



**AGENDA**  
**Maynard Board of Selectmen's Meeting**  
**April 15, 2014**  
**Town Building – Michael J. Gianotis Meeting Room**  
**(No. 201)**  
**Regular Meeting Time: 7:00 pm**

(All public meetings may be recorded, broadcast and or videotaped)

1. Call to order (7:00 pm)
2. Pledge of Allegiance
3. Public Comment
4. Acceptance of Minutes
  - April 1, 2014
5. Correspondence
  - Fire Department monthly report for March 2014
  - DPW, monthly report for March 2014
  - Town's Web site notices as of April 7 2014
  - Thank you email from resident, Jenn Mikkola.
  - Spring ArtWalk 2014 notice.
  - Maynard Business Alliance Highlights and March meeting
  - Notice from ATA, Andrew Scribner-MacLean, new employee
  - Notice from Cultural Council to save the date, May 13, 2014, event
  - Notice, meeting MCC/MRC, April 10 2014
  - Notice, meeting Planning Board, April 8 2014
  - Notice, meeting Finance Committee, April 14, 2014
  - Assabet Valley Little League Parade, invitation to BOS, April 27, 2014.

- Pleasant Café, incident report, non-issue, March 30, 2014, Police notified.
6. Consent Agenda
    - Request from Aimee' Nicole Snyder Ledwell for the Farmer's Market Costume Parade, Saturday, June 28, 2014 at 9:00 AM
  7. Special Permit request: Event (Relay for Life) Add Purple Ribbons Downtown, May 1 thru 30, 2014
  8. Appointment, Ron Labbe requests to be added to Cultural Council, approved by E. Milligan
  9. Junk Dealer's License request, Collector's Paradise 35 Nason Street, Bernard Novitch
  10. Junk Dealer's License request, This & That Consignment, 15 Nason Street.
  11. Request water abatement, John and Leontine Dunn, 8 Euclid Avenue.
  12. Request water/sewer abatement, Joseph Elder, 8 Lindberg Street
  13. Water/Sewer Rate Setting (Toby Fedder, (W & C)
  14. Updated Water/Sewer regulation review
  15. DPW Reorganization Plan Discussion
  16. Approve final articles for warrant
  17. Approval: ATM/STM Final Warrant Articles and Signature
  18. Update Downtown Parking Deck.
  19. Town Administrator Report
  20. Chairman's Report
  21. Old/New Business.
  22. Executive Session.
  23. Adjourn (9:30)

Respectfully submitted,



Kevin Sweet, Town Administrator

Next meeting date: May 6, 2014

**THIS AGENDA IS SUBJECT TO CHANGE**



OFFICE OF THE  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**

MUNICIPAL BUILDING  
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's  
Meeting Minutes  
Tuesday, April 1, 2014  
Room 201, Town Hall  
Time: 6:30 pm**

**Present: Chair, Brendon Chetwynd, Selectman David Gavin, Selectman William Cranshaw, Selectman Dawn Capello, Town Administrator Kevin Sweet, Assistant Andrew Scribner-MacLean and Admin. Assistant Becky Mosca.**

**(This public meeting was recorded).**

**Pledge of Allegiance**

**6:30 pm Police Sergeants Appointments, Gregory E. Balzotti and Brian R. Cushing.**

**A motion was made by** Selectman Capello to approve and appoint Gregory E. Balzotti as Police Sergeant effective April 2, 2014. Second by Selectman Cranshaw. Vote 4-0. Motion approved.

**A motion was made by** Selectman Capello to approve and appoint Brian R. Cushing as Police Sergeant effective April 3, 2014. Second by Selectman Gavin. Vote 4-0. Motion approved.

Guests, Senator Jamie Eldridge and Representative Kate Hogan.

Senator J. Eldridge: During the budget process, priorities will be;

- Protecting, Chapter 70, lottery aid, SPED circuit breaker and school transportation
- Vital social safety net services
- Investments in Capital infrastructure
- Protecting the environment, including water infrastructure

Legislation of interest:

- H.3822 An Act promoting municipal collaboration and regionalization
- H.2021, An Act improving drinking water and wastewater infrastructure
- H.2033, An Act financing improvements to the Commonwealth's transportation system

Representative Kate Hogan, during the budget process, priorities will be;

- Also protecting Chapter 70, circuit breaker money, Chapter 90 (Roads)
- Funding to Libraries, Restore some past Funding.
- COA, Center for seniors.

Because Maynard is a Purple Heart Community, we have Program for Veterans called "Chair of Honor" we will work to get Maynard a Chair for Town Hall

Board Thanked Both Senator Eldridge and Representative Hogan for joining us tonight and thanked them both for the leadership and work they do and support they give to our community. Request for No more Unfunded Mandates

**Public Comments – Marc DeCastro** resident Vose Hills Maynard would like to make motion to reallocate \$17,500.00 from free cash for unapproved roads.

Board had discussion and choice not to make a motion at this time.

#### **Minutes of March 4 and 18, 2014**

**A motion was made** by Selectman Capello to approve the minutes of March 4, 2014. Second by Selectman Cranshaw. Vote 4-0. Motion approved.

**A motion was made** by Selectman Capello to approve the minutes of March 18, 2014. Second by Selectman Gavin. Vote 4-0. Motion approved.

#### **List of Correspondences (mail to the Selectmen's Office for April 1 2014).**

- Accountant monthly report Feb 2014
- Library monthly report Feb 2014
- Notice meeting, ConsCom, April 1, 2014
- Notice meeting, Community Preservation Committee March 19, 2014
- Notice meeting, School Building Committee, March 19, 2014
- Notice meeting, Finance Committee, March 24, 2014
- Notice meeting, Planning Board, March 25, 2014
- Notice meeting, Board of Health, March 25, 2014
- Notice meeting, Charter Review Committee, March 26, 2014
- Notification from Comcast, Filing date change per letter dated March 12, 2014
- Memorandum dated March 17, 2014 RE: Taylor Road Definitive Plan Subdivision Modification Review and Comment.
- MASSDOT notice, Sudbury St / Mill Canal report filed.
- Notice, March 2014, Three Year Average tax rate change
- Web page, notice of Parking Deck Lower Level parking as of March 21, 2014

- On Call Engineering MGMT Services Feb/March 2014

**A motion was made** by Selectman Capello to approve the list of correspondences as shown. Second by Selectman Gavin. Vote 4-0. Motion approved.

#### **Consent**

- Special permit, Maynard Business Alliance, 2<sup>nd</sup> Annual Spring ArtWalk, date, May 3, 2014.
- Special Permit, Maynard Litter League, 17<sup>th</sup> Annual Town Wide Cleanup, April 19 thru April 27<sup>th</sup>.
- One/(Four-Day) Wine and Malt permit, CTP, for (Acton ITC) date, May 2 thru 5, 2014 Event is on May 3, 2014
- One/(Three-Day) Wine and Malt permit, Organization for the Assabet River (OAR) date, April 29 thru 31, 2014, Event on April 30, 2014 At Fine Arts Theatre. Request to waive Fee for OAR. Needs motions (10-minutes)

**A motion was made** by Selectman Cranshaw to amend by excluding the OARS permit and approve the other consent items as shown. Second by Selectman Chetwynd. Vote 4-0. Motion approved.

**A motion was made** by Selectman Capello to approve the Special Permit for OARS, The Wild & Scenic Environmental Film Festival and not waive the fee. Second by Selectman Gavin. Vote 3-0-1 Selectman Cranshaw abstained

**Junk Dealer License, Collectors Paradise, 35 Nason Street, Owner Bernard Novitch, TABLED to April 15, 2014.**

#### **Farmer-Winery License at the Farmer's Market, Zoll Cellars**

**A motion was made** by Selectman Chetwynd to approve the Maynard Farmer's Market, Farmer-Winery License for Zoll Brothers Private Cellars, LLC d/b/a Zoll Cellars, Owner, and Frank Zoll. Dates, June 28, 2014 thru October 4, 2014 at Mill Pond Parking Lot, Clock Tower Place. Second by Selectman Capello. Vote 4-0. Motion approved.

#### **129 Parker Street / Planning Board / Bob & Bill Depietri**

Angus Jennings comments:

Goal of which – to have a where do we go from here – Angus G Jennings, next steps – Town is in receipt of a 40B Draft Plan from Capital Group.

It would be very helpful if this Board set process to go forward, lack of time line. More likely this or that plan to get their? Vision organize, common ground

#### **Chair:**

No plans with Planning Board and or Building Commissioner

Capital Group with Lawyer made a few comments:

They are in the 8<sup>th</sup> inning

Town is in the 2<sup>nd</sup> inning

They plan to move forward with the NBOD and will submit as plans come together.

Group discussions from Planning members and others at meeting

### **Approval; ATM/STM Control/Articles**

**A motion was made by** Selectman Capello to accept Control A (Town Report Acceptance). Second by Selectman Gavin. Vote 4-0. Motion approved.

**A motion was made by** Selectman Chetwynd to accept as amended with redlines and remove BOA stipend Control B as amended (Delete BOA Stipend) FY15 Salary Admin Plan. Second by Selectman Capello. Vote 4-0 Motion approved.

**A motion was made by** Selectman Capello to approve and accept Control C (Obsolete Equipment, Material). Second by Selectman Gavin. Vote 4-0. Motion approved.

**A motion was made by** Selectman Gavin to approve and accept Control D (Authorizing Revolving Funds). Second by Selectman Capello. Vote 4-0. Motion approved.

Control E incomplete at this time.

**A motion was made by** Selectman Gavin to accept Control F (Finance Committee Reserve Fund). Second by Selectman Capello. Vote 4-0. Motion approved.

DEFUR G

**DEFUR H**

**A motion was made by** Selectman Capello to approve Control I as amended (Certified Free Cash Appropriation). Second by Selectman Chetwynd. Vote 3-1. Motion approved

**A motion was made by** Selectman Capello to approve Control J as amended (Reserve from Overlay Release Appropriation). Second by Selectman Cranshaw. Vote 3-1. Motion

**A motion was made by** Selectman Cranshaw to approve Control K (Optional Additional Exemption). Second by Selectman Capello. Vote 4-0. Motion approved.

**A motion was made by** Selectman Capello to accept Control N (Amend By-Law, Flood Plan District). Second by Selectman Cranshaw. Vote 4-0. Motion approved.

**A motion was made by** Selectman Capello to approve Control P as amended (Sewer Enterprise Stabilization). Second by Selectman Cranshaw. Vote 4-0. Motion approved.

**A motion was made by** Selectman Capello to approve Control Q as amended (Water Enterprise Stabilization Fund). Second by Selectman Gavin. Vote 4-0. Motion approved.

**A motion was made by** Selectman Gavin to approve Control R as amended (Vendor Contract for Emergency Notification with more than three (3) Years but not greater than ten (10) Years. Second by Selectman Cranshaw. Vote 3-0. Motion approved.

**A motion was made by** Selectman Gavin to approve Control T as amended (Water Stabilization Fund). Second by Selectman Chetwynd. Vote 4-0. Motion approved.

**A motion was made by** Selectman Chetwynd to accept Control U (Municipal Permitting Fund). Second by Selectman Gavin. Vote 4-0. Motion approved.

**A motion was made by** Selectman Gavin to accept Control V (Charter OMNIBUS Changes). Second by Selectman Capello. Vote 4-0. Motion approved.

**A motion was made by** Selectman Gavin to accept Control W (Charter Introduction). Second by Selectman Capello. Vote 4-0. Motion approved.

**A motion was made by** Selectman Gavin to accept Control X (Charter Article 2, Legislative Branch). Second by Selectman Capello. Vote 4-0. Motion approved.

**A motion was made by** Selectman Gavin to accept Control Y (Charter; Article 3, Elected Officials). Second by Selectman Capello. Vote 4-0. Motion approved.

**A motion was made by** Selectman Gavin to accept Control Z (Charter; Article 4, Town Administrator). Second by Selectman Capello. Vote 4-0. Motion approved.

**A motion was made by** Selectman Gavin to accept Control AA (Charter; Article 5, Administrative Organization). Second by Selectman Capello. Vote 4-0. Motion approved.

**A motion was made by** Selectman Gavin to accept Control BB (Charter; Article 6, Finance and Fiscal Procedures). Second by Selectman Capello. Vote 4-0. Motion approved.

**A motion was made by** Selectman Gavin to accept Control CC (Charter: Article7, General Provisions). Second by Selectman Capello. Vote 4-0. Motion approved.

**A motion was made by** Selectman Gavin to approve Control DD as amended (Revoke Charter 31 of the Acts of 1917, Civil Service). Second by Selectman Capello. Vote 4-0. Motion approved.

**A motion was made** by Selectman Capello to approve Control EE Information Technology with more than three (3) years. Second by Selectman Gavin. Vote 4-0. Motion approved.

**FY15 Operating Budget Discussion, TA we are still working with the Town Accountant on the budget**

**TA, Kevin Sweet:**

- Review panel for planner, Deadline for resumes is April 11, 2014
- MIIA meeting with account Rep. RATE set 2.4%, moving forward with a plan change HMO BC/BS will end up as a savings for employees
- Street lights, Down Town, Next week work will begin with some of the ballasts and some other work will be completed by NStar, which does not have a date scheduled to do the work.

**Old/New Business**

Selectman Gavin

- Can we get a nameplate for Andrew? TA, yes

Selectman Capello: no comments

Selectman Cranshaw

- Parking Deck, when will it be done? TA, bid due this week and we should have a date soon have its accepted.
- What is the plan down at the MacDonald site? TA will get update from Building Commissioner for Board for next meeting.
- Why didn't we have Senator Eldridge and Representative Kate Hogan listed on our Agenda? TA, we all found out tonight.
- Angus G. Jennings helped to delay the Ad-Hoc process

**Executive Session,**

**In the Matter of: Strategy with respect to Personnel**

**Motion to convene an Executive Session was made by Selectman Capello and duly seconded by Selectman Gavin. The following roll call vote was taken on the above motion.**

**David Gavin            Yea**  
**Dawn Capello        Yea**  
**William Cranshaw   Yea**  
**Brendon Chetwynd   Yea**

**After the Executive Session, the meeting will not reconvene.**

A motion to adjourn the meeting was made by Selectman Capello. Second by Selectman Gavin Vote 4-0. Motion approved.

Time: 10:58 pm

Approved: \_\_\_\_\_

Date:

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Selectman, David Gavin, Clerk

Initials: BJM



# MAYNARD FIRE DEPARTMENT

Fire Chief  
Anthony Stowers

## Monthly Report

### MARCH 2014

#### FIRE RESPONSE ACTIVITIES

Number of requests for service from March 1, to March 31 was 134 resulting in over 250 responses for the month. The requests break down for the month break down as follows:

Basic life support ambulance	32
Advanced life support ambulance	26
Mutual aid ambulance	4
Motor vehicle accident	3
Pedestrian hit by motor vehicle	0
Flammable gas leak	2
Flammable liquid/Hazardous Material spill	0
Building/Chimney Fire	4
Carbon monoxide detector activation/Problem	1
Other not specifically classified (car fire)	9
Lock-out	1
Mutual aid building fire/Automatic aid	3
Good intent/assist police/investigation/Haz-Mat Investigation	0
Well-being check/Medical Assist	10
Rescue (trench Rescue)	0
Smoke Investigation	3
System/Furnace malfunction/Hazardous Condition	1
Smoke detector/Sprinkler or Alarm activation with no fire	11
LP gas inspection/Tank Truck/Fuel Tank Smoke/CO detector/Oil Burner inspection/other inspectional services	19
Investigation of citizens complaint	0
Arcing electrical/wires down/overheat	1
Cooking Fire/barbeque fire/Brush/Vegetation	1
Unintentional false/canceled/unauthorized burning/other	0
Malicious False Alarm	1
Water Problem	0
Total	

#### TRAINING ACTIVITIES

All shifts have been involved with the training of our new probationary firefighters. All together members completed over 502 hours of on-shift and off shift training this month in in a variety of topics such as driver/operator, Fire Safety Surveys, Leadership Development, Rescue Operations, RIT and hydrant operations, and building familiarity with walks through multiple buildings among other topics. Training also continued for our probationary firefighters as they become familiar with Maynard Fire Department procedures and methods. In addition all 4 groups continued working on our pre-fire planning program.

### SHIFT PROJECTS AND ACTIVITIES

Under the direction of Captains Morrison, Kiley and Latta, many members of the fire department pitched in to re-do the fire station kitchen. This replaces the original kitchen from the 1954 construction of the fire station. Thank you to all those that helped make their home away from home a lot better!

We are working with Facilities Manager Greg Lefter on a plan to remove all remaining asbestos in the fire station. We'd like to thank facilities manager Greg Lefter for repairing our main entrance door.

Our commercial Fire Safety Survey Program continued this month. This involves firefighters creating a safety partnership with business owners to help keep their business safe and viable moving forward.

### ACTIONS OF NOTE:

We are continuing to work with the facilities manager on overcoming a communications issue at the new Maynard High School and it is anticipated this will be done shortly.

Firefighter Angela Lawless, who also takes care of our internal EMS program, completed an 80 hour class at the National Fire Academy on EMS Program Management.

We are once again working with Emerson Hospital on our Continuous Quality Improvement program for our Emergency Medical Services Program.

We are continuing to aggressively pursue grant funding from multiple sources.

Our public education campaign has continued and we have added some very important safety information to both the Fire Department website and our Maynard Fire Department Facebook Page, we are also now on Twitter, follow us: @Maynard\_MAFire

We have submitted another grant to FEMA in hopes of securing funds for our Public Education Program!

We put our new four gas meter with Photo-Ionization Detector into service. This was purchased on a grant awarded to us by MIIA in December.

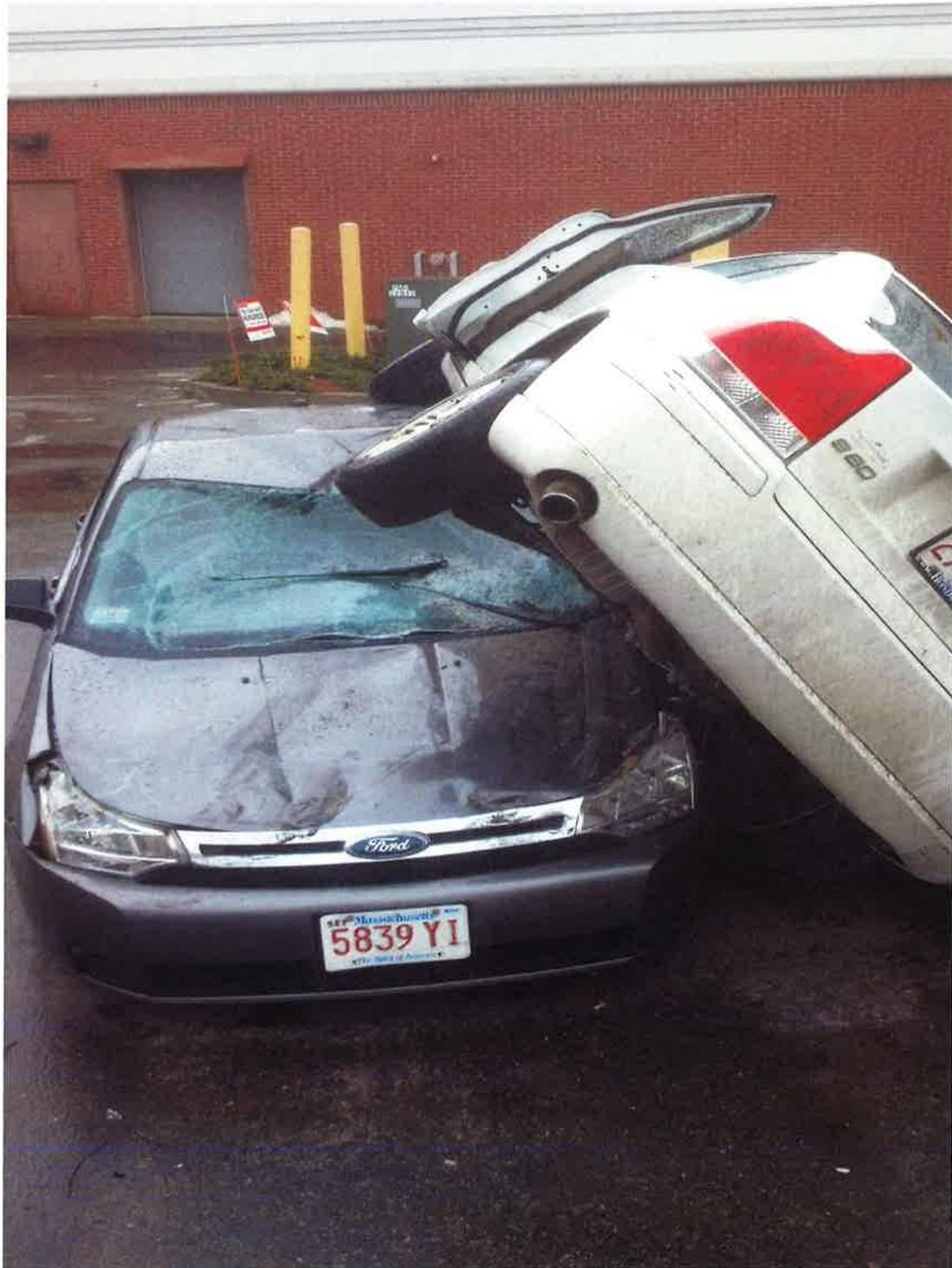
The Maynard Fire Department hosted training sessions with the Massachusetts State Police Bomb Squad.

The Maynard Fire Department hosted a regional drill utilizing the former China Ruby Restaurant on Waltham Street. We had participants from multiple surrounding communities with support from District 14 and the Department of Fire Services. This training was to keep firefighters and incident commanders on the cutting edge of rescue techniques for injured or lost firefighters. I would like to thank Selectwoman Capello for taking time out of her busy schedule to stop by and watch some of the training firsthand.

Respectfully Submitted,  
Anthony Stowers



Figure 1 Area firefighters preparing to begin RIT Training in Maynard on Friday, March 28



**Figure 2. Interesting car accident at CVS fortunately no injuries**



**TOWN OF MAYNARD**  
**Department of Public Works**

MUNICIPAL BUILDING  
195 Main Street  
Maynard, MA 01754  
Tel: 978-897-1317 Fax: 978-897-7290  
www.townofmaynard-ma.gov

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*Administration*

*Highway*

*Water & Sewer*

*WWTP*

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To: Board of Selectmen

From: Christopher Okafor, Operations Manager

Date: April 7, 2014

Re; Monthly Report – March 2014

**Administration: Submitted by Christopher Okafor, Operations Manager**

- Analysis of DPW – ongoing
- Continue implementation of Facility Dude Work Order Program
- Attending to various public complaints and requests
- WWTP – RFP issues – ongoing
- Working with Stantec Engineering on Water & Sewer I/I Program
- Working with Stantec Engineering on GIS mapping of storm drainage, sewer drainage and water systems town wide
- Monitoring Trash/Recycling programs Contract – monthly meeting with contractor
- Updating Water & Sewer Rules and Regulations – ongoing
- Water and Sewer Design and Construction Standards & Details – ongoing
- DPW Design and Construction Standards & Details – ongoing
- Snow and Ice Operations – ongoing
- Discussions with NSTAR Gas – ongoing
- Reviewing all DPW fees – ongoing
- Tree Works – various locations
- Misc.

**Water and Sewer Division: Submitted by Tim Mullally, Foreman**

- All water department employees plowed snow and snow removal downtown for the highway department
- Daily sewer lift station checks and repairs as needed
- Daily final reads
- Daily Dig Safe mark outs
- Rehab of the Mockingbird sewer lift station has begun
- Well #4 off line pump and motor pulled for cleaning
- Sewer block at 57 Waltham Street

- Finished Annual Statistical Report for DEP
- Water break at 42 Driscoll Avenue – 8 inch crack in pipe
- Sullivan Well Drilling began drilling for a new water source behind Well #4.

**Highway Division:**

**Submitted by Joe Foster, Foreman**

- Our primary focus this month was cold patching potholes
- Spent 18 days cold patching potholes
- One employee to WWTP for 18 plus days to drive the tanker truck
- Replaced all street light bulbs downtown – two days
- One winter event, freezing rain, treated roads
- Two days cleaning all equipment of salt residue
- Cleaned under the parking deck and opened
- Secured the slide at Coolidge Park
- Cleaned and organized the drop off area at the highway garage
- Five internments this month

We continued to assist other departments as needed with manpower or equipment as requested. i.e. 18 plus days of driving WWTP tanker and assisted water department with a water leak at Douglas Avenue.

**Waste Water Treatment Plant: Submitted by Mark Votto, Plant Manager, Weston and Sampson**

- Co-Mag operating well total phosphorus compliant
- Woodard and Curran and Priority Security still coordinating alarms
- Site visit from Waterbury, VT., WWTP operator to view Co-Mag system
- Routine operations and maintenance
- Quarterly toxicity samples taken
- Interstate Wastewater on site working on new sprocket for #1 Mag Drum
- The Fence Man on site repairing fence damaged by snow removal
- Weld Power on site to perform generator evaluation
- Semi-annual backflow testing performed

# Town of Maynard, Massachusetts

195 Main Street, Maynard, MA 01754

## 129 Parker Street Project Information

✦ General Information

We are maintaining a [project page with materials from involved town committees and other information](#) that pertains to this project.

14-Mar-2014: The 129 Parker Street Ad Hoc Committee has been focusing their review on the Option 2B Plan and an updated version has been provided by the Developer, Capital Group Properties, which is available for download. The Committee has deliberated its set of recommendations and will provide them to the Board of Selectmen at their March 18th meeting. Please visit the [project page](#) for more details and to download the updated drawing.

## Yard Waste Collection Week and Spring Dropoff Recycling

🕒 April 2, 2014    📁 General Information

Department of Public Works announces the Schedule for Seasonal Curbside Yard Waste Collection Week **May 5<sup>th</sup> – May 9<sup>th</sup>, 2014**, please have your yard waste out on your regular scheduled trash day by 7:00 a.m. If you have any concerns, please contact the Department of Public Works at 978-897-1317 during normal business hours.

The Drop off Center will be open April 12, 2014, May 10, 2014 and June 14, 2014 from 8 a.m. to noon. Visit the [DPW Recycling Drop Off Center page](#) for more information including the fee schedule.

## 2014 Annual Town-wide Streets Sweeping

🕒 April 2, 2014    📁 General Information

Please be advised that the 2014 annual Town-wide streets sweeping begins on Wednesday, April 2, 2014. We expect the sweeping to take four to six weeks, weather dependent. Our sequence of sweeping will be as follows:

1. Business District/Main Street Area
2. Fletcher St. Area
3. Vose Hill Area to Sudbury Town Line
4. Old Marlboro Rd Area
5. Presidential Area
6. Butler, Crane, Douglas Terraces etc.
7. Elmwood, Fairfield, Thompson etc.
8. Glendale, Prospect Tremont & Concord St Area
9. Upper Acton Area, Maple, Brooks Linden
10. Lincoln, Brooks, Mayfield, Amory, Randall Areas
11. Mockingbird, Dix, Durant, Patti Area
12. Howard, Florida, Summerhill
13. Pine, Spring, Sudbury

*If possible, we request that you do not park your cars on the streets until your neighborhood has been swept.*

The above sequence puts the sweeper in these general areas, all streets in or near the above list will be swept while the sweeper is in that area. The DPW wants to thank you in advance for your cooperation and patience. Should you have specific questions or concerns, please call the Department of Public Works at 978-897-1317.

## Request for Quotes: Affordable Veteran's Housing

🕒 March 31, 2014    📁 General Information, RFPs

The Town of Maynard requests quotations from qualified consultants for services to determine the feasibility of developing affordable veteran's housing. Please download the RFQ document for complete details on the requirements and submittal process.

Maynard has been recognized as a Purple Heart Community and desires to extend its appreciation for armed services personnel by creating opportunities for them to live and work in the region.

## Real Estate and Water/Sewer Bills were mailed on 1-Apr

🕒 March 27, 2014    📁 General Information

A reminder to all that Real Estate and Water/Sewer bills were mailed April 1st and are due May 1st. Please be aware that they are being mailed in separate envelopes.

## Rabies Clinic for Dogs and Cats – Apr 5

🕒 March 21, 2014    📁 General Information, Public Health and Safety Updates

The Town is holding a Rabies Clinic for Dogs and Cats on Saturday, April 5th from 10:30am to 11:30am at the DPW Garage on Winter Street. Rabies vaccinations are \$15 per animal. Please visit our rabies clinic page for detailed information.

## Parking Deck (Lower Level) is now open for public use.

🕒 March 21, 2014    📁 General Information

As of March 20, 2014 the lower level of the parking deck is opened for public use. The upper deck will remain closed. Sorry for any inconvenience this might have caused you. If you have any concerns, please contact the Department of Public Works at 978-897-1317.

## Updated Town Charter Draft Available

🕒 March 20, 2014    📁 General Information, Participate

The Charter Review Committee and the Board of Selectmen have reviewed a draft update to the charter. This version has been available on the website for a few months now, but as it moves closer to a formal approval at the upcoming Annual Town Meeting (in May) we thought it was important to highlight it again. Please visit the Charter Review Committee page for information and download the (proposed) new Town Charter. The current Town Charter and Bylaws are, of course, available here.

## Board and Committee Openings

🕒 February 18, 2014    📁 General Information, Participate

Get involved in YOUR local government. There are plenty of opportunities to serve on boards and committees. Please check out our Committees Openings page for the latest list (updated monthly).

## Annual Town Meeting Set – May 19th

🕒 January 29, 2014    📁 General Information, Public Meeting Notices

Please be advised that the Maynard Board of Selectmen, acting at their January 28, 2014 Board of Selectmen's meeting voted four to zero: "To set the date and time of the Annual and Special Town Meetings as 7:00 PM on Monday, May 19, 2014 respectively and to designate the Fowler School Auditorium on Tiger Drive as the location for the Annual and Special Town Meetings"

Citizen's petitions must be submitted with the question presented at the top of each side of the signature page. They must be submitted to the Town Clerk's Office and certified by the Town Clerk in order to be included on the warrant.

The deadline for submission of Citizen Petition Articles for the Annual / Special Town Meeting is 4:00 PM, Friday, April 4, 2014. (per Maynard Charter, 45 days prior to the Town Meeting).

BOS

**Becky Mosca**

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**From:** ~~Jennifer Mikkola~~  
**Sent:** Sunday, April 06, 2014 12:10 PM  
**To:** Becky Mosca  
**Subject:** follow up

Hi Becky,

How are you? I wanted to write and say THANK YOU for the stop sign implementation on Mockingbird Lane! I felt like my voice was heard and action took place fairly quickly. The neighborhood definitely feels safer.

I'd like to pass along my gratitude to the selectman as well. Should I use the emails on the website?

> Also, who would I contact if I want to better understand our property lines (like where the property ends and the neighbors begins) and also to get permission to potentially build a mud room. We have some spring projects in mind.

Thanks so much!  
Take care,  
Jennifer Mikkola

**Report of the  
Town Clerk's Office  
For the month of March 2014  
Submitted by Michelle Sokolowski  
Activity Report**

The ballot is set for the Annual Town Election. The candidates are as follows:

**BOARD OF SELECTMEN**

David D. Gavin  
Timothy M. Caldwell  
Jason J. Kreil  
Timothy W. Egan  
Michael J. Sallèse

**MODERATOR**

James F. Coleman

**SCHOOL COMMITTEE**

Bernard K. Estabrook  
Jamal T. DeVita

**TRUSTEE OF PUBLIC LIBRARY**

Cheryl S. Bouchard

- The 2014 Annual Town Census is complete. Population is 10,103. The 2014 Street Listings will be published in April.
- Dog License Renewal/Request forms are being processed as they arrive. 861 dogs have been licensed as of March 31<sup>st</sup>. Late fees are now in effect.
- Money taken in was reported and turned over to Treasurer-Collector's Office.
- All birth, death & marriage records were reported to the Registry of Vital Records and Statistics.
- The following documents were issued:

6 Business Certificates  
25 Birth Certificates  
14 Death Certificates  
11 Marriage Certificates  
2 Marriage Intentions  
1 Citation

Seven (7) Board & Committee members were sworn into office.  
Officer Nicholas Latino was sworn and as Police Patrolman.  
Three Police Officer were sworn in as Local Licensing Authority Agents

# SPRING ARTWALK 2014



## ***AN EVENING OF ART & MUSIC IN DOWNTOWN MAYNARD!!***

**SATURDAY, MAY 3RD FROM 5-7 P.M.**

**Sponsored by the Maynard Business Alliance**

**Artwork by Students from Acton Art & Floral Arrangements  
by The Flower Pot, Hawes Florist, & Selected Others on  
Display in Retail Stores Throughout Downtown!!**

**Bon Marché Design Gallery & Antiques**

19th Century Silhouettes &  
Decorating w/Plants & Flowers

**Denault Studios Gallery**

Artist Reception

**The Community School**

Kids Art on Display & Open House

**Explore Pathways to Wellness**

Enter to Win a Free Piece of Art

**Gallery Seven**

Enjoy the Sounds of the Egg Rock Quartet

**Legends Comix & Games**

Hosting Free Comic Book Night

**Look Optical**

ArtSpace Artists Work on Display &  
Classical Guitarist Bill Harriman

**Marquee Photoworks**

MetroWest Photo. Collaborative &  
Indian Hill Music Cello Ensemble

**Porfino Barber Shop**

Razor Hair Art

**Serendipity Cafe**

Music by the Mill Town Rounders

**Video Signals**

Paint Your Own Pottery

**10% Off Dinner Coupons Available the Evening of May 3rd at  
Participating Retailers Above & Below:**

**Earth Changes Pottery, Revelations by Robyn, Sugar Snap**

Participating Restaurants: El Huipil, River Rock Grill,  
The Blue Coyote Grille, Serendipity Cafe, & Roasted Peppers

**AFTER PARTY AT RIVER ROCK GRILL!!!  
Live Music and Artwork on Display!!!**

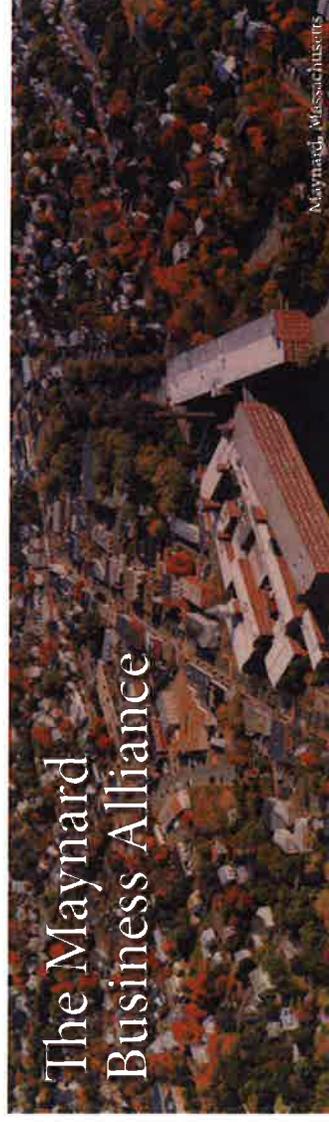
**163 Main St. • 6:30 - 9 p.m.**

## Becky Mosca

---

**From:** David Griffin <dave=confluencevisuals.com@mail140.atl61.mcsv.net> on behalf of David Griffin <dave@confluencevisuals.com>  
**Sent:** Monday, March 31, 2014 11:20 AM  
**To:** Becky Mosca  
**Subject:** Maynard Business Alliance - March Meeting Roundup

News and Updates from the Maynard Business Alliance [View this email in your browser](#)



Greetings,

Highlights from our March meeting:

- Updates on Spring Art Walk slated for May 3rd.
- IRS has received our non-profit application. Minimum approval time is 3-6 months. Fundraising ideas discussed.
- Promotional video for town / downtown will get underway over the next

## **Becky Mosca**

---

**From:** Andrew Scribner-MacLean  
**Sent:** Tuesday, April 08, 2014 8:38 AM  
**To:** All Maynard  
**Subject:** Welcome Heather Hampson

The Office of Municipal Services is pleased to announce that Heather Hampson will be joining our team as a part-time clerk.

Heather has extensive municipal experience having worked in several communities and is still working part-time for Littleton, also in a municipal service capacity. Her experiences will be a terrific help to our efforts and we are happy to have her here.

Today, April 8<sup>th</sup>, is her first day. Please join me in welcoming her to Maynard.

**Andrew Scribner-MacLean**  
**Assistant Town Administrator**  
Executive Director of Municipal Services  
Town of Maynard  
195 Main Street  
Maynard, MA 01754  
Office: 978 897-1375

## Becky Mosca

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**From:** Elizabeth Milligan <esmilligan@verizon.net>  
**Sent:** Tuesday, April 08, 2014 6:19 PM  
**To:** Becky Mosca  
**Subject:** FW: Please Save this Date - Tuesday, May 13th

Hi Becky,

This is something coming up that I wanted the Board of Selectmen to know about and to let them know that it would be great if any of the members can attend. And if they can't, well you know I would be glad to brief them on the meeting! I have already sent the e-mail below to Andrew because Brendon instructed me to deal with Andrew and Kevin about the cultural district.

Ciao,  
Elizabeth Steiner Milligan  
Chair, Maynard Cultural Council

Just confirmed this afternoon that [Meri Jenkins](#), the head of the cultural district initiative at the Massachusetts Cultural Council will come out here to talk with us about the initiative.

We will have visuals and written material for you to look at and on which to make comments.

This is an important critical step in the application process for a cultural district designation and I would love to see as many of you as can make it that evening!

Details to follow.

Thanks,  
Elizabeth

Most of the groups and people I have talked to about the proposed cultural district:

Art Space Maynard  
Cultural Council  
Revitalize Maynard Collaborative  
Maynard Business Alliance  
Maynard Historical Commission  
Friends of the Library  
Maynard Community Gardeners  
Serendipity's Bruce and Nicole  
Council on Aging  
Maynard Family Association  
Library Board of Trustees  
Community Chest  
Assabet Village Food Co-op  
Maynard CAN  
Many merchants, [businesses](#), e.g., [Sarah Cressy](#) and [Joe Mullin](#), and other individuals  
Board of Selectmen  
Town Administrator, Ass't. Town Administrator, former Town Planner

Date Posted \_\_\_\_\_

TOWN OF MAYNARD

MEETING NOTICE

Posted in accordance with the Provisions of MGL 30A §§18-25

MAYNARD CITIZENS CORP/MEDICAL RESERVE CORPS

Address of Meeting: Town Hall

Room: Municipal Services Meeting Rm

M T W T H F April 10, 2014  
Day of Week      Month      Day      Year

Time: 6:30pm

**Agenda or topics to be discussed listed below** (that the chair reasonably anticipates will be discussed)

1. Approve Minutes of Previous Meeting(s): March 2014

2. Region 4A updates:

3. Town Updates:

4. Newsletter:

5. Old Business:

Training-

- Survey Results
- CPR
- Speaker program

Keys

Supplies update

6. NEW BUSINESS TOPICS:

Relay for Life

Recruitment Strategies

Shelter prep overview

7. Adjourn – followed by MRC Room Clean up

8. Next Meeting May 8, 2014

THIS AGENDA IS SUBJECT TO CHANGE

CHAIRPERSON(S)

John Flood

Mary Ellen Quintal

Date Posted: April 2, 2014

**TOWN OF MAYNARD**

**MEETING NOTICE**

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

**PLANNING BOARD**

Address of Meeting: 195 Main Street, Maynard Room: 101

**Tuesday, April 8, 2014 7:00 p.m.**

**M T W T H F**

Month	Date	Year	Time	AM/PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Public Hearing will be held at 7:05pm for Modification to the Taylor Road Subdivision, a 10 lot subdivision approved on May 30, 2006, said Modification was filed March 6, 2014, by Foresite Engineering Associates, Inc, Stow, MA, on behalf of the owners Distinctive Acton Homes, Acton, MA. Said 10 lot subdivision is shown on Map 23 or the Town of Maynard Assessors Maps, and is recorded as Plan #82 of 2007 and was approved in Planning Board Decision of Approval for Taylor Brook Subdivision, approved May 30, 2006. The locus involves the street of Boeske Avenue, Karlee Drive, Gabrielle Circle and Taylor Road. All as advertised in the Legal Notice

Said Modification involves reconfiguring Lots 7, 8, 9 and reducing the Open Space, Parcel 'D', shown on the 2007 Plan.

2. Planning Board vote for Special Council for 129 Parker Street
3. Discuss and approve By-law updates
4. Discuss Sign Code Section 6.2
5. Approval of Minutes for meetings 2/25/14, 3/11/14 and 3/25/14 (if available).

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson: Bernard Cahill, Chairman

Posted by: DM

Date: April 2, 2014

## Becky Mosca

---

**From:** Jason F. Erdos <jason@abbottappraisals.com>  
**Sent:** Thursday, April 10, 2014 3:01 PM  
**To:** Becky Mosca; Anthony Stowers; M Dubois; Brendon Chetwynd; 'Kelli Costa'; erickson@maynard.k12.ma.us; selectmen@stow-ma.gov; stowchief@comcast.net; firechief@stow-ma.gov  
**Subject:** RE: ASSABET VALLEY LITTLE LEAGUE PARADE

Hi all,

I just wanted to introduce myself - I'm planning the opening day parade and festivities for AVLL this year. As you know, it will take place on April 27th.

This year is a special year for AVLL and Little League because it is the 75th anniversary of Little League, 40th anniversary of LL Softball, and most importantly, 10th anniversary of DJ's field!

That being said, I would like to invite all of you to be a part of our opening day ceremonies, and to support the two Towns. Plans are still being cemented, but we would like to invite all of the selectmen/women, police and fire chiefs to be present that afternoon. The kids will be walking from Clocktower to DJ's field, and should arrive by 1pm. If you are able to attend, we would simply ask that you arrive at DJ's field by 12:45pm and be on-hand for the short opening ceremonies.

So, if you can make it and would like to join us for this memorable day, please send me your RSVP.

(Becky, please distribute to the Maynard board of selectmen.)

Thank you very much,

Jason Erdos  
AVLL Vice President

978-580-5059

Date Posted: \_\_\_\_\_

# TOWN OF MAYNARD

## MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

### Finance Committee

\_\_\_\_\_  
Name of Board/Committee

Address of Meeting: \_\_\_\_\_ Town Hall \_\_\_\_\_ Room: \_\_\_\_\_ 201 \_\_\_\_\_

Monday \_\_\_\_\_ Apr \_\_\_\_\_ 14 \_\_\_\_\_ 2014 \_\_\_\_\_ 7:00 \_\_\_\_\_ PM \_\_\_\_\_  
Day of week \_\_\_\_\_ Month \_\_\_\_\_ Date \_\_\_\_\_ Year \_\_\_\_\_ Time \_\_\_\_\_ Circle One  
(Circle One)

**Agenda or Topics to be discussed listed below** (That the chair reasonably anticipates will be discussed)

1. Approve Minutes of previous Meeting(s): \_\_\_\_\_  
(Meeting Dates)

2. Old Business Topics: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. New Business Topics: \_\_\_\_\_

Review FinCom recommendation on budget  
Review articles to date for town meeting  
Review FY15 Budget issues as they arise

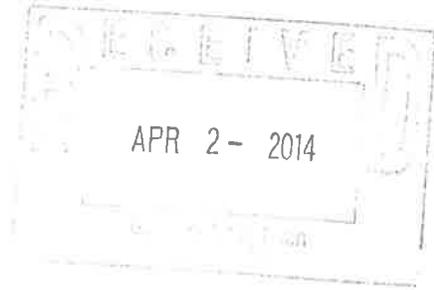
4. Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson \_\_\_\_\_ Peter Campbell \_\_\_\_\_

Posted by: \_\_\_\_\_

Date: \_\_\_\_\_



**TOWN OF MAYNARD**

To: The Maynard Board of Selectmen

In all instances where the Police are called to the premises regardless of the intent or severity of any incident, battery or physical altercation committed on the premises, the Manager shall submit a complete and accurate written report (on a form provided by the Selectmen) of the same to the Selectmen within 24 hours.

A. Name of Premises: THE PLEASANT CAFE

B. Name of Manager: FRANK DZERKALCZ

C. Parties Involved by Name and Address (if known):  
N/A

C. Time and Date of Altercation: SUNDAY MARCH 30, 2014 1:10 AM

D. Action taken by Manager and what time: WITNESSED PERSON OUTSIDE HARASSING PERSON INSIDE, CALLED POLICE.

E. Description of the circumstances including damage and any apparent injuries:  
POLICE SENT PERSON OUTSIDE ON THEIR WAY, PERSON INSIDE LEFT WITH NO INCIDENT. NO APPARENT INJURIES

FRANK DZERKALCZ  
Signature of Person Making Report

MON MARCH 31, 2014 1:30 AM 978-793-1512  
Date of Report Phone # of Signature Person



## OFFICE OF THE SELECTMEN

Maynard, Massachusetts

### ONE-DAY SPECIAL PERMIT

*This permit is issued to*

**Aimee Ledwell**  
Cell # 617-216-9888

*For the following purpose:*

**2<sup>nd</sup> Annual Opening Day Costume Parade on Saturday, June 28, 2014 to Open the Maynard Farmer's Market at Clock Tower Parking Lot at Main Street. Details for Parade Route: Forms at 10:00 a.m. Clock Tower Parking Lot Steps off at 10:30 a.m., Proceeds down Main Street to Center Island, Turn left at Nason Street; proceed up Nason to Summer Street and ends at Memorial Park.**

*Subject to the conditions as herein stated:*

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

#### Board of Selectmen

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Sent Aimee email 4/8/14.

**Becky Mosca**

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**From:** Aimeé Nicole Snyder Ledwell <redshoegirl@gmail.com>  
**Sent:** Monday, April 07, 2014 5:12 PM  
**To:** Becky Mosca  
**Subject:** two things

Hi Becky!

I need to come to the next BOS meeting to request another parade permit for this year's Costume Parade. The route is the same as last year's. What should my next steps be? *Date - Saturday, June 28, 2014 - ✓*

Also, the Friends of Reo Road Playground are looking into getting a port-a-potty installed for the playground season. Is there a company the town works with or recommends?

Thanks, hope all is going well for you over there at town hall.

-Aimee

--  
Aimee Nicole Snyder Ledwell  
Creative Educator, Artist and Mother  
Red Shoe Arts  
[617-216-9888](tel:617-216-9888)  
[www.redshoearts.com](http://www.redshoearts.com)

*Aimee - will work with Chief DuBois  
for Detail -*



## OFFICE OF THE SELECTMEN

Maynard, Massachusetts

### **SPECIAL PERMIT**

*This permit is issued to*

**Patty Chambers  
Relay for Life**

*For the following purpose:*

**1<sup>st</sup> Annual awareness for adding the color Purple in and around Downtown Maynard. The color purple is our HOPE for Cancer awareness. Request to add Purple Ribbons on the parking meters in the downtown area to bring awareness to the business owners, employees and the customers who shop in Maynard. Clock Tower will be lit up in purple. Maynard Business Alliance to decorate the island with purple lights. May 1 thru 30, 2014**

*Subject to the conditions as herein stated:*

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

### **Board of Selectmen**

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## Becky Mosca

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**From:** Patty Chambers <patty.chambers626@gmail.com>  
**Sent:** Thursday, April 10, 2014 10:51 AM  
**To:** Becky Mosca  
**Subject:** Relay for Life

As you are aware Relay for Life will take place on May 30 - 31, 2014. Clock Tower has agreed to light the clock up Purple on Thursday May 1st to kick off the event. The Relay committee has been in communication with the business that decorates the island and we are hoping to incorporate purple lights there as well as some signage. We would like to request permission to place purple ribbons on the parking meters in the downtown area to bring awareness to the business owners, employees and the customers who shop in Maynard. We will utilize committee members to place the ribbons a few days prior to the 1st of May provided we obtain the permission from the Board of Selectmen. Please let me know what additional information you may need in order for us to proceed. Thank you for your assistance.

Patty Chambers



Date: April 15, 2014

**Ron Labbe**  
30 Glendale Street

*You are hereby appointed to the*

***Cultural Council***

*Term expires: June 30, 2015*

FOR THE

**TOWN OF MAYNARD**

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

**BOARD OF SELECTMEN**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sworn: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk

## Becky Mosca

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**From:** ron labbe <ron@studio3d.com>  
**Sent:** Tuesday, March 25, 2014 6:35 PM  
**To:** Elizabeth Milligan; Becky Mosca  
**Subject:** Re: Hey & MCC

Hi, Elizabeth~

OK, I'll plan on April 24 (April 25 is a Friday!). I've CC'd Becky on this email.  
How long is my term?

ron labbe  
studio 3D  
30 glendale st  
maynard, ma 01754  
978 897-4221

On 3/25/2014 5:41 PM, Elizabeth Milligan wrote:

- >
- > Hey Ron!
- >
- > Was at town hall today and was able to get the same room (the big
- > one in town hall downstairs – Room 101) for the fourth Thursday of
- > every month. We meet at 7 pm and have the room until 9. I send out an
- > e-mail before the meeting just reminding people of it and attaching
- > the agenda. Now – you know this I am sure but nonetheless ...
- >
- > Next steps to official membership J:
- >
- > E-mail Becky Mosca ([bmosca@townofmaynard.net](mailto:bmosca@townofmaynard.net)) – she is the gatekeeper for the
- > <mailto:bmosca@townofmaynard.net>) – and say you want to join the Cultural Council. Of
- > course, you can say you have talked with me and all. They know you
- > will be touching base with them. Then, Becky will schedule you for one
- > of the Board of Selectmen meetings at which they will ask you about
- > yourself and all OR if you can't make a meeting on the dates they

**NUMBER**

JD-13-06

THE COMMONWEALTH OF MASSACHUSETTS

Town of Maynard

**FEE**

\$50.00

**JUNK DEALER'S LICENSE**

This is to Certify that a license is hereby granted to Collectors Paradise  
at 35 Nason Street

TO BE A DEALER IN OR KEEPER OF A SHOP FOR THE PURCHASE, SALE OR BARTER IN

**JUNK, OLD METALS AND SECOND HAND ARTICLES**

in said Town in accordance with the laws of the Commonwealth of Massachusetts relating thereto, the ordinances and by-laws of said Town and such rules and regulations provided for the supervision thereof.

This license shall continue in force until May 1<sup>st</sup>, 2015, unless sooner revoked and is subject to sections 202 to 205, inclusive, of the General Laws, Chapter 140, as amended.

By order of the Board of Selectmen this 1st day of  
April, 2014.

*Chairman*



**TOWN OF MAYNARD**  
**Office of Municipal Services**  
 MUNICIPAL BUILDING  
 195 Main Street  
 Maynard, MA 01754  
 Tel: 978-897-1302 Fax: 978-897-8489  
 www.townofmaynard-ma.gov

Andrew Scribner-MacLean  
 Town Administrator  
 Executive Director

Board of Health  
 Conservation Commission

Building & Inspections  
 Licensing

Board of Appeals  
 Planning Board

**APPLICATION FOR  
 JUNK DEALER'S LICENSE**

TO BE A DEALER IN OR KEEPER OF A SHOP FOR THE PURPOSE, SALE OR BARTER IN  
 JUNK, OLD METALS AND SECOND HAND ARTICLES

Date: 3-18-14 Fee: \$50.00

Place of Business: 35 NASON ST. Phone: TBD

Name of Business: COLLECTORS PARADISE

Owner's Name: BERNARD NOVITCH

Is Business Incorporated? No If not, Business Certificate #: Attached

Nature of Principal Articles Dealt In (i.e. Clothing, Jewelry, Furniture, etc.): \_\_\_\_\_

ANTIQUES + COLLECTIBLES

Do you use a Weighing/Measuring Device?: NO

**NOTE:** If Weighing/Measuring Device is used, please contact this office so that we may inform the Sealer of Weights and Measures for calibration.

Hours of Operation Requested: CLOSED MONDAYS  
TUES - FRI 11:00 AM. - 8:00 P.M. SAT+ SUN 12 NOON - 5 PM

Tax ID Number (if available): SS# Attached

Is Merchandise taken on Consignment?: VERY LITTLE

Bernard Novitch  
 Signature of Applicant

141 HOWE ST. MARLBORO

Home Address  
 MAILING ADDRESS: P.O. BOX 1252  
 MARLBORO, MA. 01752

508-485-3891  
 Phone

DM 3/18/14 CASH \$50.00

740 fee  
pd.  
Cash

BUSINESS CERTIFICATE  
THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF MAYNARD  
195 MAIN ST., TOWN CLERK, MAYNARD, MASS. 01754

March 18 2014

IN CONFORMITY WITH THE PROVISIONS OF CHAPTER ONE HUNDRED AND TEN, SECTION FIVE OF THE GENERAL LAWS, AS AMENDED, THE UNDERSIGNED HEREBY DECLARE(S) THAT A BUSINESS UNDER THE TITLE OF:

COLLECTORS PARADISE

IS CONDUCTED AT

35 NASON ST. MAYNARD  
(NUMBER, STREET, AND TOWN)

TELEPHONE NUMBER: 308 485 3891 (C)

TAX ID# (SSN#) or FID#

NATURE OF BUSINESS: ANTIQUES + COLLECTIBLES

BY THE FOLLOWING NAMED PERSONS:

FULL NAME

RESIDENCE

BERNARD NOVITCH

141 HOWB ST, MARLBORO, MA. 01752

MAIL: P.O. BOX 1252 MARLBORO, MA. 01752

SIGNED:

Bernard Novitch

(SIGNATURE)

(SIGNATURE)

(SIGNATURE)

(SIGNATURE)

MIDDLESEX SS. THE COMMONWEALTH OF MASSACHUSETTS

March 18, 20 14

PERSONALLY APPEARED BEFORE ME THE ABOVE NAMED

"Collectors Paradise" Bernard Novitch

AND MADE THE OATH THAT THE FOREGOING STATEMENT IS TRUE.

A CERTIFICATE ISSUED IN ACCORDANCE WITH THIS SECTION SHALL BE IN FORCE AND EFFECT FOR FOUR YEARS FROM THE DATE OF ISSUE AND SHALL BE RENEWED EACH FOUR YEARS THEREAFTER SO LONG AS SUCH BUSINESS SHALL BE CONDUCTED AND SHALL LAPSE AND BE VOID UNLESS SO RENEWED.

EXPIRATIONS DATE: March 18, 2018

Deane J. Donnan  
TITLE  
Asst. Town Clerk

**NUMBER**

JD-13-07

THE COMMONWEALTH OF MASSACHUSETTS

Town of Maynard

**FEE**

\$50.00

**JUNK DEALER'S LICENSE**

This is to Certify that a license is hereby granted to This & That Consignment  
at 15 Nason Street

TO BE A DEALER IN OR KEEPER OF A SHOP FOR THE PURCHASE, SALE OR BARTER IN  
**JUNK, OLD METALS AND SECOND HAND ARTICLES**

in said Town in accordance with the laws of the Commonwealth of Massachusetts  
relating thereto, the ordinances and by-laws of said Town and such rules and regulations  
provided for the supervision thereof.

This license shall continue in force until May 1<sup>st</sup>, 20 15, unless sooner revoked and is subject to  
sections 202 to 205, inclusive, of the General Laws, Chapter 140, as amended.

By order of the Board of Selectmen this 15th day of  
April, 20 14.

\_\_\_\_\_  
*Chairman*



**TOWN OF MAYNARD**  
**Office of Municipal Services**  
 MUNICIPAL BUILDING  
 195 Main Street  
 Maynard, MA 01754  
 Tel: 978-897-1302 Fax: 978-897-8489  
 www.townofmaynard-ma.gov

**Andrew Scribner-MacLean**  
 Town Administrator  
 Executive Director

*Board of Health  
 Conservation Commission*

*Building & Inspections  
 Licensing*

*Board of Appeals  
 Planning Board*

**APPLICATION FOR  
 JUNK DEALER'S LICENSE**

TO BE A DEALER IN OR KEEPER OF A SHOP FOR THE PURPOSE, SALE OR BARTER IN  
 JUNK, OLD METALS AND SECOND HAND ARTICLES

Date: 3-27-14 Fee: \$50.00  
 Place of Business: 15 Nason St Phone: 978 421 6033  
 Name of Business: This & That Consignment  
 Owner's Name: Anthony Aldrich  
 Is Business Incorporated? No If not, Business Certificate #: \_\_\_\_\_  
 Nature of Principal Articles Dealt In (i.e. Clothing, Jewelry, Furniture, etc.): Clothing  
Jewelry Furniture and other household items  
 Do you use a Weighing/Measuring Device?: No  
 NOTE: If Weighing/Measuring Device is used, please contact this office so that we may inform the Sealer of Weights and Measures for calibration.  
 Hours of Operation Requested: Mondays through Saturday 9 AM to 6 PM  
 Tax ID Number (if available): \_\_\_\_\_  
 Is Merchandise taken on Consignment?: Yes

Anthony Aldrich  
**Signature of Applicant**

10 Great Rd Maynard  
**Home Address**

978 421 6033  
**Phone**

*Am 3/27/14 \$50 cash*

\$40 fee  
Pd. Cash

BUSINESS CERTIFICATE  
THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF MAYNARD  
195 MAIN ST., TOWN CLERK, MAYNARD, MASS. 01754

3-27 2014

IN CONFORMITY WITH THE PROVISIONS OF CHAPTER ONE HUNDRED AND TEN, SECTION FIVE OF THE GENERAL LAWS, AS AMENDED, THE UNDERSIGNED HEREBY DECLARE(S) THAT A BUSINESS UNDER THE TITLE OF:

This & That Consignment

IS CONDUCTED AT

15 Nason St, Maynard, MA  
(NUMBER, STREET, AND TOWN)

TELEPHONE NUMBER: 978 421 6033

TAX ID# SSN# or FID#  
2466-14

NATURE OF BUSINESS: Consignment

BY THE FOLLOWING NAMED PERSONS:

FULL NAME

RESIDENCE

Anthony Aldrich

10 Great rd  
15 Nason St  
Maynard Ma 01754

SIGNED:

Anthony Aldrich  
(SIGNATURE)

(SIGNATURE)

(SIGNATURE)

(SIGNATURE)

MIDDLESEX SS. THE COMMONWEALTH OF MASSACHUSETTS  
March 27, 2014

PERSONALLY APPEARED BEFORE ME THE ABOVE NAMED

Anthony Aldrich

AND MADE THE OATH THAT THE FOREGOING STATEMENT IS TRUE.

A CERTIFICATE ISSUED IN ACCORDANCE WITH THIS SECTION SHALL BE IN FORCE AND EFFECT FOR FOUR YEARS FROM THE DATE OF ISSUE AND SHALL BE RENEWED EACH FOUR YEARS THEREAFTER SO LONG AS SUCH BUSINESS SHALL BE CONDUCTED AND SHALL LAPSE AND BE VOID UNLESS SO RENEWED.  
EXPIRATIONS DATE: March 27, 2018.

Michelle Sokolowski  
TITLE Town Clerk

APRIL 3, 2014

TO: MAYNARD BOARD OF SELECTMEN

FROM: JOHN AND LEONTINE DUNN  
P.O. BOX 239  
MAYNARD, MA 01754

RE: WATER/SEWER BILL FOR 8 EUCLID AVENUE

THIS NOTICE IS TO REQUEST AN APPEAL ON A DENIED ABATEMENT FOR THE WATER/SEWER BILL FOR THE ABOVE LOCATION.

I BELIEVE THE DPW HAS ALL THE DETAILS OF THE REQUEST REASON WE ASKED FOR ABATEMENT.

THANK YOU FOR YOUR CONSIDERATION

A handwritten signature in black ink, appearing to read "Suzen Raven". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

SUZEN RAVEN  
For John & Leontine Dunn

## Becky Mosca

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**From:** Becky Mosca  
**Sent:** Thursday, April 10, 2014 8:56 AM  
**To:** Chris Okafor; Barbara Johnston (bjohnston@TownofMaynard.net); Marie Morando (mmorando@TownofMaynard.net)  
**Cc:** Kevin Sweet (ksweet@TownofMaynard.net)  
**Subject:** RE: Request for all backup information Suzen Raven//John & Leontine Dunn

Chris,

DPW denied abatement.

They sent in request to the Board of Selectmen dated. April 3, 2014.  
We want this on the April 15, 2014 agenda.

We need all the backup information for the Dunn's.  
Water/Sewer Bill for 8 Euclid Avenue  
We would like this information for today.  
Request for abatement.

Thanks

Becky Mosca  
Administrative Assistant  
Maynard Board of Selectmen  
195 Main Street  
Maynard, MA. 01754  
e-mail: [bmosca@townofmaynard.net](mailto:bmosca@townofmaynard.net)  
Voice: 978-897-1351  
[www.townofmaynard-ma.gov](http://www.townofmaynard-ma.gov)



**TOWN OF MAYNARD**  
**Department of Public Works**

MUNICIPAL BUILDING  
195 Main Street  
Maynard, MA 01754  
Tel: 978-897-1317 Fax: 978-897-7290  
[www.townofmaynard-ma.gov](http://www.townofmaynard-ma.gov)

---

**Administration**

**Highway**

**Water & Sewer**

**WWTP**

---

February 7, 2014

Dunn John & Leontine  
P.O. Box 239  
Maynard, MA 01754

**RE: Water & Sewer Bill Abatement Request for 8 Euclid Avenue**

Dear Mr. Dunn:

We are in receipt of your request dated January 21, 2014 for abatement on your water and sewer bill for the above named address. According to your application, a hose let go on the washer and must have been running for two or three days and that your daughter lives in this apartment and totally deaf therefore was not able to hear the water running. Also your application is not contesting the accuracy of the water and sewer bill.

Mr. Dunn, we sympathize with your daughter's situation but such situation do not meet the requirement for abatement. Therefore the water and sewer bill you received was correct and accurate. Your request for abatement is **denied**.

Please feel free to call me should you have any questions.

Sincerely,

Christopher Okafor  
Operations Manager

Attachment(s): Town of Maynard Abatement Request Form/Water & Sewer Bill

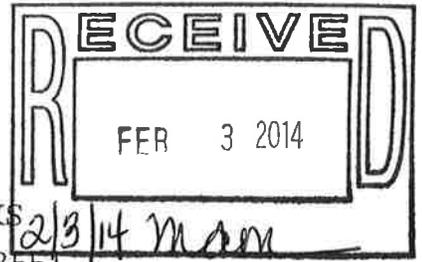
cc: Kevin A. Sweet, Town Administrator  
Tim Mullally, Water & Sewer Foreman  
Marie Morando, DPW Administrative Assistant  
File



OFFICE OF THE  
DEPARTMENT OF PUBLIC WORKS  
MUNICIPAL BUILDING, 195 MAIN STREET  
MAYNARD, MASSACHUSETTS 01754

TELEPHONE: 978-897-1017

FAX: 978-897-7290



**UTILITY BILLING**

**ABATEMENT REQUEST**

ACCOUNT #: 51-0001428-0001

DATE: 1-21-2014

NAME: Dunn - John + Leontine (filled out by Suzen Raven  
daughter of John Dunn  
ADDRESS: 8 Euclid Ave, Maynard.  
PHONE: 978-897-3367

CUSTOMER HAS PAID ALL UNCONTESTED WATER/SEWER  
BILLS IN FULL BY DUE DATE AND AN AMOUNT AT LEAST  
EQUAL TO PRIOR BILL OF CONTESTED BILL.

Please attach a copy of the bill in question, Full Description of Request: (be specific)

My Daughter lives in this apartment. She is totally Deaf.  
A hose let go on her washer and must have been  
running for two or 3 days! It was not until she  
went down to do Laundry that she found the leak.  
The sump pump was running but still left 2" of  
water in basement. She would have addressed this  
matter immediately had she heard the water  
flowing or the sump pump running but she  
can not hear either. We have always paid our  
bills on time (and for many properties!) Please  
consider an abatement on this bill. ~ it would be  
greatly appreciated. Thank you, Suzen Raven  
for John Dunn.

Reviewed by: \_\_\_\_\_

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

Reason: \_\_\_\_\_

Abatement Policy on back of form

Service Location	Parcel Identifier	Account #	Bill #	Billing Date	Due Date
8 EUCLID AVE	14.0-85.0	51-0001428-0001	1413	01/01/2014	02/03/2014

Usage History				Charge Summary	
Read Date	Reading	Usage Type	Usage	Description	Charge
12/03/2013	81560	Actual*	5310	WATER	\$333.68
08/28/2013	76250	Actual	2475	SEWER	\$471.53
05/31/2013	73775	Actual	2660		
03/01/2013	0	Actual	3035		
12/01/2012	0	Actual	2930		
09/01/2012	0	Actual	1160		

Total Current Charges	\$805.21
Past Due	\$0.00
Interest	\$0.00
Adjustments	\$0.00
<b>Total Due</b>	<b>\$805.21</b>

**Rate Information**

**Quarterly In-Town Rates**

**Quarterly Out-of-Town Rates**

Water / Sewer Rate Information
Water usage from 0-500 cubic feet is billed at minimum rate of \$4.36 per hundred cubic feet
Water usage from 501-1,000 cubic feet is billed at \$5.62 per hundred cubic feet
Water usage from 1,001-2,500 cubic feet is billed at \$6.03 per hundred cubic feet
Water usage over 2,500 cubic feet is billed at \$6.88 per hundred cubic feet
Sewer rate is \$8.88 per hundred cubic feet.. Minimum Water Bill is \$21.80 and Minimum Sewer Bill is \$44.40

Water / Sewer Rate Information
Water usage from 0-500 cubic feet is billed at minimum rate of \$6.10 per hundred cubic feet
Water usage from 501-1,000 cubic feet is billed at \$7.86 per hundred cubic feet
Water usage from 1,001-2,500 cubic feet is billed at \$8.45 per hundred cubic feet
Water usage over 2,500 cubic feet is billed at \$9.69 per hundred cubic feet
Sewer rate is \$12.36 per hundred cubic feet.. Minimum Water Bill is \$30.50 and Minimum Sewer Bill is \$61.80

*last bill 446-*

Please make checks payable to  
**TOWN OF MAYNARD**  
 and mail payments to  
**TOWN OF MAYNARD**  
 P.O. Box 865  
 Reading, MA 01867-0407

*Call about water + Sewer Charges*

S00042-000004

**Contact Information**

Office Hours:

Billing Inquiries: Call Collector's Office

Mon, Wed - Thurs 8:00 am to 4:00 pm  
 Tuesday 8:00 am - 7:00 pm  
 Friday 8:00 am - 12:00 pm

Usage Inquiries: Call DPW:  
 978-897-1317

The Commonwealth of Massachusetts  
**TOWN OF MAYNARD**  
**Water & Sewer Charges**  
 Cheryl Kane, Treasurer/Collector

Please make checks payable to  
**TOWN OF MAYNARD**  
 and mail payments to  
**TOWN OF MAYNARD**  
 P.O. Box 865  
 Reading, MA 01867-0407

REMITTANCE COUPON	
Please Return With Payment	
Bill Number:	1413
Account Number:	51-0001428-0001
8 EUCLID AVE	
Current Charges	\$805.21
Past Due	\$0.00
Penalty	\$0.00
Adjustments	\$0.00
<b>Pay This Amount</b>	
<b>\$805.21</b>	
<b>Due Date</b>	<b>02/03/2014</b>

DUNN JOHN E & LEONTINE S  
 P O BOX 239  
 MAYNARD, MA 01754

April 8, 2014



Town of Maynard  
Kevin Sweet, Town Administrator  
195 Main St  
Maynard MA 01754

I just received a second notice relative to my outside water use for my home at 8 Lindberg Street. The obviously incorrect bill was for \$3265.25. I have sent a letter, made several calls and visited the Town Hall to resolve this matter. I was told on every phone call and visit that the town would rectify this situation. To date, it has not been resolved.

This past bill included interest charges that are accruing. I would like to resolve this matter immediately. Please contact me to discuss this.

Thank you,

Joseph Elder  
8 Lindberg St  
Maynard MA 01754  
978-509-9328

cc: Cheryl Kane, Treasurer / Collector

cc: Barbara Johnston, Billing Coordinator Water and Sewer

## Becky Mosca

---

**From:** Christopher Okafor  
**Sent:** Thursday, April 10, 2014 3:31 PM  
**To:** Kevin Sweet  
**Cc:** Marie Morando; Barbara Johnston; Becky Mosca  
**Subject:** Joseph Elder Water Bill Update  
**Attachments:** JOSEPH ELDER ABATEMENT.pdf; Joseph Elder.pdf

Kevin:

Please be advised that our records show that Mr. Joseph Elder of 8 Lindberg Street never filed an Abatement request with DPW. Here are the updates as it relates to Mr. Elder:

- On or about 6/10/13 we were at his residence to take a meter read as part of our town-wide meter read and discovered that the radio reader at his location was bad.
- New Radio reader was installed asap so as to be able to get a read for the billing cycle. As soon as we replaced the bad radio with the new, we calibrated the new and it showed two radio read numbers indicating that there are more than one meter the radio was picking up.
- Further investigation, we discovered that Mr. Elder had installed an Irrigation meter without DPW knowledge.
- Because we were not aware of the Irrigation meter, we never created an account for it plus we did not inspect the installation and had never charged him for all the water usage.
- The new radio reader picked up the Irrigation meter and the read. This is why his bill is high because he has been using water for sometime and had never been billed for it because DPW was not aware of the Irrigation meter he installed.
- Mr. Elder has been to our office couple of times and John DeMars has visited him and my staff had explained to him numerous times of why the bill.
- My staff urged him to pay his bill and file for abatement but he did not.
- His high bill is due to irrigation usage
- We have no record of installation of the irrigation meter.

I am attaching backup documents and in my view Mr. Elder's bill is correct and accurate.

Thanks,  
Chris

---

**From:** Becky Mosca  
**Sent:** Thursday, April 10, 2014 10:39 AM  
**To:** Christopher Okafor; Marie Morando; Barbara Johnston  
**Cc:** Kevin Sweet  
**Subject:** RE: Water Bill issue

Chris,

Water Bill issue request,

Please send us a copy of the backup for  
Need by today for the BOS packet.  
Joseph Elder

April 8, 2014

Town of Maynard  
Kevin Sweet, Town Administrator  
195 Main St  
Maynard MA 01754

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8 Lindberg St  
Maynard MA 01754  
978-509-9328

cc: Cheryl Kane, Treasurer / Collector

cc: Barbara Johnston, Billing Coordinator Water and Sewer

# TOWN OF MAYNARD

195 Main Street  
MAYNARD MA 01754

**ELDER JOSEPH F & TRACEY  
8 LINDBERG AV  
MAYNARD, MA 01754**

Account Number	Bill Number	Parcel ID	Bill Date	Due Date			
51-0008176-1001	4702	10.0--46.0	03/20/2014	05/01/2014			
<b>Service Location</b>			<b>Water Service</b>	<b>Sewer Service</b>			
8 LINDBERG AVE			WATER				
Read Date	Read Type	Curr Read	Usage	Services	Billing		
03/05/2014	Actual	98,675	0	<b>WATER</b>	21.80	<b>Prev Bal</b>	3,265.25
12/03/2013	Actual	98,675	47,920		<b>Services</b>	21.80	
08/28/2013	Actual	52,165	1,410		<b>Interest</b>	108.96	
/ /	Actual	50,755	50,755		<b>Dmd/Pen</b>		
	0	0	0		<b>Credits</b>		
	0	0	0		<b>Total Services</b>	21.80	<b>Total</b>
						<b>Total Due By:</b>	
						<b>05/01/2014</b>	<b>\$3,396.01</b>

**EMIT COPY**

**PLEASE RETURN THIS PORTION WITH PAYMENT**

**REMIT COPY**

TOWN OF MAYNARD  
Tax Collector  
195 Main Street  
MAYNARD MA 01754

<b>Bill Number</b>	4702
<b>Account Number</b>	51-0008176-1001
<b>Due Date</b>	05/01/2014
<b>Total Due</b>	<b>\$3,396.01</b>
<b>Amount Remitted</b>	

<b>Name:</b>	ELDER JOSEPH F & TRACEY
<b>Location:</b>	8 LINDBERG AVE

**MAKE CHECKS PAYABLE TO:  
TOWN OF MAYNARD**

Please show Bill Number on face of check

# TOWN OF MAYNARD

195 Main Street  
MAYNARD MA 01754

**ELDER JOSEPH F & TRACEY**  
8 LINDBERG AV  
MAYNARD, MA 01754

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08/28/2013	Actual	52,165	1,410			
/ /	Actual	50,755	50,755			
	0	0	0			
	0	0	0			
	0	0	0			
					<b>Total Due By:</b> 02/03/2014	<b>\$3,265.25</b>

978-509-9328

**EMIT COPY                      PLEASE RETURN THIS PORTION WITH PAYMENT                      REMIT COPY**

TOWN OF MAYNARD  
Tax Collector  
195 Main St  
MAYNARD MA 01754

<b>Bill Number</b>	4702
<b>Account Number</b>	51-0008176-1001
<b>Due Date</b>	02/03/2014
<b>Total Due</b>	<b>\$3,265.25</b>
<b>Amount Remitted</b>	
<b>MAKE CHECKS PAYABLE TO:</b> <b>TOWN OF MAYNARD</b>  Please show Bill Number on face of check	

<b>Name:</b>	ELDER JOSEPH F & TRACEY
<b>Location:</b>	8 LINDBERG AVE

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MAYNARD MA 01754

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11	Actual	50,755	50,755			Dmd/Pen			
	0	0	0			Credits			
	0	0	0			<b>Total Services</b>	<b>21.80</b>	<b>Total</b>	<b>3,396.01</b>
						<b>Total Due By:</b>			
						<b>05/01/2014</b>		<b>\$3,396.01</b>	

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TOWN OF MAYNARD  
Tax Collector  
95 Main Street  
MAYNARD MA 01754

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<b>Location:</b>	8 LINDBERG AVE

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	0	0	0			<b>Dmd/Pen</b>			
	0	0	0			<b>Credits</b>			
	0	0	0			<b>Total</b>			
			47,920	<b>Total Services</b>	3,265.25	<b>Total</b>		3,265.25	
						<b>Total Due By:</b>			
						02/03/2014		<b>\$3,265.25</b>	

978-509-9328

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OFFICE OF THE  
DEPARTMENT OF PUBLIC WORKS  
MUNICIPAL BUILDING - 195 MAIN STREET  
MAYNARD, MASSACHUSETTS 01754  
TELEPHONE 978-897-1317  
FAX 978-897-7290

978 897-7109 *LM 6/10  
LM 6/11 3:32 p.m.*

DATE: 6-10-13

Water & Sewer Division  
WORK ORDER

Appointment Date:  
Date: \_\_\_\_\_  
Time: \_\_\_\_\_

Address: 8 Lindberg St  
Contact Name: 978-509-9328  
Phone Number: Joe

TYPE OF SERVICE: (circle)

Final Read \_\_\_\_\_ Meter Repair \_\_\_\_\_ W/S Mark Out \_\_\_\_\_  
Water Shut Off \_\_\_\_\_ W/S Installation Inspection \_\_\_\_\_  
Other: Bad Radio

*\$75  
6/13/13 B*

COMMENTS:

Replaced Radio Reader  
Irrigation Meter ALSO  
8176 8176-1



CURRENT/ OLD ~~METER~~  
Radio  
ACCOUNT: \_\_\_\_\_  
R.F. #: 1460335366  
~~RF~~  
READ: 1460335365  
SERIAL #: \_\_\_\_\_  
SIZE: \_\_\_\_\_

*Bad Radio*

1486136211 (LO)  
1486136210 (HI)

NEW ~~METER~~ Radio  
ACCOUNT: \_\_\_\_\_  
R.F. #: 1486136211 089275  
~~RF~~  
READ: 1486136210 050755  
SERIAL #: \_\_\_\_\_  
SIZE: \_\_\_\_\_

*Irr (LO)  
(Hi)  
main*

Work performed by: John Demars

Date: 6-10-13

Follow up appointment Needed: (circle)

yes

no

*50680*