



AGENDA
Maynard Board of Selectmen's Meeting
June 17, 2014
Town Building – Michael J. Gianotis Meeting Room
(No. 201)
Regular Meeting Time: 7:00 pm

(All public meetings may be recorded, broadcast and or videotaped)

1. Call to order (7:00 pm)
2. Pledge of Allegiance
3. Swearing in new Fire Fighter, Michael Parr.
4. Public Comment
5. Acceptance of Minutes
 - May 20, 2014
 - June 3, 2014
 - June 9, 2014
6. Correspondence
 - Fire Dept. monthly report May 2014
 - Treasurer/Collector , monthly report March – May 2014
 - Police, monthly report May 2014
 - Library, monthly report May 2014
 - CPC meeting notice, 6/4/14, 6/18
 - Rec Depart. meeting notice 5/29/14
 - Notice from Xfinity, Field Collection Charge
 - Safety concern from resident, June 2, 14
 - ZBA, Legal notice public hearing 6/23/14 Petition of Enterprise

- Planning Board meeting notice 6/10/14, Fowler Street submission
- School Building Committee meeting notice 6/11/14
- MCC/MRC meeting notice 6/12/14
- Copy of letter sent to Peyton's regarding liquor license
- Notice of Public forum on SuAsCo Water Resources June 24, 2014 @ 7:00 pm
- Notice from TA. K. Sweet, Coolidge Park Playground Officially opens

7. Consent Agenda

- Reappointments to Boards and Committees (List in Packet)
- Special Permit, Annual Maynard Road Race. Sept. 13, 2014

8. Request: Maynard Business Alliance funding

9. DPW, Water & Sewer regulations

10. DPW, Proposed Fee Schedule

11. DPW, Cemetery mapping and policy update

12. Town Administrator Report

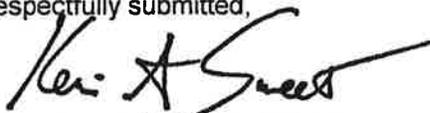
13. Chairman's Report

14. Old/New Business.

15. Executive Session.

16. Adjourn (9:30)

Respectfully submitted,



Kevin Sweet, Town Administrator

Next meeting date: July 8, 2014

THIS AGENDA IS SUBJECT TO CHANGE

BOS - June 17, 2014
7:05 pm.

Becky Mosca

From: Anthony Stowers
Sent: Monday, June 09, 2014 9:50 AM
To: Becky Mosca
Subject: RE: Reminder

Becky,

I assume you received my report? Also, could we schedule a swearing in for Michael Parr prior to the start of the meeting?

Thanks,

Anthony Stowers

Anthony Stowers/Fire Chief EFO, CFO
Maynard Fire Department
Maynard, Massachusetts
(978) 897-1014
(979) 897-3389 fax



"It is not the strongest of the species that survives, nor the most intelligent that survives. It is the one that is the most adaptable to change"
Charles Darwin

From: Becky Mosca
Sent: Monday, June 09, 2014 8:12 AM
To: (dicicco@maynard.k12.ma.us); S Weiner; Andrew Scribner-MacLean; Angela Marrama; Anthony Stowers; Becky Mosca; Cheryl Kane; Christopher Okafor; Gregg Lefter; Marcia Curren; M Dubois; Michael Guzzo; Michelle Sokolowski; Stephanie Duggan
Cc: Kevin Sweet; Andrew Scribner-MacLean
Subject: Reminder

To All Department Staff,

Request for monthly report for May.

Next BOS meeting is June 17, 2014.

Thanks,

Becky Mosca



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

Special Selectmen Meeting

Monday, June 9, 2014

Room 201, Town Hall

Time: 6:00 pm

Present: Selectmen Brendon Chetwynd, Selectman David Gavin, Selectman William Cranshaw, Selectman Dawn Capello, Assistant Town Administrator Andrew Scribner-MacLean

(This public meeting was recorded).

Hiring of Town Planner;

Assistant Town Administrator Andrew Scribner-MacLean described the search process and qualifications of the recommended candidate. There were 26 applications. Seven were interviewed by the committee. Three were invited for second interviews, with ATA Scribner-MacLean and Sel. Capello. The recommended candidate is Bill Nemser, currently working for Wellington, Florida. He has family connections to Massachusetts. He has over 10 years experience, has AICP and LEED AP certifications, and is actively involved in professional municipal planning organizations.

A motion was made by Selectman Chetwynd to appoint Bill Nemser as Town Planner subject to the successful completion of an employment contract, such contract negotiated by Town Administrator Sweet. Second by Selectman Cranshaw. Vote 4-0. Motion approved.

A motion to adjourn the meeting was made by Selectman Capello. Second by Selectman Gavin. Vote 4-0. Motion approved.

Time: 6:15 pm

Approved: _____

Date:

Selectman, David Gavin, Clerk

Initials: BJM



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**Selectmen's
Meeting Minutes
Tuesday, June 3, 2014
Room 201, Town Hall
Time: 7:00 pm**

Present: Chair Brendon Chetwynd, Selectman David Gavin, Selectman William Cranshaw, Selectman Dawn Capello, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean.

(This public meeting was recorded).

Pledge of Allegiance

Public Comments – Vic Tomyl, resident, wanted to know if the Board had completed the policy on the renaming of buildings and parks, as he had requested that one of the new redone parks be renamed after his brother, Stanley Tomyl, who died during WWII. He noted that all of the memorial squares in town are dedicated to veterans of WWI. Sel. Gavin has requested that this be adding on to the next agenda so the Board can review the information for this type of memorial for the Town.

Action on the **Minutes of May 20, 2014** was deferred until the next regular meeting.

List of Correspondences (mail to the Selectmen's Office for June 3, 2014).

- **DPW Monthly Report**
- **Town Accountant Monthly Report**
- **Planning Board Meeting Notice, May 27, 2014**

A motion was made by Selectman Capello to approve the list of correspondences as shown. Second by Selectman Gavin. Vote 4-0. Motion approved.

Consent agenda

- Request Special Permit, Erickson's Dairy, 77th Anniversary Special Events
- Request, Maynard Community Band, use of Memorial Park, June thru August 2014 (Wednesday nights from 6:00 pm until 9:00 pm)

A motion was made by Selectman Capello to approve the consent items as shown. Second by Selectman Gavin. Vote 4-0. Motion approved.

MHS BAN Approval, Treasurer/Collector Cheryl Kane presented information regarding Bond Anticipation Notes (BANs) for borrowing related to the construction of the high school. The BANs cover short-term borrowing until the final long-term borrowing is determined. The exact amount of long-term debt will be quantified once the final audit by the MSBA is complete. This is expected to be done the end of the calendar year. It was noted that the project is expected to come in at about \$2 million under budget.

A motion was made by Selectman Gavin to

Voted: to approve the sale of a \$1,521,000 0.75 percent General Obligation Bond Anticipation Note (the "Note") of the Town dated June 6, 2014, and payable March 6, 2015, to TD Securities (USA) LLC at par and accrued interest, if any, plus a premium of \$4,350.06. Second by Selectman Capello. Vote 4-0. Motion approved.

A motion was made by Selectman Gavin to

Further Voted: that in connection with the marketing and sale of the Note, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated May 21, 2014, and a final Official Statement dated May 29, 2014, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Second by Selectman Capello . Vote 4-0. Motion approved.

A motion was made by Selectman Gavin to

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Note for the benefit of the holders of the Note from time to time.

Second by Selectman Capello . Vote 4-0. Motion approved.

A motion was made by Selectman Gavin to

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

Second by Selectman Capello . Vote 4-0. Motion approved.

Water Sewer bill abatement requests:

DPW Operations Manager Chris Okafor presented his findings and recommendations for recent abatement requests.

A motion was made by Selectman Cranshaw to approve an abatement for account # 8176, bill #4702 dated 01/01/2014, to the amount of \$1,213.62. Second by Selectman Gavin. Vote 4-0. Motion approved. TA Sweet will coordinate the recalculation of the applicable interest charges on subsequent bills.

A motion was made by Selectman Chetwynd to approve the abatement of backflow charges for account # 3446 (bill #3258 dated 01/01/2014) in the amount of \$12.50. Second by Selectman Gavin. Vote 4-0

A motion was made by Selectman Chetwynd to approve the abatement of backflow charges for account # 3446 (bill #3257 dated 01/01/2014) in the amount of \$12.50. Second by Selectman Capello. Vote 4-0

A motion was made by Selectman Chetwynd to approve the abatement the abatement of backflow charges for account # 3446 (bill #3258 dated 03/20/2014) in the amount of \$12.50. Second by Selectman Capello. Vote 4-0

A motion was made by Selectman Chetwynd to approve the abatement of sewer charges for account # 1986 (bill #1953 dated 03/20/2014) in the amount of \$489.29. Second by Sel. Gavin. Vote 4-0

A motion was made by Selectman Chetwynd to approve the abatement of sewer charges for account # 43 (bill #39 dated 03/20/2014) in the amount of \$894.22. Second by Selectman Gavin. Vote 4-0

A motion was made by Selectman Chetwynd to approve the abatement of sewer charges for account # 810 (bill #808 dated 03/20/2014) in the amount of \$1707.62. Second by Sel. Capello. Vote 4-0

Planner Candidate

Topic deferred to later meeting.

Additional Liquor Licenses Petition Discussion.

The Board continued previous discussions about additional liquor licenses to facilitate economic development.

- Sel. Chetwynd noted that we have no quota on All Alcohol Veteran's Club licenses but the American Legion has an All Alcohol On Premise license. TA Sweet will check with staff.
- Sel. Gavin requested we send letter to Peyton's and find out their plan for the currently inactive license.
- Town lost license for Cast Iron Kitchen. Not renewed back 2013. License holder didn't respond to repeated requests.
- Board noted Capitol Group indicated at prior hearing that 129 Parker Street project may want 3-4 All Alcohol On Premise pouring licenses and at least one retail license.
- The Board directed TA Sweet to initiate request for six (6) additional All Alcohol On Premise pouring licenses and one (1) Wine & Malt Retail license. The Board did not wish to request any All Alcohol Retail licenses as doing so could have adverse impact on existing businesses.
- The Governor had included in his Economic Development legislative proposal a provision to eliminate state-mandated liquor license quotas. The Board directed TA Sweet to prepare letters of support, under the Chair's signature, to Rep. Hogan and Sen. Eldridge.

TA Report:

- Solar Array, still waiting for MayDog agreement from MayDog. Ribbon Cutting is set for June 18th 2014. Chair wanted to know the outcome of the fencing and poles inside the dog park. TA, said, the pole would be like having a tree in the park. A couple of the poles now

have additional fencing around them. The new look is ok and MayDog agree. Site work is now in the cleanup stage.

- June 19th at the DCU Center, we have two (2) new candidates completing Police training and will be starting on the job here in Maynard after that date.
- Veteran's housing: Dan Cahill will be holding a 30 to 40 minute presentation on housing for Veteran's on June 26th 2014 at 5:00 PM
- Very successful Auction on Keene Ave. value for property was \$185,000.00 with a paper road. Sold today at auction for \$190,000.00 we had five (5) bidders on the property. Will likely be six (6) new homes by next year.
- Coolidge Park, now pretty much complete, the walk thru is scheduled for June 11, 2014
- Reo Park, had two (2) gate installed.

Chair:

New Business, Cemetery Deed. **A motion was made** by Selectman Cranshaw to approve deed # 2012. Second by Selectman Gavin. Vote 4-0. Motion approved.

Selectman Gavin asked about the policy for the Cemetery. The Blue shed house held the past records for cemetery. New plan will be at Town Hall. (No heat in the blue shed).

- Board had sent letter to Stow, need to get back with Selectmen as it is after both our Town Meetings and work together again.

Selectman Gavin:

- Thank you to all the work going on at the Cemetery MCI with the Glenwood and Maynard Cemetery Lot Iron work it already is improvement.
- Senior issue, prepared to meet with COA, and go over some issues, long-term implications.
- We talked about some DPW policy changes on surcharges at the last meeting; my feeling is I do not believe we should have any additional fees on water & sewer. This should be done with and by a Public Hearing with residents.
- Request to add to the next agenda, Naming of Parks and Buildings.
- Agenda item, new by-law tax relief for seniors, same as Sudbury has for their residents
- Finance Committee, request to meet as a subcommittee with 2 members of BOS, 2 members of FinCom, 2 members of School Committee, meet over the summer for planning and capital Board agrees to form committee.

Selectman Capello: None

Selectman Cranshaw:

- Inquired about status on the MacDonald sidewalk project for Waltham / Parker Street. TA, said this matter is with Legal.
- When this summer will we have figure from our capital plan, we need to address and get a real list. TA is beginning pulling together a list of items. Sel. Cranshaw thought this was already process.
- Asked about status of Naylor Ct. pavement work. TA still waiting for quotes. This job has some new issues. Sel. Cranshaw asked about status of work along Nason Street. There were no designs of access to Nason Street prior to removal of parking deck. Costs for providing access are not known.

- Recommended that the Board and the Town be more proactive on the Parker Street project. We have been reactive and have therefore missed deadlines for some opportunities. For example, perhaps the issue of drive-throughs, noted by the 129 Parker Street committee, could be addressed now. TA indicated that we do not have the answer for a list of proactive action items as we do not have plans from developer.

Executive Session:

In the matter of personnel and Union contract

A motion to convene an executive session was made by Selectman Gavin and duly seconded by Selectman Cranshaw.

Roll call:

Gavin	Yea
Capello	Yea
Chetwynd	Yea
Cranshaw	Yea

After the Executive Session, the meeting will not reconvene.

A motion to adjourn the meeting was made by Selectman Gavin. Second by Selectman Cranshaw. Vote 4-0. Motion approved.

Time: 9:15 pm

Approved: _____

Date:

Selectman, David Gavin, Clerk

Initials: BJM



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**Selectmen's
Meeting Minutes
Tuesday, May 20, 2014
Room 201, Town Hall
Time: 7:00 pm**

Present: Chair Brendon Chetwynd, Selectman David Gavin, Selectman William Cranshaw, Selectman Dawn Capello, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Admin. Assistant Becky Mosca.

(This public meeting was recorded).

Pledge of Allegiance

Public Comments – none

Minutes of May 7, 2014 and May 12, 2014 (Public Hearing, Finance Committee, ATM/STM)

A motion was made by Selectman Gavin to approve the minutes of May 7, 2014 as amended. Second by Selectman Capello. Vote 4-0. Motion approved.

A motion was made by Selectman Cranshaw to approve the minutes of May 12, 2014. Second by Selectman Gavin. Vote 4-0. Motion approved.

List of Correspondences (mail to the Selectmen's Office for May 20, 2014).

- Assessing Department, monthly report for April 2014.
- Finance Committee meeting notice, May 12, 2014
- Planning Board meeting notice, May 13, 2014
- Conservation Commission meeting notice, May 20, 2014
- Representative Kate Hogan's newsletter

A motion was made by Selectman Gavin to approve the list of correspondences as shown. Second by Selectman Capello. Vote 4-0. Motion approved.

Appointments to Council on Aging

The council does not currently have enough members to provide a quorum. **A motion was made** by Selectman Chetwynd to approve appointment for the following members, Rosalie Poitras, Marilyn Hansen, Sally Muollo and Mary Jane Papson to the Council on Aging with a term expiring June 30, 2017. Second by Selectman Capello. Vote 4-0. Motion approved.

Abatement request, 8 Lindberg Street.

Operations Manager Chris Okafor has provided backup information requested by Board, but action delayed until later meeting since applicant was not notified for this meeting.

7:15 pm Public Hearing, Liquor License transfer, Main Street LLC. 48 Main Street**Legal Notice**

Notice is hereby given, in accordance with Mass General Laws, Chapter 138, as amended that a Public Hearing will be held on Tuesday, May 20, 2014 at 7:15 p.m. in the Michael J. Gianotis Meeting Room (No. 201) of the Maynard Town Building on application of transfer of an All Alcohol as a Retail Package Store license from Off License Enterprise, Inc. to Shri Swaminarayan Store LLC. d/b/a Main Street, Maynard, MA. A copy of the application is on file in the Municipal Services/Licensing Division office.

The applicant was present to discuss his plans for his new business. Question from Sel. Capello, regarding Pledge of Inventory and License, Attorney commented this was part of the bank requirements with Rockland Trust

A motion was made by Selectman Capello approve the transfer of an All Alcohol as a retail package store license, from Off License Enterprise, Inc. to Shri Swaminarayan Store LLC d/b/a Main Street Liquors at 48 Main Street with manager Dinesh K. Patel with pledge of License and Inventory to Rockland Trust and to BOS new manager must be TIPS trained within 60 days. Second by Selectman Gavin. Vote 4-0 Motion approved.

A motion was made by Sel. Capello to close hearing. Second by Sel. Gavin. Vote 4-0. Motion approved.

Comment from Sel. Gavin, Proud of this past business owner and new owners will have big shoes to fill.

Town of Maynard Watering Ban

DPW operation manager Chris Okafor presented a proposal for a watering ban. The proposal was consistent with the annual watering restrictions imposed by the state. Unlike recent prior years, no town-mandated odd/even restriction was proposed.

A motion was made by Selectman Cranshaw to approve the Maynard watering ban as of May 20, 2014, with restrictions consistent with state requirements. Second by Selectman Capello. Vote 4-0. Motion approved.

7:30 pm Public Hearing, Liquor License transfer of license and location, Capital Group Properties, LLC. 129 Parker Street.

Legal Notice

Notice is hereby given, in accordance with Mass. General Laws, Chapter 138 as amended that a Public Hearing will be held on Tuesday, May 20, 2014 at 7:30 p.m. in the Michael J. Gianotis Meeting Room (No. 201) of the Maynard Town Building on the application of transfer of an All Alcohol as a Common Victualler license from Skylight LLC to Capital Group Properties, LLC. For future use at commercial/retail plaza being developed by applicant at 129 Parker Street, Maynard, MA. A copy of application is on file in the Municipal Services/Licensing Division office.

Question, Sel. Cranshaw, regarding the abutters list, why no one from opposite side of Parker Street received notice. TA Sweet indicated that, unlike abutter definitions in other town regulations, for the purposes of liquor license hearings those on the opposite side of the street are not considered abutters.

Sel. Gavin expressed concern that this request, unlike others in the past, lacks a specific location and details of the location. He also noted regulations restricting locations that are within 500 feet of a school. The applicant provided a concept plan for the site. However, it was determined that the plan provided was not the same as earlier concept plans and was inconsistent with the 40B application for the site. Sel. Chetwynd also noted that there is no site plan filed with the Planning Board for the property.

Sel. Cranshaw inquired about the number of licenses that would be beneficial to support the full development of the site. The applicant suggested 3 to 4 pouring licenses and a retail license.

Mr. Robert Anderson part owner of Skylight LLC, the current holder of the license, indicated that they had spent over \$20,000.00 to \$30,000.00 to clean up this license from other owner's issues. He noted that he is a long-time resident of Maynard and the family's commitment to Maynard through past contributions to the town, easements to the town for the rail trail, and maintaining the Paper Store in Maynard despite better financial options.

The hearing was opened for comments by the public.

- Mr. John Kulik, also reviewed Ch. 138 license, license is asset but, this license would abut school. Town should not move to fast.
- Nick Johnson, does not think this license should be transferred.
- Jim Morris, owner of Roasted Peppers, has a beer/wine license but would like an All Alcohol License.

Sel. Chetwynd voiced support for the application, noting that restaurants will undoubtedly be part of the Parker Street development and investment in that property is important to the community.

Sel Gavin agreed with the public comments, noted that there was a business looking for such a license and could put it to use immediately.

Sel. Capello voiced support for the application since it will provide economic development and we need to bring business to town now.

Sel. Cranshaw fully agrees that there will be restaurants for 129 Parker Street. His concern is that the license has been inactive for 18 months and would be inactive for at least another 18 months. The issue with this inactive license has already been discussed by the Board on two occasions.

A motion was made by Selectman Chetwynd to approve the transfer of an All Alcohol as a Common Victualler license to from Skylight LLC Waltham Street to Capital Group LLC for future use at commercial/retail plaza being developed by applicant at 129 Parker Street. Manager, William DePietri. Second by Selectman Cranshaw. Vote 2 - 2. Chetwynd and Capello in favor, Cranshaw and Gavin opposed. Motion denied.

A motion was made by Sel. Capello to close hearing. Second by Sel. Gavin. Vote 4-0. Motion approved.

Presentation: BETA Engineering, Pavement Management Program.

The presentation (attached) provided an overview and summary of findings to date. Initial evaluation includes only accepted roads. Similar work is ongoing for unaccepted roads. There is a current backlog of \$6 million for the 40 miles of accepted roads. The cost estimate does not include soft costs, such as design, and costs for anything (sidewalks, lightings, drainage) other than pavement. Annual need to maintain current system wide average condition (fair) is \$0.32 million. This exceeds Chapter 90 funding.

Water & Sewer Rules and Regulations

DPW Operations Manager Chris Okafor presented for discussion a draft of proposed regulations for water and sewer connections and use. Among the issues discussed were defining all terms, providing adequate timeline for abatements and a maximum timeline for retroactive billing, and ensuring that town facilities were in compliance with regards to sprinkler regulations. He will provide to the Board examples of uses that meet the thresholds specified for water and sewer impact reports, and will report on costs required to upgrade the sprinkler systems on town fields.

Several new fees and increases of existing fees were proposed. These included a 5% surcharge on all water and sewer bills. The Board requested further analysis to support the recommendations. The next draft of the regulations will be reviewed by Town Counsel prior to being submitted to the Board. The Board will consider later how to solicit public comments on the proposed regulations and fees.

Town Hall Operating Hours

ATA Scribner-MacLean presented feedback from residents collected during the past few months. 91 % appreciate the hours. A few customers did not know the hours for Town Hall. Sel. Gavin, why did we pick Tuesday nights and not Wednesday or Thursday night? TA, K. Sweet, it made sense to pick Tuesday night, most boards and committees have meetings on Tuesday night and the Building Commissioner works late hours on Tuesday night. Sel. Cranshaw, why the difference in hours, some at 40 others at 37.5? TA, K. Sweet the difference is in the contracts, lunch and break schedules. Sel. Cranshaw asked about options for additional extended hours. ATA Scribner-MacLean said there is not enough staff to provide adequate coverage but that we might be able to do something later if we can do some cross training with a couple of departments for backup workloads.

A motion was made by Sel. Capello to make permanent the current hours of the town building. Second by Sel. Gavin. Vote 4-0. Motion denied.

Report of the Chair: Update on the Charter, once it is approved by the AG's office the Town will need to have an election on the charter vote.

Old/New Business

Selectman Gavin:

- Thank you, TA, K. Sweet for getting the DPW to work at the cemetery and clean near the road/fence area. It looks better already.

Selectman Capello:

- Observation of some Street signs in town, they need to be adjusted. They look bad.
- Board members want to keep a call in line to have items serviced or repaired.
- Request update on the Parking Deck. TA, K. Sweet gave board update on the work in process. Electrical work, some cement work once set the next phase would be the new pavement.

Selectman Cranshaw

- Comment, we never give enough respect to the Andersons. For the CVS project they provided money to the town for upgrading the Nason/Main traffic signal. We need to complete those items that the money was gifted for.
- What is the next action on getting more liquor licenses for the Town? TA, we need to have this as an action item on agenda. Then it needs to be article on warrant. Then it goes in under a home rule to the state.

A motion to adjourn the meeting was made by Selectman Gavin. Second by Selectman Capello. Vote 4-0. Motion approved.

Time: 10:35 pm

Approved: _____

Date:

Selectman, David Gavin, Clerk

Initials: BJM



MAYNARD FIRE DEPARTMENT

Fire Chief
Anthony Stowers

Monthly Report

MAY 2014

FIRE RESPONSE ACTIVITIES

Number of requests for service from May 1, to May 31 was 146 resulting in over 250 emergency responses and a total of 1209 additional activities or service requests for the month. The requests break down for the month break down as follows:

Basic life support ambulance	22	
Advanced life support ambulance	35	
Mutual aid ambulance	8	
Motor vehicle accident	8	
Pedestrian hit by motor vehicle	0	
Flammable gas leak	1	
Flammable liquid/Hazardous Material spill	1	
Building/Chimney Fire	1	
Carbon monoxide detector activation/Problem	2	
Other not specifically classified (car fire)	0	
Lock-out	3	
Mutual aid building fire/Automatic aid	2	
Good intent/assist police/investigation/Haz-Mat Investigation	11	
Well-being check/Medical Assist	10	
Rescue (trench Rescue)	0	
Smoke Investigation	1	
System/Furnace malfunction/Hazardous Condition	0	
Smoke detector/Sprinkler or Alarm activation with no fire	7	
LP gas inspection/Tank Truck/Fuel Tank Smoke/CO detector/Oil Burner inspection/other inspectional services	21	
Investigation of citizens complaint	1	
Arcing electrical/wires down/overheat	5	
Cooking Fire/barbeque fire/Brush/Vegetation	1	
Unintentional false/canceled/unauthorized burning/other	2	
Malicious False Alarm	3	
Total service requests	146	
Other Activities, phone calls, meetings, tours, inspection requests etc.	1209	
Total requests and recorded activities	1355	

TRAINING ACTIVITIES

All shifts have been involved with the training of our new probationary firefighters. All together members completed over 166 hours of on-shift training this month in a variety of topics such as driver/operator, Fire Safety Surveys, Leadership Development, Rescue Operations, RIT and hydrant operations, and building familiarity with walks through multiple buildings among other topics. Additionally members completed approximately 50 hours of off-site training. Training also continued

for our probationary firefighters as they become familiar with Maynard Fire Department procedures and methods. In addition all 4 groups continued working on our pre-fire planning program.

SHIFT PROJECTS AND ACTIVITIES

Our fire apparatus committee met this month and began the process of working with vendors to design a replacement engine to replace engine 2.

We did some considerable work to improve our in-house training capability and that is now complete and in operation.

Most of the visible asbestos was removed from the Fire Station on May 6th.

Our commercial Fire Safety Survey Program continued this month. This involves firefighters creating a safety partnership with business owners to help keep their business safe and viable moving forward.

ACTIONS OF NOTE:

We have added Michael Parr as a fulltime firefighter. Michael worked as a temporary firefighter in 2013 and will be filling in for a long time firefighter retiring next month.

The communications system at the Maynard High School is complete and meeting our needs.

The Maynard Fire Department responded to an unusual odor at 63 Great Road this month. This resulted in a full hazardous materials response from the District 3 Hazardous Materials Team, and resulted in the Fire Chief and Health Agent working with the business owner on corrective actions and prevention of future issues.

We are once again working with Emerson Hospital on our Continuous Quality Improvement program for our Emergency Medical Services Program.

We are continuing to aggressively pursue grant funding from multiple sources.

Our public education campaign has continued and we have added some very important safety information to both the Fire Department website and our Maynard Fire Department Facebook Page, we are also now on Twitter, follow us: @Maynard_MAFire

Respectfully Submitted,
Anthony Stowers



Figure 2: Members of the Hazardous Materials Team preparing to enter 63 Great Road and identify the source of an odor throughout the building.



Figure 1. Captain Latta instructing Firefighter Sean Layton during a recent training session on pumping evolutions

**Report for Treasurer/Collector's Office
The month of March-May 2014
Submitted by Cheryl Kane**

Activity Report

March-May 2014 Collections :

Collector: Taxes and Water Sewer:	\$ 8,547,694
Treasury Receipts: Dept Turn-ins and wires:	\$ 4,116,364

Delinquent Real Estate Taxes 5/31/14:

Tax Title Outstanding Balance:	\$ 947,226
Real Estate Outstanding for fiscal 2014	\$ 1,301,018

Comments

- Sandra Baltazar, our new hire, has been on board for one full week!
- Treasurer's Cash and Collector's Receivables are reconciled to the general ledger thru April 2014
- 1st quarter Real Estate/Personal Property/Water Sewer bills will be mailed out at the end of June (Due August 1st). The taxes will be calculated at 2 1/2% over fiscal 2014 for the preliminary bills.
- Tax Title Subsequents for nonpayment of 2014 Real Estate Taxes will be transferred and recorded in June.



Maynard Police Department

Chief Mark W. Dubois

To: Board of Selectmen

Monthly Report – May 2014

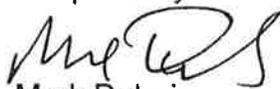
On May 2nd the Police and Fire Departments conducted a joint training event in front of the Junior and Senior Classes of Maynard High School. This annual mock fatal motor vehicle accident is a reminder to the students about the dangers of drinking alcohol and driving a vehicle. Acting Sergeant William Duggan coordinates the event and works closely with the Fire department to present a realistic scenario. The benefit to the two departments is a training event where we get to coordinate our response to a serious incident.

Dispatch Supervisor Camaro, Chief Stowers and I continue working to improve and implement public safety dispatching services for both police and fire. One improvement is to transfer all Emergency Medical Dispatch duties to PRO EMS. PRO provides all advanced life support services for the town and as part of that contract also provide emergency medical dispatching services. We met at their dispatch facility and reviewed all applicable policies and procedures to make the change. This will improve the service to residents and allow dispatchers to focus on getting services to those in need while emergency medical services are being provided by the ambulance service provider.

Dispatch Supervisor Camaro with the assistance of a police sergeant and fire captain held dispatcher interviews and hired three new employees. The first dispatcher began on June 2nd and is currently in department training. The next two start in July.

Attached are the police department statistics for May 2014

Respectfully submitted,



Mark Dubois

Call Reason Breakdown

<u>Call Reason</u>	<u>Self</u>	<u>Disp</u>	<u>Total</u>
911 Call/Abandoned/Hang up	0	13	13
911 Abandoned	0	1	1
Alarm Fire/Smoke/CO	0	4	4
Alarm - Business	0	9	9
Alarm - Residential	0	3	3
Animal Complaint	1	12	13
Alcohol Offense	0	7	7
Area check	172	1	173
Assault	0	8	8
Assist Citizen	0	10	10
Assist Fire Dept.	0	12	12
Assist Other Agency	0	3	3
Attempt to locate	0	3	3
B & E (Past)	0	4	4
Prisoner Cell Checks	0	14	14
Building Check	168	0	168
Civil Dispute	0	4	4
Disturbance	0	20	20
Drug Law Violation	0	1	1
Disabled MV	3	3	6
Domestic Disturbance	0	1	1
Escort / Transport	0	2	2
Family Matter/Civil Matter	0	1	1
Field Check	0	1	1
Field Interview	1	0	1
Follow Up Investigation	6	4	10
Fraud	0	1	1
General Service	2	12	14
Harassing / Harassing Calls	0	5	5
Hazard	0	10	10
ID Check	0	5	5
Investigation	0	2	2
Juvenile Offenses	0	1	1
Larceny	0	10	10
Loud Music	0	2	2
Medical Emergency	0	48	48
Missing Person	0	2	2
M/V Accident w/ no injury	0	9	9
M/V Accident, w/Injury .	0	3	3
M/V Accident; Hit & Run	0	2	2
Motor Vehicle Stop	181	12	193
Motor Vehicle Violation	1	8	9
Notification	0	4	4
Open door	0	2	2
Serve Paperwork	4	2	6
Parking Complaint	1	8	9
Property Damage	0	1	1
Found / Lost Property	2	2	4
PRISONER TRANSPORT	1	1	2
Private Tow	0	2	2
Radar Enforcement	150	4	154
Serve Restraining Order	5	1	6
Shoplifting	0	1	1
Suicide / Threat	0	2	2
Serve Summons	5	4	9
Suspicious Person	1	5	6
Suspicious Activity	3	18	21
Threatening to Commit a Crime	0	1	1
Traffic Enforcement	55	5	60
Traffic Control	1	1	2
Trespassing	0	2	2

Traffic Hazard	2	2	4	< 1
Test Call	0	1	1	< 1
Vandalism	1	5	6	< 1
Serve Warrant	0	4	4	< 1
Well Being Check	0	6	6	< 1
Wire Down	0	4	4	< 1
TOTAL	766	361	1127	100

Call Action Breakdown

<u>Call Action</u>	<u>Self Init</u>	<u>Dispatched</u>	<u>Total</u>
Area Checked	343	22	365
Assisted, Fire Dept. transport	0	34	34
Animal Control Off. Notified	0	3	3
Arrest(s) Made	2	17	19
Assisted	2	42	44
Building Checked / Secured	38	7	45
Cancelled Call	2	0	2
Citation (Fine) Issued	33	6	39
Checked Ok	2	15	17
Criminal Complaint (Summons)	2	1	3
Could Not Locate	10	16	26
Citation (Warning) Issued	35	0	35
DPW Notified	1	5	6
False Alarm	0	4	4
False Alarm Weather (No Bill)	0	1	1
Gone On Arrival	0	9	9
Investigated	0	3	3
Logged	140	22	162
No Action Required	17	12	29
Notification Made	1	8	9
Party Advised	2	17	19
Protective Custody	0	4	4
Party Located	0	6	6
Party Spoken To	0	2	2
Parking Ticket Issued	0	1	1
Received / Recovered Property	2	1	3
Prisoner Released / Transport	1	6	7
Removed	1	5	6
Taken/Referred to Other Agency	0	6	6
Report Filed	1	55	56
Peace Restored	0	4	4
Service Made	6	7	13
Services Rendered	12	8	20
Transported to Hospital	0	1	1
Unfounded	0	5	5
Vehicle Towed	1	2	3
Verbal Warning	112	4	116
TOTAL	766	361	1127

**Report of the library
For the Month of June 2014
Submitted by Steve Weiner**

Activity Report

Budget Update: We have used all of the Town funds available. We are now using Gift funds and State Aid monies to meet our state certification requirements. For FY 14, we will use approximately \$ 39,000 dollars from these sources.

Building Issues: Proposals were received for the new thermostat control system. The price range is \$11, 500-14,000 dollars. The Trustees will make a decision on these at some point over the summer.

Meeting Room Use: 26 meetings were held in the library during May.

Programs: 885 people attended library programs, primarily children and their families. We also had a couple of successful films. Mark Malcolm began his annual visit to all classes at Green Meadow and Fowler to promote the Summer reading program.

Comments

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Conservation Commission

Maynard Town Hall
Municipal Services Conference Room
Tuesday, June 17, 2014 at 6:30 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

ADMINISTRATIVE BUSINESS:

- Review minutes from 05/20/2014 and 06/03/2014.

PUBLIC HEARING:

- Request for Determination (7:30)
7 Gabrielle Circle
Craig Force
Installation of a closed-loop geothermal well

WETLANDS/STORMWATER ISSUES:

- Fowler Street Extension Stormwater Management bylaw permit (7:00)
- Preliminary plans for 51 Waltham Street (8:00)
- Site visit scheduled for June 24, 1:00 at the High School baseball field

LAND MANAGEMENT:

- Sculpture park proposed for Carbone Park

BUSINESS:

- Update on Draft Stormwater Management Bylaw regulations

Mail of note:

- OARS newsletter
- Fact Sheet on USACOE Massachusetts In-Lieu Fee Program

Upcoming Meetings:

- Next Conservation Commission meeting, **July 1, 2014.**
- DEP Network meeting, Carlisle Town Hall, **June 19, 10-12.**
- Sustainable Water Management, Hudson Town Hall, **June 24, 7-9 pm**
- MSMCP boating and banding osprey, Duxbury, **June 30, 12-3**
- Riverfest activities, **June 20-21**

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Mr. Fred King

Posted by: Linda Hansen, agent

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Community Preservation Committee
PUBLIC MEETING NOTICE

Maynard Town Hall, Room # 101 (lower level)
Wednesday, June 04, 2014 at 7:00 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

CALL TO ORDER:

PUBLIC COMMENTS:

ADMINISTRATIVE BUSINESS:

- Review and approve minutes from 5/7/14 meeting.

CORRESPONDENCE:

- Mail received

BUSINESS:

- Discuss CPC balance issues from 05/07/14 meeting
- Discuss new proposal cycle starting in August
- Discuss award letters to successful CPC proponents from May Town Meeting
- New/Old Business

Upcoming Meetings:

- Determine next regularly scheduled meeting.

THIS AGENDA IS SUBJECT TO CHANGE

Michael Chambers, CPC Chairman

Posted by: Charles T. Shea

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Community Preservation Committee
PUBLIC MEETING NOTICE

Maynard Town Hall,
Room # 101 (lower level)
Wednesday June 018, 2014 at 7:00 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

CALL TO ORDER:

PUBLIC COMMENTS:

ADMINISTRATIVE BUSINESS:

- Review and approve minutes from 5/7/14 meeting.

CORRESPONDENCE:

- Mail received

BUSINESS:

- Discuss CPC balance issues from 05/07/14 meeting
- Discuss new proposal cycle starting in August
- Discuss award letters to successful CPC proponents from May Town Meeting
- Discuss Deed Restriction for Maynard Country Club
- Discuss Linda Hansen's role as support staff for CPC
- New/Old Business

Upcoming Meetings:

- Determine next regularly scheduled meeting.

THIS AGENDA IS SUBJECT TO CHANGE

Michael Chambers, CPC Chairman



AGENDA
Maynard Recreation Commission Meeting
Thursday, May 29, 2014
Town Hall – Room 202
Time: 7:00pm

(All public meetings may be recorded, broadcast and or videotaped)

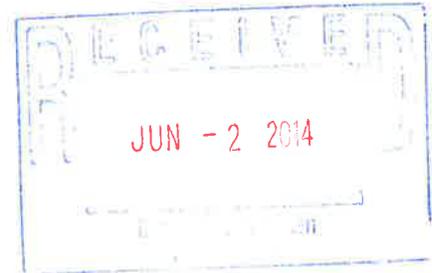
1. Call to Order
2. Public Comment
3. BGCAV
 1. Program updates
 2. Enrollment reports
4. Old Business
 1. Review and approve Meeting Minutes from April
 2. Rockland CPA turf project update
5. New Business
 1. Discuss citizen concern/request to ban dogs in Reo Road playground.
6. Finance Report
 1. Outstanding invoices
7. Announcements
 1. Member term ending June 30th: Kevin Feehily
8. Adjourn

Submitted to Town Clerk and posting@townofmaynard.net on May 23, 2014



May 29, 2014

Board of Selectmen
Town of Maynard
195 Main Street
Maynard, MA 01754



Re: Field Collection Charge

Dear Chairman and Members of the Board:

I am writing to inform you that effective August 1, 2014, due to increased operational costs, the Field Collection Charge for the collection of past due balances or unreturned equipment will increase from \$20.00 to \$25.00 per occurrence.

Please be advised customers are receiving notification of this change in advance via bill message.

Please do not hesitate to contact me at 978.825.2308 should you have any questions.

Sincerely,

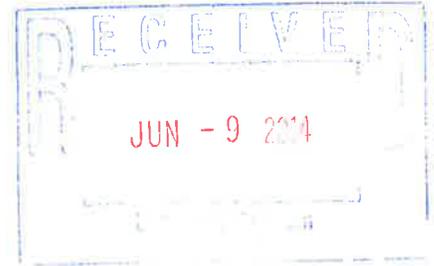
Ben Pearlman

Ben Pearlman, Sr. Manager
Government & Regulatory Affairs



Zoning Board of Appeals

Town Office Building
195 Main Street
Maynard, MA 01754



LEGAL NOTICE

A public hearing will be held on **Monday, June 23, 2014 at 7:00 p.m.** at the Maynard Town Building, 195 Main Street, Maynard, Room 101, to hear all persons interested in:

1. Petition of Enterprise Rent-A-Car Company of Boston, LLC, 48 Acton Street, Maynard, Map 9-Parcel 336, for a Special Permit to Change the current allowed Use to different allowed Use of a pre-existing non-conforming structure for a substantially different purpose, pursuant to Maynard Zoning By-Laws, Section 5.1.3 (2).

Action will be taken on the within petition as filed and presented. A copy of the application is on file with the Town Clerk's and the Zoning Board of Appeals' Offices and can be viewed during normal office hours.

Paul Scheiner, Chairman

Date Posted: June 4, 2014

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

PLANNING BOARD

Address of Meeting: 195 Main Street, Maynard Room: 101

Tuesday, June 10, 2014 7:00 p.m.

M T W T H F

Month

Date

Year

Time

AM/PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. 7:00 PM Submission to the Planning Board for approval of a minor modification to the subdivision "Fowler Street Extension," dated December 17, 2013, to comply with requests made by the Conservation Commission. Application for approval to be presented to the Board by Mark Donohoe of Acton Surveying and Engineering, on behalf of Orchard Valley Construction.
2. 7:15 Old/New Business
 - Discussion of future agenda items
 - Gabrielle Circle Bond

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Bernard Cahill, Chairman

Posted by: DM

Date: June 4, 2014



**TOWN of MAYNARD
SCHOOL BUILDING COMMITTEE**

Wednesday – June 11, 2014 @ 6:30 PM

Coolidge Building

AGENDA

- **Safety:**
 - Safety issues highlighted at the job site and in the schools
- **Finance:**
 - Review and approve project change orders
 - Review and approve project bills and invoices
- **Full Committee:**
 - Approve minutes from past meetings
 - Construction progress:
 - General building punch list progress
- **Open issues/New Business:**
 - Other School Department requests may be brought forward

Chairperson: Phil Berry

Posted by: Phil Berry

Posting Date: 6/9/2014

**Posted in accordance with the provisions of MGL 30A Section 18-25
The agenda may be subject to change**

Date Posted June 9, 2014

TOWN OF MAYNARD

MEETING NOTICE

Posted in accordance with the Provisions of MGL 30A §§18-25

MAYNARD CITIZENS CORP/MEDICAL RESERVE CORPS

Address of Meeting: Town Hall

Room: OMS Conference Room G-17

M T W **TH** F
Day of Week June 12, 2014
Month Day Year

Time: 6:00pm

Agenda or topics to be discussed listed below (that the chair reasonably anticipates will be discussed)

1. **Approve Minutes of Previous Meeting(s): May 2014**

2. **Updates:**

- a. **Town**
- b. **Region 4A**

3. **Old Business:**

- a. **Relay for life feedback**

4. **NEW BUSINESS TOPICS:**

- a. **Truck Day**

5. **Next Meeting Date and time to be determined**

6. **Adjournment**

CPR/AED Training to follow meeting in Lower Level Meeting Room

THIS AGENDA IS SUBJECT TO CHANGE

CHAIRPERSON(S)

John Flood
Mary Ellen Quintal

Becky Mosca

From: Carter, Steve <carters@lincolntown.org>
Sent: Monday, June 02, 2014 1:11 PM
To: Becky Mosca; Stephanie Duggan
Subject: SilverHill Rd

Good afternoon ladies,

I'm sending you this note as a concern of public safety about Silver Hill Rd. Evidently although it cannot become an approved roadway the town has been keeping it graded for many years now. Until recently it has kept fairly well graded. My wife and I walk the road many times during the week for exercise. The roadway is currently in horrible condition! The lower end has "potholes" that make it difficult to traverse. I assisted the FD at a shed fire several months ago and even then it was an issue. The upper end >#30 the 'potholes" become trenches. I know it's a small street with few citizens but several of them especially at the upper end are elderly. Any type of 911 call will create an issue for responders let alone the impact of one of them having to be transported by ambulance out of there. I really don't think this type of burden/liability is something the town should take on when the remedy of a grader and some gravel will remedy it as it always has? I'm sure you may have already heard from the residents but I feel that it needs to come from others too. Any questions please feel free to contact me and I will gladly come sit before both the BOS and Kevin as needed? Thanks have a great afternoon.

Chief

Stephen E. Carter, EMT-P
Fire Chief / Emergency Management Director
Lincoln Fire Dept.
169 Lincoln Rd.
Lincoln, MA 01773
(978) 479-0410 Cell Phone
carters@lincolntown.org

Becky Mosca

From: Stephanie Duggan
Sent: Thursday, June 05, 2014 12:27 PM
To: Brendon Chetwynd; D Capello; D Gavin; William Cranshaw
Cc: Kevin Sweet; Andrew Scribner-MacLean; Becky Mosca
Subject: Peytons Request for Reopening Schedule Attached
Attachments: 06-05-14 Peytons Reopening Schedule Request Letter from BOS.pdf

Good afternoon –

I have attached a copy of my letter to Nicholas Leo of Carron Management Group LLC requesting a Reopening Schedule (date-specific, in writing within 10 days of letter receipt) for Peytons in accordance with Section 17.9 of the Maynard Alcoholic Beverage Licensing Regulations. Mr. Leo's January 30th notification of closing email and section 17 of the Alcohol Regs are attached to the letter.

I will forward his reply once received – thank you,
Stef

Stephanie Duggan

Administrative Assistant, TA/OMS

Town of Maynard
195 Main Street
Maynard, MA 01754
978-897-1355



TOWN OF MAYNARD
Office of Municipal Services
MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1302 Fax: 978-897-8489
www.townofmaynard-ma.gov

Andrew Scribner-MacLean
Assistant Town Administrator
Executive Director

Board of Health
Conservation Commission

Building & Inspections
Licensing

Board of Appeals
Planning Board

June 5, 2014

Nicholas Leo
Manager
Carron Restaurant Group LLC
517 Concord Avenue
Cambridge, MA 02138

Dear Nick:

On January 30, 2014 the Town received your email notification that Peytons was closing its doors and looking to relocate within the Town. In accordance with the Town of Maynard Alcoholic Beverage Licensing Regulations Section 17.9, the Board of Selectmen (Local Licensing Authority) requires notification, within ten (10) days of receipt of this letter, in writing with a schedule, including a date certain, for the reopening of the business.

Thank you for your prompt attention to this matter,

Stephanie Duggan
Administrative Assistant, TA/OMS

Enclosures: January 30, 2014 Email from Nicholas Leo
Town of Maynard Alcoholic Beverage Licensing Regulations, Section 17

CC: Board of Selectmen (LLA)
Kevin Sweet, Town Administrator
Andrew Scribner-MacLean, Assistant Town Administrator
Becky Mosca, Administrative Assistant, BOS

the Premises was granted by the LLA. It shall be the duty of the Licensee to ensure that all appropriate personnel at the Licensed Premises are familiar with these Regulations of the LLA and with any conditions on the License.

17.7 A License may be suspended or modified or revoked for the refusal by any Licensee and, if a corporation, by a Manager, officer, or director thereof to appear at an inquiry or hearing held by the LLA with respect to any application or matter bearing upon the conduct of the licensed business or bearing upon the character and fitness of such person to continue to hold a License.

17.8 Licensees shall properly serve suspension and modification orders.

17.9 A License may be suspended or modified or revoked for ceasing to conduct the licensed business, that is License holder who closes or stops doing business (Dormant License). Licensees who suspend or cease operation must notify the LLA within ten (10) days with a schedule in writing for reopening to be approved by the LLA. The schedule submitted by the Licensee, must include a date certain for the reopening of the business.

18.0 Disciplinary Guidelines

18.1 Licensees in violation of the applicable laws of the Commonwealth, rules and regulations of the ABCC and/or these Regulations may be subject to the following range of discipline:

- a. First offense: warning to seven day suspension.
- b. Second offense: warning to thirty day suspension.
- c. Third offense: warning to revocation.

18.2 Only offenses which have occurred within the two (2) years preceding the date of violation shall be used in calculating the number of offenses for purposes of the sentencing guidelines.

18.3 The disciplinary guidelines are only a guide. The LLA may use its discretion in determining whether the facts surrounding a violation warrant a penalty, which is more lenient or severe than that suggested by the guidelines.

18.4 The sentencing guidelines shall not be construed to limit the LLA ability to consider alternative dispositions, or further conditions on a License or even alternate penalties (e.g. roll back of operating hours).



TOWN OF MAYNARD
Office of Municipal Services
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Andrew Scribner-MacLean
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June 5, 2014

Nicholas Leo
Manager
Carron Restaurant Group LLC
517 Concord Avenue
Cambridge, MA 02138

Dear Nick:

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Thank you for your prompt attention to this matter,

A handwritten signature in cursive script that reads "Stephanie Duggan".

Stephanie Duggan
Administrative Assistant, TA/OMS

Enclosures: January 30, 2014 Email from Nicholas Leo
Town of Maynard Alcoholic Beverage Licensing Regulations, Section 17

CC: Board of Selectmen (LLA)
Kevin Sweet, Town Administrator
Andrew Scribner-MacLean, Assistant Town Administrator
Becky Mosca, Administrative Assistant, BOS

16.0 Duty to File Report

In all instances where the Police are called to the Licensed Premises, regardless of the extent or severity of any incident involving people in or on the Premises, the Licensee or Manager must submit to the Police and the Clerk of the LLA within twenty-four (24) hours of such occurrence, a complete and accurate written report of the incident. Such report must be on a form provided by the LLA and will advise them of all pertinent facts including, but not limited to:

- a. Parties involved, by name;
- b. Date and time of the incident;
- c. Action taken by the Licensee or Manager;
- d. Description of the incident including damages and any injuries; and
- e. Name of Manager responsible for the Premises at the time of the incident along with any other employees present at the time of the incident

17.0 Revocation, Suspension, and Modification

Any License issued pursuant to M.G.L. c.138 may be modified, suspended, or revoked for any of the following causes:

- 17.1** Violation by the Licensee of any provision of the relevant General Laws of the Commonwealth, of the rules and regulations of the ABCC or of these Regulations of the LLA.
- 17.2** Fraud, misrepresentation, false material statement, concealment or suppression of facts by the Licensee in connection with an application for a License or permit or for renewal thereof or in connection with an application for the removal of the Licensed Premises or the alteration of the Premises or in connection with any other petition affecting the rights of the Licensee or in any interview or hearing held by the LLA in connection with such petition, request, or application affecting the rights of the Licensee;
- 17.3** Failure to operate the Premises covered by the License without prior approval of the LLA;
- 17.4** Failure or refusal of the Licensee to furnish or disclose any information required by any provision of the MGL or by any rule or regulation of the ABCC or these Regulations of the LLA;
- 17.5** Licensees shall not give or offer any money or any article of value or pay for or reimburse or forgive the debt for services provided to any employee or agent of the LLA either as a gratuity or for any service;
- 17.6** Licensees may not fail to comply with any condition, stipulation or agreement upon which any License was issued or renewed by the Licensing Authority or upon which any application or petition relating to

the Premises was granted by the LLA. It shall be the duty of the Licensee to ensure that all appropriate personnel at the Licensed Premises are familiar with these Regulations of the LLA and with any conditions on the License.

17.7 A License may be suspended or modified or revoked for the refusal by any Licensee and, if a corporation, by a Manager, officer, or director thereof to appear at an inquiry or hearing held by the LLA with respect to any application or matter bearing upon the conduct of the licensed business or bearing upon the character and fitness of such person to continue to hold a License.

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18.4 The sentencing guidelines shall not be construed to limit the LLA ability to consider alternative dispositions, or further conditions on a License or even alternate penalties (e.g. roll back of operating hours).

Stephanie Duggan

From: Nicholas Leo <nicholasleo13@gmail.com>
Sent: Thursday, January 30, 2014 4:50 PM
To: Stephanie Duggan
Cc: Becky Mosca; Raymond Gillespie
Subject: Peytons

Hi Stephanie

I am writing to inform you that unfortunately due to the business and lease issues at Peytons we have decided to close the doors and look for a new location that can allow the business to be more financially sound and prosperous. We have tried our best at this location for almost two years but unfortunately the space is too large for the business that we have and never materialized to the potential we thought it would have.

We have been looking in other parts of Maynard including the possibility of the Maynard Crossing project if it materializes.

What are the steps we need to take if any in the meantime regarding the license and relocating it in the future?

Thanks for your time and attention to the matter

Nicholas Leo
Manager
Carron Restaurant Group LLC

Becky Mosca

From: Alison Field-Juma <afieldjuma@oars3rivers.org>
Sent: Wednesday, June 11, 2014 10:05 AM
To: Becky Mosca
Cc: Stephanie Duggan
Subject: Public Forum on SuAsCo Water Resources
Attachments: Public meeting flyer FINAL Final.pdf

Hi Becky,

I have attached the announcement for the Public Forum on Water Resources where the SWMI water supply project will be presented. This will be a good opportunity for the Board of Selectmen and other municipal board members to learn about the SWMI permitting process and how it relates to Maynard and surrounding communities, and ask questions.

We would be grateful if you could pass this announcement to your Board and anyone else you think may be interested.

Thank you,

Alison

*Alison Field-Juma
Executive Director*

OARS
For the Assabet, Sudbury, and Concord Rivers
23 Bradford Street
Concord, MA 01742
Tel. (978) 369-3956
afieldjuma@oars3rivers.org
www.oars3rivers.org



Help protect water resources:



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Sustainable Water Management

Join us for a Public Forum on Your Water Resources

in the Sudbury-Assabet-Concord River Watershed

Tuesday June 24, 7-9 pm

Hudson Town Hall Auditorium

78 Main Street, Hudson, MA

Join us to understand how our communities can balance drinking water needs with environmental protection, under new Massachusetts regulations.

Massachusetts is changing how it permits large water withdrawals in order to protect our streams and rivers and provide for a sustainable supply of drinking water for the future. **For some communities, increasing the quantity of drinking water will required development of a plan with elements to balance these increases.**

This meeting will present results of a study completed for six communities—Hudson, Marlborough, Maynard, Stow, Sudbury and Wayland—to identify ways they can meet Massachusetts' new requirements.

Join us to understand how these changes could affect your municipality and learn about water conservation and efficient use, wastewater and stormwater recharge, protecting coldwater fish, and much more. There will be ample time for Q & A and discussion!



This Project is funded by a Sustainable Water Management Initiative grant to the Town of Hudson by the Massachusetts Department of Environmental Protection.

Town of Maynard, Massachusetts
Kevin Sweet, Town Administrator

Municipal Building
195 Main St.
Maynard, MA 01754



FOR IMMEDIATE RELEASE

Thursday, June 12, 2014

Contact: John Guilfoil
Phone: [617-993-0003](tel:617-993-0003)
Email: john@jgpr.net

Coolidge Park Playground Officially Opens After Final Updates

Brand New Playscape and Hill Slide Unveiled

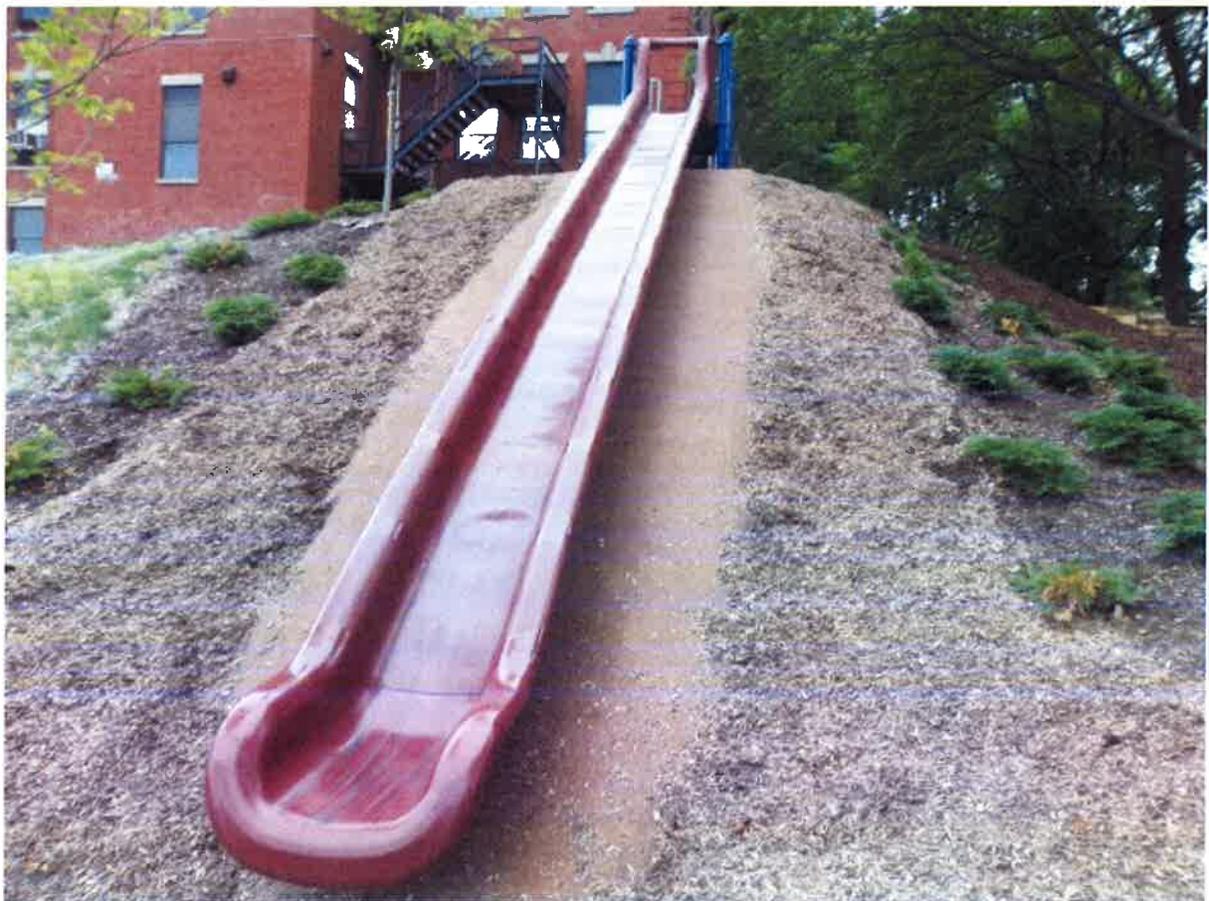
MAYNARD – Town Administrator Kevin Sweet is pleased to announce that the final work and safety updates have been completed on the brand new Coolidge Park playground and its signature hill slide.

"After a year of design, construction, and review, I am pleased to unveil this wonderful new playground in time for the summer," Town Administrator Sweet said. "With two play areas, a pavilion, and the hill slide, the park promises to be fun for all ages!"

The park's signature Hill Slide required final safety reviews before the playground would be officially opened, but now that those reviews are complete, the Town of Maynard hopes that local children and families will enjoy the park for many years to come.

[Click here to view the original park plans.](#)

Coolidge is one of two newly renovated playgrounds in Maynard. The Reo Road Park was also rebuilt and improved recently, with the installation of a new play structure.







TOWN OF MAYNARD
Office of Board of Selectmen
MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1351 Fax: 978-897-8457
www.townofmaynard-ma.gov

Becky Mosca
Administrative Assistant

DATE June 10, 2014

Board of Appeals:

1. Marilyn Messenger, request to be reappointed, new term 6/30/17
2. Paul Scheiner, request to be reappointed, new term 6/30/17

Board of Assessors:

1. Stephen Pomfret, request to be reappointed, new term 6/30/17

Community Preservation Committee:

1. Jane Audrey-Neuhauser, request to be reappointed, new term 6/30/17
2. M. John Dwyer, request to be reappointed, new term 6/30/17.
3. Rick Lefferts, no response called and sent letters

Conservation Commission:

1. M. John Dwyer, request to be reappointed, new term 6/30/17.
2. Jessica Pfeifer, no response called and sent letters.

Constables:

1. Michael Albanese, request to be reappointed, new term 6/30/16
2. Lawrence Hartnett, request to be reappointed, new term 6/30/16
3. William Pickett, request to be reappointed, new term 6/30/16
4. Ronald Raffi, request to be reappointed, new term 6/30/16

Council on Aging:

1. Ellie Waldron = RESIGNED

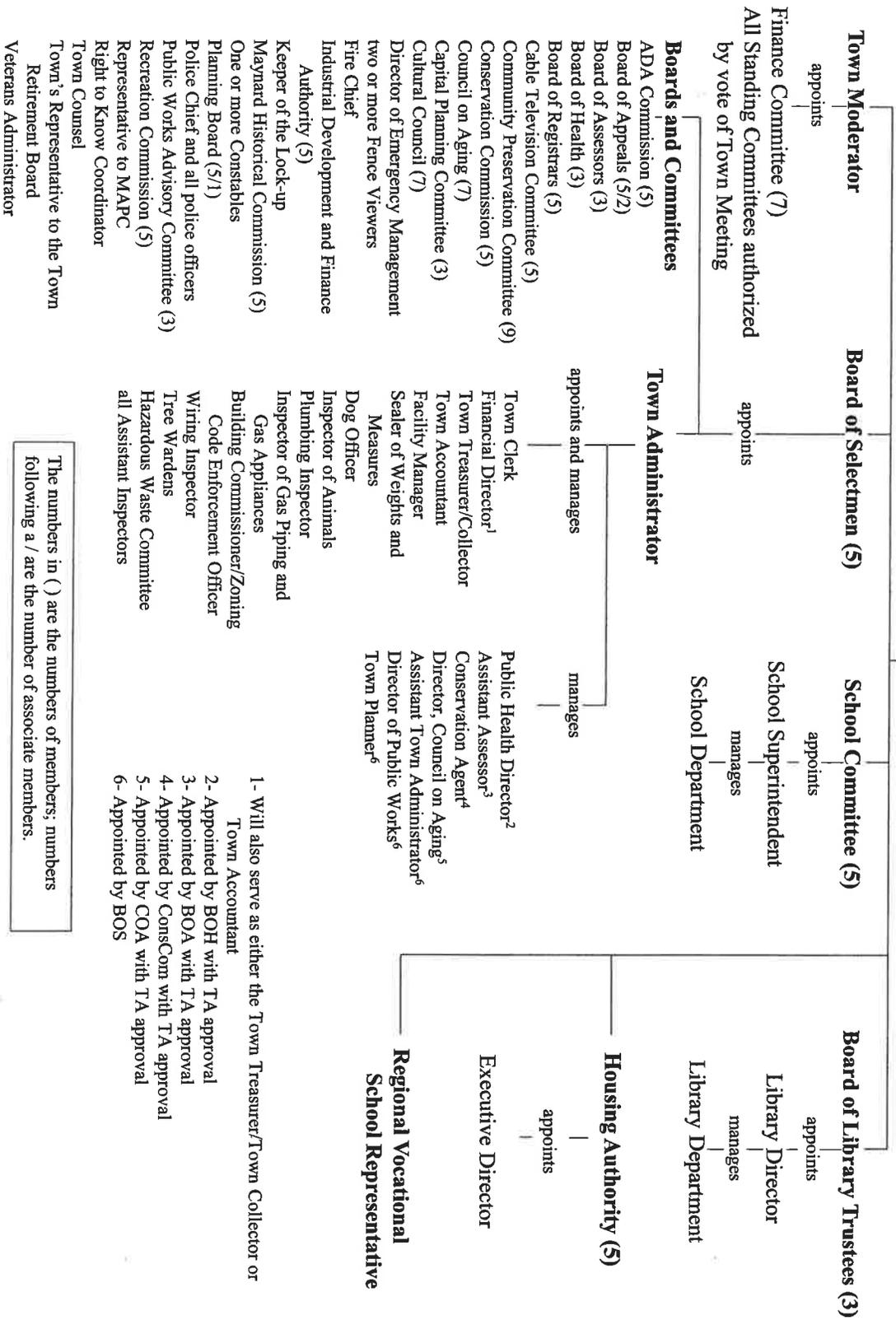
Cultural Council:

1. Gail Erwin, request to be reappointed, new term 6/30/17.
2. Andrew Kuhn = RESIGNED

Board of Health:

1. Lisa Thuot, request to be reappointed, new term 6/30/17.

Town Voters



1- Will also serve as either the Town Treasurer/Town Collector or Town Accountant
 2- Appointed by BOH with TA approval
 3- Appointed by BOA with TA approval
 4- Appointed by ConsCom with TA approval
 5- Appointed by COA with TA approval
 6- Appointed by BOS

The numbers in () are the numbers of members; numbers following a / are the number of associate members.



Date: June 17, 2014

Marilyn Messenger
9 Deer Path

You are hereby appointed to the

Board of Appeals

Term expires June 30, 2017

FOR THE

TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk

Becky Mosca

From: Marilyn Messenger <marilynmessage@comcast.net>
Sent: Monday, June 09, 2014 12:28 PM
To: Becky Mosca
Subject: ZBA Re-appointment

Hi Becky,

Please pass along my interest in re-appointment to serve on the ZBA to the Board of Selectmen.

As they may know, I have been an active participant in town government for the past 20+ years having served as a Planning Board member for 10; one as Chair, a Planning Board alternate for 5 years and a ZBA member for the past four years; one as Chair. During that time, I also served on various committees and attended classes/seminars to learn about planning, and zoning including 40B housing and I would like to opportunity to continue using my experience and education to benefit the town of Maynard. I also served on the Board of Trustees at Deer Hedge Run for 2 years. And, as a full-time real estate broker, I am familiar with most of the properties in town and understand how changes can affect neighborhood character and property values.

Please let me know if you need additional information.

Respectfully,
Marilyn Messenger

Marilyn Messenger, REALTOR
CRS, GRI, Licensed Broker
Real Estate West of Boston since 1993
Andrew Mitchell and Company

508-596-3501
www.MarilynMessenger.com

[Recommended on Trulia](#)
[LinkedIn Profile](#)
[Living West of Boston Blog](#)

CRS - Only 3% of Realtors nationally have achieved the Certified Residential Specialist designation.
Served on MA Board of Directors as Communications/PR director for 4 years. President's Award recipient.



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1001 Fax: 978-897-8457

April 7, 2014

Ms. Marilyn Messenger
9-4 Deer Path
Maynard, MA. 01754

Dear Marilyn,

Our records show that your term on the Board of Appeals will be up on June 30, 2014. The Board of Selectmen has requested that all Board members whose term expires on June 30, 2014 be notified, and they request that you please notify them in writing of your intentions for the future; specifically, whether you wish to be reappointed or not. If you request to be re-appointed, the Board would like a brief statement from you stating your accomplishments on the Board of Appeals and what you would like to see accomplished in the future.

You may send your letter of intent to the Board of Selectmen, 195 Main Street, Maynard, MA. by June 8, 2014

The Board of Selectmen would like to thank you for your current service on the Board of Appeals.

Sincerely,

A handwritten signature in cursive script that reads "Becky Mosca".

Becky Mosca

Administrative Assistant to the Board of Selectmen



Date: June 17, 2014

Paul Scheiner
38 Concord Street

You are hereby appointed to the

Board of Appeals

Term expires June 30, 2017

FOR THE
TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk

Becky Mosca

From: Paul Scheiner <scheinerp@aol.com>
Sent: Thursday, June 05, 2014 3:43 PM
To: Becky Mosca
Subject: Scheiner ZBA reappointment request

Becky:

Thanks for the reminder.

Is email good enough for my request to stay on the board?

Yes, I would like to remain on the board. Recent past accomplishments include being appointed chairperson by the other members, and running the last several meetings, some of which were a bit more interactive and required town counsel involvement; rewriting the instructions that are handed out to petitioners/applicants (clarifying the necessary steps to follow so we don't waste time at the meetings – asking for supporting documents ahead of time, etc.); and advocating that we get more members so we aren't postponing meetings for lack of a quorum. – we now have a full complement of members and even an alternate.

My future goals/desires are to continue serving the town and providing a fair, impartial review of the cases presented to us.

Can you please forward this to the selectmen.
Let me know if you have any questions.

Thanks,

Paul Scheiner



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1001 Fax: 978-897-8457

April 7, 2014

Mr. Paul Schenier
38 Concord Street
Maynard, MA. 01754

Dear Paul,

Our records show that your term on the Board of Appeals will be up on June 30, 2014. The Board of Selectmen has requested that all Board members whose term expires on June 30, 2014 be notified, and they request that you please notify them in writing of your intentions for the future; specifically, whether you wish to be reappointed or not. If you request to be re-appointed, the Board would like a brief statement from you stating your accomplishments on the Board of Appeals and what you would like to see accomplished in the future.

You may send your letter of intent to the Board of Selectmen, 195 Main Street, Maynard, MA. by June 8, 2014

The Board of Selectmen would like to thank you for your current service on the Board of Appeals.

Sincerely,

Becky Mosca
Administrative Assistant to the Board of Selectmen



Date: June 3, 2014

Stephen Pomfret
2 Dana Road

You are hereby appointed to the

Board of Assessors

Term expires: June 30, 2017

FOR THE

TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

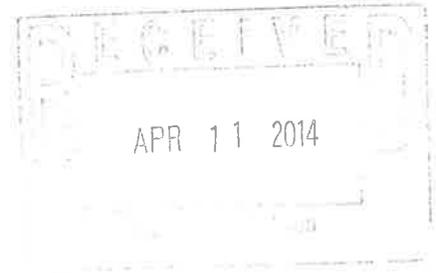
Sworn: _____

Town Clerk

4/10/2014

From: Stephen T. Pomfret
2 Dana Road
Maynard, MA. 01754

To: Board of Selectmen
Town of Maynard
Municipal Building
195 Main Street
Maynard, Massachusetts 01754
cc: Becky Mosca



Dear Board Members,

I request to be reappointed to the Maynard Board of Assessors for the three year term starting July 1, 2014.

My accomplishments over the past 32 years as a member of the Maynard Board of Assessors have been to:

1. Assure that the value of all Real Estate and Personal Property of all taxpayers is assessed at full and fair cash value utilizing the latest technology, on time, enabling tax bills to go out on time.
2. Assure that all taxpayers are treated with respect.
3. Address all taxpayer problems so that they know they are being treated fairly.
4. My extensive knowledge of Assessing and the laws of the State of Massachusetts that govern the Assessor's office allow me to educate new assessors and check the work of the Assessor's office. The Maynard Board of Assessors has a record of success that is maintained by assuring that the work of everyone in the Board of Assessor's office is checked by at least one other person and the State Department of Local Services.

My goals for the future are:

1. Maintain the integrity and quality of the work of the Assessor's office.
2. Continue to work with the Town Manager, The Board of Selectmen and other Departments to enable the Town of Maynard to move forward into a bright future with a stable tax base.

Sincerely Yours

A handwritten signature in black ink that reads "Stephen T. Pomfret". The signature is written in a cursive style with a large, stylized 'S' and 'P'.

Stephen T. Pomfret

Chairman of the Maynard Board of Assessors



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1001 Fax: 978-897-8457

April 7, 2014

Mr. Stephen Pomfret
2 Dana Road
Maynard, MA. 01754

Dear Stephen,

Our records show that your term on the Board of Assessors (BOA) will be up on June 30, 2014. The Board of Selectmen has requested that all Board members whose term expires on June 30, 2014 be notified, and they request that you please notify them in writing of your intentions for the future; specifically, whether you wish to be reappointed or not. If you request to be re-appointed, the Board would like a brief statement from you stating your accomplishments on the Board of Assessors and what you would like to see accomplished in the future.

You may send your letter of intent to the Board of Selectmen, 195 Main Street, Maynard, MA. by June 8, 2014

The Board of Selectmen would like to thank you for your current service on the Board of Assessors.

Sincerely,

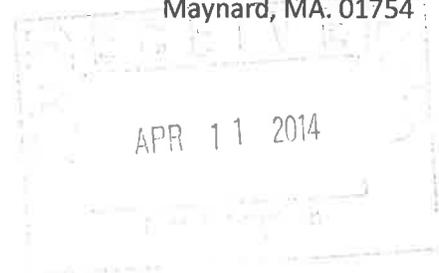
A handwritten signature in cursive script that reads 'Becky Mosca'.

Becky Mosca
Administrative Assistant to the Board of Selectmen

4/10/2014

From: Stephen T. Pomfret
2 Dana Road
Maynard, MA. 01754

To: Board of Selectmen
Town of Maynard
Municipal Building
195 Main Street
Maynard, Massachusetts 01754
cc: Becky Mosca



Dear Board Members,

I request to be reappointed to the Maynard Board of Assessors for the three year term starting July 1, 2014.

My accomplishments over the past 32 years as a member of the Maynard Board of Assessors have been to:

1. Assure that the value of all Real Estate and Personal Property of all taxpayers is assessed at full and fair cash value utilizing the latest technology, on time, enabling tax bills to go out on time.
2. Assure that all taxpayers are treated with respect.
3. Address all taxpayer problems so that they know they are being treated fairly.
4. My extensive knowledge of Assessing and the laws of the State of Massachusetts that govern the Assessor's office allow me to educate new assessors and check the work of the Assessor's office. The Maynard Board of Assessors has a record of success that is maintained by assuring that the work of everyone in the Board of Assessor's office is checked by at least one other person and the State Department of Local Services.

My goals for the future are:

1. Maintain the integrity and quality of the work of the Assessor's office.
2. Continue to work with the Town Manager, The Board of Selectmen and other Departments to enable the Town of Maynard to move forward into a bright future with a stable tax base.

Sincerely Yours

Stephen T. Pomfret

Chairman of the Maynard Board of Assessors



Date: **June 17, 2014**

Jane Audrey-Neuhauser
5-7 Oak Ridge Dr.

You are hereby appointed to the

Community Preservation Committee

*Term expires: **June 30, 2017***

FOR THE

TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk

5-7 Oak Ridge Dr.
Maynard, MA 01754
June 4, 2014

Board of Selectmen, Town of Maynard
195 Main Street
Maynard, MA 01754

Dear Members of the Board of Selectmen:

I have been a member of Maynard's Community Preservation Committee since its inception in 2006, for the past several years serving as its Clerk.

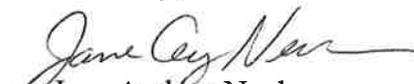
It has been a very rewarding experience being a part of the development of the committee and seeing several of the proposals that have come before the committee be funded and completed.

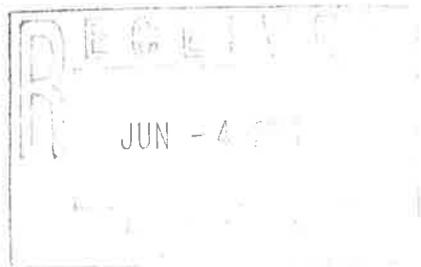
I have been involved in the deliberations of the committee and have been in contact with the staff of the Community Preservation Coalition to research ways to help bring these projects to completion. I have also served as the CPC liaison on several of the proposals working closely with the proponents.

I believe that my experience on Maynard's CPC and with the Community Preservation Coalition enables me to add an important perspective and depth to the deliberations of the CPC. When my current term expires at the end of June, I would like to be reappointed for another term.

Thank you very much for your consideration.

Sincerely,


Jane Audrey-Neuhauser





Date: **June 17, 2014**

**M. John Dwyer
4 Durant Ave.**

You are hereby appointed to the

Community Preservation Committee

*Term expires: **June 30, 2017***

FOR THE

TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



Date: *June 17, 2014*

M. John Dwyer, Ph. D.
4 Durant Ave.

You are hereby reappointed to the

Conservation Commission

Term expires: June 30, 2017

FOR THE

TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



Date: *June 17, 2014*

Jessica L. Pfeifer
2 East Street

You are hereby reappointed to the

Conservation Commission

Term expires: June 30, 2017

FOR THE
TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk

Becky Mosca

From: conscom on behalf of Linda Hansen
Sent: Wednesday, June 11, 2014 10:17 AM
To: Becky Mosca
Subject: FW: Conservation Comm

Jessica Pfeifer can be reached:
Email: jpfeifer@cumberlandgulf.com
Home phone: 978-298-5239
Cell phone: 781-686-8766

Linda

From: Debra Mealey
Sent: Tuesday, June 10, 2014 7:06 PM
To: Linda Hansen
Subject: Conservation Comm

Becky has been trying to reach your member Jessica if she would like to continue on the board her term is up she needs to speak with Becky and get approved by BOS again.

Thanks,
Deb

Deb Mealey
Office of Municipal Services Clerk
Office 978-897-1302
Fax 978-897-8489

Town of Maynard
Municipal Services
195 Main Street
Maynard, MA 01754



Date: June 17, 2014

William E. Pickett, Jr.
9 Willowbrook Drive
Framingham, MA. 01702

You are hereby appointed to the

Constable

Term expires: June 30, 2017

FOR THE
TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



Date: June 17, 2014

Michael Albanese
5 Riverview Avenue
Maynard, MA. 01754

You are hereby appointed to the

Constable

Term expires: June 30, 2017

FOR THE
TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



Date: **June 17, 2014**

Lawrence E. Hartnett Jr.
19 Dix Road
Maynard, MA 01754

You are hereby appointed as

Constable

Term expires: June 30, 2017

FOR THE

TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk

HARTNETT CONSTABLE SERVICES
Serving , Marlboro, Maynard, Stow and Sudbury
19 Dix Road
Maynard, Massachusetts 01754

Lawrence E. Hartnett, Jr.

978-897-6949
Fax 978-897-0169

May 7, 2014

Honorable Board of Selectpersons
Town of Maynard
Town Building
195 Main Street
Maynard, Ma. 01774

Dear Selectpersons:

I have been honored to have served as one of the Town of Maynard's appointed Constables and my present term of appointment is due to expire on June 30, 2014

I would very much like to continue in the capacity as a Constable for the Town of Maynard, as I feel that I have conducted my duties in a fair and professional manner at all times. I have at no time conducted my duties in a way as to cause the any negative reflection on the Town of Maynard

Should your honorable board respond favorably to my request for re-appointment to another term, I wish to reassure you that all of my actions shall continue to be performed in the highly professional manner that the citizens of Maynard both expect and deserve.

Respectfully,



Lawrence E. Hartnett,
Constable of Maynard



Date: June 17, 2014

Ronald J Raffi Sr.
170 King Street
Littleton, MA. 01460

You are hereby appointed to the
Constable

Term expires: June 30, 2017

FOR THE
TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



Date: June 17, 2014

Gail Erwin
15 Apple Ridge Road

You are hereby appointed to the

Cultural Council

Term expires: June 30, 2017

FOR THE

TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1001 Fax: 978-897-8457

April 7, 2014

Ms Gail Erwin
15 Apple Ridge Road
Maynard, MA 01754

Dear Gail,

Our records show that your term on the Cultural Council will be up on June 30, 2014. The Board of Selectmen has requested that all Board members whose term expires on June 30, 2014 be notified, and they request that you please notify them in writing of your intentions for the future; specifically, whether you wish to be reappointed or not. If you request to be reappointed, the Board would like a brief statement from you stating your accomplishments on the Cultural Council and what you would like to see accomplished in the future.

You may send your letter of intent to the Board of Selectmen, 195 Main Street, Maynard, MA by June 8, 2014 or email: bmosca@townofmaynard.net

The Board of Selectmen would like to thank you for your current service on the Cultural Council.

Sincerely,

A handwritten signature in cursive script that reads 'Becky Mosca'.

Becky Mosca
Administrative Assistant to the Board of Selectmen



Date: **June 17, 2014**

Lisa Thuot
9 Garfield St.

You are hereby appointed to the

Board of Health

Term expires: June 30, 2017

FOR THE
TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



Date: June 17, 2014

David Griffin
52 Summer Hill Road

You are hereby appointed to the
Historical Commission

Term expires June 30, 2017

FOR THE
TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk

Becky Mosca

From: David Griffin <davebets@mac.com>
Sent: Thursday, June 12, 2014 12:30 PM
To: Becky Mosca
Subject: Historical Commission

Hi Becky,

Sorry for not following up on this more promptly. It probably indicates that I'm too busy to be engaged in these extra-curricular activities, but I'm happy to serve again on the Historical Commission should the Board of Selectmen agree.

I've spent the last year as the Commission's clerk. I've been involved in the site visits and reviews regarding the Glenwood Cemetery Fence project. I also helped with the Town Scale restoration project (helped move it to and from the restoration shop, provided reference for the electrician, etc.)

As current President of the Maynard Historical Society, I've tried to maintain a bridge between the Commission and the Society so that our limited resources are best utilized for the residents of Maynard and all those interested in its history.

I look forward to upcoming projects within the Commission including recognition of historically significant landmark and laying the groundwork for a demolition delay bylaw. As the Sesquicentennial anniversary of the town continues to loom large, both the Commission and the Society will play an increasing role in its preparation and execution, and I hope to play a role in that.

Dave Griffin
52 Summer Hill Road



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1001 Fax: 978-897-8457

April 7, 2014

David Griffin
52 Summer Hill Road
Maynard, MA. 01754

Dear Dave,

Our records show that your term on the Historical Commission will be up on June 30, 2014. The Board of Selectmen has requested that all Board members whose term expires on June 30, 2014 be notified, and they request that you please notify them in writing of your intentions for the future; specifically, whether you wish to be reappointed or not. If you request to be re-appointed, the Board would like a brief statement from you stating your accomplishments on the Historical Commission and what you would like to see accomplished in the future.

You may send your letter of intent to the Board of Selectmen, 195 Main Street, Maynard, MA. by June 8, 2014

The Board of Selectmen would like to thank you for your current service on the Historical Commission.

Sincerely,

A handwritten signature in cursive script that reads 'Becky Mosca'.

Becky Mosca
Administrative Assistant to the Board of Selectmen



Date: **June 17, 2014**

Bernard W. Cahill

You are hereby appointed to the

Planning Board

*Term expires: **June 30, 2017***

FOR THE

TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk

Resignations

June 6, 2014

Board of Selectmen
Town of Maynard
195 Main St.
Maynard MA 01754



Board of Selectmen:

I have given much thought to my next few years - retirement, health, family, etc. - and decided that my best course for now is to step down from the Historical Commission. I would like to maintain ties with the commission as an associate member because I want to stay involved and see out the establishment of the demolition delay bylaw and a couple of other projects still in the works.

I haven't yet made a substantial recovery and really need to focus all my energy on getting well again. I had hoped that my health would not still be an issue but clearly it is taking the majority of my efforts and focus these days. Until I'm further down the road, I'd like to see someone with fresh enthusiasm, energy, and ideas sitting on the commission. This was truly a difficult decision. I am proud of the work we've accomplished as a commission and I will continue to advocate for the preservation of Maynard's unique history.

Sincerely,

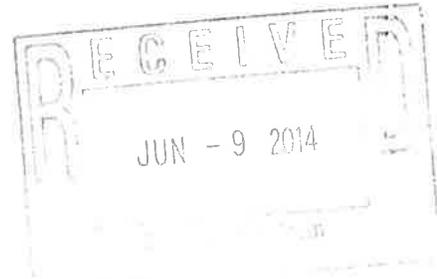
A handwritten signature in black ink that reads "Peggy Brown". The signature is written in a cursive style.

Peggy Brown



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1001 Fax: 978-897-8457



April 7, 2014

Peggy Brown
4 Grant Street
Maynard, MA. 01754

Dear Peggy,

Our records show that your term on the Historical Commission will be up on June 30, 2014. The Board of Selectmen has requested that all Board members whose term expires on June 30, 2014 be notified, and they request that you please notify them in writing of your intentions for the future; specifically, whether you wish to be reappointed or not. If you request to be re-appointed, the Board would like a brief statement from you stating your accomplishments on the Historical Commission and what you would like to see accomplished in the future.

You may send your letter of intent to the Board of Selectmen, 195 Main Street, Maynard, MA. by June 8, 2014

The Board of Selectmen would like to thank you for your current service on the Historical Commission.

Sincerely,

Becky Mosca
Administrative Assistant to the Board of Selectmen

Vikki Denaro
8 Rickey Drive

June 6, 2014

Board of Selectman
Town of Maynard

Dear Board Members:

This letter is to notify you that I will not be seeking reappointment of my position on the Recreation Commission when it expires on June 30, 2014. Health concerns and my professional and family responsibilities have made it impossible to give the Commission the time and energy needed in the role.

I do want to acknowledge with deep thanks your appointing me to the Recreation Commission and prior to that, the Capital Planning Commission. I find Maynard to be a vibrant town with many committed citizens and I was honored to play a small part in moving our town forward.

It was a pleasure to work with those of you whose terms overlapped with my time on the Rec Commission and my best wishes to the members of the Board of Selectman in your current terms. I, as a citizen of this town, thank you for your service.

Sincerely,

Vikki Denaro

cc: Peter Falzone
Kevin Feehily
Chris Bell
Michael Chambers



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1001 Fax: 978-897-8457

April 7, 2014

Vikki Denaro
8 Ricky Drive
Maynard, MA. 01754

Dear Vikki,

Our records show that your term on the Recreation Commission will be up on June 30, 2014. The Board of Selectmen has requested that all Board members whose term expires on June 30, 2014 be notified, and they request that you please notify them in writing of your intentions for the future; specifically, whether you wish to be reappointed or not. If you request to be re-appointed, the Board would like a brief statement from you stating your accomplishments on the Recreation Commission and what you would like to see accomplished in the future.

You may send your letter of intent to the Board of Selectmen, 195 Main Street, Maynard, MA. by June 8, 2014 or email, bmosca@townofmaynard.net

The Board of Selectmen would like to thank you for your current service on the Recreation Commission.

Sincerely,

A handwritten signature in cursive script that reads 'Becky Mosca'.

Becky Mosca
Administrative Assistant to the Board of Selectmen

Becky Mosca

From: Kevin Feehily <kfeehily@outlook.com>
Sent: Wednesday, June 04, 2014 5:17 PM
To: Becky Mosca
Cc: Peter Falzone
Subject: Recreation Commission term ending, no reappointment

Hi Becky,

As my term on the Recreation Commission comes to an end on 6/30, I have decided not to seek another term.

I shared this with the members in attendance at the last meeting and will include in the meeting minutes.

Regards,

Kevin Feehily



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April 7, 2014

Kevin Feehily
26 Glendale Street
Maynard, MA. 01754

Dear Kevin,

Our records show that your term on the Recreation Commission will be up on June 30, 2014. The Board of Selectmen has requested that all Board members whose term expires on June 30, 2014 be notified, and they request that you please notify them in writing of your intentions for the future; specifically, whether you wish to be reappointed or not. If you request to be re-appointed, the Board would like a brief statement from you stating your accomplishments on the Recreation Commission and what you would like to see accomplished in the future.

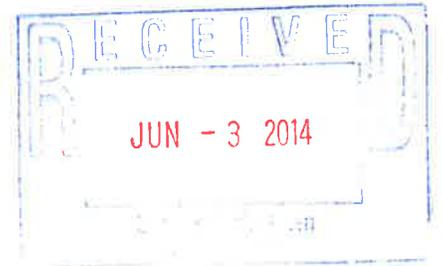
You may send your letter of intent to the Board of Selectmen, 195 Main Street, Maynard, MA. by June 8, 2014 or email, bmosca@townofmaynard.net

The Board of Selectmen would like to thank you for your current service on the Recreation Commission.

Sincerely,

A handwritten signature in cursive script that reads 'Becky Mosca'.

Becky Mosca
Administrative Assistant to the Board of Selectmen



**Charles T. Shea
1 Lantern lane
Maynard, MA 01754**

June 1, 2014

Honorable Board of Selectmen
Town of Maynard
195 Main Street
Maynard, MA 01754

Dear Chairman Chetwynd and members of the Board,

I am writing to you today to inform you I will no longer be able to continue in my capacity as Planning Board member, as a result of the recurrence of some serious health related issues. These health complications will require immediate attention. Consequently, I will no longer be available to attend bi-weekly Board meetings and responsibly perform my duties, as the position requires.

I greatly appreciate the support I have received from the Board of Selectmen and am grateful for the opportunity to have served the Town. It is with a sense of sadness and regret that I find I must tender my letter of resignation from the Planning Board effective immediately. I ask that you respectfully accept this letter of resignation and move to find a suitable replacement to the Planning Board.

With heartfelt gratitude I thank you for the opportunity you have provided to me.

Sincerely,



Charles T. Shea

Becky Mosca

From: Ellen Waldron <waldron.ellie978@yahoo.com>
Sent: Sunday, May 18, 2014 6:02 PM
To: Becky Mosca

Thank you for your notice concerning the COA.

Please let The Board of Selectmen that I will not be returning as I damaged my right shoulder and it has been basically unusable as far as taking minutes go. Please let Kevin Sweet know especially as I believe that he probably was questioning it. I have not been there for a year. I will not be returning.

I would like to see the Town of Maynard put a little more effort into the COA so that they have a following. They can put it in the newspaper (COA) or the Action unlimited -

Tom Papson sent me a very nice letter thanking me for my two years on the COA and I thought that was very thoughtful of him.

Ellie Waldron

waldron.ellie978@yahoo.com

*Email - Elizabeth
michelle S
Town Clerk*

Becky Mosca

as of 4/8/14.

From: And Kuh <andkuhn@hotmail.com>
Sent: Tuesday, April 08, 2014 8:18 PM
To: Becky Mosca
Subject: Cultural Council Intent

Dear Ms. Mosca,

This email is to inform you that I do not wish to be reappointed to the Cultural Council for another term. Its been a pleasure serving for the past three years, but I wish to pursue other things.

Thank you,

Andrew Kuhn
12 Driscoll Ave
Maynard, MA 01754



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TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1001 Fax: 978-897-8457

April 7, 2014

Mr. Andrew Kuhn
12 Driscoll Ave.
Maynard, MA 01754

Dear Andrew,

Our records show that your term on the Cultural Council will be up on June 30, 2014. The Board of Selectmen has requested that all Board members whose term expires on June 30, 2014 be notified, and they request that you please notify them in writing of your intentions for the future; specifically, whether you wish to be reappointed or not. If you request to be reappointed, the Board would like a brief statement from you stating your accomplishments on the Cultural Council and what you would like to see accomplished in the future.

You may send your letter of intent to the Board of Selectmen, 195 Main Street, Maynard, MA by June 8, 2014 or email: bmosca@townofmaynard.net

The Board of Selectmen would like to thank you for your current service on the Cultural Council.

Sincerely,

Becky Mosca
Administrative Assistant to the Board of Selectmen

Becky Mosca

From: Kevin Sweet
Sent: Thursday, June 12, 2014 1:10 PM
To: Brendon Chetwynd; Becky Mosca
Cc: Andrew Scribner-MacLean
Subject: RE: Draft agenda for BOS June 17 2014
Attachments: Initial Letters for Race Permission Selectmen, Fire, Police, DPW.docx

Becky,

Please remove all "new" appointments from Agenda and notify them they will be on July 8th Agenda.

Please add the Boys & Girls Club of Assabet Valley on next Tuesday's mtg agenda 6/17 to officially request this year's date for the 17th Annual Maynard Road Race (See attached)

Thanks,
Kevin

From: Brendon Chetwynd
Sent: Wednesday, June 11, 2014 1:27 PM
To: Becky Mosca
Cc: Kevin Sweet; Andrew Scribner-MacLean
Subject: Re: Draft agenda for BOS June 17 2014

I would prefer that any "new" appointments (versus renewals) wait until the first meeting in July, when we have a full board.

Please ensure that those new appointments are invited to our meeting.

- Brendon

Brendon Chetwynd, Chair, Maynard Board of Selectmen
(c) 508-641-5223

On Jun 11, 2014, at 11:26 AM, "Becky Mosca" <BMosca@TownofMaynard.net> wrote:

Brendon,

Here is the draft agenda for June 17, 2014.
Are we missing any agenda items?

Becky Mosca
Administrative Assistant
Maynard Board of Selectmen
195 Main Street
Maynard, MA. 01754
e-mail: bmosca@townofmaynard.net
Voice: 978-897-1351
www.townofmaynard-ma.gov



OFFICE OF THE SELECTMEN

Maynard, Massachusetts

PERMIT

**Mary Brannelly, Volunteer
12 Vose Hill Road**

This permit is issued to

***Boys & Girls Club
Of Assabet Valley
Maynard, MA. 01754***

For the following purpose:

17th Annual Maynard Road Race, Saturday, September 13, 2014 10:00 A.M. starting in Maynard. The Final 5K running road race will begin at 11:00 AM with same race route as 2013

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen:

June 12, 2014

Board of Selectmen
195 Main St
Maynard, MA 01754

Re: 17th Annual Maynard Road Race

Dear Board of Selectmen,

Volunteers from the Boys & Girls Club of Assabet Valley have set the date for the 17th **Annual Maynard Road Race**, which will once again directly benefit the Boys & Girls Club. It is scheduled for **Saturday, September 13, 2014**. It is always a great family event and hopefully raises money for the Club!

This year's event will begin at 10:00 AM with the Kids 1 mile running race that will start in front of the Fine Arts Theater on Summer St and end by going down the alley behind the Outdoor Store and Paper Store. Then the 5K running, 2.5 mile walking races will start at 11 AM in front of the Fine Arts Theater on Summer Street, going through the back roads of Maynard, also ending behind the Outdoor Store. The route has been very well received by runners and walkers alike.

An Awards Ceremony will take place following the race. We will also be reaching out to the Maynard Business Alliance again this year to collaborate activities.

As in the past, we are marketing the event and working on the plans to insure another fun and successful day for everyone. Once again, it will be advertised the Race Day on the appropriate websites – Cool Running, Central Striders, Racers' Resource and others. It will also be advertised in the local newspapers, including those in the surrounding towns. Additionally, race applications will be sent to all walkers/runners who have participated in the Race Day activities in past years.

As in the past, the Boys & Girls Club of Assabet Valley very much appreciates the support of the Board of Selectmen and the major role it plays in the success of the annual Maynard Road Race Day to benefit the Club!

Cordially,

Mary Brannelly, Volunteer, Maynard Road Race
12 Vose Hill Road, Maynard, MA 01754
(978) 764-5279 (cell)
mjtbrannelly@comcast.net