



TOWN OF MAYNARD
Department of Public Works

MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1317 Fax: 978-897-7290
www.townofmaynard-ma.gov

Administration

Highway

Water & Sewer

WWTP

October 30, 2013

Judy Cramer
4 Karlee Drive
Maynard, MA 01754

RE: Sewer Bill Abatement Request for 4 Karlee Drive

Dear Mrs. Cramer:

We are in receipt of your request dated October 16, 2013 for abatement on your sewer bill for the above named address. According to your abatement request, an irrigation meter was installed the 3rd week of June 2013 and was inspected by staff from DPW during the installation.

Our findings affirm your abatement request therefore I am recommending to the Board of Selectmen to **abate your October sewer bill of \$320.57 by \$129.29**. I will be forwarding my recommendation to the Town Administrator for his action.

Please feel free to call or write back with any additional questions.

Sincerely

Christopher Okafor
Operations Manager

Attachment(s): Town of Maynard Abatement Request Form/Water & Sewer Bill

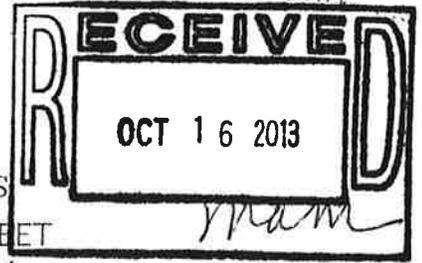
cc: Kevin A. Sweet, Town Administrator
Tim Mullally, Water & Sewer Foreman
Marie Morando, DPW Administrative Assistant
File



OFFICE OF THE
DEPARTMENT OF PUBLIC WORKS
MUNICIPAL BUILDING, 195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754

TELEPHONE: 978-897-1017

FAX: 978-897-7290



UTILITY BILLING

ABATEMENT REQUEST

ACCOUNT #: 51-0008338-0001 DATE: 10/16/2013
 NAME: Judy Cramer
 ADDRESS: 4 Karlce Dr.
 PHONE: 978-897-6296

CUSTOMER HAS PAID ALL UNCONTESTED WATER/SEWER
BILLS IN FULL BY DUE DATE AND AN AMOUNT AT LEAST
EQUAL TO PRIOR BILL OF CONTESTED BILL.

Please attach a copy of the bill in question, Full Description of Request: (be specific)

An irrigation meter was installed the 3rd week
of June. Meter was inspected by DPW
personnel during installation. 10/1/2013 water
bill did not reflect adjustment to sewer
change. please consider adjusting Bill # 4572
accordingly. Thank you!

Reviewed by: _____

Approved: _____ Denied: _____

Reason: _____

Abatement Policy on back of form

Service Location	Parcel Identifier	Account #	Bill #	Billing Date	Due Date
4 KARLEE DRIVE	23.-10-5.0	51-0008338-0001	4572	10/01/2013	11/01/2013

Usage History				Charge Summary	
Read Date	Reading	Usage Type	Usage	Description	Charge
08/28/2013	8540	Actual*	3610	WATER	\$216.72
05/31/2013	4930	Actual	1585	SEWER	\$320.57
03/01/2013	0	Actual	1345		
12/01/2012	0	Actual	1435		
09/01/2012	0	Actual	475		
07/01/2012	0	Manual	90		

Total Current Charges	\$537.29
Past Due	\$0.00
Interest	\$0.00
Adjustments	\$0.00
Total Due	\$537.29

Rate Information													
Quarterly In-Town Rates	Quarterly Out-of-Town Rates												
<table border="1"> <tr> <th>Water / Sewer Rate Information</th> </tr> <tr> <td>Water usage from 0-500 cubic feet is billed at minimum rate of \$4.36 per hundred cubic feet</td> </tr> <tr> <td>Water usage from 501-1,000 cubic feet is billed at \$5.62 per hundred cubic feet</td> </tr> <tr> <td>Water usage from 1,001-2,500 cubic feet is billed at \$6.03 per hundred cubic feet</td> </tr> <tr> <td>Water usage over 2,500 cubic feet is billed at \$6.88 per hundred cubic feet</td> </tr> <tr> <td>Sewer rate is \$8.88 per hundred cubic feet.. Minimum Water Bill is \$21.80 and Minimum Sewer Bill is \$44.40</td> </tr> </table>	Water / Sewer Rate Information	Water usage from 0-500 cubic feet is billed at minimum rate of \$4.36 per hundred cubic feet	Water usage from 501-1,000 cubic feet is billed at \$5.62 per hundred cubic feet	Water usage from 1,001-2,500 cubic feet is billed at \$6.03 per hundred cubic feet	Water usage over 2,500 cubic feet is billed at \$6.88 per hundred cubic feet	Sewer rate is \$8.88 per hundred cubic feet.. Minimum Water Bill is \$21.80 and Minimum Sewer Bill is \$44.40	<table border="1"> <tr> <th>Water / Sewer Rate Information</th> </tr> <tr> <td>Water usage from 0-500 cubic feet is billed at minimum rate of \$6.10 per hundred cubic feet</td> </tr> <tr> <td>Water usage from 501-1,000 cubic feet is billed at \$7.86 per hundred cubic feet</td> </tr> <tr> <td>Water usage from 1,001-2,500 cubic feet is billed at \$8.45 per hundred cubic feet</td> </tr> <tr> <td>Water usage over 2,500 cubic feet is billed at \$9.69 per hundred cubic feet</td> </tr> <tr> <td>Sewer rate is \$12.36 per hundred cubic feet.. Minimum Water Bill is \$30.50 and Minimum Sewer Bill is \$61.80</td> </tr> </table>	Water / Sewer Rate Information	Water usage from 0-500 cubic feet is billed at minimum rate of \$6.10 per hundred cubic feet	Water usage from 501-1,000 cubic feet is billed at \$7.86 per hundred cubic feet	Water usage from 1,001-2,500 cubic feet is billed at \$8.45 per hundred cubic feet	Water usage over 2,500 cubic feet is billed at \$9.69 per hundred cubic feet	Sewer rate is \$12.36 per hundred cubic feet.. Minimum Water Bill is \$30.50 and Minimum Sewer Bill is \$61.80
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Please make checks payable to
 TOWN OF MAYNARD
 and mail payments to
 TOWN OF MAYNARD
 P.O. Box 865
 Reading, MA 01867-0407

S00016-000005

Contact Information		
Billing Inquiries: Call Collector's Office 978-897-1305	Office Hours: Mon, Wed - Friday 8:00 am to 4:00 pm Tuesday 8:00 am - 7:00 pm	Usage Inquiries: Call DPW: 978-897-1317

The Commonwealth of Massachusetts

TOWN OF MAYNARD
Water & Sewer Charges
 Cheryl Kane, Treasurer/Collector

Please make checks payable to
 TOWN OF MAYNARD
 and mail payments to
 TOWN OF MAYNARD
 P.O. Box 865
 Reading, MA 01867-0407

REMITTANCE COUPON	
Please Return With Payment	
Bill Number:	4572
Account Number:	51-0008338-0001
4 KARLEE DRIVE	
Current Charges	\$537.29
Past Due	\$0.00
Penalty	\$0.00
Adjustments	\$0.00
Pay This Amount	
\$537.29	
Due Date	11/01/2013

CRAMER JOHN J & JUDY NG
 4 KARLEE DRIVE
 MAYNARD, MA 01754

10/11 Marie
10/16 Barbara
Statement from

10/29

WATER BILL CALCULATOR
 RATES AS OF 7/1/2010

IN TOWN USAGE

TOTAL USAGE

0-500 CF	\$4.36	X	<u>500</u>	=	<u>\$21.80</u>
501 - 1,000 CF	\$5.62	X	<u>500</u>	=	<u>\$28.10</u>
1,001 - 2,500 CF	\$6.03	X	<u>456</u>	=	<u>\$27.50</u>
2,500+ CF	\$6.88	X	<u>0</u>	=	<u>\$0.00</u>
SEWER	\$8.88	X	<u>1456</u>	=	<u>\$129.29</u>
MINIMUM WATER	\$21.80				
MINIMUM SEWER	<u>\$44.40</u>				\$206.69
	\$66.20				

OUT OF TOWN USAGE

TOTAL USAGE

0 - 500 CF	\$6.10	X	<u> </u>	=	<u>\$0.00</u>
501 - 1,000 CF	\$7.86	X	<u> </u>	=	<u>\$0.00</u>
1,001 - 2,500 CF	\$8.45	X	<u> </u>	=	<u>\$0.00</u>
2,500+ CF	\$9.69	X	<u> </u>	=	<u>\$0.00</u>
SEWER	\$12.36	X	<u> </u>	=	<u>\$0.00</u>
MINIMUM WATER	\$30.50				
MINIMUM SEWER	\$61.80		\$92.30		\$0.00



RESERVE FUND TRANSFER FORM

Date: 12-11-13

Request is hereby made of the following transfer from the Reserve Fund in accordance with Chapter 40 of the Massachusetts General Laws.

- 1. Amount Requested: \$7,000.00**
- 2. To be transferred to: 0001.0155.530011**
- 3. Present Balance in account 0**
- 4. The amount requested will be used for (specific reason): To purchase, install, insure, and program a new server for the library. Our server has a 5 year life span. We are currently in year 7.**

This expenditure is extraordinary and unforeseen for the following reason: This was not unforeseen. Monies to purchase a new server were put into the FY 14 budget but then removed.

Library
Dept. Request Transfer

Stephen Weir
Signature (Department Head)

Reviewed by Board of Selectmen Dated: _____

Date of meeting: _____ **Action of Finance Committee:** _____

Transfer voted on in the sum of: _____ **Approved** _____ **Disapproved** _____

Number Present and Voting: _____

Finance Committee Chairman

Request should be made and transfer voted on before any expenditure in excess of appropriation is incurred.

Town of Maynard
All Departments Expenditure Report
From 07/01/2013 to 10/31/2013

Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
0001.0155.524004.0000	DATA PROCESSING/MIS.R&M - COMPUTER	\$1,432.00	\$8,500.00			\$2,031.00	\$7,901.00	20.44 %
0001.0155.530007.0000	DATA PROCESSING/MIS.DATA PROCESSING		\$17,000.00			\$1,623.11	\$15,376.89	9.54 %
0001.0155.530008.0000	DATA PROCESSING/MIS.PAYROLL SERVICE		\$16,500.00			\$3,478.27	\$13,021.73	21.08 %
0001.0155.530009.0000	DATA PROCESSING/MIS.SOFTWARE SUPP F		\$40,000.00			\$17,217.60	\$22,782.40	43.04 %
0001.0155.530010.0000	DATA PROCESSING/MIS.SOFTWARE SUPP P		\$14,000.00			\$11,824.00	\$2,176.00	84.45 %
0001.0155.530011.0000	DATA PROCESSING/MIS.SOFTWARE SUPP L		\$32,000.00			\$32,000.00		100.00 %
0001.0155.530012.0000	DATA PROCESSING/MIS.COMPUTER SUPPOR	\$4,943.50	\$120,000.00			\$43,293.75	\$81,649.75	34.65 %
0001.0155.530026.0000	DATA PROCESSING/MIS.MAPPING/GIS TEC		\$10,000.00				\$10,000.00	0.00 %
0001.0155.585000.0000	DATA PROCESSING/MIS.EQUIPMENT		\$40,000.00			\$6,034.51	\$33,965.49	15.08 %
0000 - UNASSIGNED Total		\$6,375.50	\$298,000.00			\$117,502.24	\$186,873.26	38.60 %
155 - DATA PROCESSING/MIS Total		\$6,375.50	\$298,000.00			\$117,502.24	\$186,873.26	

Mr. Stephen Weiner
Director
Maynard Public Library
77 Nason St., Maynard, MA 01754

December 12, 2013

Dear Stephen,

I have seen the specifications for the proposed domain controller/file server for the library and agree that they meet or exceed the specs needed by the library and its integration into Minuteman Library Network.

Also, I would highly recommend Michael Harradon as an integrator to help you migrate your existing domain to the new one, and set up things like group policy, login scripts, security and more. He holds several certifications from Microsoft and has assisted several of our MLN libraries such as Lexington, Natick, Needham, and Westwood. He knows how our network is set up and he knows libraries. In addition, he charges a lower than typical hourly rate. He may be reached by e-mailing harradons@comcast.net.

Please let me know if you need further assistance with this project.

Sincerely,

Rick Taplin
Head, Systems and Networking
Minuteman Library Network
508-655-8008 x201
rtaplin@minlib.net

Server replacement cost estimate;

Server	\$2,900.00
Software	53.00
Backup hardware	100.00
Backup software	115.00
UPS	200.00
Install	3,300.00
Contingency	332.00
Total Estimate	7,000.00