



**AGENDA**  
**Maynard Board of Selectmen's Meeting**  
**August 19, 2014**  
**Town Building – Michael J. Gianotis Meeting Room**  
**(No. 201)**  
**Regular Meeting Time: 7:00 pm**

(All public meetings may be recorded, broadcast and or videotaped)

- 1. Call to order (7:00 pm)**
- 2. Pledge of Allegiance**
- 3. Public Comment**
- 4. Acceptance of Minutes**
  - a) July 8, 2014
  - b) July 22, 2014
  - c) August 5, 2014
- 5. Correspondence**
  - a) Town Clerk's monthly report, July 2014
  - b) Fire Department monthly report, July 2014
  - c) Library monthly report, July 2014
  - d) Assessing Department monthly report July 2014
  - e) Council on Aging report, July 2014
  - f) DPW monthly report, July 2014
  - g) Letter from resident, Kathy Cormier, regarding the BOS meeting of July 8, 2014
  - h) Public meeting notice, CPC dated August 6, 2014
  - i) CPC timeline for proposals
  - j) Resignation letter from Diane Dahill, from CPC dated August 7, 2014
  - k) Legal, update from BB& M, TOWN OF MAYNARD – SKYLIGHT LLC
  - l) Notice from the ABCC, advisory on Farmer Winery Authorization, Aug 7, 2014
  - m) Resignation letter from Selectman Brendon Chetwynd, dated August 8, 2014
  - n) Public meeting notice, EDC, dated August 12, 2014
  - o) List of Boards & Committee members that need to be sworn in dated 8/7 & 8/14
  - p) Maynard Dog License issue, for a 2014 license, Ed Warren.
  - q) Public meeting notice, Planning Board, dated 8/12/2014
  - r) Notice Dog Park set to open Saturday, August 9, 2014
  - s) Copy email from Jack MacKeen, CPC, project to look at Coolidge School
  - t) Email, from Elizabeth Milligan, "Request for it to be read aloud at BOS meeting"
  - u) Public meeting notice, EDC, dated August 19, 2014
  - v) Event, list from Assabet Valley Chamber schedule through October 1, 2014
  - w) August 28, 2014, 495/Metrowest Employer Forecast Forum
  - x) Resignation letter from Mike Chambers effective September 1, 2014, CPC & Recreation.

y) Public meeting notice, CPC, dated August 20, 2014

**6. Consent Agenda**

a) Special One-Day Event, Pleasant Café, Maynard Fest, Sept 27, 2014

**7. 7:15 pm Public Hearing, Change of Manager Halfway Café**

**8. Boys & Girls Club, Road Race, Special One Day Liquor License at Event September 13, 2014**

**9. Boys & Girls Club Request for Additional Funds**

**10. Set Fall Special Time Meeting**

**11. Cemetery Policy Discussion**

**12. Water / Sewer Abatement Polices**

**13. Presentation of the Adams Art Grant ( Eric Wing)**

**14. Ratification of Collective Bargaining Agreements**

**15. Community Preservation Committee Proposal Ideas**

**16. Economic Development updates**

**17. Town Administrator Report**

**18. Chairman's Report**

**19. Old/New Business**

**20. Adjournment (9:00)**

Respectfully submitted,



**Kevin Sweet, Town Administrator**

Next meeting date(s):

Regular Meeting – *September 2, 2014*

**THIS AGENDA IS SUBJECT TO CHANGE**



OFFICE OF THE  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**

MUNICIPAL BUILDING  
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's  
Meeting Minutes  
Tuesday, July 8, 2014  
Room 201, Town Hall  
Time: 7:00 pm**

**Present:** Selectman Brendon Chetwynd, Selectman David Gavin, Selectman William Cranshaw, Selectman Dawn Capello, Selectman Jason Kreil, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Admin. Assistant Becky Mosca.

(This public meeting was recorded)

**Pledge of Allegiance**

**Public Comments –**

- David Marks asked why the 12:10 horn stopped. TA Sweet will ask the Fire Chief and get back to resident.

**Board opening interviews:**

- Carrie O'Connell was present to discuss her interest in an appointment to the Conservation Commission. The opening is to fill the term remaining after the resignation of Peter Keenan. The CC and Linda Hansen recommend her appointment. She expects to move to Acton in a month or so.
- Tim Egan was present to discuss interest in joining the Capital Planning Committee. No feedback from CPC.

**A motion was made** by Selectman Chetwynd to appoint Carrie O'Connell to the Conservation Commission; this will replace the balance of Peter Keenan's term ending June 30, 2016. Second by Selectman Gavin. Vote 4-1. (Cranshaw) Motion approved.

**A motion was made** by Selectman Capello to appoint Tim Egan to the Community Preservation Committee, with a term ending June 30, 2017. Second by Selectman Gavin. Vote 5-0. Motion approved.

**Public Hearing: Merai Liquors****LEGAL NOTICE**

Notice is hereby given in accordance with Mass. General Law, Chapter 138 as amended, that a Public Hearing will be held on Tuesday July 8, 2014 at 7:15 P.M. in Room MJG. At the Maynard Town Building on alleged violations of Alcohol Beverage Rules and Regulations, "Sale to a minor" by Thai Sura-Merai LLC d/b/a, Merai Liquor, 129 Main Street, Maynard MA. This occurred on April 12, 2014, May 23, 2014, May 29, 2014, May 30, 2014, May 31, 2014 the result of a Maynard Police Investigation.

**Maynard Board of Selectmen***Dawn Capello**David Gavin**Jason Kreil**William Cranshaw**Brendon Chetwynd*

**Motion made** by Selectman Capello to open hearing for Thai Sura-Merai LLC d/b/a Merai Liquor, 129 Main Street Maynard, MA. 01754. Second by Sel. Gavin. Vote 5-0.

Thai Sura-Merai, LLC, the holder of a license issued under G.L. c. 138, § 15 to engage in the retail sale of alcohol not to be drunk on premises, is alleged to have sold alcohol to minors on April 12, May 23, May 29, May 30, and May 31, 2014, in violation of G.L. c. 138, § 34 and Section 13.3 of the Town's Alcoholic Beverage Control Regulations.

The hearing is being held pursuant to G.L. c. 138, § 64 to determine whether said violations occurred and whether the license should be modified, suspended or revoked under the statute and the local regulation. Sworn witnesses were Ithipol Pathumwan (Owner), Police Chief Dubois, and Becky Mosca.

Each of the alleged violations were discussed separately. Chief Dubois presented information from police reports where, typically, minors were arrested for possession of liquor and use of fake IDs. All arrests occurred off premises and the storeowner was not informed of the arrests. The storeowner explained what he recalled about the transactions. He does not record transactions with video or use an electronic driver license reader. He admitted that he does not check IDs of those who have purchased liquor there before.

**Motion** to close the hearing. Motion made by Capello to close hearing. Second by Selectman Gavin. Vote 5-0 Motion Approved.

**Motion** made by Sel. Gavin for no finding of a Section 13.3 violation for incident #5. Second by Sel. Capello. Vote 5-0.

**Motion** made by Sel. Capello for a finding of Section 13.3 violations for incidents #1, 2, 3, 4,6, 7, and 8. Second by Sel. Cranshaw. Vote 5-0.

During deliberations, it was noted that it was atypical for a series of violations to be recorded by the police department before the issue is brought to the Board of Selectmen and the business owner. Sel. Gavin advocated for a suspension of not more than one week because he felt a longer suspension would be too much for this small business.

**A motion was made** by Selectman Capello to suspend the liquor license of Merai Liquor starting August 1 thru August 14<sup>th</sup>, 2014. Further that the owner retake TIPS training before reopening on August 15, 2014, also to have police verify all out of state licenses presented as ID. Second by Selectman Cranshaw. Vote 3-2 (Kreil & Gavin) Motion approved.

#### **Consent agenda**

- Special Permit, Assabet Valley Chamber of Commerce, Maynard Fest Sept. 27, 2014
- Special Permit, Maynard Rotary Club, October Fest, September 20, 2014
- Special Permit, Maynard Rotary Club, Christmas Parade, December 7, 2014
- Special permit, 5<sup>th</sup> Annual Ink Jam Bike Run
- Copy of Block Party, Rickey Drive July 4 2014 (emailed and approved by BOS)

**A motion was made** by Selectman Capello to approve the consent list as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

#### **Meeting Minutes**

**A motion was made** by Selectman Capello to approve the minutes of June 17, 2014. Second by Selectman Gavin. Vote 4-0-1 (Kreil abstained). Motion approved

#### **List of Correspondences (mail to the Selectmen's Office for July 8, 2014).**

- Accountant monthly report May 2014
- Sterling Golf Management reports April & May 2014
- Planning Board meeting notice, June 24, 2014
- Board of Appeals meeting notice, June 23, 2014
- Notice from ABCC, retirement Licensing Supervisor Pat Krueger
- TA. K. Sweet, notice of ATA delegation June 20 ~ June 29, 2014
- Maynard Housing Authority, PILOT in lieu of taxes.
- Copy of notice to Senator J. Eldridge June 4, 2014
- Copy of notice to Rep. Kate Hogan June 4 2014
- 2014 Maynard Community Fest, Sept 27, 2014
- MMA, oppose telecom industry proposals dated June 17 2014
- Verizon notice of change in contacts
- Recreation meeting notice, May 29 2014 June 19 2014
- Assessors meeting notice July 1 2014

**A motion was made** by Selectman Capello to approve the list of correspondences as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

### **Board Reorganization: Elect a chairperson / Elect a Clerk**

Nominations were made for David Gavin, Bill Cranshaw, and Dawn Capello as Chair for FY2015.

**A motion was made by** Selectman Cranshaw to approve David Gavin as chair of Board of Selectman. Second by Selectman Gavin. Vote 2-3 (Capello, Chetwynd, Kriel). Motion failed.

**A motion was made by** Selectman Gavin to approve Bill Cranshaw as chair of Board of Selectman. Second by Selectman Cranshaw. Vote 3-2 (Capello & Chetwynd). Motion approved.

Nominations were made for Jason Kriel and Brendon Chetwynd as Clerk for FY2015. Sel. Kriel declined the nomination.

**A motion was made by** Selectman Gavin to approve Chetwynd as clerk of Board of Selectman. Second by Selectman Capello. Vote 5-0. Motion approved.

### **School Building Committee final report update with Board of Selectmen**

Phil Berry present a summary of report. This past year, the school was completed and moved into by staff and students. Committee mostly worked on final works and punch list items. Facilities Manager, Gregg Lefter and Head Custodian Dave Herlihy received off-site training on equipment at new High School so we can do our own maintenance on equipment. Committee came in \$2 million under budget for this project. Waiting for final report from the MSBA.

### **Request, for special permit at Reo Park Playground (First Connection)**

**A motion was made by** Selectman Gavin to approve the special permit for Reo Park Playground to First Connection for July 23, 30, and August 6, 2014 from 2:00 thru 3:00 pm. Second by Selectman Chetwynd. Vote 5-0. Motion approved.

### **Review Town of Maynard Alcohol Beverage Licensing Regulations**

The board reviewed a draft of changes prepared by town counsel. Questions about Section 18 recommendations are to be referred to town counsel. Action deferred until July 22<sup>nd</sup> meeting.

### **Town Administrator Report**

- Public Works Projects, Veolia Water is in 2<sup>nd</sup> week of operations, things are going smoothly
- Pavement work based on benefit/cost analysis
  - Acton Street – Mill and Overlay (w/full depth patch)
  - Summer Street – Mill and Overlay (w/full depth patch)
  - Parker Street – Mill and overlay (w/full depth patch)
  - Miscellaneous patching on milled roads 9various locations)
- Cultural Council requesting s September Public Hearing with Board
- Collective Bargaining Agreements - Three out of four are done, AFSCME still negotiating. Planning a public presentation on July 22<sup>nd</sup>
- Veteran's housing – next steps from BOS July 22<sup>nd</sup>
- Capital planning on track for August 5 presentation
- Maynard Golf Course – Decision on status of MGC needs to be made before September. Re-use Committee, Facilities Manager and TA/ATA recommendations presented August 5<sup>th</sup>.

Assistant Town Administrator Andrew Scribner-MacLean discussed the Council on Aging and senior services.

- Status of Director. Permission to hire (move for half- time with desire for full-time by FY16)
- Seeking assistance on regional plan (MCOA funds available)
- Proposed temporary move to Golf Course. Management company not opposed. Appears to be okay under CPA (restriction being reviewed ). Low- cost improvements provide high level of added benefits compared to current site.

**Old/New Business:**

Sel. Chetwynd:

- AG’s Office has approved the charter changes, now the BOS need to vote again as part of the process. TA will clarify with legal the motion for this set.
- General By-Law Committee needs to be formed, note we need (3) of the past members from the Charter Review to be added on this committee.

Selectman Kreil: None

Selectman Capello: None.

Selectman Gavin:

- Jimmy MacDonald, where do we stand with him? TA, said council has filled a 91A with court.
- Gavin, Thanked Andrew, Kevin for work progress and Thanked DPW for some resent public work.
- Goals meeting – we need to set date. 8/7 or 8/14 suggested.
- Noted article about a Capital Group project in Shrewsbury MA that has similarities to 129 Parker Street ideas. TA Sweet will pass article along to town’s new Planner, Bill Nemser.

Selectman Cranshaw:

- Are we making progress with additional liquor licenses? Yes per TA, we are receiving information from Reps and other towns for process.
- TA reports that letter regarding Peyton’s license has been sent and copy will be in next packet.

**A motion was made** by Selectman Cranshaw to approve the NOTICE OF DECISION, Skylight, LLC. Application to transfer All-Alcohol License to Capital Group Properties, LLC. Second by Selectman Gavin. Vote 4-1 (Kreil Abstained) Motion approved.

**A motion** to adjourn the meeting was made by Selectman Cranshaw. Second by Selectman Gavin. Vote 5-0. Motion approved. Time: 11:25 pm

Approved: \_\_\_\_\_

Date:

\_\_\_\_\_  
Selectman, \_\_\_\_\_, Clerk

Initials: BJM



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Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's  
Meeting Minutes  
Tuesday, July 22, 2014  
Room 201, Town Hall  
Time: 7:00 pm**

**Present:** Chair William Cranshaw, Selectman Brendon Chetwynd, Selectman David Gavin, Selectman Jason Kreil, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Admin. Assistant Becky Mosca.

(This public meeting was recorded)

**Pledge of Allegiance**

**Public Comments –**

Gracie Plummer, Maynard Family Association requested the use of water for a fire truck washday at Fowler School, Saturday, July 26, 2014 from 10:00 am until 12:00 (noon). Board believes that request is allowable under state permit restrictions and will inform school administration.

Sel. Chetwynd read a notice from Sel. Capello.

“To Michelle Sokolowski, Town Clerk

The current atmosphere on the Board of Selectmen has deteriorated to a point where diverse ideas and opinions are no longer welcome and are, in fact, discouraged by use of such tactics as bullying and intimidation. Given the tone and unnecessary disrespectful behavior I was subjected to at the recent July 8<sup>th</sup> Board of Selectmen meeting, I hereby resign my position as Selectman.

Sincerely, Dawn Capello”.

**Meeting Minutes –** Action on July 7 and July 8 minutes deferred to later meeting.

**List of Correspondences** (mail to the Selectmen's Office for July 22, 2014).

- a) Assessor's Report – May and June 2014
- b) DPW Report – June 2014
- c) Fire Dept. Report – June 2014
- d) Police Dept. Report – June 2014
- e) Letter from M. Manning: Assessor's Stipend Change – July 2, 2014
- f) Town Clerk, Oath of Office Listing – July 8 2014
- g) Press Release from K. Sweet: MIIA Rewards Program – July 9, 2014

- h) Press Release from K. Sweet: Town Planner – July 11, 2014
- i) Waltham Street Certified Mail: Marshall P. Hall – July 14, 2014
- j) Notice from K. Sweet: FY15 Vacation – July 14, 2014
- k) Meeting Notice: Conscom – July 15, 2014
- l) Press Release from K. Sweet: Green Communities – July 15, 2014
- m) Notice from K. Sweet: EDC – July 16, 2014
- n) Legal Notice, ZBA Hearing – July 28, 2014

**A motion was made** by Selectman Chetwynd to accept the list of correspondences as shown. Second by Selectman Gavin. Vote 4-0. Motion approved.

#### **Consent agenda**

- a) Request for Reappointment (BOA): Stephen T. Pomfret Letter – July 2, 2014.
- b) Request for Historical Commission Alternate Member Appointment: Peg Brown Appointment – June 19, 2014
- c) License Requests: Hobson's Homemade DBA Serendipity Café (Common Victualler and Entertainment)

**A motion was made** by Selectman Chetwynd to approve the consent agenda. Second by Selectman Kreil. Vote 4-0. Motion approved.

#### **Board Opening Interviews:**

- a) Cultural Council: Eric Wing term per ATA, June 30, 2016
- b) Council on Aging: John R. Edson & Diane Wasiuk, term per ATA, June 30, 2016

Board received email from Eric Wing on 7/22/2014 and he withdrew his request to join the Cultural Council, as he currently has a business conflict. John Edson and Diane Wasiuk attended, explained their interest in joining the COA, and answered questions from board members.

**A motion was made** by Selectman Chetwynd to approve the appointment of Diane Wasiuk of 3C Concord Street Circle to the Council on Aging with a term of June 30, 2016. Second by Selectman Gavin. Vote 4-0. Motion Approved.

**A motion was made** by Selectman Chetwynd to approve the appointment of John R. Edson of 2 Brian Way to the Council on Aging with a term of June 30, 2016. Second by Selectman Gavin. Vote. 4-0. Motion Approved.

#### **Cemetery Deeds:**

**A motion was made** by Selectman Chetwynd to approve the transfer of Deed # 39 at the Cemetery. Second by Selectman Gavin. Vote 4-0. Motion approved.

**A motion was made** by Selectman Chetwynd to approve Cemetery Deed # 2014. Second by Selectman Gavin. Vote 4-0. Motion approved.

**A motion was made** by Selectman Chetwynd to approve the transfer of Deed # 2015 at the Cemetery. Second by Selectman Gavin. Vote 4-0. Motion approved.

**7:30 pm Liquor License Discussion:** Nicholas Leo, Carron Restaurant Group (Peyton's).

Nicholas Leo was on hand to discuss the status of the liquor license previously used for Peyton's. He said he is in negotiation with Capital Group LLC to either purchase the license or move his license and open new restaurant over at 129 Parker Street. Board asked Mr. Leo if he had other options being considered. Yes. per Mr. Leo. Board let Mr. Leo know that they denied recently the transfer of a "pocket license" to that site. TA Sweet will provide Mr. Leo with a copy of the decision and the applicant's submittal to the ABCC.

**PEG ACCESS Request:**

Dr. Gerardi, in a letter dated May 29, 2014, made the annual request to use PEG Access funding (from cable tv fees) for covering staff costs at WAVM. New this year was inclusion of health insurance costs.

**A motion was made by** Selectman Gavin to approve the request of \$107165.84 to use the PEG\_ACCESS funds per request dated May 29, 2014 from Dr. Gerardi. Second made by Selectman Chetwynd. Vote 4-0. Motion approved.

**License to Enter and Use Town-Owned Land for Dog Park: MayDog.**

**A motion was made by** Selectman Cranshaw to approve and sign the MOA with MayDog for the use of Town-Owned land at the new dog park on Waltham Street. Second made by Selectman Chetwynd. Vote 4-0. Motion approved.

**BOS Liaison Assignments:**

Chair requested the Selectmen to look over the Boards and Committees and each to send chair their choices and the board will assign at the next meeting on August 5, 2014.

**Ratification of Collective Bargaining Agreements**

ATA, Andrew Scribner-MacLean gave the BOS the highlights of changes to contract: 6% over 3 years with elimination of civil service and limits on sick leave buy back.

**A motion was made by** Selectman Cranshaw to approve the agreement between the Town of Maynard and New England Police benevolent Association ("NEBPA") Locals 54 & 55, effective as of the first day of July 1, 2014. Second by Selectman Gavin. Vote 4-0. Motion approved.

**129 Parker Street Update:**

TA, K. Sweet, letters received on July 22, 2014 from Applicant: LSREF2 Clover REO2, LLC/Capital Group Properties LLC

1. Notice of Withdrawal of Application for Definitive Subdivision Approval
2. Request to meet and discuss c. 40B Comprehensive Permit, proposed c. 40B affordable housing project with town administrator and representatives of the BOS the week of Aug 4 through Aug. 7, 2014. Sel. Cranshaw and Sel. Chetwynd said any date that week, best time later in the day or at night. Please post this meeting.

## Town Administrator Report

- Thanked Dawn Capello for her work and all the work and time she spent with TA.
- Working with Finance Team, end of year close out Schedule A. Things are looking good, no issues with any of the FY15 contracts.
- Project, working to create a record management system with catalog for Town. Keeper of records = Town Clerk is holder of records for Town.
- MASSDOT; Road recovery scope of work approved for grant money from state, road work to start this week, Old Marlboro Road, Great Road and Main Street.
- Facilities, NStar Energy, Grant from Green Community Funds, kick off. Utilities, additional money \$28,000.00 in incentives from NStar once project is complete.
- Public Information new roll out of public outreach to be added to Facebook, twitter starting this Friday. BLOG. Newsletter to follow. All information will come out of the TA's office.

## Chair Report:

- On August 14<sup>th</sup> we have our off site meeting scheduled for 6:30 pm requested the COA area for meeting.
- Reminder CPC application notice was sent out. Do we have a project we want to submit? Have ready for next meeting.
- Election, we need to talk about this and get the timeline and schedule set with Town Clerk
- Comment: State is working on changing the liquor laws to open package stores blue law change to earlier opening on Sundays.

## Old/New Business:

Sel. Chetwynd:

- Comment on calling of Special Election, we need to add the Charter.

Selectman Kreil: no comments

Selectman Gavin:

- Comment, Parking Deck looks very good so far. Side stonewalls. TA. K. Sweet commented to BOS to give it time, in flow of business [positive feedback. Fence will be added to the stonewall top for safety reasons. Working with Art Space for some ideas on the area. The enclosed house area in the parking lot houses the electrical box for many of the businesses Downtown so we do not know what may have happened if we removed but would require new installation of electrical from the street in.

**A motion** to adjourn the meeting was made by Selectman Chetwynd. Second by Selectman Gavin. Vote 4-0 Motion approved. Time: 9:00 pm

Approved: \_\_\_\_\_

Date:

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William Cranshaw, Chair  
For Brendon Chetwynd, Clerk

Initials: BJM



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**Selectmen's  
Meeting Minutes  
Tuesday, August 5, 2014  
Room 201, Town Hall  
Time: 7:00 pm**

**Present:** Chair William Cranshaw, Selectman Brendon Chetwynd, Selectman David Gavin, Selectman Jason Kreil, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Admin. Assistant Becky Mosca.

(This public meeting was recorded).

**Pledge of Allegiance**

**Acceptance of Minutes of July 7 2014**

**A motion was made** by Selectman Gavin to approve the minutes of July 7 2014 as amended. Second by Selectman Chetwynd. Vote 4-0. Motion approved.

**List of Correspondences** (mail to the Selectmen's Office for August 5, 2014).

- a) Community Preservation Committee, timeline for proposals FY16
- b) Notice of meeting, Recreation July 24, 2014
- c) Press Releases: K. Sweet July 25, 2014
- d) Notice of meeting, Zoning Board of Appeals July 28, 2014
- e) Notice of meeting, Finance Committee July 28, 2014
- f) Notice of meeting, Planning Board July 29, 2014
- g) Notice of meeting, Council on Aging July 31, 2014
- h) Press Release Announcement of Patrick Collins Resignation
- i) Letter dated July 17, from the Cardinal's Office, Special Mass 9/21/14, Holy Cross Boston
- j) Notice of meeting MAPC, Friday October 3, 2014

**A motion was made** by Selectman Cranshaw to accept the list of correspondences as shown. Second by Selectman Chetwynd. Vote 4-0. Motion approved.

**Consent agenda**

- a) Block Party Request, McKinley Street: August 16, 2014

**A motion was made** by Selectman Gavin to approve the consent list as shown. Second by Selectman Chetwynd. Vote 4-0. Motion approved.

**Request for Special Election:**

Due to the resignation of Sel. Capello from the board, a special election is required, as per the Town Charter. TA Sweet indicated that the Town Clerk determined that the earliest date possible is September 30, 2014. Sel. Gavin asked for details of the timeline but the Town Clerk was not available. Sel. Chetwynd asked whether the revisions of the Town Charter approved at the annual town meeting could be voted on at the same election. TA Sweet is to seek clarification from town counsel.

**A motion was made by** Selectman Chetwynd to request that the Town Clerk set a Special Election for Tuesday, September 30, 2014. Second by Selectman Kreil. Vote 4-0. Motion approved.

**FY 2015 BOS meeting calendar schedule.**

The board members confirmed the schedule of regular meeting for FY 2015.

**Public Comments** – Vic Tomyl requested that the Town write a letter to MacDonald’s Restaurant, to let them know they look very nice.

**Review and approve the Town of Maynard Alcoholic Beverage Licensing Regulations**

Sel. Cranshaw presented the town counsel’s corrected recommendations regarding the earlier draft discussed at the July 8, 2014 meeting.

**A motion was made by** Selectman Chetwynd to approve the Town of Maynard Alcoholic Beverage Licensing Regulations dated 7/23/14. Second by Selectman Gavin. Vote 4-0. Motion approved.

**BOS Liaison Assignments:**

The board reviewed their preferences for board/committee liaison assignments. The following designations were made.

## Selectman Gavin:

- Council on Aging
- Finance Committee
- Planning Board

## Selectman Kreil

- Conservation Commission
- Historical Committee
- Board of Assessors

## Selectman Chetwynd

- School Committee
- Cultural Council

## Selectman Cranshaw

- Library
- Community Preservation Committee

TA Sweet will have contact information for all boards/committees posted to board’s dropbox account.

**Ratification of Collective Bargaining Agreements** –The town is waiting for final confirmation from the unions. The item is expected to be ready for the August 19<sup>th</sup> meeting.

**Discussion of Policy on the Naming of Public Places**

Board gave feedback to Sel. Gavin and ask him to bring back revisions to another meeting.

**Discussion of Reappointment of Town Fire Chief**

A motion was made by Selectman Cranshaw to appoint Chief Anthony Stowers for a 3-year term effective February 6, 2015 contingent upon contract agreement and furthermore to authorize the Town Administrator to negotiate a successor contract with the Fire Chief for Board of Selectmen approval. Second by Selectman Chetwynd. Vote 4-0. Motion approved.

**Community Preservation Committee Proposal Ideas**

The board discussed initial ideas for CPC proposals. Decision about which to move forward to be made at a later meeting.

- Gavin: Coolidge Building and Alumni Field.
- TA, K. Sweet: Town Hall display case, Memorial Park (gazebo or band stand), Rail Trail – easement, Housing, funding for Open Space, Sidewalks.
- Chetwynd: Skateboard Park Area
- Cranshaw: Funding Source for 2021, Town will be 150 years old.

**Water & Sewer Abatement Polices**

Board had discussion over the draft water and sewer polices good feedback. Request the TA to have DPW, Operation Manager, Chris Okafor to provide feedback.

**Capital Planning Presentation**

ATA, A. Scribner-MacLean gave the Board a high-level view of the presentation for the Board. Next, this will go in front of the Finance Committee with a more detail showing with questions and answers. Date is scheduled for August 25, 2014.

**Economic Development Updates**

- Closing of Walgreens on Main Street. This happened end of July 2014.
- On Waltham Street, the old Oriental Delight building is in demo process
- 109 Powder Mill Road is in rebuild process for self-storage units.
- 86 Powder Mill Road is in remodel process for new business, Advanced Auto
- 124 Acton Street, Crime Lab is in expansion, renovation of new café and lab area
- 129 Parker Street, small group meeting on Aug 6, 2014. Sel. Cranshaw and Sel. Chetwynd expect to attend.
- Kick-off meeting with the Economic Development Committee on Aug. 12, 2014

**Town Administrator Report**

- Met with Stow, COA Director, talked over management of Maynard COA
- Golf Course, meeting with facilities manager clubhouse space.
- Working with MIIA for opportunities, talking over a change to retirees Med-x plan, looking at PPO plan
- MIIA and Cabot Risk also to look at other vendors costs.
- MacDonald apartment development, we filed civil action on the outstanding issue from Parker Street/ Waltham Street project.

**Chair Report:**

- Reminded members of TA's yearly review, to be completed before the end of the month.
- Senior Tax Relief, trying to set up time with Rep. Kate Hogan at a BOS meeting to discuss this for the Town.
- Noted recent state law change for towns to allow retail liquor sales on Sunday mornings. After discussion, board directed that license holders be asked if they wanted that policy adopted.
- Asked Sel. Chetwynd to research whether Maynard's liquor licensing regulations are stricter than state regulations and are hindering economic development opportunities.

**Old/New Business:****Selectman Gavin:**

- None

**Selectman Kreil:**

- On July 24, I went to the School Committee meeting; School is going to host a forum on Asian Students.
- MayDog is scheduled to open the Park on Saturday, August 9, at 1:00 p.m.
- Demo policy for residential and commercial property, Bylaw needs to be updated, we have some blight areas and safety issues around town
- Waltham Street issue, Demo and drainage issues want to get more information, want to talk with TA and DPW, can I have BOS ok to do this? BOS, yes.

**Selectman Chetwynd:**

- Requested that agenda item on collaboration be added to upcoming meeting about board's FY2015 goals.

**A motion** to adjourn the meeting was made by Selectman Gavin. Second by Selectman Chetwynd. Vote 4-0. Motion approved.

Time: 9:56 pm

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

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William Cranshaw, Chair  
For Brendon Chetwynd, Clerk

Initials: BJM

**Report of the  
Town Clerk's Office  
For the month of July 2014  
Submitted by Michelle Sokolowski**

**Activity Report**

- **Dog License Renewal/Request forms are being processed as they arrive. 1,132 dogs have been licensed as of July 31st. Late fees are now in effect along with fines issued by Animal Control.**
- **Money taken in was reported and turned over to Treasurer-Collector's Office.**
- **All birth, death & marriage records were reported to the Registry of Vital Records and Statistics.**
- **The following documents were issued:**
  - 11 Business Certificates**
  - 12 Birth Certificates**
  - 35 Death Certificates**
  - 10 Marriage Certificates**
  - 5 Marriage Intentions**
  - 45 Dog Citations**
- **Two hundred forty (240) State Nomination Papers were filed with the Town Clerk's Office for the State Primary and State Election to be held in September and November respectively. In total, nine hundred thirty eight (938) signatures were certified by my office.**
- **Nineteen (19) Board & Committee members were sworn into office.**



## MAYNARD FIRE DEPARTMENT

Fire Chief  
Anthony Stowers

### Monthly Report

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**JULY 2014**

#### FIRE RESPONSE ACTIVITIES

Number of requests for service from July 1 to July 31, was 111 resulting in over 250 emergency responses and a total of 513 additional activities or service requests for the month. The requests break down for the month break down as follows:

Fire and Emergency Incidents:	146
Inspections:	23
In-house Training Classes:	59
Fire Safety Inspections-Pre-fire Plans	19
Fire Prevention	46
Administrative:	315
Maintenance	55
Total for June:	663

#### TRAINING ACTIVITIES

All shifts have been involved with the training of our new probationary firefighters. All together members completed over 282 hours of on-shift training this month in in a variety of topics such as driver/operator, Fire Safety Surveys, Leadership Development, Rescue Operations, RIT, Fitness and hydrant operations, and building familiarity with walks through multiple buildings among other topics. Additionally members completed approximately multiple hours of off-site training. Training also continued for our probationary firefighters as they become familiar with Maynard Fire Department procedures and methods. In addition all 4 groups continued working on our pre-fire planning program.

#### SHIFT PROJECTS AND ACTIVITIES

Our fire apparatus committee continued to work this month on the process of working with our vendor to complete the design our replacement engine for engine 2.

We are working with Facilities Manager Greg Lefter on some minor repairs here at the fire station

We are also working with DPW on a plan for the Fire Alarm System at the Waste Water Treatment Plant.

Our commercial Fire Safety Survey Program continued this month. This involves firefighters creating a safety partnership with business owners to help keep their business safe and viable moving forward.

We have made some considerable progress with our Records Management Software program. This month we enhanced the Training module to better allow us to track training and training requirements to comply with NFPA and ISO standards. We have also added a vehicle maintenance module to also track applicable standard data.

#### ACTIONS OF NOTE:

This month saw a sharp increase in emergency responses from the last few months. Typically emergency responses trend down during vacation season; we'll keep an eye on this to see if it is a onetime occurrence or a trend.

This month Maynard Fire personnel participated in the annual "Truck Day" event at St. Bridget's School. We had Engine 2, Car 9 and Ladder 1 on hand for school children to explore.

We have continued to see a rise in vehicle maintenance needs. Engine 1 is currently being Acton Truck with multiple items needing repair. This follows multiple repairs to Engine 1 last month and throughout last year.

We are continuing to aggressively pursue grant funding from multiple sources.

Our public education campaign has continued and we have added some very important safety information to both the Fire Department website and our Maynard Fire Department Facebook Page, we are also now on Twitter, follow us: @Maynard\_MAFire

Respectfully Submitted,  
Anthony Stowers



**Figure 1 Maynard Fire Personnel at this years "Truck Day"**

**Report of the library  
For the Month of August  
Submitted by Steve Weiner**

**Activity Report**

**Summer: Reading Club:** 253 members. Children are as young as 3 and as old as 13.

**Programs:** 558 people attended programs. These ranged from a “Birds of Prey” demonstration to “Truck day.”

**Building Issues:** The lawn was weeded.

**Meeting Room Use:** 11 meetings were held in July

**Library Statistics:** 10,155 items circulated. There were 432 uses of “Overdrive” the audio program we offer, and 137 log ons to “Freegal”, the music program. 37 new cards were registered and there were 1,527 computer log ons. 341 new books were added to the collection, and 68 were withdrawn, bringing the collection size to 72, 524.

**Comments**

**(List in narrative form any comments, concerns or events you want to share with the Selectmen)**

**Assessing Department  
July 2014  
Submitted by Angela Marrama**

**Activity Report**

- **Out in the field inspecting properties with building permits and cyclical inspections. I hope to complete 350 to 400 more inspection this year which will bring me a little closer to the requirement set by the DOR for the cyclical inspection program.**
- **The July billing was completed timely and efficiently.**
- **The filing of the exemptions reimbursement forms were submitted and approved by the DOR with the CPA filings being submitted to the DOR awaiting approval.**
- **Coordinating work for the staff from Patriot Properties with the inspections they will be doing and with the preparation of all the paper work required by the DOR for certification of valuation (LA4) and sales (LA3).**
- **Working on the review and updating of the data base reflecting the Chapter Land applications, 3ABC forms and Income and Expense forms along with updating all the real estate and personal property records that had inspections in preparation of calculating growth (LA13).**

## Comments

**July was spent outside doing field work. I have to try and change this schedule as this is always a time for hot and humid weather and it makes my work very difficult to complete. Most assessors do their inspections during this time frame but it would be much nicer to do this work in June so I will work on that. We have some nice projects being built in town which shows that at least the residential market is picking up quite nicely. Being in the field is where I gather most of the data I need that gives us our new growth numbers. The task of computing new growth is very important in the calculation of the tax rate. The more new development, growth, we have the more we add to the tax base which spreads out the amount of taxes to be paid by all taxpayers.**

**Report of the  
Council on Aging  
For the month of July 2014  
Submitted by Andrew Scribner-MacLean**

**Activity Report**

- **David Hull, office staff at the COA, has been culling old records and cleaning the office space of unneeded items.**
- **There were 104 visitors to the COA in July. Most were for social and recreational programs. Seventeen visits were for services. The office also took 179 phone calls for a variety of service and information needs.**
- **The COA Van program provided 496 trips over 22 days. This included a shopping trip day with 18 attendees and an evening dinner trip to Kimball's with 12 attendees.**
- **The LRTA informed us that they are replacing the COA's older Dodge van in the next few weeks and the Ford van in FY16.**
- **Rep. Kate Hogan spoke with about 12 visitors on July 18, 2014**
- **The COA has been exploring regionalization opportunities and moving the facility to more appropriate space.**
- **The COA Board convened on July 31, 2014 with six members in attendance, including two newly appointed one. A new chairman, John Edson, was elected.**
- **The Mass. Elder Services Formula grant is being developed for FY15 and will be submitted in early August.**



**TOWN OF MAYNARD**  
**Department of Public Works**

MUNICIPAL BUILDING  
195 Main Street  
Maynard, MA 01754  
Tel: 978-897-1317 Fax: 978-897-7290  
www.townofmaynard-ma.gov

*Administration*

*Highway*

*Water & Sewer*

*WWTP*

To: Board of Selectmen

From: Christopher Okafor, Operations Manager

Date: August 12, 2014

Re: Monthly Report – July 2014

**Administration: Submitted by Christopher Okafor, Operations Manager**

Some of the major issues worked on in the month of July 2014 include:

- Analysis of DPW – ongoing
- Personnel Management - ongoing
- Union Contract Negotiations - ongoing
- Continue implementation of Facility Dude Work Order Program
- Attending to various public complaints and requests
- WWTP transition to Veolia
- Reo and Coolidge Parks
- Glenwood Cemetery maintenance - ongoing
- Mocking bird Sewer Pump Station reconstruction project - ongoing
- Monitoring Trash/Recycling programs Contract - monthly meeting with contractor
- Working with BETA Engineering on Unaccepted Roadway, Sidewalk and Ramp inventory – ongoing
- MassDOT Winter Rapid Recovery Road Program Projects (WRRRP)
- MassDOT Chapter 90 Road Projects
- Updating Water & Sewer Rules and Regulations - ongoing
- DPW Design and Construction Standards & Details - ongoing
- Reviewing all DPW fees – ongoing
- Tree Works – various locations
- New Water Source Investigation with Woodard & Curran – ongoing
- Completion of Definitive Subdivision Plan for submittal for 129 Parker Street development project based on Applicant's Engineering Submittal (Wayne Amico – VHB)
- Misc.

**Water and Sewer Division: Submitted by Tim Mullally, Foreman**

- DEP monthly reports
- Daily sewer lift station checks and repairs as needed
- Daily final reads for water and sewer
- Daily water treatment plant operations
- DEP water quality testing
- Mow grass at towers, lift stations and water treatment plants
- Summer help mowing grass and painting hydrants
- Sewer blocks at 16 Prospect Street, Walnut Street, 70 Powder Mill Road
- Raise water gates for Lazaro Paving
- Routine jetting of trouble spots

**Highway Division: Submitted by Joe Foster, Foreman**

- Our primary focus this month was to maintain Cemetery
- Scheduled one day a week to maintain town owned parks
- Cutting brush road side
- Patching pot holes with hot mix
- Five internments
- Repaired two structures on Durant Ave and Summer Hill Road
- Working with contractor repairing street lights town wide
- Spent four nights repairing street lights town wide. The town is 100% completed twice working on a new list
- Worked with Lazaro Paving with the repair of major pot holes
- Summer help painting traffic lights and weed whacking curbs town wide
- Replaced stop signs town wide
- Sam's Catch Basin cleaning basins town wide

We continued to assist other Departments as needed with manpower and or equipment as requested. Participated in Truck Day by moving equipment back and forth.

**Waste Water Treatment Plant: Submitted by Gerald Ballentine, Chief Operator, Veolia**

- Veolia resumed responsibility of the WWTP on July 1, 2014 to maintain and operate the facility
- During the first week faced a three day weekend two additional sludge tankers were brought in to lower the sludge inventory
- Noticed that the gravity thickener at this time was black in color and was causing the beginning of the primary clarifiers to burn black in color

## Becky Mosca

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**From:** KATHRYN Cormier <klcormier@msn.com>  
**Sent:** Saturday, August 02, 2014 6:48 PM  
**To:** Becky Mosca  
**Subject:** Fwd: my personal thoughts

Hi Becky,

I am currently out of town until Tuesday night and cannot make the selectman meeting. Below is a copy of an email I sent on July 23 to all 5 selectman. As of this date, I have only heard from dawn and Brendan. If possible, could you please give a copy of this to the other 3. It is very important to me that they read it and I have no idea if perhaps it got lost in their email as they have not acknowledged receipt of it

Thank you so much,

Kathy  
The Flower Pot

Begin forwarded message:

**From:** Brendon Chetwynd <[BChetwynd@TownofMaynard.net](mailto:BChetwynd@TownofMaynard.net)>  
**Date:** July 24, 2014 at 6:43:03 AM EDT  
**To:** Kathryn Cormier <[klcormier@msn.com](mailto:klcormier@msn.com)>  
**Subject:** Re: my personal thoughts

Kathy,

My sincerest thank you for your thoughts below.

- Brendon

Sent from my iPad

On Jul 23, 2014, at 10:47 AM, "Kathryn Cormier" <[klcormier@msn.com](mailto:klcormier@msn.com)> wrote:

Dear Selectmen,

December 1, 1999. That is the date I became a business owner in Maynard. I love Maynard! My 11 year old has been enrolled in Maynard schools since kindergarden with all but the last 6 months being school choice. In January I was lucky enough to find a place I could afford for my daughter and I to finally move from Acton to Maynard because I love Maynard! Through the past years I have had the chance to move my business to another town which probably would make my shop more profitable and yet I stay in Maynard because I love Maynard!

Having said this, last night I watched part of the selectman meeting from July 8 on you tube. The part of the meeting regarding the selection of a new chair made me for the first time ever to be sad I am part of Maynard. I believe in town government and a good part of my family has held public office in Pennsylvania where I am from. Knowing how important and sometimes thankless job this is, I feel as though you are still role models for our youth and representatives of our town. I can honestly say that in the almost 15 years I have had my shop on Main Street, only 2 past and 1 present Selectman have ever stopped by my shop, shook my hand, introduced themselves and left contact information in case I ever needed help. The others I know only by sight as I have seen you walk in parades with the ones I know. I find this sad. You are to be representing the town and yet how many business owners do you actually know? A question for you to ask yourself perhaps.

Back on track! While watching the meeting, I physically cringed at parts of it. There is a difference between spirited debate and just being rude and a bully. Sadly, I found that part of the meeting to be mostly of the latter. Not only would I never speak to someone the way some of you were speaking, I would never allow my 11 year old to do it either. I encourage each of you to watch and see what I saw on you tube last night when you have a quiet moment and can be objective as to what role you played in it. On a public platform now such as you tube, can you honestly say your actions were in Maynard's best interest or just a chance to jam your opinion down someone else's throat to get your point across?

As a now 100% Maynard person, I hope you take my challenge and give yourself honest feedback as to how it all went down. Perhaps with that, the tone of the meetings and future of Maynard will turn for the best because as I have said already, I LOVE MAYNARD!

Thank you for your time-

Kathy Cormier  
The Flower Pot  
46 Main Street  
Maynard, MA 01754  
978-897-5027

**TOWN OF MAYNARD**  
**MEETING NOTICE**

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Community Preservation Committee  
**PUBLIC MEETING NOTICE**

Maynard Town Hall, Room # 101 (lower level)  
Wednesday, August 6, 2014 at 7:00 PM

**Agenda or Topics to be discussed listed below** (That the chair reasonably anticipates will be discussed)

**CALL TO ORDER:**

**PUBLIC COMMENTS:**

**ADMINISTRATIVE BUSINESS:**

- Review and approve minutes from 6/4/14 meeting.

**CORRESPONDENCE:**

- Mail received

**BUSINESS:**

- Discuss CPC balance with Town Accountant Michael Guzzo
- Discuss warrant for Fall Town Meeting to re-coup un-expended monies from accepted CPC projects
- Discuss new proposal cycle starting in August
- Discuss report regarding Veterans Housing Study
- Discuss updating the CPC town web site
- New/Old Business

**Upcoming Meetings:**

- Determine next regularly scheduled meeting.

**THIS AGENDA IS SUBJECT TO CHANGE**

Michael Chambers, CPC Chairman

**Becky Mosca**

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**From:**  Tim Egan <egantim29@gmail.com>  
**Sent:** Friday, July 18, 2014 10:01 AM  
**To:** Posting  
**Subject:** CPC timeline for proposals

Hi David,

The Community Preservation Committee would like to update the website a bit. We would like to add the information that discusses the timeline for proposals. If you could under the NOTICES section change the date to July 16, 2014 then add the following:

The Maynard Community Preservation Committee is inviting Maynard residents to submit proposals for CPA funding. While submitting proposals please take notice of the important due dates

**Timline of Dates for May 2015 Town Meeting --FY2016 CPA Proposals:**

Friday, September 26, 2014 – Preliminary Application due (Distributed 10/1 CPC Mtg)

October 15, 2014 – CPC determines eligibility and notifies applicants

November 14, 2014 – Final Applications due (Distributed 10/19 CPC Mtg)

December 3, 2014 – CPC develops lists of questions for proponents

January 2015– meetings with proponents and discussion

End of Feb./Beginning of March 2015 – **PUBLIC HEARING & FINAL vote on proposals**

Everything after this sentence can stay on the site as well: "CPA funds can be used for four kinds of projects."

Thank you, If you have any questions please contact me here or at 978-201-1481.

Tim Egan

CPC Board Member

## Becky Mosca

---

**From:** Diane Dahill <ddahill@msn.com>  
**Sent:** Thursday, August 07, 2014 12:45 PM  
**To:** Becky Mosca  
**Subject:** Fw: CPC  
**Attachments:** img010.jpg

Dear Becky,

Good Afternoon. I hope this e-mail finds you well.

I need to resign my position on the CPC. Please see the attached letter that I sent to the CPC and would like to add to the BOS packet for next week.

If there is anything further I need to do, please let me know.

I hope you are having a great summer!

Warm Regards,

Diane

----- Original Message -----

**From:** [Diane Dahill](#)

**To:** [Mike Chambers](#) ; [Rick Lefferts](#)

**Cc:** [Ellen Duggan](#) ; [Jane Audrey-Neuhauser](#) ; [John Dwyer](#) ; [Tim Egan](#)

**Sent:** Thursday, August 07, 2014 12:42 PM

**Subject:** CPC

Good Afternoon Everyone,

In spite of my best efforts, I did not make the meeting last night. The truth is, I just have too much on my plate with my Dad's health to be able to committee to anything right now as his care is a moving target. Based on that, I have made the decision to resign from my position on the CPC. My letter of resignation is attached and I will forward it to the BOS today.

It is not fair to have all of you show up at a meeting and not have a quorum because my schedule is just too volatile. Had I known my Dad's health would prevent me from making all the CPC meetings that I missed, I would have given my notice much sooner. Now it is apparent what I can and cannot commit to right now and I want to ensure that your meetings are not futile based on my schedule.

I have truly enjoyed meeting you all and working with you. I hope you have a wonderful summer and a very successful CPC year.

Warm regards,

Diane

6 August 2014

Diane Dahill  
8 Dix Road  
Maynard, MA 01754

Good Evening,

It is with mixed emotions that I am contacting the Maynard Board of Selectmen and members of the Maynard Community Preservation Committee to give my notice as the Maynard BOS representative, effective this week. I have enjoyed my experience on the CPC and getting to know and work with the other talented representatives on the committee. I have learned a lot. I would also like to thank the Board of Selectmen for having the confidence in me to represent them.

The reality is that over the past 10 months, my Dad has experienced some significant and serious health issues which has resulted in my availability for meetings to be severely inhibited. My absence has resulted in a few meetings not having enough participants to make a quorum. Originally I thought my Dad would be back on his feet within a few months but unfortunately, since January, his needs have become more severe and require even more attention. My experience as a healthcare worker is now in full demand.

As a daughter, there is no choice as to where my heart will take me and where I will devote my time and talents to help my Dad. Based on that, I have made the difficult decision to give my resignation in hopes that a candidate with more availability is willing to step forward and take my position.

At some point, I hope to get back into helping my community as a representative on another committee, but for now, it is time to be a daughter and help my Dad get back on his feet.

I wish you all the best.

Warm Regards,

*Diane Dahill 6 Aug 2014*

Diane Dahill

(978) 461-0627

BLATMAN, BOBROWSKI & MEAD, LLC  
Attorneys At Law

30 Green Street • Newburyport, Massachusetts 01950

Phone (978) 463 7700

Fax (978) 463 7747

TO: Kevin Sweet, Town Administrator  
FR: Lisa L. Mead, Town Counsel  
RE: Town Maynard – Skylight, LLC  
DATE: August 7, 2014

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Reference is made to the above captioned matter. In that connection, an issue has recently come up concerning the interpretation of the regulation prohibiting licensed liquor establishments to be located within 500 feet of a school. Specifically, Skylight, LLC was recently denied a liquor license when it did not provide the Town with any type of plan at the time it submitted its application to transfer its license to Capital Group Properties, LLC, and the License Authority could not determine during the hearing whether the building (which will eventually be built at a location not known at this time) would be located within 500 feet of Maynard High School.

As you know, where a school is located within 500 feet of the premises to be licensed, a license shall not be approved unless the Local Licensing Authority finds that the issuance is not detrimental to the educational activities of the school. G.L. c. 138, § 16C states:

“Premises...located within a radius of five hundred feet of a school or church shall not be licensed for the sale of

alcoholic beverages unless the local licensing authority determines in writing and after a hearing that the premises are not detrimental to the educational and spiritual activities of said school or church...”

“Premises’ is referred to in the statute as the actual building in which alcohol will be served.

The failure of the statute to specify how the 500 feet is to be measured was at issue in Cleary v. Cardullo’s, Inc., 347 Mass. 337 (1964). In that case, instead of setting a standard itself, the Supreme Judicial Court held that it was the obligation of the ABCC to establish the manner in which the measurement would be made.

Following that case, the ABCC adopted 204 CMR 2.11:

“In determining for the purpose of M.G.L. c. 138, s. 15A the radius between a church, school or hospital and a premises licensed or to be licensed, or for the purposes of M.G.L. c. 138, s. 16C the radius between a church or school and such premises, the distance shall be measured in a straight line from the nearest point of the church, school or hospital building to the nearest point of such premises.”

Based upon the above, the distance in this case would be measured from the closest point of the High School building to the closest point of the building where alcohol would be served. Skylight’s failure to provide the Selectmen with any type of plan, however, precludes the Town from even undertaking such an analysis. This issue was included in the Board’s decision denying the transfer and will be a subject addressed during the appeal before the ABCC.



**Steven Grossman**  
*Treasurer and Receiver General*

*The Commonwealth of Massachusetts*  
*Department of the State Treasurer*  
*Alcoholic Beverages Control Commission*  
*Boston, MA 02114*

AUG - 7 2014

**Kim S. Gainsboro, Esq.**  
*Chairman*

**THE ALCOHOLIC BEVERAGES CONTROL COMMISSION (“ABCC”) ADVISORY**  
**ON FARMER WINERY AUTHORIZATION TO CHARGE FOR SAMPLES**

Effective July 11, 2014, the Massachusetts Legislature amended M.G.L. c. 138, §19B(g)(6) to allow Farmer Winery Licensees, which do not hold a Farmer Series Pouring Permit, to charge a fee to their customers for on-premises sampling of their winery products

Accordingly, farmer-wineries are now authorized to sell samples of their wine or winery products subject to the following limitations:

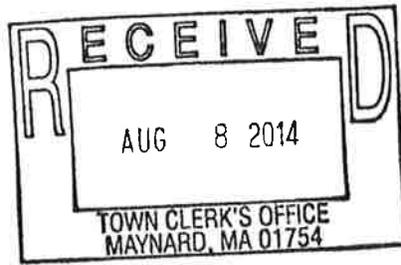
- The sample must be consumed on the winery premises;
- The sample must be a product of the Farmer-Winery;
- The sample cannot exceed 1 ounce; and
- No individual shall be served more than 5 such samples.

Prior to the amendment, Farmer-Winery Licensee were required to hold a Farmer Series Pouring Permit authorized by the both the Local Licensing Authorities and the ABCC for on-premises consumption of its products, including samples. An exception to this rule existed if the Farmer-Winery wished to provide on-premises sampling free of charge. In that situation, a Farmer-Winery could petition the Local Licensing Authorities to make a determination that its delivery of free samples did not constitute a sale under M.G.L. c. 138, §2 and thus no Farmer-Series Pouring Permit was necessary.

**This Amendment permits a Farmer-Winery to charge a fee to customers for on-premises samples without obtaining a Farmer-Series Pouring Permit.** However, Farmer Wineries who serve their products (outside of samples) to their customers for on-premises consumption must hold a properly issued Farmer Series Pouring Permit.

As always, all licensees must ensure that they are in compliance with the Laws of the Commonwealth of Massachusetts, and that sales of alcoholic beverages take place only as authorized by applicable law. Individuals with questions concerning this advisory may contact Ralph Sacramone, Executive Director, at 617-727-3040 x 731.

(Issued: August 6, 2014)



6 Aug 2014

Brendon Chetwynd  
161 Summer Street  
Maynard, MA 01754

Michelle Sokolowski  
Town Clerk  
Town of Maynard  
195 Main Street  
Maynard, MA 01754

Dear Michelle,

It is with great sadness that I must offer you my letter of resignation from the Maynard Board of Selectmen, effectively immediately. Given recent events, the timing of this notice, and election requirements, I sincerely regret the burden it places on you, your staff, and the community as a whole. I do not take this decision lightly.

I have served the Town of Maynard for over 12 years in a variety of roles, most notably the Planning Board and more recently the Board of Selectmen. As a result of my experience, I have grown both personally and professionally. I will always be thankful for that opportunity.

Furthermore, given that I feel credit should be evenly distributed amongst the teams of which I have been a part, I have a hard time itemizing my accomplishments. However, I feel that I have made a difference and have always striven towards making Maynard a more successful community.

Disagreement and debate is a natural and healthy artifact of any organization. I have found that solutions are typically made "better" by this process. However, this must be done with a minimum amount of respect and civility in order to have any hope of a productive outcome.

Over the past year and half, much has occurred within the community and amongst the Board of Selectmen. There has been significant rollover due to a variety of factors. However, and this is where the disappointment lies, there has been a continuing, debilitating tone by a certain member of the Board that has diminished the likelihood of a productive, deliberative working environment.

We can all acknowledge the stress that the 129 Parker Street has placed on the community. The details of which is too much to itemize in this letter. I am also willing to acknowledge that I had a part to play in adding to that stress. Regardless, we are past some of the more notable events and I sense a distinct lack of commitment from at least one board member to move beyond said events, despite statements to the contrary. One does not "move on" with statements and sentiments like those made at a recent meeting of the Board of Selectmen conducted on July 8<sup>th</sup>, 2014.

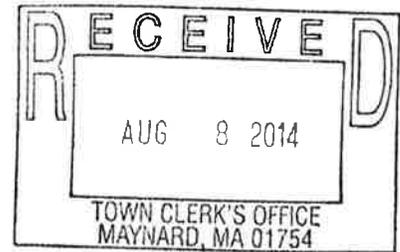
Unfortunately, I sense a distinctive lack of commitment or awareness from certain members as to the need to foster an environment that is collaborative or at a minimum constructive in nature, and thus I feel I can no longer be a positive contributor. As such, I tender my resignation.

In the years and months ahead, I sincerely wish to see Maynard continue to grow and become the ever increasingly successful community that many of us know it can be.

With profound regret,



Brendon Chetwynd



Cc: Kevin Sweet, Town Administrator,  
Andrew Scribner-MacLean, Assistant Town Administrator,  
William Cranshaw, Chair, Board of Selectmen,  
Representative Kate Hogan

Date Posted: August 7, 2014

**TOWN OF MAYNARD**

**MEETING NOTICE**

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

**Economic Development Committee**

Address of Meeting: 195 Main Street, Maynard      Room: 201

**M T W T H F**      Tuesday, August 12, 2014      8:30 a.m.  
Month                  Date          Year                  Time                  AM/PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Call to Order
2. Introductions
3. Role of the Economic Development Committee – K. Sweet
4. Overview of Current Economic Status – K. Sweet
5. Future Agenda Ideas/Next Steps
6. Set Meeting Schedule
7. Select Committee Chair
8. Adjournment

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairman:    TBD

Posted by:    Kevin A. Sweet, Town Administrator

Date: August 7, 2014



# TOWN OF MAYNARD TOWN CLERK

MUNICIPAL BUILDING  
195 MAIN STREET  
MAYNARD, MASSACHUSETTS 01754  
Tel: 978-897-1300 Fax: 978-897-8553

August 7, 2014

To: Boards and Committees  
From: Michelle Sokolowski, Town Clerk  
Re: Oath of Office

Dear Officer:

My records indicate you have been appointed or elected to a board, committee or other Town function. Prior to taking your position, ***you must come to the Town Clerks Office to be sworn in.***

- **Christine Bell** Recreation Commission
  - **Bouchra Blinkenstaff** Matron
  - **Matt Briggs** Town School Building Committee
  - **Bernard W. Cahill** Planning Board
  - **Chuck Caragianes** Town School Building Committee
  - **Ron Cassidy** Local Emergency Planning Committee
  - **Michael Chambers** Community Preservation Committee
  - **Lucien Comeau** Reserve Police Officer
  - **Jennifer A. Condon** Animal Inspector
  - **Lt. James Dawson** Local Emergency Planning Committee
  - **James E. Downing** Alternate Wiring Inspector
  - **Peter Falzone** Recreation Commission
  - **Mary Ferranti** Maynard Citizens Corps/Medical Reserve Corps
  - **Todd Fletcher** Reserve Police Officer
  - **John Flood** Maynard Citizens Corps/Medical Reserve Corps
  - **Joe Foster** Local Emergency Planning Committee
  - **Jennifer Gaudet** Local Emergency Planning Committee
  - **Robert Gerardi** Finance Committee
  - **David Griffin** Town School Building Committee
  - **Mary Hilli** Town School Building Committee
  - **Kate Hogan** Historical Commission
  - **Max Lamson** Maynard Citizens Corps/Medical Reserve Corps
  - **Melissa Levine-Piro** Economic Development Committee
  - **Craig D. Martin** Maynard Green Communities Committee
  - **Kathy McMillan** Economic Development Committee
  - **Marie Morando** Alternate Building Commissioner
  - **Peter Morrison** Maynard Citizens Corps/Medical Reserve Corps
  - **Joe Mullin** Town School Building Committee
  - **Thomsd Natoli** Maynard Green Communities Committee
  - **Ken Neuhauser** Wire Inspector
  - **Peter O'Callaghan** Economic Development Committee
- **Recreation Commission**
  - **Matron**
  - **Town School Building Committee**
  - **Planning Board**
  - **Town School Building Committee**
  - **Local Emergency Planning Committee**
  - **Community Preservation Committee**
  - **Reserve Police Officer**
  - **Animal Inspector**
  - **Local Emergency Planning Committee**
  - **Alternate Wiring Inspector**
  - **Recreation Commission**
  - **Maynard Citizens Corps/Medical Reserve Corps**
  - **Reserve Police Officer**
  - **Maynard Citizens Corps/Medical Reserve Corps**
  - **Local Emergency Planning Committee**
  - **Local Emergency Planning Committee**
  - **Finance Committee**
  - **Town School Building Committee**
  - **Town School Building Committee**
  - **Historical Commission**
  - **Maynard Citizens Corps/Medical Reserve Corps**
  - **Economic Development Committee**
  - **Maynard Green Communities Committee**
  - **Economic Development Committee**
  - **Alternate Building Commissioner**
  - **Maynard Citizens Corps/Medical Reserve Corps**
  - **Town School Building Committee**
  - **Maynard Green Communities Committee**
  - **Wire Inspector**
  - **Economic Development Committee**
  - **Animal Inspector**
  - **Maynard Green Communities Committee**
  - **Town School Building Committee**
  - **Town School Building Committee**

- **Jeremy Pierce**  
**Assistant Plumbing Inspector**
- **Mary Ellen Quintal**  
**Assistant Gas Inspector**
- **Deb Roussell**  
**Maynard Citizens Corps/Medical Reserve Corps**
- **Donald Rowe**  
**Maynard Citizens Corps/Medical Reserve Corps**
- **Adam J. Sahlberg**  
**Finance Committee**
- **Daniel Stuart**  
**Plumbing Inspector**
- **Michael Sutherland**  
**Capital Planning Committee**
- **Lauren Tetreault**  
**Reserve Police Officer**
- **Phyliss Tower**  
**Economic Development Committee**
- **Chris Worthy**  
**Matron**
- **Economic Development Committee**



# TOWN OF MAYNARD TOWN CLERK

MUNICIPAL BUILDING  
195 MAIN STREET  
MAYNARD, MASSACHUSETTS 01754  
Tel: 978-897-1300 Fax: 978-897-8553

August 14, 2014

To: Boards and Committees  
From: Michelle Sokolowski, Town Clerk  
Re: Oath of Office

Dear Officer:

My records indicate you have been appointed or elected to a board, committee or other Town function. Prior to taking your position, *you must come to the Town Clerks Office to be sworn in.*

- **Christine Bell**
- **Bouchra Blinkenstaff**
- **Matt Briggs**
- **Bernard W. Cahill**
- **Chuck Caragianes**
- **Ron Cassidy**
- **Michael Chambers**
- **Lucien Comeau**
- **Jennifer A. Condon**
- **Linda Connolly**
- **Lt. James Dawson**
- **James E. Downing**
- **Peter Falzone**
- **Mary Ferranti**
- **Todd Fletcher**
- **John Flood**
- **Jennifer Gaudet**
- **Robert Gerardi**
- **David Griffin**
- **Mary Hilli**
- **Kate Hogan**
- **Max Lamson**
- **Melissa Levine-Piro**
- **Craig D. Martin**
- **Kathy McMillan**
- **Marie Morando**
- **Peter Morrison**
- **Thomas Natoli**
- **Ken Neuhauser**
- **Peter O'Callaghan**
- **Recreation Commission**
- **Matron**
- **Town School Building Committee**
- **Planning Board**
- **Town School Building Committee**
- **Local Emergency Planning Committee**
- **Community Preservation Committee**
- **Police Officer**
- **Animal Inspector**
- **Planning Board**
- **Local Emergency Planning Committee**
- **Alternate Wiring Inspector**
- **Recreation Commission**
- **Maynard Citizens Corps/Medical Reserve Corps**
- **Police Officer**
- **Maynard Citizens Corps/Medical Reserve Corps**
- **Local Emergency Planning Committee**
- **Finance Committee**
- **Town School Building Committee**
- **Town School Building Committee**
- **Historical Commission**
- **Maynard Citizens Corps/Medical Reserve Corps**
- **Economic Development Committee**
- **Maynard Green Communities Committee**
- **Economic Development Committee**
- **Alternate Buliding Commissioner**
- **Maynard Citizens Corps/Medical Reserve Corps**
- **Town School Building Committee**
- **Maynard Green Communities Committee**
- **Wire Inspector**
- **Animal Inspector**
- **Maynard Green Communities Committee**
- **Town School Building Committee**
- **Town School Building Committee**

- **Jeremy Pierce**
- **Mary Ellen Quintal**
- **Deb Roussell**
- **Donald Rowe**
- **Daniel Stuart**
- **Michael Sutherland**
- **Lauren Tetreault**
- **Phyliss Tower**

**Assistant Plumbing Inspector**  
**Assistant Gas Inspector**  
**Maynard Citizens Corps/Medical Reserve Corps**  
**Maynard Citizens Corps/Medical Reserve Corps**  
**Finance Committee**  
**Capital Planning Committee**  
**Reserve Police Officer**  
**Economic Development Committee**  
**Matron**

**From:** Ed Warren

**Date:** August 1, 2014 at 2:20:11 PM EDT

**To:** <[mdubois@maynardpolice.com](mailto:mdubois@maynardpolice.com)>

**Cc:** <[wcrenshaw@townofmaynard.net](mailto:wcrenshaw@townofmaynard.net)>, <[bchetwynd@townofmaynard.net](mailto:bchetwynd@townofmaynard.net)>, <[dcapello@townofmaynard.net](mailto:dcapello@townofmaynard.net)>, <[dgavin@townofmaynard.net](mailto:dgavin@townofmaynard.net)>, <[jkrell@townofmaynard.net](mailto:jkrell@townofmaynard.net)>, Kevin Sweet <[ksweet@townofmaynard.net](mailto:ksweet@townofmaynard.net)>

**Subject:** Ticket # NL-2014/#0001

Dear Chief Dubois:

Regarding your letter of July 15th:

You are accusing me of not having a 2014 Maynard dog license for my dog. You also indicate this is a second offense, and that the animal control "officer" was unable to obtain my signature.

None of this is surprising to me:

1. I haven't lived in Maynard for over a year now. If you had availed yourselves of the forwarding notification service from the post office, you would have known this. Other town departments, including voter registration and taxes, do know that I am not a resident.
2. My dog, Woody, died last October. Thank you for your insensitivity here as well.
3. I have had some past contact with your dog officer, as have several of my friends and (former) neighbors. We have all found her to be unprofessional, unreasonable, and far more concerned with her own office than with animal welfare. It's incredible that a public official does not even have a public phone number - she will not give out a phone number other than to say "call the police and leave a message". She consistently fails to apply the laws to her friends and favorites, and over-applies them to anyone who crosses the friends. If you don't respond to her in the way she thinks is deserved, she goes out of her way to over-enforce your pet; she gives out fines arbitrarily and in whatever amount she feels she can get away with. With respect to her current action, she really should update her grudge list.

For many reasons, I was sad at leaving Maynard. Your dog catcher is one of the few reasons it was great to leave. I urge you to discipline and/or replace her.

Regarding the letter, I consider the matter closed and expect that you will take care of rescinding the charges. I have no intention of paying, or of wasting court time on this.

Edward Warren

Ticket # NL-2014/#0001



**TOWN OF MAYNARD**  
**Office of Municipal Services**  
MUNICIPAL BUILDING  
195 Main Street  
Maynard, MA 01754  
Tel: 978-897-1302 Fax: 978-897-8489  
www.townofmaynard-ma.gov

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***Planning Board Meeting Agenda – 7:00 PM August 12, 2014***  
***195 Main Street, Maynard - Room 201***

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**1. 07:00 - Call to order**

**2. Additions/deletions/reordering of agenda**

**3. Approval of minutes:**

- a. 04-30-14
- b. 05-13-14
- c. 06-24-14

**4. Old Business:** Acton Survey & Engineering request for modification of the Special Permit issued for the proposed development at 213 Main Street as authorized by Section 10.4.5 of the Zoning Bylaws. The Special Permit allows construction of a Multi-Family Dwelling in the General Residential District.

**5. Miscellaneous:**

- a. 129 Parker – Status update and discussion.
- b. Appointment of Linda Connolly as Planning Board liaison to the Community Preservation Committee.

**6. Town Planner Update**

**7. Correspondence**

**8. Adjourn**

***This agenda is subject to change***

*Kevin Calzia, Chairperson*

*Posted by: Bill Nemser, Town Planner*

*Date: August 08, 2014*

Town of Maynard,  
Massachusetts  
Kevin Sweet, Town Administrator



Municipal Building  
195 Main St.  
Maynard, MA 01754

## MayDOG

The Maynard Dog Owners Group, Inc.  
PO Box 522  
Maynard, MA 01754  
978-331-0364



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## FOR IMMEDIATE RELEASE

Friday, August 8, 2014

Contact: John Guilfoil  
Phone: 978-841-9948  
Email: [john@jgpr.net](mailto:john@jgpr.net)

Rob Wezwick (MayDOG)  
Phone: 978-331-0364  
Email: [maydog@MayDOG.org](mailto:maydog@MayDOG.org)

# Town of Maynard Set to Open First Off-Leash Dog Park on Saturday, August 9

MAYNARD -- Town Administrator Kevin Sweet and MayDOG, the Maynard Dog Owners Group, are pleased to announce that the Town of Maynard will open its first official Off-Leash Dog Park on Saturday, August 9.

"A proper, off-leash park for Maynard's canine family members to run free and play together is a tremendous resource for our town, and I am proud to join MayDOG in celebrating this wonderful

new park," Town Administrator Sweet said. "The park will serve as a friendly, free source of recreation for dogs in our area."

To commemorate the park's opening, there will be a Grand Opening Celebration on Saturday, starting at 1 p.m. All are invited!

The opening of the new park is more than six years in the making. MayDOG has been working with the Town since 2008 to bring a safe, free off-leash recreation area to this community. With the support of the public and town government, this area's only fenced dog park will now be available for use by residents of Maynard and the surrounding area, free of charge. The park will be open during daylight hours from spring through late fall.

Those wishing to attend the opening ceremony are asked to RSVP to [MayDOG@MayDOG.org](mailto:MayDOG@MayDOG.org). On-site parking will be limited, so for those who live close by, it may be prudent to walk.

Dogs are, of course, welcome to come with their owners. For those planning to bring a dog, we ask that you review the park rules posted at [www.maydog.org/rules.html](http://www.maydog.org/rules.html). Also, please note that the park area is wooded and currently has a forest floor/wood chip type of surface; you will want to be sure that your dog is up to date on flea and tick protection.

#### **ABOUT MAYDOG**

MayDOG is a 501(c)(3) nonprofit, volunteer-driven organization dedicated to building community through responsible dog ownership. MayDOG operates and maintains the Maynard Off-Leash Dog Park through an agreement with the Town of Maynard, for the benefit of local residents. More information about the park and MayDOG is available at [www.MayDOG.org](http://www.MayDOG.org).

###





*Photo Credit: Courtesy of MayDOG*

## Becky Mosca

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**From:** Jack MacKeen <jmackeen@verizon.net>  
**Sent:** Friday, August 08, 2014 11:21 AM  
**To:** Becky Mosca  
**Subject:** Fwd: Dialogue on Coolidge School future  
**Attachments:** MHC Coolidge Ltr w MACRIS.pdf

Becky

Forwarding the Coolidge School materials previously sent February 21st. As an added thought, the Corcoran School in Clinton, designed by the same architect and very similar in appearance to Coolidge, was added to the National Register of Historic Properties and later converted to assisted living. It is now one of 42 properties run by HallKeen Management. Coolidge would be an interesting vehicle to jumpstart the Maynard Affordable Housing Trust.

Jack

----- Original Message -----

**Subject:** Dialogue on Coolidge School future

**Date:** Fri, 21 Feb 2014 20:04:02 -0500

**From:** Jack MacKeen <jmackeen@verizon.net>

**To:** Brendon Chetwynd <BChetwynd@TownofMaynard.net>, dgavin@townofmaynard.net, dcapello@townofmaynard.net, wcranshaw@townofmaynard.net, Kevin Sweet <ksweet@townofmaynard.net>, Robert Gerardi <rgerardi@maynard.k12.ma.us>, amy\_rebecca\_gay@yahoo.com, William Kohlman <wgkohlman@comcast.net>, estabrookmaynardsc@gmail.com, edmully@msn.com, jehemm0408@gmail.com

**CC:** Becky Mosca <BMosca@TownofMaynard.net>, Dave Griffin <davebets@mac.com>, Ellen Duggan <enduggan@aol.com>, Lee Caras <lcaras@nutter.com>, Peg Brown <01754@comcast.net>

Folks

Your review of the attached would be appreciated. At its essence, it is a simple request to begin a dialogue on preservation of the Coolidge School building as the School Department deals with finding a more suitable venue for school administration.

Regards,  
Jack

CORRESPONDENCE FROM THE

**MAYNARD HISTORICAL COMMISSION**

Date: February 21, 2013

To: Board of Selectmen, Town Administrator, School Superintendent, School Committee

From: Maynard Historical Commission

Subject: Coolidge School Preservation

It is the mission of the Maynard Historical Commission (MHC) to preserve, protect and develop the historic assets of our community. A particular element of that mission is to ensure that the goals of historic preservation are considered in the planning and future development of the community.

Given the above, we request that the Historical Commission be included in any discussions of the future of the Coolidge school. The Commission has designated this building as historic and believes it to be worthy of preservation.

The Coolidge School architect was the noted Charles J. Bateman (1863-1947) whose other works include listings on the National Register of Historic Places and the Historic Buildings of Massachusetts. He was the architect for Boston's Bigelow School, an example of classic revival architecture, Boston's Engine Company #32, an example of Queen Ann architecture, and Engine Company #34, both Queen Ann and Romanesque and lastly the Corcoran School in Clinton (1900).

In 2000 the Coolidge School was added to the Massachusetts Cultural Resource Information System (MACRIS) database as part of a project to document the historically significant properties in Maynard. The consultant engaged by the town for that project notes the Coolidge School as "Recommended for listing on the National Register of Historic Places". A copy of that listing is attached.

Designed and built as a single story school in the classic revival tradition, with a second story later added (see photos), the former Bancroft St. School is an important part of Maynard's educational history. Thousands of Maynard children were educated in this school when neighborhood schools were part of the Maynard educational system. It is therefore unique in its history and its architecture.



In the Core Category-Historic Preservation section of Maynard's Community Preservation document, the Calvin Coolidge school is among the properties whose historic integrity should be protected. Therefore we strongly recommend that every effort is made to preserve this remaining historic asset from Maynard's educational past. The Historic Commission is available to discuss development options including the use of CPA funds and /or a public/private partnership. Many of our neighbors in surrounding towns have converted their older schools into other uses including housing and senior centers, etc. Maynard already has such a successful model of such preservation in the Roosevelt Library.



With the completion of the new Coolidge playground this area has increased in visibility as an icon and Maynard landmark. The School Committee and Administration have indicated a willingness to work with the Historic Commission on this project. We strongly encourage the Selectmen to facilitate a discussion with all

the stakeholders at your earliest convenience.

For the Commission,

Jack MacKeen  
Chair

# Massachusetts Cultural Resource Information System

## Scanned Record Cover Page

**Inventory No:** MAY.28  
**Historic Name:** Coolidge, Calvin Elementary School  
**Common Name:** Bancroft Street School  
**Address:** 12 Bancroft St  
**City/Town:** Maynard  
**Village/Neighborhood:**  
**Local No:** 51; 20-234  
**Year Constructed:**  
**Architect(s):** Bateman, Charles J.; Croft, W. C.; Maynard; Mullen, James  
**Architectural Style(s):** Classical Revival  
**Use(s):** Administration Office; Public School  
**Significance:** Architecture; Community Planning; Education  
**Area(s):**  
**Designation(s):**



The Massachusetts Historical Commission (MHC) has converted this paper record to digital format as part of ongoing projects to scan records of the Inventory of Historic Assets of the Commonwealth and National Register of Historic Places nominations for Massachusetts. Efforts are ongoing and not all inventory or National Register records related to this resource may be available in digital format at this time.

The MACRIS database and scanned files are highly dynamic; new information is added daily and both database records and related scanned files may be updated as new information is incorporated into MHC files. Users should note that there may be a considerable lag time between the receipt of new or updated records by MHC and the appearance of related information in MACRIS. Users should also note that not all source materials for the MACRIS database are made available as scanned images. Users may consult the records, files and maps available in MHC's public research area at its offices at the State Archives Building, 220 Morrissey Boulevard, Boston, open M-F, 9-5.

Users of this digital material acknowledge that they have read and understood the MACRIS Information and Disclaimer (<http://mhc-macris.net/macrisdisclaimer.htm>)

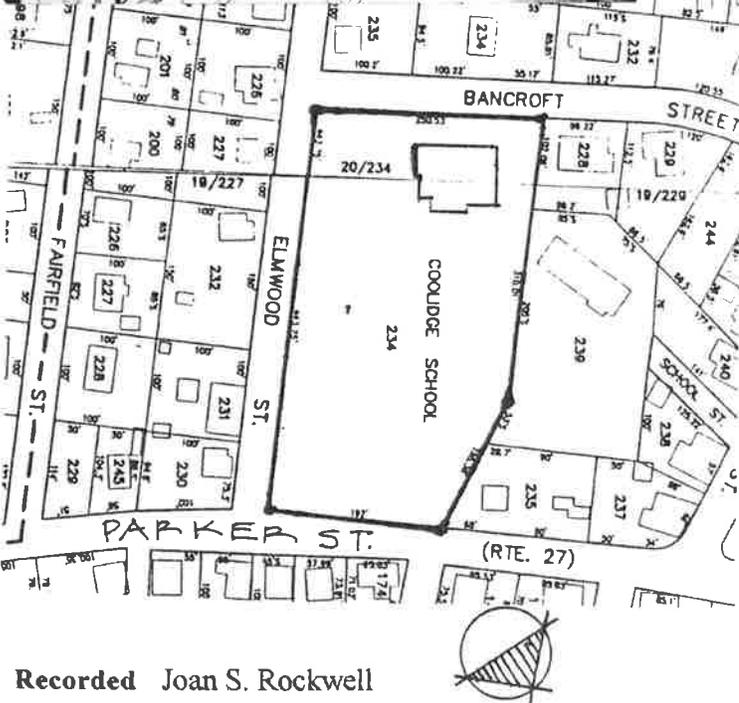
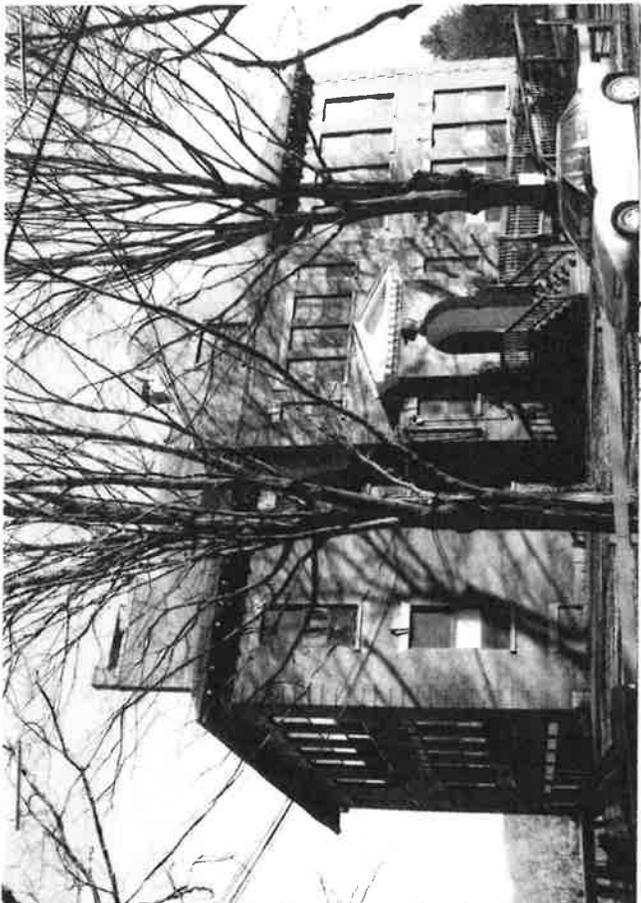
Data available via the MACRIS web interface, and associated scanned files are for information purposes only. THE ACT OF CHECKING THIS DATABASE AND ASSOCIATED SCANNED FILES DOES NOT SUBSTITUTE FOR COMPLIANCE WITH APPLICABLE LOCAL, STATE OR FEDERAL LAWS AND REGULATIONS. IF YOU ARE REPRESENTING A DEVELOPER AND/OR A PROPOSED PROJECT THAT WILL REQUIRE A PERMIT, LICENSE OR FUNDING FROM ANY STATE OR FEDERAL AGENCY YOU MUST SUBMIT A PROJECT NOTIFICATION FORM TO MHC FOR MHC'S REVIEW AND COMMENT. You can obtain a copy of a PNF through the MHC web site ([www.sec.state.ma.us/mhc](http://www.sec.state.ma.us/mhc)) under the subject heading "MHC Forms."

Commonwealth of Massachusetts  
Massachusetts Historical Commission  
220 Morrissey Boulevard, Boston, Massachusetts 02125  
[www.sec.state.ma.us/mhc](http://www.sec.state.ma.us/mhc)

This file was accessed on:

Tuesday, February 18, 2014 at 10:02 AM

# FORM B - BUILDING



Assessor's Number **20 / 234** USGS Quad **Maynard** Area(s)  Form Number **28**

**Town** Maynard  
**Place** (neighborhood or village) Bancroft and Elmwood Street residential neighborhood

**Address** 12 Bancroft Street

**Historic Name** Bancroft School / Calvin Coolidge School

**Uses: Present** School Admin. offices

**Original** elementary school

**Date of Construction** 1906

**Source** School Building Committee Reports

**Style/Form** Classical Revival

**Architect/Builder** Charles J. Bateman, Cambridge, MA, James Mullin, Maynard (builder 1906), W. C. Croft (2<sup>nd</sup> story 1909)

**Exterior Material:** brick

**Foundation** granite

**Wall/Trim** brick, wood, pre-cast stone, copper

**Roof** hip

**Outbuildings/Secondary Structures** none

**Major Alterations** (with dates) second story added - 1909

**Condition** Good

**Moved**  no  yes **Date**

**Acreage** 107,943 square feet

**Setting** Residential neighborhood of Bancroft and Elmwood Streets, backs up to Parker Street

**Recorded** Joan S. Rockwell

**Organization** Maynard Historical Commission

**Date** (month / year) 6/2000

MASSACHUSETTS HISTORICAL COMMISSION  
 MASSACHUSETTS ARCHIVES BUILDING  
 220 MORRISSEY BOULEVARD  
 BOSTON, MASSACHUSETTS 02125

MHC #28

**BUILDING FORM****ARCHITECTURAL DESCRIPTION** see continuation sheet

*Describe architectural features. Evaluate the characteristics of this building in terms of other buildings within the community.*  
 The Coolidge School is a two-story t-shaped Classical Revival brick building. The building was originally constructed as a one-story Classical Revival building with a flat roof in 1906. Three years later, the second story was added with a hip roof and a Mission style parapet.

Like the Roosevelt School on 77 Nason Street, the Coolidge School site drops down to the east allowing the basement level to be above ground so that the building is a full three stories along the eastern façade. A large open playground extends eastwardly to Parker Street. The building is nine bays wide and six bays deep.

The main façade has a deeply recessed double door front entry. The doors are modern anodized aluminum replacements but wood door surrounds and the fixed full glass transom are original. The arched pedimented entry displays a brick and pre-cast stone Gibbs motif with an overscaled keystone console. The wood pediment is detailed with dentil molding and modillions.

All of the windows are anodized aluminum replacements double hung with 1/1 sash. Windows on both levels have cast stone sills and keystone lintels. Some of the windows display triple keystone lintels.

The large overhanging hip roof has supporting wood brackets and a decorative Mission style parapet on the front (Bancroft Street) façade. One might argue that the parapet could be a Dutch colonial revival element. However, the combination of the curvilinear parapet and the decorative roof brackets along with the country's interest in the Mission style 1905-1920, lends support for this element reflecting the Mission more than the Dutch Colonial Revival style.

Two large flat internal chimneys are located along the north and south end of the main roof ridgeline.

**HISTORICAL NARRATIVE** see continuation sheet

*Discuss the history of the building. Explain its associations with local (or state) history. Include uses of the building, and the role(s) the owners/occupants played within the community.*

As a result of the American Woolen Company's expansion at the beginning of the twentieth century and subsequent increase in workers housing (see the **New Village Area**), the population of young grade school children in 1905 was burgeoning. The only schools at this time to handle the increase in school age children were the six classroom Main Street School (Woodrow Wilson School built in 1903-not extant) and the twelve room Nason Street School (built in 1892-not extant).

INVENTORY FORM CONTINUATION SHEET

MAY. 28  
Maynard 12 Bancroft Street  
Coolidge School

MASSACHUSETTS HISTORICAL COMMISSION  
MASSACHUSETTS ARCHIVES BUILDING  
220 MORRISSEY BOULEVARD  
BOSTON, MASSACHUSETTS 02125

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MHC #28

**BUILDING FORM**

**HISTORICAL NARRATIVE**

*see continuation sheet*

In 1905, the Town voted to purchase eighteen building lots from C. F. Monk that fronted Parker Street for a new four-room brick schoolhouse. The plan was to build the school with flexibility to enlarge it to eight rooms in the future. Charles J. Bateman, Sr., architect for the Main Street School, was selected to be the architect and James Mullin from Maynard, was to be the contractor.

Charles J. Bateman, Sr. (1851-1940) had an independent practice in Boston, Massachusetts from 1876 to 1932. He lived in Roxbury for many years and then later in Newtonville, Massachusetts. Mr. Bateman received early training and experience during the start of his career in the firm of Faulkner & Clarke where he spent seven years followed by a three-year stint with George Ropes.

Bateman designed many buildings in Boston between 1881 and 1904 that included a number of schools, hospitals, churches, libraries and fire stations. Some of the schools that he designed included the Romanesque Revival Roxbury High School (1885, demolished in 1976), the Bigelow School (350 West Fourth Street, South Boston), and the Corcoran School in Clinton, Massachusetts.

Bateman's large commissions ranged from the Second Empire to the Federal Revival styles typical of his era. He often executed his designs in brick with stone trim. The Town felt that the Main Street School was one of the most handsome building in Maynard which probably influenced the School Committee to chose him to be the architect for the Coolidge School.

The building was completed for \$20,482 and called the Bancroft Street School. It was clearly a Classical Revival building with a flat balustrated roof and arched entry with a decorative pediment. The style resembled the Main Street School, which was a two-story Classical Revival brick building. Both buildings had triple keystone lintels and a balustrated flat roofs. However, the roof leaked from the beginning, which created tension between the contractor and the School Committee. Repair was put off until 1909 when the Building Committee recommended that the second floor and a new roof design be completed.

The addition was completed in 1910 for \$12,000 with W. C. Croft as the contractor.

In 1932, along with several other schools, the Bancroft Street School was renamed and bacame the Calvin Coolidge School.

MAY.28

INVENTORY FORM CONTINUATION SHEET

Maynard 12 Bancroft Street  
Coolidge School

MASSACHUSETTS HISTORICAL COMMISSION  
MASSACHUSETTS ARCHIVES BUILDING  
220 MORRISSEY BOULEVARD  
BOSTON, MASSACHUSETTS 02125

MHC #28

**BUILDING FORM**

**BIBLIOGRAPHY and/or REFERENCES**

see continuation sheet

Maps: 1875, 1879, 1889; Sanborns: 1899, 1904, 1910, 1915, 1924, 1947, 1955  
Directories: 1887-88, 1902, 1913, 1926  
Historical Society vertical files and photos  
History of Maynard, p. 89,92,93  
Sheridan, Ralph L., "Maynard Schools"  
Davis, Karen, Corcoran School, Clinton, MA, National Register Nomination 1999  
Maynard Public Schools Annual Report 1999

Recommended for listing in the National Register of Historic Places. *If checked, you must attach a completed National Register Criteria Statement form.*

**National Register of Historic Places Criteria Statement**

Check all that apply:

- Individually eligible  Eligible *only* in a historic district
- Contributing to a potential historic district

Criteria

(A) B (C) D

Criteria Considerations

A B C D E F G

Statement of Significance by *Joan S. Rockwell*

The Calvin Coolidge School embodies distinctive characteristics of Classical Revival institutional architecture. It is also significant in its association with the rapid growth and expansion of Maynard during the start of the twentieth century due to the success of the Assabet Mill that was then owned by the American Woolen Company.

INVENTORY FORM CONTINUATION SHEET

MAY. 28

Maynard 12 Bancroft Street  
Coolidge School

MASSACHUSETTS HISTORICAL COMMISSION  
MASSACHUSETTS ARCHIVES BUILDING  
220 MORRISSEY BOULEVARD  
BOSTON, MASSACHUSETTS 02125

MHC #28



FORM B - BUILDING

MASSACHUSETTS HISTORICAL COMMISSION  
Office of the Secretary, State House, Boston

MAY. 28

In Area no.	Form no.
	28



Town Maynard

Address Elmwood & Bancroft Sts.

Name Coolidge School

Present use elementary school

Present owner Town of Maynard

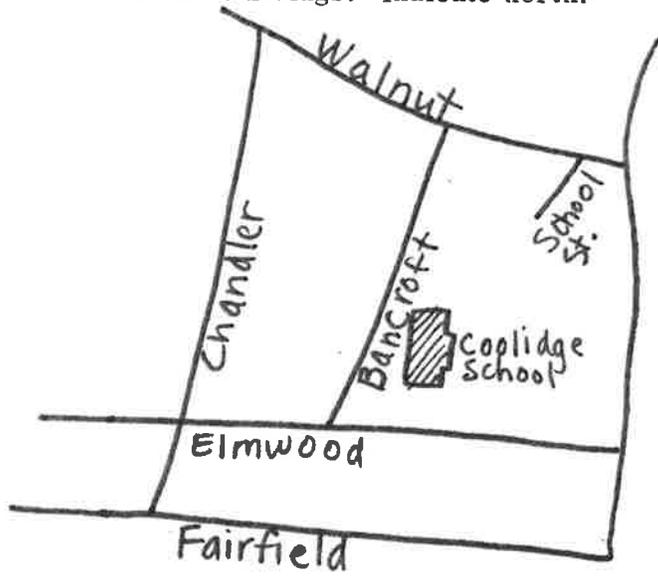
Description:

Date 1906

Source Ass't. School Supt.

Style Colonial Revival

4. Map. Draw sketch of building location in relation to nearest cross streets and other buildings. Indicate north.



Architect James Mullen, Maynard

Exterior wall fabric red brick

Outbuildings (describe) \_\_\_\_\_

Other features 2½-story, T-plan. Hipped roof with copper ridge and finials. Central pavilion with curvilinear

Altered 2nd story added Date 1910  
W.G. Croft, Contractor

Moved \_\_\_\_\_ Date \_\_\_\_\_

5. Lot size:

One acre or less \_\_\_\_\_ Over one acre X

Approximate frontage 120'

Approximate distance of building from street 30'

6. Recorded by Harriet White

Organization MAPC

Date 9/8/78



MAY. 28

7. Original owner (if known) \_\_\_\_\_

Original use \_\_\_\_\_

Subsequent uses (if any) and dates \_\_\_\_\_

8. Themes (check as many as applicable)

- |                       |       |                            |       |                         |       |
|-----------------------|-------|----------------------------|-------|-------------------------|-------|
| Aboriginal            | _____ | Conservation               | _____ | Recreation              | _____ |
| Agricultural          | _____ | Education                  | _____ | Religion                | _____ |
| Architectural         | _____ | Exploration/<br>settlement | _____ | Science/<br>invention   | _____ |
| The Arts              | _____ | Industry                   | _____ | Social/<br>humanitarian | _____ |
| Commerce              | _____ | Military                   | _____ | Transportation          | _____ |
| Communication         | _____ | Political                  | _____ |                         |       |
| Community development | _____ |                            |       |                         |       |

9. Historical significance (include explanation of themes checked above)

10. Bibliography and/or references (such as local histories, deeds, assessor's records, early maps, etc.)

MAY. 28

INVENTORY FORM CONTINUATION SHEET

MASSACHUSETTS HISTORICAL COMMISSION  
Office of the Secretary, Boston

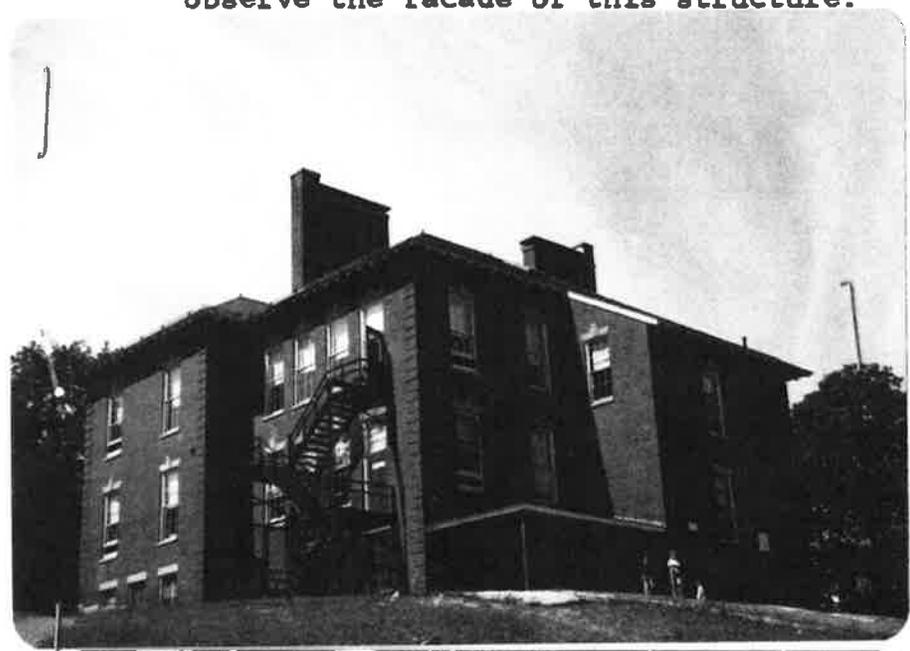
Community: <b>Maynard</b>	Form No:
Property Name: <b>Coolidge School</b>	

Indicate each item on inventory form which is being continued below.

**gable, which has copper coping. Deeply recessed pedimented entrance with double doors. Doors have round-headed windows. Entrance ornamented with Gibbs motif, and over-scaled keystone console. Pediment has dentil molding and modillions.**

**Brick quoins. Rock-faced granite foundation. 6/6 divided movable and double-hung sash. Some windows have triple keystone lintels. Two large flat, brick chimneys.**

**Extremely dense tree and shrub plantings make it difficult to observe the facade of this structure.**



at bottom



# TOWN OF MAYNARD TOWN CLERK

MUNICIPAL BUILDING  
195 MAIN STREET  
MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1300 Fax: 978-897-8553

Email: [msokolowski@townofmaynard.net](mailto:msokolowski@townofmaynard.net)

[ddonovan@townofmaynard.net](mailto:ddonovan@townofmaynard.net)

## Timeline for Special Town Election

- Last day to obtain nomination papers – August 11, 2014
- Last day to submit nomination papers to registrars of voters – August 14, 2014
- Last day to file nomination papers with Town Clerk – August 26, 2014
- Last day to register to vote for special town election – September 23, 2014

Town of Maynard,  
Massachusetts  
Kevin Sweet, Town Administrator



Municipal Building  
195 Main St.  
Maynard, MA 01754

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## FOR IMMEDIATE RELEASE

Wednesday, August 13, 2014

Contact: John Guilfoil  
Phone: 978-841-9948  
Email: [john@jgpr.net](mailto:john@jgpr.net)

# Maynard Economic Development Committee Holds First Meeting

MAYNARD -- Town Administrator Kevin Sweet is pleased to announce that the [Maynard Economic Development Committee \(EDC\)](#), formed recently by the Board of Selectmen, held its inaugural meeting at Town Hall yesterday morning.

"The EDC is intended to provide input and advice on the town's economic development opportunities such as ways to support existing businesses, creation of new employment opportunities and the attraction of new investment," Town Administrator Sweet said.

The EDC includes members of the Revitalize Maynard Collaborative, Maynard Business Alliance, Clocktower Place, Town officials, as well as at-large residents and business owners. Also on the Committee is Representative Kate Hogan who was in attendance at Tuesday's meeting.

Tuesday's meeting began with a presentation by Town Administrator Sweet that included a basic outline of objectives and strategies developed by the Town for discussion and feedback. Initial discussions also included ways to enrich the Maynard business climate, the role of public space, community life, further development of Maynard as a cultural entertainment destination and the need for successful branding to attract new residents, businesses and capture outside dollars.

Virtually all of the members agreed that the committee must meet regularly and stay consistent to shared goals and objectives to be successful. An ambitious schedule to maintain momentum begins with the next meeting scheduled for August 19. The upcoming meeting is expected to further solidify goals and objectives in part based on a model presented by the Town "Maynard 2020 - An Economic Action Plan." The blue print identifies six areas for initial "areas of concentration":

1. Business Environment
2. Downtown Development
3. Community and Living
4. Gateways
5. Recreation/Leisure/Culture
6. Branding

The Town framework suggests utilizing "core" strategies to start moving the effort forward:

- Identify Maynard's strategic investment opportunities
- Utilize and protect all our existing assets
- Proactively address our weaknesses
- Target key land acquisitions
- Communicate the Maynard message
- Evaluate and adjust our regulatory tool box

Meetings are open to the public with the next scheduled for 8:30 a.m. on August 19 at Town Hall in the MJG meeting room.

###

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## Becky Mosca

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**From:** Kelli Costa <galleryseven@verizon.net>  
**Sent:** Wednesday, August 13, 2014 10:40 AM  
**Subject:** Fwd: Food Co-op Meeting Thur

Forwarding on for Heather Nickle FYI:

Hello, I recently joined the Board of Directors of the Food Co-op that is trying to open in Maynard. We will be presenting information about the Co-op THIS Thur (8/14) at 7pm at the library. If you are wondering what this is, or know what it is but want to learn more about what has been going on, OR if you are ready to become an Owner, you should consider coming to the meeting. If you are already an Owner, consider coming with a friend who is NOT and supporting us.

Info Session to learn more about the Co-op - Mark Your Calendars and please spread the word!  
What: Assabet Village Food Co-op Information Meeting  
When: Thursday August 14, 7:00 PM  
Where: Maynard Library (77 Nason St), first floor  
Questions preceding the event, please email to [assabetvillagecoop@gmail.com](mailto:assabetvillagecoop@gmail.com) or go to <http://assabetvillagecoop.com/>

FB: <https://www.facebook.com/AssabetVillageCoop?ref=hl>

Hope to see you there in support and hopefully Ownership :)  
Heather Nickle

## Becky Mosca

---

**From:** Elizabeth Milligan <esmilligan@verizon.net>  
**Sent:** Tuesday, August 12, 2014 9:49 AM  
**To:** Becky Mosca  
**Subject:** A two sentence letter to the BOS with a request that it be read aloud at the BOS meeting

Dear Selectmen,

In your 5 August meeting, the town administrator included in his report to you that the Maynard Cultural Council was still getting its ducks in a row".

I just want you to be assured that our ducks have been very much in a row for months and that only town government and scheduling beyond our control have kept them from swimming.

Sincerely,  
Elizabeth Steiner Milligan  
Maynard Cultural Council, Chair

Maynard Cultural Council meeting about a Cultural District  
13 May 2014  
7 PM  
Town Hall, 195 Main Street

### HANDOUTS & WELCOME

If you remember nothing else, remember [www.massachusettsculturalcouncil.org](http://www.massachusettsculturalcouncil.org) & that none of this would be possible without initiative by and follow-through of the state

### PURPOSE OF MEETING

BRIEF OVERVIEW WITH Q & A TO FOLLOW

SLIDE PRESENTATION

Q&A

Ja-Naé Duane: co-founder of Revolution Institute, concerned with the Creative Economy, co-author of Start-up Equation and Artists Under the Dome

CULTURAL DISTRICT (is Maynard –a specific geographical area, walkable compact area serving as a center for, arts, culture, and economic activity)

- History – State & Local

-Drivers

-Objectives –collaboration and growing vibrant communities. Benefits:

1. Identification of resources/assets,
2. Leverage – other Cultural Districts
3. State Tourism web site – exposure to 22-1/2 million visitors annually
4. State agencies' resources – direct inroads to
5. Representation by Regional Tourism Council

-Narrative – I see layers of immigrant stories and a town whose history is tied to its river and then layers on top of them – the arts, restaurants, cafes, ... One of the sheets is for your ideas of a thread to the narrative.

### PARTNERSHIP STRUCTURE

-NOTHING WRITTEN IN STONE; Designed to be whatever works for any one community

-Partner responsibilities – they set the goals and provide oversight in a very broad sense

### STEPS TO GO

Board of Selectmen call a Public Hearing

Partners meet and work on Resources, Goals, and Strategies

Town submits application

Application is vetted and when satisfactory

A Site Visit (Anita Walker, Meri Jenkins, Annie Houston and a Site Planner)

Site Planner compiles report

Designation awarded at MCC Board Meeting

### CREATIVE ECONOMY

-History

-Dovetails & Adds to Vibrancy of any Community

CLOSE with reminders about handouts and sign in sheets

## SLIDE SHOW

# **Cultural District meeting**

## **5/13/14 Town Hall, Maynard MA**

**Represented: Maynard Cultural Council, Maynard Community Gardeners, Maynard Litter League, Maynard Bicycle Club, Assabet Village Co-op, MayDog, MaynardCAN!, Organization of Concord, Sudbury, and Assabet Rivers, Senior Citizens' clubs, Revitalize Maynard Collaborative, Maynard Family Association, Farmer's Market, Assabet River Rail Trail, Historical Society, Historical Commission, Maynard Community Preservation Committee, Art Space Maynard, Maynard Business Alliance, local businesses, some unidentified individuals, State of Massachusetts**

**Elizabeth Milligan introduced the members of the Cultural Council (Andrew Kuhn, Reya Stevens, Gail Erwin, Erik Hansen and Ron Labbe) before beginning her Powerpoint presentation to approximately 30 townspeople, along with State Rep Kate Hogan. After the presentation (see E.M.'s doc) the floor was opened for questions:**

- What is the status of ArtSpace, which is likely the cornerstone of the District? There are 6.5 years left on current lease with town... some felt a District designation would help cement the relationship with town well into future.**
- What about signs promoting the Cultural District? The town would have to purchase at least two signs @ ~ \$200 each. It was expressed that four signs would be best.**
- Are grants available? K. Hogan: the state is currently not offering grants.**
- What's the next step? The partners will be established to maintain the Cultural District. The Board of Selectmen need to call a public hearing, after which they will present an application to the State. The State will voice any concerns, and when satisfied will come to Maynard for a site survey of the proposed Cultural District.**
- How many current partners are there? Elizabeth forgot to make a sign-up sheet for potential partners although everyone at the meeting is certainly a likely partner and many more will follow. Elizabeth said that Melanie Perry of Fine Arts Theatre Place and Joe Mullin for Clock Tower Place have said they want to be partners. The partners have input on the application narrative and contents, set the Goals, and define Strategies.**

Date Posted: August 14, 2014

**TOWN OF MAYNARD**

**MEETING NOTICE**

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

**Economic Development Committee**

Address of Meeting: 195 Main Street, Maynard      Room: 201

**M T W T H F**      Tuesday, August 19, 2014      8:30 a.m.

Month                  Date      Year                  Time                  AM/PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Call to Order
2. Introductions
3. Review and Discussion of Action Plan
4. Committee Next Steps
5. Set Meeting Schedule
6. Select Committee Chair
7. Adjournment

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairman:    TBD

Posted by:    Andrew Scribner-MacLean, Assistant Town Administrator

Date: August 14, 2014

## Becky Mosca

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**From:** Sarah Cressy <sarahcressy@assabetvalleychamber.org>  
**Sent:** Thursday, August 14, 2014 6:00 PM  
**To:** Becky Mosca; Bob Larkin; Christine Monteiro; Jim McGowan; John Agoglia; Justin Provencher; Marlene Thomas; maynard.housing@verizon.net; Melissa Levine; Murray Levine; Randall, Chuck; Sharon Grimm; Dan DeAngelis; Darren Hill; Glenn Davis; John Kovacs; Matthew Tucker; Ray Murphy; john@tacticalinf.com; dsimon@cambridgefocus.com; Market Manager; Paula Copley; Stephanie Duggan; Ann Deluty; Dan Verrico; Daniel Tenore; dherrington@activeoak.com; Ken Picard; marianna.s.riemer@citizensbank.com; Steve Ziegler  
**Subject:** Chamber Meeting/Event Schedule through 10/1

### *Assabet Valley Chamber of Commerce Schedule through October 1, 2014*

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8/19

**Golf Committee Meeting**, Chamber Office, 12 pm.

8/26

**Golf Committee Meeting**, Chamber Office, 12 pm.

8/27

**Maynard Fest Meeting**, Maynard Town Hall, Room 197, 8 am.

9/2

**Golf Committee Meeting**, Chamber Office, 12 pm.

9/5

New England Airgun

**Ribbon Cutting and Grand Opening Celebration**, 11:45 am. to 1 pm.

Ribbon Cutting at 12:15 pm.

188 Central St., Hudson

Light Lunch Served.

Free, but reservations requested.

9/10

**Maynard Fest Meeting**, Maynard Town Hall, Room 197, 8 am.

9/15

**Harvest Golf Classic**, 9 am. to 6 pm.

The Haven Country Club, 369 Cross St., Boylston, MA

\$225/golfer. Sponsorship and Volunteer opportunities available.

9/17

**Board of Directors Meeting**, 8 am.

Citizens Bank Community Room

9/18

**Coffee Connections**—an early riser networking opportunity.

A joint event with the Rotary Club of Nashoba,

@ Emma's Café, 117 Great Rd. (Stow Shopping Plaza)

7:30 to 9 am. Free, but reservations required due to limited space!

9/27

**22<sup>nd</sup> Annual Maynard Community Fest**

Downtown Maynard, 9 am. to 3:30 pm.

Free family friendly festival featuring live entertainment and 100+ vendors.

Celebrating community, commerce, and culture!

Limited vendor space and sponsorship available.

Regards.

Sarah Cressy, President

[www.assabetvalleychamber.org](http://www.assabetvalleychamber.org)

**Sizzlin' Summer Social & BBQ**

August 20<sup>th</sup>, 5 to 7:30 pm. @ Elks Pavilion, 99 Park St., Hudson

\$20 pp., \$10 for kids from 4 to 12, kids 3 and under are free!

## Becky Mosca

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**From:** mecc@memberclicks-mail.net on behalf of Jessica Strunkin <mecc@memberclicks-mail.net>  
**Sent:** Thursday, August 14, 2014 11:30 AM  
**To:** Becky Mosca  
**Subject:** August 28th - Register Today for the 495/MetroWest Employer Forecast Forum

**Don't miss your chance to hear the 495/MetroWest Employer Forecast! The event is FREE but [Registration](#) is required! Click [here](#) if you are unable to see the details.**



**Framingham**  
State University

WORCESTER  
**Business Journal**  
*Celebrating 25 Years*

## 495/MetroWest Employer Forecast Forum

THE 495/METROWEST PARTNERSHIP &  
FRAMINGHAM STATE UNIVERSITY  
INVITE YOU TO ATTEND THIS FREE EVENT:

PRESENTATION OF THE  
2ND ANNUAL 495/METROWEST BUSINESS CLIMATE SURVEY  
IN COORDINATION WITH METROWEST 495 BIZ  
PRESENTATION BY MICHAEL HARRISON, FSU

### WHEN

THURSDAY, AUGUST 28,  
2014  
7:30 AM REGISTRATION  
8:00 AM PROGRAM

### WHERE

FRAMINGHAM STATE UNIVERSITY  
MCCARTHY CENTER FORUM  
100 STATE ST. FRAMINGHAM

### REGISTRATION

Required by August 25th  
Online:  
[www.495partnership.org](http://www.495partnership.org)

**Panel Discussion by area Chamber Executives,  
moderated by Paul F. Matthews of the Partnership**

**WELCOMING REMARKS FROM THE 16TH PRESIDENT OF  
FSU, DR. F. JAVIER CEVALLOS**

## Becky Mosca

---

**From:** Mike Chambers <chambersm@oscie.com>  
**Sent:** Thursday, August 14, 2014 11:02 PM  
**To:** Kevin Sweet; Becky Mosca  
**Cc:** Peter Falzone; Chris Bell; Steve Jones; Ellen Duggan; Jane Audrey-Neuhauser; John Dwyer; Rick Lefferts; Tim Egan  
**Subject:** Resignation

All,

I will be resigning from the Recreation Dept. and CPC Committee effective September 1, 2014. I had to medically retire from my job after 28+ years because my back condition has gotten much worse and the prognosis is for it to get worse as I get older. I can no longer take care of my residence and will be moving to Ashburnham with my wife to my sons house at the end of this month. My time spent serving on the Recreation and CPC boards have been very enjoyable and rewarding. I got the opportunity to serve with some of the most professional individuals who live in the Town of Maynard and who have made a great difference for the Town of Maynard. Again, it has been my pleasure to serve with these boards and to have served with true professionals. I wish the Town of Maynard much success and prosperity in the future and Maynard will always be my true home!

The Recreation Department will need to appoint a member to serve on the CPC Committee as required by CPC rules

Thanks,  
Mike Chambers

**TOWN OF MAYNARD**  
**MEETING NOTICE**

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Community Preservation Committee  
**PUBLIC MEETING NOTICE**

Maynard Town Hall, Room # 101 (lower level)  
Wednesday, August 20, 2014 at 7:00 PM

**Agenda or Topics to be discussed listed below** (That the chair reasonably anticipates will be discussed)

**CALL TO ORDER:**

**PUBLIC COMMENTS:**

**ADMINISTRATIVE BUSINESS:**

- Review and approve minutes from 6/4/14 meeting.

**CORRESPONDENCE:**

- Mail received

**BUSINESS:**

- Discuss new proposal cycle starting in August
- Discuss report regarding Veterans Housing Study
- Discuss updating the CPC town web site
- New/Old Business

**Upcoming Meetings:**

- Determine next regularly scheduled meeting.

**THIS AGENDA IS SUBJECT TO CHANGE**

Michael Chambers, CPC Chairman

# LICENSE ALCOHOLIC BEVERAGES



THE LICENSING BOARD OF THE  
*TOWN OF MAYNARD*  
MASSACHUSETTS

HEREBY GRANTS A

*Fee:*  
\$85.00

*One Day*  
*License to Sell Beer and Wine to*  
**Pleasant Café Inc.**  
**d/b/a Pleasant Café**

36 Main Street, Maynard, MA 01754  
Frank Dzerkacz (978) 793-2405  
*License Number: ODL15-Pleasant-092714*

Consent

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license is granted for the following dates/times/locations unless sooner suspended, cancelled or revoked:

**Delivery: Friday, September 26, 2014**

**Sales & Consumption: Saturday, September 27, 2014 from 11:00am to 3:30pm**

**Return Delivery: Monday, September 29, 2014**

License grants permission to temporarily expand the 300-ft outdoor patio space to include the adjacent parking lot, Main Street, and sidewalk area along the front of the Café building. Parking lot and Main Street areas are required to be fenced off, permitting access only from the 36 Main Street entrance. No Smoking is allowed within the permitted space.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures  
this 19th day of August, 2014.

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
LICENSING BOARD

THIS SPECIAL LICENSE SHALL BE DISPLAYED IN A CONSPICUOUS POSITION AT THE LICENSED PREMISES WHERE IT CAN EASILY BE READ. THIS SPECIAL LICENSE IS NON-TRANSFERABLE TO ANY OTHER PERSON, CORPORATION, OR ORGANIZATION.

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.



## OFFICE OF THE SELECTMEN

Maynard, Massachusetts

### ONE-DAY Beer & Wine License & Entertainment License

*This permit is issued to*

**Pleasant Cafe' Inc., owner, Frank Dzerkacz**  
Cell # 978-793-2405

*For the following purpose:*

*Sept 27, 2014*

**Maynard Fest: ~~October 5, 2013~~ time: 11:00 until 3:30 P.M.**

***Pleasant Cafe' Inc. at 36 Main St. requests permission for Beer & Wine license to front of the Pleasant Café Building for the one day town event. The parking lot and Main Street will be fenced off with access from 36 Main Street entrance. No Smoking.***

*Subject to the conditions as herein stated:*

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

#### Board of Selectmen

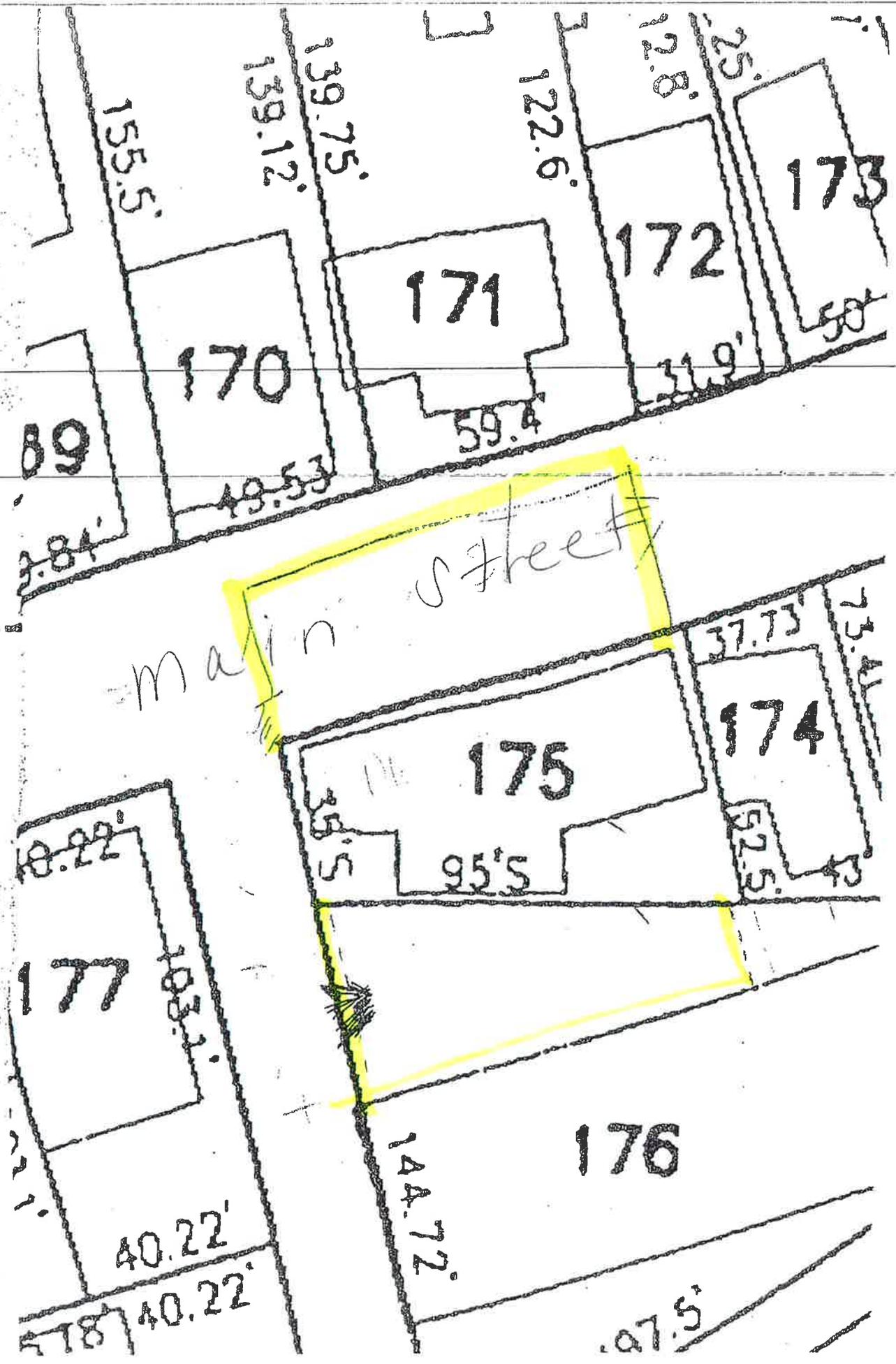
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Pleasant Cafe' Inc. of Maynard, located  
at 36 Main Street, requests permission  
to expand the 300 FT. outdoor patio space  
on liquor licence - to include the  
adjacent parking lot and Main Street with  
sidewalk area in front of Cafe' building -  
for the one day town event of "October Fest"  
on Saturday. ~~Oct 16, 2014~~ Sept 27, 2014

The parking lot and Main Street area will be  
fenced off with access from 36 Main Street  
entrance

Pleasant Cafe' : owner/  
manager

~~Frank Dzerkacz~~  
FRANK DZERKACZ

streets in Maynard, sponsored by the Maynard Public Library. Montgomery has performed with Bruce Springsteen, the Allman Brothers, Steve Miller, B.B. King, James Cotton and Peter Wolf.

PLEASE RECYCLE THIS PAPER

**Legal Notices**

63 Parker Street, Maynard  
LEGAL NOTICE

The Maynard Conservation Commission will hold a public hearing in accordance with the Wetlands Protection Act, MGL Chapter 131, section 40, and the Town of Maynard Bylaw on Tuesday, August 19th at 7:00pm, Maynard Town Hall, Municipal Services Conference Room, to discuss the Request for Determination filed by Bentley Bloomberg for demolition of the existing garage and construction of a new 2-car garage at 63 Parker Street in Maynard, MA (Map 20, Lot 219). The project is within 100 feet of a wetland resource area.

AD#13156955  
Beacon Villager 8/7/14

51 Main Street, Maynard  
LEGAL NOTICE

Notice is hereby given, in accordance with MGL Chapter 138, as amended, that a Public Hearing will be held on Tuesday, August 19, 2014 at 7:15 P.M. in the Michael J. Gianotis Meeting Room (No. 201) of the Maynard Town Building on the application for a Change of Manager at the Halfway Cafe, 51 Main Street, Maynard, MA, in regard to their All Alcoholic Beverage License. A copy of the application is on file in the Municipal Services/Licensing Division office.

Selectman Dawn Capello  
Selectman Brendon Chetwynd  
Selectman William Cranshaw  
Selectman David Gavin  
Selectman Jason Kreil

AD#13151912  
Beacon Villager 7/31, 8/7/14

Muscular Dystrophy Association

Where Hope Begins

**MDA**

1-800-FIGHT-MD  
www.mdausa.org

The Brain Injury Association of Massachusetts announced that stories written by five staff members, as well as several Massachusetts residents affected by

traumatic brain injury, were selected for inclusion in the

Public Hearing  
7:15 pm

KORBET ESTATE  
LEGAL NOTICE  
Commonwealth of Massachusetts  
The Trial Court  
Middlesex Probate and Family Court  
208 Cambridge Street  
Cambridge, MA 02141  
(617) 768-5800

Docket No. W114P3596EA

CITATION ON PETITION FOR FORMAL ADJUDICATION

Estate of: Stephen A. Korbet

Date of Death: 06/14/2014

To all interested persons:

A Petition has been filed by Leslie Sleeper Madge of Westford MA requesting that the Court enter a formal Decree and Order of testacy and for such other relief as requested in the Petition. And also requesting that Leslie Sleeper Madge of Westford MA be appointed as Personal Representative(s) of said estate to serve Without Surety on the bond.

You have the right to obtain a copy of the Petition from the Petitioner or at the Court. You have a right to object to this proceeding. To do so, you or your attorney must file a written appearance and objection at this Court before: 10:00 a.m. on 09/08/2014

This is NOT a hearing date, but a deadline by which you must file a written appearance and objection if you object to this proceeding. If you fail to file a timely written appearance and objection followed by an Affidavit of Objections within thirty (30) days of the return date, action may be taken without further notice to you.

The estate is being administered under formal procedure by the Personal Representative under the Massachusetts Uniform Probate Code without supervision by the Court. Inventory and accounts are not required to be filed with the Court, but recipients are entitled to notice regarding the administration from the Personal Representative and can petition the Court in any matter relating to the estate, including distribution of assets and expenses of administration.

WITNESS, Hon. Edward F Donnelly, Jr., First Justice of this Court.

Date: July 14, 2014

Tara E DeCristofaro  
Register of Probate

AD #13156824  
Beacon Villager 8/7/14

To Place A Legal Ad Call Carol

diagnosis through treatment, rehab and getting back to everyday living.

On July 19, three of the local authors, including Buttiglieri, signed books at Tatnuck Bookseller in Westborough. Signed books are available on biama.org for \$12.50.

**HOW TO SUBMIT**

To submit events for the Arts Scene page email a 100- to 200-word description of the event along with photos (with captions) to beaconvillager@wickedlocal.com. If you are an artist or musician living in Maynard or Stow we want to hear from you. Send inquiries and story ideas to beaconvillager@wickedlocal.com. Stories will run as space allows. All submissions must be sent by noon on Thursday.

"I FEEL LIKE A FISH WITH NO WATER."

- JACOB, AGE 5  
DESCRIBING ASTHMA

You know how to react to their asthma attacks. Here's how to prevent them.

1-866-NO-ATTACKS  
EVEN ONE ATTACK IS ONE TOO MANY.

For more information log onto www.noastack.org or call your doctor.

FUND

**IN!**

**ANCER**

SN

**UND**

HON

AND 20

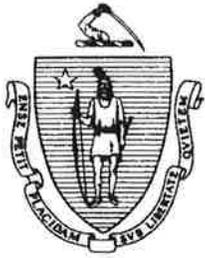
**L234**

elethon.org

**WICKED LOCAL**

10 to the Jimmy Fund\*

paid balance. Donor must be age 18+ and all gifts must terms and conditions. All charges are billed by and payable



The Commonwealth of Massachusetts  
 Alcoholic Beverages Control Commission  
 239 Causeway Street  
 Boston, MA 02114  
 www.mass.gov/abcc

For Reconsideration

FORM 43  
 MUST BE SIGNED BY LOCAL LICENSING AUTHORITY

067600022

ABCC License Number

Maynard

City/Town

August 19, 2014

Local Approval Date

TRANSACTION TYPE (Please check all relevant transactions):

- New License
- New Officer/Director
- Pledge of License
- Change Corporate Name
- Transfer of License
- Change of Location
- Pledge of Stock
- Seasonal to Annual
- Change of Manager
- Alteration of Licensed Premises
- Transfer of Stock
- Change of License Type
- Cordials/Liqueurs Permit
- Issuance of Stock
- New Stockholder
- Other
- 6-Day to 7-Day License
- Management/Operating Agreement
- Wine & Malt to All Alcohol

Name of Licensee: Halfway Cafe, Inc      EIN of Licensee: 043488104

D/B/A: Halfway Cafe      Manager: Anthony Fantaroni

ADDRESS: 51 Main Street      CITY/TOWN: Maynard      STATE: MA      ZIP CODE: 01754

Annual or Seasonal: Annual      Category: (All Alcohol- Wine & Malt Wine, Malt & Cordials)      Type: (Restaurant, Club, Package Store, General On Premises, Etc.) Restaurant

Complete Description of Licensed Premises:  
 Single story brick structure with dining room, lounge, kitchen and prep area. Front entrance/exit, rear entrance/exit. Full basement with office.

Application Filed: July 21, 2014      Date & Time      Advertised: July 31st and August 7th      Date & Attach Publication      Abutters Notified: Yes  No

Licensee Contact Person for Transaction: Anthony Fantaroni      Phone: 508-864-0584

ADDRESS: 1500 Worcester Road, #510      CITY/TOWN: Framingham      STATE: MA      ZIP CODE: 01702

Remarks: Manager Change - Lance Baldwin to Anthony Fantaroni

The Local Licensing Authorities By:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Alcoholic Beverages Control Commission  
 Ralph Sacramone  
 Executive Director  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

ABCC Remarks:



OFFICE OF THE  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**

MUNICIPAL BUILDING  
195 MAIN STREET  
MAYNARD, MASSACHUSETTS 01754  
Tel: 978-897-1301 Fax: 978-897-8457

**LEGAL NOTICE**

Notice is hereby given, in accordance with MGL Chapter 138, as amended, that a Public Hearing will be held on Tuesday, August 19, 2014 at 7:15 P.M. in the Michael J. Gianotis Meeting Room (No. 201) of the Maynard Town Building on the application for a Change of Manager at the Halfway Café, 51 Main Street, Maynard, MA, in regard to their All Alcoholic Beverage License. A copy of the application is on file in the Municipal Services/Licensing Division office.

Selectman Dawn Capello  
Selectman Brendon Chetwynd  
Selectman William Cranshaw  
Selectman David Gavin  
Selectman Jason Kreil



**OTPPS On Premise 2.0 SSN XXX-XX-XXXX**

**Issued:**

**3/6/2012**

**Expires:**

**3/6/2015**

**ID#:**

**3180188**

**D.O.B.:**

**XX/XX/XXXX**

**Anthony Paul Farlanoni**

**188 Clarence Hill Rd**

**Southbridge, MA 01550-3414**

**For service visit us online at [www.gettips.com](http://www.gettips.com)**

# LICENSE ALCOHOLIC BEVERAGES



THE LICENSING BOARD OF THE  
*TOWN OF MAYNARD*  
MASSACHUSETTS

*Fee:*  
\$85.00

HEREBY GRANTS A

*One Day*  
*License to Sell Beer and Wine to*  
**Boys and Girls Club of Assabet Valley**

212 Great Road, Maynard, MA 01754  
Wendy Allegrone-Leslie (978) 461-2871  
License Number: *ODL15-BGCAV-091314*

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license is granted for the following dates/times/locations unless sooner suspended, cancelled or revoked:

**Delivery and Return Delivery: Saturday, September 13, 2014**  
**Distribution & Consumption:**  
**Saturday, September 13, 2014 from 11:30am to 1:00pm**

License grants permission to temporarily serve malt beverages in a designated area at the finish line—the area is required to be fenced off, permitting access only through one strictly monitored entrance. No Smoking is allowed within the permitted space. All servers must have successfully completed an Alcohol Training for Intervention Procedures (TIPS), copies to be kept on file with this license.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures  
this 19th day of August, 2014.

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
LICENSING BOARD

**THIS SPECIAL LICENSE SHALL BE DISPLAYED IN A CONSPICUOUS POSITION AT THE LICENSED PREMISES WHERE IT CAN EASILY BE READ. THIS SPECIAL LICENSE IS NON-TRANSFERABLE TO ANY OTHER PERSON, CORPORATION, OR ORGANIZATION.**

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.



Community  
Affordability  
Respect  
Engagement  
Safe Place

August 13, 2014

Board of Selectman  
Town of Maynard  
195 Main Street  
Maynard, MA 01754

Re: BGCAV Request for 1 day alcohol permit

Dear Maynard Board of Selectman:

The Boys & Girls Club of Assabet Valley would like to request a one day alcohol permit for Saturday, September 13<sup>th</sup> for our 17<sup>th</sup> annual Road Race fundraiser. We will have a designated area set up at the finish line of the race where runners of legal age will receive one beer each. We have coordinated this event with the Maynard Police Department and will have a Mass TIPS trained bartender serving the beer. The whole event will run between the hours of 9am-1pm with the beer being offered between the hours of 11:30am-1:00pm.

The Boys & Girls Club of Assabet Valley is a non-profit youth service organization that serves over 900 kids and families from Maynard. We respectfully request the alcohol permit fee be waived for the Maynard Road Race event. This event is one of the Club's major fundraisers with all proceeds going to the support of our Boys & Girls Club.

Please let me know if you need any additional information.

Sincerely,

Wendy Allegrone-Leslie  
Executive Director  
Boys & Girls Club of Assabet Valley  
978-461-2871

JIM FAIRWEATHER  
PRESIDENT, BOARD OF DIRECTORS

212 GREAT ROAD, MAYNARD MA 01754  
PHONE/FAX (978) 461-2871  
WWW.BGCAV.ORG

WENDY ALLEGRONE-LESLIE  
EXECUTIVE DIRECTOR



Community  
Affordability  
Respect  
Engagement  
Safe Place

August 13, 2014

Mr. Kevin Sweet  
Town Administrator  
Town of Maynard  
195 Main Street  
Maynard, MA 01754

Re: B&GCAV Request for CDBG Allocation

Dear Mr. Sweet:

The Boys & Girls Club of Assabet Valley has seen a marked increase in the number of youth we are serving. Included in this increase are a number of children from low and moderate income families.

In order to better serve our low and moderate income households and their children who are members of the Club, we are requesting \$20,000 in funding from the Town of Maynard's Community Development Block Grant receipts. Per program regulations, public social services must meet one of the national objectives established by the Department of Housing and Urban Development and, as such, this funding is for an activity that meets the National Objective of benefitting low/moderate-income persons.

Since it is serving a limited clientele, the program must serve at least 51% low/moderate-income people. To qualify as a limited clientele activity, a social service program must meet one of the following criteria:

1. Benefit a clientele who are generally presumed to be principally low-income persons. The following persons are presumed by HUD to meet this criterion: abused children, battered women, elderly persons, persons with serious disabilities, homeless persons, illiterate persons, and migrant farm workers; or
2. Require information on family size and income from clients to document that at least 51 percent of the clientele are persons whose family income does not exceed the low income limit; or
3. Have income eligibility requirements that limit the activity exclusively to low/moderate-income persons. Low/moderate-income persons are defined as those who have incomes below 80% of the Median Family Income for the Boston Metropolitan Statistical Area.

This activity falls under "Public Social Services" and is defined by the Commonwealth as: Public social services: day care subsidies, substance abuse counseling, community policing, elder services, first-time homebuyer counseling and down payment assistance, assistance for the homeless, disabled, illiterate adults, abused children, battered spouses and other predominantly low- and moderate-income clientele

The 2010 Income Limits for which the national objective criteria is based on is the following:

JIM FAIRWEATHER  
PRESIDENT, BOARD OF DIRECTORS

212 GREAT ROAD, MAYNARD MA 01754  
PHONE/FAX (978) 461-2871  
WWW.BGCAV.ORG

WENDY ALLEGRONE-LESLIE  
EXECUTIVE DIRECTOR

Boston- Cambridge- Quincy, MA-NH  
HUD Metro FMR Area  
Low

(80%) Income Limits

1 person	2 person	3 person	4 person	5 person	6 person
\$45,100	\$51,550	\$58,000	\$64,400	\$69,600	\$74,750
7 person	8 person				
\$79,900	\$85,050				

At least 51% of the beneficiaries of the programming will fall into these income limits and the Club will survey the participant households consistent with HUD survey requirements to ensure their eligibility.

The proposed activity:

Youth Program Worker (3 year with reevaluation with the Town at end of third year)

Scope of Services:

This position will develop and coordinate implementation of activities, targeting at risk youth members, that are consistent with the Club's mission of providing mentoring, life skills, decision making, and educational opportunities so that they have the tools they need to grow up as adults that can make positive contributions to our community. The Youth Program Worker will provide direction to members, create a positive relationship with the members and enter into partnerships with other organizations to increase opportunities for members.

Budget:

\$20,000	(first year)
\$20,000	(second year)
\$15,000	(third year)

Monitoring:

The Club will provide any necessary reports to the Town that are required as part of the CDBG program. The position will provide a quarterly report to the Executive Director that, at a minimum includes the number of youth served, new youth, a certification that at least 51% of those served are low/moderate income and the program activities during that timeframe.

Should there be any additional information you will need, please let me know and I will provide that information.

Sincerely,

Wendy Allegrone-Leslie  
Executive Director  
Boys & Girls' Club of Assabet Valley  
978-461-2871



PUBLIC NOTICE  
TO  
TOWN OF MAYNARD RESIDENTS

Please be advised that the Maynard Board of Selectmen, acting at the August 19, 2014 meeting voted: **“To set the date and time of a Special Town Meeting as 7:00 PM. on Monday, October 27, 2014 as the date for Special Town Meeting and to designate the Fowler School Auditorium as the location for this Special Town Meeting.”** Accordingly, the deadline for the receipt of citizens’ petition warrant articles by the Board of Selectmen is Friday, September 26 th 2014.

**Warrant will be available at Town Hall on October 9, 2014, and also on the Town Web site.**

## Fall 2014 Special Town Meeting Timeline

Tuesday, August 19, 2014	Board of Selectmen vote to hold a Special Town Meeting on October 27, 2014 at 7:00 p.m. at the Fowler Middle School Auditorium.
Wednesday, August 20, 2014	Board of Selectmen (Town Administrator) gives notice to all Town Agencies, Town Officers and Chairpersons of Multiple Member Committees. <i>Deadline imposed by Town Administrator (Charter is silent on this notification for STM)</i>
Thursday, August 21, 2014	Board of Selectmen publishes notice of the calling of Special Town Meeting. <i>Section 2-5 Maynard Town Charter: BOS to publish notice at least 45 days prior to STM September 12th is Beacon deadline)</i>
Tuesday, September 16, 2014	Deadline for submittal of all draft warrant articles to Board of Selectmen by Town Agencies, Boards and Committees (Funding amount and source required). <i>Deadline imposed by Town Administrator</i>
Friday, September 26, 2014	Deadline for submittal of Citizens Petition Warrant Articles ATM; referral to Section 2-7 C2. Maynard Town Charter: Citizens Petitions must be received at least 30 days prior to STM.
Saturday is the 30th day. Town Hall Closed	
Monday, September 29, 2014	FinCom recommendations, comments and reports due for STM. <i>Must be done before BOS approves STM Warrant.</i>
Tuesday, September 30, 2014	Board of Selectmen vote to approve Special Town Meeting Warrant. <i>Last meeting before Beacon deadline before publishing deadline.</i>
Thursday, October 9, 2014	Special Town Meeting Warrant to be printed (400 copies) <i>Printing deadline (Earliest time available after printing of STM)</i>
Friday, October 10, 2014	Special Town Meeting Warrant published in Beacon.
Monday October 13 is Columbus Day -Town Hall is closed	<i>Town of Maynard By-Laws, Chapter 1, Section 1 - the warrant for the Annual Town Meeting, and any and all Special Town Meetings, shall be printed in a local publication or delivered to each household, at the discretion of the Board of Selectmen, and made available at the Town Building and Post Office at least 14 days prior to the meeting. The Warrant shall state the time and place at which the meeting is to convene and, by separate articles, the subject matter to be acted upon.</i>
Monday October 20, 2014	Post Meeting Notice of STM
	<i>Town Bylaw, Section 1A: Town Meeting shall be notified by posting an attested copy of the warrant calling the same, one at the Post Office, and at each of the ten (10) other public places in Town, seven (7) days at least before the day appointed for said meeting.</i>
Monday, October 27, 2014	Special Town Meeting



PUBLIC NOTICE  
TO  
TOWN OF MAYNARD RESIDENTS

Please be advised that the Maynard Board of Selectmen, acting at the August 19, 2014 meeting voted: **“To set the date and time of a Special Town Meeting as 7:00 PM. on Monday, November 17, 2014 as the date for Special Town Meeting and to designate the Fowler School Auditorium as the location for this Special Town Meeting.”** Accordingly, the deadline for the receipt of citizens’ petition warrant articles by the Board of Selectmen is Friday, October 27th 2014.

**Warrant will be available at Town Hall on October 24th, 2014,** and also on the Town Web site.

## Fall 2014 Special Town Meeting Timeline

Tuesday, August 19, 2014	Board of Selectmen vote to hold a Special Town Meeting on November 17, 2014 at 7:00 p.m. at the Fowler Middle School Auditorium.
Wednesday, August 20, 2014	Board of Selectmen (Town Administrator) gives notice to all Town Agencies, Town Officers and Chairpersons of Multiple Member Committees. <i>Deadline imposed by Town Administrator (Charter is silent on this notification for STM)</i>
Thursday, August 21, 2014	Board of Selectmen publishes notice of the calling of Special Town Meeting. <i>Section 2-5 Maynard Town Charter: BOS to publish notice at least 45 days prior to STM October 3rd is Beacon deadline)</i>
Friday, October 3, 2014	Deadline for submittal of all draft warrant articles to Board of Selectmen by Town Agencies, Boards and Committees (Funding amount and source required). <i>Deadline imposed by Town Administrator</i>
Friday, October 17, 2014	<i>Deadline for submittal of Citizens Petition Warrant Articles STM: referred to FinCom upon receipt. Section 2-7 C.2 Maynard Town Charter: Citizens Petitions must be received at least 30 days prior to STM.</i>
Monday, October 20, 2014	FinCom recommendation, comments and reports due for STM. <i>Must be done before BOS approves STM Warrant.</i>
Tuesday, October 21, 2014	Board of Selectmen vote to approve Special Town Meeting Warrant. <i>Last meeting before Beacon deadline before publishing deadline.</i>
Wednesday, October 22, 2014	Special Town Meeting Warrant to be printed (400 copies) <i>Printing deadline (Earliest time available after printing of STM)</i>
Monday, November 3, 2014	Special Town Meeting Warrant published in Beacon. <i>Town of Maynard By-Laws, Chapter 1, Section 1 - the warrant for the Annual Town Meeting, and any and all Special Town Meetings, shall be printed in a local publication or delivered to each household, at the discretion of the Board of Selectmen, and made available at the Town Building and Post Office at least 14 days prior to the meeting. The Warrant shall state the time and place at which the meeting is to convene and, by separate articles, the subject matter to be acted upon.</i>
Monday November 10, 2014	Post Meeting Notice of STM
Monday, November 17, 2014	Town Bylaw, Section 1A: Town Meeting shall be notified by posting an attested copy of the warrant calling the same, one at the Post Office, and at each of the ten (10) other public places in Town, seven (7) days at least before the day appointed for said meeting. Special Town Meeting



**TOWN OF MAYNARD**  
**Department of Public Works**  
MUNICIPAL BUILDING  
195 Main Street  
Maynard, MA 01754  
Tel: 978-897-1317 Fax: 978-897-7290  
www.townofmaynard-ma.gov

*Christopher Okafor*  
*Director of Operations*

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*Administration*

*Highway Department*  
*WWTP*

*Water Department*

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**Glenwood Cemetery**

**Rates Effective August 5, 2013**

<b>Single Graves</b>	<b>\$800.00 each plus \$10.00 Title Fee</b>
<b>Lot</b> <b>\$400.00</b>	
<b>Perpetual Care</b> <b>\$400.00</b>	<b>Only flush makers</b>
<b>Cremation Plot</b>	<b>\$800.00 plus \$10.00 Title Fee: headstones</b>
<b>allowed</b>	
<b>4 interments per Plot</b>	
<b>If available</b>	
<b>Plot</b> <b>\$400.00</b>	
<b>Perpetual Care</b> <b>\$400.00</b>	
<b>Infant Lot (Baby)</b>	<b>No Available</b>
<b>Full Internment</b>	
<b>Weekday &amp; Openings and Internments</b>	<b>\$800.00</b>
<b>Infant Burial</b>	<b>\$0.00</b>
<b>Saturday</b>	
<b>Full Internment</b>	<b>\$1,000.00</b>
<b>Weekend Openings</b>	<b>\$1,000.00</b>
<b>Saturday includes weekday internment</b>	
<b>Sunday and Holidays</b>	<b>No internments</b>
<b>Non- Resident</b>	<b>Not Allowed</b>
<b>Removals</b>	<b>Same as Burial Rate</b>
<b>Double Deep Burials</b>	<b>Not Allowed</b>
<b>All Internments after 1:30 p.m.</b>	<b>\$200.00 surcharge</b>



**TOWN OF MAYNARD**  
**Department of Public Works**

MUNICIPAL BUILDING  
195 Main Street  
Maynard, MA 01754  
Tel: 978-897-1317 Fax: 978-897-7290  
www.townofmaynard-ma.gov

agenda  
item

**Administration**

**Highway**

**Water & Sewer**

**WWTP**

**MEMORANDUM**

**TO:** William Cranshaw, Chairman BOS  
**FROM:** Chris Okafor, Operations Manager *CO*  
**CC:** Kevin Sweet, Town Administrator  
**DATE:** August 14, 2014  
**RE:** **Summary of Grave Lots Availability at Glenwood Cemetery**

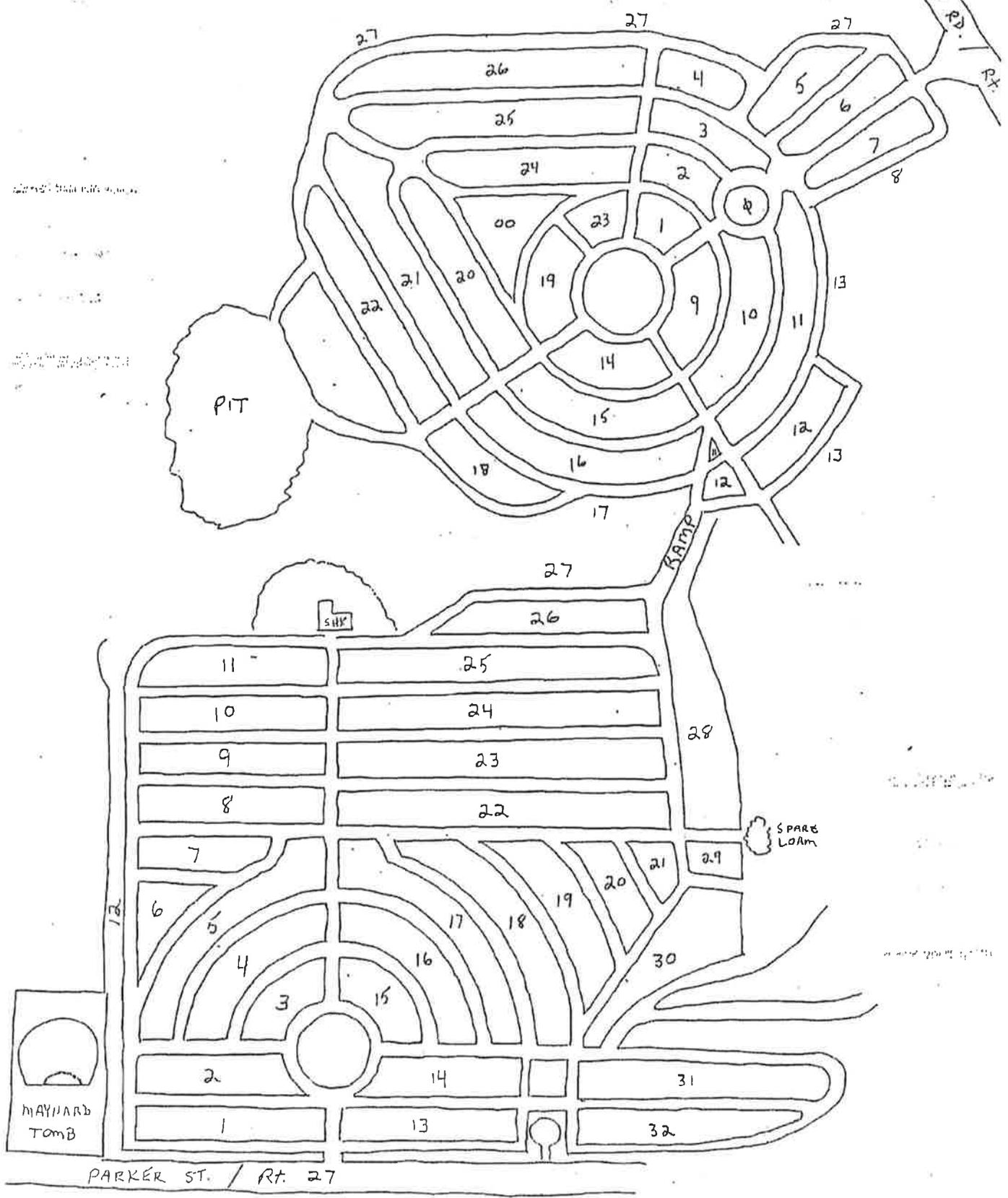
As of August 13, 2014 the following information is available for grave and lot availability:  
In the old cemetery (top) there are no lots available for sale. There are graves that have been sold but do not have anyone buried.

In the new section (bottom) Sections 00 - 04 are completely sold.

Section 5	All 10 grave lots	13 available
Section 6	All 10 grave lots	9 available
Section 7	All 10 grave lots	9 available
Section 8	All 10 grave lots	1 available
Section 9	Full	
Section 10	Full	
Section 11	All 10 grave lots	10 available
Section 12	All 10 grave lots	13 available
Section 13	Cremation Lots only	8 available (Four can be buried in each lot)
Section 14-17	Full	
Section 18	Missing information	
Section 19	<u>This is a small section but none of the graves have been marked out. We estimate that we could get approximately 25 single grave lots in this section once it is marked out.</u>	
Section 20	All 4 grave lots	6 available

Section 21	is a large area which has different size lot	
Section 21	4 grave lots	11 plus more available space to be measured
Section 21	2 grave lots	35 available
Section 21	All single grave lots	16 available
Section 21	10 grave lots	5 available
Section 22	All 4 grave lots	7 available
Section 23-26	Full	
Section 27	All single lots	6 available
<b>TOTAL GRAVE LOTS AVAILABLE:</b>		<b>149</b>

# Glenwood Cemetery



## **Policy Guidance on Abatements for Substantial Leaks and Floods**

The Board of Selectmen may authorize abatements of water and sewer fees in the event that a customer experiences a substantial increase in water consumption due to catastrophic flooding events or due to leaks or breakages in an exterior water line. A substantial increase in water consumption shall be deemed to occur when a quarterly water/sewer bill is in excess of twice that typically expected, based on prior usage patterns for a similar billing period.

An abatement will be granted in those cases where the Board of Selectmen finds that a good faith effort was made to promptly end the excess water flow. An abatement on sewer fees will be granted where the Board of Selectmen finds that the water flow would not have entered the waste water treatment system. The abatement allowed will be as follows:

1. There will be no sewer fees charged for the excess water flow, and
2. The excess water flow will be billed at the initial step of the water rate block fee schedule.

The calculation of excess water flow will typically be based on the difference between measured flow and a three-year average flow for a similar billing period.

For the purposes of this policy the following definitions apply:

“Exterior water line” shall mean potable water line on the property that is exterior to or within the foundation of the building.

“Catastrophic flooding event” shall mean a leak of potable water lines interior to the building which occurs suddenly and results in damage to property, clean-up, and repair totaling in excess of \$500.

## **Policy on Adjustments for Prior Use of Water and Sewer**

In most instances, adjustments to water and sewer usage charges will apply to a period not exceeding the prior 36 months. This policy applies to abatement applications, instances where additional fees are being sought by the town for past usage not previously billed, and instances where additional fees are being sought by the town for past usage incorrectly billed.

The time limit for additional fees being sought by the town for past usage not previously billed applies only when the Board of Selectmen determines that there was some responsibility by the town in the failure to bill for the water and sewer usage. There is no time limit in cases of intentional avoidance of fees by the customer.