



AGENDA
Maynard Board of Selectmen's Meeting
April 1, 2014
Town Building – Michael J. Gianotis Meeting Room
(No. 201)

Special Start time 6:30 pm

(All public meetings may be recorded, broadcast and or videotaped)

1. Call to order (6:30 pm)
2. Pledge of Allegiance
3. Police Sergeants appointments,
4. Public Comment
5. Acceptance of Minutes
 - March 4, & 18th, 2014
6. Correspondence
 - Accountant monthly report Feb 2014
 - Library monthly report Feb 2014
 - Notice meeting, ConsCom, April 1, 2014
 - Notice meeting, Community Preservation Committee March 19, 2014
 - Notice meeting, School Building Committee, March 19, 2014
 - Notice meeting, Finance Committee, March 24, 2014
 - Notice meeting, Board of Assessors, March 25, 2014
 - Notice meeting, Planning Board, March 25, 2014
 - Notice meeting, Board of health, March 25, 2014
 - Notice meeting, Charter Review Committee, March 26, 2014
 - Notification from Comcast, filing date change per letter dated March 12, 2014

- Memorandum dated March 17,2014 RE: Taylor Road Definitive Plan Subdivision Modification Review and Comment
- MASSDOT notice, Sudbury St./Mill Canal report filed.
- Notice, March 2014, Three Year Average tax rate change
- Web page, notice of Parking Deck Lower Level parking as of March 21, 2014
- On Call Engineering Mgmt Services Feb/March 2014

7. Consent Agenda

- Special permit, Maynard Business Alliance, 2nd Annual Spring ArtWalk, May 3, 2014
- Special Permit, Maynard Litter League, 17th Annual Town Wide Cleanup, April 19 ~ April 27th
- One/Four Day Wine & Malt permit, CTP, Acton ITC
- Special Permit, One, three day W & M for OARS, The Wild & Scenic Film Festival, request to waive fee. April 30, 2014.

8. Junk Dealer License, Collectors Paradise, 35 Nason Street.

9. Farmer-Winery License at the Farmer's Market, Zoll Cellars

10. Discussion: 129 Parker Street / Planning Board

11. Approval, ATM/STM Articles

12. FY15 Budget Discussions

13. Town Administrator Report

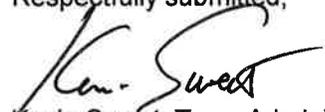
14. Chairman's Report

15. Old/New Business.

16. Executive Session.

17. Adjourn (9:30)

Respectfully submitted,


Kevin Sweet, Town Administrator

Next meeting date: April 15, 2014

THIS AGENDA IS SUBJECT TO CHANGE



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

Selectmen's Meeting Minutes

Tuesday, March 4, 2014

Room 201, Town Hall

Time: 7:00 pm

Present: Chair, Brendon Chetwynd, Selectman David Gavin, Selectman William Cranshaw, Selectman Dawn Capello, Town Administrator Kevin Sweet, Assistant Andrew Scribner-MacLean and Admin. Assistant Becky Mosca.

(This public meeting was recorded).

Pledge of Allegiance

Public Comments – none

Minutes of February 25, 2014

A motion was made by Selectman Capello to approve the minutes for February 25, 2014. Second by Selectman Gavin. Vote 3-0-1. Sel. Cranshaw abstained Motion Approved.

List of Correspondences (mail to the Selectmen's Office for March 4, 2014).

- Notice, 129 Parker Street Ad-Hoc meeting, 3/5/14.
- Notice, Golf Course Re-use Committee meeting, 3/3/14
- Notice, Community Preservation Committee meeting, 3/5/14
- Correspondence from Maynard Historical Commission, dated 2/21/14.
- Notice, Conservation Commission meeting, 4/4/2014
- Copy of letter received from MBA, Fire Department dated 1/15/2014
- Letter received from Maynard Youth Football & Cheer, dated 1/6/14

- Copy of Assabet Valley Chamber of Commerce invite, 4/20/2014.

A motion was made by Selectman Capello to approve the list of correspondences as shown. Second by Selectman Gavin. Vote 4-0. Motion approved.

Consent

- **Proclamation, Boston Post Cane, awarded to Mildred F. Duggan.**
- **Assabet Valley Little League, Opening Day Parade, 4/27/14**
- **Request for Crowe Park, Little league, April thru August**

The proclamation and request for Crowe Park were pulled from the consent agenda. **A motion was made** by Selectman Cranshaw to approve the consent agenda items as amended. Seconded by Selectman Capello. Motion approved.

Chair Chetwynd read the proclamation awarding the Boston Post cane to Mildred F. Duggan. Members of her family were in attendance. A later celebration with the honoree is scheduled.

A motion was made by Selectman Gavin to approve the proclamation, for our Boston Post Cane to Mildred F. Duggan, whom is our oldest living resident in Maynard at 101 years young. Second by Selectman Capello. Vote 4-0. Motion approved.

School Scholarships, Mary Brannelly & Renee Muise.

Request to add either a notice in with one of the quarterly tax bills to residents of Maynard or some other mailing to all residents to make a donation to the Maynard Scholarship fund.

The Board agreed that such a charitable notice, as well as other notices, would be desirable to include. TA Kevin Sweet noted that mailing contractor is changing. He will research logistics and costs for mail inserts and will report to the Board for further consideration.

Liquor License hearing: 7:30 PM River Rock/Still River

Legal Notice

Notice is hereby given, in accordance with Mass. General Laws, Chapter 138, as amended that a Public Hearing will be held on Tuesday, March 4, 2014 at 7:30 p.m. in the Michael j. Gianotis, meeting room (No. 201) of the Maynard Town Building on the application of transfer of All Alcohol as a Common Victualler License from Tangier LLC to Still River LLC at 163 Main Street, Maynard, MA. A copy of the application is on file in the Municipal Services/ Licensing Division office. Ad# 13071877 dated 2/13 & 2/20

The transfer of license is necessary because one partner is selling share of business to the other partner.

A motion was made by Selectman Cranshaw to approve the Liquor license transfer from Tangier LLC to Still River. Second by Selectman Capello. Vote 4-0. Motion approved.

A motion was made by Selectman Cranshaw to approve the Corporate Name change for Still River LLC. Second by Selectmen Capello. Vote 4-0. Motion approved.

A motion was made by Selectman Capello to close the public hearing for Still River LLC. At 7:35 pm. Second by Selectman Gavin. Vote 4-0. Motion approved.

Parking Garage/Deck Hearing

PUBLIC NOTICE, NEW DATE FOR PARKING DECK HEARING

On Tuesday, March 4, 2014 at 7:35 pm, the Board of Selectmen will hold a Public Hearing regarding the Parking Deck. The Board would like to hear from the public and plan the next steps based on the concerns and responses from public.

On January 15, 2014 falling concrete was reported. After DPW and Facilities response and inspection, the decision was made to close upper deck for safety concerns and to determine next steps.

Responses from Public,

Gallery Seven, Nick Johnson: Thinks we need the space for parking.

Maynard Outdoor Store, Amy Cao, We need the parking.

Maynard Community Band, Michael Karpeichik, Holds events at Park, What will happen to park?

Middlesex Bank, Patty Chambers, Difficult for employees and customers to find parking, Saturdays seem to be even harder to find parking.

Serendipity Café, Bruce Davidson please restore as much parking as you can.

Halfway Café, Mark Bascio, Guest commented they had to drive around a couple of times to find a spot to park.

Anytime Fitness, Jim Flaherty, Thinks we have businesses happening and do not want the downtown to come up short.

Lois Tetreault Supports the local businesses "Heart of Downtown" Please repair or fix the parking issue.

Ken Estabrook, Timeline to Fund

Fine Arts Theatre, What are the plans to fix the parking issue.

Sel. Capello, Q; if we agree to remove the top deck, how quick do we think we can get the money? TA, Kevin Sweet, said we would need to process RFT submit to BOS ~ Finance Committee, maybe (3) weeks.

Sel. Cranshaw Q; what is the occupancy downtown – A; 93%
 Sel. Gavin; Statement, without more revenue, we don't have the money
 TA, Kevin Sweet, cost to add netting around \$16,000.00 short fix to add the
 lower parking back open.

Q; at hand
 Repair = \$500,000.00 +
 Remove = \$190,000.00 –
 Replace = \$1,000,000.00 +

Selectmen Gavin indicated that given our high level of debt, we need to
 prioritize wisely in deciding whether to add anything more to it. He indicated his
 belief that the town has higher priorities now and coming soon that are more
 significant. As such, I cannot support rebuilding or repairing the deck at this
 time.

A motion was made by Selectman Chetwynd to approve the netting fix with
 funding process thru Finance Committee. Second by Selectman Gavin. Vote 4-
 0. Motion approved.

A motion was made by Selectman Chetwynd to authority the TA, Kevin Sweet
 to process RFT for all tasks related to the Parking Deck to DEMO. With BOS
 approval to move to the Finance Committee for approval. Second by Capello.
 Vote 3-1Sel. Cranshaw. Motion approved.

A motion was made by Selectman Capello to close the hearing for the parking
 deck. Second by Selectman Gavin. Vote 4-0. Motion approved.

Carry-in Permit for Serendipity Café, 1 Nason Street

A motion was made by Selectman Capello to approve the carry-in wine and beer permit
 at Serendipity Café, 1 Nason Street. Second by Selectman Gavin. Vote 4-0. Motion
 approved.

School Department FY15 Budget Presentation

Chair, Amy Rebecca Gay, handed out new revised presentation and gave
 presentation for school new revision of their budget with Dr. Robert Gerardi.
 This budget is based on a 4.2% increase. (Level funded plus 4.2% increase).
 FY 15 Priorities or Reductions Tally List Handout #2.
 Comments from BOS Teachers, Residents, Staff, School Committee and Dr.
 Gerardi. Biggest hope is that we find the money to keep the staff and for school
 not to have to make any cuts.

The Board members noted their appreciation for the input and would consider
 the issue once they begin discussions on the budget. Sel. Cranshaw mentioned

that the School Committee's earlier conversation with the Finance Committee about a stabilization fund for mid-year SPED enrollments was interesting. He hoped that they would work with TA and ATA on that issue and on fiscal strategies regarding health insurance and other benefit costs.

MayDog License for Dog Park Discussion

TA, Kevin Sweet handed out a copy of the contract for MayDog, issue on page 6 liability, MayDog does not have the funds to get liability insurance. They are looking for the Town to have this coverage. BOS members trying to remember past comments from MayDog. Therefore, can we find out the cost to add this on to the Town's coverage. KS will get the cost.

BOS wants to know the Dog park rules and make them part of the contract.

Draft ATM/STM Articles

TA, Kevin Sweet, said this is the list of draft articles/control we have to date. BOS requested that the noise bylaw be removed as we still have more work to do on the bylaw.

Chetwynd asked for placeholder for Charter Review Committee.

At the next BOS meeting 3/18/2014, topics for business, free cash, capital and building needs.

Old/New Business:

Selectman Gavin: none

Selectman Capello: none

Selectman Cranshaw:

- Wants the for Town Meeting to be clear that everyone has 30 days to add a special article on the special town meeting to avoid any issues.
- Downtown lighting issue, DPW. We have a citizen coming in to every other meeting and bring up the issue that the downtown lighting needs to be fixed. It is the right thing to do. TA, Kevin Sweet will work with DPW to get this done.
- Other meeting topics, request that we book, reserve March 25 and April 8 2014 for possible additional meeting times in case Board needs to finish discussions on planned agenda items. Chetwynd agrees to agree that the BOS needs to have the other topics on agenda and to discuss them.
- The golf course discussion is scheduled after the capital discussion. Should not the golf course be part of the capital discussion.
- Does not agree that the BOS should have a building committee for only a Fire Station. It is not a topic for just one building as we have many needs.
- Regarding redesign of Nason Court area after parking deck removal, noted that there are some current town government volunteers who are Landscape Architects and they could help.

Executive Session:

In the matter of personnel and Union contract

A motion to convene an executive session was made by Selectman Gavin and duly seconded by Selectman Capello.

Roll call:

Gavin	Yea
Capello	Yea
Chetwynd	Yea
Cranshaw	Yea

After the Executive Session, the meeting will not reconvene.

A motion to adjourn the meeting was made by Selectman Gavin. Second by Selectman Capello. Vote 4-0. Motion approved.

Time: 11:10 pm

Approved: _____

Date:

Selectman, David Gavin, Clerk

Initials: BJM



OFFICE OF THE
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MUNICIPAL BUILDING
195 MAIN STREET

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Tel: 978-897-1301 Fax: 978-897-8457

Selectmen's Meeting Minutes
Tuesday, March 18, 2014
Room 201, Town Hall
Time: 7:00 pm

Present: Chair, Brendon Chetwynd, Selectman David Gavin, Selectman William Cranshaw, Selectman Dawn Capello, Town Administrator Kevin Sweet, Assistant Andrew Scribner-MacLean and Admin. Assistant Becky Mosca.

(This public meeting was recorded).

Pledge of Allegiance

Public Comments – Vic. Tomy1, sorry to hear that the Town Planner was leaving so soon. Question, is the development agreement done with MacDonald. Conservation Commission.

Minutes of March 4, 2014, tabled per Sel. Cranshaw

List of Correspondences (mail to the Selectmen's Office for March 18, 2014).

- Fire Department monthly report Feb 2014
- Treasurer/Collector monthly report Feb 2014
- Facilities Depart. monthly report Feb 2014
- Police Depart. monthly report Feb 2014
- DPW monthly report Feb 2014
- Town Clerk monthly report Feb 2014
- Notice, Board of Assessors meeting 3/11/14
- Memorandum, Cranshaw, dated 3//11/14, Tax Bill Inserts
- List of Assabet Valley Chamber Events,

- Notice, Planning Board meeting 3/11/14, 3/25/14
- Notice, 129 Parker Street Ad-Hoc Committee 3/12/14
- Notice, Citizens Corp/Medical Reserve Corps meeting 3/13/14
- Notice, Revitalize Maynard Collaborative meeting 3/12/14
- Notice, Xfinity, Hispanic Channel Information, dated 3/4/14
- Town Planner Resignation, Eric Smith, effective March 28, 2014
- Notice, TA. K. Sweet Vacation FY 2014
- Notice, Conservation Commission meeting 3/18/14

A motion was made by Selectman Gavin to approve the list of correspondences as shown. Second by Selectman Capello. Vote 4-0. Motion approved.

Consent

- **Appointment, Board of Registrars, Chuck Shea**
- **Permit, Maynard Baseball Charitable Corp. for Crowe Park, copy of letter sent to all abutters. April thru August 2014 Season**
- **Request for Crowe Park, Maynard High School, Kevin Caruso. March thru June 2014**

The permit for Maynard Baseball Charitable Corp. and Maynard High School permits both pulled from the consent. The Board had requested a letter be sent to all abutters and to see if any neighbors had issues with the baseball play at Crowe Park.

A motion was made by Selectman Gavin to approve the consent item as amended. Second by Selectman Capello. Vote 4-0. Motion approved.

Comments: Mr. Karpeichik agreed, at this time the new netting has helped with the balls not be hit over at their homes but it did happen once last year.

A motion was made by Selectman Capello to approve the Maynard Baseball Charitable Corp. permit for Crowe Park from April thru August. Second by Selectman Gavin. Vote 4-0. Motion approved.

A motion was made by Selectman Capello to approve the Maynard High School permit for Crowe Park from April thru August. Second by Selectman Gavin. Vote 4-0. Motion approved.

7:15 pm Charter Review Public Hearing

LEGAL NOTICE

Notice is hereby given that the Maynard Board of Selectmen and Town Charter Review Committee will be holding a Public Hearing on Tuesday March 18, 2014 at 7:15 p.m. in Room 201 of the Maynard Town Building on the proposed changes to the Maynard Town Charter. A copy of the Town of Maynard Charter Revision filed with the Town Clerk's Office.

Charter Revision Committee

Handout of all changes to the Charter available with Town Clerk.

Chair read all changes to charter,

Commends from the following:

C. Keenan,

Sel. Cranshaw

Sel. Gavin

Elizabeth Milligan Steiner

Charter Review Committee, took notes of all comments and will review again before they submit as warrant item.

A motion was made by Selectman Capello to close the public hearing for the Charter Revision Committee. Second by Selectman Gavin. Vote 4-0. Motion approved.

129 Parker Street Ad-Hoc

Chair K. Esterbrooks: Comments, The range of 150 – 250 residential units.

Recommendations, the right number? Don't know, Doesn't mean that will be the number – site backs – buffers – site plan review from 2009 – shows listed and planned out. Most likely, this information will be laid out in the development Agreement.

Housing issue – location Building D. South side Dettling only a few housing units down in that area. That will be in planning boards hands. Development needs to move forward without concept plan - uses plan – maximum building list?

Traffic study

Planning Board

Conservation Committee

School woods and wild life area in back.

Town well

Wet lands

Some issue prior to this date are now off the table, it's a smaller scale plan.

Capital Group has worked with our Ad-hoc group right along at each of our meetings.

Note they are looking at other options. Proposal is pretty good at this point in time.

This committee met 12 times.

Comments from BOS.

B Chetwynd respects this Group and Thanked them for all the work they did to get to this point. Next steps:

DC: Development, no plan before us. Without Planner – no time table Concern with timetables – May ? June ? no range

DG: Protect Town, Request Town to hire Attorney – recommendation thinks this Board should hire legal counsel now. Town needs knowledge now. Negative or positive or other options – be proactive.

B. Cranshaw: What if the developer changes the layout of residential to another site on property? What is the current feedback on PK-2. TA, since last the building had a flooding issue in the building, Facilities, Fire Chief, Fire Safety, water is now turned off, no gas, no electricity, safety was an issue. But no longer. So PK-2 is not in good enough condition to keep. PK-2 is off the table.

Other comments made:

Still unknown number of units, plan, questions, revenue, project, scale, impact.

Special Permit, World Tai Chi Day

A motion was made by Selectman Capello to approve the special permit for Memorial Park on Saturday, April 26, 2014 from 4:00 to 6:00 pm Second by Selectman Gavin. Vote 4-0. Motion approved.

Request: Sidewalk temporary structure, 10-20 Main Street

A motion was made by Selectman Capello to approve the special permit for 10~20 Main Street, to James MacDonald for staging and scaffolding around sidewalk, blocked public way at 10-20 Main Street sidewalk may only be blocked at the discretion of the Building Commissioner and police details are required on site at those times. April thru October 2014. Second by Selectman Gavin. Vote 4-0. Motion approved.

Junk Dealer's License, Mike's Place 17 Euclid Avenue.

A motion was made by Selectman Capello to approve the Junk Dealer's license for Mike's Place at 17 Euclid Avenue (No access, deliveries, or parking related to the business allowed on Euclid). Second by Selectman Gavin. Vote 4-0. Motion approved.

Fire Chief Request to present facilities & Capital needs

Chief Stowers had a handout for the Selectmen.

Maynard Fire Department Fire Department needs report, 2014

Discussion, BOS Capital Priorities

Free Cash Allocation Recommendations

TA, Kevin Sweet:

- OPEB TRUST: \$100,000.00
- FY14 SNOW & ICE DEFICIT: \$380,000.00 (approx.)
- Capital Planning FY15 General Fund Priorities: \$487,000.00 = Fire Pumper (Engine 2) and \$80,000.00 Street Light LED upgrades
- Capital Stabilization: \$600,000.00
- \$126,596.00 Balance 7/1/13 Free Cash

Comments from BOS:

DG, Offered reason for keeping the \$17,500.00 allocation in this year's free cash distributions. The town needs to move forward on accepting the large number of street that are currently unaccepted. We are missing potential Chapter 90 funds by not accepting them yet we are caring for the streets.

DC, in this year of short money does not think the \$17,500.00 best use for the Acceptance and Eminent Domain Taking of Roadways Project. Other Board members agreed because this is not enough to make a dent in the roads that need to be acceptance.

BC: No money added for Golf Course? TA, yes but money should be from CPA, What about the school, they need some funding for sped or something. Does it make since for us to give them some free cash? TA,
Chair minus the roadways BC but we need to hear from the schools.
DG need to put aside some for other
DC we can keep putting it off, so far so good
BC we have not seen the whole picture
Chair

Enterprise Funds:

TA, recommendations:

- Rockland Ave – Water Filter Media Replacement: \$300,000.00
- I & I Analysis: \$85,000.00 (part of the 5-year plan) DEP requirement.

TA

Comment from BOS, BC, just in general projects on the warrant, Yes TA, item for Water Sewer, Steel building house for supplies needs.

FY15 Operating Budget & Enterprise Funds

TA, Kevin Sweet, changes move to the budget to show the changes from the house changes. No change in Chapter 70

DC gave update from the schools, they have freed up around \$100,000.00. There still working the numbers

BC, Dispatch costs

TA, Dispatch fully built out, once we are full this should free up overtime costs.

Improve efficiencies in our public safety.

DC, move forward and keep looking for efficiencies

Town Planner position

TA, Kevin Sweet, revisiting job description, is it ok to repost this position.

BOS agreed to post this position. TA said he is removing some of the secretary pieces out of the job description.

Draft ATM/STM Articles

TA, Kevin Sweet, said this is the list of draft articles/control we have to date.

Cranshaw, 129 Parker Street we need to talk about this for the next steps. BOS should talk with Planning Board for next steps and process. BOS agreed.

129 Parker Street, BOS discussion regarding next steps with this property. Request to have a Joint meeting with Planning Board. Schedule for next BOS meeting. 1-hour.

BOS wants legal opinion regarding the statement in a letter received from Capital Group Properties, dated March 6, 2014.

A motion was made by Selectman Capello to authorize the TA, Kevin Sweet to ask legal opinion regarding a letter dated March 6, 2014 from Capital Group Properties, and (Attached is a revised copy of site eligibility acceptance package that is being filed with regard to the above referenced affordable housing project. Due to Mass Housing’s size restriction on 40B projects, which is based on the Town’s number of year round residential units, we have reduced the size of the project to 200 units. All 200 units will be rental apartments. 50 of the units will be affordable, mixed among the different types, consistent with M.G.L. Ch.40B. There will be a newly created common access/egress drive from Parker Street, which will also eventually serve future commercial developments on the remainder of the site, as well as a future “by-right” 100-unit rental apartment project. Question does Maynard’s NBOD allow this extra 100 units to be built later?

Second by Selectman Cranshaw. Vote 4-0. Motion approved.

A motion to adjourn the meeting was made by Selectman Capello. Second by Selectman Gavin. Vote 4-0. Motion approved.

Time: 12: 00 Midnight

Approved: _____

Date:

Selectman, David Gavin, Clerk

Initials: BJM

**Report for the Town Accountant's Office
For the Month of February 2014
Submitted by Michael Guzzo**

Activity Report

- **Continued to work on FY2015 Budget with Town Administrator both forecasted revenue and expenditures for general fund, enterprise funds, and CPA**
- **Completed General Fund expense summary report to track budget versus actual expenses by department. The first report was issued January 2014**
- **Updated Available funds as of January 2014**
- **Completed five year local receipts and local aid history.**
- **Submitted request to Softright for format change to expenditure summary. Requested report will have subtotals for salaries, expenses, and total expenses. This report will be available March 2014**
- **Reconciled cash and receivables with the treasurer as of December 2013**
- **Completed Town Accountant FY2013 town report**
- **Distributed and updated CPA summary as of January 2014**
- **Created FY2014 missing chart of accounts for treasurer and began inputting FY2015 chart of account changes**
- **Attended February 8, 2014 budget meeting at Library**
- **Met with DPW director to review chart of accounts for snow and ice. Created new accounts to track actuals. This change take effect July 2014**

- **Completed review of capital project balances for General and Enterprise funds as of January 2014. Issued report of the outstanding balances to department heads and Town Administrator. Will update report monthly.**
- **Reviewed FY2013 audit financials and submitted changes to auditors. Final audit report will be issued in March 2014**

Comments

(List in narrative form any comments, concerns or events you want to share with the Selectmen)

**Report of the library
For the Month of March, 2014
Submitted by Stephen Weiner**

Activity Report

Budget Update: We have exhausted our expense appropriation. For the remainder of the year we will have to draw from the Gift account, State aid, or request monies from the Friends. The amount we are going to have to use is approximately \$ 18,000 dollars.

Building Issues: We are looking for an alternative to Huntington Controls, the company that does our thermostats.

Meeting Room Use: 34 meetings were held in the library during February.

Library Publicity: Library programs were publicized through the library web site, on Facebook, in the Beacon-Villager, and through the Friends' page.

Library Programs: The library sponsored several children's programs: Bed time story time, Toy Time, Lego Club, etc. A total of 208 people attended these programs.

Circulation: The library circulated 9,825 items. 1,262 went out through the self check program. We discharged 7,469 items. 26 new cards were registered. There were 1,785 computer log ins. While we have experienced a drop off in terms of use of print materials, there is a steep increase use of Ancestry.Com(2,031 log ins) and Overdrive (347 downloadable books for the month).

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Comments

(List in narrative form any comments, concerns or events you want to share with the Selectmen)

***If your department typically provided statistical analysis of work performed please attach to this form.**

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Conservation Commission

Maynard Town Hall
Municipal Services Conference Room
Tuesday, April 1, 2014 at 6:30 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

ADMINISTRATIVE BUSINESS:

- Review minutes from 03/18/2014.

PUBLIC HEARING:

- Abbreviated Notice of Resource Area Delineation (7:00, continued from March 18th)
Assabet River Rail Trail
Linda Hansen, Town of Maynard and Marta Nover, Nover Armstrong Associates
- Abbreviated Notice of Resource Area Delineation (7:20, continued from March 18th)
129 Parker Street
Capital Group Properties
Scott Goddard, representing
- Notice of Intent (7:30)
Taylor Road Subdivision, lots 10.7 and 10.8
Distinctive Acton Homes, Inc.
Scott Goddard, representing
- Notice of Intent (two filings, both at 8:00, continued from March 18th)
Fowler Street, Lots 1 & 2
Orchard Valley Construction
Construction of two single family houses within a five lot subdivision

WETLANDS/STORMWATER ISSUES:

- Fowler Street Extension Stormwater Management bylaw application (expect to be discussed in conjunction with the NOI hearing)
- Input requested for Annual MS4 Report

LAND MANAGEMENT:

- none

BUSINESS:

- Update on Draft Stormwater Management Bylaw regulations

Mail of note:

- Memo from DPW regarding stormwater management at Fowler Street Extension project
- MACC notification that conference materials are now available
- Mockingbird sewer pump station survey plan

Upcoming Meetings:

- Threatened Turtle of MA, **April 5th, 1:00**, Assabet River NWF visitor center.
- Next Conservation Commission meeting, **April 15, 2014**.
- DEP Wetland Revisions Workshop, **April 16th, 1-3**, Worcester, DEP Central Regional Office
- MSMCP Brown Bag, Vernal Pool, **April 23rd, 10-12**, Johnson Woods, Norton

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Mr. Fred King

Posted by: Linda Hansen, agent

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Community Preservation Committee
PUBLIC MEETING NOTICE

Maynard Town Hall
Wednesday, March 19, 2014 at 7:00 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

CALL TO ORDER:

PUBLIC COMMENTS:

ADMINISTRATIVE BUSINESS:

- Review minutes from previous meeting.

CORRESPONDENCE:

- Mail received

BUSINESS:

- Interview School Department regarding Fowler School Playground proposal
- Vote on FY14 proposals
- Review CPC financial statements
- Compose verbiage for May Town Meeting articles
- New Business

Upcoming Meetings:

- Determine next regularly scheduled meeting.

THIS AGENDA IS SUBJECT TO CHANGE

Posted by: Michael Chambers, CPC Chair



**TOWN of MAYNARD
SCHOOL BUILDING COMMITTEE**

Wednesday – March 19, 2014 @ 6:30 PM

Coolidge Building

AGENDA

- **Safety:**
 - Safety issues highlighted at the job site and in the schools

- **Finance:**
 - Review and approve project change orders
 - Review and approve project bills and invoices

- **Full Committee:**
 - Approve minutes from February meeting
 - General building punch list progress

- **Open issues/New Business:**
 - Other School Department requests may be brought forward

Chairperson: Phil Berry

Posted by: Phil Berry

Posting Date: 3/17/2013

**Posted in accordance with the provisions of MGL 30A Section 18-25
The agenda may be subject to change**

Date Posted: _____

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Finance Committee

Name of Board/Committee

Address of Meeting: _____ Town Hall _____ Room: _____ 201 _____

Monday _____ Mar _____ 24 _____ 2014 _____ 7:00 _____ PM
Day of week _____ Month _____ Date _____ Year _____ Time _____ Circle One
(Circle One)

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Approve Minutes of previous Meeting(s): _____
(Meeting Dates)

2. Old Business Topics: _____

3. New Business Topics: _____

- Review FY15 Dept of Public Works budget
- Reserve Fund Transfer for demolition of parking deck
- Review articles to date for town meeting
- Review FY15 Budget issues as they arise

4. Other: _____

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson _____ Peter Campbell _____

Posted by: _____

Date: _____



BOARD OF ASSESSORS

195 MAIN STREET
MAYNARD, MA 01754
978-897-1304 ~ FAX 978-897-1013

TOWN OF MAYNARD BOARD OF ASSESSORS MEETING

~

TOWN HALL

Room 202 - Upstairs
Tuesday, March 25, 2014
6:30 PM

AGENDA

- REVIEW AND SIGN MINUTES
- REVIEW AND SIGN REPORTS
- REVIEW AND VOTE ON ABATEMENTS & EXEMPTIONS

Posted 3/20/2014

Date Posted: March 20, 2014

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

PLANNING BOARD

Address of Meeting: 195 Main Street, Maynard Room: 101

Tuesday, March 25, 2014 7:00 p.m.

M T W T H F

Month Date Year Time AM/PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Approval of Minutes of previous meeting(s): **February 25, 2014 and March 11, 2014 (if available).**
2. 7:00p.m. Update of 129 Parker Street and the 129 Parker Street Ad Hoc Committee (129 AHC): Ken Estabrook, Chairman of the 129AHC, providing summary of the 129AHC Recommendations
3. 7:05p.m. Public Hearing: Proposed Changes to the Maynard Protective Zoning Bylaws related to Section 9.1, Flood Plain District, Section 9.1.1 Location, by amending the references to the FIRM flood plain map panels numbers and date and the FIS report date with the updated map panel numbers and date and report date as well as amending Section 9.1.4, Development Regulations, subsection 1, to delete an outdated reference to the Flood Resistant Construction Regulations now relocated elsewhere in the 8th edition of the Massachusetts Building Code
4. 7:30p.m. Public Hearing: Mammoth Acquisition Company, 1300 Belmont Street, Brockton, MA, 02301 for a Sign Special Permit to install an internally illuminated multi-tenant directory sign approximately 45 square feet that would be located at the Victory Plaza, 86 Powdermill Road, Maynard, Map 10, Parcel 97, in the Business Zoning District, pursuant Section 6.2.11 of the Maynard Protection Zoning Bylaw
5. Old/New Business:
 - 15 Pine Street – request for minor modification to previously approved Special Permit, pursuant to Section 10.4.5 of the Maynard Protective Zoning By-laws, for landscaping change with a proposed stone wall and pillar on each site of the entry

AGENDA: Board of Health Meeting

Tuesday – March 25, 2014 – 6:30pm
Municipal Services Conference Room of Town Hall (195 Main Street)

- I. CALL TO ORDER**

- II. MINUTES/PERMITS REVIEW & APPROVAL**
 - a. February 25, 2013 Meeting Minutes
 - b. Catering Permit – Flo’s Catering (Maynard Elks)

- III. HEALTH AGENT REPORT**
 - a. Housing/Nuisance Complaints
 - b. Miscellaneous

- IV. HEALTH AGENT REPORT**
 - a. Landfill Monitoring
 - b. Food Inspection Program
 - c. Region 4A/MRC
 - d. Miscellaneous

- V. OLD BUSINESS**
 - a. Tobacco Control Update
 - b. Flu Clinics Reimbursement
 - c. Medical Marijuana
 - d. Miscellaneous

- VI. NEW BUSINESS**
 - a. Mosquito Control
 - b. Misc

- VII. ADJOURNMENT –**

THIS AGENDA IS SUBJECT TO CHANGE

CHAIRPERSON: RON CASSIDY
POSTED BY: KELLY PAWLUCZONEK

DATE: MARCH 20, 2014



AGENDA

Maynard Charter Review Committee's Meeting

March 26th, 2014

Town Building – Michael J. Gianotis Meeting Room

(No. 201)

Regular Meeting Time: 7:00pm

(All public meetings may be recorded, broadcast, and/or videotaped)

- | | |
|--|--------|
| 1. Call to Order | (7:00) |
| 2. Review of Minutes | (7:01) |
| 3. Public Comments | (7:05) |
| 4. Review / Approval of Charter Draft for Town Meeting Submittal | (7:10) |
| 5. New/Old Business | (7:30) |
| 6. Adjourn | (9:00) |

Respectfully submitted,

Brendon Chetwynd
Chair, Maynard Charter Review Committee

Corr



March 12, 2014

Board of Selectmen
Town of Maynard
195 Main Street
Maynard, MA 01754



RE: FCC Form 1240 and 1205 Rate Filings
CUID #MA0146

Dear Chairman and Members of the Board:

In an effort to keep you informed, I am writing to tell you that Comcast Cable Communications, LLC ("Comcast" or "Company") is changing the annual filing date of its FCC rate filings to October 1, 2014. Filings for subsequent years will also occur on October 1 unless otherwise notified.

The Town of Maynard would have typically received its annual FCC Forms 1240 and 1205 rate filings on an earlier filing cycle. The later filing date follows the FCC Form 1240 instructions and FCC rules that permit cable operators to adjust basic service tier and associated equipment and installation rates ninety (90) days after the filing date.

Typically, Comcast adjusted regulated rates in the Town on July 1 each year. This new filing date means that the implementation of the new pricing structure for regulated rates will occur on January 1, 2015. In accordance with FCC rules, the Company will notify the Town of its intention to adjust rates at least thirty (30) days prior to implementation of any new prices.

Please feel free to contact me directly if you have any questions or concerns. I can be reached at 610-650-1335.

Sincerely,

A handwritten signature in blue ink, appearing to read "James G. Gray".

James G. Gray
Director of Regulatory Accounting
Comcast Cable Communications, LLC
National Accounting Operations



Memorandum

To: Fire Department; Police Department; Department of Public Works; Board of Health;
Building Inspector; Conservation Commission; Assessor; and, Board of Selectmen

CC: Scott P. Hayes, P.E., FORESITE Engineering Associates, Inc.; Wayne Amico, VHB, Town
Engineer; Maynard Planning Board; Debra Mealey, Municipal Services Clerk

From: Eric R. Smith, AICP, Town Planner

Date: March 17, 2014

Re: Taylor Road Definitive Plan Subdivision Modification Review and Comment

On March 11, 2014 the Maynard Planning Board received a Taylor Road Subdivision Definitive Plans Modification submitted by Scott P. Hayes of FORESITE Engineering. The Taylor Road (also identified as the Taylor Brook Subdivision) was approved by the Maynard Planning Board in 2006 as a 10-lot subdivision with an open space parcel. According to the Modification request submitted by FORESITE Engineering, Distinctive Action Homes, Inc., the proposal would reconfigure Lots 7, 8 and 9 by allowing for an increase in the lot area of Said lots by increasing the depth of the lots approximately 30 feet to the rear, more or less. The reconfiguration would also decrease the open space Parcel D by approximately 8,982 square feet by creating a new Parcel D-1. As part of this Modification, the rear portions of the new Lots 7A, 8A and 9A would be subject to a Restrictive Easement.

I have submitted a copy of Mr. Scott P. Hayes's letter and an 11"x17" set of plans for your review. The Taylor Road Subdivision Definitive Plan Modification will be the subject of a Planning Board Public Hearing on Tuesday, April 8th @ 7:05p.m. In order to facilitate any comments each of you may have into the Planning Board meeting packet for the April 8th meeting, I would ask that any comment be received by Wednesday, April 2, 2014. Prior to Friday, March 28th you may send your comments to my attention but ask that from Friday, March 28th onward please send them to the attention of Debra Mealey in the Office of Municipal Service (Debra's email is dmealey@townofmaynard.net).

I do have a few sets of large (24"x36") plan copies on file with the Maynard Planning Board Office if that would help with your review. Also please feel free to contact me if you have any questions or would like to discuss with me in person.



16 Gleasondale Rd., Suite 1-1
Stow, Massachusetts 01775
Phone: (978) 461-2350
Fax: (978) 841-4102
www.foresite1.com

March 6, 2014

Maynard Planning Board
Maynard Town Hall
195 Main Street
Maynard, MA 01754

RE: “Taylor Road Subdivision” – Request for Amendment

Dear Board Members,

On behalf of our client, Distinctive Acton Homes, Inc., we respectfully request amendment of the “Taylor Road Subdivision, Definitive Subdivision Plan of Land in Maynard, Mass” dated July 7, 2005 and revised through July 10, 2006 by McCarthy & Sullivan Engineering, Inc. recorded at Middlesex South District Registry of Deeds as Plan No. 82 of 2007 with a covenant recorded in Book 48991 Page 240.

Distinctive Acton Homes, Inc. are the current owners of Lots 6, 7, 8, 9, 10, 12, Parcel D, and the fee in the streets in this subdivision and hereby request amendment of this subdivision approval under MGL Chapter 41 Section 81W. Please refer to attached plan entitled “Taylor Road Subdivision” Definitive Subdivision Amendment, dated March 5, 2014 by FORESITE Engineering Associates, Inc. (2 sheets). The following changes to the subdivision are proposed:

1. Reconfigure Lot 7, 8, 9 and Parcel D to increase the area of Lot 7, 8 & 9 and decrease the area of Parcel D, creating Lots 7A, 8A & 9A and Parcel D-1. Parcel D-1 is intended to be conveyed to the Town of Maynard Conservation Commission as open space. The purpose of this change is to increase the areas of Lots 7, 8 & 9 so that the maximum allowable lot coverage by buildings will be increased on these lots (lot coverage by buildings may only be up to 15% of the lot area in the S-1 Zoning District, these lots as currently configured do not allow adequate building footprints for the desired construction).
2. Added a proposed “Restrictive Easement” to the additional lot area on Lots 7A, 8A & 9A to prohibit any future disturbance or construction in this easement area. Although open space Parcel D is reduced by 8,982 sq.ft, to create Parcel D-1, the rear portions of Lots 7A, 8A & 9A within the “Restrictive Easement” total 13,010 sq.ft., a net increase in the area of land to be restricted (either by “Restrictive Easement” or by deeding of Parcel D-1 to the Maynard Conservation Commission).

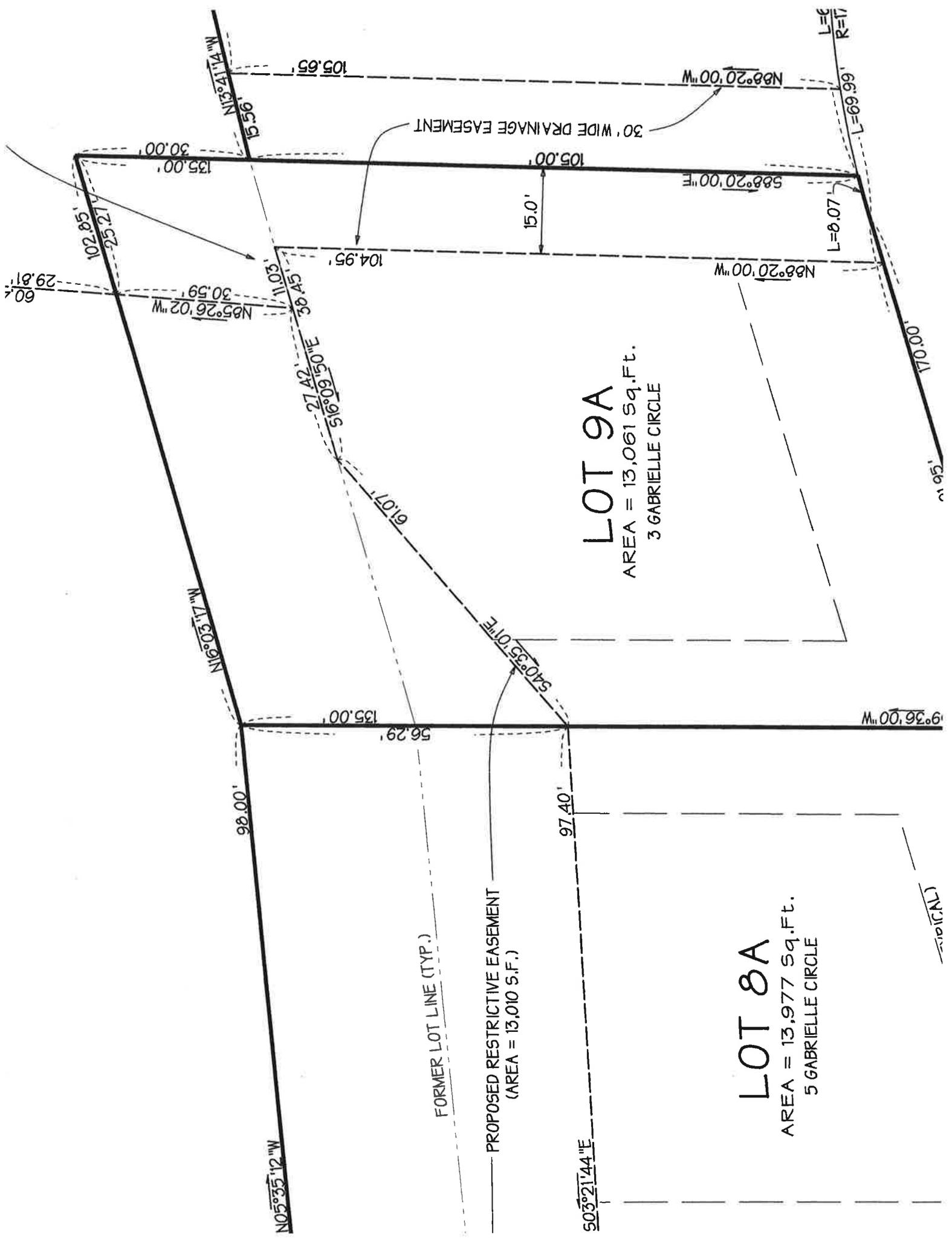
3. Modified the limit of work and boulder line on Lot 7A and Lot 8A, pushing them back enough to give these lots minimal back yards of approximately 25-feet behind the proposed dwellings. A Notice of Intent wetland permit application is also pending before the Maynard Conservation Commission for this change.

We look forward to discussing this matter in greater detail with the Board at the scheduled public hearing. If the Board should have any questions regarding this amendment request or require anything further from our office prior to the scheduled public hearing, please do not hesitate to contact our office.

Very Truly Yours,

FORESITE Engineering Associates, Inc.
By: Scott P. Hayes, PE
Principal

cc: Distinctive Acton Homes, Inc.



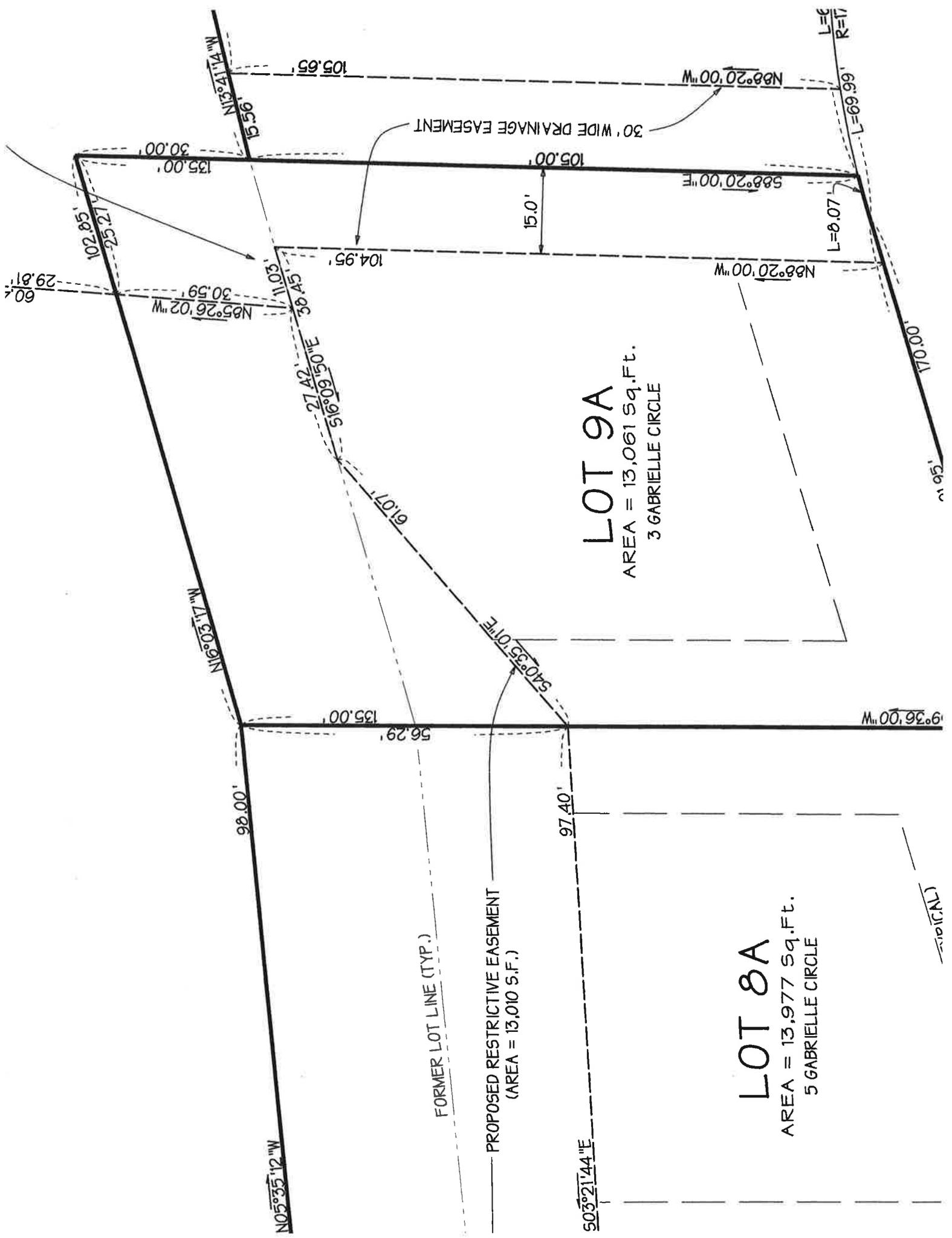
LOT 9A
 AREA = 13,061 Sq.Ft.
 3 GABRIELLE CIRCLE

LOT 8A
 AREA = 13,977 Sq.Ft.
 5 GABRIELLE CIRCLE

FORMER LOT LINE (TYP.)

PROPOSED RESTRICTIVE EASEMENT
 (AREA = 13,010 S.F.)

30' WIDE DRAINAGE EASEMENT





Deval L. Patrick, Governor
Richard A. Davey, Secretary & CEO
Frank DePaola, Administrator



March 10, 2014

Town of Maynard
Board of Selectmen
195 Main St.
Maynard, MA 01754



Attn: Jerry Flood, Supt. Of Public Works

SUBJECT: NATIONAL BRIDGE INSPECTION STANDARDS (NBIS)
UNDERWATER BRIDGE INSPECTION

SUDBURY ST / MILL CANAL
Bridge No. M-10-010
Structure No. M10010-24P-MUN-NBI

Dear Mr. Flood:

Enclosed for your information is a copy of an Underwater Inspection Report of 11/26/13 for the bridge that carries the SUDBURY ST over the MILL CANAL.

A copy of the report is on file at our District 3 office located in Worcester. Please feel free to contact the District with any questions you may have concerning the bridge.

Sincerely,

Alexander K. Bardow, P.E.
State Bridge Engineer

REB/feb
cc: BBC
DHD, D-3
Enclosure

2-DIST
03

B.I.N.
24P

UNDERWATER OPERATIONS TEAM
ROUTINE UNDERWATER INSPECTION REPORT

BR. DEPT. NO.
M-10-010

CITY/TOWN MAYNARD	8-STRUCTURE NO. M10010-24P-MUN-NBI	LEVEL OF INSPECTION II	93B-DATE INSPECTED NOV 26, 2013
07-FACILITY CARRIED HWY SUDBURY ST	ACCESS TO BRIDGE EMBANKMENT	UNDERWATER OPERATIONS ENGINEER RANDI E. BONICA <i>Randi E. Bonica</i>	
06-FEATURES INTERSECTED WATER MILL CANAL	DEPTH 2 m	VISIBILITY 1.5 m	TEAM LEADER (DIVE MASTER) <i>Be</i> BARRY COURVILLE <i>Barry Courville</i>
BOTTOM CONDITION SILT, GRAVEL, DEBRIS	CURRENT NIL	TEAM MEMBERS E. P. TERNO SKY, S. A. BEGLEY, Z. GIKAS	

ITEM 60		7	DEF
SUBSTRUCTURE			
1. Abutments	7		
a. Pedestals	N		
b. Bridge Seats	N		
c. Backwalls	N		
d. Breastwalls	7		
e. Wingwalls	7		
f. Slope Paving/Rip-Rap	7		
g. Pointing	N		
h. Footings	H		
i. Piles	H		
j. Scour	7		
k. Settlement	7		
l.	N		
2. Piers or Bents	N		
a. Pedestals	N		
b. Caps	N		
c. Columns	N		
d. Stems/Webs/Pierwalls	N		
e. Pointing	N		
f. Footing	N		
g. Piles	N		
h. Scour	N		
i. Settlement	N		
j.	N		
k.	N		
3. Pile Bents	N		
a. Pile Caps	N		
b. Piles	N		
c. Diagonal Bracing	N		
d. Horizontal Bracing	N		
e. Fasteners	N		
UNDERMINING (Y/N)			N

ITEM 61		7	DEF
CHANNEL & CHANNEL PROTECTION			
1. Channel Scour	7		
2. Embankment Erosion	7		
3. Debris	7		
4. Vegetation	8		
5. Utilities	H		
6. Rip-Rap/Slope Protection	7		
7. Aggradation	7		
8. Fender System	N		
a. Piles	N		
b. Diagonal Bracing	N		
c. Horizontal Bracing	N		
d. Wales	N		
e. Fasteners	N		
f. Ladders	N		
9.	N		
ITEM 59 SUPERSTRUCTURE			
	N		
	N		
	N		
UNDERMINING (Y/N)			N

ITEM 62		N	DEF
CULVERTS			
1. Roof	N		
2. Floor	N		
3. Walls	N		
4. Headwall	N		
5. Wingwall	N		
6. Pipe	N		
7. Protective Coating	N		
8. Embankment	N		
9. Wearing Surface	N		
10. Railing	N		
11. Sidewalks	N		
12. Utilities	N		
13. Member Alignment	N		
14. Deformation	N		
15. Scour	N		
16. Settlement	N		
17.	N		
18.	N		
UNDERMINING (Y/N)			N

DEFICIENCY REPORTING GUIDE

DEFICIENCY: A defect in a structure that requires corrective action.

CATEGORIES OF DEFICIENCIES:

M= Minor Deficiency- Deficiencies which are minor in nature, generally do not impact the structural integrity of the bridge and could easily be repaired. Examples include but are not limited to: Spalled concrete, Minor scouring, etc.

S= Severe/Major Deficiency- Deficiencies which are more extensive in nature and need more planning and effort to repair. Examples include but are not limited to: Moderate to major deterioration in concrete, Exposed and corroding rebars, Deteriorated timber piles, Considerable settlement, Considerable scouring or undermining, etc.

C-S= Critical Structural Deficiency- A deficiency in a structural element of a bridge that poses an extreme unsafe condition due to the failure or imminent failure of the element which will affect the structural integrity of the bridge.

C-H= Critical Hazard Deficiency- A deficiency in a component or element of a bridge that poses an extreme hazard or unsafe condition to the public, but does not impair the structural integrity of the bridge. Examples include but are not limited to: Any part of piles or fender system which are projecting outward and may become a safety hazard for the navigational traffic, etc.

URGENCY OF REPAIR:

I=Immediate- [Inspector(s) immediately contact District Bridge Inspection Engineer (DBIE) to report the Deficiency and to receive further instruction from him/her.]

A=ASAP- [Action/Repair should be initiated by District Maintenance Engineer or the responsible party (if not a State owned bridge) upon receipt of the Inspection Report.]

P=Prioritize- [Shall be prioritized by District Maintenance Engineer or the Responsible Party (if not a State owned bridge) and repairs made when funds and/or manpower is available.]

X=UNKNOWN N=NOT APPLICABLE H=HIDDEN/INACCESSIBLE R=REMOVED

CITY/TOWN MAYNARD	B.I.N. 24P	BR. DEPT. NO. M-10-010	8-STRUCTURE NO. M10010-24P-MUN-NBI	INSPECTION DATE NOV 26, 2013
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REMARKS

GENERAL REMARKS

Bridge is a single span structure with concrete abutments. Abutments are labeled left and right, looking downstream. Sta 10+00 is at the downstream end. The bridge is dated 2002. New concrete abutments have been constructed downstream of the bridge to support a timber footbridge. Footbridge abutments are in the dry and were not inspected for this report. Several bikes are in the channel under the bridge, **divers take caution**.

ITEM 60 - SUBSTRUCTURE

Item 60.1 - Abutments

Item 60.1.d - Breastwalls

Left Abutment :

There is minor concrete abrasion in the vicinity of the waterline with a height of 4'.

There is a timber pile in the channel approximately 3' off the breastwall at the upstream end. The top of the pile is approximately 2' off of the mudline.

Right Abutment :

There is minor concrete abrasion in the vicinity of the waterline with a height of 4'.

There is a timber pile in the channel approximately 2' off the breastwall at the upstream end. The top of the pile is approximately 4' off the mudline.

ITEM 61 - CHANNEL AND CHANNEL PROTECTION

Item 61.5 - Utilities

The utility mentioned in previous underwater inspections was not visible and appears to have been covered by silt.

Sketch / Chart Log

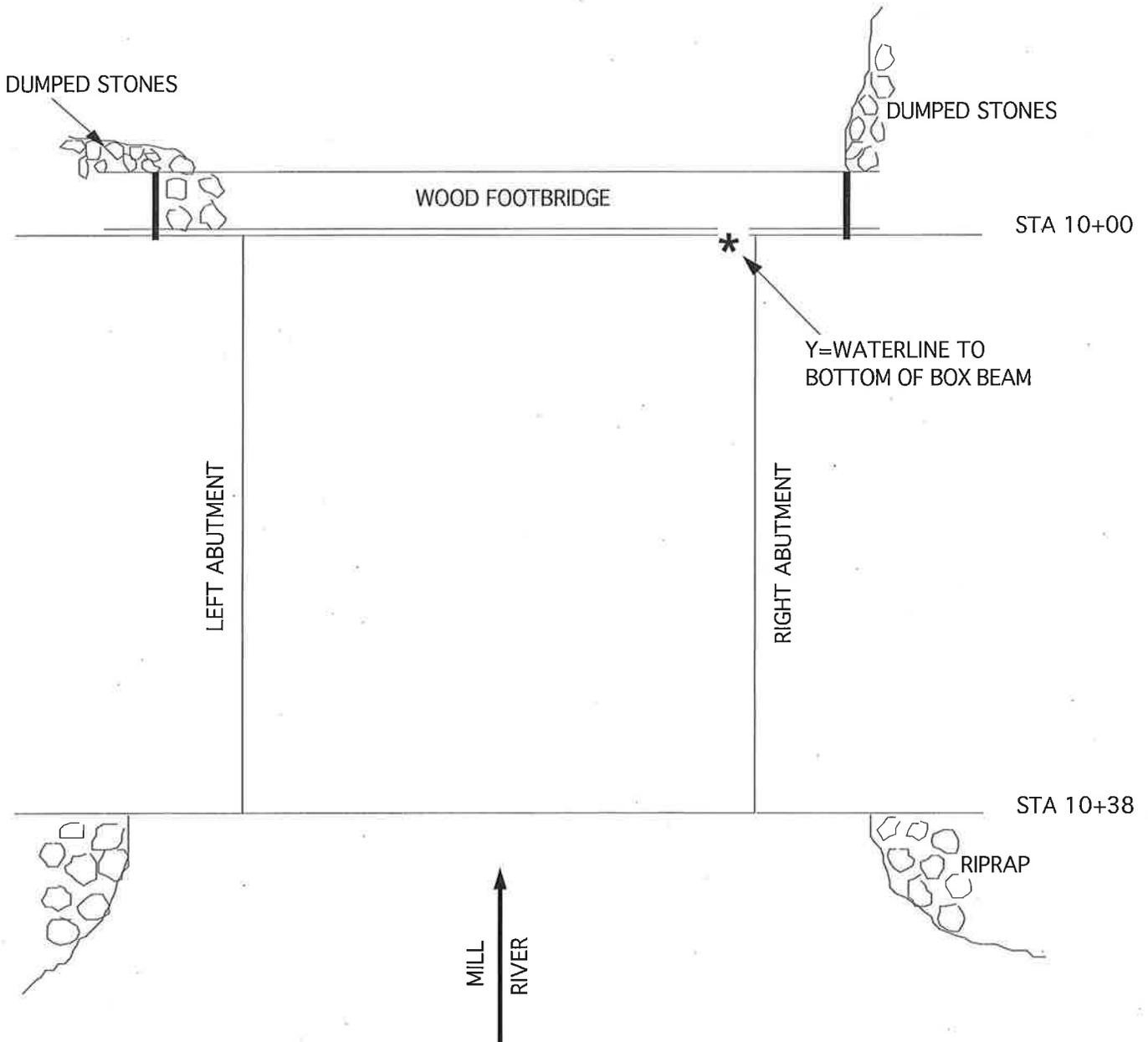
Sketch 1 : PLAN VIEW - NOT TO SCALE

Chart 1 : SCOUR MONITORING

Chart 2 : SCOUR MONITORING

CITY/TOWN MAYNARD	B.I.N. 24P	BR. DEPT. NO. M-10-010	8-STRUCTURE NO. M10010-24P-MUN-NBI	INSPECTION DATE NOV 26, 2013
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SKETCHES



Sketch 1: PLAN VIEW - NOT TO SCALE

CITY/TOWN MAYNARD	B.I.N. 24P	BR. DEPT. NO. M-10-010	8-STRUCTURE NO. M10010-24P-MUN-NBI	INSPECTION DATE NOV 26, 2013
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CHARTS

SCOUR MONITORING CHART

	4/90	4/93	4/96	3/99	3/02	4/05	3/08	3/11
LEFT ABUTMENT								
10+00	5.0'	5.7'	5.9'	4.9'	5.6'*	5.6'*	5.0'*	6.9'*
10+10	7.7'	7.7'	-	7.2'	8.9'*	9.7'*	8.4'*	8.6'*
10+20	8.3'	8.4'	-	7.9'	8.9'*	9.2'*	8.8'*	9.2'*
10+30	7.0'	7.5'	-	7.2'	8.5'*	9.1'*	8.0'*	9.1'*
10+38	3.5'	3.7'	-	3.3'	4.9'*	4.8'*	4.5'*	4.5'*
RIGHT ABUTMENT								
10+00	4.7'	4.8'	5.0'	3.6'	5.2'*	5.1'*	5.0'*	6.4'*
10+10	7.5'	7.7'	-	6.9'	8.3'*	8.2'*	8.5'*	8.9'*
10+20	9.0'	9.0'	-	8.2'	9.8'*	9.7'*	9.8'*	9.6'*
10+30	7.1'	7.0'	-	6.6'	9.2'*	9.0'*	9.0'*	9.1'*
10+38	4.3'	4.3'	-	3.6'	4.3'*	4.2'*	4.0'*	4.6'*
C/L SPAN - US END	-	-	-	-	7.9'*	8.6'*	7.9'*	8.4'*
C/L SPAN - DS END	-	-	8.0'	-	8.2'*	8.3'*	8.2'*	8.1'*
Y	2.4'	3.1'	3.4'	3.3'	4.9'	5.6'	8.4'	6.8'
CORRECTION FACTOR	-	+0.7'	+1.0'	+0.9'	+2.5'	+3.2'	+6.0	+4.4'

Notes

1. Water control shot (Y) = Waterline to bottom of box beam at right abutment at Sta 10+00.
2. For comparison all soundings are adjusted to 1990 water level.
3. Station 10+00 is located at the downstream end.
4. (-) Shot not taken for inspection.
5. (*) Shot taken to refusal.

Chart 1: SCOUR MONITORING

CITY/TOWN MAYNARD	B.I.N. 24P	BR. DEPT. NO. M-10-010	8-STRUCTURE NO. M10010-24P-MUN-NBI	INSPECTION DATE NOV 26, 2013
-----------------------------	----------------------	----------------------------------	--	--

CHARTS

SCOUR MONITORING CHART

	11/13							
LEFT ABUTMENT								
10+00	4.0'*							
10+10	6.1'*							
10+20	6.4'*							
10+30	5.8'*							
10+38	2.8'*							
RIGHT ABUTMENT								
10+00	1.5'*							
10+10	6.3'*							
10+20	7.5'*							
10+30	6.7'*							
10+38	2.2'*							
C/L SPAN - US END	6.3'*							
C/L SPAN - DS END	6'*							
Y	4.7'							
CORRECTION FACTOR	+2.3'							

Notes

1. Water control shot (Y) = Waterline to bottom of box beam at right abutment at Sta 10+00.
2. For comparison all soundings are adjusted to 1990 water level.
3. Station 10+00 is located at the downstream end.
4. (-) Shot not taken for inspection.
5. (*) Shot taken to refusal.

Chart 2: SCOUR MONITORING



**Commonwealth of Massachusetts Executive Department
Office of Housing and Economic Development
Press Release**

Contact: Emily Fitzmaurice (HED) 617-788-3615, Samantha Ormsby (HED) 617-788-3603

- Follow us on [Twitter](#) –

Patrick Administration Designates MetroWest Tourism and Visitors Bureau and 495/MetroWest Partnership to the Creative Economy Network

NATICK – Wednesday, March 12, 2014 – The Executive Office of Housing and Economic Development today announced that it has designated the MetroWest Tourism and Visitors Bureau and the 495/MetroWest Corridor Partnership as part of the newly established Creative Economy Network. The network is a regional effort to accelerate the economic growth of the Commonwealth's creative industries across the state.

Established by the Patrick Administration in August 2012, the Creative Economy Network will help support and grow the creative industries statewide. The creative industries include the many companies pushing the limits of creativity in the marketplace, including innovative video game companies, cultural non-profits, design, marketing and architecture firms, and also the people who write books, shoot movies, make art and record music.

This past fall these two organizations in partnership with the Assabet Valley Chamber of Commerce, CommCreative, the Corridor Nine Area Chamber of Commerce, Dean College, the Town of Framingham, the Framingham Downtown Renaissance, Framingham State University, the Town of Franklin, Hopkinton Center for the Arts, the City of Marlborough, the Marlborough Economic Development Corp., the Marlborough Regional Chamber of Commerce, the MetroWest Chamber of Commerce, the Town of Natick, Natick Center Associates, and Partnerships for a Skilled Workforce submitted an application to the Patrick Administration's Creative Economy Industry Director and the Creative Economy Council, and was unanimously selected to be one of the first entities in the Network. As part of the Network, these partners will coordinate resources, track progress, and promote efforts to support the creative industries on the local and regional level.

"With over 100,000 workers and a \$1 billion statewide impact, the creative industries in Massachusetts are an important part of the Massachusetts economy," said Helena Fruscio, Massachusetts Creative Economy Industry Director. "This new coordinated system will help us support the growth of these vital industries in every corner of the Commonwealth."

The creative industries include the many companies pushing the limits of creativity in the marketplace, including innovative video game companies, cultural non-profits, design, marketing and architecture firms, and the Commonwealth's authors, architects, movie directors, artists and musicians.

"Because the MetroWest Visitors Bureau grew out of a years-long volunteer effort called the Creative Economy Task Force, this designation as co-lead is a perfect fit for us," said MetroWest Tourism and Visitors Bureau Executive Director Susan Nicholl. "With our large network of arts and culture organizations--for-profit and nonprofit--the MetroWest Visitors Bureau is excited about this opportunity to connect them with the resources and strategies of the statewide Creative Economy Network."

"Since the 495/MetroWest Partnership was formed a decade ago by our business leaders, municipal officials, and key regional institutions as the voice for our growing regional economy, we're honored to be a co-lead in establishing this Creative Economy Network," said 495/MW Partnership Executive Director Paul Matthews. "We applaud Governor Patrick and Secretary Bialecki for their vision in organizing these networks across the state, and look forward to ensuring that the 495/MetroWest region will be part of statewide conversations on bolstering our creative economy in such areas as marketing, advertising, architecture, design, film and media, digital games, music, and publishing."

The Network will help implement the Commonwealth's Action Agenda to support and grow the state's creative economy industries. Based on the findings of the 2012 CreativeNEXT Listening Tour, the Action Agenda identifies Five Areas of Action as key to the success and expansion of these industries:

- **Business Development:** Increasing coherence and integration of the available state, regional, and local resources to help generate new opportunities for businesses, organizations, and individuals and improve access to technical assistance, expertise, mentorship and training for creative industry companies.
- **Access to Capital:** Increasing access and removing barriers to direct financial support for creative industry organizations and businesses.
- **Visibility:** Developing opportunities to connect, feature, and highlight the creative industries through events, campaigns, and content generation in traditional and social media to help bring awareness to the value and quality of these industries.
- **Talent:** Generating initiatives for the creative industries to access, attract and retain entry level, middle, and upper level talent.
- **Space:** Surveying the existing and developing convening, incubator, and working space resources available for the creative industries and working to increase available space for the creative industry businesses and entrepreneurs.

Each region across the Commonwealth will have a Network dedicated to the success and growth of the industries in its respective region. A region will cover at least 10 contiguous municipalities with one or more Lead Organization(s) responsible for coordinating and reporting of the Network activities in a given region. This is the first of five scheduled designation announcements.

"MetroWest is home to many innovative arts and cultural organizations, and these creative industries are key components of economic growth and development in our region," said Senator Karen Spilka (D-Ashland), co-chair of the MetroWest Legislative Caucus. "The MetroWest Tourism and Visitors Bureau and the 495/MetroWest Partnership are the ideal organizations to lead this effort, which will be a great resource for artists, non-profits and businesses in the community and allow more individuals and families to benefit from the cultural experiences MetroWest has to offer."

"The MetroWest region is fertile ground for advancement, growth and enhancement of these important businesses that generate opportunity for new jobs and revenue in our region," said Representative John Fernandes (D-Milford), who serves as co-chair of the MetroWest Legislative Caucus. "I applaud Secretary Bialecki and his staff for recognizing this opportunity and designating this partnership as a leader in the statewide creative economy network."

"This is great news for the MetroWest and especially for the town of Natick. Natick has a vibrant arts and cultural community in the downtown area and this designation will further enhance the economic growth and cultural development in the area," said Representative David Linsky (D-Natick).

"One of the main goals of a Massachusetts Legislator is to promote the economic growth of his or her particular district which in turn promotes the economic growth of the Commonwealth's economy," said Representative Jeffrey Roy (D-Franklin). "This partnership of the 495/Metrowest region with the Creative Economy Network will help incorporate the unique group of innovative companies and educated workers that the MetroWest area has to offer with the rest of the Commonwealth."

In October 2008, the Patrick Administration created the Massachusetts Creative Economy Council, an advisory council to the Legislature and the Executive Office of Housing and Economic Development designed to develop a statewide strategy for the enhancement, encouragement, and growth of the creative economy in Massachusetts. Their report, [Supporting the Creative Industries of Massachusetts](#) was released in December 2012 and details the next steps for continuing to advance the sector based on feedback from creative industry leaders.

###

Municipality	2011		2014		Pct. Change		2011		2014		Pct. Change		2011		2014		Year Avg % Chg		
	Average Value	Average Value	Average Value	Average Value	Value	Value	Single Family Tax Bill	Hi-Lo Rank	Hi-Lo Rank	Change Bill	Change Bill	Hi-Lo Rank	Hi-Lo Rank	Tax Rate	Tax Rate	Bill			
ABINGTON	298,094	281,104	-5.70%	4,513	4,832	7.07%	112	15.14	17.19	122	17.19	2.36%							
ACTON	500,492	505,494	1.00%	9,049	9,832	8.65%	16	18.08	19.45	16	19.45	2.88%							
ACUSHNET	281,912	250,519	-11.14%	3,217	3,495	8.64%	240	11.41	13.95	240	13.95	2.88%							
ADAMS	142,377	134,833	-5.30%	2,278	2,690	18.09%	320	16.00	19.95	306	19.95	6.03%							
AGAWAM	217,672	208,562	-4.19%	3,047	3,243	6.43%	258	14.00	15.55	263	15.55	2.14%							
ALFORD	662,523	713,637	7.72%	2,849	3,069	7.72%	281	4.30	4.30	288	4.30	2.57%							
AMESBURY	310,557	290,956	-6.31%	5,733	6,101	6.42%	60	18.46	20.97	68	20.97	2.14%							
AMHERST	334,568	320,080	-4.33%	6,089	6,712	10.23%	51	18.20	20.97	52	20.97	3.41%							
ANDOVER	529,775	549,622	3.75%	7,480	8,343	11.54%	31	14.12	15.18	32	15.18	3.85%							
AQUINNAH	1,256,205	1,256,402	0.02%	4,849	5,893	21.53%	96	3.86	4.69	73	4.69	7.18%							
ARLINGTON	479,345	514,808	7.40%	5,949	7,099	19.33%	55	12.41	13.79	48	13.79	6.44%							
ASHBURNHAM	218,512	201,554	-7.76%	3,747	3,997	6.67%	175	17.15	19.83	186	19.83	2.22%							
ASHBY	227,091	199,046	-12.35%	3,384	3,802	12.35%	223	14.90	19.10	204	19.10	4.12%							
ASHFIELD	240,308	231,072	-3.84%	3,350	3,734	11.46%	229	13.94	16.16	217	16.16	3.82%							
ASHLAND	364,552	365,236	0.19%	5,800	6,351	9.50%	59	15.91	17.39	60	17.39	3.17%							
ATTLEBORO	265,167	240,768	-9.20%	3,235	3,575	10.51%	238	12.20	14.85	234	14.85	3.50%							
AUBURN	222,492	219,444	-1.37%	3,422	3,794	10.87%	218	15.38	17.29	206	17.29	3.62%							
AVON	268,134	265,137	-1.12%	3,290	4,218	28.21%	236	12.27	15.91	170	15.91	9.40%							
AYER	272,354	266,254	-2.24%	3,293	3,749	13.85%	234	12.09	14.08	213	14.08	4.62%							
BARRE	205,589	175,234	-14.76%	2,782	2,814	1.15%	291	13.53	16.06	302	16.06	0.38%							
BECKET	247,200	230,632	-6.70%	2,180	2,408	10.46%	324	8.82	10.44	315	10.44	3.49%							
BEDFORD	513,497	538,585	4.89%	7,358	8,461	14.99%	35	14.33	15.71	31	15.71	5.00%							
BELCHERTOWN	251,488	242,809	-3.45%	3,936	4,303	9.32%	162	15.65	17.72	166	17.72	3.11%							
BELLINGHAM	264,943	257,222	-2.91%	3,473	3,771	8.58%	206	13.11	14.66	211	14.66	2.86%							
BELMONT	730,849	782,665	7.09%	9,676	10,566	9.20%	12	13.24	13.50	13	13.50	3.07%							
BERKLEY	335,389	308,083	-8.14%	3,693	3,947	6.88%	179	11.01	12.81	194	12.81	2.29%							
BERLIN	385,321	344,440	-10.61%	5,352	5,742	7.29%	74	13.89	16.67	83	16.67	2.43%							
BERNARDSTON	215,998	205,417	-4.90%	3,419	3,591	5.03%	220	15.83	17.48	232	17.48	1.68%							
BEVERLY	421,262	408,310	-3.07%	5,228	5,782	10.60%	79	12.41	14.16	82	14.16	3.53%							
BILLERICA	315,186	319,557	1.39%	4,246	4,566	7.54%	134	13.47	14.29	143	14.29	2.51%							
BLACKSTONE	254,561	233,944	-8.10%	3,948	4,405	11.58%	158	15.51	18.83	157	18.83	3.86%							
BLANDFORD	221,737	210,491	-5.07%	2,945	3,221	9.37%	266	13.28	15.30	266	15.30	3.12%							
BOLTON	455,777	446,799	-1.97%	8,851	9,472	7.02%	17	19.42	21.20	19	21.20	2.34%							
BOURNE	422,510	391,194	-7.41%	3,469	3,787	9.17%	207	8.21	9.68	209	9.68	3.06%							
BOXBOROUGH	507,184	505,250	-0.38%	8,815	8,938	1.40%	18	17.38	17.69	23	17.69	0.47%							
BOXFORD	573,875	549,181	-4.30%	7,868	8,496	7.98%	28	13.71	15.47	30	15.47	2.66%							
BOYLSTON	334,225	336,285	0.62%	5,234	5,848	11.73%	78	15.66	17.39	77	17.39	3.91%							

MATTAPOISETT	451,345	436,755	-3.23%	5,082	5,556	9.33%	86	11.26	87	12.72	3.11%
MAYNARD	315,237	287,770	-8.71%	5,517	6,414	16.26%	64	17.50	57	22.29	5.42%
MEDFIELD	564,396	569,616	0.92%	8,477	9,182	8.32%	22	15.02	21	16.12	2.77%
MEDFORD	346,547	366,328	5.71%	4,023	4,488	11.56%	151	11.61	151	12.25	3.85%
MEDWAY	350,395	342,850	-2.15%	5,992	6,459	7.79%	52	17.10	55	18.84	2.60%
MELROSE	397,704	405,361	1.93%	4,955	5,383	8.64%	92	12.46	94	13.28	2.88%
MENDON	356,395	336,327	-5.63%	4,872	5,388	10.59%	95	13.67	93	16.02	3.53%
MERRIMAC	334,956	320,072	-4.44%	4,686	5,086	8.54%	104	13.99	111	15.89	2.85%
METHUEN	265,596	255,624	-3.75%	3,370	3,796	12.64%	226	12.69	205	14.85	4.21%
MIDDLEBOROUGH	276,643	254,594	-7.97%	3,610	3,972	10.03%	190	13.05	188	15.60	3.34%
MIDDLEFIELD	193,377	192,191	-0.61%	2,924	3,348	14.50%	270	15.12	248	17.42	4.83%
MIDDLETON	488,757	484,481	-0.87%	5,948	6,734	13.21%	56	12.17	51	13.90	4.40%
MILFORD	278,342	253,768	-8.83%	4,236	4,489	5.97%	137	15.22	150	17.69	1.99%
MILLBURY	228,152	212,531	-6.85%	3,320	3,634	9.46%	232	14.55	229	17.10	3.15%
MILLIS	338,837	340,105	0.37%	5,221	5,802	11.13%	80	15.41	81	17.06	3.71%
MILLVILLE	276,721	229,417	-17.09%	3,489	3,941	12.96%	202	12.61	196	17.18	4.32%
MILTON	507,054	516,317	1.83%	7,134	7,740	8.49%	38	14.07	39	14.99	2.83%
MONSON	221,223	212,788	-3.81%	3,192	3,447	7.99%	244	14.43	244	16.20	2.66%
MONTAGUE	191,244	182,776	-4.43%	2,922	2,987	2.22%	272	15.28	295	16.34	0.74%
MONTGOMERY	522,467	533,744	2.16%	2,759	3,245	17.62%	297	5.28	262	6.08	5.87%
MONTGOMERY	247,769	256,696	3.60%	3,422	3,645	6.52%	219	13.81	227	14.20	2.17%
MOUNT WASHINGTON	423,382	421,746	-0.39%	2,269	2,387	5.20%	322	5.36	317	5.66	1.73%
NAHANT	539,188	527,646	-2.14%	5,392	5,820	7.94%	71	10.00	78	11.03	2.65%
NATICK	441,357	455,473	3.20%	5,561	6,459	16.15%	62	12.60	56	14.18	5.38%
NEEDHAM	708,194	753,021	6.33%	7,719	8,765	13.55%	29	10.90	26	11.64	4.52%
NEW ASHFORD	262,935	262,979	0.02%	1,914	2,156	12.64%	330	7.28	322	8.20	4.21%
NEW BEDFORD	214,410	183,305	-14.51%	2,762	2,779	0.62%	296	12.88	304	15.16	0.21%
NEW BRAintree	251,274	254,213	1.17%	3,880	4,154	7.06%	167	15.44	175	16.34	2.35%
NEW MARLBORO	365,065	385,758	5.67%	3,092	3,534	14.29%	253	8.47	237	9.16	4.76%
NEW SALEM	231,364	204,480	-11.62%	3,054	3,296	7.92%	255	13.20	253	16.12	2.64%
NEWBURY	434,744	414,556	-4.64%	4,426	4,693	6.03%	119	10.18	132	11.32	2.01%
NEWBURYPORT	456,553	446,524	-2.20%	5,511	6,323	14.73%	65	12.07	61	14.16	4.91%
NEWTON	788,246	817,396	3.70%	8,592	9,907	15.30%	21	10.90	15	12.12	5.10%
NORFOLK	423,255	422,695	-0.13%	6,391	7,368	15.29%	47	15.10	43	17.43	5.10%
NORTH ADAMS	135,449	135,833	0.28%	1,896	2,162	14.03%	331	14.00	321	15.92	4.68%
NORTH ANDOVER	455,687	467,608	2.62%	6,161	6,738	9.37%	49	13.52	50	14.41	3.12%
NORTH ATTLEBOROUGH	317,391	317,766	0.12%	3,720	4,207	13.09%	178	11.72	171	13.24	4.36%
NORTH BROOKFIELD	211,488	203,262	-3.89%	2,868	3,098	8.02%	277	13.56	279	15.24	2.67%
NORTH READING	447,718	454,486	1.51%	6,268	7,467	19.13%	48	14.00	41	16.43	6.38%
NORTHAMPTON	303,473	298,669	-1.58%	3,933	4,597	16.88%	163	12.96	140	15.39	5.63%
NORTHBOROUGH	395,221	375,222	-5.06%	5,972	6,225	4.24%	53	15.11	63	16.59	1.41%

Town of Maynard, Massachusetts

195 Main Street, Maynard, MA 01754

129 Parker Street Project Information

📌 General Information

We are maintaining a [project page with materials from involved town committees and other information](#) that pertains to this project.

14-Mar-2014: The 129 Parker Street Ad Hoc Committee has been focusing their review on the Option 2B Plan and an updated version has been provided by the Developer, Capital Group Properties, which is available for download. The Committee has deliberated its set of recommendations and will provide them to the Board of Selectmen at their March 18th meeting. Please visit the [project page](#) for more details and to download the updated drawing.

✓ Parking Deck (Lower Level) is now open for public use.

🕒 March 21, 2014 📌 General Information

As of March 20, 2014 the lower level of the parking deck is opened for public use. The upper deck will remain closed. Sorry for any inconvenience this might have caused you. If you have any concerns, please contact the Department of Public Works at 978-897-1317.

Updated Town Charter Draft Available

🕒 March 20, 2014 📌 General Information, Participate

The Charter Review Committee and the Board of Selectmen have reviewed a draft update to the charter. This version has been available on the website for a few months now, but as it moves closer to a formal approval at the upcoming Annual Town Meeting (in May) we thought it was important to highlight it again. Please visit the [Charter Review Committee page](#) for information and download the (proposed) new Town Charter. The current Town Charter and Bylaws are, of course, [available here](#).

Progress Report for the above Charges:

Personnel: Hours: Description of Services:

Amico	10.0	2/18/14 Town Hall attendance
Amico	10.0	2/25/14 Town Hall attendance
Amico	4.0	2/27/14 WWTP interview w/Veolia
Amico	13.0	3/4/14 Town Hall Attendance
Amico	8.0	3/11/14 Town Hall attendance
Amico	3.0	3/6/14 & 3/13/14 Coord. w/Town for Parking deck
Nagle	5.0	Assisted planning & conservation with coord. issues on Fowler Street
Demeule	2.0	Parking garage assessment

Maynard On-Call Contract 2013
Invoice Summary
Log of Activity by Date for Wayne Amico

Town Hall Attendance 2/18/14 - 10 hours

- Discussed WWTP bid with Andrew Scribner-MacLean, Chris Okafor, and Kevin Sweet.
- Attended DPW staff meeting with Chris Okafor, Tim Mullaly, Joe Foster, Marie Morando and Mark Votto.
- Coordinated with Lin Associates to secure a contract for a structural assessment of the brick water department building at the highway garage.
- Attended Pre-construction meeting for the Mockingbird Pump station with Weston and Sampson, the General Contractor and their supplier
- Coordinated with Electric Light Company to review the shop drawings for the school zone signs on Route 117 near the school.
- Reviewed Shop drawing submittal by Electric Light Company for the Route 117 School Zone Signs and the Speed Warning signs.
- Met with Andrew Scribner-MacLean, Chris Okafor, Linda Hanson and Fred King relative to Fowler Street subdivision review.
- Coordinated with VHB structural engineers to determine anticipated costs for “band-aid” construction screening to shield the underside of the parking deck from potential falling debris.

Town Hall Attendance 2/25/14 - 10 hours

- Discussed WWTP bid with Andrew Scribner-MacLean, Chris Okafor and Kevin Sweet.
- Attended DPW staff meeting with Chris Okafor, Tim Mullaly, Joe Foster, Marie Morando and Mark Votto.
- Coordinated with Lin Associates to secure a contract for a structural assessment of the brick water department building at the highway garage.
- Coordinated with Lin Associates to schedule and inspection time and date for 38 Winter Street Garage.
- Followed up with Weston & Sampson relative to several action items from Pre-construction meeting for the Mockingbird Pump station.
- Coordinated with Electric Light Company relative to the school zone signs on Route 117 near the school.
- Reviewed Shop drawing submittal by Electric Light Company for the Route 117 School Zone Signs and the Speed Warning signs.
- Coordinated with Tara Connole from MassDOT to discuss reimbursement and Chapter 90 funds replenishment to the Town of Maynard.
- Authored letter to Tara Connole at MassDOT for release of Uncommitted Balance funds to the Town of Maynard for past non used Chapter 90 fund allocations.

Town Hall Attendance 2/27/14 - 4 hours

- Attended meeting at DPW with Kevin Sweet, Andrew Scribner-MacLean, Chris Okafor and several representatives from Veolia Water North America – Northeast, Inc. to discuss their response to the WWTP bid previously put out by the Town of Maynard.

Town Hall Attendance 3/4/14 - 13 hours

- Attended DPW staff meeting with Chris Okafor, Tim Mullaly, Joe Foster, Barbara Johnston and Mark Votto.
- Met with W&S and Grove Construction to review erosion control barrier, temporary sewer bypass and generator setup and construction equipment storage on site for the Mockingbird pump station replacement project.
- Met with Mark Votto and Chris Okafor at WWTP to review WWTP operation issues and issues with the recently constructed protective grating installed on top of the co-mag mix tanks.
- Discussed Lin Associates structural assessment of the brick water department building at the highway garage.
- Coordinated with Electric Light Company relative to the school zone signs on Route 117 near the school.
- Met with Electric Light Company to review in field locations for School Zone signs and driver feedback signs for Route 117 at schools
- Attended Board of Selectmen meeting to discuss the Downtown parking garage assessment and feedback from the community on the future of the structure.
- Reviewed Fowler Street resubmittal of Con Com filing on behalf of the DPW.

Town Hall Attendance 3/11/14 - 8 hours

- Attended DPW staff meeting with Chris Okafor, Tim Mullaly, Joe Foster, Barbara Johnston, Marie Morando and Mark Votto
- Visited WWTP to review potential field location for equipment storage container to house excess WWTP equipment that needs to be moved when Veolia begins plant operations on 4/1/14.
- Coordinated with Aranbox trading Company or order and have a 20' storage container delivered to the WWTP
- Coordinated with Tamis Corporation to get a quote and process the order for several temporary Jersey Barriers to be used by the Highway Department to protect construction areas from the public.
- Discussed with Chris Okafor the proposed remediation measures to be performed by Maynard's Facilities Department for the underside of the parking deck structure to avoid debris from damaging any vehicles that will be parked in the lower lot. The top parking deck is still to remain closed and it will be demolished in the near future by a contractor hired by the Maynard Facilities Department.
- Discussed Fowler Street Subdivision Con Com filing and the Applicant Engineers response to the Con Coms comments with Linda Hansen. VHB will perform a cursory review of the Applicant Engineer's responses to aid the Con Com in their review of the resubmitted material.

Town Hall Attendance 3/6/14 & 3/13/4 - 3 hours

- Provided Parking Deck Coordination for Protective Screening and Demolition coordination, review and advice to DPW and Town Administrator.

Progress Report for the above Charges:

Personnel: Hours: Description of Services:

Amico	10.0	2/18/14 Town Hall attendance
Amico	10.0	2/25/14 Town Hall attendance
Amico	4.0	2/27/14 WWTP interview w/Veolia
Amico	13.0	3/4/14 Town Hall Attendance
Amico	8.0	3/11/14 Town Hall attendance
Amico	3.0	3/6/14 & 3/13/14 Coord. w/Town for Parking deck
Nagle	5.0	Assisted planning & conservation with coord. issues on Fowler Street
Demeule	2.0	Parking garage assessment



OFFICE OF THE SELECTMEN

Maynard, Massachusetts

ONE-DAY SPECIAL PERMIT

May 3, 2014

This permit is issued to

Nick Johnson, 978-897-9777
Maynard Business Alliance

For the following purpose:

2nd Spring Art walk Spring Art Walk in Downtown Maynard. Maynard Business Alliance (MBA) is holding their Second spring art walk. From 5:00 to 7:00 PM

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen

April 1, 2014
BOS.

GALLERY SEVEN
Frame Shop & Fine Art Gallery

7 Nason St. • Maynard, MA 01754
978-897-9777

Info@gallerysevenmaynard.com
www.gallerysevenmaynard.com

March 20, 2014

Maynard Board of Selectmen
195 Main Street
Maynard, MA 01754

Dear Board Members;

The Maynard Business Alliance (MBA) requests a permit to hold a Spring ArtWalk on Saturday, May 3, 2014 from 5-7 p.m. in downtown Maynard. We would love to see people from Maynard and the surrounding towns attend, we are estimating a crowd of 150. The MBA will coordinate with the Chiefs for all necessary details.

Your approval of this request is gratefully appreciated.

Sincerely,

Nick Johnson
MBA President

Becky Mosca

From: Gallery Seven <info@gallerysevenmaynard.com>
Sent: Thursday, March 20, 2014 1:40 PM
To: Becky Mosca
Subject: Spring ArtWalk
Attachments: MBA Spring ArtWalk Permit Request.pdf

Hi Becky,

Can you please let me know when we can go in front of the BOS to get a permit for the Spring ArtWalk.

Thanks,
Kelli Costa
Gallery Seven
7 Nason Street
Maynard, MA 01754
978-897-9777
info@gallerysevenmaynard.com
www.gallerysevenmaynard.com
www.facebook.com/galleryseven



OFFICE OF THE SELECTMEN

Maynard, Massachusetts

ONE-DAY SPECIAL PERMIT

This permit is issued to

Maynard Litter League
Carol Leary, Chair
978-897-xxxx

For the following purpose:

17th Year, Maynard's Annual Cleanup is a community event during which residents remove litter from the roadsides and public lands.

*Maynard Litter League, the 2014 cleanup is scheduled to run **Saturday, April 19 – Sunday, April 27***

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen



March 14, 2014

Maynard Board of Selectmen
195 Main Street
Maynard, MA 01754

Dear Selectmen:

The Maynard Litter League requests the town's endorsement-of and participation-in this year's annual spring townwide cleanup. Now in its 17th year, Maynard's annual cleanup is a community event during which residents remove litter from the roadsides and public lands to help improve the appearance of our town. A litter-free town is good for business, the environment, and everyone's quality of life.

The 2014 cleanup is scheduled to run **Saturday, April 19 - Sunday, April 27.**

The cleanup will begin with Opening Day events on Saturday, April 19, one of which is asking all residents, merchants, and community groups to check the area around their property that morning and pick up any litter they see. We ask that the town lead by example and request that responsible departments ensure the areas around town hall, the police and fire stations are clear of litter (including cigarette butts) by that morning. This is part of a continued effort to educate people that if everyone just takes care of the area near their property, it makes a huge difference in the cleanliness of our town.

The townwide cleanup would not succeed without the help and cooperation of Department of Public Works (DPW) and we ask that the town be supportive of their contributions. The dates and arrangements have been discussed with and agreed to by Christopher Okafor and Joe Foster of the DPW. The DPW will:

- obtain a supply of yellow bags from the state (if available)
- coordinate with the trash hauler so that yellow bags are picked up free of charge on participant's regular trash pick up.
- allow volunteers to register and obtain yellow bags during business hours Tuesday to Friday in the DPW office at Town Hall.
- do a pick up at any public areas where large quantities of metal or tires are collected.

I thank you in advance for your anticipated support.

Sincerely,

Carol Leary
Maynard Litter League
MaynardLitterLeague@gmail.com

Need special
Permit FOS =
April 1, 2014.



OFFICE OF THE SELECTMEN

Maynard, Massachusetts

Four-DAY Liquor License PERMIT

Friday pick up Alcohol and Monday to return

Dates May 2 ~ 5, 2014

\$85.00

This permit is issued to

**Clock Works Cafe
Mike Adams Cell # 508-309-0433**

For the following purpose:

Subject to the conditions as herein stated:

Event for the Acton Infant Toddlers Center. The event will be held at the Clock Works Café at the Clock Tower Place on Saturday, May 3, 2014 from 7:00 ~ 11:00 PM. We will be serving beer, wine and sodas. Expecting ~75~100 guests.

TIPS bartender: Duarte Calveo, Shana Calveo

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen

\$85.00

Specify Friday
May 2 + Mon
May 4 as
transport days

Maynard Board of Selectmen
Maynard Town Hall
195 Main Street
Maynard, MA 01754

March 18, 2014

Dear Selectpeople:

On behalf of the the Acton ITC (Infant Toddlers Center) and the operators of the ClockWorks Café in the Mill, I am requesting a one-day liquor license/permit for the fundraiser for the organizations being held at the ClockWorks Café at the Clock Tower Place on Saturday May 3, 2014 from 7:00-11:00PM. This will be a silent auction with entertainment and we will be providing a Cash Bar of beer, wine and sodas with on Specialty Drink.

NexDine at ClockWorks Café is a Food Management Service operating the cafeteria for the Wellesley Management Company, the managers of the Clock Tower Place. NexDine, through our General Liability Coverage has Host Liability for all size events. We are expecting 75-100 attendees. We have 2 TIPS approved bartenders (Shana Adams, Duarte Calveo) who have years of experience in both the catering and golf club industries and are familiar with the surroundings at Clock Tower as they do most of our on-site events.

We are excited to be holding this event at the Clock Tower and are looking forward to holding several of these kinds of events each year.

For NexDine and the ITC,



Mike Adams, Manager
ClockWorks Café
8 Clock Tower Place
Maynard, MA 01754
978/897-2276
508/309-0433 © 2014



Attn:
Mike
Adams

U

ServSafe
Alcohol

ID NO. 4738968
CARD NO. 6119066

ServSafe Alcohol® CERTIFICATE

SHANA ADAMS

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION
10/1/2008

NATIONAL RESTAURANT ASSOCIATION
SOLUTIONS™

ServSafe

Exam Form No. 4300
Certi. No. 0017243

ServSafe® Certification

SHANA ADAMS

For successfully completing the standards set forth by the National Restaurant Association Educational Foundation for the ServSafe® Food Protection Manager Certification Examination.

Date of Examination: 7/23/2008

Date of Expiration: 7/23/2013

National Restaurant Association EDUCATIONAL FOUNDATION Local laws apply. Check with your local regulatory agency for recertification requirements.

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Choke/Save Participant
SHANA ADAMS

Has successfully completed a Choke/Save class for Adult/Child/Infant Conscious & Unconscious on
3/16/10

Beth D. Olsson
Beth D. Olsson

AHA Instructor Trainer
American Safety Health Institute Inst. 508-758-3188
boleson@partners.org

American Heart Association
Learn. and Live

Heartsaver® AED

Shana Adams

This card certifies that the above individual has successfully completed the objectives and skills evaluations in accordance with the curriculum of the AHA for Heartsaver AED Program.

Modules Completed: (A) (B) (C)

03/16/2010
Issue Date

3/15/2012
Recommended Renewal Date



ID NO 6028937

CARD NO 7371378

ServSafe Alcohol[®] CERTIFICATE

Duarte Calvao

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

10/20/2010

NATIONAL
RESTAURANT
ASSOCIATION



Request
to waive Fee
Fund raiser

OFFICE OF THE SELECTMEN

Maynard, Massachusetts

PERMIT – One Day Beer & Wine License

Dates ; April 29, 30, 31, 2014 (delivery, sale and pick-up)

This permit is issued to

Organization for the Assabet River (OAR)

For the following purpose:

Hosting, The Wild & Scenic Environmental Film Festival

Wednesday, April 30, 2014

From: 7:00 to 10:00 P.M.

At the Fine Arts Theatre in Maynard, 19 Summer Street.

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen:



They are asking
if we can
waive the \$25

Tues - }
Wed - } to allow
Thurs - } for delivery
 } storage

March 21, 2014

Maynard Board of Selectmen
Maynard Town Hall
195 Main Street
Maynard, MA 01754

Dear Selectpeople,

OARS is bringing *The Wild & Scenic Film Festival* back to the Maynard Fine Arts Theatre Place on Wednesday, April 30th.

We are looking forward to the evening--it is an amazing opportunity to help bring a community together around film and rally them to take action to make their communities better.

We would very much like to sell beer and wine as a fundraiser at our Film Festival. To do this we will need a one day liquor license under our name for the evening of the event. I am TIPS certified and have a certificate for completing the Crowd Manager Training Program. As you know, we did this for the past five years and have not encountered any problems. I would very much appreciate your help in obtaining a license.

The support we have received from members and friends in Maynard over the years is tremendous. They are excited to have the Film Festival back in their town for what will be the 6th Annual Film Festival. Serving beer and wine brings a festive feeling to the evening and helps up raise the funds needed to host this Film Festival. Thank you very much in advance for helping us with getting a liquor license.

Best Regards,

Julia Khorana
Development Director

NOTICE OF APPROVAL OF SPECIAL (One Day) ALCOHOLIC BEVERAGE LICENSE

The Charlton Board of Selectmen as the Local Licensing Authorities have reviewed and approved the request for a SPECIAL (One Day) Alcoholic Beverage License submitted by _____ to be used on _____ to serve/sell _____ between the hours of _____ and _____ at _____ at their meeting of _____.

Stipulations/Restrictions are noted as outlined in each Department's sign off area of the application.

Suggested Verbage for Permit

This license is in effect for the following three days for the reasons listed:

4/29/14 To allow delivery of alcohol to establishment (absolutely no sales allowed)

4/30/14 For sale on the approved date and times as listed above

5/1/14 To allow for pick-up of any unused alcohol (absolutely no sales allowed)

Charlton Board of Selectmen

Peter J. Boria, Chairman

Frederick C. Swensen, Vice-Chairman

Brent Sellew, Clerk

Kathleen W. Walker, Member

David M. Singer, Member

NUMBER

JD-13-06

THE COMMONWEALTH OF MASSACHUSETTS

FEE

\$50.00

Town of Maynard

JUNK DEALER'S LICENSE

This is to Certify that a license is hereby granted to

Collectors Paradise

at

35 Nason Street

TO BE A DEALER IN OR KEEPER OF A SHOP FOR THE PURCHASE, SALE OR BARTER IN

JUNK, OLD METALS AND SECOND HAND ARTICLES

in said _____ Town _____ in accordance with the laws of the Commonwealth of Massachusetts relating thereto, the ordinances and by-laws of said _____ Town _____ and such rules and regulations provided for the supervision thereof.

This license shall continue in force until May 1st, 20 15, unless sooner revoked and is subject to sections 202 to 205, inclusive, of the General Laws, Chapter 140, as amended.

By order of the _____ Board of Selectmen this _____ 1st day of

_____ April _____, 20 14.

Chairman

DM 3/18/14 Cash \$50.00

Phone

508-485-3891

Signature of Applicant

Bernard Novitch

Home Address

141 HOWE ST. MARLBORO
MAILING ADDRESS: P.O. BOX 1252
MARLBORO, MA. 01752

Is Merchandise taken on Consignment? VERY LITTLE

Tax ID Number (if available): SS# Attached

Hours of Operation Requested:

CLOSED MONDAYS
TUES - FRI 11:00 AM. - 8:00 P.M. SAT + SUN 12 NOON - 5 PM

Measures for calibration.

NOTE: If Weighing/Measuring Device is used, please contact this office so that we may inform the Sealer of Weights and

Do you use a Weighing/Measuring Device? NO

ANTIQUE + COLLECTIBLES

Nature of Principal Articles Dealt In (i.e. Clothing, Jewelry, Furniture, etc.):

Is Business Incorporated? No

If not, Business Certificate #: Attached

Owner's Name: BERNARD NOVITCH

Name of Business: COLLECTORS PARADISE

Place of Business: 35 NASON ST.

Phone: TBD

Date: 3-18-14

Fee: \$50.00

TO BE A DEALER IN OR KEEPER OF A SHOP FOR THE PURPOSE, SALE OR BARTER IN
JUNK, OLD METALS AND SECOND HAND ARTICLES

JUNK DEALER'S LICENSE APPLICATION FOR

Board of Health
Conservation Commission

Building & Inspections
Licensing

Board of Appeals
Planning Board



TOWN OF MAYNARD
Office of Municipal Services
MUNICIPAL BUILDING

195 Main Street

Maynard, MA 01754

Tel: 978-897-1302 Fax: 978-897-8489

www.townofmaynard-ma.gov

Andrew Scribner-MacLean
Town Administrator
Executive Director

BUSINESS CERTIFICATE

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF MAYNARD

195 MAIN ST., TOWN CLERK, MAYNARD, MASS. 01754

March 18, 2014

IN CONFORMITY WITH THE PROVISIONS OF CHAPTER ONE HUNDRED AND TEN, SECTION FIVE OF THE GENERAL LAWS, AS AMENDED, THE UNDERSIGNED HEREBY DECLARE(S) THAT A BUSINESS UNDER THE TITLE OF:

COLLECTORS PARADISE

IS CONDUCTED AT

35 NASON ST. MAYNARD

(NUMBER, STREET, AND TOWN)

TELEPHONE NUMBER: 308 485 3891 (C)

TAX ID# (SSN#) or FID#

014 40 7961

NATURE OF BUSINESS: ANTIQUES + COLLECTIBLES

BY THE FOLLOWING NAMED PERSONS:

FULL NAME

BERNARD NOVICH

SIGNED:

Bernard Novich

(SIGNATURE)

(SIGNATURE)

THE COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX SS.

March 18, 2014

PERSONALLY APPEARED BEFORE ME THE ABOVE NAMED

"Collectors Paradise" Bernard Novich

AND MADE THE OATH THAT THE FOREGOING STATEMENT IS TRUE.

A CERTIFICATE ISSUED IN ACCORDANCE WITH THIS SECTION SHALL BE IN FORCE AND EFFECT FOR FOUR YEARS FROM THE DATE OF ISSUE AND SHALL BE RENEWED EACH FOUR YEARS THEREAFTER SO LONG AS SUCH BUSINESS SHALL BE CONDUCTED AND SHALL LAPSE AND BE VOID UNLESS SO RENEWED. EXPIRATIONS DATE: March 18, 2018

TITLE

Asst. Town Clerk

Blair J. Roman

940 fee
pt. cash

LICENSE ALCOHOLIC BEVERAGES



THE LICENSING BOARD OF THE
TOWN OF MAYNARD
MASSACHUSETTS

HEREBY GRANTS A

Fee:
\$50.00

Farmer-Winery
License to Sell at a Farmer's Market to
Zoll Brothers Private Cellars, LLC
d/b/a Zoll Cellars

110 Old Mill Road, Shrewsbury, MA 01545

Agents, Representatives and Solicitors:

Frank Zoll (857)-498-1665

ABCC License Number: FW-64

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license is granted for the following dates/times/locations unless sooner suspended, cancelled or revoked:

Saturdays from 9:00am to 1:00pm
June 28, 2014 through October 4, 2014
at Mill Pond Parking Lot, Clock Tower Place
Main Street, Maynard, MA

All sales of wine shall be conducted by the above-named agents, representatives, or solicitors of the licensee to customers who are at least 21 years of age. A licensee under MGL Chapter 138, Section 15F may provide, without charge, samples of wine to prospective customers at an indoor or outdoor agricultural event, certified by the Department of Agricultural Resources. All samples of wine shall be served by the above-named agents, representatives, or solicitors of the licensee to individuals who are at least 21 years of age and all samples shall be consumed in the presence of such agent, representative, or solicitor of the licensee; provided, however, that no sample shall exceed one (1) ounce of wine and no more than five (5) samples shall be served to an individual prospective customer.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures
this 1st day of April, 2014.

LICENSING BOARD

THIS SPECIAL LICENSE SHALL BE DISPLAYED IN A CONSPICUOUS POSITION AT THE LICENSED PREMISES WHERE IT CAN EASILY BE READ. THIS SPECIAL LICENSE IS NON-TRANSFERABLE TO ANY OTHER PERSON, CORPORATION, OR ORGANIZATION.

The Commonwealth of Massachusetts Department of the State Treasurer



Certificate Number 436

License Number FW-64

Alcoholic Beverages Control Commission *Hereby Grants a* FARMER-WINERY LICENSE

To: Zoll Brothers Private Cellars, LLC, dba Zoll Vineyards, Zoll Cellars, Frank L. Zoll, General Manager
Business Address: 110 Old Mill Road, Shrewsbury, MA, 01545

On the following described premises: (Two story wood building; basement level; two entrances and exits; total square feet 600.)

This license authorizes the above-named holder: (1) to produce, rectify, blend, or fortify from fruits, flowers, herbs or vegetables wine containing not more than 24 per cent of alcohol by volume at 60 degrees Fahrenheit; and, (2) to sell wine or winery products: (a) at wholesale to any person holding a valid wholesaler's and importer's license under section 18; (b) at retail or wholesale to a person in a state or territory in which the importation and sale of wine is not prohibited by law; and, (c) at wholesale to a person in any foreign country.

This License is subject to the following conditions

1. The licensed premises and all books, records and other documents relating to the business authorized to be conducted under this license shall be subject to inspection at any time by any member of the Commission or any duly authorized agent thereof.
2. Alcoholic beverages shall not be kept or exposed for sale on premises other than those described in this license.
3. Alcoholic beverages shall not be sold delivered or furnished to any person under twenty-one years of age; or delivered by any person under eighteen years of age.
4. Sales and deliveries hereunder are authorized between the hours of 8:00 o'clock AM and 11:00 o'clock PM only.
5. The above-named holder must obtain a license issued under M.G.L. c.138 § 19F to sell at retail by the bottle to consumers, for consumption off the winery premises.

IN WITNESS WHEREOF, the undersigned have hereunto affixed their official signatures this 1/1/2014

2014

This License will expire 12/31/2014 unless otherwise suspended or revoked during this period.

Chairman

Kathleen McNally, Commissioner

Susan Corcoran, Commissioner

This license is issued conditionally and subject to the fact that there exists no breach of any condition of any previous license or violation of any law of the Commonwealth under any previous license and this license shall be subject to revocation, cancellation, modification or suspension for any such breach of condition or violation of law.

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS PLACE WHERE IT CAN BE EASILY READ.

FEE \$22.00

Congratulations!

You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

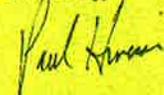
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



Paul Hineman
Executive Vice President, National Restaurant Association

In Alaska you must laminate your card for it to be valid.

	ID NO. 567011
	CARD NO. 10518387
ServSafe Alcohol® CERTIFICATE	
FRANK ZOLL	
Card expires three years from the date of the examination. Local laws apply.	
DATE OF EXAMINATION 11/13/2013	

Student Name	FRANK ZOLL
Class Number	1286105
Exam Date	11/13/2013
Expiration Date	11/13/2016

Overall Point Score	36
Overall % Score	90
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate blue card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at ServSafe.com.

If you have any questions regarding your certification please contact the National Restaurant Association Service Center at ServiceCenter@restaurantmfr.org or 800.765.2122, ext. 6703.



175 West Jackson Boulevard, Suite 1100
Chicago, IL 60604-2114
1.800.SERVSAFE
312.713.1010 in the Chicago area
ServSafe.com

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THE COMMONWEALTH OF MASSACHUSETTS

EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS



Department of Agricultural Resources

251 Causeway Street, Suite 500, Boston, MA 02114
617-626-1700 fax: 617-626-1850 www.mass.gov/agr



DEVAL L. PATRICK
Governor

RICHARD K. SULLIVAN JR.
Secretary

GREGORY C. WATSON
Commissioner

March 20, 2014

Frank Zoll
Zoll Cellars
110 Old Mill Rd.
Shrewsbury, MA 01545

Re: Certification of Agricultural Event Pursuant to M.G.L. c. 138, Section 15F

Dear Mr. Zoll:

Please be advised that your application for certification of The Maynard Farmers Market, Saturdays, 9:00 am to 1:00 pm, June 28 to October 4, 2014 as an agricultural event pursuant to M.G.L. c. 138, Section 15F has been approved. A copy of this letter has been sent to the event management.

Please remember that, upon certification of an agricultural event by MDAR, the farm-winery must submit a copy of the approved application to the local licensing authority along with the application for obtaining a special license from the city or town in which the event will be held. Upon issuance of a special license, the farm-winery should confirm that a copy of the special license was sent by the local licensing authority to the Alcoholic Beverages Control Commission (ABCC) at least seven (7) days prior to the event.

Sincerely,

A handwritten signature in blue ink that reads "Gregory C. Watson".

Gregory C. Watson, Commissioner

Enclosure

Cc: Linda Nichols



THE 188TH GENERAL COURT OF
THE COMMONWEALTH OF MASSACHUSETTS

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CHAPTER 138 ALCOHOLIC LIQUORS

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Section 15F Special license for sale of wine produced by farmer-winery for off-premises consumption at indoor or outdoor agricultural event

[PREV](#) [NEXT](#)

Section 15F. Notwithstanding any other provision of chapter 138, in any city or town wherein the granting of licenses to sell wine is authorized under this chapter, the local licensing authority may issue to an applicant authorized to operate a farmer-winery under section 19B or in any other state, a special license for the sale of wine produced by or for the licensee in sealed containers for off-premise consumption at an indoor or outdoor agricultural event. All sales of wine shall be conducted by an agent, representative, or solicitor of the licensee to customers who are at least 21 years of age. A licensee under this section may provide, without charge, samples of wine to prospective customers at an indoor or outdoor agricultural event. All samples of wine shall be served by an agent, representative, or solicitor of the licensee to individuals who are at least 21 years of age and all samples shall be consumed in the presence of such agent, representative, or solicitor of the licensee; provided, however, that no sample shall exceed one (1) ounce of wine and no more than 5 samples shall be served to an individual prospective customer. For the purposes of this section, the term "agricultural event" shall be limited to those events certified by the department of agricultural resources as set forth in this section.

An applicant for a special license under this section shall first submit a plan to the department of agricultural resources that shall demonstrate that the event is an agricultural event. The plan shall include a description of the event, the date, time and location of the event, a copy of the operational guidelines or rules for the event, written approval that the prospective licensee has been approved as a vendor at the event, including the name and contact information of the on-site manager, and a plan depicting the premises and the specific location where the license will be exercised.

Upon review of the plan, the department may certify that the event is an agricultural event; provided, however, that in making that determination, the department shall consider the following factors: (i) operation as a farmers' market or agricultural fair approved or inspected by the department; (ii) frequency and regularity of the event, including dates, times and locations; (iii) number of vendors; (iv) terms of vendor agreements; (v) presence of an

on-site manager; (vi) training of the on-site manager; (vii) operational guidelines or rules, which shall include vendor eligibility and produce source; (viii) focus of event on local agricultural products grown or produced within the market area; (ix) types of shows or exhibits, including those which are described in clause (f) of the first paragraph of section 2 of chapter 128; and (xi) sponsorship or operation by an agricultural or horticultural society organized under the laws of the commonwealth, or by a local grange organization and/or association whose primary purpose is the promotion of agriculture and its allied industries. The department of agricultural resources may promulgate rules and regulations necessary for the operation, oversight, approval, and inspection of agricultural events under this section.

An applicant for a license under this section shall file with the local licensing authority along with its application proof of certification from the department of agricultural resources that the event is an agricultural event. A special license under this section shall designate the specific premises, and dates and times covered. A special license may be granted for an indoor or outdoor agricultural event which takes place on multiple dates and/or times during a single calendar year but no special license shall be granted for an agricultural event that will not take place within 1 calendar year. The special license shall be displayed conspicuously by the licensee at the licensed premises. A copy of a special license granted by the local licensing authority shall be submitted by the authority to the commission at least 7 days prior to the date the agricultural event is first scheduled to begin. The local licensing authority may charge a fee for each special license granted, but such fee shall not exceed fifty \$50. A special license granted under this section shall be nontransferable to any other person, corporation, or organization and shall be clearly marked nontransferable on its face.

The commission may promulgate rules and regulations it deems appropriate to effectuate the purposes of this section.

A special license under this section may be granted by the local licensing authorities for a portion of premises that are licensed under section 12 provided that: (i) the special licensee documents the legal basis for use of the section 12 licensed premises; (ii) the area in which a special license is approved shall be physically delineated from the area remaining under the control of the section 12 license holder; (iii) the holder of the special license shall be solely liable for all activities that arise out of the special license; and (iv) the special license holder shall not pay any consideration, directly or indirectly, to the section 12 license holder for the access to or use of the section 12 licensee's premises.

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*Commonwealth of Massachusetts
Department of the State Treasurer
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114
Telephone: (617) 727-3040
Fax: (617) 727-1258*

Steven Grossman
Treasurer and Receiver General

Kim S. Gainsboro, Esq.
Chairman

THE ALCOHOLIC BEVERAGES CONTROL COMMISSION (“ABCC”) ADVISORY

The Alcoholic Beverages Control Commission is pleased to announce that we have created an application for a license to sell wine at a Farmer’s Market. This application can be found on our website at www.mass.gov/abcc, under the “Forms and Applications” button and “Special Licenses/ Permits” tab. As you are aware, this type of license is issued at the sole discretion of the Local Licensing Authorities, and does not require the approval of the ABCC.

We drafted the application in an attempt to assist you with these licenses, and it is modeled after our Farmer-Winery License Application. The use of this application is not required, but merely an additional tool to assist in simplifying your process. Its use is solely at the discretion of the Local Licensing Authorities, which may require any additional information that it believes is appropriate.

All applicants must submit a certification from the Department of Agricultural Resources that the Farmer’s Market, for which they are seeking a license, is an “agricultural event.” These licenses are not subject to the quota or limit on the number of section 15 licenses that otherwise exist in each city and town. These licenses cannot overlap any area or premises that is already covered by an existing license

We hope this application will be useful. Please do not hesitate to contact us with any questions. Ralph Sacramone can be reached at 617-727-3040 ext. 31. Thank you for your continued support and cooperation.

(Issued: 6/10/11)

Evaluation of Wine Sales at Massachusetts Agricultural Events 2011



Prepared by David Webber for the Massachusetts Department of Agricultural Resources, in cooperation with the Massachusetts Farm Wineries and Growers Association

February, 2012

Evaluation of Wine Sales at Massachusetts Agricultural Events 2011

Background

In August of 2010, Governor Patrick signed S 2582: An Act Relative to Economic Development Reorganization which allowed for the sale of wine from licensed farm wineries at approved agricultural events in Massachusetts. According to the legislation, agricultural events such as farmers' markets, agricultural fairs and festivals must be approved and certified by the Department of Agricultural Resources before a winery can apply for the appropriate license from the local licensing authority.

In the fall of 2010, DAR issued an application for certification of an agricultural event for the sale of wine and in late November, the first applications were received for the Somerville and North Attleboro Winter Farmers' Markets.

In early December of 2011, a survey (Attachment A.) was sent to wineries who participated at agricultural events over the course of the first season. The survey examined the impact of the legislation on wineries' sales, as well as other measures, including plans for increasing fruit and wine production and personnel. Data includes sales from approximately January 2011 through December of 2011.

Survey Results

Number of Applications, Wineries and Agricultural Events

149	Applications received by DAR (some events included multiple wineries)
18	Wineries
	Farmers' Markets
63	Number of different farmers' markets attended
5	Average number of farmers' markets attended by participating wineries
65	Average number of days wineries attended farmers' markets
1,045	Total number of days attending farmers' markets
	Agricultural Fairs
2	Number of different agricultural fairs attended
1	Average number of agricultural fairs attended by participating wineries
7	Average number of days wineries attended agricultural fairs
54	Total number of days attending agricultural fairs
	"Other" Agricultural Events
4	"Other" agricultural events, such as one day festivals
1	Average number of "other" agricultural events attended by participating wineries
2	Average number of days wineries attended "other" agricultural events
2	Total number of days attending "other" agricultural events

Applications and Permitting

4 wineries reported being denied a permit from the local licensing board including:

Permits for wineries at 7 farmers' markets and 1 agricultural event.

Reasons for denials reported by the wineries included: *The facility had a current on-premise license; Town did not have the requisite permit application and did not want to encourage applying; Crown top on bottle.*

Sales

\$514,200.00	Estimated value of wine sold
34,280	Bottles of wine sold
2,016	Average number of bottles sold per winery
66%	Average overall sales increase per winery
39%	Average of total sales per winery derived from agricultural events

Additional Benefits from Participation in Agricultural Events

- **82% reported increased visitors at their winery with an average increase of 28%**
- **94% reported increased recognition for their wine**

Examples:

- ✓ Helped introduce my brand, gained wholesale accounts, and increased traffic on website
- ✓ Most people at the farmers' market did not know us
- ✓ As a weird product (Mead) it's important for folks to try it
- ✓ Most people did not think MA wine could be so good
- ✓ Visits to the winery
- ✓ Most were not aware of Mass Wines
- ✓ We had a lot of people sampling at markets and then buying at the vineyard
- ✓ Repeat customers
- ✓ Brought customers to our farm
- ✓ "Oh, I've seen your wine in XYZ store"

- **65% received product feedback**

Examples:

- ✓ Lots of visitor feedback and interest
- ✓ If they want sweet wine, then I will make a wine that will suit every palate
- ✓ Cranberry wine - never heard of it!
- ✓ Increased recognition of the wine in retail stores
- ✓ Many positive responses
- ✓ Same example all the time, "Didn't know quality was made in MA"
- ✓ Return customers

- **71% educated consumers about the Massachusetts wine industry**

Points with the most impact:

- ✓ Lots of good local stuff available
- ✓ Now they know we grow and make wine here
- ✓ There are over 30 wineries in MA
- ✓ The "buy local" aspect
- ✓ Grapes grown in Mass
- ✓ Exposing people to other wineries
- ✓ People are excited to learn of wine grapes being grown locally
- ✓ Quality products
- ✓ Local and agriculture

- **41% reported other benefits:**

Examples:

- ✓ Great to network with other farmers and find out about other ingredient sources
- ✓ Higher margin, better quality sale
- ✓ More wineries are opening. Farm wineries will allow the next generations to continue farming. There is plenty of room for growth. We need more wineries
- ✓ Increased sales
- ✓ Good to have personal contact with customers. If they know you will be there, they will come back each week to get wine
- ✓ Increase sales pays employees and keeps our family farm
- ✓ Small carbon footprint

Future Plans as a Result of Selling Wine at Agricultural Events:

35%	Plan to expand grape/fruit production
29%	Plan to increase their wine production by an average of 38% this coming year
53%	Plan to hire more employees, including 15 full-time and 6 part-time positions
18%	reported other plans including going full time, purchasing additional vans, upscale their bottles and labels
12%	reported no future plans as a result of selling wine at agricultural events

Participation Plans for 2012

12	wineries plan to increase their participation in agricultural events in 2012
3	wineries plan to participate in the same number of agricultural events
1	winery plans to participate in less events
1	winery is not sure if they will participate in more or less events

Additional Comments

- Maybe will try different markets
- Other sales down by 40% by design - these are more profitable sales.
- Participated in only 1 market and it was not worth the time and money invested. Market had a very low turnout and weather was a problem half the time. Hope to try other locations in the future.
- The staff at MDAR was extremely helpful in the entire application process from answering questions to responding in a timely fashion. Made it all very easy.
- We need to take credit cards
- One of the best new laws from the Dept. of Ag.

Attachment A.

Wine Sales at Agricultural Events in Massachusetts

Survey of Wineries – 2011

1. How many agricultural events did you attend in 2011 to sell wine? (please enter the number for each type)

_____	Farmers' markets	Total number of days attended _____
_____	Agricultural fairs	Total number of days attended _____
_____	Other Agricultural events	Total number of days attended _____

2. By what percentage did your overall sales increase due to participation at agricultural events in Massachusetts?
_____%

My overall sales did not increase

3. To date, how many bottles of wine have you sold at agricultural events in Massachusetts? _____

4. Of your sales at agricultural events, what percent of your total sales does this represent? _____%

5. What other benefits did you see from participating at agricultural events? (check all that apply)

Increased recognition for my wine

Example _____

Product feedback

Example _____

Increased visitors at my winery

By what percent? _____

Educated consumers about the Massachusetts wine industry

What points seemed to have the most impact? _____

Other (please describe) _____

No other benefits

6. As a result of selling wine at agricultural events, I plan to: (check all that apply)

Expand my grape/fruit production

By how much? _____ When? _____

Increase my wine production

By how much _____ When? _____

Hire more employees

How many? _____

Other (please describe) _____

None of the above

7. Did you have any MDAR approved agricultural events that were denied a permit from the local licensing board?

Yes No If yes, how many? _____

8. If yes, what was the rational for the denial?

9. Do you plan to participate in agricultural events again in 2012?

More

How many more? _____

The same

Less

Additional Comments/Suggestions/Issues/Concerns

Return Survey to: David Webber, MDAR, 251 Causeway St., Suite 500, Boston, MA 02114 or by email to David.Webber@state.ma.us or fax, 617-626-1850

Questions? Please contact David Webber, 617-626-1754

Becky Mosca

From: Brendon Chetwynd
Sent: Wednesday, March 19, 2014 1:12 PM
To: Kevin Sweet; Bernard Cahill
Cc: William Cranshaw; D Capello; David Gavin; D Gavin; Becky Mosca; Eric Smith; Bernard - 1300 - MITLL Estabrook; Andrew Scribner-Maclean
Subject: Agenda Item Request - BOS Meeting - 1 April 2014 - 129 Parker St Process Discussion

Kevin,

I'd like to request that an agenda item be added to the next BOS meeting (~30min in length) to discuss the next steps in the 129 Parker Street process. I will work with you over the coming weeks to ensure that there is clarity on what information is needed to facilitate such a discussion. I'd like to be prepared to answer as many procedural questions as possible.
With that in mind, I suggest my colleagues (BOS and PB) submit questions to you and I so answers can be gathered a priori.

Bernie,

I would like to extend an invitation to you and the rest of the planning board to join us at the meeting and participate in the discussion. I'd also ask that if your board could submit questions to Kevin and I ahead of time, that would be great too.....

Regards,
Brendon

Brendon Chetwynd, Chair, Maynard Board of Selectmen
(c) 508-641-5223

Date Posted: March 27, 2014

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

PLANNING BOARD

Address of Meeting: 195 Main Street, Maynard Room: 201

Tuesday, April 1, 2014 7:00 p.m.

M T W T H F

Month

Date

Year

Time

AM/PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Attend Board of Selectmen meeting for a general discussion regarding the possible next steps for 129 Parker Street.

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Bernard Cahill, Chairman

Posted by: Eric R. Smith, AICP, Town Planner

Date: March 27, 2014

A.G. JENNINGS, LLC

128 BELKNAP STREET CONCORD, MA 01742

Telephone
617-719-1019

Email
agjennings@icloud.com

March 28, 2014

Board of Selectmen
Town of Maynard

RE: Upcoming meeting re 129 Parker Street

Dear members of the Board,

When I was retained last summer to assist with facilitation of a public process regarding planning for the 129 Parker Street property, an initial premise of my work was that all parties - the town, the developer, and nearby residents - would stand to benefit from a mediated outcome rather than a process that falls apart, leaving each party to exert its leverage in ways that are not in coordination with the other parties.

Specifically, it was clear at the outset that - among other critical site planning factors such as infrastructure, revenue implications and design - time would be of the essence in bringing this process to a successful outcome. Put simply, the window of opportunity for a proposal under the NBOD, because of the resource-intensive nature of the up-front planning prescribed by the Bylaw, was finite. Given the landowner/developer's imperative, driven by basic development economics, to bring a project to market in a timely way, it was clear that achieving the best outcome for all parties would rely on bringing forward a Concept Plan and associated zoning amendments to Town Meeting early in 2014.

It was also clear from the outset that, if a NBOD-type proposal could not be achieved in a timely way, the landowner/developer was prepared to exercise rights secured under the previously approved NBOD Concept Plan and Site Plan Approval, potential development of uses allowed in the underlying Industrial zoning, and/or proposal of a Comprehensive Permit. While these possibilities have been proceeding in parallel with the work of the 129 Parker Street Ad Hoc Committee (129AHC) all along, it is now clear that this is the much more likely development outcome for the site. It remains my opinion, as outlined at the first visioning session

last August, that this outcome would not optimize the outcomes for the parties - neither for the town, the developer, nor for nearby residents.

Project management of complex multi-party actions, where simultaneous progress will be needed on several fronts concurrently, relies upon coordination, and time is among the most important variables. Each party in this effort relies on clear, predictable information about the project timeline in order to allocate the resources needed to address identified open issues (such as infrastructure, fiscal impact, dev. agreement) in a timely way and, in the case of the landowner/developer, to make the decision to continue to invest in a public/private planning process.

At times during this process, it has appeared (to me) that the Board of Selectmen has not - as a Board (and notwithstanding the positions of individual members) - recognized the importance of time to this process, nor the fact that inaction, in this instance, constitutes action in some respects, simply because the passage of time has the effect of narrowing options available to other parties.

A lyric in one of my favorite rock songs reads "if you choose not to decide, you still have made a choice" (Rush, *Free Will*). This is applicable to the situation at hand.

It is my opinion that, if a cooperative win/win/win outcome - to the benefit of the town, the landowner/developer, and to nearby residents - is still achievable, it will rely upon the Board of Selectmen, as the town's Chief Elected Officials, to establish such a timeline. Whether such a timeline picks a date for a future Town Meeting and works backward, or alternatively starts from today and establishes milestones for production of the information voters would need in order to consider a proposed Concept Plan and bylaw amendments (with a Town Meeting scheduled once all identified due diligence is complete), is (in my opinion) somewhat unimportant. What is most important to the prospect of a cooperative outcome is a sense of commitment by all parties to this process and, in the spirit of cooperative resource planning, a timeline (or project milestones) that assist with the daily decisions that will be needed, by many parties, in order to move forward.

At the last meeting I attended with the Board on this subject, a clear path was set forward involving securing state funds to assist with fiscal impact and infrastructure analysis. The Town Planner's subsequent announcement of his resignation raised new questions about my agreed work scope, and how this may be affected by Eric's departure. This uncertainty, combined with the landowner/developer's indication

that "plan b" is becoming more like "plan a" with each passing day, has prevented this approach from moving forward, so far.

At the meeting this Tuesday, which I understand will also be attended by members of the Planning Board, I will be prepared to outline for the Boards a detailed approach regarding how to move forward toward "plan a" (as it may evolve), if that is the direction that Boards still wish to proceed.

I look forward to meeting with the Boards on Tuesday, and stand ready to assist on behalf of the Town in attempting to secure a positive outcome from the considerable investments of time and resources made by the parties to date.

I would also like to take this opportunity to recognize outgoing Town Planner Eric R. Smith, AICP, for his diligence, professionalism and good nature, all of which have been immeasurably helpful to the process so far. I wish him well in his new endeavor.

Sincerely,

Angus Jennings, AICP
Principal

Article

Control	Title	Department	
A	Town Report Acceptance	Board of Selectmen	
B	FY 15 Salary Admin Plan	Board of Selectmen	NEED SAP
C	Obsolete Equipment, Material	Board of Selectmen	
D	Authorize Revolving Funds	Board of Selectmen	
E	Charter, Administrative Organization	Charter Review Committee	
F	Town General Fund Budget FY 15	Board of Selectmen	NEED BUDGET TABLE
G	Finance Committee Reserve Fund	Finance Committee	
H	Sewer Enterprise Fund Budget Fiscal Year 2015	Board of Selectmen	NEED BUDGET TABLE
I	Water Enterprise Fund Budget Fiscal Year 2015	Board of Selectmen	NEED BUDGET TABLE
J	Certified Free Cash Appropriation	Board of Selectmen	
K	Reserve for overlay Appropriation	Board of Selectmen	
L	Charter Town Administrator	Charter Review Committee	
M	Optional Additional Exemption	Board of Assessors	
N	Community Preservation Fund Transfer	Board of Selectmen	NEED BUDGET
O	Community Preservation Fund Budget FY2015	CPC	NEED BUDGET
P	Amend By-Law Flood Plan District	Planning Board	
Q	Community Preservation Fund Reserve	CPC	need funds approved
R	SEWER ENTERPRISE STABILIZATION	DPW	
S	Water Enterprise Fees to the Water Enterprise Stabilization Fund	DPW	

T	Vendor Contract for Emergency Notification with more than three (3) Years but not greater than ten (10)	Board of Selectmen	
U	Sewer Enterprise Fees to the Sewer Enterprise Stabilization Fund	DPW	NEED BUDGET
V	Water Stabilization	DPW	
W	CHARTER OMNIBUS CHANGES	Charter Review Committee	
x	CHARTER INTRODUCTION	Charter Review Committee	
y	CHARTER LEGISLATIVE BRANCH	Charter Review Committee	
z	CHARTER ELECTED OFFICIALS	Charter Review Committee	
AA	Municipal Permitting Revolving Fund	OMS	
BB	Charter General Provisions	Charter Review Committee	
CC	Charter Finance and Fiscal Procedures	Charter Review Committee	
DD	Revoke Charter 31 of the Acts of 1917, Civil Service	Board of Selectmen	
FF	Information Technology with more than three (3) years	Board of Selectmen	