



AGENDA
Maynard Board of Selectmen's Meeting
January 7, 2014
Town Building – Michael J. Gianotis Meeting Room
(No. 201)
Regular Meeting Time: 7:00 pm

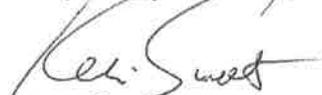
(All public meetings may be recorded, broadcast and or videotaped)

1. Call to order (7:00pm)
2. Pledge of Allegiance
3. Public Comment
4. Acceptance of Minutes
 - December 3, 2013
5. Correspondence
 - Fire Department Monthly Report for November 2013
 - Town Clerk Monthly Report for November & December 2013
 - Facilities Monthly Report for December 2013
 - Police Department Monthly Report for November 2013
 - DPW Monthly Report for November 2013
 - Library Monthly Report for November 2013
 - Assessors Monthly Report for Sept, October, November 2013
 - Meeting Notice, 129 Parker Street Ad-Hoc 12/4/7/11/18/13, 1/8/14
 - Retirement meeting 12/5/13
 - Town Hall Hours thru June 30, 2014
 - MIIA, RE, CREDIT APPROVED BY MIIA BOD 12/4/13
 - Meeting Notice, 1/16/14, Revitalize Maynard Collaborative

- Meeting Notice, Planning Board, 12/10/13
- Meeting Notice, Board of Assessors, 12/10/13, 12/23
- Meeting notice, Finance Committee, 12/9/13
- Meeting notice, Comm. Preserv. Committee 12/18/13, 1/15/14
- Public Hearing notice Conservation Commission, Dec. 19, 2013 & Jan 7, 2014
- VHB, On Call Engineering Service, Wayne Amico
- RE: CBME vs MHS Nov 22, 2013
- Resignation Letter, COA, Rosalie Poitras, 12/6/13
- Resignation Letter, COA, Nancy Hatch, 12/6/13
- Meeting notice, Recreation, 12/18/13
- Meeting notice, Cultural Council 1/16/14
- Meeting Notice, Board of Appeals, 12/16/13
- Meeting Notice, Golf Re-Use Committee, 12/9/13, 1/6/14
- DOR, notice for Assabet Valley Reg. High School, 11/26/13
- Meeting Notice, CPC, 12/4/13
- Incident report, Peyton's 12/3/13
- Resignation from Jerry Culbert Dec 2013 moved to FL.
- Resignation from Josh Morse no date.
- Resignation from Josh Philbrook June 2013.
- Resignation from Robert Horn, Capital Planning. 12/27/13
- Board of Appeals, meeting notice 12/16/13
- Final Tax Rate set FY 2014
- Update from Senator Jamie Eldridge 12/11/13
- Charter Review meeting minutes 10/28/13, 10/16
- Comcast important information price changes
- MAPC, 12/16/13, Maynard BOS vote to promote 'Complete Streets'
- OARS, December newsletter 2013

- Notice, A.B.C.C. Farmer series pouring permit, Town TIPS CLASS
6. Consent Agenda
 - Cemetery Deed 2009 and (1) Liquor License
 - Renewal of all Ad-Hoc Committees: Town School Building Committee, Maynard Green Communities Committee and Local Emergency Planning Committee.
 7. Introduction: Andrew Scribner-MacLean, Assistant Town Administrator.
 8. Appointment: Cultural Council, Reya Stevens.
 9. Discussion: Elizabeth Milligan, Making Maynard an Art destination and Cultural Council updates.
 10. Water Abatements; ID # 3783-1, ID # 581, ID # 8338.
 11. Reserve Fund Transfer, Library, New Server for the Library.
 12. Discussion: Chairman Finance Committee, Peter Campbell – FY15 Budget.
 13. Fiscal Year 2015 Budget Discussion.
 14. 129 Parker Street Ad-hoc Committee update.
 15. Town Administrator's Report.
 16. Chairman's Report.
 17. Old/New Business.
 18. Executive Session.
 19. Adjourn (9:30)

Respectfully submitted,



Kevin Sweet, Town Administrator

Next meeting date: January 21, 2014 (Regular Meeting)

THIS AGENDA IS SUBJECT TO CHANGE



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

Selectmen's Meeting Minutes
Tuesday, December 3, 2013
Room 201, Town Hall
Time: 7:00 pm

Present: Chairman Brendon Chetwynd, Selectman Dawn Capello, Selectman William Cranshaw, Selectman David Gavin Town Administrator Kevin Sweet and Admin. Assistant Becky Mosca.

(This public meeting was recorded).

Pledge of Allegiance

Public Comments: Vic Tomyl resident of Maynard commented on the balance of the "PEG FUNDS" since the transfer approval of the \$90,000.00 over to MHS/WAVM. The Meal Tax what is in that account? TA, K. Sweet will follow up with that information. Memorialize the "PARKS" Sel. Gavin is still working that task. Do we still have issue with Mr. MacDonald? His property abuts GATEWAY into our Downtown. TA said our legal is still working that issue for us. Glenwood Cemetery is in bad shape! Problem with lighting Downtown it is bad. Nason / Main Street in very bad shape, someone could get hurt. When is the Solar Park going to be done? TA said they are waiting for NStar. Water Tower, what are we waiting for, the water to flow down the hill?

Katie Angis resident from McKinley Street had a hand out with her request for a Flashing Push button LED crosswalk warning light to be located at the crosswalk at the intersection of Parker Street and McKinley. Board asked the Police and DPW to work together and come back to the Board in Jan, 17 with feedback.

Jennifer, resident from Mockingbird Lane, had a handout with her for a request to add stop signs at the 5-way intersection at Brooks, Lincoln, Brooks, Jethro and Mockingbird. Board asked the Police and DPW to work together and come back to the Board in Jan – 17 with feedback.

A motion was made by Selectman Gavin to approve the minutes for November 19, 2013, (regular meeting). Second by Selectman Capello. Vote 4-0. Motion approved.

List of Correspondences (mail to the Selectmen's Office for December 3, 2013).

- Monthly Report for October 2013 Department of Public Works
- Town Clerk's monthly report October 2013
- Facilities Manager monthly report October 2013
- Meeting Notice, Board of Health 11/26/13
- Meeting Notice, Recreation 11/20/13
- Meeting Notice, Retirement 11/26/13
- Incident report, Maynard Elks 11/17/13
- Cancellation notice from Central Hudson, Inc. regarding Special parking grant.
- Legal Notice 13 Elm Court, 12/16, 2013 with ZBA
- Meeting notice, 129 Parker Street Ad Hoc Committee 11/25/13
- PAC Activist Notice, Arleen Martino 11/25/13
- Notice, Rep. Kate Hogan, Tourism, Arts and Cultural Dev. Day 12/3/13
- Monthly Report for October 2013 Town Accountant
- Letter dated December 2, 2013 from Selectman James Buscemi. (Due to ongoing health problems, I must reluctantly resign my position as a member of the Maynard Board of Selectmen.

A motion made by Selectman Capello to approve the list of correspondences as shown. Second by Selectman Gavin. Vote 4-0. Motion approved.

Consent Agenda:

License renewals 2014; Common Victualler, Entertainment, Liquor Licenses, Class I, Class II, Livery, Automatic Amusements.
Cemetery Deed 2009.

List of Business license renewals and Cemetery Deed as shown:

Morey's Tavern	Pleasant Café	Siam Village
Savoring Indian Cuisine	River Rock Grill	El Huipil
Blue Coyote Grille	China Ruby	Knights of Columbus
Maynard Golf Course	Maynard Rod & Gun Club	Maynard Elks
Thai Chillli	American Legion	Skylight
Halfway Café	Main Street Liquor	Merai Liquors

The OWL	Bud's Variety	Russell's Conv. Store
The Corner Store	Little Pusan	Peyton's
Quarterdeck Fish Market	Roasted Peppers	Paragon Livery
Artisan Automotive	Assabet Mack Service	AVIS Car Rental
Babico's Café	Brown's Auto body	Christmas Motors
Duncan's Beemer's	Fun Hondas	Greater Auto Sales
Maynard Motors	McCabe Motors	Shorette's Automotive
Paint N' Pour	Willys Philllys	31-R Main Sr. RM
137 Main Street RM	1-2 Railroad Str. RM	Boston Bean House
Nexdine	Fine Arts Theatre	Jam Time
Maynard Pizza House	Maynard Village Pizza	McDonald's
Pizza Express	Serendipity Café	Subway
Walgreen's	Wendy's	Brasiliana Café
Dunkin Donuts	Epicurean Feast	Erikson's Dairy
Deed 2009		

Per Selectman Cranshaw, License for Skylight and Cemetery Deed 2009 pulled and not approved at this time.

A motion was made by Selectman Gavin to approve the Consent Agenda. Second by Selectman Capello. Vote 4-0. Motion approved.

DPW, Proposed Reorganization and Staffing Presentation. Chris Okafor, Operation Manager DPW.

Chair Chetwynd indicated he reviewed the report with the new positions. Contract services, cost of RFP, Add new position, over time costs and the tradeoffs.

Sel. Gavin, Thanked Chris Okafor for all the efforts and his challenge for the past 6 months. His view is not to add staff as we cannot add to our budget. Out Source, contract out work for Parks. Use of Public space needs to be kept up.

Sel. Capello, (Thanked Chris Okafor for his report). Asked Chris to look at the dollar costs and level service. (The costs of Health insurance when adding on staff). Not smart for the long-term costs. (Would like to see analysis).

Sel. Chetwynd would like to see a list of things that need to be done say by a contractor and a list of thing that staff should be doing.

Sel. Cranshaw, had questions from the staffing chart. The cost of the Maynard staff, we pay them a lot of money. Maynard has the 3rd highest total budget per the chart. Chris said it is the cost of the union contracts, overtime and longevity of the Maynard staff. Question, Does the DPW have to maintain any of the other department's property. Chris, no not at this time.

New playgrounds – Have no budget to maintain. Chris has added recycle bins and trash bins at both parks.

Sel. Chetwynd will bring this up at the next Leadership meeting with the School on all the grounds.

TA, K. Sweet commented that we should combine all the playgrounds, parks and public areas and maintenance with work force and budget.

Discussion 129 Parker Street Ad-Hoc Committee Update

TA told the Board in the Drop Box menu sub folder- he would post copies of the minutes from the Ad-hoc committee. He thinks information will be more streamline. Committee will take a site visit over the weekend of Dec 6, 2013.

Sel. Cranshaw is attending meetings and had this to say, meetings are every Wednesday, except during the holiday weeks. Next meeting Dec 11th. They discussed housing, school, set back, senior housing. Someone asked about lodging, Sel. Cranshaw said that has not come up.

Town Hall Hours

TA K. Sweet indicated that he had feedback from the Town Clerks Office, Assessors and Treasurer/Collectors Offices;

Town Clerk, had positive feedback, as it works well to have a late night for couples that needed to fill out marriage certificates, new residents for filling out for voter registration and other documents they needed from her office.

Assessors had positive feedback, residents starting calling on the late night, made appointments with her to come in with their issues, and filled for abatements.

Treasurer/Collector has many residents that now come in on the late night to pay taxes, and other payments. Her one observation is to plan coverage on the Friday near tax due date.

Selectmen Office is able to work with the Veterans Agent with some issues that arise regarding veterans and their paperwork.

Board requested the TA to add MOA to both the Union contracts that this will affect.

Sel. Cranshaw requested that offices track activity on Tuesdays, prior to and after 4pm.

A motion was made by Selectman Gavin to extend the hours the current Town Hall hours until June 30, 2013 (FY14). Second by Selectman Capello. Vote 4-0. Motion approved.

Fiscal Year 2015 Budget Discussion

TA, Kevin Sweet commented that at the last Leadership meeting, all his staff in full prep mode of their budgets, all working in Softright and had expectations and would weigh in on the finance changes with Town Meeting approval. (Bottom line Budget).

Request from Selectman Cranshaw wants the preliminary estimate of the real estate tax increase based on known commitments.

Town Administrator's Report - Kevin Sweet:

Electric Vehicle Charging Station: The charging stations are being utilized and the artwork is completed. We have a 3-hour parking limit at this time. The funding for this project was obtained through the Green Communities Designation and Grant Program.

Waste Water Treatment Plant: The RFP for the Management, Operations and Maintenance of the WWTP was released and is due back on Dec. 19, 2013. Chris Okafor and I met with our current provider Weston & Sampson and they have been very accommodating with contract flexibility and continued service.

Pedestrian Crossing: We have had several discussions over the last few months around this topic and it has been a focus of the Police Depart. in addition, my office. An integral part of what we have been discussing is purchasing a portable speed radar sign that can be put up around Town, and this item has been purchased through grant funds. In addition, we will be replacing all four School Zone Signs on Route 117 with new LED style lights and installing two permanent Speed feedback signs on Route 117. As another proactive measure, I have asked the DPW to assess the street lighting at all of our crosswalks. Areas that have been identified as inadequate have been prioritized for street light replacement to the new LED lights, which provide significant enhancements.

CrossTown Connect: All five original communities; Acton, Boxborough, Littleton, Maynard and Stow have now agreed to become part of CrossTown Connect. CrossTown Connect is currently in the process of bringing the businesses on board. The original partner Clock Tower Place has agreed to join and IBM has given verbal agreement. Once the study of Concord and Westford is complete, they will work towards getting them on board.

Leadership Team Meeting: At our recent Leadership Team meeting, we discussed the FY15 budget process and Departmental updates. Andrew Scribner-MacLean our new Assistant Town Administrator attended the Leadership meeting with Department Heads and has had informal discussion with staff. Andrew will be starting on Dec 16, 2013 and will be meeting with the Board of Selectman on Dec. 17, 2013.

Miscellaneous:

Held monthly LEPC and Information Technology meeting
Attended Tourism, Arts and Cultural Development Day in Maynard.

Chairman Report - Brendon Chetwynd:

- Met with Rep Kate Hogan on issue and now need to reach out to the MMA for some advice.
- This Saturday is the ribbon cutting at the new MHS. December 7, 2013 at noon
- This Saturday evening Sip & Stroll from 6 to 8 pm Downtown

- Requested the TA to reach out to the School Leadership Team to have another meeting in December.

Old/New Business:

Selectman Cranshaw:

- We received email today about the Beacon Santa Telethon, Who from the Selectmen will be going? Selectman Capello said she would attend.
- Liquor Licenses; whether we want to talk about adding more liquor licenses out at 129 Parker Street. TA, said it will be on agenda at another time and that we have other business owners that have requested full licenses also.
- The Complete Street Resolution, should we make that a part of the 129 Parker Street plans? Yes, TA will ask Eric Smith to bring that up at the next meeting.
- Did we post the contracts on the web? No, per TA, not yet.
- When will we have the cemetery discussion? TA, in January at the 2nd meeting.

Selectman Capello:

- Recap of the Tourism, Arts and Cultural Development Day at Art Space today with Representative Kate Hogan. Our Cultural Councilor, Elizabeth Mulligan was a spokesperson, along with Anita Walker from the State. One of the items they talked about was, if we want to have Maynard as an Art destination then we need to have partnerships with the Arts groups, businesses, and municipalities. Elizabeth Milligan will need to do some work with TA, Kevin Sweet.

Selectman Gavin:

- Resignation letter from Selectman Jim Buscemi, wishes him the best.
- Joint Budget meeting, do we have a date set? TA, February 8th is the scheduled date.
- Naming of Facilities, Parks, and Conference Rooms etc. can we turn this over to the Historical Group and some group to ask them to come up with a criteria. Brendon will email Jack MacKeen.
- Art Work is missing from the BOS room, can we get some new art work? Selectman Capello will email Jero over at Art Space.
- Christmas Parade, want to thank the Rotary and the residents of Maynard for coming out to our parade on such a bad weather day, cold and rainy.

A motion to adjourn the meeting was made by Selectman Capello. Second by Selectman Gavin. Vote 4-0. Motion approved.

Time: 10:10 pm

Approved: _____

Date:

Selectman, David Gavin, Clerk

Initials: BJM



MAYNARD FIRE DEPARTMENT

Fire Chief
Anthony Stowers

Monthly Report

NOVEMBER 2013

FIRE RESPONSE ACTIVITIES

Number of requests for service from November 1, to November 30 was 133 resulting in over 250 responses for the month. The requests break down for the month break down as follows:

Basic life support ambulance	30
Advanced life support ambulance	14
Mutual aid ambulance	4
Motor vehicle accident	4
Pedestrian hit by motor vehicle	2
Flammable gas leak	1
Flammable liquid/Hazardous Material spill	1
Building/Chimney Fire	0
Carbon monoxide detector activation/Problem	4
Other not specifically classified (car fire)	12
Lock-out	3
Mutual aid building fire/Automatic aid	1
Good intent/assist police/investigation/Haz-Mat Investigation	2
Well-being check/Medical Assist	6
Rescue (trench Rescue)	0
Smoke Investigation	2
System/Furnace malfunction/Hazardous Condition	0
Smoke detector/Alarm activation with no fire	15
LP gas inspection/Tank Truck/Fuel Tank Smoke/CO detector/Oil Burner inspection/other inspectional services	27
Investigation of citizens complaint	0
Arcing electrical/wires down/overheat	2
Cooking Fire/barbeque fire/Brush/Vegetation	1
Unintentional false/canceled/unauthorized burning/other	4
Malicious False Alarm	1
Fireworks/Explosion	1
Total	133

TRAINING ACTIVITIES

All shifts have been involved with the training of our new probationary firefighters. All together members completed over 228 hours of on-shift and off shift training this month in in a variety of topics such as driver/operator, Fire Prevention Officer, Leadership Development and hydrant and drafting operations, and building familiarity with walks through multiple buildings among other topics. Training also continued for our probationary firefighters as they become familiar with Maynard Fire Department procedures and methods. In addition all 4 groups continued working on our pre-fire planning program.

SHIFT PROJECTS AND ACTIVITIES

We have continued working closely with a software company called GovCentric; we have started using the pre-fire planning component of this system. We have also implemented the new Software program for Smoke and Carbon Monoxide Detector inspections with excellent results!

We have continued our pre-fire planning and are now working in Clock Tower Place.

ACTIONS OF NOTE:

We are continuing to work with the Maynard High School Building Committee on overcoming a communications issue at the new Maynard High School.

With the edition of a part time fire inspector, we have seen a dramatic increase in the inspections we have been able to accomplish. This will help keep our community safe moving forward, we have also completed our annual 304 Inspections.

We have continued our annual fire safety inspection program in an effort to keep our citizens and visitors safe from unforeseen and unpredictable events.

We have submitted two fire safety articles to the Beacon Villager for October dealing with chimney and ash safety!

We are continuing to aggressively pursue grant funding from multiple sources.

Our public education campaign has continued and we have added some very important safety information to both the Fire Department website and our Maynard Fire Department Facebook Page, we are also now on Twitter, follow us: @Maynard_MAFire

We have completed an internal Leadership Development Program that consisted of multiple classes over a 5 week period. This was highlighted by a presentation with Howard Cross, a noted fire service leadership consultant. This class was held on October 30th at the Ken Olsen Auditorium. Candidates were also put through the paces with a very tough Mock Oral Board. The purpose of this program is to strengthen our succession planning program and to prepare firefighters for the upcoming promotional process.

We have submitted two grants to FEMA under the Assistance to Firefighters Grant Program. Let's keep our fingers crossed for a big award.

We were awarded a grant from MIIA to purchase a new multi-gas mater that will allow us to better monitor conditions at a hazardous materials incident, fuel spill or gas leak and carbon monoxide incidents among others. This is a vital piece of equipment in today's fire service and we are grateful to MIA for awarding this to us.

Respectfully Submitted,
Anthony Stowers



Figure 1 unfortunately we needed to fly the victim hit by a car this past month; here we have the ambulance working with the flight crew.

**Report of the
Town Clerk's Office
For the month of
November 2013
Submitted by *Michelle Sokolowski, Town Clerk***

Activity Report

The November 4th, Special Town Meeting results have been completed and certified.

Zoning and General bylaws passed at the Special Town Meeting have been submitted to the Attorney General's Office for approval. Their deadline is February 23, 2014.

Petitions for the November 4th, 2014 State Election have been filed and certified. A total of 264 petitions were received.

The House approved Bill 3772 authorizing early voting in presidential elections and online registration. Under the bill, the early voting period will take place during the two full business weeks before the Presidential Elections. Early voting hours will be regular business hours of the Town Clerk's Office. The registration provisions would allow citizens to register to vote online if they are already in the Registry of Motor Vehicles database, and voters would have to show identification when voting the first time.

2013 dog licenses, late fees and fines are still being collected.
Number of dogs licensed to date is 1,150

Preparation for the 2014 Annual Town Census and dog licensing is underway.

All fees and fines taken in were recorded, reported and turned over to the Treasurer-Collector's Office.

All birth, death & marriage records were reported to the Registry of Vital Records and Statistics.

Fees were collected for the following documents and citations:

- 5 – Business Certificates
- 14 – Birth Certificates
- 21 – Death Certificates
- 9 – Marriage Certificates
- 4 - Marriage Intentions
- 4 - Dog Citations

The following individuals were sworn into office:

129 Parker Street Ad-hoc Committee
Bernard Cahill

Board of Assessors
Terrance Donovan

Assabet River Rail Trail Steering Committee
Linda Hansen

**Report of the
Town Clerk's Office
For the month of
December 2013
Submitted by Michelle Sokolowski, Town Clerk**

Activity Report

The zoning and general bylaws passed at the November 4th Special Town Meeting have been approved by the Attorney General's Office with the exception of the following disapproval of Article #3, Section 1 B iii as underlined with commentary:

ARTICLE: 3 - Dog By-Laws Amendment Section 1B iii

Petitions or complaints against any such Kennel shall be filed with the Board of Selectmen. The Board, as well as the Town Administrator, shall have investigatory powers over any such petitions or complaints. Said investigation shall be conducted by the Town Administrator who, within seven days after the filing of such petition or complaint, shall give notice to all parties of interest of a public hearing to be held before the Board of Selectmen **within twenty-one (21) days** after the date of such notice. After such public hearing the Board may make an order either revoking or suspending such kennel license or otherwise regulating such Kennel, or dismissing said petition. Within ten days after receipt of such order, the holder of such license may bring a petition in the district court as outlined in G.L. c. 140, § 137C. Any person maintaining a Kennel after the license has been revoked, or while such license is suspended shall be punished as set forth in the penalty provision of this bylaw.

General Laws Chapter 140, Section 137C requires the public hearing to be held within 14 days after notice ("...within 7 days after the filing of the petition, give notice to all parties in interest of a public hearing to be held within 14 days after the date of such notice."). Because the by-law provides that the Board of Selectmen will hold the public hearing within 21 days after the date of notice, the text is inconsistent with G.L. c. 140, § 137C. **We therefore disapprove and delete the text in underline and bold above. (Disapproval # 1 of 1).** The Town must hold the hearing within the time provided by G.L. c. 140, § 137C. We suggest consulting with Town Counsel if the Town has any questions regarding this issue.

2013 dog licensing is complete. Total number of dogs licensed for the year is 1,155.

The 2014 Annual Town Census and dog licensing forms will be mailed in January.

All fees and fines taken in were recorded, reported and turned over to the Treasurer-Collector's Office.

All birth, death & marriage records were reported to the Registry of Vital Records and Statistics.

Fees were collected for the following documents and citations:

- 4 – Business Certificates
- 16 – Birth Certificates
- 4 – Death Certificates
- 7 – Marriage Certificates
- 2 - Marriage Intentions
- 1 - Dog Citations

The following individuals were sworn into office:

129 Parker Street Ad-hoc Committee

Eugene Redner
Eric Smith
Ron Calabria
Lynda Thayer

Cultural Council

Erik Hansen

Community Preservation Commission

Charles Shea

Assistant Town Administrator

Andrew Scribner-MacLean

FACILITIES DEPARTMENT
Nov, Dec 2013
Gregg Lefter, Facilities Manager

Activity Report

FACILITIES:

- **Weekly Building Meetings**
- **Monthly Building Meetings**
- **AVVTS monthly meetings**
- **Green Communities Meeting**
- **Sidewalk at high school**
- **Plow purchase for schools**
- **Equipment purchases for high school**
- **On going training of systems at new high school**
- **Team leadership meetings**
- **Round 2 energy assessment town wide**
- **Started new garage doors at MGC**
- **Elevator consolidation town buildings**
- **Generator consolidation town wide**





Maynard Police Department

Chief Mark W. Dubois

To: Board of Selectmen

Monthly Report – NOVEMBER 2013

The Police Department agreed to work with “GetCrashReports.com” in October and became fully operational in November. This Company works with hundreds of police departments in New England and basically supplies motor vehicle accident reports online to any interested parties.

This service reduces our administrative duties when we receive a request for copies of a report and have to mail it back to the requestor. Typically the request comes from an insurance company processing a claim. Now, the insurance company can go to “GetCrashReports.com” and print a copy.

The police department’s computer system has an approval component for every report. So, once an accident report is completed and approved it will automatically be submitted to the Registry of Motor vehicles and to the “GetCrashReport.com” database. This process can be done much faster than the traditional process of mailing copies to several different requestors.

Additionally, the company supplies business cards for officers to hand out at accident scenes. The business card has the officers name and report number along with information on where and how to obtain the report. The cost for a report online is \$10 and we will receive quarterly payments of \$5 per requested report, as we do currently.

The best aspect of this program is improved customer service. Anyone can search the company website and locate their completed motor vehicle accident report and then obtain a copy. We also can provide copies just as we do currently if an individual prefers that process.

Attached are the police department statistics for November 2013

Respectfully submitted,

Mark Dubois

Call Reason Breakdown

<u>Call Reason</u>	<u>Self</u>	<u>Disp</u>	<u>Total</u>
911 Abandoned	0	3	3
911 Accidental	0	6	6
Alarm Fire/Smoke	0	5	5
Alarm / Carbon Monoxide	0	1	1
Alarm, Burglar	1	14	15
Animal Complaint	1	9	10
Alcohol Offense	0	1	1
Area check	66	2	68
Assist Citizen	1	13	14
Assist Fire Dept.	0	4	4
Assist Other Agency	0	4	4
Barking Dog	0	1	1
B & E (Past)	0	1	1
By-Law Violation	1	0	1
Prisoner Cell Checks	0	12	12
Building Check	301	0	301
Civil Dispute	0	2	2
Disturbance	2	14	16
Disabled MV	2	3	5
Domestic Disturbance	0	6	6
Escort / Transport	0	1	1
Environmental	0	3	3
Fire, Other	0	1	1
Field Interview	1	0	1
Follow Up Investigation	1	4	5
General Service	2	15	17
Harassing / Harassing Calls	0	5	5
House Check	27	0	27
Hazard	1	12	13
Investigation	0	2	2
Larceny	0	10	10
Liquor Law Violation	1	0	1
Loud Music	0	1	1
Medical Emergency	0	36	36
Missing Person	0	1	1
Mutual Aid - Stow	0	2	2
Mutual Aid - Acton	0	1	1
M/V Accident w/ no injuries	0	7	7
M/V Accident, w/Injuries	0	2	2
M/V Accident; Hit & Run	0	5	5
Motor Vehicle Stop	169	2	171
Motor Vehicle Violation	0	9	9
Notification	1	1	2
Nuisance	0	4	4
Open door	1	4	5
Serve Paperwork	10	3	13
Parking Complaint	5	3	8
Found / Lost Property	0	1	1
Radar Enforcement	87	0	87
Sex Offenses	0	1	1
Soliciting	0	1	1
Suicide / Threat	0	1	1
Serve Summons	1	1	2
Suspicious Activity	9	20	29
Traffic Enforcement	23	0	23
Traffic Control	2	0	2
Trespassing	0	2	2
Traffic Hazard	0	1	1
Unwanted Party	0	2	2
Vandalism	0	2	2
Serve Warrant	2	0	2

Maynard Police Department
Dispatch Analysis

Well Being Check	0	12	12
Wire Down	0	3	3
TOTAL	718	282	1000

Call Action Breakdown

<u>Call Action</u>	<u>Self Init</u>	<u>Dispatched</u>	<u>Total</u>
Area Checked	388	41	429
Assisted, Fire Dept. transport	0	8	8
Arrest(s) Made	1	6	7
Assisted	3	42	45
Building Checked / Secured	24	8	32
Cancelled Call	2	3	5
Citation / Warning Issued	48	2	50
Criminal Complaint (Summons)	3	1	4
Could Not Locate	5	6	11
DPW Notified	0	1	1
False Alarm	1	2	3
Gone On Arrival	0	6	6
Investigated	4	6	10
No Action Required	74	8	82
Notification Made	0	11	11
Owner Notified	2	0	2
Party Advised	0	4	4
Protective Custody	0	1	1
Party Located	0	3	3
Party Spoken To	6	32	38
Parking Ticket Issued	5	1	6
Removed Hazard	2	2	4
Prisoner Released / Transport	0	4	4
Removed	0	2	2
Report Filed	1	47	48
Peace Restored	0	3	3
Service Made	12	1	13
Services Rendered	18	5	23
Transported to Hospital	0	24	24
Transported Home	1	0	1
Unfounded	0	2	2
Verbal Warning	118	0	118
TOTAL	718	282	1000

Case Assignment Breakdown

<u>Type Of Case</u>	<u>Total</u>	<u>%</u>
Incidents	66	47.8%
Accidents	11	8.0%
Arrests	7	5.1%
Citations	54	39.1%
EMS	0	0.0%
Field Interviews	0	0.0%
Fire Incidents	0	0.0%
TOTAL	138	100.0%

Percent of Calls Where Case Num. Assigned: 13.8%



TOWN OF MAYNARD
Department of Public Works

MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1317 Fax: 978-897-7290
www.townofmaynard-ma.gov



Administration

Highway

Water & Sewer

WWTP

To: Board of Selectmen

From: Christopher Okafor, Operations Manager

Date: December 6, 2013

Re: Monthly Report – November 2013

Administration: Submitted by Christopher Okafor, Operations Manager

Some of the major issues worked on in the month of November 2013 include:

- Analysis of DPW - ongoing
- Continue implementation of Facility Dude Work Order Program
- Attending to various public complaints and requests
- Cemetery duties – ongoing
- Mockingbird Land Sewer Pump Station Replacement Project Contract
- Contract award for Municipal Pavement Management System
- Powder Mill Road Manhole Raising
- Prepared an RFP for Wastewater Facility Operation and Maintenance Services
- Working with the on call Engineer (VHB) in evaluating various projects (Reo & Coolidge Parks, WWTP, Traffic issues, etc.) – ongoing
- Working with consultants on Water & Sewer I/I programs
- Water & Sewer well 4 test holes
- Monitoring Trash/Recycling programs Contract – monthly meeting with contractor
- Analysis of DEP staffing requirement at WWTP – on going
- Tree Works – various locations
- Monitoring Nster Vegetation Management schedule – Tree trimming circuits
- Reviewing all DPW fees – on going
- Winter Preparations – Readiness Checklist
- Misc.

Water and Sewer Division: Submitted by Tim Mullally, Foreman

- Sewer block at 22 Mayberry Road
- Daily sewer lift station checks and repairs as need
- Daily final reads
- Daily dig safe mark outs
- Weekly testing of water quality throughout the Town as mandated by DEP
- Repaired a 4" pipe on Pine Street
- Four new hydrants installed
- Removed and winterized all backflows at the athletic fields, cemetery, etc.
- Winterized all hydrants that do not drain.
- 12" pipe tapped to feed the new town houses on Pine Street.

Highway Division: Submitted by Joe Foster, Foreman

- Finished fall clean up and prepare for winter
- Spent over two weeks cleaning leaves in all Town owned parks
- One man to WWTP for 25 days to drive tanker truck
- Spent four days working at Reo Park, i.e. removing wood chips, assist installing new play structure, replace wood chips and clean park
- Spent two days repairing or installing new street lights
- Three internments at Glenwood Cemetery
- Cleaned gravel and debris around the Glenwood Cemetery Fence
- Continued to assist other Departments as needed with manpower or equipment, preparing downtown for Veteran's Day Parade and moving voting supplies

Waste Water Treatment Plant: Submitted by Mark Votto, Plant Manager, Weston and Sampson

- Huber influent screen brush replaced by WSS-CMR and Watjus Electric
- Influent screen was found to be improperly installed during upgrade and now modified
- WSS CMR in to make final adjustment to Sec Clarifier #1
- Scum Box – Clarifier accepted
- CoMag has been stopped
- Plant staff performed in plant flow testing – CoMag Flow meter found to lower in total flow calculation by 12-15%
- Trucked 29 loads, 232,000 gallons of sludge with Town truck
- Routine operations and maintenance
- Plant is under staffed by at least 1.5 people

**Report of the library
For the Month of December 2013
Submitted by Steve Weiner**

Activity Report

Building Issues: The alarms were inspected. The lawn was raked and prepared for winter.

Meeting Room Use: 41 meetings were held in the library during November.

Library Publicity: Library services were publicized on our web site, in the Beacon-Villager, on Facebook and on Twitter.

Library Programs: 263 people attended library programs. Several programs were held but they were directed at small groups.

Circulation: During the month of November the library circulated 9,744 items. 7,369 items were discharged. 1522 went out through the self check program. 218 items went out through the "Overdrive" program. 232 people used Freegal. 33 new cards were registered and there were 1600 computer uses. 120 items were purchased and 21 were withdrawn.

Miscellaneous: The library was open 22 days in November.

**Assessing Department
September, October and November 2013
Submitted by Angela Marrama**

Activity Report

- **All sales were reviewed and updated based on sales from July 1, 2011 through June 30, 2013. It is required DOR to use valid sales for the previous calendar year which would include all of 2012 sales. However you also need to have a certain percentage of each class of property as described by the DOR so they allow you to use a longer period of sales. Our LA-3 sales were certified by the DOR on October 24, 2013.**
- **From the sales data all valuation tables were reviewed and updated along with the data entry of all inspections for both real estate and personal property into Patriot, the assessing software. From this data the LA-4 and the LA-13 information was entered into Gateway for valuation (LA-4) and growth (LA-13). We received valuation certification from the DOR on October 30th and growth certification was also received on October 30th.**
- **Having received this certification I prepared for the tax classification hearing held November 19th which I presented data for the Selectmen to determine the tax split for residential and commercial property. The split was 1.37 which was 2% lower than the year before so we are moving in the right direction.**

- **Acquired a new board member, Terence Donovan. We welcome him to our board and wish him much success.**

Comments

During the months of September, October and November I completed all the data entry for over 400 inspections, reviewed and updated approximately 290 personal property accounts with the form of list. Reviewed over 200 sales (deeds) and verified the accuracy of the data base. Entered everything into Gateway and received certification for valuation, growth and sales with the DOR. Gathered and prepared a packet for the Classification Hearing that was completed on November 19th for the tax rate split. Gathered and made sure all the data was entered for the Recap which I am waiting for certification for the tax rate as I write. My office is also processing approximately 220 exemption applications, which all have to be reviewed for qualification requirements and then entered into the system for the third quarter bill. In the upcoming months my office will be handling the creation of the third quarter bill file and mailing. Real estate and personal property abatements for fiscal year 2014.



AGENDA

129 Parker Street Ad Hoc Committee

Wednesday, December 4, 2013

Town Building – Lower (First Floor) Meeting Room #101

7:00 P.M.

(All public meetings may be recorded, broadcast and or videotaped)

- I. Review and approval of November 25, 2013 meeting minutes
- II. Update on issues since previous meeting
- III. Working session: physical planning for the property
 - Discussion of site planning parameters (i.e. wetlands, setbacks, buffers)
 - Presentation of alternative planning concepts
 - Interactive review of various concepts
- IV. Establish date for Committee Site Visit (to be posted as public meeting)
- V. Review of Committee Workplan and Meeting Schedule
- VI. Open Forum
- VII. Adjourn



RECEIVED

DEC - 5 2013



AGENDA

129 Parker Street Ad Hoc Committee

Saturday, December 7, 2013

Site Visit of the 129 Parker Street Property

10:30 A.M.

(All public meetings may be recorded, broadcast and or videotaped)

- I. Site Visit, meet onsite at the 129 Parker Street Property
- II. Adjourn

The next regular meeting of the 129 Parker Street Ad Hoc Committee is
Wednesday, December 11, 2013, 7:00p.m. at the Lower Level Meeting Room, #101
Maynard Town Building



AGENDA

129 Parker Street Ad Hoc Committee

Wednesday, December 11, 2013

Town Building – Lower (First Floor) Meeting Room #101

7:00 P.M.

(All public meetings may be recorded, broadcast and or videotaped)

- I. Review and approval of Meeting Minutes
 - November 25, 2013
 - December 4, 2013 (if available)
- II. Update on issues since previous meeting
 - Discussion of site walk held on Saturday, December 7
 - Review of neighborhood-scale base map
- III. Developer presentation and Committee discussion of updated site concept plans
- IV. Review of Committee Workplan and Meeting Schedule. Future items for discussion:
 - Traffic / infrastructure
 - Market conditions / feasibility
 - Fiscal impact
- V. Open Forum
- VI. Adjourn

*The next regular meeting of the 129 Parker Street Ad Hoc Committee is
Wednesday, December 18, 2013, 7:00 pm at the Lower Level Meeting Room, #101*

Maynard Town Building



AGENDA

129 Parker Street Ad Hoc Committee

Wednesday, December 18, 2013

Town Building – Lower (First Floor) Meeting Room #101

7:00 P.M.

(All public meetings may be recorded, broadcast and or videotaped)

- I. Review and approval of Meeting Minutes
 - December 4, 2013
- II. Update on issues since previous meeting
- III. Review of neighborhood-scale base map
- IV. Presentation of modifications to Concept Drawing 6 (from Dec. 11 meeting)
 - Committee discussion / public comment
- V. Discussion of next steps in process, and goals for progress by Jan. 8 meeting
- VI. Open Forum
- VII. Adjourn

*The next regular meeting of the 129 Parker Street Ad Hoc Committee will be
Wednesday, January 8, 2014, 7:00 pm at the Lower Level Meeting Room, #101*

Maynard Town Building



AGENDA

129 Parker Street Ad Hoc Committee

Wednesday, January 8, 2014

Town Building – Lower (First Floor) Meeting Room #101

7:00 P.M.

(All public meetings may be recorded, broadcast and or videotaped)

- I. Review and approval of Meeting Minutes
 - December 11, December 18, 2013
- II. Brief overview of process to date
- III. Update on issues since previous meeting
- IV. Presentation of updated Concept Drawings
 - Residential and retail testimony
 - Committee discussion
- V. **Public Forum – Comments, Question and Discussion**
 - Concept drawings
 - Other topics related to 129 Parker Street
- VI. Discussion of next steps in process
 - Review of schedule for future public meetings (of Committee and other Public Boards)
- VII. Adjourn

*The next regular meeting of the 129 Parker Street Ad Hoc Committee will be
Wednesday, January 15, 2014, 7:00 pm at the Lower Level Meeting Room, #101
Maynard Town Building*



MAYNARD RETIREMENT BOARD

TOWN BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
(978) 897-1006



December 5, 2013

To members and retirees of the Maynard Retirement System:

Notice of Election

Election Date: March 20, 2014

Purpose

To elect the Fourth Member of the Maynard Retirement Board in accordance with the provisions of M.G.L. Chapter 32, 840 CMR 7.00.

Terms of Office

Fourth Member: Effective April 1, 2014 – April 1, 2017

Candidates

Members in service and retirees of the Maynard Contributory Retirement System.

Nomination Papers

Any member or retiree of the Maynard Contributory Retirement System may qualify as a candidate by filing with the Maynard Retirement Board Office a nomination paper or papers containing the signatures and addresses of at least twenty (20) members or retirees of the Maynard Contributory Retirement System.

Nomination papers may be obtained at:

Maynard Town Building
Retirement Office
195 Main Street
Maynard, MA 01754

The last day to submit nomination papers is January 30, 2014.

Absentee Ballots

Available to all members. Absentee ballots will be mailed to all retirees.

Place

Maynard Town Building, Room 201, 195 Main Street, Maynard, MA 01754

Date of Election

March 20, 2014, 10:00 AM to 2:00 PM

Kenneth R. DeMars
Election Officer
Maynard Retirement System



TOWN HALL HOURS, 2013 -2014

<u>MONDAY</u>	<u>8:00 AM – 4:00 PM</u>
<u>TUESDAY</u>	<u>8:00 AM – 7:00 PM</u>
<u>WEDNESDAY</u>	<u>8:00 AM – 4:00 PM</u>
<u>THURSDAY</u>	<u>8:00 AM – 4:00 PM</u>
<u>FRIDAY</u>	<u>8:00 AM – 12:00 PM</u>

Effective until June 30, 2014

Thank you,

Kevin Sweet



December 4, 2013

Re: \$2.5 Million Additional Participation Credits Approved by MIIA Board of Directors

Dear MIIA Member:

Once again it gives us great pleasure to inform you of more good news from MIIA!

At their October 2013 meeting, the MIIA Board of Directors approved another additional participation credit of \$2.5 million. Yes, this is another \$2.5 million in addition to the total of \$5 million we returned to you in fiscal year 2013. These participation credits are returned to members of the workers' compensation program and property and liability program for the current fiscal year and, as we previously mentioned, these participation credits are *in addition* to all other credits and discounts you have received as part of your renewal pricing for this year. Participation credits recognize the long-term loyalty and commitment of the MIIA membership. The credit invoice(s) enclosed indicate the following amount of participation credit granted to you by MIIA:

Maynard

Property & Casualty: \$1,626

Workers' Compensation: \$1,141

While continuous distribution of these credits is not guaranteed, this latest participation credit is a reflection of the MIIA Board's standard practice of reviewing the program's financial position on a quarterly basis. With advice from its actuaries and management, the Board determines if additional credits can be provided to the members. The MIIA Board is composed of local officials who are keenly aware of the difficult financial conditions that cities and towns face. This understanding translates into a Board that seeks to provide members with the highest level of financial benefits possible while at the same time ensuring the long-term fiscal strength of MIIA.

Also, as you know, the MIIA Board continues its commitment to the MIIA Rewards program, our signature loss control initiative that rewards members for participation in risk management and loss control efforts. In total, members earned \$2.6 million through MIIA Rewards in FY 2013 and we anticipate a similar amount to be earned by the close of FY 2014. Beyond this success, the Loss Control Grant program is providing another \$900,000 for members during FY13. This year's grant program is well underway and we are reviewing applications weekly.

We are extremely pleased to be able to offer these cost-saving measures and real-dollar savings. As always, your participation and commitment to MIIA is very much appreciated.

Sincerely,

Ira Singer
Chairman, MIIA
Town Administrator, Middleton

Geoffrey Beckwith
President, MIIA
Executive Director, MMA

Stanley Corcoran
Executive Vice President
MIIA



Revitalize Maynard
COLLABORATIVE

Please join the Revitalize Maynard Collaborative for a

Community Conversation
with
Michael Kanter of Cambridge Local First

Thursday, January 16
7pm-8:30pm
Maynard Public Library
Roosevelt Room

Learn how Cambridge created a Local Economy Community and discuss ways to start our own initiative in downtown Maynard to build a strong economy and vibrant community!

For more information about this event e-mail RevitalizeMaynard@gmail.com

Additional Resources can be found at:

<http://cambridgelocalfirst.org/>

<https://bealocalist.org/>

<http://www.amiba.net/>

The Revitalize Maynard Collaborative (RMC) is a group comprised of non-profit and community organizations in Maynard, MA, working proactively to improve and sustain a vibrant downtown.



www.facebook.com/RevitalizeMaynard

Date Posted December 5, 2013



TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

PLANNING BOARD

Address of Meeting: 195 Main Street, Maynard Room: 201

Tuesday, December 10, 2013

7:00 p.m.

M T W T H F

Month	Date	Year	Time	AM/PM
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Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. 7:05 p.m. Public Hearing: Fast Food Restaurant Special Permit, Petition by Sultan Salahuddin, 123 Summer Street, Maynard, MA to open a fast food restaurant that is primarily for take-out and delivery. Said fast food restaurant is proposed as a pizza shop to be located at 17 Summer Street, Map 14, Parcel 183, in the Downtown Overlay Zoning District (and the underlying Business Zoning District). This proposal is subject to approval of a Special Permit pursuant to Section 3.0 of the Maynard Protection Zoning Bylaw of the Town of Maynard.
2. 7:35 p.m. Public Hearing: Fowler Street Extension Definitive Plan, filed by Acton Survey & Engineering, Inc. on behalf of the owners, David L. and Rosemary L. Lent, 10 Fowler Street, Maynard, MA, Map 20, Parcel 197, for approval of a Definitive Plan Subdivision entitled "Fowler Street Extension Definitive Subdivision, Maynard, Massachusetts" dated June 19, 2013, revised October 18, 2013, located at the end of the existing Fowler Street and showing five (5) lots. (Continued from November 26, 2013)
3. Approval of Minutes of previous meeting(s): **September 24, 2013, November 12, 2013 and November 26, 2013; (if available)**
4. Old/New Business:
 - Update of 129 Parker Street and the Ad Hoc 129 Parker Street Working Group
 - McDonalds "temporary" exit onto Main Street
 - Lot Shape Zoning Requirements Discussion
 - Zoning Bylaw Correction and Update Status
5. Other Information:



BOARD OF ASSESSORS

195 MAIN STREET
MAYNARD, MA 01754
978-897-1304 ~ FAX 978-897-1013

TOWN OF MAYNARD BOARD OF ASSESSORS MEETING

~

TOWN HALL

Room 202 - Upstairs
Tuesday, December 10, 2013
6:30 PM

AGENDA

- REVIEW AND SIGN MONTHLY REPORTS
- REVIEW AND VOTE ON EXEMPTIONS

Posted 12/05/2013



BOARD OF ASSESSORS

195 MAIN STREET
MAYNARD, MA 01754
978-897-1304 ~ FAX 978-897-1013

TOWN OF MAYNARD BOARD OF ASSESSORS MEETING

~

TOWN HALL

Room 202 - Upstairs
Monday, December 23, 2013
6:00 PM

AGENDA

- REVIEW AND SIGN MONTHLY REPORTS & MINUTES
- REVIEW AND VOTE ON EXEMPTIONS

Posted 12/19/2013

Date Posted: _____

TOWN OF MAYNARD

MEETING NOTICE



POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Finance Committee

Name of Board/Committee

Address of Meeting: _____ Town Hall _____ Room: 201 _____

Monday Dec 9 2013 7:00 PM
Day of week Month Date Year Time Circle One
(Circle One)

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Approve Minutes of previous Meeting(s): _____
(Meeting Dates)

2. Old Business Topics: _____

3. New Business Topics: _____

Review FY14 Actuals and budget status
Discuss FY15 budget format
Discuss schedule for FY15 budget meetings

4. Other: _____

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson Peter Campbell _____

Posted by: _____

Date: _____

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Conservation Commission

Maynard Town Hall
Municipal Services Conference Room
Thursday, December 19, 2013 at 6:30 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

ADMINISTRATIVE BUSINESS:

- Review minutes from 11/05/2013, 11/19/2013 and 12/3/2013.

PUBLIC HEARING:

- Abbreviated Notice of Resource Area Delineation (7:00, continued from December 3rd)
Assabet River Rail Trail
Linda Hansen, Town of Maynard
- Abbreviated Notice of Resource Area Delineation (7:30, continued from December 3rd)
129 Parker Street
Scott Goddard, representing Capital Properties
Mr. Goddard requested a continuance until 7:00 on January 7, 2014
- Request for Determination (8:00)
Assabet River Rail Trail
Linda Hansen, Town of Maynard
Removal of steel rails

WETLANDS/STORMWATER ISSUES:

- Enforcement order issued to property owner at 5 Walcott
- Maynard High School retention pond and erosion control removal, DEP file number 213-02428
- Final CPC proposal submitted

LAND MANAGEMENT:

- Address encroachment issues at Dix Road

BUSINESS:

- none

Mail of note:

- Notice of Intent for both Lots 1 & 2 at Fowler Street subdivision (scheduled hearing for January 7, 2014)

Upcoming Meetings:

- Next Conservation Commission meeting, **January 7, 2014.**

THIS AGENDA IS SUBJECT TO CHANGE

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Community Preservation Committee
PUBLIC MEETING NOTICE

Maynard Town Hall
Wednesday, December 18, 2013 at 7:00 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

CALL TO ORDER:

PUBLIC COMMENTS:

ADMINISTRATIVE BUSINESS:

- Review minutes from previous meeting.

CORRESPONDENCE:

- Mail received

BUSINESS:

- Compose list of questions for proponents of CPC final proposals
- Review final proposals
- Discuss CPC balances
- New Business

Upcoming Meetings:

- Determine next regularly scheduled meeting.

THIS AGENDA IS SUBJECT TO CHANGE

Posted by: Michael Chambers, CPC Chair

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Community Preservation Committee
PUBLIC MEETING NOTICE

Maynard Town Hall
Wednesday, January 15, 2014 at 7:00 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

CALL TO ORDER:

PUBLIC COMMENTS:

ADMINISTRATIVE BUSINESS:

- Review minutes from previous meeting.

CORRESPONDENCE:

- Mail received

BUSINESS:

- Compose list of questions for proponents of CPC final proposals
- Review final proposals
- Discuss CPC balances
- New Business

Upcoming Meetings:

- Determine next regularly scheduled meeting.

THIS AGENDA IS SUBJECT TO CHANGE

Posted by: Michael Chambers, CPC Chair

Maynard On-Call Contract 2013

Invoice Summary

Log of Activity by Date for Wayne Amico

Town Hall Attendance 9/30/13 – 5 hours

- Attended meeting with MassDOT and GPI design consultant in Worcester related to the Assabet Valley Rail Trail

Town Hall Attendance 10/1/13 – 10 hours

- Reviewed play structures at Coolidge Park and Reo Park with BSC reps
- Coordinated with Cindy Maak from Miracle regarding Coolidge and Reo Parks
- Reviewed play structures at Coolidge Park with Rick from Goric
- Met for field meeting regarding Reo and Coolidge parks with Kevin Sweet, Chris Okafor, BSC reps and Quirk reps
- Attended weekly Town DPW staffing meeting with Chris Okafor, Marie Morando, Tim Mullally, Mark Votto and Joe Foster.
- Met with Kevin Sweet, Linda Hanson and Eric Smith Regarding ARRT

Town Hall Attendance 10/3/13 – 5 hours

- Reviewed play structures at Coolidge Park and Reo Park with BSC reps
- Coordinated with Cindy Maak from Miracle regarding Coolidge and Reo Parks
- Reviewed play structures at Coolidge Park with Kevin Sweet and Chris Okafor
- Reviewed utility pole issues with new Dog Park constructed on Solar Farm
- Attended conference call with Kevin Sweet and contractor for solar farm to discuss Utility poles.
- Reviewed site signage with Highway Superintendent at Coolidge Park
- Discussed Euclid Ave NOI with Linda Hansen

Town Hall Attendance 10/8/13 – 10 hours

- Reviewed Reo Road and Coolidge Street Playgrounds– reviewed punch list items and visited site
- Worked with Joe Foster to add rubber mats to Reo play structure, measured Miracle equipment in order to advance community Build and removed misc. playground toys that have littered the park.
- Reviewed Parker at Waltham Street offsite mitigation requirements for Jim MacDonald's previously constructed apartment building complex.
- Reviewed 62 Summer Hill Road driveway Apron with Chris Okafor
- Reviewed status of Lazarro driveway apron paving
- Coordinated with BSC and Site Specifics to finalize alternative play structure at Reo Park.
- Attended weekly Town DPW staffing meeting with Chris Okafor, Marie Morando, Tim Mullally, Mark Votto and Joe Foster.
- Prepared Bond estimate with Eric Smith for Taylor Road subdivision
- Reviewed site distance measurements with Eric Smith and Chris Okafor for access path form Golf course for potential community gardens access drive for the Gold Course reuse committee
- Met with Chris Okafor to discuss staffing issues over the past few days.
- Reviewed site signage with Kevin Sweet relative to Coolidge Park
- Coordinated with BSC rep regarding the history of the design parameters for Coolidge Park

- Coordinated with BSC to finalize Town contract details with Site Specifics for additional play structure at Reo Park.

Town Hall Attendance 10/10/13 – 8 hours

- Coordinated with BSC and Site Specifics to finalize alternative play structure at Reo Park.
- Met with Kevin Sweet and Chris Okafor and contractor in the field with MayDog to discuss dog park utility pole protection
- Reviewed Reo Road and Coolidge Street Playgrounds– reviewed punch list items and visited site
- Coordinated with BSC rep regarding the history of the design parameters for Coolidge Park
- Met with Chris Okafor to discuss staffing issues over the past few days.
- Provided sidewalk estimate to Eric Smith regarding Fowler Street
- Finalized bond estimate for Parker at Waltham Street offsite mitigation requirements for Jim MacDonald's previously constructed apartment building complex.
- Briefly discussed complete streets BOS comments with Kevin Sweet
- Finalize Reo Park contract with Site specifics for additional play structure.
- Coordinated with Quirk construction relative to replacing sand at Reo Park and installing Rubber Mats and wooded edging.

Town Hall Attendance 10/15/13 – 8 hours

- Coordinated with BSC and Site Specifics to finalize alternative play structure at Reo Park.
- Met with Kevin Sweet and Chris Okafor to meet with the Fiends of REO playground.
- Met with Chris Okafor to discuss staffing issues over the past few days.
- Provided Golf Course sight distance calculations to Eric Smith.
- Reviewed and discussed complete streets program and Town Resolution comments with Kevin Sweet and Chris Okafor
- Finalize Reo Park contract with Site specifics for additional play structure.
- Coordinated with BSC and Site Specifics to finalize alternative play structure at Reo Park.
- Reviewed Reo Road and Coolidge Street Playgrounds– reviewed punch list items and visited site
- Coordinated with BSC rep regarding the history of the design parameters for Coolidge Park
- Met with Cindy Maak and conducted inventory of Miracle pay equipment in stock as required for new play structure.
- Prepared Plow Route and Sander Route graphic plans for Chris Okafor

Town Hall Attendance 10/18/13 – 4 hours

- Coordinated with BSC and Site Specifics to finalize alternative play structure at Reo Park.
- Coordinated with Quirk to discuss outstanding issues relative to Reo Park and Coolidge parks
- Prepared Garage inventory summary sheet for Kevin Sweet
- Reviewed Quirks latest pay estimate and verified no retainage paid to date.
- Reviewed Plow Route and Sander Route graphics with Chris Okafor.
- Discussed several issues that have occurred over the past few days with Chris Okafor and Tim Mullally.

- Discussed Additional Play structure at Reo Park with Cindy Maak from site specifics.

Town Hall Attendance 10/22/13 – 8 hours

- Coordinated with BSC and Site Specifics to finalize alternative play structure at Reo Park.
- Met with Kevin Sweet and Chris Okafor on Traffic signal system inventory for the town
- Met with Kevin Sweet and Chris Okafor on Whites Pond and other emergency water system for the Town
- Reviewed 2 driveways for reconstruction by Lazarro on 10/23/13 with Chris Okafor and Joe Foster
- Coordinated with Quirk to discuss outstanding issues relative to Reo Park and Coolidge parks
- Reviewed Plow Route and Sander Route graphics with Chris Okafor.
- Discussed several issues that have occurred over the past few days with Chris Okafor and Tim Mullally.
- Discussed Additional Play structure at Reo Park with Rick from Goric industries.

Town Hall Attendance 10/24/13 – 8 hours

- Coordinated with BSC and Site Specifics to finalize alternative play structure at Reo Park.
- Reviewed Plow Route and Sander Route graphics with Chris Okafor.
- Reviewed Reo Park Play Structure and coordinated with Joe Foster to complete a few outstanding issues so that the Town could open it to public use.
- Discussed several issues that have occurred over the past few days with Chris Okafor and Marie Morando.
- Reviewed 2 driveways for reconstruction by Lazarro on 10/23/13 with Chris Okafor and Joe Foster
- Reviewed alternative prepared for Dog Park with Kevin Sweet.
- Coordinated with MassDOT regarding the Assabet River Rail Trail and the Concord at Acton Street Traffic signal reconstructions project.

Maynard Conservation Commission
Notice of Intent

NOTICE OF PUBLIC HEARINGS
January 7, 2014, 7:30 PM

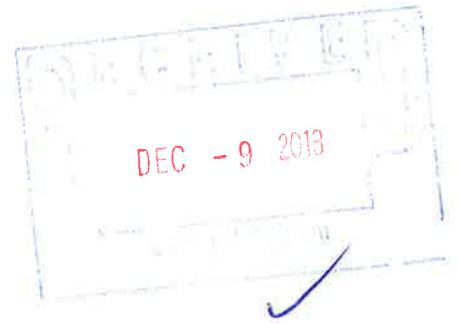
The Maynard Conservation Commission will hold two public hearings (simultaneously) in accordance with the Wetlands Protection Act, MGL Chapter 131, section 40, and the Town of Maynard Bylaw on Tuesday, January 7th at 7:30pm, Maynard Town Hall, Municipal Services conference room (basement), to discuss the two Notice of Intent applications filed by Orchard Valley Construction for the construction of two houses in a four-house subdivision located at 15 and 16 Fowler Street in Maynard, MA (Map 20, Lot 197). The project is within 100 feet of a bordering vegetated wetland and is subject to the provisions of the above referenced laws.

Maynard Conservation Commission
Notice of Intent

NOTICE OF PUBLIC HEARINGS
January 7, 2014, 7:30 PM

The Maynard Conservation Commission will hold two public hearings (simultaneously) in accordance with the Wetlands Protection Act, MGL Chapter 131, section 40, and the Town of Maynard Bylaw on Tuesday, January 7th at 7:30pm, Maynard Town Hall, Municipal Services conference room (basement), to discuss the two Notice of Intent applications filed by Orchard Valley Construction for the construction of two houses in a four-house subdivision located at 15 and 16 Fowler Street in Maynard, MA (Map 20, Lot 197). The project is within 100 feet of a bordering vegetated wetland and is subject to the provisions of the above referenced laws.

Maynard On-Call Contract 2013
Invoice Summary
Log of Activity by Date for Wayne Amico



Town Hall Attendance 10/29/13 – 8 hours

- Wrote letter to Brown and Caldwell on behalf of Kevin Sweet requesting closure to O&M manual and FA system for Tertiary building for WWTP
- Coordinated with CMS company requesting a quote for new school zone signs and speed feedback signs for Route 117 on behalf of the police department
- Reviewed several customer complaints in the field with Chris Okafor relative to sidewalks and trees.
- Discussed Pavement management system for the Town with Chris Okafor
- Discussed Dog Park fencing with Chris Okafor
- Discussed new steel commercial storage building with Toro building produces, Ontario Canada
- Review MassDOT correspondence regarding route 27 at Concord Street MassDOT project and provided feedback to the Kevin Sweet.
- Coordinated with Lazzaro for paving of two driveway aprons in Town
- Coordinated with Quirk construction and BSC relative to remaining issues at Coolidge Park
- Coordinated with Joe Foster at Highway Garage to complete remaining work at Reo Park and open the Goric Sand structure to public use.
- Coordinated with Goric Representative to get a letter from the manufacturer certifying the use of this Goric Sand Structure to ASTM standards.
- Discussed several issues that have occurred over the past few days with Chris Okafor and Marie Morando.
- Coordinated with Quirk to discuss outstanding issues relative to Reo Park and Coolidge parks

Town Hall Attendance 11/5/13 – 8 hours

- Reviewed Reo Road park condition with Chris Okafor and Joe Foster
- Coordinated with Rick Henke from Goric regarding acceptability of sand structure
- Coordinated with Cindy Maak, Chris Okafor and Joe Foster to facility community build with DPW staff on 11/11-11/13. Sent comprehensive directions to Chris and Joe on preparations necessary for the build.
- Coordinated with CMS for Speed sign and speed feedback sign quote for route 117.
- Discussed B& C O&M plan and Fire Alarm design with Kevin Sweet and Chris Okafor.
- Had Kevin Sweet Authorize VHB to proceed with town wide Traffic Signal inventory.
- Discussed Concord Street at Route 27 with Kevin Sweet and Chris Okafor. Wayne will coordinate a discussion with District 3 and MassDOT to further discuss this project.
- Coordinated with Joe Foster to finalize Garage parking inventory.
- Discussed MayDog Dog Park fence modifications with Kevin Sweet – prepared revised fence sketch.
- Coordinated with Lazzaro for paving of two driveway aprons in Town
- Coordinated with Quirk construction and BSC relative to remaining issues at Coolidge Park

- Discussed several issues that have occurred over the past few days with Chris Okafor and Marie Morando.

Town Hall Attendance 11/12/13 and 11/14/13– 4 hours each day

- Reviewed Reo Road park condition with Chris Okafor and Joe Foster in the field. Construction by Site Specifics is ongoing.
- Coordinated with Rick Henke from Goric regarding acceptability of sand structure
- Placed several calls to BSC designer Leslie Fanger trying to resolve accessibility issues with the Reo Park Goric Sand structure
- Coordinated with Cindy Maak, Chris Okafor and Joe Foster to facility community build with DPW staff on 11/11-11/13.
- Coordinated with CMS for Speed sign and speed feedback sign quote for route 117.
- Discussed B&C O&M plan and Fire Alarm design with Kevin Sweet and Chris Okafor. Received O&M manual from B & C
- Coordinated with VHB to program the town wide Traffic Signal inventory work
- Authored and email to MassDOT District 3 office regarding the Concord Street at Route 27 intersection to request a meeting relative to this project.
- Coordinated with Lazzaro for paving of two driveway aprons in Town
- Discussed several issues that have occurred over the past few days with Chris Okafor and Marie Morando.

Town Hall Attendance 11/19/13 - 8 hours

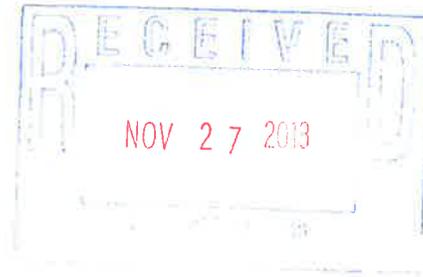
- Reviewed Reo Road park condition with Chris Okafor –work complete.
- Coordinated with Rick Henke from Goric regarding acceptability of sand structure
- Coordinated with BSC designer Leslie Fanger trying to resolve engineering plans for modified slide structure at Coolidge Park.
- Discussed dog park fence proposal with Kevin Sweet.
- Coordinated three contractors to gain quotes for school zone signs and speed feedback sign quote for route 117.
- Discussed B&C O&M plan and Fire Alarm design with Kevin Sweet and Chris Okafor. Attended conference call with Fire Chief and Fire Dept. staff to discuss fire alarm system for the WWTP CoMag building.
- Coordinated with Joe Foster to finalize Garage parking inventory.
- Coordinated with MassDOT District 3 office regarding the Concord Street at Route 27 intersection to request a meeting relative to this project.
- Discussed several issues that have occurred over the past few days with Chris Okafor and Marie Morando.
- Attended DPW staff meeting with Chris Okafor, Tim Mullaly, Joe Foster, Marie Morando and Mark Votto.



2 Lambeth Park Drive, Fairhaven, MA 02719
508.991.7634/508.991.7635 Fax

November 22, 2013

Board of Selectmen
195 Main Street
Maynard, MA 01754



RE: Maynard High School Project; Demand for Direct Payment Per MGL c. 30, sec. 39F

Dear Selectmen,

Costa Brothers Masonry is the masonry subcontractor on the Maynard High School project. Massachusetts General Law Chapter 30, sec. 39F entitles Costa Brothers to direct payment from the Town of Maynard from the next available funds due the general contractor. Attached is a copy of our demand, and follow-up letter to Maynard. We've received no response. Any payment to the project general contractor over our demand for direct payment does not discharge Maynard's obligations to pay Costa Brothers under chapter 30, sec. 39F, and may subject Maynard to paying twice for the work. Please respond promptly to our demand with our direct payment.

Finally, pursuant the Massachusetts public records law please furnish us a copy of the project general contractor's (CTA Construction) last two requisitions to Maynard, and copy of each check issued to CTA after our demand was filed (9/30/13). Thank you.

Sincerely,
Costa Brothers Masonry, Inc.

A handwritten signature in blue ink, appearing to read "Lisa Da Costa".

Lisa Da Costa
Controller/Treasurer

cc: Mr. Kevin Sweet, Town Administrator
195 Main Street
Maynard, MA 01754

cc: Carolyn M. Francisco, Esq.



2 Lambeth Park Drive, Fairhaven, MA 02719
508.991.7634/508.991.7635 Fax

September 30, 2013

Town of Maynard
195 Main Street
Maynard, MA 01754

DEMAND FOR DIRECT PAYMENT

SUBTRADE: Masonry
GENERAL CONTRACTOR: CTA Construction Co., Inc.
PROJECT: Maynard High School

Costa Brothers Masonry, Inc., ("Costa") is the masonry subcontractor to CTA Construction Co., ("CTA") on the above project. Costa substantially completed its subcontract work. Costa requested payment of the balance due under its subcontract from CTA who has failed to pay. This is a written demand for the balance of \$141,536.50 due under the subcontract, a breakdown of which is as follows:

ITEM	AMOUNT
Original Subcontract Amount:	\$ 2,087,000.00
Change Orders Issued : (See detailed breakdown attached as Exhibit A)	\$ 19,754.98
Additions By Extra Work: (See detailed breakdown attached as Exhibit A)	\$ 35,629.47
Total Subcontract Value including Retainage	\$ 2,142,384.54
Payments	<u>(\$2,000,847.95)</u>
Total Due	\$ 141,536.50

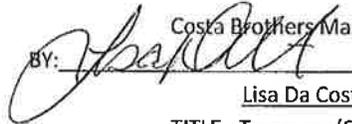
CBME

Costa Brothers Masonry

2 Lambeth Park Drive, Fairhaven, MA 02719
508.991.7634/508.991.7635 Fax

This serves as Costa's demand for direct payment pursuant to G.L. c. 30, sec. 39F.

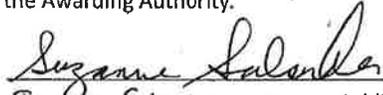
The undersigned swears under the pains and penalties of perjury that the statements made in this direct payment demand are true, complete and correct.

BY: 
Costa Brothers Masonry, Inc.
Lisa Da Costa
TITLE: Treasurer/Controller
DATE: 9-30-13

COMMONWEALTH OF MASSACHUSETTS
BRISTOL COUNTY

Lisa Da Costa, known to me by personal knowledge, personally appeared before me at Fairhaven, MA on this 30th day of September, 2013 and made oath that the above statements are true and that he mailed a signed copy of this notice by certified mail to the General Contractor named above on the date he mailed the original to the Awarding Authority.




Suzanne Salsinha, Notary Public
My Commission Expires: 9/10/15

CERTIFIED MAIL # TO AWARDING AUTHORITY: 7004 0550 0000 4761 2131

CERTIFIED MAIL # TO GENERAL CONTRACTOR: 7004 0550 0000 4761 2148



2 Lambeth Park Drive, Fairhaven, MA 02719
508.991.7634/508.991.7635 Fax

Exhibit A

Change Orders Issued (copies attached):

- CO#1 – T&M Invoices 3-6 - \$7,272.61
- CO#2 – T&M Invoices 7-9 - \$4,288.91
- CO#3 – T&M Invoice 3A - \$8,193.46

Additions By Extra Work (copies attached):

- COP#1 – Rent for Hydro Mobile in Auditorium - \$6,598.07
- COP#2 – Rent for Hydro Mobile in Auditorium - \$5,824.00
- COP#3 - Rent for Hydro Mobile In Auditorium - \$5,824.00
- COP#4 - Rent for Hydro Mobile at Gym - \$5,824.00
- COP#5 – SKCA-14 – Additional Labor & Material - \$3,773.03
- T&M#1 – Welding of Clips 8.1.12 - \$1,348.05
- T&M#2 – Welding of Clips 8.2.12 - \$1,348.05
- T&M#10 – Rebuilding Layout 10.3.13 - \$1,249.59
- T&M#11 – Rebuilding Layout 12.4.12 - \$465.03
- T&M#12 – Rebuilding Layout 12.5.12 - \$348.77
- T&M#13 – Infills CMU at Duct opening D138 - \$1,631.78
- T&M#14 – Demo & Infill at Gym entrance - \$465.03
- T&M#15 – Clean fireproofing in Gym - \$930.07

www.costabrothersmasonry.com



TITLE: Reconstruct Masonry at Roof Lines

DATE: 9/21/2012

PROJECT: Maynard High School

JOB: 2011-06

TO: Attn: Michael DaCosta
Costa Brothers Masonry, Inc.
2 Lambboth Drive
Fairhaven, MA 02719
Phone: 508-991-7634 Fax: 508-991-7635



CONTRACT NO: 1

RE: To: From: Number:
DESCRIPTION OF CHANGE

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
00001	T&M#3 repair work at J line 8/27/12		1.000		\$1,831.00	0.00%	\$0.00	\$1,831.00
00002	T&M#4 repair work at J line 8/29/12		1.000		\$239.00	0.00%	\$0.00	\$239.00
00003	T&M#5 repair work at J line 8/30/12		1.000		\$2,463.61	0.00%	\$0.00	\$2,463.61
00004	T&M#6 repair work at J line 8/31/12		1.000		\$2,749.00	0.00%	\$0.00	\$2,749.00

Unit Cost: \$7,272.61
Unit Tax: \$0.00
Total: \$7,272.61

The Original Contract Sum was	\$2,087,000.00
Net Change by Previously Authorized Requests and Changes	50.00
The Contract Sum Prior to This Change Order was	\$2,087,000.00
The Contract Sum Will be Increased	\$7,272.61
The New Contract Sum Including This Change Order	\$2,094,272.61
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	

ACCEPTED:

Costa Brothers Masonry, Inc.

By:
Michael DaCosta
Date: 9/21/2012

CTA Construction Co., Inc.

By:
Jeffrey R. Hazelwood
Date: 9/21/2012



JAN 24 2013

CHANGE ORDER
No. 00002

TITLE: Masonry T&M

DATE: 10/31/2012

PROJECT: Maynard High School

JOB: 2011-06

TO: Attn: Michael DaCosta
Costa Brothers Masonry, Inc.
2 Lambeth Drive
Fairhaven, MA 02719
Phone: 508-991-7634 Fax: 508-991-7635

CONTRACT NO: 1

RE: To: From: Number:
DESCRIPTION OF CHANGE

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
00001	T&M#7 Rebuild layout of masonry along Column Line A6		1.000		\$2,696.00	0.00%	\$0.00	\$2,696.00
00002	T&M#8 cut lip steeldeck for angles at the south elevation		1.000		\$581.29	0.00%	\$0.00	\$581.29
00003	T&M#9 - Infill 4" CMU at Col line A10 for AVB		1.000		\$1,011.62	0.00%	\$0.00	\$1,011.62
Unit Cost:								\$4,288.91
Unit Tax:								\$0.00
Total:								\$4,288.91

The Original Contract Sum was	\$2,087,000.00
Net Change by Previously Authorized Requests and Changes	\$7,272.61
The Contract Sum Prior to This Change Order was	\$2,094,272.61
The Contract Sum Will be Increased	\$4,288.91
The New Contract Sum Including This Change Order	\$2,098,561.52
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	

ACCEPTED:

Costa Brothers Masonry, Inc.

By:
Michael DaCosta

Date: 10/31/2012

CTA Construction Co., Inc.

By:
Jeffrey R. Hazelwood

Date: 10/31/2012

Exposition®

CO #2



JAN 24 2013

CHANGE ORDER
No. 00003

TITLE: Reconstruct Masonry at Roof Lines
PROJECT: Maynard High School
TO: Attn: Michael DaCosta
Costa Brothers Masonry, Inc.
2 Lambeth Drive
Fairhaven, MA 02719
Phone: 508-991-7634 Fax: 508-991-7635

DATE: 11/8/2012
JOB: 2011-06
CONTRACT NO: 1

RE: **To:** **From:** **Number:**
DESCRIPTION OF CHANGE

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
00001	12MGA Material to rebuild column lines: J, R4, A6 and A10		1.000		\$8,193.46	0.00%	\$0.00	\$8,193.46
Unit Cost:								\$8,193.46
Unit Tax:								\$0.00
Total:								\$8,193.46

The Original Contract Sum was	\$2,087,000.00
Net Change by Previously Authorized Requests and Changes	\$11,561.52
The Contract Sum Prior to This Change Order was	\$2,098,561.52
The Contract Sum Will be Increased	\$8,193.46
The New Contract Sum Including This Change Order	\$2,106,754.98
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	

ACCEPTED:
Costa Brothers Masonry, Inc.
By: [Signature]
Michael DaCosta
Date: 11/8/2012

CTA Construction Co., Inc.
By: [Signature]
Jeffrey R. Hazelwood
Date: 11/8/2012

Costa Bros Masonry, Inc.

CO#1

2 Lambeth Park Drive, Fairhaven- Ma, 02719
 Tel: 1.508.991.7634, Fax 1.508.991.7635

June 18, 2012

Small Change Estimate Form

Job

Maynard High School, Maynard MA.

Description

Change Order for rental cost of Hydro Mobile unit in Auditorium due to delaying to competing of CMU equipment has been in the same location over two months. The work would only take eight days to build. Unit has been on hold for over 47 days and counting. Delays were for the following reasons weld clips to top beam/fireproofing/changes to louver locations and hose cabinet A7 that still not complete. CBM had to make repairs because the wrong layout for louver locations at column line A6. This required demo and additional material and labor.

Work Classification Class	Rate / Hr	Fringes	Burden / Hr	Total / Hr	Total w/ OH & P 10%	Hours	Cost	
								Material
Foreman	\$ 48.58	\$ 28.36	\$ 15.61	\$ 92.53	\$ 101.78	0	\$ -	
Mason	\$ 46.56	\$ 28.36	\$ 14.96	\$ 89.88	\$ 98.87	4	\$ 395.49	
Operator	\$ 31.35	\$ 20.40	\$ 10.08	\$ 61.83	\$ 68.01	0	\$ -	
Mason Tender	\$ 29.35	\$ 20.40	\$ 9.43	\$ 59.18	\$ 65.10	4	\$ 260.41	
							\$ 555.90	
Month Rental Hydro Unit		1 Month Rental		5,200.00				
CMU 12" x 12" X 16"		20	3.54	70.80				
Grout		4	5.75	23.00				

Material Total \$5,293.80

TOTALS	
Labor Costs	\$655.90
Material Costs	\$5,293.80
Equipment (staging)	\$0.00
10 % OH+P-on material only	\$529.38
2% Bond	\$118.99
Total	\$6,598.07

Costa Bros Masonry, Inc.

2 Lambeth Park Drive, Fairhaven- Ma, 02719
 Tel: 1.508.991.7634, Fax 1.508.991.7635

CO#2

July 16, 2012

Small Change Estimate Form

Maynard High School, Maynard MA.

Job Description

**(Change Order for the rental cost of Hydro Mobile unit in Auditorium).
 Unit has been sitting on hold for over 76 days and counting. Delays were for the following reasons
 the weld dips to top beam/fireproofing/changes to louver locations and hose cabinet A7 that still
 not complete.**

Work Classification Class	Rate / Hr	Fringes	Burden / Hr	Total / Hr	Total w/ OH & P 10%	Hours	Cost
Foreman	\$ 48.56	\$ 28.36	\$ 15.61	\$ 92.53	\$ 101.78	0	\$ -
Mason	\$ 46.56	\$ 28.36	\$ 14.96	\$ 89.88	\$ 98.87	0	\$ -
Operator	\$ 31.35	\$ 20.40	\$ 10.08	\$ 61.83	\$ 68.01	0	\$ -
Mason Tender	\$ 29.35	\$ 20.40	\$ 9.43	\$ 59.18	\$ 65.10	0	\$ -
							\$ -

Material	Quantity	Unit	Mat \$/Unit	Mat Total \$	Equipment	Work/days
Month Rental Hydro Unit	1	Month Rental		5,200.00		3 Masons Crew 2 Laborers Crew

TOTALS	Rental Total	\$5,200.00
Labor Costs	\$0.00	
Rental Cost	\$5,200.00	
10% OH+P-on material only	\$520.00	
2% Bond	\$104.00	
Total	\$5,824.00	

Rental for
 6/18/2012 - 7/18/2012

Costa Bros Masonry, Inc.

CO# 3

2 Lambeth Park Drive, Fairhaven- Ma. 02719
 Tel: 1,508,991,7634, Fax 1,508,991,7635

August 1, 2012

Small Change Estimate Form

Job: Maynard High School, Maynard MA.

Description

(Change Order for the rental cost of Hydro Mobile unit in Auditorium).
 Unit has been sitting on hold for over 92 days and counting.
 Final Notice we will take down the unit on 8/3/12 will charge remobilizing and setup for this area
 if required to come back due to unresolved issues by CTA.

Work Classification

Class	Rate / Hr	Fringes	Burden / Hr	Total / Hr	Total w/ OH & P	Hours	Cost
Foreman	\$ 48.56	\$ 28.36	\$ 15.61	\$ 92.53	\$ 101.78	0	\$ -
Mason	\$ 46.56	\$ 28.36	\$ 14.96	\$ 89.88	\$ 98.87	0	\$ -
Operator	\$ 31.35	\$ 20.40	\$ 10.08	\$ 61.83	\$ 68.01	0	\$ -
Mason Tender	\$ 29.35	\$ 20.40	\$ 9.43	\$ 59.18	\$ 65.10	0	\$ -
							\$ -

Material	Quantity	Unit	Mat \$/Unit	Mat Total \$	Equipment	Workdays	Masons Crew	2 Laborers Crew
Month Rental Hydro Unit	1	Month Rental		5,200.00				

Rental Total \$5,200.00

TOTALS	
Labor Costs	\$0.00
Rental Cost	\$5,200.00
10 % OH+P-on material only	\$520.00
2% Bond	\$104.00
Total	\$5,824.00

Costa Bros Masonry, Inc.

CO# 4

2 Lambeth Park Drive, Fairhaven- Ma. 02719

Tel. 1.508.991.7634, Fax 1.508.991.7635

Small Change Estimate Form

August 28, 2012

Job: Maynard High School, Maynard MA.

Description:

(Change Order for the rental cost of Hydro Mobile unit at GYM exterior).
 Unit has been sitting on hold for over 28 days and counting and not being used by CBM because of delays. The units will be demobilize early next week not be remobilize until we receive a signed for remobilizing for this rental charges. The equipment was setup per CTA super request for us to start veneer work which still not ready for us to start.

Work Classification	Rate /Hr	Fringes	Burden /Hr	Total /Hr	Total w/ OH & P	Hours	Cost
Class	32.14%			10%			
Foreman	\$ 48.56	\$ 28.36	\$ 15.61	\$ 92.53	\$ 101.78	0	\$ -
Mason	\$ 46.56	\$ 28.36	\$ 14.96	\$ 89.88	\$ 98.87	0	\$ -
Operator	\$ 31.35	\$ 20.40	\$ 10.08	\$ 61.83	\$ 68.01	0	\$ -
Mason Tender	\$ 29.35	\$ 20.40	\$ 9.43	\$ 59.18	\$ 65.10	0	\$ -
							\$ -

Material	Quantity	Unit	Mat \$/Unit	Mat. Total \$	Equipment	Workdays	3 Masons Crew	2 Laborers Crew
Month Rental Hydro Unit	1	Month Rental		5,200.00				
TOTALS				Rental Total				\$5,200.00

Labor Costs	\$0.00
Rental Cost	\$5,200.00
10 % OH+P-on material only	\$520.00
2% Bond	\$104.00
Total	\$5,824.00

COSTA BROTHERS MASONRY, INC.
2 LAMBETH PARK DRIVE
FAIRHAVEN, MA 02719
(508) 991-7634
(508) 991-7635 FAX

T&M #1

TO: CTA CONSTRUCTION

ATTN: Marielba

DATE:

Office #

INVOICE#

Office Fax:

Job: Maynard High School

T&M INVOICE for work requested by CTA. Directed to welding clips under the steel beams col. line GA from G3 to G1. Col. lne G1 from GA to GF col. Line GF from G3 to G1.

1. LABOR:

Classification	No. of Workers	Total Hrs. Worked	Pay Per Hour	Total Cost
Foreman			\$ 78.18	\$ -
Mason	1	8	\$ 73.18	\$ 585.44
Laborer			\$ 50.00	\$ -
Operator			\$ 52.00	\$ -
Labor Foreman			\$ 52.00	\$ -
				\$ -

TOTAL LABOR COST: \$ 585.44

2. MATERIALS:

Type of Material	Quantity	Item Price	Total Cost
Welding Rods 1/2 boxes	1.5	\$ 181.00	\$ 271.50
			\$ -
			\$ -
			\$ -
			\$ -

TOTAL MATERIALS COST: \$ 271.50

3. EQUIPMENT:

Type of Equipment	Unit	Cost per	Total Cost
Gas Power Welder Daily Rental:	1	\$ 95.00	\$ 95.00

TOTAL EQUIPMENT COST: \$ 95.00

4. SUB TOTAL " COST FOR ITEMS 1., 2. & 3.:

SUB TOTAL: \$ 951.94

5 INSURANCE AND TAXES on Labor

33.70% x ITEM 1.: 197.29

6 MISC. LUMP SUM SERVICES PROVIDED

Type of Miscellaneous Lump Sum Service	Cost	Total Cost

7 SUB TOTAL

SUB TOTAL: \$ 1,149.23

8 OVERHEAD/PROFIT OF :

15% x ITEM 4: \$ 172.38

9 INS. BOND

2% x ITEM 7+8: \$ 26.43

10 TOTAL OF ITEMS 7., 8. (A. or B.), 9.

TOTAL COST: \$ 1,348.05

See attachment with signed slip	8/24/2012
CTA SIGNATURE FOR APPROVAL OF RATES	DATE

COSTA BROTHERS MASONRY, INC.
 2 LAMBETH PARK DR.
 FAIRHAVEN, MA 02719

JOB INVOICE

(508) 991-7634
 FAX (508) 991-7635

TO CJA

PHONE	DATE OF ORDER
ORDER TAKEN BY	CUSTOMER'S ORDER NUMBER
<input type="checkbox"/> DAY WORK	<input type="checkbox"/> CONTRACT
<input checked="" type="checkbox"/> EXTRA	
JOB NAME/NUMBER MAYNARD 94 S.	
JOB LOCATION MAYNARD	
JOB PHONE	STARTING DATE 8/1/12

TERMS:

QTY.	MATERIAL	PRICE	AMOUNT	DESCRIPTION OF WORK
	GAS POWERED WELDER 1 1/2 BOXES RODS			PER CJA, COSTA BRO. WAS DIRECTED TO PROCEED WITH THE WELDING OF THE MISSING CLIPS UNDER THE BEAMS ON J+M COLUMN LINE GA FROM G3 TO G6 COLUMN LINE GI FROM G4 TO G7 COLUMN LINE GF FROM G3 TO G1
				OTHER CHARGES
				TOTAL OTHER
				LABOR
				MASON 8
				TOTAL LABOR
				TOTAL MATERIALS
				TOTAL OTHER
DATE COMPLETED		TOTAL MATERIALS		
Work ordered by				Thank You
Signature				TAX
				TOTAL

[Handwritten notes and signatures]
 Full length clips
 steel for locker room
 8/2/12

COSTA BROTHERS MASONRY, INC.
2 LAMBETH PARK DRIVE
FAIRHAVEN, MA 02719
(508) 991-7634
(508) 991-7635 FAX

T&M #2

TO: CTA CONSTRUCTION

ATTN: Marielba

DATE: 8/2/2012

Office #

INVOICE#

Office Fax:

Job: Maynard High School

T&M INVOICE for work requested by CTA. Directed to welding clips under the steel beams col. line GA from G3 to G1. Col. line G1 from GA to GF col. Line GF from G3 to G1.

1. LABOR:

Classification	No. of Workers	Total Hrs Worked	Pay Per Hour	Total Cost
Foreman			\$ 78.18	\$ -
Mason	1	8	\$ 73.18	\$ 585.44
Laborer			\$ 50.00	\$ -
Operator			\$ 52.00	\$ -
Labor Foreman			\$ 52.00	\$ -
				\$ -

TOTAL LABOR COST: \$ 585.44

2. MATERIALS:

Type of Material	Quantity	Item Price	Total Cost
Welding Rods 1 1/2 boxes	1.5	\$ 181.00	\$ 271.50
			\$ -
			\$ -
			\$ -
			\$ -

TOTAL MATERIALS COST: \$ 271.50

3. EQUIPMENT:

Type of Equipment	Unit	Cost per	Total Cost
Gas Power Welder Daily Rental	1	\$ 95.00	\$ 95.00

TOTAL EQUIPMENT COST: \$ 95.00

4. SUB TOTAL " COST FOR ITEMS 1., 2. & 3.:

SUB TOTAL: \$ 951.94

5 INSURANCE AND TAXES on Labor

33.70% x ITEM 1.: 197.29

6 MISC. LUMP SUM SERVICES PROVIDED

Type of Miscellaneous Lump Sum Service	Cost	Total Cost

7 SUB TOTAL

SUB TOTAL: \$ 1,149.23

8 OVERHEAD/PROFIT OF :

15% x ITEM 4: 172.38

9 INS. BOND

2% x ITEM 7+8: 26.43

10 TOTAL OF ITEMS 7., 8. (A. or B.), 9.

TOTAL COST: \$ 1,348.05

See attachment with signed slip	8/2/2012
CTA SIGNATURE FOR APPROVAL OF RATES	DATE

2 LAMBETH PARK DR.
FAIRHAVEN, MA 02719

JOB INVOICE

(508) 991-7634
FAX (508) 991-7635

TO CJA

PHONE	DATE OF ORDER
ORDER TAKEN BY	CUSTOMER'S ORDER NUMBER
<input type="checkbox"/> DAY WORK	<input type="checkbox"/> CONTRACT
<input checked="" type="checkbox"/> EXTRA	
JOB NAME NUMBER <u>MAYNARD #5</u>	
JOB LOCATION <u>MAYNARD</u>	
JOB PHONE	START DATE <u>8/2/12</u>

TERMS:

QTY.	MATERIAL	PRICE	AMOUNT	DESCRIPTION OF WORK
	1 GAS POWERED WELDER			PER CJA, COSTA BROS. WAS DIRECTED TO PROCEED ON T&M WITH WELDING MISSING CLIPS UNDER BEAMS
	1 1/2 BOXES OF RODS			
				COLUMN LINE G4 FROM G3 TO G1
				COL. LINE G1 FROM G4 TO G6
				COL. LINE G7 FROM G3 TO G1
				OTHER CHARGES
				TOTAL OTHER
				LABOR
				MASON
				8
				TOTAL LABOR
				TOTAL MATERIALS
				TOTAL OTHER
DATE COMPLETED			TOTAL MATERIALS	
Work ordered by				
Signature				
				TAX
				TOTAL

Per Unlited
Steel for
clips @
LOCKER ROOM

Thank You

COSTA BROTHERS MASONRY, INC.
2 LAMBETH PARK DRIVE
FAIRHAVEN, MA 02719
(508) 991-7634
(508) 991-7635 FAX

T&M # 10

TO: CTA CONSTRUCTION

ATTN: Marielba

Office # 781-786-8617 Marielba Beltran

DATE: 10/5/2012

Office Fax:

INVOICE# 10

Job: Maynard High School

T&M INVOICE for work requested by CTA. Directed to do infill's on the lower roof at A-10 line were the AVB needed to be completed.

1. LABOR:

Classification	No. of Workers	Total Hrs. Worked	Pay Per Hour	Total Cost
Foreman			\$ 79.13	\$ -
Mason	1	6	\$ 74.13	\$ 444.78
Laborer	1	6	\$ 50.00	\$ 300.00
Operator	1	1	\$ 52.00	\$ 52.00
Labor Foreman			\$ 52.00	\$ -
			\$ -	\$ -

TOTAL LABOR COST: \$ 796.78

2. MATERIALS:

Type of Material	Quantity	Item Price	Total Cost
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -

TOTAL MATERIALS COST: \$ -

3. EQUIPMENT:

Type of Equipment	Unit	Cost per	Total Cost

TOTAL EQUIPMENT COST: \$ -

4. SUB TOTAL COST FOR ITEMS 1., 2. & 3.:

SUB TOTAL: \$ 796.78

5 INSURANCE AND TAXES on Labor

33.70% x ITEM 1: 268.51

6 MISC. LUMP SUM SERVICES PROVIDED

Type of Miscellaneous Lump Sum Service	Cost	Total Cost

SUB TOTAL: \$ 1,065.29

8 OVERHEAD/PROFIT OF :

15% x ITEM 4: \$ 159.79

9 INS. BOND

2% x ITEM 7+8: \$ 24.50

10 TOTAL OF ITEMS 7., 8. (A. or B.), 9.

TOTAL COST: \$ 1,249.59

See attachment with Signed Slip	Oct. 3, 2012
CTA SIGNATURE	DATE

COSTA BROTHERS MASONRY, INC.
2 LAMBETH PARK DRIVE
FAIRHAVEN, MA 02719
(508) 991-7634
(508) 991-7635 FAX

T&M # 11

TO: CTA CONSTRUCTION

ATTN: Marielba

Office # 781-786-6617 Marielba Beltran

DATE: 12/4/2012

Office Fax:

INVOICE# 11

Job: Maynard High School

T&M INVOICE for work requested by CTA. Directed to do 4" cmu Infill's on column line A.10 so that the AVB could be installed.

1. LABOR:

Classification	No. of Workers	Total Hrs. Worked	Pay Per Hour	Total Cost
Foreman			\$ 79.13	\$ -
Mason	1	4	\$ 74.13	\$ 296.52
Laborer			\$ 50.00	\$ -
Operator			\$ 52.00	\$ -
Labor Foreman			\$ 52.00	\$ -
			\$ -	\$ -

TOTAL LABOR COST: \$ 296.52

2. MATERIALS:

Type of Material	Quantity	Item Price	Total Cost
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -

TOTAL MATERIALS COST: \$ -

3. EQUIPMENT:

Type of Equipment	Unit	Cost per	Total Cost

TOTAL EQUIPMENT COST: \$ -

4. SUB TOTAL " COST FOR ITEMS 1., 2. & 3.:

SUB TOTAL: \$ 296.52

5 INSURANCE AND TAXES on Labor

33.70% x ITEM 1: 99.93

6 MISC. LUMP SUM SERVICES PROVIDED

Type of Miscellaneous Lump Sum Service	Cost	Total Cost

7 SUB TOTAL

SUB TOTAL: \$ 396.45

8 OVERHEAD/PROFIT OF :

15% x ITEM 4: 59.47

9 INS. BOND

2% x ITEM 7+8: 9.12

10 TOTAL OF ITEMS 7., 8. (A. or B.), 9.

TOTAL COST: \$ 465.03

See attachment with Signed Slip	Dec 4, 2012
CTA SIGNATURE	DATE

COSTA BROTHERS MASONRY, INC.
2 LAMBETH PARK DRIVE
FAIRHAVEN, MA 02719
(508) 991-7634
(508) 991-7635 FAX

T&M # 12

TO: CTA CONSTRUCTION

ATTN: Marielba

Office # 781-786-6617 Marielba Beltran

DATE: 12/5/2012

Office Fax:

INVOICE# 12

Job: Maynard High School

T&M INVOICE for work requested by CTA. Directed to do 4" cmu Infill's on column line A.10 so that the AVB could be installed.

1. LABOR:

Classification	No. of Workers	Total Hrs. Worked	Pay Per Hour	Total Cost
Foreman			\$ 79.13	\$ -
Mason	1	3	\$ 74.13	\$ 222.39
Laborer			\$ 50.00	\$ -
Operator			\$ 52.00	\$ -
Labor Foreman			\$ 52.00	\$ -
				\$ -

TOTAL LABOR COST: \$ 222.39

2. MATERIALS:

Type of Material	Quantity	Item Price	Total Cost
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -

TOTAL MATERIALS COST: \$

3. EQUIPMENT:

Type of Equipment	Unit	Cost per	Total Cost

TOTAL EQUIPMENT COST: \$

4. SUB TOTAL COST FOR ITEMS 1, 2, & 3:

SUB TOTAL: \$ 222.39

5. INSURANCE AND TAXES on Labor

33.70% x ITEM 1: 74.95

6. MISC. LUMP SUM SERVICES PROVIDED

Type of Miscellaneous Lump Sum Service	Cost	Total Cost

7. SUB TOTAL

SUB TOTAL: \$ 297.34

8. OVERHEAD/PROFIT OF :

15% x ITEM 4: \$ 44.60

9. INS. BOND

2% x ITEM 7+8: \$ 6.84

10. TOTAL OF ITEMS 7, 8, (A. or B.), 9.

TOTAL COST: \$ 348.77

See attachment with Signed Slip

Dec 5, 2012

CTA SIGNATURE

DATE

COSTA BROTHERS MASONRY, INC.
2 LAMBETH PARK DRIVE
FAIRHAVEN, MA 02719
(508) 991-7634
(508) 991-7635 FAX

T&M # 13

TO: CTA CONSTRUCTION

ATTN: Marielba

Office # 781-786-6617 Marielba Beltran

DATE: 5/7/2013

Office Fax:

INVOICE# 13

Job: Maynard High School

T&M INVOICE for work requested by CTA. Directed to do infills at the duct openings D138 and grout in door frame by electric room and infill's with 2" soaps due damage by others.

1. LABOR:

Classification	No. of Workers	Total Hrs. Worked	Pay Per Hour	Total Cost
Foreman			\$ 79.13	\$ -
Mason	1	8	\$ 74.13	\$ 593.04
Laborer	1	8	\$ 50.00	\$ 400.00
Operator			\$ 52.00	\$ -
Labor Foreman			\$ 52.00	\$ -
			\$ -	\$ -

TOTAL LABOR COST: \$ 993.04

2. MATERIALS:

Type of Material	Quantity	Item Price	Total Cost
8 x 8 x 16	12	\$ 1.86	\$ 22.32
Mortar Bags	6	\$ 6.85	\$ 41.10
			\$ -
			\$ -
			\$ -

TOTAL MATERIALS COST: \$ 63.42

3. EQUIPMENT:

Type of Equipment	Unit	Cost per	Total Cost

TOTAL EQUIPMENT COST: \$ -

4. SUB TOTAL COST FOR ITEMS 1., 2. & 3.:

SUB TOTAL: \$ 1,056.46

5 INSURANCE AND TAXES on Labor

33.70% x ITEM 1: 334.65

6 MISC. LUMP SUM SERVICES PROVIDED

Type of Miscellaneous Lump Sum Service	Cost	Total Cost

7 SUB TOTAL

SUB TOTAL: \$ 1,391.11

8 OVERHEAD/PROFIT OF :

15% x ITEM 4: 208.67

9 INS. BOND

2% x ITEM 7+8: 32.00

10 TOTAL OF ITEMS 7., 8. (A. or B.), 9.

TOTAL COST: \$ 1,631.78

See attachment with Signed Slip	March 7, 2013
CTA SIGNATURE	DATE

COSTA BROTHERS MASONRY, INC.
2 LAMBETH PARK DRIVE
FAIRHAVEN, MA 02719
(508) 991-7634
(508) 991-7635 FAX

T&M # 14

TO: CTA CONSTRUCTION

ATTN: Marielba

Office # 781-786-6617 Marielba Beltran

DATE: 8/11/2013

Office Fax:

INVOICE# 14

Job: Maynard High School

T&M INVOICE for work requested by CTA. Directed to clean fire proofing in the gym of the ground face and glazed CMU. This was at the pier locations.

1. LABOR:

Classification	No. of Workers	Total Hrs. Worked	Pay Per Hour	Total Cost
Foreman			\$ 79.13	\$ -
Mason	1	4	\$ 74.13	\$ 296.52
Laborer			\$ 50.00	\$ -
Operator			\$ 52.00	\$ -
Labor Foreman			\$ 52.00	\$ -
				\$ -

TOTAL LABOR COST: \$ 296.52

2. MATERIALS:

Type of Material	Quantity	Item Price	Total Cost
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -

TOTAL MATERIALS COST: \$ -

3. EQUIPMENT:

Type of Equipment	Unit	Cost per	Total Cost
Acid Cleaner	No Charge		
Brush	No Charge		

TOTAL EQUIPMENT COST: \$ -

4. SUB TOTAL " COST FOR ITEMS 1., 2. & 3.:

SUB TOTAL: \$ 296.52

5. INSURANCE AND TAXES on Labor

33.70% x ITEM 1.: \$ 99.93

6. MISC. LUMP SUM SERVICES PROVIDED

Type of Miscellaneous Lump Sum Service	Cost	Total Cost

7. SUB TOTAL

SUB TOTAL: \$ 396.45

8. OVERHEAD/PROFIT OF :

15% x ITEM 4: \$ 59.47

9. INS. BOND

2% x ITEM 7+8: \$ 9.12

10. TOTAL OF ITEMS 7., 8. (A. or B.); 9.

TOTAL COST: \$ 465.03

See attachment with Signed Slip	June 11, 2013
CTA SIGNATURE	DATE

COSTA BROTHERS MASONRY, INC.
2 LAMBETH PARK DRIVE
FAIRHAVEN, MA 02719
(508) 991-7634
(508) 991-7635 FAX

T&M # 15

TO: CTA CONSTRUCTION

ATTN: Marielba

Office # 781-786-6617 Marielba Beltran

DATE: 6/12/2013

Office Fax:

INVOICE# 15

Job: Maynard High School

T&M INVOICE for work requested by CTA. Directed to clean fire proofing in the gym of the ground face and glazed CMU. This was at the pier locations.

1. LABOR:

Classification	No. of Workers	Total Hrs. Worked	Pay Per Hour	Total Cost
Foreman			\$ 79.13	\$ -
Mason	1	8	\$ 74.13	\$ 593.04
Laborer			\$ 50.00	\$ -
Operator			\$ 52.00	\$ -
Labor Foreman			\$ 52.00	\$ -
				\$ -

TOTAL LABOR COST: \$ 593.04

2. MATERIALS:

Type of Material	Quantity	Item Price	Total Cost
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -

TOTAL MATERIALS COST: \$ -

3. EQUIPMENT:

Type of Equipment	Unit	Cost per	Total Cost
Acid Cleaner	No Charge		
Brush	No Charge		

TOTAL EQUIPMENT COST: \$ -

4. SUB TOTAL " COST FOR ITEMS 1., 2. & 3.:

SUB TOTAL: \$ 593.04

5. INSURANCE AND TAXES on Labor

33.70% x ITEM 1.: \$ 199.85

6. MISC. LUMP SUM SERVICES PROVIDED

Type of Miscellaneous Lump Sum Service	Cost	Total Cost

7. SUB TOTAL

SUB TOTAL: \$ 792.89

8. OVERHEAD/PROFIT OF :

15% x ITEM 4: \$ 118.93

9. INS. BOND

2% x ITEM 7+8: \$ 18.24

10. TOTAL OF ITEMS 7., 8. (A. or B.), 9.

TOTAL COST: \$ 930.07

See attachment with Signed Slip

June 12, 2013

CTA SIGNATURE

DATE



2 Lambeth Park Drive, Fairhaven, MA 02719
508.991.7634/508.991.7635 Fax

October 21, 2013

Town of Maynard
195 Main Street
Maynard, MA 01754

Project: New Maynard High School

You have received our Demand for Direct Final Payment of \$141,536.50, dated September 30, 2013. The ten day period for CTA Construction, to file a compliant response to our demand has passed and he has not done so.

More than seventy days having elapsed since we substantially completed our work. Massachusetts General Laws, Chapter 30, Section 39F requires that you now make direct payment to us of the full amount demanded, including retainage, less any amounts you retain as the estimated cost of completing incomplete or unsatisfactory items of our work.

Any direct payment made to us discharges your obligation to CTA Construction., to that extent, but payment of any part of the amount demanded to CTA Construction, may result in your paying twice.

We are entitled to be paid from amounts due or to become due to CTA Construction. Please advise as to when we may expect payment.

Thank you for your prompt attention to this matter.

Sincerely,
Costa Brothers Masonry, Inc.

A handwritten signature in black ink, appearing to read 'Lisa Da Costa', is written over the typed name.

Lisa Da Costa
Controller/Treasurer

Certified Mail # to Awarding Authority: 7004 0550 0000 4761 2155
Certified Mail # to School Department: 7004 0550 0000 4761 2162

mailed 10-21-13

www.costabrothersmasonry.com

✓
TO BOARD OF SELECTMAN.

I am sending this letter
to inform you of my
resignation from the
CB4 BOARD as of 12/4/13

Rosalie D. Pichot
60 Concord St. 21R
978-897-2483



December 6, 2013

To Dawn Capello Chairman,
Board of Selectman
Michelle Sokolowski
Council of Aging.

I am resigning
from the Board of the
Council of Aging. The
new date of the meeting
is inconvenient for me.
Also other personal reasons!

Sincerely
Nancy Hatch





AGENDA
Maynard Recreation Commission Meeting
Wednesday, December 18, 2013
Town Hall – Room 202
Time: 7:00pm

(All public meetings may be recorded, broadcast and or videotaped)

1. Call to Order
2. Public Comment
3. Old Business
 - a. Review and approve Meeting Minutes from November 20.
 - b. MOU for management of recreation programs: finalize edits
 - c. Rockland CPA turf project update -
 - d. Town athletic fields maintenance
 - e. Outdoor ice skating
4. New Business
 - a. New program ideas
 - b. Open
5. BGCAV
 - a. Program updates
 - b. Enrollment reports
6. Finance Report
7. Announcements
8. Adjourn

Submitted to Town Clerk December 16th, 2013



Zoning Board of Appeals

Town Office Building
195 Main Street
Maynard, MA 01754



LEGAL NOTICE

A public hearing will be held on **Monday, December 16, 2013 at 7:20 p.m.** at the Maynard Town Building, 195 Main Street, Maynard, Room 101, to hear all persons interested in the Petition of John P. Ward, 92 Old Lancaster Road, Sudbury, MA for a Variance from the Dimensional Regulation within Section 4.1.1 of the Maynard Protective Zoning Bylaw related to minimum frontage for the Petitioner's lot located at 123 Summer Street, Maynard, Map 8-Parcel 164, which is located in the Single Residence District (S-1). The request is to allow a lot with approximately 64 feet of frontage. The requirement for a lot in a S-1 District is 100 feet.

Action will be taken on the within petition as filed and presented. A copy of the application is on file with the Town Clerk's and the Zoning Board of Appeals' Offices and can be viewed during normal office hours.

Paul Scheiner, Chairman

Agenda for Maynard Cultural Council

16 January 2014

7 PM in Lower Level of Town hall, 195 Main Street

1. Welcome, members & guests
2. Grant applications
3. Discussion of Cultural District designations, including
 - a. Meeting with Meri Jenkins, Director of the Cultural District Program
 - b. Meeting with Anita Walker, Chair of Massachusetts Cultural Council
 - c. Discussion with Jason Weeks
 - d. Cancelled 17 December meeting with BOS due to weather
 - e. Joint Committee at State
 - f. Where we are today and where we are going
 - g. Google map of contemplated cultural district
4. Approval of minutes from last two meetings
5. Other (including any new business)
6. Tracie Konopinski of MassCreative



MAYNARD GOLF COURSE RE-USE COMMITTEE

Monday, December 9th, 2013 @ 7:00 PM

**Town Hall
Lower Level
Mtg. # 19-2**

- **Committee:**
 - Open meeting, verify quorum
 - Approve minutes from October 28th, 2013 meeting

- **Full Committee:**
 - Open Comments from Public
 - Review Recent Updates (if any)
 - Review Status of Drafts (working session)

- **Open issues/New Business:**
 - Open Comments from Public
 - Committee Round Table
 - Proposed Meetings for January :
 - January 6th, 2013
 - January 27th, 2013 (*final 1st draft complete*)

Chairperson: Mark Grundstrom Posted by: Mark Grundstrom Posting date: December 3, 2013

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

This agenda is subject to change.



MAYNARD GOLF COURSE RE-USE COMMITTEE

Monday, January 6th, 2014 @ 7:00 PM

Town Hall
Lower Level
Mtg. # 20-2

- **Committee:**
 - Open meeting, verify quorum
 - Approve minutes from December 9th, 2013 meeting

- **Full Committee:**
 - Open Comments from Public
 - Review Recent Updates (if any)
 - Review Status of Drafts (working session)

- **Open issues/New Business:**
 - Open Comments from Public
 - Committee Round Table
 - Proposed Meetings for January :
January 27th, 2013 (*final 1st draft complete*)

Chairperson: Mark Grundstrom **Posted by:** Mark Grundstrom **Posting date:** December 30, 2013

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

This agenda is subject to change.

~~Becky Mosca~~

From: recapdata@dor.state.ma.us
Sent: Tuesday, November 26, 2013 11:33 AM
To: townclerk@townofberlin.com; selectmen@townofberlin.com; bmcdermott@bbrsd.org; dbaran@hudson.k12.ma.us; selectmanyates@gmail.com; Fsantos@townofhudson.org; jveros@comcast.net; shelley@concord.org; emsdad55@aol.com; Klyons@hudson.k12.ma.us; lnelson@hudson.k12.ma.us; lynn_valcourt@hotmail.com; sdunnell@hudson.k12.ma.us; tducey@hudson.k12.ma.us; gjcalanan@hudson.k12.ma.us; citycouncil@marlborough-ma.gov; rlanglois@mps-edu.org; Becky Mosca; bchetwynd@yahoo.com; mayer@maynard.k12.ma.us; D Gavin; D Capello; gerardi@maynard.k12.ma.us; ahutchins@town.northborough.ma.us; cgobron@nsboro.k12.ma.us; drand@town.northborough.ma.us; jamberson@town.northborough.ma.us; LRutan@town.northborough.ma.us; bpantazis@town.northborough.ma.us; selectmen@southboroughma.com; gbarrette@town.westborough.ma.us; ijohnson@town.westborough.ma.us; oliveri@westborough.k12.ma.us; lemery@town.westborough.ma.us; towlea@mec.edu; pccovino@town.westborough.ma.us; tdodd@town.westborough.ma.us; mnawrocki@assabet.org; pcollins@assabet.org; recapdata@dor.state.ma.us
Subject: Excess and Deficiency Notification for Assabet Valley
Attachments: Assabet Valley E&D 13.pdf

Massachusetts Department of Revenue Division of Local Services
Amy Pitter, Commissioner
Robert G. Nunes, Deputy Commissioner & Director of Municipal Affairs

Tuesday, November 26, 2013

Patrick Collins
Business Administrator
Assabet Valley

Re: EXCESS AND DEFICIENCY - Assabet Valley

Based upon the unaudited balance sheet submitted, I hereby certify that the amount of excess and deficiency or "E & D" as of July 1, 2013 for Assabet Valley is:

General Fund \$ 545,959

This certification is in accordance with the provisions of G. L. Chapter 71, §16B½, as amended. The unencumbered funds certified above in excess of five percent of the operating budget and budgeted capital costs for the succeeding fiscal year, must be applied to reduce the current fiscal year's assessment. For your district, this excess amount equals \$ 0.

This certification letter will also be e-mailed to the school superintendent, the board of selectmen in each member town and the city council in each member city immediately upon approval, provided an e-mail address is reported in DLS' Local Officials Directory. Please forward to other officials that you deem appropriate.

SUBMITTED BY	Peter Zona	DISTRICT	Assebet Valley Voke
PHONE	508-845-9430	DATE RECEIVED	11/05/13
FIELD REP	ASN	DATE SUBMISSION COMPLETE	11/22/13

EXCESS AND DEFICIENCY CALCULATION

BEGIN:		
UNRESERVED FUND BALANCE/EXCESS AND DEFICIENCY		<u>639,320</u>
LESS:		
OTHER RECEIVABLE, OVERDRAWN ACCOUNTS, DEFICITS		
Auto Collision		<u>2,282</u>
Cafeteria		<u>90,803</u>
Postsecondary Perkins 13		<u>275</u>
_____		<u>-</u>
OTHER ADJUSTMENTS:		
_____		<u>-</u>
_____		<u>-</u>
_____		<u>-</u>
TOTAL CERTIFIED UNENCUMBERED EXCESS AND DEFICIENCY		<u>545,959</u>

UNENCUMBERED E & D IN EXCESS OF 5% CALCULATION

OPERATING AND CAPITAL BUDGET		<u>13,284,876</u>
5% OF BUDGET		<u>664,244</u>
TOTAL IN EXCESS		<u>-</u>

REVIEWED BY: <u>ASN</u>	PLEASE SEE CERTIFICATION LETTER
DATE: <u>11/22/2013</u>	FOR DIRECTOR OF ACCOUNTS APPROVAL

~~Becky Mosca~~

From: DLS_Alerts@dor.state.ma.us
Sent: Tuesday, November 26, 2013 10:58 AM
To: ~~Becky Mosca~~
Subject: Revised Forms of List for FY2015

Revised Forms of List for FY2015

The Division of Local Services has posted on its website [Bulletin 2013-05B](#), which advises Boards of Assessors about revisions made to business forms of list, [State Tax Forms 2](#) and [2MT](#), for fiscal year 2015. The revisions reflect a change in the state and local tax treatment of utility corporations that takes effect on January 1, 2014 for state tax year 2014 and local fiscal year 2015. Utility corporations, except for landline telephone and telegraph corporations subject to G.L. c. 166 and centrally valued by the Department of Revenue, will now be treated as business corporations for local tax purposes under G.L. c. 59, § 5(16)(2) and will be taxable for machinery used in the conduct of the business. Previously, the only machinery utility corporations were taxable for locally was machinery used in manufacturing or supplying or distributing water. The returns have also been revised to ask business taxpayers filing forms of lists with local assessors (other than individual sole proprietors) to confirm they submitted an "Annual Certification of Tax Entity Status" to the Department. That certification is made through the Department's [Webfile for Business](#) and the information collected assists us in compiling the Corporations Book.

SUBMITTED BY	Peter Zona	DISTRICT	Assebet Valley Voke
PHONE	508-845-9430	DATE RECEIVED	11/05/13
FIELD REP	ASN	DATE SUBMISSION COMPLETE	11/22/13

EXCESS AND DEFICIENCY CALCULATION

BEGIN:

UNRESERVED FUND BALANCE/EXCESS AND DEFICIENCY	<u>639,320</u>
---	----------------

LESS:

OTHER RECEIVABLE, OVERDRAWN ACCOUNTS, DEFICITS

Auto Collision	<u>2,282</u>
Cafeteria	<u>90,803</u>
Postsecondary Perkins 13	<u>275</u>
	<u>-</u>

OTHER ADJUSTMENTS:

	<u>-</u>
	<u>-</u>
	<u>-</u>

TOTAL CERTIFIED UNENCUMBERED EXCESS AND DEFICIENCY	<u>545,959</u>
--	----------------

UNENCUMBERED E & D IN EXCESS OF 5% CALCULATION

OPERATING AND CAPITAL BUDGET	<u>13,284,876</u>
------------------------------	-------------------

5% OF BUDGET	<u>664,244</u>
--------------	----------------

TOTAL IN EXCESS	<u>-</u>
-----------------	----------

REVIEWED BY: ASN

DATE: 11/22/2013

PLEASE SEE CERTIFICATION LETTER
FOR DIRECTOR OF ACCOUNTS APPROVAL

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Community Preservation Committee
PUBLIC MEETING NOTICE

Maynard Town Hall
Wednesday, December 04, 2013 at 7:00 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

CALL TO ORDER:

PUBLIC COMMENTS:

ADMINISTRATIVE BUSINESS:

- Review minutes from previous meeting.

CORRESPONDENCE:

- Mail received

BUSINESS:

- Review Section 1 changes
- Review final proposals
- Discuss CPC balances
- New Business

Upcoming Meetings:

- Determine next regularly scheduled meeting.

THIS AGENDA IS SUBJECT TO CHANGE

Posted by: Michael Chambers, CPC Chair



TOWN OF MAYNARD

To: The Maynard Board of Selectmen

In all instances where the Police are called to the premises regardless of the intent or severity of any incident, battery or physical altercation committed on the premises, the Manager shall submit a complete and accurate written report (on a form provided by the Selectmen) of the same to the Selectmen within 24 hours.

A. Name of Premises: Peytons

B. Name of Manager: Ryan Archuleta

C. Parties Involved by Name and Address (if known):

Ryan Archuleta, Conor Faulkingham, Nicholas Donaldson, Erica Gerhardt, John Barlow and Delaney Harrigan. All staff members of Peytons at 86 Powdermill Rd

D. Time and Date of Altercation: 1:59AM Saturday November 30th 2013

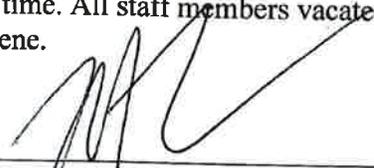
E. Action taken by Manager and what time: Manager answered the door for police.

F. Description of the circumstances including damage and any apparent injuries:

Police knocked on door at Peytons at approximately 1:59AM. At that time no customers were present, staff members only. Police had told Ryan that staff members were not allowed to be on the premises at that time. All staff members vacated the premises upon request by the officers at the scene.

12/3/13

Date of Report


Signature of Person Making Report

NICHOLAS A. CSO

617-491-8050

Phone # of Signature Person



**Maynard Police Department
Incident Report**

Incident #: 13-731-OF
Call #: 13-9079

Date/Time Reported: 11/30/2013 0151
Report Date/Time: 11/30/2013 0320
Status: Incident Open

Reporting Officer: Patrol Christopher Sweeney
Assisting Officer: Patrol Daniel Bodwell

Signature: _____

#	OFFENSE (S)	ATTEMPTED	TYPE
---	-------------	-----------	------

LOCATION TYPE: Restaurant/Cafeteria Zone: North of Rt. 62
PEYTON'S RIVERS EDGE
86 POWDER MILL RD
MAYNARD MA 01754

1	MUNICIPAL BY-LAW VIOLATION 85/10/C	N	Violation
	85 10 OCCURRED: 11/30/2013 0151		

#	PERSON (S)	PERSON TYPE	SEX	RACE	AGE	SSN	PHONE
---	------------	-------------	-----	------	-----	-----	-------

1	PEYTON'S RIVERS EDGE 86 POWDER MILL RD MAYNARD MA 01754	BUSINESS					978-637-2154
2	ARCHULETA, RYAN J 4 THORNTON ST WOBURN MA 01801-3421 DOB: [REDACTED] EMPLOYER: PEYTON'S RIVERS EDGE CONTACT INFORMATION: Home Phone (Primary) [REDACTED] Work Phone (Primary) 978-637-2154	PARTICIPANT	M	W	[REDACTED]	[REDACTED]	[REDACTED]
3	BARLOW, JOHN J 11 SOUTH ST BERLIN MA 01503-1606 DOB: [REDACTED]	PARTICIPANT	M	W	[REDACTED]	[REDACTED]	[REDACTED]
4	GERHARDT, ERICA L 39 AUTUMN RD LUNENBURG MA 01462-1503 DOB: [REDACTED]	PARTICIPANT	F	W	[REDACTED]	[REDACTED]	[REDACTED]
5	HARRIGAN, DELANEY M 21 KINSLEY LN ACTON MA 01720-2807 DOB: [REDACTED]	PARTICIPANT	F	W	[REDACTED]	[REDACTED]	[REDACTED]
6	FAULKINGHAM, CONOR J 91 HARRISON AVE WOBURN MA 01801-4046 DOB: [REDACTED]	PARTICIPANT	M	W	[REDACTED]	[REDACTED]	[REDACTED]

NARRATIVE FOR PATROL CHRISTOPHER M SWEENEY

Ref: 13-731-OF

Entered: 11/30/2013 @ 0335

Entry ID: CSWEE

Modified: 12/02/2013 @ 0348

Modified ID: CSWEE

On Saturday November 30th, 2013 I was working uniformed patrol assigned to marked cruiser #12. Around 1:40 AM I was checking the parking lot of Peyton's Rivers Edge, 86 Powder Mill Rd, when I observed several people inside playing pool. Two of these subjects were wearing street clothes not typical of the employees at Peyton's. I exited my cruiser and observed the group through the window. There were four subjects playing pool, a subject behind the rear bar, and a subject who I recognized as the general manager, Ryan Archuletta, walking around turning off lights. I observed three alcoholic beverages at a table where the four were playing pool and observed the subjects drinking from the glassware. I called in my observations and requested Off. Bodwell to assist me.

When Off. Bodwell arrived I knocked on the door and Ryan Archuletta came to the door. I asked him about the alcohol and he stated everyone was employees. I then asked him if they were all on the clock and he stated they were not. I advised him of the town by-laws and he stated that there's a state law allowing them one drink per shift. I informed him that there was no such law and if there were they are still required to follow the town by-law. I then asked him for the names of all employees and he showed me the computer showing when they clocked out to show that they were all employees. The employees names are, Erica Gerhardt, Connor Faulkingham, Nicholas Donaldson, John Barlow, and Delaney Harrigan. Delaney Harrigan had not worked on this evening, and Erica Gerhardt and John Barlow were both off the clock, Erica around 10:30 PM. I again advised Ryan of the town by-laws in regards to the Alcoholic Beverage Regulations section 4 (copy attached) which requires all non employees (including employees who are not then working) to vacate at closing; all alcoholic beverages removed and glasses emptied; and no employee or owner to consume an alcoholic beverage. He again mentioned the state law in regards to one drink per shift and also stated that he thought there might be some confusion because many of those working were driving rental cars.

Ryan also made mention to the same issue last week, call 13-8850, in which I observed several subjects at the back bar but did not observe any beverages out. I spoke with Connor Faulkingham on this occasion and he advised that they were all employees. I advised Ryan that he would have to file a report with the selectmen's office for Monday and he stated he understood.

Respectfully Submitted,

Officer Chris Sweeney, #13
Maynard Police Department

- Description of the circumstances – including damages and whether there were any apparent injuries; and
- e. Name of Manager or other person in charge of the Licensed Premises along with any other employees present at the time of the incident.

4. Duties at “Closing Hour”

It is the responsibility of the Manager or other person in charge of the Licensed Premises to insure that every Licensee complies with the following “closing hour” requirements applicable to all establishments:

- (a) All persons who are not regular employees of the Licensed Premises (including employees who are not then working) must vacate the Licensed Premises at such time.
- (b) All outside signs or lights of the Licensed Premises must be extinguished.
- (c) All Alcoholic Beverages must be removed from tables, booths, bars or other surfaces, all glasses are to be emptied and all Alcoholic Beverage containers are to be secured.
- (d) No employee or owner shall consume any Alcoholic Beverage in or upon the Licensed Premises before opening or after the closing hour.

C. HOURS PERTAINING TO THE SALE OF ALCOHOLIC BEVERAGES TO BE DRUNK ON PREMISES.

1. Hours for holders of Hotel, Inn, Club and Restaurant Licenses

- (a) No Alcoholic Beverages may be sold or served between the hours of 1:00 A.M. and 8:00 A.M. on weekdays or between 1:00 A.M. and 12:00 noon on Sundays.
- (b) No Alcoholic Beverages may be sold or served between 1:00 A.M. and 1:00 P.M. on Memorial Day, New Year’s Day and Christmas Day.

Exception: On January 1st of each calendar year where January 1st does not fall on a Sunday, Alcoholic Beverages may be sold and served up to 2:00 A.M.

- © For these Licenses, the closing hour is 1:30 A.M. on all dates, with the exception of January 1st where January 1st does not fall on a Sunday, on which date the closing hour is 2:30 A.M.

2. HOURS FOR HOLDERS OF TAVERN LICENSES

- (a) No Alcoholic Beverages may be sold or served between the hours of 12:00 midnight and 8:00 A.M.
- (b) On Memorial Day, New Year’s Day and Christmas Day, no Alcoholic Beverages may be sold or served before 1:00 P.M.
- (c) No Alcoholic Beverages may be sold or served on a Sunday.
- (d) For these Licenses, the closing hour is 12:30 A.M.

D. HOURS PERTAINING TO THE SALE OF ALCOHOLIC BEVERAGES NOT TO BE DRUNK ON PREMISES

1. Hours for holders of Licenses for the Sale of Alcoholic Beverages in Package Form

Becky Mosca

From: Mark Dubois <mdubois@maynardpolice.com>
Sent: Monday, December 02, 2013 8:28 AM
To: Becky Mosca; Stephanie Duggan
Subject: by law violation

Good Morning,
Peyton's Rivers Edge should be delivering a report from 11/30 (Saturday) at 1:50 am. Officers spoke to the Manager, Ryan Archuleta, because there were 4 others in the bar area playing pool and had alcohol after hours.

Mark W. Dubois
Chief of Police
Maynard Police Department
197 Main Street
Maynard, MA 01754
Ph. 978-897-1011
Fax 978-897-8022

Becky Mosca

From: Jerry Culbert <gfcars@yahoo.com>
Sent: Tuesday, December 10, 2013 2:39 PM
To: Becky Mosca
Cc: Michelle Sokolowski; Brendon Chetwynd; 'Jerry Culbert'
Subject: RE: Resignations from Boards?

Becky,

The Community Center committee was done in March 2013 so it doesn't exist any longer and I will send a letter regarding the School Building committee. Yes, we have moved to Cape Coral, FL and it's 85 and bright sun today as it's been since last Thursday.

I will send a few photos.

Regards,
Jerry
978 790-5677
gfcars@yahoo.com

Safety First, Avoid the Worst.

This email message and any accompanying data or files is confidential and may contain privileged information intended only for the named recipient(s). If you are not the intended recipient(s), you are hereby notified that the dissemination, distribution, and or copying of this message is strictly prohibited. If you receive this message in error, or are not the named recipient(s), please notify the sender at the email address above, delete this email from your computer, and destroy any copies in any form immediately. Receipt by anyone other than the named recipient(s) is not a waiver of any attorney-client, work product, or other applicable privilege.

From: Becky Mosca [<mailto:BMosca@TownofMaynard.net>]
Sent: Tuesday, December 10, 2013 9:17 AM
To: gfcars@yahoo.com
Cc: msokolowski@townofmaynard.net; Brendon Chetwynd
Subject: RE: Resignations from Boards?

Jerry,

Question; Did you send a resignation letter to the Town Clerk and Selectmen's office resigning from all of your boards & committees?

Someone said you are moving?

Please confirm.

Thanks and Happy Holidays,

Becky Mosca
Administrative Assistant
Maynard Board of Selectmen
195 Main Street
Maynard, MA. 01754
e-mail: bmosca@townofmaynard.net
Voice: 978-897-1351

Becky Mosca

From: Brendon Chetwynd
Sent: Monday, December 09, 2013 5:41 PM
To: Becky Mosca; Michelle Sokolowski
Cc: Kevin Sweet
Subject: Re: TOWN OF MAYNARD ELECTED/APPOINTED OFFICIALS list

After speaking with Jon Neumann, I further confirmed that Josh Morse is not on the committee, nor has he been on the committee for some time, I know that last year, the BOS appointed several people to the CPC after it had been lacking a critical mass for some time.

With that said, given Josh Philbrook's resignation in June, which I forwarded Becky the confirmation email, the committee's constitution is currently as follows:

Tim Caldwell
Jon Neumann
Rob Horn
Dan Stuart

With that being said, I am concerned that we don't have a comprehensive list of our committees and who currently serves on them.

To be clear, Becky and Michelle, I am well aware that it requires "us" to ensure that information is relayed to you and is not practical to assume you know a change occurred. However, we still need to develop a strategy to:

- 1) Validate the list (identify responsible parties)
- 2) Maintain the list (identify responsible parties)

Regards,
Brendon

Brendon Chetwynd, Chair, Maynard Board of Selectmen
(c) 508-641-5223

On Dec 6, 2013, at 12:00 PM, "Becky Mosca" <BMosca@TownofMaynard.net> wrote:

Brendon,

No emails. I don't have either email.

Becky

From: Brendon Chetwynd
Sent: Friday, December 06, 2013 11:40 AM

Becky Mosca

From: Robert Horn <rjhorn@alum.mit.edu>
Sent: Friday, December 27, 2013 11:04 AM
To: Becky Mosca; Daniel Stuart; Joshua Philbrook; Jon; timothy.caldwell@merckgroup.com; Brendon Chetwynd
Subject: Resignation Robert Horn from Capital Planning

I did not apply to have my term extended this summer for Capital Planning. My work load has made it impractical to continue at this time.

Perhaps in a few years my regular workload will have fallen to a level where I can contribute again, but for now I do not have time.

R Horn
rjhorn@alum.mit.edu

Date Posted: December 11, 2013

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

ZONING BOARD OF APPEALS

Address of Meeting: 195 Main Street, Maynard Room: 101

Monday, December 16, 2013 7:00 p.m.

M T W T H F

Month Date Year Time AM/PM

Agenda or Topics to be discussed listed below:

1. Approval Minutes of previous meeting (s): **November 18, 2013**
2. 7:00 p.m. Petition of Renee Guinta, 13 Elm Court, Maynard, Map 9-Parcel 244, for a Special Permit pursuant to Maynard Zoning Bylaw, Section 3.2.4, accessory uses – Hairdressing Home Occupation - for continued use of said premises for the Hairdressing Home Occupation accessory use. Said relief is required to allow the continuance of said accessory use, which is allowed subject to Special Permit Approval from the Zoning Board of Appeals for said premises, which is located in the Town’s Single Residence (S-1) District.
3. 7:00 p.m. Petition of John P. Ward, 92 Old Lancaster Road, Sudbury, MA for a Variance from the Dimensional Regulations within Section 4.1.1 of the Maynard Zoning Bylaw related to minimum frontage for the Petitioner’s lot at 123 Summer Street, Maynard, Map 8-Parcel 164, which is located in the Town’s Single Residence (S-1) District. The request is to allow a lot with approximately 64 feet of frontage; frontage requirement for lot in S-1 District is 100 feet.
4. Review existing Zoning Board of Appeals (ZBA) Application Packet for meeting date update and discussion of new ZBA regularly scheduled meeting date (3rd Monday is a Municipal Holiday in January, February and April).

THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
FISCAL 2014 TAX LEVY LIMITATION FOR
MAYNARD
FOR BUDGET PLANNING PURPOSES

Final Tax Rate Set

I. TO CALCULATE THE FY 2013 LEVY LIMIT

A. FY 2012 Levy Limit	22,412,612
A1. ADD Amended FY 2012 Growth	0
B. ADD (IA + IA1) * 2.5%	560,315
C. ADD FY 2013 New Growth	190,107
C1. ADD FY 2013 New Growth Adjustment	0
D. ADD FY 2013 Override	0
E. FY 2013 Subtotal	23,163,034
F. FY 2013 Levy Ceiling	29,873,317

I. **\$23,163,034**
FY 2013 Levy Limit

II. TO CALCULATE THE FY 2014 LEVY LIMIT

A. FY 2013 Levy Limit from I.	23,163,034
A1. ADD Amended FY 2013 Growth	0
B. ADD (IIA + IIA1) * 2.5%	579,076
C. ADD FY 2014 New Growth	261,245
C1. ADD FY 2014 New Growth Adjustment	0
D. ADD FY 2014 Override	0
E. FY 2014 Subtotal	24,003,355
F. FY 2014 Levy Ceiling	28,251,149

II. **\$24,003,355**
FY 2014 Levy Limit

III. TO CALCULATE THE FY 2014 MAXIMUM ALLOWABLE LEVY

A. FY 2014 Levy Limit from II.	24,003,355
B. FY 2014 Debt Exclusion(s)	2,643,122
C. FY 2014 Capital Expenditure Exclusion(s)	0
D. FY 2014 Stabilization Fund Override	0
E. FY 2014 Other Adjustment	0
F. FY 2014 Water / Sewer	0
G. FY 2014 Maximum Allowable Levy	\$26,646,477

NOTE : The information was Approved on 12/11/2013.

Angela M. Marrama, Assistant Assessor, Maynard, 978-897-1354
(Board of Assessors)

10/31/2013 2:36 PM
(Date)

Signed on behalf of the Board of Assessors
(Comments)

**THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
TAX RATE RECAPITULATION**

FISCAL 2014

**OF
MAYNARD**
City / Town / District

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from IIe)	\$ 43,790,194.14
Ib. Total estimated receipts and other revenue sources (from IIIe)	17,168,010.00
Ic. Tax levy (Ia minus Ib)	\$ 26,622,184.14
Id. Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA - 5)	(c) IC above times each percent in col (b)	(d) Valuation by class (from LA - 5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	82.6041%	21,991,015.61	986,556,485	22.29	21,990,344.05
Net of Exempt					0.00
Open Space	0.0000%	0.00	0		0.00
Commercial	7.3489%	1,956,437.69	60,616,250	32.28	1,956,692.55
Net of Exempt					0.00
Industrial	6.6612%	1,773,356.93	54,945,000	32.28	1,773,624.60
SUBTOTAL	96.6142%		1,102,117,735		25,720,661.20
Personal	3.3858%	901,373.91	27,928,220	32.28	901,522.94
TOTAL	100.0000%		1,130,045,955		26,622,184.14

Board of Assessors of MAYNARD
City / Town / District

MUST EQUAL IC

NOTE : The information was Approved on 12/11/2013.

Angela M. Marrama, Assistant Assessor, Maynard, 11/21/2013 3:03 PM signed on behalf of the Board of Assessors
978-897-1354
Assessor Date (Comments)

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By Andrew Nelson
Date : 11-DEC-13
Approved : Dennis Mountain
Director of Accounts


(Gerard D. Perry)

TAX RATE RECAPITULATION

FISCAL 2014

MAYNARD

City / Town / District

II. Amounts to be raised

Ila. Appropriations (col.(b) through col.(e) from page 4)	\$	42,407,257.00
Ilb. Other amounts to be raised		
1. Amounts certified for tax title purposes	0.00	
2. Debt and interest charges not included on page 4	0.00	
3. Final court judgements	0.00	
4. Total overlay deficits of prior years	16,523.34	
5. Total cherry sheet offsets (see cherry sheet 1-ER)	306,288.00	
6. Revenue deficits	0.00	
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00	
8. Authorized Deferral of Teachers' Pay	0.00	
9. Snow and ice deficit Ch. 44, Sec. 31D	1,294.00	
10. Other (specify on separate letter)	0.00	
TOTAL Ilb (Total lines 1 through 10)		324,105.34
Ilc. State and county cherry sheet charges (C.S. 1-EC)		458,878.00
Ild. Allowance for abatements and exemptions (overlay)		599,953.80
Ile. Total amount to be raised (Total Ila through Ild)	\$	43,790,194.14

III. Estimated receipts and other revenue sources

Illa. Estimated receipts - State		
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	\$	5,798,125.00
2. Massachusetts school building authority payments	897,661.00	
TOTAL IIIa		6,695,786.00
IIIb. Estimated receipts - Local		
1. Local receipts not allocated (page 3, col(b), Line 24)	2,182,859.00	
2. Offset Receipts (Schedule A-1)	0.00	
3. Enterprise Funds (Schedule A-2)	4,258,477.00	
4. Community Preservation Funds (See Schedule A-4)	370,025.00	
TOTAL IIIb		6,811,361.00
IIIc. Revenue sources appropriated for particular purposes		
1. Free cash (page 4, col.(c))	2,910,826.00	
2. Other available funds (page 4, col.(d))	750,037.00	
TOTAL IIIc		3,660,863.00
IIId. Other revenue sources appropriated specifically to reduce the tax rate		
1a. Free cash..appropriated on or before June 30, 2013	0.00	
b. Free cash..appropriated on or after July 1, 2013	0.00	
2. Municipal light source	0.00	
3. Teachers' pay deferral	0.00	
4. Other source :	0.00	
TOTAL IIId		0.00
IIIe. Total estimated receipts and other revenue sources (Total IIIa through IIId)	\$	17,168,010.00

IV. Summary of total amount to be raised and total receipts from all sources

a. Total amount to be raised (from Ile)	\$	43,790,194.14
b. Total estimated receipts and other revenue sources (from IIIe)	\$	17,168,010.00
c. Total real and personal property tax levy (from Ic)	\$	26,622,184.14
d. Total receipts from all sources (total IVb plus IVc)	\$	43,790,194.14

LOCAL RECEIPTS NOT ALLOCATED *

TAX RATE RECAPITULATION

MAYNARD

City/Town/District

	(a) Actual Receipts Fiscal 2013	(b) Estimated Receipts Fiscal 2014
==> 1 MOTOR VEHICLE EXCISE	992,971.00	929,859.00
2 OTHER EXCISE		
==> a.Meals	107,764.00	100,000.00
==> b.Room	0.00	0.00
==> c.Other	88,369.00	80,000.00
==> 3 PENALTIES AND INTEREST ON TAXES AND EXCISES	211,806.00	200,000.00
==> 4 PAYMENTS IN LIEU OF TAXES	68,726.00	68,000.00
5 CHARGES FOR SERVICES - WATER	0.00	0.00
6 CHARGES FOR SERVICES - SEWER	0.00	0.00
7 CHARGES FOR SERVICES - HOSPITAL	0.00	0.00
8 CHARGES FOR SERVICES - SOLID WASTE FEES	266,344.00	250,000.00
9 OTHER CHARGES FOR SERVICES	0.00	0.00
10 FEES	119,032.00	100,000.00
11 RENTALS	55,735.00	55,000.00
12 DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00
13 DEPARTMENTAL REVENUE - LIBRARIES	0.00	0.00
14 DEPARTMENTAL REVENUE - CEMETERIES	25,820.00	25,000.00
15 DEPARTMENTAL REVENUE - RECREATION	0.00	0.00
16 OTHER DEPARTMENTAL REVENUE	10,564.00	10,000.00
17 LICENSES AND PERMITS	193,473.00	190,000.00
18 SPECIAL ASSESSMENTS	0.00	0.00
==> 19 FINES AND FORFEITS	90,649.00	90,000.00
==> 20 INVESTMENT INCOME	35,657.00	35,000.00
==> 21 MEDICAID REIMBURSEMENT	94,520.00	50,000.00
==> 22 MISCELLANEOUS RECURRING (PLEASE SPECIFY)	19,160.00	0.00
23 MISCELLANEOUS NON-RECURRING (PLEASE SPECIFY)	78,760.00	0.00
24 TOTALS	\$ 2,459,350.00	\$ 2,182,859.00

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the Fiscal 2014 tax rate recapitulation form by the City, Town or District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Eric Kinsherf, Interim Finance Director, Maynard, 978-897-1352

7/30/2013 7:11 PM

Accounting Officer

Date

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or revolving funds on Schedule A-3. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

==> Written documentation should be submitted to support increases/ decreases of FY 2013 estimated receipts to FY2014 estimated

CERTIFICATION OF APPROPRIATIONS AND SOURCES OF FUNDING

TAX RATE RECAPITULATION

FISCAL 2014

MAYNARD

City / Town / District

APPROPRIATIONS							AUTHORIZATIONS	
							MEMO ONLY	
City / Town Council or Town Meeting Dates	FY*	(a) Total Appropriations of Each Meeting	(b) ** From Raise and Appropriate	(c) From Free Cash See B-1	(d) From Other Available Funds See B-2	(e) From Offset Receipts (See A-1), Enterprise Funds (See A-2), or Community Preservation Fund (See A-4)	(f) *** Revolving Funds (See A-3)	(g) Borrowing Authorization
05/20/2013	2014	38,677,050.00	34,817,576.00	0.00	424,249.00	3,435,225.00	130,900.00	1,798,000.00
05/20/2013	2013	3,730,207.00	0.00	2,910,826.00	325,788.00	493,593.00	0.00	0.00
Totals		42,407,257.00	34,817,576.00	2,910,826.00	750,037.00	3,928,818.00		
		Must Equal Cols. (b) thru (e)						

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

MAYNARD

Michelle Sokolowski, Town Clerk, Maynard, 978-897-1300

11/21/2013 2:53 PM

City/Town/District

Clerk

Date

From: Carr, Michael (SEN) <Michael.Carr@masenate.gov> on behalf of Eldridge, James (SEN) <james.eldridge@masenate.gov>
Sent: Wednesday, December 11, 2013 1:10 PM
To: Eldridge, James (SEN)
Subject: Update from Senator Eldridge
Attachments: image001.png

Dear Municipal Official,

With 2013 drawing to a close, I wanted to update you on some of the things we have accomplished for our cities and towns, including the fourteen communities of the Middlesex and Worcester District. In addition, I want to emphasize that if you ever have a specific question or concern, or just an update on a particular bill or budget item, please do not hesitate to contact me directly. Generally, I hear from very few municipal officials year to year, perhaps ten a year, so I do encourage you to be in touch with me. In addition, you're welcome to sign up for my government e-newsletter, at www.SenatorEldridge.com

A few highlights:

- **CPA State Funding - More for Community Preservation**

The state has increased its contributions to the town funds that support open space, historic preservation, affordable housing, and outdoor recreational facilities from last year's total of \$858,836 to \$1,641,381 this year. All communities that have adopted the Community Preservation Act (CPA) in the state will receive a 52.23 percent match from the state on locally raised funds in round one of the allocations, double the 26.6 percent state match from 2012. It will be the highest state contribution since 2008. Communities that adopted the CPA with a full 3 percent local property tax surcharge receive additional revenue on rounds two and three. The second and third rounds are weighted so that smaller and less affluent communities receive higher funding. The state recently began distributing \$55 million from the Community Preservation Trust Fund to the 148 Massachusetts cities and towns that have opted into the program. The additional funding from the Legislature included a change to the CPA that will allow participating communities to use preservation funds to rehabilitate existing parks, playgrounds and athletic fields, rather than only build new ones as in the prior legislation.

- **Green Communities Stretch Code and New Grant Program**

As a state we are making significant strides in clean energy and energy conservation efforts this year. I am happy to announce that the Department of Energy Resources (DOER) is now accepting applications for a new 2-year Energy Manager Grant program that will enable communities to devote specific staff to local energy reduction initiatives. \$1.7 million will be available over the 2-year period for municipalities and regional school districts to devote to full or part-time energy managers. Having seen her success in establishing energy reduction programs at the Acton Public Schools and in the Acton-Boxborough Regional School District, I was proud to work with local Energy Manager Kate Crosby in filing Senate Bill 1584, "An Act creating a grant

program for municipal and regional energy efficiency managers.” Acton and Boxborough schools have seen a 22% reduction in overall electricity consumption in four years—through mechanical, lighting and air-sealing projects – and have saved approximately \$300,000 per year. Together we advocated for such a program through the DOER, and I am proud to see it come to fruition.

Towns can find eligibility and grant details [here](#).

For information about her work, Kate Crosby can be reached by email at kcrosby@abschools.org

Further, over the coming weeks the DOER will be hosting several “Listening Sessions” to hear municipalities’ ideas and feedback about updating the Massachusetts Stretch Energy Code. Added to the building code in 2009, the Stretch Energy Code offers a more energy efficient alternative to the standard energy provisions of the building codes that municipalities may adopt.

Written comments can be submitted at the Listening Sessions or by email at stretchcode@state.ma.us

More information can be found on [DOER's website](#)

If you have questions about either of these initiatives, please contact Joanne Bisetta, DOER’s Northeast Region representative, at joanne.bissetta@state.ma.us or (978) 694-3315.

- **Transportation Plan**

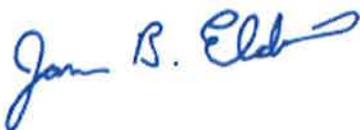
Earlier this year Governor Patrick and the Massachusetts Department of Transportation presented [The Way Forward: A 21st-Century Transportation Plan](#). This document describes the current state of our transportation infrastructure and details the investments necessary to stabilize today’s transportation system and to build a system for the future. This year the Legislature passed a transportation finance package that will help implement some of these projects. As we move forward, I am very interested in your thoughts about the plan and any challenges you are facing in your community.

- **The State of Education Policy in Massachusetts**

This past year, Massachusetts incorporated the national Common Core curriculum standards, as well as teacher evaluations. I have heard very little about the impacts of these mandates from constituents in my district, most especially municipal officials. Please feel free to share with me your concerns about these changes in education policy, as well as any thoughts on unfunded mandates, and state education funding.

I look forward to hearing from you. As always please think of my office as a resource if you have questions or need information.

Sincerely,



Jamie Eldridge
State Senator
Middlesex and Worcester District

**Charter Review Committee
Meeting Minutes
October 28, 2013**

Present: Ron Cassidy, Brendon Chetwynd, Bill Cullen, Bill Kohlman and Jack MacKeen.

Meeting was called to order at 7:00 PM

The committee reviewed the changes to the Charter in sections 4-1d, 7-5p, 7-11 and 7-12; provided by town counsel.

The committee agreed to the changes. Town counsel will review the draft for typos before submitting to the Town Clerk.

Brendon stated that he had received a request from the COA to lower their number from 9 to 7. The committee agreed.

The committee voted to approve the final draft of the Charter to be submitted to the Town Clerk 5-0.

Meeting adjourned at 7:18 PM.

Respectfully Submitted
Bill Kohlman

**Charter Review Committee
Meeting Minutes
October 16, 2013**

Present: Peter Campbell, Ron Cassidy, Brendon Chetwynd, Bill Cullen, Jennifer Gaudet, Bill Kohlman and Jack MacKeen.

Meeting was called to order at 7:03 PM

A motion to approve the Minutes of September 30, 2013 was made and seconded. The motion passed 5-0.

The committee reviewed the changes made by town counsel.

In Removals and Suspensions – In third paragraph noticed that the appointing authority should also read Town Administrator. The Committee agrees to just refer to MGL for the procedure rather than listing it. We also need to have counsel check sections 7-11 and 7-12.

In Section 5-6 -For the appointing of the Conservation Agent, Chief Assessor, etc., the committee agrees to the wording “subject to the approval of the Town Administrator.”

It was noticed that in the second to last paragraph, some wording was redundant with so the last two sentences were deleted.

In definitions for Town Official/Officer , since it was pointed out we use the terms interchangeably it was thought best to use the combined option rather than two separate definitions.

In Section 4-1d – Removal without cause, Brendon was concern as to what is meant by “as constituted.” What the committee wants is a 5-0 vote and nothing else.

Meeting adjourned at 8:20 PM.

Respectfully Submitted
Bill Kohlman



December 18, 2013

Board of Selectmen
Town of Maynard
195 Main Street
Maynard, MA 01754



RE: Important Information—Price Changes

Dear Chairman and Members of the Board:

At Comcast, we are committed to constantly improving our customers' entertainment and communications experience and we continue to invest in making their services even better. As we make these and other investments, we periodically need to adjust prices due to increases we incur in programming and other business costs. Starting January 22, 2014, new prices will apply to select Video services and equipment as reflected in the enclosed notice.

Among these price changes, we have itemized a Broadcast TV Fee in order to identify some of the rising costs of retransmitting broadcast television signals. In the past, a portion (but not all) of these costs were included within the basic service rate. In recent years, the cost of retransmitting broadcast television signals has increased significantly, and going forward we want to address these increasing costs through a separate itemized charge. As we introduce this new Fee in your community, customers initially will see a reduction in their basic TV service rate in the same amount, while other video service tiers will see an increase.*

We promise to continue to provide our customers with a consistently superior experience, including 24/7 customer service, two-hour appointment windows and on-time arrival. We back up our services with the Comcast Customer Guarantee (visit www.comcast.com/guarantee for details).

We know you may have questions about these changes and if I can be of any further assistance, please do not hesitate to contact me at 978.825.2308.

Sincerely,

Ben Pearlman

Ben Pearlman, Sr. Manager
Government & Regulatory Affairs

Enclosure

**If a customer was receiving services on a promotional basis, or under a minimum term agreement associated with a specific rate, as of January 19, 2014, the customer will not be affected by the Broadcast TV Fee during the applicable period.*

IMPORTANT PRICE ADJUSTMENT INFORMATION FOR Maynard & Stow, MA

Dear Valued Customer,

December 2013

At Comcast, we are committed to constantly improving your entertainment and communications experience, and we continue to invest in making your services even better. As we make these and other investments, we periodically need to adjust prices due to increases we incur in programming and other business costs. Starting **January 22, 2014**, new prices will apply to select Video and Internet services and equipment as reflected in this notice.

Among these price changes, we have itemized a Broadcast TV Fee in order to identify some of the rising costs of retransmitting broadcast television signals. In recent years, the cost of retransmitting broadcast television signals has increased significantly, and going forward we want to address these increasing costs through a separate itemized charge. As we introduce this new Fee in your area, initially there will be a reduction in the Limited Basic TV service rate in the same amount as the Broadcast TV Fee, while other video service tiers will see an increase as provided in the schedule below.*

We promise to continue to provide you a consistently superior experience, including 24/7 customer service, two-hour appointment windows and on-time arrival. We back up our services with the Comcast Customer Guarantee (visit www.comcast.com/guarantee for details).

We know you may have questions about these changes. Feel free to visit us at www.xfinity.com/questions or call us at 1-800-COMCAST. Thank you for choosing Comcast. We value you as a customer, and look forward to continuing to serve you.

* If you were receiving services on a promotional basis, or under a minimum term agreement associated with a specific rate, as of January 19, 2014, you will not be affected by the Broadcast TV Fee during the applicable period.

TRIPLE PLAY PACKAGES	Current Price	New Price Eff. 01/22/14	MULTILATINO PAQUETE TRIPLE ³	Current Price	New Price Eff. 01/22/14
TRIPLE PLAY PACKAGES¹			MULTILATINO Max Paquete Triple Includes MultiLatino Max for primary outlet, Performance Internet, XFINITY Voice Unlimited™ and Carefree Minutes Latin America 300. Can substitute Carefree Minutes Mexico 300.		
Starter XF Triple Play Bundle Includes Digital Starter for primary outlet, Performance Internet and XFINITY Voice Unlimited™	\$141.99	\$147.49		\$136.99	\$142.49
SurePrice²	\$124.99	No Change		\$124.99	No Change
SurePrice² (for 12 month promotion customers subscribing before 12/10/13)	\$119.99	No Change		\$119.99	No Change
Preferred XF Triple Play Bundle Includes Digital Starter and Digital Preferred for primary outlet, Performance Internet and XFINITY Voice Unlimited™			MULTILATINO Ultra Paquete Triple Includes MultiLatino Ultra for primary outlet, Performance Internet, XFINITY Voice Unlimited™ and Carefree Minutes Latin America 300. Can substitute Carefree Minutes Mexico 300.		
SurePrice²	\$154.99	\$160.49		\$149.99	\$155.49
SurePrice² (for 12 month promotion customers subscribing before 12/10/13)	\$134.99	No Change		\$134.99	No Change
	\$129.99	No Change		\$129.99	No Change
HD Preferred XF Triple Play Bundle Includes Digital Starter and Digital Preferred for primary outlet, HD Technology Fee, Starz®, Performance Internet and XFINITY Voice Unlimited™			MULTILATINO Ultra HD Paquete Triple Includes MultiLatino Ultra for primary outlet, HD Technology Fee, Starz®, Performance Internet, XFINITY Voice Unlimited™ and Carefree Minutes Latin America 300. Can substitute Carefree Minutes Mexico 300.		
SurePrice²	\$164.99	\$170.49		\$159.99	\$165.49
SurePrice² (for 12 month promotion customers subscribing before 12/10/13)	\$144.99	No Change		\$144.99	No Change
	\$139.99	No Change		\$139.99	No Change
HD Preferred Plus XF Triple Play Bundle Includes Digital Starter and Digital Preferred for primary outlet, HD Technology Fee, HBO®, Starz®, Blast!® Internet and XFINITY Voice Unlimited™			MULTILATINO Ultra HD Plus Paquete Triple Includes MultiLatino Ultra for primary outlet, HD Technology Fee, HBO®, Starz®, Blast!® Internet, XFINITY Voice Unlimited™ and Carefree Minutes Latin America 300. Can substitute Carefree Minutes Mexico 300.		
SurePrice²	\$184.99	\$190.49		\$179.99	\$185.49
SurePrice² (for 12 month promotion customers subscribing before 12/10/13)	\$164.99	No Change		\$164.99	No Change
	\$159.99	No Change		\$159.99	No Change
HD Premier XF Triple Play Bundle Includes Digital Starter, Digital Premier and DVR Service or AnyRoom® DVR Service for primary outlet, HD Technology Fee, Blast!® Internet and XFINITY Voice Unlimited™			MULTILATINO Total HD Paquete Triple Includes MultiLatino Ultra and DVR Service or AnyRoom® DVR Service for primary outlet, HD Technology Fee, HBO®, Showtime®, Starz®, Cinemax®, Sports Entertainment Package, Blast!® Internet, XFINITY Voice Unlimited™ and Carefree Minutes Latin America 300. Can substitute Carefree Minutes Mexico 300.		
SurePrice²	\$209.99	\$215.49		\$204.99	\$210.49
SurePrice² (for 12 month promotion customers subscribing before 12/10/13)	\$184.99	No Change		\$184.99	No Change
	\$179.99	No Change		\$179.99	No Change
HD Complete XF Triple Play Bundle Includes Digital Starter, Digital Premier and AnyRoom® DVR Service for primary outlet, Digital Additional Outlet Service on up to 3 TVs, HD Technology Fee, The Movie Channel®, Blast!® Internet, Wireless Gateway and XFINITY Voice Unlimited™			MULTILATINO Plus Bundle XF Includes MultiLatino Plus for primary outlet, Economy Plus Internet and XFINITY Voice Local With More®		
SurePrice²	\$239.99	\$245.49		\$79.85	\$82.85
SurePrice² (for 12 month promotion customers subscribing before 12/10/13)	\$224.99	No Change		\$94.85	\$96.85
	\$219.99	No Change		\$94.85	\$96.85
Economy Triple Play XF Includes Digital Economy for primary outlet, Economy Plus Internet and XFINITY Voice Local With More®			MULTILATINO Extra Bundle XF Includes MultiLatino Extra for primary outlet, Economy Plus Internet and XFINITY Voice Local With More®		
	\$89.85	\$92.85		\$94.85	\$96.85

DOUBLE PLAY PACKAGES¹	Current Price	New Price Eff. 01/22/14
Blast Plus™ Includes Digital Economy and Streampix™ for primary outlet and Blast!® Internet (No longer available for new subscriptions effective 12/20/13)	\$82.95	\$84.95
Blast Plus™ with HBO® Includes Digital Economy, Streampix™ and HBO® for primary outlet and Blast!® Internet	\$89.95	\$91.95
SurePrice⁴	\$69.99	No Change
Preferred XF Double Play Includes Digital Starter and Digital Preferred for primary outlet and Performance Internet	\$139.85	\$141.85
SurePrice⁵	\$109.99	No Change
MultiLatino Max XF Double Play Includes MultiLatino Max for primary outlet and Performance Internet	\$111.90	\$123.90
SurePrice⁵	\$104.99	No Change
MultiLatino Ultra XF Double Play Includes MultiLatino Ultra for primary outlet and Performance Internet	\$128.85	\$132.85
SurePrice⁵	\$114.99	No Change

XFINITY® TV

BASIC SERVICES

	Current Price	New Price Eff. 01/22/14
Maynard, MA		
Limited Basic	\$13.49	\$11.99
Expanded Basic¹⁰ Includes standard definition digital converter and remote for primary outlet	\$56.46	\$57.96
Franchise Related Cost¹¹	\$1.90	No Change
Broadcast TV Fee	N/A	\$1.50
Stow, MA		
Limited Basic	\$14.75	\$13.25
Expanded Basic¹⁰ Includes standard definition digital converter and remote for primary outlet	\$55.20	\$56.70
Franchise Related Cost¹¹	\$1.25	No Change
Broadcast TV Fee	N/A	\$1.50

DIGITAL SERVICES

	Current Price	New Price Eff. 01/22/14
Digital Economy Includes Limited Basic, Digital Economy channels, and a standard definition digital converter and remote for the primary outlet, access to Pay-Per-View programming and Music Choice®	\$39.95	No Change
With XFINITY Voice or Internet Service	\$34.95	\$37.95
Digital Starter¹² Includes Limited Basic, Expanded Basic, Digital Starter channels, MoviePlex, access to Pay-Per-View and On Demand programming and Music Choice®	\$69.95	No Change
Digital Preferred plus One Premium¹³ Includes Digital Preferred and choice of HBO®, Showtime®, Starz®, Cinemax® or The Movie Channel®	\$32.45	No Change
Digital Preferred plus Two Premiums¹³ Includes Digital Preferred and choice of two premium channels of HBO®, Showtime®, Starz®, Cinemax® or The Movie Channel®	\$43.45	No Change
Digital Preferred Plus¹³ Includes Digital Preferred, HBO® and Starz®	\$43.45	No Change
Digital Premier¹³ Includes Digital Preferred, HBO®, Showtime®, Starz®, Cinemax® and Sports Entertainment Package	\$57.45	No Change

DIGITAL SERVICES

	Current Price	New Price Eff. 01/22/14
MultiLatino Plus Includes Limited Basic, MultiLatino, standard definition digital converter and remote for primary outlet	\$26.95	\$27.95
MultiLatino Extra Includes Digital Economy and MultiLatino	\$39.95	\$41.95
MultiLatino Max Includes MultiLatino Extra, MultiLatino Max channels, access to Pay-Per-View and On Demand programming	\$59.95	\$69.95
MultiLatino Ultra Includes MultiLatino Max and Digital Preferred	\$76.90	\$78.90

BASIC AND DIGITAL ANCILLARY SERVICES

	Current Price	New Price Eff. 01/22/14
HBO®¹⁴	\$19.95	No Change
Showtime®¹⁴	\$19.95	No Change
Starz®¹⁴	\$19.95	No Change
Cinemax®¹⁴	\$19.95	No Change
The Movie Channel®¹⁴	\$19.95	No Change
Playboy®¹⁴	\$19.95	No Change
Digital Preferred¹⁵	\$17.95	No Change
MultiLatino¹⁴	\$16.95	\$17.95
Family Tier¹⁶	\$14.95	No Change
Sports Entertainment Package¹³	\$8.95	No Change
HD Technology Fee³³ (whole house)	\$9.95	No Change
3D Technology Fee¹⁷ HD Technology Fee (whole house) is required at an additional charge of \$9.95	\$0.00	No Change
DVR Service^{7, 17, 18} (primary outlet) HD Technology Fee (whole house) is required at an additional charge of \$9.95	\$8.00	No Change
AnyRoom® DVR Service^{7, 8, 17, 18} (primary outlet) HD Technology Fee (whole house) is required at an additional charge of \$9.95	\$10.00	No Change
Digital Additional Outlet Service¹⁹ (per outlet)		
with SD Digital Converter	\$9.95	No Change
with HD Digital Converter ¹⁷	\$9.95	No Change
with DVR Service ^{7, 17, 18}	\$17.95	No Change
with AnyRoom® DVR Service ^{7, 8, 17, 18}	\$19.95	No Change
with AnyRoom® DVR Service ^{7, 17} (client)	\$9.95	No Change
with CableCARD ²⁰	\$7.45	No Change
Digital Adapter Additional Outlet Service²¹ (per outlet)		
with SD Digital Adapter	\$1.99	No Change
with HD Digital Adapter ¹⁷	\$1.99	No Change

INTERNATIONAL SELECTIONS¹⁴

Rai Italia (Italian)	\$9.99
TV5 MONDE (French)	\$9.99
CTI-Zhong Tian Channel (Chinese/Mandarin)	\$11.99
RTN (Russian)	\$14.99
Willow Plus (South Asian/Cricket Sport)	\$14.99
Zee TV (South Asian)	\$14.99
SIC (Portuguese)	\$9.99
TV Globo (Portuguese/Brazilian)	\$19.99
PFC (Portuguese/Brazilian)	\$19.99
TV Globo & PFC (Portuguese/Brazilian)	\$29.99

PAY-PER-VIEW AND ON DEMAND SUBSCRIPTION SERVICES²²

(MONTHLY EXCEPT AS NOTED)

Bollywood Hits On Demand	\$12.99
Bollywood Hits On Demand w/a South Asian international premium	\$9.99
here! TV On Demand	\$7.99
Filipino On Demand	\$7.99
Filipino On Demand w/a Filipino international premium	\$5.99
Too Much for TV On Demand	\$14.99
Disney Family Movies On Demand	\$5.99
The Jewish Channel On Demand	\$6.99
Pay-Per-View and On Demand Movies and Events²³ (per title or event) Prices Vary	
Streampix^{TM24}	\$4.99

SPORTS PACKAGES²²

MLB Extra Innings, MLS Direct Kick, NHL Center Ice, NBA League Pass, ESPN GamePlan, ESPN Full Court Call 1-800-XFINITY for pricing

VIDEO EQUIPMENT

Limited Basic Only Converter	\$1.00
Digital Converter	\$2.50
Remote Control	\$0.18
HD Digital Converter (Limited Basic Only)	\$2.20
Digital Adapter²⁵ (Limited Basic Only — Primary Outlet, SD or HD)	\$0.00
Digital Adapter²⁵ (Limited Basic Only — 1st and 2nd Additional Outlet, SD or HD)	\$0.00
Digital Adapter²⁵ (Limited Basic Only — 3rd Additional Outlet and above, SD or HD)	\$0.50
CableCARD (first card in device)	\$0.00
CableCARD (second card in same device)	\$1.00
Customer-Owned Video Equipment Credit (See www.comcast.com/equipmentpolicy for additional information)	\$2.50

INSTALLATION FEES²⁶

(PER OCCURRENCE UNLESS NOTED)

	Initial Installation of Service	After Initial Installation of Service
Unwired Home²⁷ (Standard Installation)	\$32.00	N/A
Wired Home²⁷ (Standard Installation)	\$32.00	N/A
Two Product²⁸	\$80.00	N/A
Three Product²⁹	\$90.00	N/A
Installation of each Additional Outlet	\$13.35	\$32.15
Activation of each Additional Outlet	\$5.60	\$22.05
Relocate Additional Outlet	\$13.35	\$28.55
Connection of VCR/DVD	\$7.90	\$16.35
Upgrade/Downgrade of Service No in-home visit required		\$1.99
Upgrade DVR Service		\$26.30
Upgrade of Service In-home visit required		\$26.30
Downgrade of Service In-home visit required		\$12.05
Hourly Service Charge²⁷ For custom installation work		\$33.20
In-Home Service Visit (XFINITY TV)		\$32.10

REACTIVATION FEES

(NO IN-HOME VISIT REQUIRED—PER OCCURRENCE UNLESS NOTED)

Office reactivation for XFINITY Internet	\$6.00
Office reactivation for XFINITY Voice	\$6.00
Office reactivation for XFINITY TV	\$1.99

MISCELLANEOUS FEES

(PER OCCURRENCE UNLESS NOTED)

Service Protection Plan³⁰ (per month) Inside home wiring protection for cable TV, high-speed internet and phone services.	\$3.95
Field Collection Charge Visit to customer's residence required to collect past due balance or unreturned equipment.	\$20.00
Returned Payment Item (each)	\$20.00

MISCELLANEOUS FEES

(PER OCCURRENCE UNLESS NOTED)

Late Fee	5% of overdue balance
Name Change Fee	\$1.99
Convenience Fee—Agent For payment made by phone with a Customer Care Representative.	\$5.99
Bill Statement Reprint—Agent For bill statement copy requested by phone or in person.	\$5.00
Unreturned or Damaged Equipment Fees³¹ (per piece)	Replacement Cost
Signal Amplifier	\$35.00
Self Install Kit³²	\$15.00
Self Install Kit Shipping and Handling (Standard Shipping)	\$9.95
Self Install Kit Shipping and Handling (Priority Shipping)	\$29.95
Remote Shipping and Handling (Separate Shipping)	\$5.95
TV Guide[®] Weekly Magazine (per month)	\$4.20

XF TRIPLE PLAY PACKAGE / MULTILATINO PAQUETE TRIPLE REWARDS	Regular Price	Starter XF, MultiLatino Max	Preferred XF, MultiLatino Ultra	HD Preferred XF, MultiLatino Ultra HD	HD Preferred Plus XF, MultiLatino Ultra HD Plus	HD Premier XF, MultiLatino Total HD⁶	HD Complete XF⁶
HBO¹⁴	\$19.95	\$15.00	\$15.00	\$15.00	Included	Included	Included
Showtime¹⁴	\$19.95	\$10.00	\$10.00	\$10.00	\$10.00	Included	Included
Starz¹⁴	\$19.95	\$10.00	\$10.00	Included	Included	Included	Included
Cinemax¹⁴	\$19.95	\$10.00	\$10.00	\$10.00	\$10.00	Included	Included
The Movie Channel¹⁴	\$19.95	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	Included
Sports Entertainment Package¹³	\$8.95	\$8.95	\$6.95	\$6.95	\$6.95	Included	Included
DVR Service^{7, 17, 18} (primary outlet) HD Technology Fee (whole house) is required at an additional charge of \$9.95	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	Included	Included
AnyRoom[®] DVR Service^{7, 8, 17, 18} (primary outlet) HD Technology Fee (whole house) is required at an additional charge of \$9.95	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	Included	Included
Digital Additional Outlet Service¹⁹	\$9.95	\$9.95	\$9.95	\$9.95	\$9.95	\$9.95	Included (up to 3)
HD Technology Fee³³	\$9.95	\$9.95	\$9.95	Included	Included	Included	Included
3D Technology Fee¹⁷ HD Technology Fee (whole house) is required at an additional charge of \$9.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Blast![®] Speed Upgrade	\$63.95	\$10.00	\$10.00	\$10.00	Included	Included	Included
Extreme 105 Upgrade⁹							
Current Price	\$99.95	\$48.00	\$48.00	\$48.00	\$38.00	\$38.00	\$38.00
New Price Eff. 01/22/14	No Change	\$46.00	\$46.00	\$46.00	\$36.00	\$36.00	\$36.00

Certain services available separately or as a part of other levels of service. Comcast service is subject to Comcast's standard terms and conditions of service. Unless otherwise specified, prices shown are the monthly charge for the corresponding service, equipment or package. Prices shown do not include applicable taxes, franchise fees, FCC fees, Regulatory Recovery Fee, Public Access fees, other state or local fees or other applicable charges (e.g., per-call toll or international charges). After a notice of an increase in price, you may change your level of service at no additional charge for a period of 30 days from the effective date of the change. Please refer to your billing statement for your Local Franchising Authority's name and address. Prices, services and features are subject to change. If you are a video service customer and you own a compatible digital converter or CableCARD device, please call 1-800-XFINITY for pricing information or visit www.comcast.com/equipmentpolicy. For information about XFINITY policies and terms of service, go to www.comcast.com/policies.

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|---|---|---|
| <p>1 Requires a Voice/Data Modem, except for HD Complete Triple Play.</p> <p>2 SurePrice only available for 12 months to XF Triple Play or MultiLatino Paquete Triple Play customers after 12 month promotional package.</p> <p>3 Requires a Voice/Data Modem.</p> <p>4 SurePrice for 12 months available only to Blast Plus with HBO[®] Double Play customers after 6 month promotional package.</p> <p>5 SurePrice only available for 12 months to Starter XF Double Play, Preferred XF Double Play, MultiLatino Max XF Double Play and MultiLatino Ultra XF Double Play customers after 12 month promotional package. HBO[®] and Streampix available at no extra cost during 12 month promotional package and 12 month SurePrice period. After end of the promotional and SurePrice periods, HBO[®] and Streampix will be billed at the then current retail rate.</p> <p>6 AnyRoom DVR service is included with HD Premier Triple Play, MultiLatino Total HD Paquete Triple and HD Complete Triple Play if AnyRoom DVR service is installed on primary outlet.</p> <p>7 Subject to availability.</p> <p>8 Sold only with one or more Digital Additional Outlet Service with AnyRoom DVR Service for maximum 3 clients. Requires professional installation.</p> <p>9 Not available in all areas. May require installation and non-refundable installation charge.</p> <p>10 Requires purchase of Limited Basic.</p> <p>11 Franchise Related Costs are costs associated with providing public, educational and/or government access facilities and equipment and/or other related costs in your community.</p> <p>12 Senior discount of \$2.00 off of Digital Starter available to customers age 65+ and head of household. Restrictions apply.</p> <p>13 Requires Digital Starter.</p> | <p>14 Requires digital converter or CableCARD and Limited Basic.</p> <p>15 Requires Digital Starter or MultiLatino Max.</p> <p>16 Requires digital converter and purchase of Limited Basic and cannot be combined with Expanded Basic. Family Tier programming included in Digital services except for MultiLatino.</p> <p>17 Requires HD Technology Fee.</p> <p>18 Requires digital converter and Limited Basic. Digital Additional Outlet Service required for DVR Service on additional outlets. Not available to customers with Limited Basic only.</p> <p>19 Not available to Limited Basic only customers. Digital service tier on additional outlet corresponds to digital service tier on primary outlet.</p> <p>20 Applicable with a subscription to any level of digital service. Includes a customer-owned video equipment credit. An additional charge will apply for additional CableCARDs in the same device.</p> <p>21 Includes digital adapter and remote. Not available to customers with Limited Basic only.</p> <p>22 Requires digital converter and Limited Basic.</p> <p>23 Price of Pay-Per-View and On Demand Movie or Event is displayed prior to the completion of the Pay-Per-View or On Demand ordering process.</p> <p>24 Requires digital converter and Limited Basic to receive Streampix[™] on television. Streampix[™] included with the following tiers of service: HD Preferred Plus XF Triple Play, HD Premier XF Triple Play or HD Complete XF Triple Play. HD content requires subscription to HD Technology Fee. Streaming to iOS device requires XFINITY[™] TV app, Internet service with bandwidth of at least 600 Kbps and a subscription to Limited Basic. Streaming to laptop/computer requires equipment meeting minimum requirements posted at http://customer.comcast.com/help-and-support/internet/requirements-to-run-xfinity-internet-service/. Internet service with bandwidth of at least 600 Kbps and a subscription to Limited Basic.</p> | <p>25 Not available to customers with Expanded Basic.</p> <p>26 Does not include Extreme 505 or Extreme 105 Internet Service installation charge, wireless networking, professional internet installation, Voice installation fees or activation fees.</p> <p>27 Standard installations include video installations up to 125 feet from existing Comcast plant, unless noted differently in the local franchise agreement. Custom installations include installations which require in-wall wiring or installations in extensive drop ceilings, basements or crawl spaces.</p> <p>28 Includes any two product installations: XFINITY TV – Unwired or Wired Home Standard Installation, XFINITY Internet – Professional Internet Installation or XFINITY Voice – Standard Installation.</p> <p>29 Includes up to three outlets, XFINITY TV – Unwired or Wired Home Standard Installation, XFINITY Internet – Professional Internet Installation and XFINITY Voice – Standard Installation (does not include activation fee).</p> <p>30 See http://www.comcast.com/spp for information on Service Protection Plan.</p> <p>31 Please contact 1-800-XFINITY for questions regarding equipment replacement charges.</p> <p>32 Does not apply to CableCARD Self Install Kit.</p> <p>33 Not available to customers with Limited Basic only. ©2013 Comcast. All rights reserved.</p> |
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XFINITY® TV Channel Lineup

Limited Basic

- 2 WGBH-2 (PBS) / **HD 802**
- 3 HSN
- 4 WBZ-4 (CBS) / **HD 804**
- 5 WCVB-5 (ABC) / **HD 805**
- 6 NECN
- 7 WHDH-7 (NBC) / **HD 807**
- 8 Community Access
- 9 Educational Access
- 10 WWDP (ShopNBC) / **HD 818**
- 12 WLVI-56 (CW) / **HD 808**
- 13 WFXT-25 (FOX) / **HD 806**
- 14 WSBK myTV38 (MyTV) / **HD 814**
- 15 WBPX-68 (ION) / **HD 803**
- 16 WGBX-44 (PBS) / **HD 801**
- 17 WUNI-27 (UNI) / **HD 816**
- 18 WBIN (IND) / **HD 811**
- 19 WNEU-60 (Telemundo) / **HD 815**
- 20 WMFP-62 (IND) / **HD 813**
- 21 WUTF-66 (UniMás) / **HD 817**
- 23/295 WYDN-48 (Daystar)
- 44 C-SPAN
- 48/183 Jewelry Television
- 58 QVC
- 98 RTPi
- 99 Government Access
- 184/640 XFINITY Latino
- 209 WGBH World
- 217 WGBH Kids
- 229 Trinity Broadcasting Network
- 237 WGBH Create
- 268 CatholicTV
- 283 Leased Access
- 288 WBIN-Live Well Network
- 289 WBIN-COOL TV
- 290 WNEU-Exitos
- 291 WLVI-TCN
- 292 WCVB MeTV
- 296 WFXT-MOVIES!
- 297 WHDH-This TV
- 298 WMUR MeTV
- 299/724 WUNI-LATV
- 300/721 WFXX-24 (Mundo Fox)
- 809 WMUR-9 (ABC) HD**

Expanded Basic

- 24 Disney Channel
- 25 Nickelodeon
- 26 ABC Family
- 27 Travel Channel
- 28 MTV
- 29 VH1
- 30 FX
- 31 TBS
- 32 HGTV
- 33 TNT
- 34 E!
- 35 USA
- 36 Lifetime
- 37 A&E
- 38 TLC
- 39 Discovery Channel
- 41 Fox News
- 42 CNN
- 43 CNN Headline News
- 46 CNBC
- 47 The Weather Channel

- 49 ESPN
- 50 ESPN2
- 51 NESN
- 52 Comcast SportsNet
- 54 Food Network
- 55 Spike TV
- 57 Bravo
- 59 AMC
- 60 Cartoon Network
- 61 Comedy Central
- 62 Syfy
- 63 Animal Planet
- 64 TV Land
- 65 NBC Sports Network
- 67 Food Network
- 68 BET
- 69 Golf Channel
- 71 History
- 186 truTV
- 208 Hallmark Channel
- 234 Inspiration Network
- 238 EWTN
- 250 Fox Sports 1
- 251 MSNBC
- 256 FXX
- 270 Lifetime Movie Network
- 284 Fox Business Network

Family Tier

- 24 Disney Channel
- 25 Nickelodeon
- 32 HGTV
- 43 CNN Headline News
- 47 The Weather Channel
- 54 Food Network
- 210 National Geographic
- 218 PBS Kids Sprout
- 221 The Hub
- 222 Disney XD
- 224 TeenNick
- 227 Science Channel
- 229 Trinity Broadcasting Network
- 240 DIY
- 247 C-SPAN2

Digital Economy

Includes Limited Basic

- 3 HSN
- 24 Disney Channel
- 34 E!
- 35 USA
- 36 Lifetime
- 37 A&E
- 39 Discovery Channel
- 41 Fox News
- 42 CNN
- 47 The Weather Channel
- 54 Food Network
- 58 QVC
- 59 AMC
- 60 Cartoon Network
- 61 Comedy Central
- 63 Animal Planet
- 64 TV Land
- 68 BET
- 71 History
- 182 TVGN
- 186 truTV
- 208 Hallmark Channel
- 238 EWTN
- 242 H2
- 247 C-SPAN2
- 823 Discovery HD**

- 824 Disney HD**
- 835 USA HD**
- 837 A&E HD**
- 841 Fox News HD**
- 842 CNN HD**
- 854 Food Network HD**
- 859 AMC HD**
- 863 Animal Planet HD**
- 872 History HD**
- 905 BET HD**
- 906 HSN HD**
- 907 Hallmark HD**
- 910 H2 HD**

Digital Starter

Includes Limited Basic and Expanded Basic

- 1 On Demand
- 45/246 Bloomberg TV
- 182 TVGN
- 199 Hallmark Movie Channel
- 200 MoviePlex
- 211 Esquire Network
- 215 WE tv
- 218 PBS Kids Sprout
- 219 G4
- 235 UP
- 241 BBC America
- 242 H2
- 243 bio.
- 247 C-SPAN2
- 249 C-SPAN3
- 252 Investigation Discovery
- 267 GSN
- 333 XFINITY 3D³**
- 784 Travel Channel HD**
- 786 G4 HD**
- 788 Lifetime Movie Network HD**
- 789 Fox Business Network HD**
- 790 Hallmark Movie Channel HD**
- 791 QVC HD**
- 794 Bravo HD**
- 795 CNBC HD**
- 797 bio. HD**
- 799 WE tv HD**
- 810 NECN HD**
- 823 Discovery HD**
- 824 Disney HD**
- 825 Nick HD**
- 826 ABC Family HD**
- 827 MTV HD**
- 828 Palladia**
- 829 VH1 HD**
- 830 FX HD**
- 831 TBS HD**
- 832 HGTV HD**
- 833 TNT HD**
- 834 E! HD**
- 835 USA HD**
- 836 Lifetime HD**
- 837 A&E HD**
- 839 Velocity HD**
- 841 Fox News HD**
- 842 CNN HD**
- 843 CNN Headline News HD**
- 846 Universal HD**
- 847 The Weather Channel HD**
- 848 Golf Channel HD**
- 849 ESPN HD**
- 850 ESPN2 HD**
- 851 NESN HD**

- 852 Comcast SportsNet HD**
- 854 Food Network HD**
- 855 Spike TV HD**
- 858 Comedy Central HD**
- 859 AMC HD**
- 860 Cartoon Network HD**
- 862 Syfy HD**
- 863 Animal Planet HD**
- 865 NBC Sports Network HD**
- 867 TLC HD**
- 872 History HD**
- 901 MSNBC HD**
- 902 truTV HD**
- 905 BET HD**
- 906 HSN HD**
- 907 Hallmark HD**
- 908 UP HD**
- 909 Investigation Discovery HD**
- 910 H2 HD**
- 916 Bloomberg TV HD**
- 920 BBC America HD**
- 924 FXX HD**
- 925 Fox Sports 1 HD**

MultiLatino Max

- 25 Nickelodeon
- 28 MTV
- 29 VH1
- 31 TBS
- 33 TNT
- 38 TLC
- 49 ESPN
- 50 ESPN2
- 51 NESN
- 52 Comcast SportsNet
- 55 Spike TV
- 57 Bravo
- 62 Syfy
- 65 NBC Sports Network
- 69 Golf Channel
- 218 PBS Kids Sprout
- 270 Lifetime Movie Network
- 788 Lifetime Movie Network HD**
- 794 Bravo HD**
- 825 Nick HD**
- 827 MTV HD**
- 829 VH1 HD**
- 831 TBS HD**
- 833 TNT HD**
- 848 Golf Channel HD**
- 849 ESPN HD**
- 850 ESPN2 HD**
- 851 NESN HD**
- 852 Comcast SportsNet HD**
- 862 Syfy HD**
- 865 NBC Sports Network HD**
- 867 TLC HD**

Digital Preferred

- 1 On Demand
- 125 RLTV
- 176 Ovation
- 190 BBC World
- 191 BabyFirst TV
- 193 Smithsonian Channel
- 196 Jewish Life TV (JLTV)
- 197 Encore Family
- 198 REELZ
- 201 Sundance Channel

- 202 Flix
- 203 Encore Action
- 204 Encore Classic
- 205 Encore Suspense
- 206 indieplex
- 207 Encore Westerns
- 208 Hallmark Channel
- 210 National Geographic
- 211 Esquire Network
- 212 IFC
- 214 TV One
- 216 Oxygen
- 220 Nicktoons
- 221 The Hub
- 222 Disney XD
- 223 Nick Jr.
- 224 TeenNick
- 225 retroplex
- 226 OWN
- 227 Science Channel
- 228 Nick Too
- 230 Discovery Fit and Health
- 231 pivot
- 232 Nat Geo WILD
- 233 Destination America
- 236 The Word Network
- 238 EWTN
- 239 Cooking Channel
- 240 DIY
- 244 Disney Junior
- 245 Weatherscan Local
- 248 ESPNews
- 253 Military Channel
- 254 Al Jazeera America
- 255 Outdoor Channel
- 257 NBA TV
- 259 NHL Network
- 260 TVG
- 261 CBS Sports Network
- 265 NFL Network
- 269 MLB Network
- 271 fuse
- 272 MTV Hits
- 273 MTV2
- 274 Centric
- 275 VH1 Soul
- 276 CMT Pure Country
- 277 VH1 Classic
- 279 Great American Country
- 280 MTV Jams
- 281 LOGO
- 282 CMT
- 286 ESPNU
- 286 Encore
- 599 NBA TV
- 686 Mnet
- 705 Mun2
- 711 Tr3s
- 715 NFL Network
- 719 Galavisión
- 783 AXS TV**
- 785 Encore HD**
- 787 Esquire Network HD**
- 792 Disney XD HD**
- 793 Fuse HD**
- 796 ESPNews HD**
- 798 IFC HD**
- 821 National Geographic HD**
- 822 NHL Network HD**

XFINITY® TV Channel Lineup (continued)

853 NFL Network HD	Music Choice®	775 HBO Zone HD	704 Supercanal Caribe
856 CBS Sports Network HD	Requires Digital Economy or Digital Starter	868 Cinemax HD	705 Mun2
864 CMT HD		870 HBO HD	706 Discovery en español
866 Science Channel HD	501-550 Channel Information available	871 HBO2 HD	707 Cine Latino
900 ESPNU HD	on musicchoice.com	873 Starz Edge HD	708 FOX Deportes
904 MGM HD		874 Starz Kids & Family HD	709 CNN en Español
907 Hallmark HD	Pay-Per-View	875 Starz HD	711 Tr3s
911 Destination America HD	399 In Demand HD	876 Starz Comedy HD	712 Viendo Movies
912 TV One HD	401-403 Home Theater	877 Showtime HD	713 Cine Mexicano
913 NBA TV HD	435 Penthouse TV	878 Showtime 2 HD	716 History en español
914 MLB Network HD	451 Playboy	880 Showtime Extreme HD	717 WAPA America
915 Ovation HD	452 Juicy	883 TMC HD	718 Telemicro Internacional
921 Oxygen HD	457 TEN	884 TMC Xtra HD	719 Galavisión
922 Nat Geo Wild HD	458 XTSY		720 ESPN Deportes
	459 REAL	International Channels²	722 BabyFirst TV (Spanish)
Sports Entertainment Package	800 In Demand HD	134/685 Willow Plus	723 CentroAmericana
	Sports Pay-Per-View	679 Rai Italia	725 Discovery Familia
126 Crime and Investigation	591-596 ESPN Fullcourt/GamePlan	680 TV Globo	726 beIN Sports (Spanish)
127 Military History Channel	600 NBA LP PRE	681 SIC	727 UniMás West
128 SportsNet NY (OOM)	601-610 MLS - NBA TEAM 1-10	682 PFC	728 Univision West
130 Comcast SportsNet Chicago (OOM)	612 TEAM HD	688 TV5MONDE	757 Televisión Dominicana
133 Comcast SportsNet Bay Area (OOM)	621-634 MLB-NHL GAME	701 Zee TV	
135 ESPN Goal Line	635 GAME HD	702 CTI-Zhong Tian	
192 beIN Sports (English)	636 GAME 2 HD	703 RTN	
194 PAC 12		MultiLatino	
195 Outside TV	Digital Premium	641 TBN Enlace USA	
213 Turner Classic Movies	301 HBO	642 Telefe Internacional	
248 ESPNNews	302 HBO2	643 TeleFórmula	
255 Outdoor Channel	303 HBO Signature	644 Pasiones	
257 NBA TV	304 HBO Family	645 TV Chile	
258 ESPN Classic	305 HBO Comedy	646 TV Colombia	
259 NHL Network	306 HBO Zone	647 VideoRola	
260 TVG	307 HBO Latino	648 Fox Life	
261 CBS Sports Network	321 Starz	649 TVE East	
262 FCS Atlantic	322 Starz Edge	650 TV Venezuela	
263 FCS Central	323 Starz InBlack	652 Telehit	
264 FCS Pacific	324 Starz Kids & Family	653 Ritmoson Latino	
265 NFL Network	325 Starz Cinema	654 Bandamax	
266 Tennis Channel	327 Starz Comedy	655 De Película	
269 MLB Network	338 5 StarMAX	656 De Película Clásico	
278 FX Movie Channel	339 OuterMAX	657 SUR Perú	
285 Big Ten Network	340 MovieMAX	658 VME Kids	
286 ESPNU	341 Cinemax	659 Canal SUR	
287 NFL RedZone	342 MoreMAX	660 Once México	
599 NBA TV	343 ActionMAX	661 Multimedios Televisión	
715 NFL Network	344 ThrillerMAX	662 Mexicanal	
726 beIN Sports (Spanish)	361 Showtime	663 La Familia Cosmovision	
796 ESPNews HD	362 Showtime 2	665 HTV	
822 NHL Network HD	363 Showtime Showcase	666 HITN	
838 Tennis Channel HD	364 Showtime Extreme	667 Gran Cine	
853 NFL Network HD	365 Showtime Beyond	668 EWTN Español	
856 CBS Sports Network HD	366 Flix	670 Ecuavisa Internacional	
885 Big Ten Network HD	381 The Movie Channel	672 CB Tu Televisión Michoacán	
899 NFL RedZone HD	382 TMC Xtra	673 Caracol TV	
900 ESPNU HD	451 Playboy Channel ¹	674 Canal 52MX	
903 Turner Classic Movies HD	773 HBO Latino HD	675 CineSony	
913 NBA TV HD		678 LAS	
914 MLB Network HD			

Some restrictions apply. Not all programming is available in all areas. Digital capable equipment is required to receive any channel. High-definition capable equipment is required to receive high-definition channels. Additional equipment fees may apply.

1 A subscription to Playboy Channel digital service is required to receive this channel.

2 Available for individual purchase only.

3 Requires 3D TV, Comcast digital converter with 3D capability and subscription to 3D Technology Fee.

IMPORTANT Information about your Cable Service

December 22, 2013

Dear Valued Customer:

Comcast is committed to keeping you informed about our products and services. Periodically, we must adjust prices due to increases in programming and business costs. **Starting January 22, 2014, the monthly price for the following services will increase as follows:**

	Current Price	New Price 01/22/2014
Value Plus Bundle	\$129.99	\$135.49
Value Plus LD Bundle	\$129.99	\$135.49
HD Starter Bundle	\$149.99	\$155.49
HD Preferred Plus Bundle	\$174.99	\$180.49
HD Premier Bundle	\$214.99	\$220.49
Performance Extra Bundle	\$62.95	\$64.95
Blast Extra Bundle	\$72.95	\$74.95
Canales Selecto	\$11.95	\$12.95
MDU Preferred Bundle	\$99.99	\$101.99
MDU HD Preferred Bundle	\$109.99	\$111.99
MDU HD Preferred Plus Bundle	\$129.99	\$131.99

If you currently have services on a promotional price or a minimum term agreement, the prices for those services will not be affected during the promotion or minimum term period.

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IMPORTANT Information about your Cable Service

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Dear Valued Customer:

Comcast is committed to keeping you informed about our products and services. Periodically, we must adjust prices due to increases in programming and business costs. **Starting January 22, 2014, the monthly price for the following packages will increase as follows:**

	Current Price	New Price 01/22/2014
Brunswick HD Digital Basic	\$9.00	\$12.00
Mercury Package	\$147.95	\$157.95
HD Mercury Package	\$147.95	\$157.95
Digital Showcase	\$98.00	\$108.00
HD Digital Showcase	\$99.00	\$109.00
Ultimate Advantage Pak	\$108.90	\$119.40

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From: Kevin Sweet
Sent: Monday, December 16, 2013 12:02 PM
To: BMosca@TownofMaynard.net; Andrew Scribner-MacLean
Subject: FW: Maynard BOS vote to promote 'Complete Streets'

FYI

From: Linehan, Amanda [<mailto:ALinehan@mapc.org>]
Sent: Monday, December 16, 2013 10:37 AM
To: Linehan, Amanda

Cc: Kevin Sweet; Eric Smith; Adelman, Karen
Subject: Maynard BOS vote to promote 'Complete Streets'



Amanda Linehan
Communications Manager
Metropolitan Area Planning Council (MAPC)
617-933-0705

alinehan

@mapc.org

FOR IMMEDIATE RELEASE: December 13, 2013

Maynard Board of Selectman vote to promote 'Complete Streets' *Resolution will provide increased walking, biking access in the town*

MAYNARD—The Maynard Board of Selectman this week voted to pass a resolution to adopt a Complete Streets policy in the town.

Complete Streets is a national movement that includes design principles which encourage and provide for the safety, comfort, and accessibility for all users of roadways, regardless of age, ability or how they travel. The town of Maynard is committed to incorporating these practices into its everyday operations for the Department of Public Works as well as the Department of Planning.

Though many communities apply Complete Streets concepts as part of their routine practice, Maynard is the first town in Greater Boston to officially adopt such a policy. Currently, several other municipalities are working toward adopting similar plans.

“We will approach every transportation project and program as an opportunity to improve our streets and transportation network,” said Kevin Sweet, Maynard Town Administrator. “These types of community development and planning decisions can have a major impact on improving our long term health and support economic development in the town,” continued Sweet.

The Metropolitan Area Planning Council (MAPC) assisted Maynard in drafting the language for the resolution, and helped promote awareness among town officials. The initiative was a result of a Bicycle and Pedestrian Network Plan that MAPC created for the town, which was funded through the federal Sustainable Communities grant from HUD.

“Maynard is a terrific example of how communities are thinking about how to increase everyday physical activity through walking and biking, reducing exposure to pollution, and connecting residents to active recreation,” said Marc Draisen, Executive Director of MAPC.

MAPC has also been working, along with other community partners, on a bill to incentivize Complete Streets infrastructure—sidewalks, bike accommodations and crosswalks—in municipalities through the creation of an “Active Streets” certification program, which would allow communities to become eligible for additional local transportation funding.

By providing these additional transportation accommodations, the Active Streets certification program will help the state reach the goal set by Massachusetts Department of Transportation (MassDOT) to triple the share of walking, cycling and public transportation trips.

Resources to support the Complete Streets work are provided by the MA Department of Public Health (MDPH) via the Middlesex Community Transformation Grant and the Metropolitan Area Planning Council.

For more information about Active Streets legislation, visit mapc.org/priorities. For more information on this project, contact Chris Kuschel at MAPC at ckuschel@mapc.org.

###

Please be advised that the Massachusetts Secretary of State considers e-mail to be a public record, and therefore subject to the Massachusetts Public Records Law, M.G.L. c. 66 § 10.

Two Interns, Two Kayaks, and 2,133 Acres of River

Alison Field-Juma and Sue Flint

More articles about water chestnut, you ask? Well, we're stepping up our game and we wanted to tell you about it.

This summer two OARS interns, David Monti of Hudson and Matthew Cheever of Carlisle, paddled the length of the Assabet, Sudbury and Concord Rivers to map the full extent of the water chestnut (*Trapa natans*) invasion of our rivers and several ponds. Both interested in careers in environmental management, Matt and David got to know our rivers in sun and rain. The mapping started up in May, and despite



Summer interns, David Monti and Matt Cheever, in Saxonville.

very high June water levels, finished up by early August. On August 8, David and Matt joined 17 OARS volunteers in Saxonville, Framingham to tackle one of the large patches they had discovered.

This is the first time the water chestnut has been mapped on the Sudbury and Concord Rivers, and their work provided a second year of data for the Assabet. The results? Of the 2,133 acres surveyed, 3.7% had moderate to heavy density of plant coverage, 20.3% had emerging or light-moderate density coverage, and 76% had no water chestnut. You can view the maps at www.cisma-suasco.org.

We can draw several conclusions from the survey results. First, the Assabet mapping showed that data collection over several consecutive years is a must. In the sections of the Assabet that were harvested last year, one area had less water chestnut (yea!) and one had more (boo!). Clearly, we need a better understanding of water chestnut biology and a longer-term mapping effort to track the impact of control measures.

On the positive side, there was no water chestnut infestation above the Hudson impoundment (upstream of Rte. 85) on the Assabet. But the fact that it is spreading into other areas where it has not previously been recorded, on all three rivers, is of concern. For example, the plant is now growing all along the shorelines of the Concord River below the large infestation in North Billerica at the Talbot Dam impoundment. A rapid response is needed where these small populations are taking root due to the large number of nutlets produced each year. Although it is an annual, the nutlets can remain viable for up to 12 years.

Lastly, there is a large infestation on the Sudbury River in Saxonville (Framingham) upstream of the Wild & Scenic section where the US Fish & Wildlife Service has been working for years to control it with mechanical harvesting. There are roles for all stakeholders to get involved in supporting control efforts in Saxonville. OARS has been meeting with the

Water chestnut, page 4

Managing our Three Waters

“Sustainable water management” means many things to many people. What exactly does “safe yield” mean when it comes to figuring out how much water can be pumped out of a municipal well for us to drink and bathe in? For decades in Massachusetts “safe yield” was interpreted to mean that the well and the water system it supplied were reliable, able to keep supplying without going dry. But for some people that missed an important point. What if pumping a well meant that a stream or river went dry—was that still “safe”? NO, said the Superior Court, in a

landmark ruling on the case of the Ipswich River, brought by the Ipswich River Watershed Association and Essex County’s land trust in 2003. The Court ordered the Department of Environmental Protection (MassDEP) to determine the “safe yield” of the Ipswich River.

The Sustainable Water Management Initiative (SWMI, aka “Swimmie”) was the state’s response to the case. It was a three-year process involving water suppliers, river advocates, and many others, steered by the State’s Executive Office of

Energy and Environmental affairs (EEA). The result of that hard work—and ask anyone involved, it was hard—was the SWMI Framework adopted in 2012, and the forthcoming revised regulations of the Water Management Act.

SWMI will kick in for the Sudbury-Assabet-Concord watershed in August of 2015 when all the water withdrawal permits issued by the state expire. Permits are required for any withdrawal over 100,000 gallons/day from a well or surface water,

SWMI page 6

OARS

Protecting, preserving, and enhancing the Assabet, Sudbury, and Concord Rivers, their tributaries and watersheds for the purposes of public recreation, water supply, and wildlife habitat.

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OARS

23 Bradford Street
Concord, Massachusetts 01742
(978) 369-3956
office@oars3rivers.org
www.oars3rivers.org

Tackling the spiny devil

I generally try to avoid demonizing my enemies, but I think I've got support on this one.

Water chestnut (*Trapa natans*) grows vigorously in our rivers and ponds, blanketing the surface and blocking sunlight, creating extreme swings in the amount of dissolved oxygen in the water. The result is an environment that is severely degraded and won't support our native fish or other wildlife. Much to the dismay of boaters, neither canoes nor kayaks nor even motor boats can get through the clogged waterways. Swimmers can't even contemplate it. I have yet to hear of anyone around here eating the chestnuts. A related species, *Trapa bicornis*, is eaten in Asia where it is known as water caltrop or buffalo pod (or devil pod).

The only redeeming feature of the water chestnut, as far as I can tell, is that it may crowd out other invasive plants. That is not enough to make me embrace it.

But there is a sunny side to this dark story. Water chestnut is an annual, growing anew each year from the spiny chestnuts that sink into the sediment. Unlike milfoil, it doesn't spread from fragments, so consistent and thorough harvesting can knock down an infestation within a few years, no chemicals needed. This Newsletter's cover article relates the exploits of our dedicated water chestnut mappers, volunteer harvesting teams, and our watershed-wide plans for our spiny "friend."

Some of our readers are themselves tackling water chestnut in their own towns and have met with notable success. Three cheers for them, and for the dedicated efforts of US Fish & Wildlife staff at Great Meadows for their decades of work on this problem despite a shrinking budget! It will take collaboration among local, state and federal governments, river users, property owners and community organizations to meet this challenge now and in the long run.

We hope you enjoy this Newsletter, which reflects the broad support we receive from our members, volunteers, local businesses and corporations, partner organizations, and scientists and policy-makers throughout the state and country. We are grateful to them all, and especially to you.

Very truly yours,



Alison Field-Juma



Remembering OARS in your will and estate planning

OARS has been protecting the natural resources of our watershed for more than 25 years, thanks to the help of your generous donations and volunteer hours. How will we protect it in the future? One way is to ensure the sustainability of OARS and its programs. We hope that you will consider including OARS in your will and estate plans. If you would like more information on including OARS in your estate planning, please contact me at afieldjuma@oars3rivers.org or (978) 369-3956.

Views of our watershed by local photographers

We are happy to announce that 27 photographers submitted a total of 90 photos to our 2013 Photo Contest. Thank you to all who entered photos.

Best overall winner: Raj Das (*Framingham*)

Other winners: Peter Burke (*Bedford*)

Thomas Cooper (*Wayland*)

Wayne Hall (*Sudbury*)

Dave Hansel (*Somerville*)

Art Illman (*Maynard*)

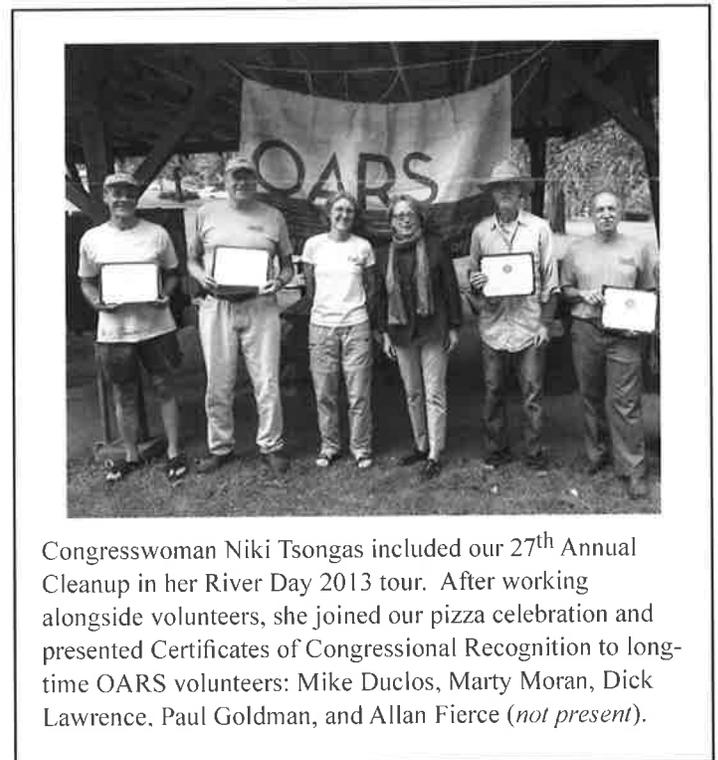
Sharon Tentarelli (*Sudbury*)

Jim Wojno (*Lincoln*)



Goslings at Great Meadows, *Peter Burke*

Special thanks to our judges Roberta Boylen, Carl Calabria, and Steven Gabeler. We also thank Stephen Gabeler for printing the photos, Frame-ables in Concord for framing our winning photo, and ArtScape for hosting our reception and photo exhibit. All winning photos are on exhibit in the ArtScape Gallery at the Wheelhouse (43 Bradford Street, West Concord) from December 4 through January 8. They can also be seen at www.oars3rivers.org



Congresswoman Niki Tsongas included our 27th Annual Cleanup in her River Day 2013 tour. After working alongside volunteers, she joined our pizza celebration and presented Certificates of Congressional Recognition to long-time OARS volunteers: Mike Duclos, Marty Moran, Dick Lawrence, Paul Goldman, and Allan Fierce (*not present*).

Top: This was the 10th season of our Water Wise Workshops! Education Coordinator Bill Froberg and summer interns Chelsie Vokes and Rachel Urso offered the series of six workshops in Westborough and Natick, and partnered with the Framingham and Hudson Boys and Girls Clubs to offer them in Framingham and Marlborough.

Bottom: Responding to popular demand, OARS offered a Family Water Sampling Workshop for children ages 5 to 10 and their parents. This free hands-on workshop gave families a chance to experience science in action! Participants measured pH, dissolved oxygen, temperature and turbidity and learned what makes a healthy river for our fish and other wildlife.

These workshops were made possible thanks to support from Intel.

Water chestnut, page 1

Framingham Conservation Commission to help the permitting process get underway.

The mapping helped us pinpoint where to focus our volunteer harvesting efforts. Volunteers carried out four water chestnut pulls over the summer—three on the Assabet River in Stow and one on the Sudbury River in Framingham. We owe many thanks to Allan Fierce for organizing the Stow pulls, and to Dick Lawrence, Tom Largy, Bob Collings, Honey Pot Hill Orchard, Stow Acres Country Club, and Sudbury Valley Trustees for help in hauling and/or disposing of the weeds. Canoes were donated by Charles River Canoe & Kayak, Laurie Ullmann and the Acton Boy Scouts, and Pat Conaway. And we give special thanks to the 48 volunteers who worked many hours pulling and hauling. They are generally the ones in the photos who are wet and muddy!

We are now working on finding funds to support research, watershed-wide water chestnut control planning, and mechanical harvesting of priority areas in 2014. As water chestnut is becoming a problem state-wide, there are opportunities to direct more state resources towards its control. OARS Board member Allan Fierce testified at the Environmental Bond Bill hearing on Beacon Hill this summer to ask that more funds be directed to invasive aquatic plant control.

In 2014 OARS will be working closely with Conservation Commissions, local landowners, the SuAsCo Cooperative Invasive Species Management Area (CISMA), and other local groups already working on water chestnut control on the Sudbury River and many local ponds. There is no doubt that it will take a team effort.

We are grateful to CISMA, a partnership of 41 non-profits and local, state and federal governments, for funding the mapping project as part of the river restoration plan funded under the Nyanza Superfund site in Ashland. We thank REI for a grant to support the water chestnut pulling, involving volunteers in this critical stewardship activity.



Maps of water chestnut density in our rivers, July 2013.
Top: Saxonville, in Framingham on the Sudbury River.
Bottom: Gleasondale, in Stow on the Assabet River.



Volunteers hand-pulling water chestnut this summer.
Left: Saxonville on the Sudbury River. *Right:* Stow on the Assabet River

OARS gratefully acknowledges our 27th Annual River Cleanup sponsors, donors and volunteers!

Major supporters:

Digital Federal Credit Union
Intel Massachusetts
Lythrum Farm
Saint-Gobain Ceramics & Plastics Inc.
Walmart

Cleanup sponsors:

Bose Corporation
Capaccio Environmental
Epsilon Associates
Haartz Corporation
Hudson Mill LLC
J.M. Coull
Woodard and Curran
Acton Hydro
Avidia Bank
Comprehensive Environmental Inc
Concord Acton Industrial Park
Eckel, Morgan & Connor
Erikson's Dairy
ET & L Corp
Family Federal Savings Bank
H.H. Warren Insurance Agency
~~Howes Insurance Agency~~
Lamson and Sons
Nashoba Analytical
Nashoba Brook Bakery
O'Reilly, Talbot & Okun
Robinson's Ace Hardware
Sechrest & Bloom, LLC
St. Mary's Credit Union
U.S. Environmental Rental
Vibram USA

In-kind donors:

Acton: Ace Hardware, Donelan's Supermarket, Papa Gino's, Sorrento's Brick Oven Pizzeria, Stop & Shop, Trader Joe's
Concord: Concord Lumber, Dino's Pizza, Papa Razzi
Framingham: Dunkin Donuts, Liberty Famous Pizza
Hudson: Brother's Pizza, Hannaford Supermarket, Honey Dew Donuts, Hudson House of Pizza, Hudson Light & Power, Lowes, Nashoba Blue, Stop & Shop, T.C. Lando's Pizzeria, Wood Square Design
Marlborough: Bertucci's at Solomon Pond Mall, Classic Pizza, Home Depot, Papa Gino's
Maynard: Maynard Pizza House, Pizza Express
Northborough: Monti's Pizza, Northboro House of Pizza
Stow: Shaw's Supermarket
Sudbury: Papa Gino's
Wayland: Bertucci's, Donelan's Supermarket
Westborough: Uno's Pizza, Bertucci's
Other: B-P Trucking, McGeoghean Waste Systems

Towns:

Acton Natural Resources Department
Concord Public Works
Hudson DPW
Framingham DPW
Marlborough DPW
Maynard DPW
Northborough DPW
Stow Highway Department

Thanks to our site leaders, scouts, and boat haulers:

Ray Andrews, Don Burn, Dave Cole, Pat Conaway, Mike Duclos, Bill Fadden, Bill Froberg, Carolyn Gouchoe, Jim Hawks, Dick Lawrence, Marty Moran, Priscilla Ryder, Katrina Scheiner, Drew and Kathy Simmons, Pete Tobin, and Laurie Ullman.

Thank you to the following teams:

Acton-Boxborough High School, AMC-Worcester Chapter, Big Heart Little Feet, Capaccio Engineering, Concord High School, Hudson Stop & Shop, Intel, Maynard High School, McAuliffe Charter School, Westborough High School, and the Wayland Seventh-Day Adventist Church.

Thank you to all who participated in this year's cleanup!

Visit www.oars3rivers.org and search "cleanup" for more photos.



SWMI, page 1

covering most municipal water supplies, as well as many farms, golf courses, and industries. The big change is that permittees will need to fully analyze their efforts to reduce water use, look at ways to minimize the impacts to surface water, and in many cases, develop and implement projects that will make up for the negative effects of an increased water withdrawal.

Practically speaking, that last feature, known as “mitigation,” does a wonderful thing. It links drinking water withdrawals with stormwater and wastewater management—managing all three “waters” together. In past issues of this Newsletter we have talked a lot about restoring the water balance. The Massachusetts Water Policy, issued back in 2004, emphasized measures to “balance the water budget.” That is difficult if you don’t look at these three waters as part of a single system.

Since its founding 26 years ago, OARS has focused on the pollution from wastewater discharged into our rivers. Communities have invested a lot in cleaning up that wastewater before it is discharged, but it still contains hundreds, if not thousands, of chemicals that natural “clean” water would not contain. There have been tremendous advances in the technologies available to treat and reuse wastewater as “greywater” for toilet flushing, cooling, subsurface irrigation, or for discharging back into the ground.

Sewer system expansion, one of the “enablers” of sprawl, can be reduced with new and innovative household or neighborhood-sized wastewater treatment and discharge into leach fields. Several of our towns, including Sudbury and Littleton, are considering “spot” or “smart” sewer-ing their commercial districts or town centers to allow economic development and deciding not to expand those sewers into residential areas. There are many large developments that treat and recharge their wastewater into the ground, such as Highland Commons in Hudson, thus keeping water local and reducing demands on the town’s municipal system.

Stormwater runs off the ever-expanding parking lots, roofs and roads, and carries pollutants into our streams unless these features are designed (or redesigned) to capture, clean and “recharge” our groundwater. The more stormwater is encouraged to soak into the ground, the more it can feed clean water to our wells and streams (and reduce flooding too)—helping to remedy the water imbalance.

While the SWMI Framework is complicated, to say the least, it will help everyone take a deeper look at the myriad of ways that our three waters work together—so that we can keep them all flowing. OARS looks forward to working with our communities as they navigate the permit applications and consider the most cost-effective ways to have sustainable and safe yields.

Nashoba Brook Stormwater Recharge on the Web

OARS has completed a project with Acton, Westford, Littleton and Concord to identify opportunities to recharge stormwater to make Nashoba Brook cleaner and protect its streamflow. The Nashoba Brook watershed drains from Westford and Littleton through Warner’s Pond in Concord into the Wild & Scenic section of the Assabet River and suffers from low flow. The project, funded by a Supplemental Environmental Project by the Quail Ridge Country Club, mapped and prioritized recharge areas in the watershed for municipal use, compiled local stormwater-related bylaws, and conducted streamflow and water quality monitoring. To learn more about the project go to: www.oars3rivers.org/our-work/stormwater/SEP. To learn how to build a raingarden go to: www.oars3rivers.org/our-work/stormwater/LID.



Junction Park in West Concord with recharge system and interpretive sign supported by the Intel Assabet Groundwater Recharge Fund.

A big hand to our volunteers!

Senator **Jamie Eldridge**, **Scott Horsley**, **Paul Kirshen**, **Janot Mendler de Suarez**, **Pete Shanahan** and **Bob Zimmerman** for presenting at our Climate Disruption Forum.

EJ Labb for emceeding our Wild & Scenic Film Festival. **Judy Bennett**, **Jeff Collings**, **Aliza Edwards**, **Bill Froberg**, **Dave Griffin**, **Carol Kyte**, **Debbie Listernick**, **Dottie MacKeen**, and **Marty Moran** for helping with film selection, advertising, and everything else that made our Wild & Scenic Film Festival a huge success.

Bill Froberg, **Paul Goldman**, and **Ingeborg Hegemann** for reviewing projects and judging presentations, and **Jessie Steadman** for mentoring students for the Intel-OARS Environmental Innovators Contest.

Paul Goldman and **Ingeborg Hegemann** for leading an Innovation Workshop for high school students.

Carol Kyte, **Bettina Abe**, **Marty Moran**, **Dottie MacKeen** and **Chelsie Vokes** for representing OARS at community festivals and RiverFest.

Aliza Edwards, **Win Edwards**, **Carol Kyte**, **Bette Pounders**, **Dottie MacKeen**, and **Marty Moran** for helping with our mailings.

Aaron Bembenek, **Beth Gula**, **Steve Kundrot**, **Fred Yen**, **Ray Nava**, and **Bruce Osterling** for surveying our trout streams.

Sharon Adams, **Nancy Allison**, **Brian Blake**, **Bev and Malcolm Bryant**, **Rad Decker**, **David Downing**, **Lisa Fierce**, **Claude Guerlain**, **Doug Johnson**, **David and Enid Karr**, **Jason Kupperschmidt**, **Adam Last**, **Jeff Lowe**, **Azusa Matsubara**, **Bruce McGarry**, **Michal Mueller**, **Diane Muffitt**, **Len Rappoli**, **Pam Shields**, **Andrea Pincumbe**, **Joanne Ward**, and **Fred Yen** for getting up early to gather samples to test the water quality of our rivers.

Madi Bode, **Liana Edwards**, **Emma Reichheld**, and **Morgan** for surveying recreational users of our rivers.

We also wish to thank all **150 volunteers** who participated in our annual river cleanup and **48 volunteers** who helped pull water chestnut from our rivers.

OARS

Yes, I'd like to help the Assabet, Sudbury, and Concord Rivers!

Name: _____

Address: _____

Phone: _____

Email: _____

- Leadership Circle:
 - Benefactor \$2500
 - Steward \$1000
- Guardian \$500
- Protector \$250
- Activist \$100
- Friend \$50
- Member \$30
- Student/senior \$15
- Other _____

Make checks payable to OARS and mail to:

OARS
23 Bradford Street
Concord, MA 01742

To pay by credit card:

Go to www.oars3rivers.org, click on "join or renew." Then follow the instructions. OARS will be automatically notified.

- If your employer has a matching gift program, please include the company's form.
- Your membership dues are tax deductible and include a subscription to the *OARS Newsletter*.

Thank you for your support!

Welcome, New Members!

Susan Andrews
Sarah Annis
Maryl and John Bode
Kristin Burati
Ms. Kate Chartener
Comprehensive Environmental
Nich Coveney
Lynne Damianos
First Parish Church in Wayland
Neil Gordon
Mr. Nicholas Green
Gail Keane
Hriday Keni
Mr. George C. Krusen II
Mr. William Lane
Mr. Barrett Lawson
Mr. Michael Litz
Lythrum Farm
Mr. Paul Malchodi

Ellen and Jim Meadors
Mr. Neil Miller
John Nevins
Mr. Ravindra Ponnappureddy
Tracy and David Rhodes
Debra Sager
Emily Schadler and Scott Greenaway
Lorraine Smith
Orla Stevenson and Patrick Harding
Mary Stevens
Judy Stokey
Cynthia and Paul Sullivan
Mr. Harris Sussman
Mr. James Szabo
Lyell Slade and Robert Van Dyck
Chris Walsh
Ms. Anna Wilkins
Steven Wood
Mr. Robert Zimmerman



OARS

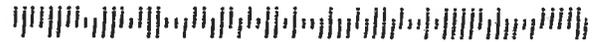
23 Bradford Street
Concord, MA 01742

Non-profit Organization
US Postage
PAID
Permit No 7
Maynard, MA 01754

Return service requested

Becky Mosca
Board of Selectmen
Town Building
195 Main Street
Maynard, MA 01754

0175482537 0004



OARS

OARS is your local river conservation organization. Established in 1986 to protect the Assabet River, OAR added the Sudbury and Concord Rivers to its mission in 2011 and became OARS.

OARS has over 900 members, a dedicated board of directors, a small professional staff, and a large corps of active volunteers. Our work benefits all communities in the Assabet-Sudbury-Concord watershed.

Please visit us at www.oars3rivers.org

Get connected to the latest news affecting our rivers. "Like" us on



Assabet-Sudbury-Concord Watershed





*The Commonwealth of Massachusetts
Department of the State Treasurer
Alcoholic Beverages Control Commission
Boston, MA 02114*

Steven Grossman
Treasurer and Receiver General

Kim S. Gainsboro, Esq.
Chairman

THE ALCOHOLIC BEVERAGES CONTROL COMMISSION ADVISORY

SAMPLING OF ALCOHOLIC BEVERAGES WITH A FARMER SERIES POURING PERMIT

On August 7, 2013, the Alcoholic Beverages Control Commission (“ABCC”) issued an advisory relative to the Farmer Series Pouring Permits for Farmer-Breweries, Farmer-Wineries & Farmer-Distilleries. The advisory was intended to notify the municipalities of a change in the law which moved these Pouring Permits out of M.G.L. c. 138, §12 and into M.G.L. c. 138, §§19B, 19C, and 19E. The amendment to the law continued to authorize on-premises retail sales with the approval of the Local Licensing Authority and the ABCC. The ABCC has received several inquiries regarding the necessity of a Pouring Permit, if §§19B, 19C, and 19E licensees wish to offer samples on their premises.

If a §§19B, 19C, or 19E licensee desires to permit samplings on its premises, it may request that the Local Licensing Authority make a determination that this activity does not constitute a sale under the statute.¹ If the Local Board makes this determination, the licensee delivering the alcoholic beverages does not need to obtain a Pouring Permit. In the event that a Local Licensing Authority makes such a finding, it should forward a copy of the decision to the ABCC to keep in the licensee’s file.

As always, all licensees must ensure that they are in compliance with the laws of the Commonwealth of Massachusetts, and that sales of alcoholic beverages take place only as authorized by state law. Individuals with questions concerning this advisory may contact Ralph Sacramone, Executive Director at 617-727-3040 x 731.

(Issued: December 20, 2013)

¹ M.G.L. c. 138, §2 provides in pertinent part that, “No person shall sell ... alcoholic beverages or alcohol, except as authorized by this chapter...” M.G.L. c. 138, §41 provides in pertinent part that, “the delivery of alcoholic beverages in or from a building ..., except a private dwelling house shall be prima facie evidence that such delivery is a sale.”



OFFICE OF MUNICIPAL SERVICES
195 MAIN STREET
978-897-1302

TIPS

TRAINING



FOR LIQUOR LICENSE MANAGERS
AND STAFF

JANUARY 27th

6:00 pm until 11:00 pm

Town Hall, Lower Level, Room 101

Reservations are required. Please email

Dramshoppe@verizon.net

*or call **800-286-7659** to register.*

Trainer: Mike Marcantonio

TOWN OF MAYNARD
Cemetery Department

DEED N^o 2009

This Certifies that Louisa Carrero

191 Eastern Avenue, Waterbury, CT 06710

proprietor of Lot No. Lot 1-8 Section No. 21 in

Glenwood Cemetery, Maynard, Massachusetts, and that said lot shall be holden subject to all the by-laws, rules and regulations made, and to be made by the Board of Selectmen.

Scaled, Signed and Delivered
in the presence of



Dated November 21, 2013

Board of Selectmen of the Town of Maynard

Becky Mosca

From: Christopher Okafor
Sent: Wednesday, December 04, 2013 3:55 PM
To: Kevin Sweet (ksweet@TownofMaynard.net)
Cc: Marie Morando (mmorando@TownofMaynard.net); Becky Mosca (BMosca@TownofMaynard.net)
Subject: FW: Cemetery Deed 2009 on hold request new Policy for the Cemetery
Attachments: 1032_001.pdf

Kevin:

This deed is in conformity to current policy therefore, I recommend that the BOS sign the deed. The owner of the gravel was just buried last week. The deed was issued per the family's request for their record.

Thanks,
Chris

From: Becky Mosca
Sent: Wednesday, December 04, 2013 9:07 AM
To: Chris Okafor
Cc: Kevin Sweet (ksweet@TownofMaynard.net)
Subject: FW: Cemetery Deed 2009 on hold request new Policy for the Cemetery

Chris,

At the BOS meeting on November 5, 2013, resident Chuck Shea tried to purchase a cemetery lot. Per the policy he was denied that purchase.

The Board of Selectmen would like the DPW to relook at the policy and update.

At the BOS meeting on December 3, 2013 we had a cemetery deed (2009) Board requested to put the cemetery deed on hold until they know why this deed was issued.

Regards,

Becky Mosca
Administrative Assistant
Maynard Board of Selectmen
195 Main Street
Maynard, MA. 01754
e-mail: bmosca@townofmaynard.net
Voice: 978-897-1351
www.townofmaynard-ma.gov

From: Cannon
Sent: Wednesday, December 04, 2013 9:17 AM
To: Becky Mosca; Kevin Sweet
Subject: Attached Image

LICENSE ALCOHOLIC BEVERAGES



THE LICENSING BOARD OF THE
TOWN OF MAYNARD
MASSACHUSETTS

HEREBY GRANTS A
COMMON VICTUALLER
License to Expose, Keep for Sale, and to Sell
All Kinds of Alcoholic Beverages

To be Drunk on the Premises

To: **Skylight LLC**
51 Waltham Street Street

Manager: **Cyrill F. Clark**

On the following described premises:

Three dining rooms, one lounge and bar first floor. Basement for storage.

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires December 31st, 2014 unless sooner suspended, cancelled or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 3rd day of **December, 2013**.

The Hours during which Alcoholic
Beverages may be sold are:

Hours of Operation: TBD

Phone #: 978-263-2198

Lic# 067600020

Cost: \$2,200.00

License for 2014

David D. Clark
William F. Clark
David D. Clark

LICENSING BOARD

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ

BLATMAN, BOBROWSKI & MEAD, LLC
ATTORNEYS AT LAW

30 GREEN STREET
NEWBURYPORT, MA 01950
PHONE 978.463.7700
FAX 978.463.7747

Concord Office
9 DAMONMILL SQUARE, SUITE 4A4
CONCORD, MA 01742
PHONE 978.371.2226
FAX 978.371.2296

Millis Office
730 MAIN STREET, SUITE 2B
MILLIS, MA 02054
PHONE 508.376.8400
FAX 508.376.8440

SARAH E. BELLINO
sarahb@bbmatlaw.com

TO: Board of Selectmen
FR: Sarah Bellino, Town Counsel
CC: Lisa Mead, Town Counsel
DA: December 10, 2013
RE: Skylight, LLC Retail All Alcohol License Transfer and Renewal

Reference is made to the above-captioned matter. In that connection, you have inquired as to the appropriate steps for the Board to take when reviewing a liquor license renewal application where the owner has indicated he may relocate the business and license.

The facts as I understand them are as follows: John Anderson, owner of Skylight LLC, applied for the transfer of retail all alcohol license no. 454019036 which is associated with 51 Waltham Street, Maynard. Both the Town of Maynard and the ABCC have approved the transfer request. Because all ABCC licenses must be renewed in November of each year, the new owner of said license has instituted the renewal process within the prescribed period of time and the license renewal is now before the Board. The owner of the business and associated license has indicated in his renewal paperwork that the premises is not currently open for business and he is debating whether to renovate the current premises or move the business, and license, to a new location. The Board is eager to keep the license in the Town of Maynard and is seeking guidance as to how effectuate that retention.

Based on my research and conversation with ABCC Executive Director Ralph Sacramone, the appropriate process to ensure the license is protected both for the owner and the Town is for the Board to approve the renewal at the 51 Waltham Street address, assuming the Board has no other objections to the renewal. In the event the owner wishes to move the liquor license, he must apply for a location change. Changing the location of a license requires the owner to complete a petition for location change, among other things, to be submitted to both the Town and the ABCC. In the event the new owner does in fact complete an application for a location change the Board will then need to consider the appropriateness of the new location. Because the onus is on the owner to effectuate a change in license location, the Board must now only consider the current address in the renewal process.

It is my hope that this provides you with the information you need to move forward with this process. Please do not hesitate to contact me with any further questions you may have concerning this matter.



Date: **January 7, 2014**

Andrew Scribner-MacLean, Assistant Town Administrator, Eric Smith, Planning Board, Richard Asmann, Building Inspector, Ken Neuhauser Community Preservation Committee, Gregg Lefter, Facilities Manager, Peter DiCicco, School Department, Chris Okafor and Marie Morando, Public Works, Stephen Weiner, Library, Max Lamson,(2) Members at large.

You are hereby appointed to the

***Maynard Green Communities Committee
(MGCC)***

Term expires: December 31, 2014

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

Board of Selectmen

Sworn: _____

Town Clerk



Date: December 17, 2013

Non-Voting Members, Robert Gerardi, Superintendent Maynard, Pete DiCicco, Business Advisor Maynard, Kevin Sweet, Town Administrator, Jennifer Gaudet Finance, Chuck Caragianes, Principal, MHS, Marie Morando, recording secretary, Gregg Lefter Facility Manager. Voting-Members Matt Briggs, Philip Berry, Anthony Midey, Ken Neuhauser, Peter O'Callaghan, Bonnie Winokar, Ed Mullin, David Gavin, Elected,

You are hereby appointed to the

***Town School Building Committee
(TSBC)***

Term expires: December 31, 2014

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN CHAIRMAN

Sworn: _____

Town Clerk



Date: January 7, 2014

Kevin Sweet, Town Administrator-Local Environmental, Andrew Scribner-MacLean, Assistant Town Administrator, Ron Cassidy, Board of Health, Chief Mark Dubois and Lt. James Dawson Law Enforcement, Chief Anthony Stowers, Fire Department, Gregg Lefter, Facilities Manager, Peter DiCicco, School Department, Chris Okafor & Joe Foster, Public Works, Bob Larkin, Housing Authority, John Flood, MCC/MRC

You are hereby appointed to the

***Local Emergency Planning Committee
(LEPC)***

Term expires: December 31, 2014

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

Board of Selectmen

Sworn: _____

Town Clerk



Date: December 17, 2013

Reya Stevens
29 Driscoll Avenue

You are hereby appointed to the

Cultural Council

Term expires: June 30, 2016

FOR THE
TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk

Becky Mosca

From: Reya Stevens <reya@friendlymind.com>
Sent: Saturday, December 07, 2013 11:44 AM
To: Becky Mosca
Cc: Elizabeth S. Milligan
Subject: Seeking Appointment to Maynard Cultural Council

Dear Ms. Mosca:

Please consider me for a position on the Maynard Cultural Council.

I moved to Maynard from Boston several years ago, carefully choosing it as a town that offered a rich combination of cultural resources, access to nature, and community spirit. I would now like to help Maynard's cultural life grow even more vibrant and visible and more accessible both to our own citizens and those of nearby communities.

I have heard that even in Boston, the arts draw far more business and economic activity than sports. In a small town like this, the arts are certainly one of the largest draws we have—and we have an unusually large community of productive artists for a small town.

Of course, it is not only economic incentive that moves me to promote the arts in Maynard. People of all ages are moved and inspired both by creating and observing artistic and cultural endeavors; the arts connect us with something rich—something beyond material things—something that is about the human experience, and which can draw people together.

On a more personal note, as an amateur artist with a progressive, disabling illness, I don't always have the stamina to contribute to the town in ways that I would like to. I believe that on the Maynard Cultural Council, there are roles that I can readily fulfill even with my body's limitations. Please give my appointment your serious consideration.

Sincerely,

Reya Stevens

29 Driscoll Avenue
Maynard, MA 01754
978.897.1547

Becky Mosca

From: Reya Stevens <reya@friendlymind.com>
Sent: Saturday, December 07, 2013 12:22 PM
To: Becky Mosca
Cc: Brendon Chetwynd; 'Elizabeth S. Milligan'
Subject: RE: Seeking Appointment to Maynard Cultural Council

Thank you, Becky. Yes, I attended one of the meetings and have been in touch about it with Elizabeth.

I look forward to hearing from you.

Best,
Reya

From: Becky Mosca [<mailto:BMosca@TownofMaynard.net>]
Sent: Saturday, December 07, 2013 11:52 AM
To: reya@friendlymind.com
Cc: Brendon Chetwynd; Elizabeth S. Milligan
Subject: Re: Seeking Appointment to Maynard Cultural Council

Reya,

I will gladly add your letter in the next Board of Selectmen's packet for Dec 17, 2013.
Have you been to one of the Cultural Council meetings?

Elizabeth Milligan runs the Cultural Council.

I'll be in touch soon, Enjoy your week-end,
P.S. The Sip in Stroll is downtown tonight from 6 to 8 pm,

Becky Mosca

Sent from my iPad

On Dec 7, 2013, at 11:46 AM, "Reya Stevens" <reya@friendlymind.com> wrote:

Dear Ms. Mosca:

Please consider me for a position on the Maynard Cultural Council.

I moved to Maynard from Boston several years ago, carefully choosing it as a town that offered a rich combination of cultural resources, access to nature, and community spirit. I would now like to help Maynard's cultural life grow even more vibrant and visible and more accessible both to our own citizens and those of nearby communities.

I have heard that even in Boston, the arts draw far more business and economic activity than sports. In a small town like this, the arts are certainly one of the largest draws we have—and we have an unusually large community of productive artists for a small town.

Becky Mosca

From: Brendon Chetwynd
Sent: Monday, December 09, 2013 11:14 AM
To: Becky Mosca
Subject: Re: Request Arts as Economic Drivers for Maynard

Yes, please add Elizabeth.

Let's make it 15 minutes total.

- Brendon

Brendon Chetwynd, Chair, Maynard Board of Selectmen
(c) 508-641-5223

On Dec 9, 2013, at 11:09 AM, "Becky Mosca" <BMosca@TownofMaynard.net> wrote:

Brendon,

We have a request for agenda time see below email.
Please let me know if this is ok and how much time Elizabeth can have?

Becky

From: Elizabeth Milligan [<mailto:esmilligan@verizon.net>]
Sent: Monday, December 09, 2013 11:05 AM
To: Becky Mosca
Subject: Request Arts as Economic Drivers for Maynard

Hi Becky!

Per your request, please consider my request to be on the agenda for the December 17th BOS meeting. I would like to speak to the cultural district designation available through the Massachusetts Cultural Council. I would like to speak to the history – on a state level, a local level, and a personal level, the nature of the opportunity and designation, the elements of applying for such a designation and keeping it, the resources needed, the partnership required and what is expected of partners, the benefits to the town – now and in the future. I will keep my talk as short or long as the Selectmen desire; same for questions!

Thank-you, and please let me know if you need more detail.

Regards,
Elizabeth Steiner Milligan
Chair, Maynard Cultural Council



TOWN OF MAYNARD
Department of Public Works
MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1317 Fax: 978-897-7290
www.townofmaynard-ma.gov

Administration

Highway

Water & Sewer

WWTP

December 3, 2013

FEMA
65 Old Marlboro Road
Maynard, MA 01754

RE: Sewer Bill Abatement Request for 65 Old Marlboro Road

Dear FEMA:

We are in receipt of your request dated October 30, 2013 for abatement on your sewer bill for the above named address. According to your abatement request, your building has a septic system.

Our findings affirm your abatement request therefore I am recommending to the Board of Selectmen **to abate your October sewer bill of \$733.49 by \$689.09**. I will be forwarding my recommendation to the Town Administrator for his action.

Please feel free to call or write back with any additional questions.

Sincerely

Christopher Okafor
Operations Manager

Attachment(s): Town of Maynard Abatement Request Form/Water & Sewer Bill

cc: Kevin A. Sweet, Town Administrator
Tim Mullally, Water & Sewer Foreman
Marie Morando, DPW Administrative Assistant
File



OFFICE OF THE
DEPARTMENT OF PUBLIC WORKS
MUNICIPAL BUILDING, 195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
TELEPHONE: 978-897-1017
FAX: 978-897-7290

UTILITY BILLING

ABATEMENT REQUEST

ACCOUNT #: 51-0003783-1001

DATE: 10/28/2013

NAME: FEMA

ADDRESS: 65 Old Marlboro Rd, Maynard, MA 01754

PHONE: 978-461-5536

CUSTOMER HAS PAID ALL UNCONTESTED WATER/SEWER
BILLS IN FULL BY DUE DATE AND AN AMOUNT AT LEAST
EQUAL TO PRIOR BILL OR CONTESTED BILL

Please attach a copy of the bill in question, Full Description of Request: (be specific)

Our building has its own descent septic system. We
are only using town sewer to support minimal water usage
for vehicle maintenance. Previous bill had minimal charges
but now show full charges with new billing system.

Would like an abatement totaling \$ 689.09 To cover
current charges and future bills to reflect minimal
sewer charges.

Ray J. [Signature] 978-461-5536

I have sent both new + old bills for reference

Reviewed by: _____

Approved: _____ Denied: _____

Reason: _____

Abatement Policy on back of form

TOWN OF MAYNARD - WATER/SEWER BILL

INTEREST WILL ACCRUE AT 14% ANNUALLY IF NOT PAID IN FULL BY THE DUE DATE.

Service Location	Parcel Identifier	Account #	Bill #	Billing Date	Due Date
65 OLD MARLBORO RD-VSAB	M023.0-12.0	51-0003783-1001	3549	10/01/2013	11/01/2013

Usage History				Charge Summary	
Read Date	Reading	Usage Type	Usage	Description	Charge
08/27/2013	484960	Actual	8260	WATER	\$536.64
08/31/2013	476700	Actual	4670	SEWER	\$733.49
03/01/2013	0	Actual	3190	SPRINKLER	\$12.50
12/01/2012	0	Actual	10320		
09/01/2012	0	Actual	180		
06/01/2012	0	Actual	9760		

Total Current Charges	\$1,282.63
Past Due	\$0.00
Interest	\$0.00
Adjustments	\$0.00
Total Due	\$1,282.63

Rate Information

Quarterly In-Town Rates

Water / Sewer Rate Information
 Water usage from 0-500 cubic feet is billed at minimum rate of \$4.36 per hundred cubic feet.
 Water usage from 501-1,000 cubic feet is billed at \$5.62 per hundred cubic feet.
 Water usage from 1,001-2,500 cubic feet is billed at \$6.03 per hundred cubic feet.
 Water usage over 2,500 cubic feet is billed at \$6.88 per hundred cubic feet.
 Sewer rate is \$8.88 per hundred cubic feet. Minimum Water Bill is \$21.80 and Minimum Sewer Bill is \$44.40.

Quarterly Out-of-Town Rates

Water / Sewer Rate Information
 Water usage from 0-500 cubic feet is billed at minimum rate of \$6.10 per hundred cubic feet.
 Water usage from 501-1,000 cubic feet is billed at \$7.86 per hundred cubic feet.
 Water usage from 1,001-2,500 cubic feet is billed at \$8.45 per hundred cubic feet.
 Water usage over 2,500 cubic feet is billed at \$9.69 per hundred cubic feet.
 Sewer rate is \$12.36 per hundred cubic feet. Minimum Water Bill is \$30.50 and Minimum Sewer Bill is \$61.80.

Please make checks payable to
TOWN OF MAYNARD
 and mail payments to
TOWN OF MAYNARD
 P.O. Box 866
 Reading, MA 01867-0407

Y0006-000003

Contact Information

Billing Inquiries: Call Collector's Office
 978-897-1305

Office Hours:
 Mon, Wed - Friday 8:00 am to 4:00 pm
 Tuesday 8:00 am - 7:00 pm

Usage Inquiries: Call DPW
 978-897-1317

The Commonwealth of Massachusetts

TOWN OF MAYNARD
Water & Sewer Charges

Cheryl Kane, Treasurer/Collector

Please make checks payable to
TOWN OF MAYNARD
 and mail payments to
TOWN OF MAYNARD
 P.O. Box 866
 Reading, MA 01867-0407

REMITTANCE COUPON

Please Return With Payment

Bill Number: 3549
 Account Number: 51-0003783-1001

65 OLD MARLBORO RD-VSAB

Current Charges	\$1,282.63
Past Due	\$0.00
Penalty	\$0.00
Adjustments	\$0.00

Pay This Amount

\$1,282.63

Due Date: 11/01/2013

APPROVED Amount \$ 1282.63

40-1* B426411Y

Partial or Final

Received: 10/28/2013

FEMA FINANCE CTR VENDORS
 P.O. BOX 9001
 WINCHESTER, VA 22604-9001

Project Officer Dy 78

Date 10/29/2013

TOWN OF MAYNARD - WATER/SEWER BILL

INTEREST WILL ACCRUE AT 14% ANNUALLY IF NOT PAID IN FULL BY THE DUE DATE.

Service Location	Parcel Identifier	Account #	Bill #	Billing Date	Due Date
65 OLD MARLBORO RD	M023.0--12.0	51-0008138-0001	4191	10/01/2013	11/01/2013

Usage History

Read Date	Reading	Usage
11/28/2006	0	0
11	0	0

Charge Summary

Description	Charge
BACKFLOW	\$12.50
Total Current Charges	\$12.50
Past Due	\$0.00
Interest	\$0.00
Adjustments	\$0.00
Total Due	\$12.50

APPROVED Amount \$ 12.50

40-1* B426411Y

Partial or Final

Received: 10/26/2013

[Signature] 10/29/2013

Project Officer Date

Quarterly In-Town Rates

Water / Sewer Rate Information

Water usage from 0-500 cubic feet is billed at minimum rate of \$4.36 per hundred cubic feet

Water usage from 501-1,000 cubic feet is billed at \$5.62 per hundred cubic feet

Water usage from 1,001-2,500 cubic feet is billed at \$6.03 per hundred cubic feet

Water usage over 2,500 cubic feet is billed at \$6.88 per hundred cubic feet

Sewer rate is \$8.88 per hundred cubic feet.. Minimum Water Bill is \$21.80 and Minimum Sewer Bill is \$44.40

Quarterly Out-of-Town Rates

Water / Sewer Rate Information

Water usage from 0-500 cubic feet is billed at minimum rate of \$6.10 per hundred cubic feet

Water usage from 501-1,000 cubic feet is billed at \$7.86 per hundred cubic feet

Water usage from 1,001-2,500 cubic feet is billed at \$8.45 per hundred cubic feet

Water usage over 2,500 cubic feet is billed at \$9.69 per hundred cubic feet

Sewer rate is \$12.36 per hundred cubic feet.. Minimum Water Bill is \$30.50 and Minimum Sewer Bill is \$61.80

Please make checks payable to
TOWN OF MAYNARD
 and mail payments to
TOWN OF MAYNARD
 P.O. Box 865
 Reading, MA 01867-0407

Y00006-000005

Contact Information

Billing Inquiries: Call Collector's Office
 978-897-1305

Office Hours:
 Mon, Wed - Friday 8:00 am to 4:00 pm
 Tuesday 8:00 am - 7:00 pm

Usage Inquiries: Call DPW:
 978-897-1317

The Commonwealth of Massachusetts
TOWN OF MAYNARD
Water & Sewer Charges
 Cheryl Kane, Treasurer/Collector

Please make checks payable to
TOWN OF MAYNARD
 and mail payments to
TOWN OF MAYNARD
 P.O. Box 865
 Reading, MA 01867-0407

REMITTANCE COUPON
 Please Return With Payment
 Bill Number: 4191
 Account Number: 51-0008138-0001

65 OLD MARLBORO RD	
Current Charges	\$12.50
Past Due	\$0.00
Penalty	\$0.00
Adjustments	\$0.00

Pay This Amount

\$12.50

Due Date 11/01/2013

FEMA FINANCE CTR VENDORS
 P.O. BOX 9001
 WINCHESTER, VA 22604

17506201414000000419100000012501101136



TOWN OF MAYNARD
Department of Public Works
MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1317 Fax: 978-897-7290
www.townofmaynard-ma.gov

Administration

Highway

Water & Sewer

WWTP

December 3, 2013

Rex and Krista Olson
63 Brooks Street
Maynard, MA 01754

RE: Sewer Bill Abatement Request for 63 Brooks Street

Dear Mr. /Mrs. Olson:

We are in receipt of your request dated November 20, 2013 for abatement on your sewer bill for the above named address. According to your abatement request, this is a new house and no one resides at this location at this time. Water is only used to water lawn and house was sold on October 18, 2013.

Our findings affirm your abatement request therefore I am recommending to the Board of Selectmen **to abate your October sewer bill of \$441.28 by \$274.39**. I will be forwarding my recommendation to the Town Administrator for his action.

Please feel free to call or write back with any additional questions.

Sincerely

Christopher Okafor
Operations Manager

Attachment(s): Town of Maynard Abatement Request Form/Water & Sewer Bill

cc: Kevin A. Sweet, Town Administrator
Tim Mullally, Water & Sewer Foreman
Marie Morando, DPW Administrative Assistant
File



OFFICE OF THE
 DEPARTMENT OF PUBLIC WORKS
 MUNICIPAL BUILDING, 195 MAIN STREET
 MAYNARD, MASSACHUSETTS 01754
 TELEPHONE: 978-897-1017
 FAX: 978-897-7290

UTILITY BILLING

ABATEMENT REQUEST

ACCOUNT #: 51-0000581-0001 DATE: 11-20-2013
 NAME: Rex and Krista Olson
 ADDRESS: 603 Brooks Street
 PHONE: 339-222-2342



CUSTOMER HAS PAID ALL UNCONTESTED WATER/SEWER
 BILLS IN FULL BY DUE DATE AND AN AMOUNT AT LEAST
 EQUAL TO PRIOR BILL OF CONTESTED BILL.

Please attach a copy of the bill in question, Full Description of Request: (be specific)

We are abating the sewer portion
of the bill. New house no one
living there only used water to
water lawn. ~~for~~ House was sold
10-18-2013.

\$ 156.73
\$ 117.66
\$ 274.39

Reviewed by: _____

Approved: _____ Denied: _____

Reason: _____

Abatement Policy on back of form

