Care/Industrial Zoning Districts.

The Planning Board is proposing the 65,000 square feet maximum for the Industrial District noting that the NBOD still would allow the 75,000 square foot size, in order to help incentivize the use of the NBOD. The Board also felt the 65,000 square feet maximum size was appropriate for the Business and Health Care/Industrial Zoning Districts, but for the Maynard Downtown area the Planning Board believes 25,000 square feet is a more appropriate maximum size for a Supermarket.

CONTROL NO. 8 FOR SPECIAL TOWN MEETING

To see if the Town will vote to:

ARTICLE: RE: Zoning Bylaw Amendments. Add a new Section 4.1.4, Maximum Total Gross Square Feet and Special Permit.

To see if the Town will vote to amend the Town’s Zoning Bylaw’s by adding a new section 4.1.4 in Section 4.0 *Dimensional Regulations*:

“4.1.4. Maximum Total Gross Square Feet and Special Permit

1. On any lot, any building or combination of buildings exceeding 20,000 (twenty thousand) Total Gross Square Feet of space will be subject to Special Permit Requirements from the Planning Board (S.P.G.A.) as stated in Section 10.4 Maynard Protective Zoning By-Law, the Planning Boards Rules and Regulations and G.L. c. 40A § 9. as they may be applicable.
2. Total Gross Square Feet will be measured from the exterior face of the outside wall to the exterior face of the opposite outside wall for length and width, times the number of habitable levels of space. The Total Square Feet does not include attics with a ceiling height of less than 6’ or basements that are unfinished or uninhabitable.
3. The Total Gross Square Feet will include roof overhangs extending more than two feet from the exterior building wall, garages, carports, canopies, and other structures whether or not such garages, carports, canopies, or other structures are part of the building or combination of buildings.
4. Nothing in Section 4.1.4. of this Zoning Bylaw will apply to Section 9.3.8. of Maynard Protective Zoning By-Laws, Table G.”

To do or act thereon.

SPONSORED BY:	PLANNING BOARD
APPROPRIATION:	NONE
FINCOM RECOMMENDATION:	

Comments from Planning Board, Explanation: Passage of this article would require Planning Board Special Permit approval of any new building greater than 20,000 square feet. The Planning Board has prepared this article, based on input received during the public hearing process to establish a maximum supermarket size and permit such use by Planning Board Special Permit. The Planning Board, after hearing public testimony, input from the Town Planner and discussion amongst the Board members, believe the Town of Maynard should have conditional review of buildings of larger size. Many communities have similar requirements, and the square footage varies by community. 20,000 square feet seemed most reasonable to the Maynard Planning Board. The Planning Board does support an exemption to this provision from Table G, Section 9.3. Neighborhood Business Overlay District (NBOD), to encourage development in the NBOD in furtherance of the Maynard Community Development Principles.

CONTROL NO. 9 FOR SPECIAL TOWN MEETING

To see if the Town will vote to:

ARTICLE: RE: Zoning Bylaw Amendments. Add a new Section 4.1.5, Maximum Building Size Retail Establishments in all Districts.

To see if the Town will vote to amend the Town’s Zoning Bylaw’s by adding a new section 4.1.5 in Section 4.0 *Dimensional Regulations*:

4.1.5. Maximum Building Size Retail Business in all Districts

1. Notwithstanding Table B in Section 4.1.1. , Section 4.1.2. Building Coverage, Table G of Section 9.3.8. and Section 9.3.9 District Total, of these Zoning By-laws, in all zoning districts, no single retail business, whether located in a single building or combination of buildings, shall exceed 65,000 (sixty-five thousand) square feet of Gross Retail Area in the aggregate on a single and/or adjoining lot.
2. For the purpose of Section 4.1.5. the term Gross Retail Area shall include indoor and outdoor space utilized for retail display and sale of goods. The Gross Retail Area of adjacent stores shall be aggregated in cases (a) where the stores operate under common ownership or management; (b) are engaged in the selling of similar or related goods, wares or merchandise; (c) share checkout stands, a warehouse, or a distribution facility; or (d) otherwise operate as associated, integrated or co-operative business enterprises.
3. For purposes of this section, a “Wholesale Club” or similar use for which a majority of the customers make their purchases at the site shall be considered a retail use.
4. This Section 4.1.5. shall not apply to Section 9.3.8. Table G herein.”

To do or act thereon.

SPONSORED BY:	Planning Board
APPROPRIATION:	None
FINCOM RECOMMENDATION:	

Comments: Planning Board Explanation: Passage of this article would limit the maximum building size of any single retail establishment to 65,000 square feet. The Planning Board has prepared this article, based on input received during the public hearing process to establish a maximum supermarket size. Many communities have similar requirements, and the square footage varies by community. 65,000 square feet seemed most reasonable to the Maynard Planning Board. The Planning Board does support an exemption to this provision from Table G, Section 9.3. Neighborhood Business Overlay District (NBOD), to encourage development in the NBOD in furtherance of the Maynard Community Development Principles.

Control 10 Special Town Meeting Nov. 4, 2013

Article ___ Transfer of funds to pay bills of a prior year.

To see if the Town will vote to transfer \$3,814.00 from the sewer enterprise stabilization fund to pay unpaid invoices of FY 2013.

To do or act thereon.

SPONSORED BY:	Department of Public Works
APPROPRIATION:	\$3,814.00
FINCOM RECOMMENDATION:	

CONTROL NO. 11 FOR SPECIAL TOWN MEETING

To see if the Town will vote to amend Section 9 of Chapter XIX of the Town of Maynard By-laws regarding Dog Owners' Responsibility, as follows: (proposed new text in **bold**)

Section 9: Leash Law

No owner of any dog shall permit such dog to run at large at any time. The provisions of this section shall not be intended to apply to dogs participating in any dog show, nor to "seeing-eye" dogs properly trained to assist blind persons for the purpose of aiding them in going from place to place, nor to any dogs properly trained and under the control of and aiding the deaf, nor to any dogs being trained or actually being used for hunting purposes while such dogs are actively engaged in hunting activity on property permitting such activity.

Nothing contained in the foregoing paragraph shall prevent the Board of Selectmen from passing any orders authorized by the Massachusetts General Law at such times as they shall deem necessary to safeguard the public.

Every owner of a dog shall exercise proper care and control of their dog so as to prevent said dog from becoming a public nuisance.

This provision shall not apply, however, in any area designated by the Board of Selectmen as a "Dog Park", "Dog Run" or "Dog Exercise Area". In areas so designated, dogs are not required to be restrained by a leash provided the owner or keeper of such dog is present and attentive to the dog.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION:

Given under our hands this *1st* day of *October* in the year Two Thousand and Thirteen.

Brendon Chetwynd, Chairman

Dawn Capello, Selectman

David Gavin, Selectman

William Cranshaw, Selectman

James Buscemi, Selectman

A true copy, Attest _____ Constable of Maynard.