



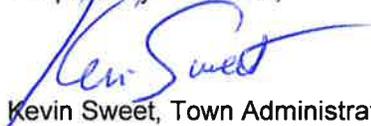
AGENDA
Maynard Board of Selectmen's Meeting
February 4, 2014
Town Building – Michael J. Gianotis Meeting Room
(No. 201)
Regular Meeting Time: 7:00 pm

(All public meetings may be recorded, broadcast and or videotaped)

1. Call to order (7:00 pm)
2. Pledge of Allegiance
3. Public Comment
4. Acceptance of Minutes
 - January 28, 2014
5. Correspondence
 - Meeting notice, Conservation Comm., Jan 21, 2014, 2/4/14
 - ON-call PE service, Wayne Amico, 12-23-13 to 1/3/14
 - Meeting notice, Zoning Board of Appeals, 1/27/14
 - Meeting notice, Recreation, 1/22/14
 - Meeting notice, FinCom, 1/27/14
 - Meeting notice, Planning Board, 2/4/14
 - Request, Scholarship support, by March 14, 2014
 - Meeting notice, Golf Course Re-use, 1/27/14
 - MBA, minutes 11/5/13
 - Maynard Golf Course year end 2013, Jan 28, 2014
 - Xfinity, Comcast update and issues, dated 1/28/14
 - Meeting notice, Community Preservation Committee, 2/5/14

- Public Notice, Hearing on the Parking Deck, Feb. 18, 2014
6. Consent Agenda (None)
 7. Appointments: ZBA Jamal DeVita and John Edson
 8. Farmer Market Licenses.
 9. Snow and Ice Shortfall as of January 21, 2014
 10. Parking Deck update.
 11. Fiscal Year 2015 Budget with update on the joint budget meeting 2/8/14
 12. Old/New Business.
 13. Executive Session.
 14. Adjourn (9:00)

Respectfully submitted,



Kevin Sweet, Town Administrator

Next meeting date: February 18, 2014 (Regular Meeting).

Joint Budget meeting: February 8, 2014 (Special Meeting).

THIS AGENDA IS SUBJECT TO CHANGE

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Conservation Commission

Maynard Town Hall
Municipal Services Conference Room
Tuesday, January 21, 2014 at 6:30 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

ADMINISTRATIVE BUSINESS:

- Review minutes from 01/07/2014.

PUBLIC HEARING:

- Abbreviated Notice of Resource Area Delineation (7:00, continued from January 7th)
129 Parker Street
Scott Goddard, representing Capital Properties
- Notice of Intent (two filings, both at 7:45, continued from January 7th)
Fowler Street, Lots 1 & 2
Orchard Valley Construction
Construction of two single family houses within a five lot subdivision
- Abbreviated Notice of Resource Area Delineation (8:30, continued from January 7th)
Assabet River Rail Trail
Linda Hansen, Town of Maynard

WETLANDS/STORMWATER ISSUES:

- Enforcement order issued to property owner at 5 Walcott
- DEP public hearing for amending the Severe Weather Emergency Declaration language in the WPA

LAND MANAGEMENT:

- Tree removal at Summer Hill
- Rail removal schedule

BUSINESS:

- MACC annual meeting registration

Mail of note:

- none

Upcoming Meetings:

- Next Conservation Commission meeting, **January 21, 2014.**
- Freedom's Way Grant Writing Workshop, **January 25, 9:00-11:00**, Devens
- Riverfest Planning Meeting, **February 11, 2:30-4:30**, ARNWR, Sudbury

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TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Conservation Commission

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WETLANDS/STORMWATER ISSUES:

- Enforcement order issued to property owner at 5 Walcott
- DEP public hearing for amending the Severe Weather Emergency Declaration language in the WPA

LAND MANAGEMENT:

- Tree removal at Summer Hill
- Rail removal schedule

BUSINESS:

- Review Draft Stormwater Management Bylaw regulations
- MACC annual meeting registration

Mail of note:

- Division of Ecological Restoration issued its annual report: "The Value of Restoration"
- MACC Winter 2013/2014 newsletter
- AMWS January 2014 newsletter

Upcoming Meetings:

- Next Conservation Commission meeting, **February 18, 2014.**
- Riverfest Planning Meeting, **February 11, 2:30-4:30**, ARNWR, Sudbury

THIS AGENDA IS SUBJECT TO CHANGE

Maynard On-Call Contract 2013-2014
Invoice Summary
Log of Activity by Date for Wayne Amico

Maynard Assistance 12/23/13 to 1/3/14 - 2 hours

- Coordinated with MassDOT and GPI relative to the ARRT project and Bridge Type selection for the Maynard rail trail Bridges.
- Coordinated with BSC relative to remaining outstanding issues at Coolidge Park.

Town Hall Attendance 1/7/14 - 8 hours

- Attended DPW staff meeting with Chris Okafor, Tim Mullaly, Joe Foster, Marie Morando and Mark Votto.
- Discussed several issues that have occurred over the past few days with Chris Okafor and Marie Morando.
- Performed a field inspectional review and prepared an inspection report for Eric Smith relative to Latta Lane previously approved subdivision Plans.
- Discussed several outstanding project issues with Kevin Sweet and Chris Okafor
- Coordinated with the winning contractor, Electric Light Corporation relative to contract for the installation of School Zone Signs and Speed Feedback signs for Waltham Street in the vicinity of the new schools.
- Coordinated with Gregg Lefter relative to procuring a Design/Build Contractor for the Fire Alarm System at the Tertiary Building at the Wastewater treatment plant.
- Coordinated with Lin Associates to solicit a proposal for a structural building inventory for the auxiliary brick building at the Maynard highway garage lot.

Town Hall Attendance 1/15/14 - 8 hours

- Discussed several issues that have occurred over the past few days with Chris Okafor.
- Performed field visit with Chris Okafor to determined approximate location for new Vehicle feedback signs proposed on Route 117 outside the limits of the new School Zone Signs
- Developed location plans for the new Vehicle Feedback signs on Route 117 and transmitted them to winning bidder, Electric Light Company for evaluation and dig safe of the areas.
- Reviewed the WWTP RFP in detail in order to evaluate the bids due the end of January.
- Contacted VHB and requested an initial cost estimate to develop plans and specifications for remedial repairs to the Parking Garage deck.
- Contacted Lin Associated and requested a proposal for a structural assessment of the water dept. storage and operations building that is at 38 Winter Street.
- Reviewed previously advertise RFP for Pavement Management system with Chris Okafor in order to prepare for meeting with BETA on 1/21/14 to hold kickoff meeting for the beginning of the pavement management program.

- Coordinated with the Playground Medic to discuss the potential re-inspection of Reo and Coolidge Park for Playground equipment compliance issues.
- Reviewed Beaver maintenance equipment proposal from private contractor for maintenance of beaver control devices within town.
- Reviewed AART Pedestrian crossing issues with Linda Hansen.
- Did research on MassDOT's website to gather existing traffic counting information along Route 117 and provided this info to Linda Hansen for her use in discussing an alternate crossing with the project design engineer.

Date Posted: January 23, 2013

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

ZONING BOARD OF APPEALS

Address of Meeting: 195 Main Street, Maynard Room: 101

Monday, January 27, 2013 7:00 p.m.

M T W T H F

Month Date Year Time AM/PM

Agenda or Topics to be discussed listed below:

1. Approval Minutes of previous meeting (s): **November 18, 2013, December 16, 2013**
2. 7:00 p.m. Petition of Anne C. Rosenberg, Esq. of Cunningham, Machanic, Cetlin, Johnson, Harney & Tenney, LLP, for an appeal from the Decision of the Building Commissioner as it relates to a Zoning Opinion concerning the interpretation of a "Trade Shop" use, per Section 3.2.5 of the Maynard Zoning By-Laws, on premises located at 113 Summer Street (Map 9 Parcel 104), Maynard.
3. Interviews with John R. Edson and Jamal De Vita, interested Maynard residents in joining the Zoning Board of Appeals

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Paul Scheiner

Posted by: Eric R. Smith, AICP, Town Planner

Date: January 23, 2013



AGENDA
Maynard Recreation Commission Meeting
Wednesday, January 22, 2013⁴
Town Hall – Room 202
Time: 7:00pm

(All public meetings may be recorded, broadcast and or videotaped)

1. Call to Order
2. Public Comment
3. Old Business
 - a. Review and approve Meeting Minutes from December 18th.
 - b. MOU for management of recreation programs: next steps
 - c. Rockland CPA turf project update
4. New Business
 - a. Tennis Equipment: find storage
 - b. Town Annual report submission
 - c. Change in Rec Comm meeting schedule
5. BGCAV
 - a. Program updates
 - b. Enrollment reports: Basketball & Ski
6. Finance Report
 - a. Invoice for Peak Systems software for \$1,318
7. Announcements
8. Adjourn

Submitted to Town Clerk January 17th, 2014

Date Posted: _____

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Finance Committee

Name of Board/Committee

Address of Meeting: _____ Town Hall _____ Room: 201 _____

Monday _____ Jan _____ 27 _____ 2014 _____ 7:00 _____ PM
Day of week _____ Month _____ Date _____ Year _____ Time _____ Circle One
(Circle One)

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Approve Minutes of previous Meeting(s): _____
(Meeting Dates)
2. Old Business Topics: _____

3. New Business Topics: _____

Review FY15 School Department budget
Review revenue for FY15 budget
4. Other: _____

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson Peter Campbell _____

Posted by: _____

Date: _____

Date Posted January 30, 2014

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

PLANNING BOARD

Address of Meeting: 195 Main Street, Maynard Room: 101

Tuesday, February 4, 2014 7:00 p.m.

M T W T H F

Month Date Year Time AM/PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Approval of Minutes of previous meeting(s): **January 28, 2014 (if available).**
2. Old/New Business:
 - Update of 129 Parker Street and the 129 Parker Street Ad Hoc Committee
 - Discussion of Floodplain Zoning Bylaw Amendments
 - Discussion of Downtown Planning and Zoning Issues
 - Lot Shape Zoning Requirements Discussion
 - Zoning Bylaw Correction and Update Status
3. Correspondence
4. Other Information: The next Planning Board meeting will be held on Tuesday, February 25, 2014 @ 7:00p.m.

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Bernard Cahill, Chairman

Posted by: Eric R. Smith, AICP, Town Planner

Date: January 30, 2014

MAYNARD HIGH SCHOOL

Guidance Department

1 Tiger Drive

Maynard, MA 01754

January 31, 2014

Mr. Brendon Chetwynd, Chairman
Board of Selectmen
Town of Maynard
195 Main Street
Maynard, MA 01754

Dear Board of Selectmen:

The Maynard Board of Selectmen Scholarship has been awarded to a deserving senior in the past and I hope you will continue your generous support.

Please complete and return the enclosed form to me by Friday, March 14, 2014 so that the scholarship committee can begin its selection process.

Sincerely,



Renee Muise
Scholarship Committee Chairman
Maynard High School
rmuise@maynard.k12.ma.us

Enclosure

Maynard High School Guidance Department

I (___ will ___ will not) be giving a scholarship.

Name of scholarship: _____

Please describe the criteria for awarding this scholarship:

___ I would like the Scholarship Committee to choose the recipient of my scholarship for me.

___ I would like to choose the scholarship recipient, please send me applications to review.

Number of scholarships given _____

\$ Amount of each scholarship _____

I (___ will ___ will not) attend graduation to present my scholarship

Name of person who will present scholarship at graduation

Authorized Signature:

Date:

Contact telephone number:

Organization Name & Address:



MAYNARD GOLF COURSE RE-USE COMMITTEE

Monday, January 27th, 2014 @ 7:00 PM

Town Hall
Lower Level
Mtg. # 21-2

- **Committee:**
 - Open meeting, verify quorum
 - Approve minutes from January 6th, 2014 meeting

- **Full Committee:**
 - Open Comments from Public
 - Review Recent Updates (if any)
 - Review Status of Drafts (working session)

- **Open issues/New Business:**
 - Open Comments from Public
 - Committee Round Table
 - Proposed Meetings for February :
February 17th, 2014

Chairperson: Mark Grundstrom Posted by: Mark Grundstrom Posting date: January 22, 2014

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

This agenda is subject to change.

Maynard Golf Club Reuse Committee Meeting Minutes

Meeting Date: December 9, 2013

Location: Town Hall, Basement, 7:00 pm

Committee members present were Adam Conn, Kathy Campbell, Mark Grundstrom.

7:14 **Call to order** (Mark Grundstrom, Chair). **Quorum noted.**

7:15 Mark Grundstrom moved to accept the Minutes from October 28, 2013, meeting as written. Campbell seconded. **So moved.**

7:16 Floor opened for community comments. Discussion from community member regarding potential elements that could be integrated.

7:18 Mark Grundstrom noted that last posting from Sterling was on October 15th; reviewed at last meeting. Kathy Campbell discussed conditions upon last visit in November.

7:28 Mark Grundstrom indicated that he's updated his draft work, and will hope to complete the second option. Adam Conn will work on Option 3, hole 1 and 8. Kathy Campbell's section is largely complete. Discussion of open 3, hole 1 indicated using contract incentives might be the better approach. Kathy Campbell will take the introduction.

Discussion of elements for the introduction and to include information about how to integrate the report into the next contract for golf course management. [see MAPC report for contract]

7:52 Open for comments. None noted

7:53 Roundtable: None noted.

7:55 Proposed meeting schedule for January 6 (all written) and January 27 (Final first draft)

8:02 Adam Conn motioned to adjourn. Kathy Campbell seconded. **So moved**

Maynard Business Alliance Meeting Minutes

November 5, 2013, 5:30pm at Gallery Seven

Attendees: Kelli Costa, Mary Brannelly, Lynda Thayer, Melissa Levine, Enzo Porfino, Debbie Hledik, Lorraine Casinghino, Marie Fiedrich, Annie Smith, Bruce Lucier, Dave Griffin

(Note: we will bring a guest register to subsequent meetings: name, business name, email - for more complete records and networking.)

Meeting called to order at 5:40. Kelli Costa chaired the meeting.

Election of Officers

MOTION: To elect the slate of officers as follows:

Vice President: Pablo Carbonell

Treasurer: H. Thomas Babaian

Clerk: Dave Griffin

Board members: Mary Brannelly and Melissa Levine

was moved by Melissa, 2nd Bruce. Unanimous approved.

(Note: Nick Johnson was already been elected President in a prior vote)

Sip and Stroll Update

- The event is December 7th, 6-8pm.
- Police detail is set.
- Marketing: School backpack flyer, article for Beacon, Action Unlimited,
- Suggestion: adding "*Shop Local*" banner to flyers.
- Voting box at Congregational church, Girl Scouts will have a table there.
- 2 choirs have signed on. Will try to have one of them stroll around.
- The Christmas parade is the week before. If downtown window displays could be ready by the parade, that would be great.
- All businesses are encouraged to have music or other entertainment inside their stores.
- Lights for Memorial Park are being checked out next week.
- Asking if we can put up 3 A-frames at normal locations.

Meeting adjourned.

Next meeting date/time is TBD.

Respectfully submitted by Dave Griffin.



50 Brown Street, Maynard, MA 01754
Tel: (978) 637-2268 – Fax: (978) 637-2269

Year End 2013 Report for Maynard Board of Selectman
January 28th, 2014

Revenue Update – YTD 2013

- Season Passes 2013 = \$91,370 vs 2012 \$113,920 = down \$22,550 (20%)
- Greens fees 2013 = \$180,356 vs 2012 \$161,084 = up \$19,272 (12%)
- Golf Carts 2013 = \$45,792 vs 2012 \$ 44,357= up \$1,435 + 3%
- YTD Net golf income change = (\$1,843) (1/2%)

Complete revenue report is attached. Lease fee due year to date at year end is \$50,000 minimum per the contract, \$49,007.37 is due in 2013 due to an overpayment in 2012. \$41,140.51 has been paid by SGM year to date in Capital repairs, therefore final lease fee payment due is \$7,866.86, plus capital already paid.

Capital Repairs paid since last report - in lieu of Lease fee payment YTD.

Feens Country Living – invoice paid for new gas fireplace insert	\$1,767.00
Adam J. Sahlberg Plumbing – gas fireplace insert install	\$ 475.00
<u>Skillings and Sons – installation of new 1.5hp Jet Pump #2 well field</u>	<u>\$2,300.25</u>
Total Paid by SGM year to date	\$41,140.51

Business – The close of the year was very good for greens fee customers, our greens fee revenue increased in August, September, October and November versus 2012. Some of it was great fall weather versus the year before, but some of also appeared to just be an increase of players both new and old playing the course.

Lessons and Clinics – done for the season.

Grounds – The golf course is under snow cover as of this report. We have been checking course conditions all winter long, during a recent warm spell we had crew out on the course breaking up and cutting and removing ice from greens #4, 5, 7, 8 in order to help prevent ice damage and lost turf when we reopen in spring. Winter equipment repair and grinding is in progress at this time. We have posted a job for a new Superintendent, and more information will be coming soon. Until then David Stow and other SGM management and crew continues to take care of any work needed at the course.

Irrigation, Wells and Water: - The irrigation system was blown out in November and winterized, and DAF Irrigation winterized the pump stations.



Sterling Golf Management, Inc.
www.sterlinggolf.com



50 Brown Street, Maynard, MA 01754
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Building – The Clubhouse is closed at this time, but the heat is on. We had pipes break just after the new year, during a single digit cold stretch. We have had those repaired, and now are keeping the main line in the lower level shop shut off, and just turning the water on and off while we are in the building working. This has worked fine and we have not had any additional problems.

Capital – No Forward Progress. *The doors have been boarded up again and are secure at this time. (The garage doors on the backside of the clubhouse that allow access to the area used as the maintenance building are in desperate need of replacement. The doors are rotten and panels are falling apart and the doors are falling off the hinges. The building cannot be adequately secured. This is a recommendation only by us, and all we are doing at this time is collecting quotes for future direction on replacement by the Town.)*

Hazardous weather shelters – No Forward Progress. *(Shelters are falling apart and are in need of replacement, photos attached. I have one quote for \$7,500, and we are in the process of collecting two more quotes for rebuilding them. This is a recommendation only by us, and all we are doing at this time is collecting quotes for future direction on replacement by the Town.)*

Sterling Golf Management, Inc.

Maynard Golf Course

Statement of Revenues for December 2013

<u>Revenue Category</u>	<u>Amount</u>	<u>Y-T-D</u>
Season Passes	-	91,370.00
Locker Rentals	-	500.00
Greens Fee	-	180,356.80
Golf Carts	-	45,792.60
Total Golf Revenue	<u>-</u>	<u>318,019.40</u>
Lease Fee Due on Golf Revenue (10%)	-	31,801.94
Food Sales	2,849.10	54,504.38
Liquor Sales	5,875.03	72,569.90
Hall Rentals	2,000.00	15,780.00
Total Food Service Revenue	<u>10,724.13</u>	<u>142,854.28</u>
Lease Fee Due on Food Service Revenue (5%)	536.21	7,142.70
Lease Fee - December 2013	536.21	38,944.64
Minimum Lease Fee Due	50,000.00	
Capital Repairs Paid by SGM 2013 + 992.63 overpayment from 2012	42,133.14	
Amount paid with this statement	<u>7,866.86</u>	
Total amount towards 2013 Lease Fee	<u>50,000.00</u>	
(Total Year-to-Date Lease Fee)	50,000.00	
DUE January 15th	7,866.86	

Off season golf revenue (12/1 - 3/31) no percentage until after \$30K

Sterling Golf Management, Inc.

Maynard Golf Course

Statement of Revenues for December 2012

<u>Revenue Category</u>	<u>Amount</u>	<u>Y-T-D</u>
Season Passes	-	113,920.00
Locker Rentals	-	780.00
Greens Fee	7,356.30	161,084.30
Golf Carts	135.55	44,357.98
Total Golf Revenue	<u>7,491.85</u>	<u>320,142.28</u>
Lease Fee Due on Golf Revenue (10%)	-	32,014.23
Food Sales	1,275.00	20,303.30
Liquor Sales	5,876.85	43,335.25
Hall Rentals	2,695.87	8,306.87
Total Food Service Revenue	<u>9,847.72</u>	<u>71,945.42</u>
Lease Fee Due on Food Service Revenue (5%)	-	
Lease Fee Due - December 2012 <i>(No lease fee due on 1st \$30,000)</i>	-	
Amount paid with this statement	<u>-</u>	
Total amount towards 2012 Lease Fee	<u><u>-</u></u>	

Sterling Golf Management, Inc.

Maynard Golf Course

Statement of Revenues for November 2013

<u>Revenue Category</u>	<u>Amount</u>	<u>Y-T-D</u>
Season Passes	-	91,370.00
Locker Rentals	-	500.00
Greens Fee	10,823.80	180,356.80
Golf Carts	1,409.76	45,792.60
Total Golf Revenue	<u>12,233.56</u>	<u>318,019.40</u>
Lease Fee Due on Golf Revenue (10%)	1,223.36	31,801.94
Food Sales	874.03	51,655.28
Liquor Sales	4,731.63	66,694.87
Hall Rentals	1,025.00	13,780.00
Total Food Service Revenue	<u>6,630.66</u>	<u>132,130.15</u>
Lease Fee Due on Food Service Revenue (5%)	331.53	
Lease Fee Due - November	1,554.89	
Amount paid with this statement	<u>1,554.89</u>	
Total amount towards Lease Fee	<u>38,408.46</u>	
(Total Year-to-Date Lease Fee)	38,408.45	(0.01)
DUE December 15th		

Sterling Golf Management, Inc.

Maynard Golf Course

Statement of Revenues for November 2012

<u>Revenue Category</u>	<u>Amount</u>	<u>Y-T-D</u>
Season Passes	-	113,920.00
Locker Rentals	-	780.00
Greens Fee	6,362.00	153,728.00
Golf Carts	2,328.81	44,222.43
Total Golf Revenue	<u>8,690.81</u>	<u>312,650.43</u>
Lease Fee Due on Golf Revenue (10%)	869.08	31,265.04
Food Sales	1,524.12	19,028.30
Liquor Sales	2,681.57	37,458.40
Hall Rentals	1,080.50	5,611.00
Total Food Service Revenue	<u>5,286.19</u>	<u>62,097.70</u>
Lease Fee Due on Food Service Revenue (5%)	264.31	
Lease Fee Due - November 2012	1,133.39	
Amount paid with this statement	<u> </u>	
Total amount towards 2012 Lease Fee	<u>34,369.93</u>	

Sterling Golf Management, Inc.

Maynard Golf Course

Statement of Revenues for October 2013

<u>Revenue Category</u>	<u>Amount</u>	<u>Y-T-D</u>
Season Passes	-	91,370.00
Locker Rentals	-	500.00
Greens Fee	18,011.00	169,533.00
Golf Carts	4,522.18	44,382.84
Total Golf Revenue	<u>22,533.18</u>	<u>305,785.84</u>
Lease Fee Due on Golf Revenue (10%)	2,253.32	30,578.58
Food Sales	4,876.63	50,781.25
Liquor Sales	9,443.51	61,963.24
Hall Rentals	1,400.00	12,755.00
Total Food Service Revenue	<u>15,720.14</u>	<u>125,499.49</u>
Lease Fee Due on Food Service Revenue (5%)	786.01	
Lease Fee Due - October	3,039.33	
Amount paid with this statement	<u>3,039.33</u>	
Total amount towards Lease Fee	<u>36,853.57</u>	
(Total Year-to-Date Lease Fee)	36,853.56	(0.01)
DUE November 15th		

Sterling Golf Management, Inc.

Maynard Golf Course

Statement of Revenues for October 2012

<u>Revenue Category</u>	<u>Amount</u>	<u>Y-T-D</u>
Season Passes	-	113,920.00
Locker Rentals	-	780.00
Greens Fee	12,589.00	147,366.00
Golf Carts	3,845.76	41,893.62
Total Golf Revenue	16,434.76	303,959.62
Lease Fee Due on Golf Revenue (10%)	1,643.48	30,395.96
Food Sales	2,804.52	17,504.18
Liquor Sales	5,162.78	34,776.83
Hall Rentals	1,530.50	4,530.50
Total Food Service Revenue	9,497.80	56,811.51
Lease Fee Due on Food Service Revenue (5%)	474.89	
Lease Fee Due - October 2012	2,118.37	
Amount paid with this statement		
Total amount towards 2012 Lease Fee	33,236.54	



Maynard Golf Course
50 Brown Street
Maynard, MA 01754
Tel: (978) 637-2268 / Fax: (978) 637-2269

**Meeting – Town of Maynard
January 28th, 2014**

Items to discuss:

This is a list of Clubhouse and course Capital Improvement projects that need to be discussed and create a plan on how to implement these needed improvements over the next few years.

Clubhouse:

- Replace clubhouse double doors
- Replace kitchen side entrance door
- Banquet room – needs new chairs
- Replace clubhouse siding
- Replace windows
- Both bathrooms need renovation and upgrades.
- Install deck overlooking course

Tree work needed:

- 2nd Tee Cherry removal
- Maple removal along #2 fairway
- Willow trimming or removal on 3rd hole
- 3rd tee tree pruning
- Hemlock removal at 5th green
- Ailanthus removal at 4th tee and 9th green
- Trees blocking shots off the 9th tee
- Dead cherries near the putting green

Irrigation System:

- Replace the unsafe 600 volt disconnect in the pump house
- Pump station “middle pump” needs control valve upgrades
- Upgrade of irrigation heads needed
- Control system needs improvement
- Isolation Valves needed to be able to isolate system during breaks



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Fuel storage:

Move the above ground tank to the maintenance area!

Golf Course:

- Rebuild 2nd tee complex
- Install drainage on 2nd fairway
- 4th Hole pond, install weir to manage irrigation pond level
- Rebuild 5th tee complex
- Rebuild 7th tee complex
- Rebuild 8th tee complex
- Install drainage lower level 8th fairway
- Rebuild 9th tee complex
- Install drainage lower level 9th fairway
- Replace three storm shelters on the course

Cart Paths:

- All paths that go from tee to green need to be resurfaced
- Path from 8th green to 9th hole needs new asphalt

Sterling Golf Management, Inc
1/28/2014
Maynard Golf Course - Capital Repairs Paid by SGM 2013

Expense Paid	Contractor	Work Performed
\$827.00	Adam Sahlberg Plumbing	Clubhouse plumbing - Kitchen
\$6,800.00	William Goddard	Replace structural rotted walls rear of mens locker room
\$285.21	Adam Sahlberg Plumbing	Clubhouse plumbing - old gas heater removal from locker rooms
\$75.00	Moreau Trucking	Construction material removal - from locker room walls
\$4,500.00	William Goddard	Locker room repairs, storage wall installation
\$4,000.00	William Goddard	#2 hole bridge replacement
\$1,350.00	William Goddard	Additional structural wall and floor replacement - locker rooms
\$250.00	Warren Security	Alarm repair due to structural work in locker rooms
\$3,161.05	Skillings and Sons	Rebuild and repair irrigation well header to left of 2nd hole
\$2,850.00	William Goddard	Reroof south side of clubhouse and repair flashing
\$8,600.00	Skillings and Sons	Hydrofrack clean and re-rate wells on the left of 2nd hole
\$3,900.00	Adam Sahlberg Plumbing	Replace clubhouse kitchen grease trap
\$1,767.00	Feens Country Living	Purchase of clubhouse gas fireplace replacement unit
\$475.00	Adam Sahlberg Plumbing	Installation of gas fireplace unit
\$2,300.25	Skillings and Sons	Replace 1.5hp Jet Pump for well field to left of 2nd hole
\$41,140.51	SGM Paid out YTD	
\$49,007.37	Total lease fee due in 2013 after \$992.63 overpayment in 2012	
\$7,866.86	Lease fee balance due	



Skillings & Sons, Inc.™

Bringing water well technology to a whole new level

INVOICE

Invoice #	132040954
Date	10/10/2013
Page:	1

9 Columbia Drive, Amherst NH 03031
 Tel: 800-441-6281 Fax: 603-821-3850

Bill To:

STERLING GOLF MANAGEMENT
 212 KENRICK STREET
 NEWTON MA 02458

Ship To:

STERLING GOLF MANAGEMENT
 50 BROWN ROAD
 MAYNARD MA 01754

WO Number	Customer ID	Salesperson ID	Date of Service	Payment Terms	PO Number
88041	STERLINGGOLFMAN	HOUSE	10/9/2013	Due Upon Receipt	

REASON FOR CALL: WELLS NOT WORKING
 DESCRIPTION: WELL B WAS OFF UPON ARRIVAL. WELL A WAS ON HAND. RAN BOTH PUMP IN HAND BOTH PUMPS RUNNING
 NORMALLY. COULD NOT GET MAGS TO PULL IN ON AUTO. POSSIBLE PROBLEM WITH CLOCK. REPLACED 1.5 JET PUMP AND
 PRIMED. TURNED PUMP OFF AND DRAINING BACK.

Description	Ordered	Unit Price	Ext. Price
LABOR	2.75	\$137.00	\$376.75
LABOR	3.75	\$137.00	\$513.75
LABOR	1.75	\$137.00	\$239.75
GOULDS GT-15 IRRIGATION PUMP 1 1/2 HP PH 1	1	\$675.00	\$675.00
CHECK VALVE FLOMATIC 3"	1	\$495.00	\$495.00

11/26/13 - spoke with Brandy. I offered to fax the Town of Maynard's tax certificate to them again - since this was a capital project performed on Town property there is no tax. I re-iterated that it would be for this invoice only and not applicable account wide since they do work on multiple courses for us.

Brandy took K's Visa over the phone to charge us \$2,300.25.

NOT Taxable

Payment Method: Cash Check MC Visa Disc AE

Subtotal	\$2,300.25
Deposit	\$0.00
Tax	\$73.13
Total	\$2,373.38

_____ Exp. Date _____ Amount _____
 Card Number

_____ Date _____
 Cardholder's Signature

Adam J. Sahlberg Plumbing & Heating
MLP # 13102
212 Wheeler Rd
Ashby, MA 01431

INVOICE

6139

978-897-9593

TO

Maynard C-Club

DATE 11/5/13 JOB NO _____

JOB NAME Gas Log

JOB LOCATION _____

TERMS

DESCRIPTION	PRICE	AMOUNT
Permit		75 ⁰⁰
Part + Labor		400 ⁰⁰
Total =>		475 ⁰⁰
Fireplace install		
<div style="border: 1px solid blue; border-radius: 50%; padding: 10px; text-align: center;"> <p>11/25/13 OK to pay post to Capital - Fireplace Replacemnt in lieu of capital</p> </div>		
Paid 11/26/13		
#22089		
\$ 475.00		

THANK YOU



Order

O-2155



Created 10/8/2013
Modified 11/1/2013

Feens Country Living, Inc.
955 South Street
Fitchburg, MA 01420

Tom Feen
978-829-0099
vendor@feens.com
www.feens.com

PO:
Shipping: None

Durrin Brad
191 Main St.
Westford, MA 01886

Contact
(978) 602-0415 (mobile)
braddurrin@pga.com

Shipping Address
50 Brown St.
Maynard, MA 01754

Product Code	Description	Sell	Qty	Total
30" NG gas burner	Gas burner G10-24/30-15 Burner with Remote Control, Variable Flame, Natural Gas PO-20595	\$904.00	1	\$904.00
30" Gas Log	30" Gas Log CHAS-30 Charred Aged Split LogSet PO-20595	\$378.00	1	\$378.00
SCR-30	Sparkguard 44" X 33" with Custom Cut and Custom Mounting Strap PO-20594	\$335.00	1	\$335.00
Del	Fine Tune Labor (OPTIONAL)	\$150.00	1	\$150.00
			Total Qty	4

Notes

-Gas line coming into fireplace in front of the face of the fireplace. Screen must be customized so gas line is not in the way.

-Damper Knob above opening of fireplace. Sparkguard to fit over damper knob.

SITE ADDRESS:
50 Brown St.
Maynard, MA (Maynard Country Club)

Payments

VISA	3:08:38pm on 10/8/2013	\$1868.06
Balance Due		\$0.00

Order is based on our prior evaluation of the installation. 50% deposit is required before proceeding with installation. Additional material or labor may be required should unforeseen issues arise upon start of installation. Payment in full is expected at the time of delivery. Overdue balances may be subject to a finance charge of 1% per month (annual rate of 12%). Thank you for the opportunity to provide service to you.

FWAZ \$ 1,767.00

Subtotal	\$1767.00
MA	\$101.06
Total	\$1868.06



January 28, 2014

Via UPS

Board of Selectmen
Town of Maynard
195 Main Street
Maynard, MA 01754



Dear Chairman and Members of the Board:

Pursuant to G.L. Ch. 166A, Section 10, Comcast is pleased to provide a copy of its Form 500 for 2013. The Form 500 contains information on customer video service related issues in your community and how Comcast responded, including the time taken to resolve these complaints. For the Form 500, the Massachusetts Department of Telecommunications and Cable defines a complaint as:

Any written or verbal contact with a cable operator in connection with subscription in which a person expresses dissatisfaction with an act, omission, product or service that is (1) within the operator's control, and (2) requires a corrective measure on the part of the operator.

Comcast also has forwarded a copy of the enclosed Form 500 to the Department of Telecommunications and Cable.

If I can be of further assistance on any matter related to the Form 500, please contact me at 978.825.2308.

Very truly yours,

Ben Pearlman
Senior Manager of Government & Community Relations

cc: Department of Telecommunications and Cable



Form 500 Service Interruption Data

27-Jan-14

Code Key: Duration of Service Interruption

<1> Less than 1 Day <2> 1-3 Days <3> 4-7 Days <4> 8-14 Days <5> 15-30 Days <6> >30 Days

Town

Year

Subscribers

Town	Date of Service Interruption	Duration of Service Interruption (see Code Key above)
Maynard	8/20/2013	<0>
Maynard	12/17/2013	<0>
Maynard	9/1/2013	<0>
Maynard	8/7/2013	<0>
Maynard	8/7/2013	<0>
Maynard	6/1/2013	<0>
Maynard	3/19/2013	<0>
Maynard	1/3/2013	<0>
Maynard	12/16/2013	<0>

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Community Preservation Committee
PUBLIC MEETING NOTICE

Maynard Town Hall
Wednesday, February 05, 2014 at 7:00 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

CALL TO ORDER:

PUBLIC COMMENTS:

ADMINISTRATIVE BUSINESS:

- Review minutes from previous meeting.

CORRESPONDENCE:

- Mail received

BUSINESS:

- Interview School Department members for Fowler School Playground Proposal and Maynard High School Baseball Field Fence Proposal.
- Discuss updated CPC balances
- Discuss language for May Town Meeting warrants
- New Business

Upcoming Meetings:

- Determine next regularly scheduled meeting.

THIS AGENDA IS SUBJECT TO CHANGE

Posted by: Michael Chambers, CPC Chair

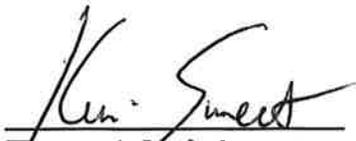


PUBLIC NOTICE

On Tuesday, February 18, 2014 at 7:30 pm the Board of Selectmen will hold a Public Hearing regarding the Parking Deck at the Corner of Nason Street and Summer Street. The Board would like to hear from the public and plan the next steps based on the concerns and responses from public.

On January 15, 2014 falling concrete was reported. After DPW and Facilities response and inspection the decision was made to close upper deck for safety concerns and to determine next steps.

This meeting will take place at 7:30 pm in the Michael J. Gianotis meeting room at Town Hall, 195 Main Street Maynard. Any question please call the Selectmen Office at 978-897-1301 or email: ksweet@townofmaynard.net


Town Administrator

1-30-14
Date



Date: February 4, 2014

Jamal DeVita
6 Oak Ridge Drive Unit 4

You are hereby appointed to the

Member Board of Appeals

Term expires June 30, 2016

FOR THE

TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk

Becky Mosca

From: Eric Smith
Sent: Monday, January 27, 2014 7:54 PM
To: Becky Mosca
Subject: ZBA Appointment(s) for 2 Alternates

Hi Becky.

The ZBA has asked for the Board of Selectmen to move forward with appointing Jamal DeVita as an Associate Member of the Board of Appeals. The Board and Jamal were able to meet this evening and everything went well.

Mr. John Edson had emailed me that he was under the weather and did not make the meeting. But when I relayed my conversation with him to the ZBA they were thrilled to have him become a member as well. I have emailed John to see if he indeed is interested in the Associate ZBA Position. Hopefully I can let you know tomorrow.

Would it be possible to have Jamal (and hopefully John) be appointed at the Feb. 4th Board of Selectmen meeting? If so, let's meet briefly so you can tell me the next steps.

Thank you,
Eric

Eric R. Smith, AICP
Maynard Town Planner
Maynard Town Building
195 Main Street
Maynard, MA 01754
esmith@townofmaynard.net
(978) 897-1302 telephone



DeVita Chiropractic Office, P.C.

Dr. Thomas R. De Vita, Chiropractor

Dr. Jamal T. De Vita, Chiropractor



January 20, 2014

To Whom It May Concern:

This letter states my intention to secure a board position for the town of Maynard. I have been a resident in town since February 2007 when I purchased my townhouse in the Oak Ridge complex. I was voted as a trustee to the Oak Ridge board in June 2009. Over the past 5 years on the board I have gained valuable experience and knowledge. As a board we oversaw major capital improvements such as paving a new roadway and re-siding all 12 buildings. This is in addition to the daily operations of the complex and balancing an ever-fluxing budget. I would like to give back to the town in the capacity of board member for one of the vacancies. My son will be entering Greenmeadow's kindergarten class in September 2014 and my family plans on living in Maynard for years to come. Thank you for your consideration and I look forward to meeting you soon.

Yours in health,

Jamal De Vita, DC, CCSP



DeVita Chiropractic Office, P.C.

Dr. Thomas R. De Vita, Chiropractor

Dr. Jamal T. De Vita, Chiropractor

JAMAL T. De VITA, BS, DC, CCSP

6 OAK RIDGE DRIVE UNIT 4

MAYNARD, MA 01754

508-631-6787

RELATED EXPERIENCE

Oak Ridge Condominium Complex 6/2009 to present

- Serving as one of five trustees for 75 unit complex
- Oversee daily maintenance issues
- Plan and execute improvements to the complex
- Balance yearly budget for complex
- Liaison between fellow residents and management company

De Vita Chiropractic Office, P.C. 1/2005 to present

Acton, MA

- Practicing doctor of chiropractic in an established practice in business since 1975

Activator Methods International

Platform Instructor since 2012

1. Teach chiropractic technique throughout the United States
2. Instruct chiropractic students
3. Public speaking 12 hours every weekend teaching

Associate Clinical Instructor 2008-2012

BNI Acton Colonials 6/2008 to present

Former Vice President

Former President

Clifton Springs Honors Radiology Program 2003

Clifton Springs, NY

- ◆ Observed various radiological procedures for 4 months
- ◆ Positioned patients for radiographs
- ◆ Interpreted radiographs, MRI, CT, and bone scans with radiologists
- ◆ Observed Dr. O'Connor in his multidisciplinary chiropractic practice within the hospital

Chiropractic Intern 2003/2004

Seneca Falls and Depew NY Student Health Centers, NYCC

- Practiced chiropractic in a DC supervised environment
- Examined, diagnosed, and treated patients using chiropractic manipulation, treatment modalities, exercises, and education.



DeVita Chiropractic Office, P.C.

Dr. Thomas R. De Vita, Chiropractor

Dr. Jamal T. De Vita, Chiropractor

- Promoted optimal health care by conversing with patients and family members about chiropractic benefits
- Took part in various patient outreach lectures within the local Buffalo, NY community
- Worked as a team physician/athletic trainer for the local semi-professional football team, the Buffalo Gladiators
- Volunteered at Ali Jafari D.C.'s office assisting with patient exams and history taking

EDUCATION

Doctor of Chiropractic

New York Chiropractic College, Seneca Falls, NY

Graduation Date December 2004

- Graduated Summa Cum Laude
- Recipient of Diagnostic Imaging Award
- Recipient of Alumni Class President Award
- Recipient of distinguished services award in 7th and 10th trimesters
- Member Phi Chi Omega Chiropractic Honor Society
- Consecutively named to NYCC Dean's list for all ten trimesters
- Class President for trimesters 4 through 10
- Student Government Association Executive Treasurer for 2 trimesters
- Parking Violation Appeals Board Student Representative
- Activator Club President for 4 trimesters
- Recipient of Marvin B. Sosnik Memorial Scholarship
- Purpose Statement Task Force Student Representative
- Graduation Awards Committee Student Representative in 7th trimester
- Clifton Springs Honors Radiology Participant
- Activator Elective Teaching Assistant for 3 trimesters

Bachelor of Science

University of Vermont, Burlington, VT 2000

Concentration in Biological Sciences with a Minor in Nutrition

- Cumulative GPA 3.3
- Member of College of Agriculture and Life Sciences Honors Fraternity

CONTINUING DEVELOPMENT

Activator Methods Chiropractic Technique Seminars

Attends 12-hour yearly seminar to maintain advanced proficiency status



DeVita Chiropractic Office, P.C.

Dr. Thomas R. De Vita, Chiropractor

Dr. Jamal T. De Vita, Chiropractor

Certified Chiropractic Sports Physician

120 hour course and passed national certification exam

Nimmo Receptor Tonus Technique Seminars

Attended two Nimmo seminars emphasizing hands-on treatment of trigger points and attained certification after passing a practical exam

PROFESSIONAL PRESENTATIONS

“The ABC’s of Chiropractic”

Chiropractic awareness presentation given to fifth graders at the N.R. Kelley Middle School in Newark, NY, June 2003

“The Importance of Nutrition for the Mature Adult”

Presentation about proper nutrition given to senior citizens at Lord of Life Adult Day Care Facility in Cheektowaga, NY, March 2004

Published Author

Written three articles published in “The Beacon” local newspaper in Acton, MA during 2007. Topics included back pack safety, fall clean-ups, and snow-shoveling.

LICENSES AND CERTIFICATIONS

Massachusetts State Chiropractic License Number 3001

Licensed since January, 2005

National Board of Chiropractic Examiners

Parts I, II, III, IV and Physiotherapy completed

Canadian Chiropractic Examining Board

Components A and B completed

Activator Methods Chiropractic Technique

Advanced Proficiency Rated

Certified Chiropractic Sports Physician

Certified since 1/2012

Nimmo Receptor Tonus Technique

Officially certified

References available upon request



Date: February 4, 2014

John R. Edson
2 Brian Way

You are hereby appointed to the

Board of Appeals as Alternate

Term expires June 30, 2016

FOR THE

TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk

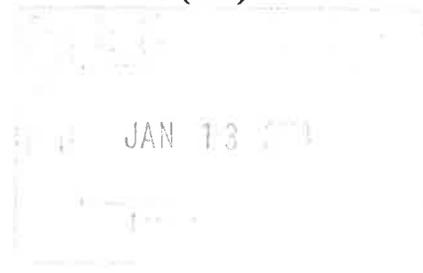
JOHN R. EDSON R.N., M.S.
edsonjn@comcast.net

**2 Brian Way
Maynard, MA 01754**

**H (978) 298-5323
C (508) 314-4454**

January 11, 2014

**Selectmen's Office
Maynard Town Hall
195 Main Street
Maynard, MA 01754**



To Whom It May Concern

Having been to the Maynard Town web site and reviewing Board and Committee Openings, I offer my resume to be considered for seats on the Affordable Housing Trust and the Council on Aging.

My resume will show that for 20 years, I had extensive experience dealing with the aging in a variety of situations. As a "senior" myself, I am very interested in situations we face and looking for solutions.

After 40 years of being a nurse, I recently retired and became a Real Estate Sales Professional with Prudential Prime Properties here in Maynard. As such, I am very interested being able to create affordable housing for not only seniors but also for young people who are starting out and for people who through no fault of their own are struggling to make ends meet.

I believe that I would be an asset to both committees and I would welcome the opportunity to meet with you and explore how I might contribute to the Town of Maynard.

I thank you for your consideration.

Respectfully,

A handwritten signature in black ink, appearing to read 'John R. Edson', is written over a horizontal line. The signature is fluid and cursive.

John R. Edson, MS

JOHN R. EDSON R.N., M.S.
edsonjn@comcast.net

2 Brian Way
Maynard, MA 01754

H (978) 298-5323
C (508) 314-4454

Experienced executive with extensive in general and project management project development. Strong sales and marketing skills with ability to develop client relationships. Outstanding record of cost-effectively expanding services and developing community outreach programs. Superior communication skills with staff and clients on all levels.

PRUDENTIAL PRIME PROPERTIES, Maynard, MA
SALES PROFESSIONAL, (December, 2013 – Pres)

- Assists clients in buying and selling of their homes throughout the Metrowest area

METROWEST HOME CARE & HOSPICE, METROWEST MEDICAL CENTER, Framingham, MA; SAINT VINCENT HOSPITAL, Worcester, MA

DIRECTOR OF HOSPICE (August, 2008 to October, 2013)

- Responsible for all aspects of the hospice program with average daily census of 30
- Wrote and implemented In Patient Palliative Care Program at both MetroWest Medical Center and St. Vincent Hospital
- Directly responsible for seven RN Case Managers, one Social Worker/Bereavement Coordinator, one Chaplains and a Volunteer Coordinator as well as interdisciplinary Palliative Care Team
- Implemented Complementary Therapies including Acupuncture, Massage, Reiki and Pet Therapy
- Provided Bridge and Hospice consults to patients and families in homes, physician office and hospitals
- Served on various Homecare & Hospice and medical center committees
- Acted as resource to Hospitalists and Nursing staff on variety of issues including pain management, death and dying and having difficult conversations
- Rotated as Administrator on Call for Agency
- Contributes to and part of marketing team, marketing to Metrowest area as well as Worcester market

EVERCARE HOSPICE & PALLIATIVE CARE, Waltham, MA

PERFORMANCE IMPROVEMENT COORDINATOR (July, 2007 to August, 2008)

- Responsible for the implementation and monitoring of organization's quality improvement program
- Responsible for ensuring processes to monitor and evaluate safety, risk management and infection control
- Collaborates with Clinical Service Manager to provide a process to promote and ensure employee orientation, competency and in service education programs
- Monitor organization compliance with regulatory and accreditation standards
- Acts as clinical resource to staff
- Provides assistance to community education team in meeting community education needs

AVALON GARDENS REHABILITATION AND HEALTH CARE CENTER, Smithtown, NY

NURSE MANAGER (February, 2005 to April, 2007)

- Responsible for all aspects of Nursing Care for 100 beds including Bariatric unit and Sub acute Rehab.
- Bariatric census ranged from 15 to 30 morbidly obese Residents with weights of 300 to 700 pounds.
- Nurse Manager for Bariatric Wellness Program which has proven track record of helping these Residents loose weight up to 300 pounds. Team meets on a weekly basis to discuss Residents.
- Prepared and gave weekly lectures to these Residents on all aspects of anatomy and physiology and their disease process.

JEFFERSON'S FERRY LIFECARE COMMUNITY, South Setauket, NY

DIRECTOR OF NURSING (February, 2002 to January, 2005)

- Responsible for all aspects of the Nursing Department of this Lifecare Community including 60 skilled nursing beds and 60 Assisted Living Beds.
- Assisted Administrator in start up/reorganization including writing nursing and facility policies and procedures; writing infection control policies and procedures; securing and implementing MDS software; reviewing, writing and negotiating contracts for supplemental staffing; supplies; dental, x-ray and audiology services; and comprehensive in service program
- Negotiated contract for medical supplies at up to a 50% cost savings on most items.
- Severely reduced agency usage through recruitment and retention of staff.

Resume - John R. Edson, RN, MS,

- Increased Resident satisfaction by 30% in one year.

NESCONSET NURSING CENTER, Nesconset, New York
HEALTH & SAFETY OFFICER/INFECTION CONTROL COORDINATOR (March, 2001 to February, 2002)

- Responsible for the health and safety program at 240 bed skilled nursing facility and two off site adult day care programs
- Responsible for investigating all employee incidents and accidents; reporting to insurance company; and complying statistics on such
- Chaired the facility wide Safety Committee
- Responsible for Infection Control Program
- Initiated trial of disposable diapers which reduced Urinary Tract Infections in facility

JOHN J. FOLEY SKILLED NURSING FACILITY, Yaphank, New York
ASSOCIATE DIRECTOR OF NURSING (October, 1999 to March, 2001)
ASSISTANT DIRECTOR OF NURSING - PATIENT CARE /ACTING DIRECTOR OF NURSING
(September, 1995 to October, 1999)

- Responsible for all aspects of the Nursing Department reporting to the Administrator of Clinical Services.
- Rotated as Administrator on Call with Administrator of facility and Director of Nursing of this 264 bed skilled nursing facility.
- Acted as senior administrator in their absence including dealing with other department heads; representing facility at meetings with residents and/or their families; representing facility with outside agencies and vendors.
- Responsible for direct supervision of nursing supervisors on all tours.
- Designed and implemented computer based program to track 20 key quality indicators of resident care.
- Administrator responsible for writing and implementing policy for facility wide Ethics Committee.
- Administrator responsible for updating Quality Assurance Program to Performance Improvement Committee including writing and implementation of policy.
- Administrator responsible for writing and implementing policy and procedure for Safety Committee.
- Administrator responsible for reviewing all Resident Incident Reports.
- Compiled and reported all statistics related to resident and employee incidents to facility wide Safety Committee and facility wide Performance Improvement Committee.
- Identified need to standardize skin care policy. Coordinated trial of skin care products. Worked with Director of Nursing, Assistant Director of Nursing - Staff Education and Rehabilitation Nurse to write, implement and educate staff in standardized resident skin care and treatment of pressure ulcers. Program resulted in significant decrease of facility acquired pressure ulcers.
- Assisted in opening of 24 bed Special Care Unit for residents who are HIV+. This was first unit and only unit in Suffolk County to be opened for this purpose.
- Assisted the Director of Nursing in planning and implementation of Intravenous program including staff education.
- Assisted the Director of Nursing in the formulation and implementation of nursing budget.

CENTRAL SUFFOLK HOSPITAL, Riverhead, New York
VICE PRESIDENT FOR NURSING (July, 1989 to April, 1995)

Directly responsible to the Executive Vice President. Rotated as Administrator on Call including attached skilled nursing facility. Responsible for all nursing units including Operating Room, Recovery Room, Anesthesia, and Hemodialysis. Completely reorganized entire Division of Nursing of a 154 bed acute care hospital. Under my direction and leadership, the department:

- Reduced 1.5 million agency usage by over 90 % in first eighteen months.
- Reduced vacancy from 25 % to 4 % in first year and sustained the 4 % level through out.
- Implemented a Decentralized Nursing Model.
- Developed and implemented a comprehensive Nursing Quality Assurance Program as well as having input into restructuring of hospital wide Quality Assurance Program.
- Developed and implemented an extensive Staff Development Program including a preceptor ship program.
- Developed and implemented a new Nursing Documentation Package.
- Designed and opened 14 bed Oncology Unit.

Resume - John R. Edson, R.N., MS.

- Expanded and upgraded services in ICU/CCU, Telemetry, ER, OR and RR and Out patient Department including addition of Nurse Practitioner in Out patient area.
- Designed and implemented a Fall Prevention Program, reducing the severity of patient falls.
- Created and implemented a prostate support group for men, only second one on Long Island. Later affiliated with national group.
- Increased compliance to JCAHO, reduced number of Type I deficiencies from seventeen to zero within 3 years.
- Assisted in development of hospital wide Ethics Committee and represented department at regular meetings.
- Taught classes to hospital staff and general public on Health Care Proxy Law.
- Brought Long Island Regional Genetics Program to hospital.

CATHOLIC MEDICAL CENTER of BROOKLYN and QUEENS, INC.,

ST. JOSEPH'S HOSPITAL, Flushing, New York

ASSOCIATE DIRECTOR OF NURSING (March, 1986 to July, 1989)

Responsible for the direction and supervision of all nursing services including patient care management, operational management and human resource management including recruitment and retention in conjunction with the Associate Administrator/Director of Nursing of a 200 bed facility. Assumed responsibility for Director in her absence. Rotated as 24 hour Administrator-on-Call.

- Assisted in the complete reorganization of Division of Nursing from a centralized model to a decentralized model, which included extensive rewriting of policies and procedures and extensive staff education.
- Administrator responsible for planning and development of a telemetry/step-down unit plus redesign of CCU/ICU.
- With Director of Nursing, represented department in negotiations of new labor contract.
- Served on various committees at both hospital and medical center level.

ST. JOSEPH'S COLLEGE, Brooklyn, N.Y.

LECTURER-Division of General Studies (September, 1987 to June, 1988)

Taught course on Problem Solving to adult undergraduate students.

MOUNT SINAI MEDICAL CENTER, New York, New York

ADMINISTRATIVE SUPERVISOR/COORDINATOR-Evenings (May, 1985 to March, 1986)

Responsible for the Private Division (200 beds). Services included medical-surgical, geriatrics and oncology, as well as renal transplant and dialysis. Provided relief coverage for all other in-patient services, including psychiatry, as needed. Coordinated services rendered by nursing personnel with other departments.

LONG ISLAND COLLEGE HOSPITAL, Brooklyn, N.Y. (1975 to 1985)

ADMINISTRATIVE CLINICAL COORDINATOR-Nights (February, 1984 to May, 1985)

Acted as a clinical resource person to assist staff in the delivery of patient care including problem identification and solving. Acted as a referral person to Associate Director/Director of Nursing for identified clinical management problems to increase the efficiency of the care delivery system.

DIVISIONAL ASSISTANT DIRECTOR of NURSING (July, 1982 to February, 1984)

Responsible for assuring the implementation and adherence to the philosophy, goals and objectives of Division of Nursing on three medical-surgical units totally 108 beds.

- Designed and implemented split of 54 bed med-surg unit into two separately functioning units.
- Served as Division of Nursing representative on multiple interdisciplinary hospital committees.

ADMINISTRATIVE ASSISTANT DIRECTOR of NURSING-Evening and Night Tour (April, 1982 to July, 1982)

Responsible for assuring adherence to the philosophies and policies of the hospital on the off tours of duty.

NURSING CARE COORDINATOR (January, 1978 to April, 1982)

Responsible for the direct 24-hour supervision of Nursing personnel and patients at a 23-station outpatient hemodialysis facility with 18,000 patient visits annually operated by Long Island College Hospital.

Resume - John R. Edson, R.N., MS.

- Designed and implemented extensive inservice program.
- Designed and implemented quality assurance program.

STAFF NURSE in HEMODIALYSIS and INTENSIVE CARE UNITS (September, 1975 to January, 1978)

EDUCATION

- ❖ American Real Estate Academy – 40 hours Sales Agent course, November, 2013
- ❖ Kaplan College Distance Education Program Legal Nurse Consultant Program - 2002
- ❖ Completed courses in Long Term Care for nursing home administrator's license – Distance Education Program - St. Joseph's College, Windham, Maine 1998
- ❖ Masters of Science - Management
August, 1981 - Polytechnic Institute of New York
- ❖ Diploma - Nursing
September, 1975 - Long Island College Hospital, School of Nursing
- ❖ Bachelor's of Science - Humanities
June, 1972 - Polytechnic Institute of Brooklyn

LICENSURE

- ❖ Licensed Real Estate Sales Agent - Massachusetts
- ❖ Registered Professional Nurse – Massachusetts
- ❖ Licensed Nursing Home Administrator – New York State

CERTIFICATION

- ❖ Certified Hospice and Palliative Care Administrator

MEMBERSHIP

- ❖ American Society of Pain Management Nurses
- ❖ Hospice and Palliative Care Nurses Association

LEADERSHIP

- ❖ Board of Directors Hospice & Palliative Care Federation of Massachusetts

CONFERENCES

- ❖ Co chaired and co coordinated: A Teaching Day in Genetics for Health Professionals, May 13, 1993 - Riverhead
- ❖ Co Presented MA Federation of Hospice & Palliative Care – Integrated Care Plans for Hospice Patients in Nursing Homes, October, 2007
- ❖ Presented MA Federation of Hospice & Palliative Care – One Hospice – Two Palliative Care Units: Lessons Learned, October, 2011
- ❖ Presented MA Federation of Hospice & Palliative Care – Running as Fast as We Can – Keeping up with the Demand for Palliative Care, October, 2012

**TOWN ACCOUNTANT
MAYNARD, MASSACHUSETTS 01754**

DATE: JANUARY 21, 2014

SUBJECT: SNOW AND ICE SHORTFALL

As required by Municipal Financial Law Chapter 44 Section 31D, I am informing the Board of Selectman and Finance Committee that as of January 21, 2014 the town of Maynard has exceeded the snow and ice appropriation for FY2014 of \$98,000 by \$46,136.94

Per Chapter 44 Section 31D Any city or town may incur liability and make expenditures in any fiscal year in excess of available appropriations for snow and ice removal provided that such expenditures are approved by the board of selectmen and finance committee, provided, however, that the appropriation for such purposes in said fiscal year equaled or exceeded the appropriation for said purposes in the prior fiscal year.



Michael Guzzo
Town Accountant

Approval: The Finance Committee has voted to approve the request to run a deficit in the snow and ice account in FY2014

Chair, Maynard Finance Committee

Approval: The Board of Selectmen has voted to approve the request to run a deficit in the snow and ice account in FY2014

Chair, Maynard Board of Selectmen

Town of Maynard
All Departments Expenditure Report
From 07/01/2013 to 06/30/2014

Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
0001 - GENERAL FUND								
0001.0423.511017.0000	SNOW AND ICE.SAL - SNOW AND ICE		\$66,000.00			\$41,742.92	\$24,257.08	63.24 %
0001.0423.548000.0000	SNOW AND ICE.VEHICULAR SUPPLIES		\$15,000.00			\$64,168.92	\$-49,168.92	427.79 %
0001.0423.558000.0000	SNOW AND ICE.OTHER SUPPLIES		\$17,000.00			\$38,225.10	\$-21,225.10	224.85 %
0000 - UNASSIGNED Total			\$98,000.00			\$144,136.94	\$-46,136.94	147.07 %
423 - SNOW AND ICE Total			\$98,000.00			\$144,136.94	\$-46,136.94	
0001 - GENERAL FUND Total			\$98,000.00			\$144,136.94	\$-46,136.94	147.07 %
Grand Total		\$0.00	\$98,000.00	\$0.00	\$0.00	\$144,136.94	\$-46,136.94	147.07 %

Becky Mosca

From: Market Manager <maynardfarmersmarket@gmail.com>
Sent: Tuesday, January 14, 2014 2:12 PM
To: Becky Mosca
Cc: Kevin Sweet; Stephanie Duggan
Subject: Town license fee for Wine Sales at Farmers' Market?

Hi Becky,

I see in the State's materials that the town can charge the wineries up to \$50 for a Farmers' Market Winery license. It doesn't appear that this category is yet included in Maynard's schedule of fees. What is the process for having the fee determined?

Thanks,
Carol

On Tue, Nov 12, 2013 at 7:33 PM, CAROL LEARY <tantecjl@aol.com> wrote:

Thanks Becky. Nice to see you today.
Carol

-----Original Message-----

From: Becky Mosca <BMosca@TownofMaynard.net>
To: tantecjl <tantecjl@aol.com>
Cc: ksweet <ksweet@TownofMaynard.net>; sduggan <sduggan@TownofMaynard.net>
Sent: Tue, Nov 12, 2013 5:02 pm
Subject: RE :

Carol,

Web site: www.mass.gov/abcc

Farmer's Market License

The Local Licensing Authorities may issue a Farmer's Market License for the sale of wine manufactured by a licensed Farmer-Winery at approved agricultural events in Massachusetts.
[Farmer's Market License Application.](#)

Becky Mosca
Administrative Assistant
Maynard Board of Selectmen
195 Main Street
Maynard, MA. 01754
e-mail: bmosca@townofmaynard.net
Voice: 978-897-1351
www.townofmaynard-ma.gov

Becky Mosca

From: Becky Mosca
Sent: Thursday, January 16, 2014 11:57 AM
To: Lisa L. Mead (lisa@bbmatlaw.com)
Cc: Kevin Sweet (ksweet@TownofMaynard.net); Stephanie Duggan (sduggan@TownofMaynard.net)
Subject: FW: Town license fee for Wine Sales at Farmers' Market?

Lisa,

Below are some questions I sent over to Ralph Sacramone for the Farmer's License. In red are the answers Ralph gave me over the phone.

Please review and let us know if we still need to look into other issues?

Do you have any other information we should be aware of regarding the New Farmer's Markets Licenses? What are your other Towns doing?

Thanks for your help,

Becky Mosca
Administrative Assistant
Maynard Board of Selectmen
195 Main Street
Maynard, MA. 01754
e-mail: bmisca@townofmaynard.net
Voice: 978-897-1351
www.townofmaynard-ma.gov

From: Becky Mosca
Sent: Tuesday, January 14, 2014 3:35 PM
To: 'rsacramone@tre.state.ma.us'; Krueger, Patricia (pkrueger@tre.state.ma.us)
Cc: Kevin Sweet (ksweet@TownofMaynard.net); Stephanie Duggan (sduggan@TownofMaynard.net)
Subject: FW: Town license fee for Wine Sales at Farmers' Market?

Ralph,

We have a couple of questions:

- 1) Farmer's Market License Application: do we send this application into the ABCC after we approve to get the ABCC approval? **Ralph Sacramone's answer, Only the Local Licensing Authority approves this license as a one day special or seasonal add the time frame**
- 2) Farmer's Series Pouring Permit: This application show we should send into the ABCC. But after the LLA gives the client the Farmer's Market License. **(RS, answer). Yes, this has a form in the ABCC web site www.mass.gov//abcc/locallicensing.htm**
- 3) Is there a fee range we should be charging client? **(RS, answer) The one day fee for your Town.**
- 4) QUOTE SYSTEM: Seasonal Licenses, The Farmer's Market License looks to be a seasonal item, Do you have a form that the LLA should submit for the total estimate to the commission prior to April 1st, of each year. Or via

e-mail: bmosca@townofmaynard.net

Voice: 978-897-1351

www.townofmaynard-ma.gov

Kevin

Feb 4th, 2014.

Becky Mosca

From: Becky Mosca
Sent: Tuesday, January 14, 2014 3:35 PM
To: 'rsacramone@tre.state.ma.us'; Krueger, Patricia (pkrueger@tre.state.ma.us)
Cc: Kevin Sweet (ksweet@TownofMaynard.net); Stephanie Duggan (sduggan@TownofMaynard.net)
Subject: FW: Town license fee for Wine Sales at Farmers' Market?

Ralph,

We have a couple of questions:

- 1) Farmer's Market License Application: do we send this application into the ABCC after we approve to get the ABCC approval? *- only LLA approves. - (1 day fee charge) per date -*
- 2) Farmer's Series Pouring Permit: This application show we should send into the ABCC. But after the LLA gives the client the Farmer's Market License. *yes*
- 3) Is there a fee range we should be charging client?
- 4) QUOTE SYSTEM: Seasonal Licenses, The Farmer's Market License looks to be a seasonal item, Do you have a form that the LLA should submit for the total estimate to the commission prior to April 1st, of each year. Or via email or on Town letter head? *Farmer's Market License doesn't fall under the liquor license quote system -*

Becky Mosca
Administrative Assistant
Maynard Board of Selectmen
195 Main Street
Maynard, MA. 01754
e-mail: bmosca@townofmaynard.net
Voice: 978-897-1351
www.townofmaynard-ma.gov

From: Market Manager [<mailto:maynardfarmersmarket@gmail.com>]
Sent: Tuesday, January 14, 2014 2:12 PM
To: Becky Mosca
Cc: Kevin Sweet; Stephanie Duggan
Subject: Town license fee for Wine Sales at Farmers' Market?

Hi Becky,

I see in the State's materials that the town can charge the wineries up to \$50 for a Farmers' Market Winery license. It doesn't appear that this category is yet included in Maynard's schedule of fees. What is the process for having the fee determined?

Thanks,
Carol

On Tue, Nov 12, 2013 at 7:33 PM, CAROL LEARY <tantecjl@aol.com> wrote:



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
 239 Causeway Street Boston, MA, 02114

[Contact Us](#)
 617-727-3040

- [Home](#) [Licensing Division](#) [Enforcement Division](#) [Download Forms](#) [FAQ's](#)

Local Licensing Authority

ALCOHOLIC BEVERAGES LICENSE GENERAL INFORMATION



Alcoholic beverages retail licenses are distinguished by where a patron may consume the beverages purchased, i.e. off the premises or on the premises. Off-premises licenses include package stores, convenience stores and supermarkets. There are 5 types of on-premises alcoholic beverages licenses: restaurants, clubs (or veterans club), hotels, taverns, and general on premises. Please [click here for Retail Renewals 2014](#).

Retail alcoholic beverages licenses fall into five categories: all alcoholic beverages licenses, wine and malt beverages licenses, wine beverages licenses, malt beverage licenses, and wine and malt with cordials and liqueurs beverages licenses. These licenses may be issued seasonally or annually.

Licensing Procedure	Quota System	Fire Safety Cert.	Transportation Delivery Permit	Pouring Permits
---------------------	--------------	-------------------	--------------------------------	-----------------

Quota System

The Massachusetts Liquor Control Act places a quota or limit on the number of alcoholic beverages licenses a city or town can issue. The quota is based on the population of the community as determined by the most recent federal census.

On-Premises License (M.G.L. c. 138, §12)
 Each city or town may grant one on-premises all alcoholic license for each unit of 1,000 persons (or fraction thereof) with a minimum of 14. An additional all-alcoholic beverages license may be granted for each population unit of 10,000 (or fraction thereof) over the first 25,000. One wine and malt license may be granted for each unit of 5,000 persons (or fraction thereof) with a minimum of 5.

Veteran's Club License
 The local licensing authority may grant an all-alcoholic beverages license, outside the quota system, subject to ABCC approval, to any corporation whose members are war veterans which owns, hires or leases a building, or space in a building, for the use and accommodation of a post of any war veterans' organization incorporated by the Congress of the United States, to sell to members of that post only, and, subject to local licensing authorities, to guests introduced by such members and to no others.

Off-Premises (M.G.L. c. 138, §15)
 Each city or town may issue one off-premises (Section 15) all-alcoholic beverages license for each unit of 5,000 persons (or fraction thereof) with a minimum of 2. One wine and malt license may be granted for each unit of 5,000 persons (or fraction thereof) with a minimum of 5.

Seasonal Licenses
 The LLA may issue as many seasonal on-premises alcoholic beverages licenses as it deems to be in the public interest that are effective April 1st to January 15th or any portion thereof.

The LLA may issue a limited number of seasonal off-premises alcoholic beverages licenses based on an estimate of the temporary increase in resident population for the upcoming season as of July 10th. The LLA must set the estimate before March 1st of the calendar year, at a special meeting described in detail by M.G.L. c. 138, §17. The LLA must submit the estimate to the Commission prior to April 1st.

The LLA may issue off-premises seasonal licenses based on that estimate at the rate of one license for each 5,000 persons (or fraction thereof) and can be issued effective April 1st to November 30th until January 15th, or any portion thereof, as set by the LLA. Franklin and Berkshire counties may issue winter seasonal licenses and estimate before October 15th the temporary increased resident population as of the following February 10th. Such licenses are effective from December 1st to April 1st.

ABCC

Email & Bookmark
[More](#)

Local Licensing Authority Forms

- [Form 43](#)
- [Matrix for Retail Transactions](#)
- [Monetary Transmittal Form](#)
- [No Fee Monetary Transmittal Form](#)
- [Transmittal Form for Reconsideration of a Form 43](#)
- [Petition for Transfer of Ownership](#)
- [Petition for Change of License](#)
- [LLA Attests Re: Liquor Liability Insurance](#)
- [Affidavit of Notice to Abutters](#)
- [Citizenship & Residency Info](#)



Licensing Division
Contact Information
 (617)-727-3040

- Pat Krueger -
 Licensing Program Coordinator II
Ext 718 - pkruieger@tre.state.ma.us
- Deron Egbuche
Ext 723 - degbuche@tre.state.ma.us
- Hurshel Langham
Ext 719 - hlangham@tre.state.ma.us
- Jeanily Cruz
Ext 720 - icruz@tre.state.ma.us
- Daria Earl
Ext 721 - dearl@tre.state.ma.us

**APPLICATION BY A FARMER WINERY FOR LICENSE TO SELL AT A
FARMER'S MARKET
(CH.138, §15F)**

YEAR 20

1. Licensee Information:

Name of Applicant: <input type="text"/>	ABCC License Number: (If Existing Licensee)	<input type="text"/>	
Mailing Address: <input type="text"/>	Business Name (d/b/a if different):	<input type="text"/>	
Manager of Record: <input type="text"/>	City/Town: <input type="text"/>	State <input type="text"/>	Zip <input type="text"/>
	Phone Number of Premises:	<input type="text"/>	
Other Phone: <input type="text"/>	Email: <input type="text"/>	Website: <input type="text"/>	
<u>Contact Person concerning this application (attorney if applicable):</u>			
Name: <input type="text"/>	City/Town: <input type="text"/>	State <input type="text"/>	Zip <input type="text"/>
Address: <input type="text"/>	Email: <input type="text"/>		
Contact Number: <input type="text"/>	Fax Number: <input type="text"/>		

2. Event Information:

A. Farmer's Market licenses are only permitted at events that the Department of Agriculture has certified as Agricultural Events.

Please attach document from Department of Agricultural Resources certifying that this is an agricultural event.

Date(s) of Event:

B. Contact person for applicant during event:

Name:

Phone number of contact:

C. Description of the premises within the Farmer's Market:

Address of Premises for the Sale of Wine:

City/Town: State Zip Phone Number of Premises:

Describe Area to be Licensed:

**APPLICATION FOR LICENSE BY A FARMER WINERY TO SELL AT A
FARMER'S MARKET
(CH.138, §15F)**

3. Existing License(s) to Manufacture, Export and Sell at Retail:

List the license(s) you hold which authorize the manufacture, exportation and retail sale of wine to consumers: (Attach a copy of each license)

Name	License Type	License Address

4. Are you providing, without charge, samples of wine to prospective customers?

Yes No

Section 15F specifically requires that "all samples of wine shall be served by an agent, representative or solicitor of the licensee."

A. If yes, please provide names and addresses of all agents, representatives and solicitors:

Name	Address	ABCC License Number

B. Proof of Age for Sale to Consumers:

Please identify all methods by which you will obtain proof of age before providing samples or making any sales of wine to consumers :

5. Transportation and Delivery:

Please identify in detail all persons or businesses that are licensed under M.G.L. c. 138, §22 that will be making any delivery of wine on your behalf to the Farmer's Market in Massachusetts.

*If additional space is needed, please use last page.

**APPLICATION FOR LICENSE BY A FARMER WINERY TO SELL AT A
FARMER'S MARKET
(CH.138, §15F)**

6. Safety and Tax Registration:

Has the Farmer's Market registered with the Food and Drug Administration? Yes No Registration Date:

7. Disclosure of License Disciplinary Action:

Have any of the your licenses to sell alcoholic beverages ever been suspended, revoked or cancelled? Yes No

If yes, list said interest below:

Date	License	Reason why license was Suspended, Revoked or Cancelled

Pursuant to M.G.L. Ch. 62C, Sec. 49A, I certify under the penalties of perjury that, I have filed all state tax returns and paid all state taxes required under law. I further understand that each representation in this application is material to the determination of the application and state under penalty of perjury that all statements and representations therein are true.

Note: The LLA may require additional information.

Signature

Title

Date

Additional Space

Please note which question you are using this space for.

A large, empty rectangular box with a thin black border, occupying most of the page below the text. It is intended for students to write their answers to questions.

Becky Mosca

From: Market Manager <maynardfarmersmarket@gmail.com>
Sent: Friday, January 17, 2014 8:55 AM
To: Becky Mosca
Cc: Kevin Sweet; Stephanie Duggan
Subject: Re: Town license fee for Wine Sales at Farmers' Market?

According to the way I read the legislation posted on the Ag site, the maximum \$50 applies to the town (see italic/bold)
from <http://www.mass.gov/eea/agencies/agr/markets/farmers-markets/farm-winery-sales-generic.html> the Farm Winery Legislation S 2582 link

S 2582 An Act Relative to Economic Development Reorganization
Sections relating to farm-wineries; from section 142F

...An applicant for a license under this section shall file with the local licensing authority along with its application proof of certification from the department of agricultural resources that the event is an agricultural event. A special license under this section shall designate the specific premises, and dates and times covered. A special license may be granted for an indoor or outdoor agricultural event which takes place on multiple dates and/or times during a single calendar year but no special license shall be granted for an agricultural event that will not take place within 1 calendar year. The special license shall be displayed conspicuously by the licensee at the licensed premises. A copy of a special license granted by the local licensing authority shall be submitted by the authority to the commission at least 7 days prior to the date the agricultural event is first scheduled to begin. *The local licensing authority may charge a fee for each special license granted, but such fee shall not exceed fifty \$50.* A special license granted under this section shall be nontransferable to any other person, corporation, or organization and shall be clearly marked nontransferable on its face.

On Fri, Jan 17, 2014 at 8:31 AM, Becky Mosca <BMosca@townofmaynard.net> wrote:

Carol,

That is the State fee of \$50.00 the Town would have a fee also. That is where we are looking for legal to help as they are working with other Towns to know fees?

Becky

From: Market Manager [mailto:maynardfarmersmarket@gmail.com]
Sent: Friday, January 17, 2014 8:24 AM

To: Becky Mosca
Cc: Kevin Sweet; Stephanie Duggan
Subject: Re: Town license fee for Wine Sales at Farmers' Market?